
Attachment B

SCOPE OF WORK

This Scope of Work describes the Deliverables being sought through this RFP and the scope of what Contractors will be expected to offer through a Master Agreement resulting from this RFP. The Scope of Work is intended to provide potential Offerors with sufficient basic information to submit a proposal. It is not intended to limit a proposal's content or exclude any relevant or essential data.

1. OVERVIEW AND DEFINITIONS

The purpose of this Request for Proposal (RFP) is to establish Master Agreements with qualified Offerors to provide Public Safety Vehicle Lights, Sirens, & Accessories for all Participating States. The objective of this RFP is to obtain best value and, in some cases, achieve more favorable pricing than is obtainable by an individual state or local government entity because of the collective volume of potential purchases by numerous state and local government entities. The Master Agreement(s) resulting from this procurement may be used by state governments (including departments, agencies, institutions), institutions of higher education, political subdivisions (i.e., colleges, school districts, counties, cities, etc.), the District of Columbia, territories of the United States, and other eligible entities subject to the approval of the individual chief procurement officer and compliance with local statutory and regulatory provisions.

2. REQUIRED CAPABILITIES

The Contractor must be a qualified manufacturer of LED emergency light bars, siren warning accessories, or other related accessories. Qualified manufacturers must have been in business providing these items for a minimum of two (2) years.

3. MASTER AGREEMENT DELIVERABLES

The Customers intend to purchase Public Safety Vehicle Lights, Sirens, & Accessories. Related accessories may include, but are not limited to, items that are part of a "Traffic Awareness Package" or "Vehicular Emergency Warning Products," which includes all warning lights such as roof-mounted light bars, interior lighting packages, and other miscellaneous warning lights like scene lights, spotlights, as well as siren amplifiers, switches, speakers, mounting brackets, etc. Vehicle Mounted Equipment Items such as cages, push grilles, shotgun holders, etc., are also being considered. Items not affixed to the vehicle are excluded. The Lead State reserves the right to determine what products will be allowed in the Master Agreement(s).

Examples of Vehicle Mounted Equipment include but are not limited to:
Consoles, Partitions, Window Armor, Vehicle Armor, Push bumpers,
Prisoner Seats, K9 Enclosures and Accessories, Gun Locks, Trunk Trays, Cargo Slides,
Printer Mounts, Computer Mounts, Docking Stations, Anti-Theft Devices, Spotlights,
Idle Systems, Air Bag Cutouts, Skid Plates, Trunk Organizers, Cargo Barriers, Wiring
Harness, Gun Racks, Siren Speakers, etc. Items not affixed to the vehicle are excluded.

A. Warning Light Specifications

All warning lights must meet applicable standards for the country the warning lights will be used in. Standards include, but are not limited to, SAE J1113-21 and -41, J575, J578, J595, J845, and subsequent revisions, or appropriate national or international standards (such as CISPR 12 and 25) if SAE standard has been superseded.

B. Third-Party Documentation

If requested by the Customer, documentation of independent third-party laboratory certification of light bar modules meeting applicable national and international standards must be provided by the Contractor at no additional cost.

If the Contractor has an AMECA-accredited testing facility, that may suffice for third-party documentation for the products for which the accreditation has been obtained.

C. Items Offered as New

All products, materials, supplies, and equipment offered and furnished must be new, of current manufacturer production, and must have been formally announced by the manufacturer as being commercially available as of the date of the Solicitation opening unless otherwise stated in this Solicitation.

D. Warranty

See Section 10 of **Attachment D – Sample Master Agreement**.

E. Right To Add

During the term of the Master Agreement, the Lead State reserves the right to add additional location(s), services, and products upon mutual agreement between the Lead State and the Contractor(s) through a duly executed amendment to the Master Agreement.

F. Manufacturer Catalogs and Price Lists

The Contractor will provide copies of the manufacturer's catalogs and price lists if requested by any Customer at no cost to the requestor. The Contractor must also maintain an internet website for Customers to view products, product configurations (if applicable), and warranty information.

G. Authorized Distributor List

The Contractor may submit a list of authorized distributors specific to each state.

The Contractor may choose to provide all quotes, accept all purchase orders, accept all payments, perform all deliveries, and provide all invoices, or the Contractor may delegate these duties to its authorized distributors. The Contractor is responsible for its authorized distributor's performance. No authorized distributor shall serve to terminate or in any way affect the primary

legal responsibility of the Contractor for timely and satisfactory performance of the obligations of the Master Agreement.

The Participating Entity reserves the right to remove any authorized distributor only from their Participating Addendum at any time due to poor performance upon written notice to the Contractor. For Participating Entities in states without authorized distributors, the Contractor must take all orders directly until an authorized distributor is assigned.

The Contractor is responsible for collecting and submitting all sales reports from their sales and the authorized distributors and submitting all Administration Fees on invoiced sales, whether they have been paid or not.

The Contractor may add and/or delete Authorized Distributors at any time during the Master Agreement term upon request and mutual agreement of the Participating Entity.

H. Shipping And Delivery Requirements

See Section 8 of **Attachment D – Sample Master Agreement**.

I. Product Demonstrations

If requested, the Contractor must provide product demonstrations at no cost to the Customer. The Contractor will only be required to provide demonstrations to Customers in the states for which they have current executed participating addendums. Product demonstrations may be virtual.

4. LEAD STATE RESPONSIBILITIES AND TASKS

The Lead State's Authorized Representative is Paul Thomas, 50 Sherburne Avenue, Suite 112, Saint Paul, MN 55155, 651-201-2462 or his/her successor or delegate, and has the responsibility to monitor the Contractor's performance.

5. SAMPLES

Unless otherwise agreed to in writing, samples are to be furnished at no charge. Except for those destroyed or mutilated in testing, samples will be returned to the Contractor if requested. If samples are returned in an unusable condition, the customer will be responsible for the cost of the product at the pricing in effect at the time the item(s) are returned.