



Amendment #1

This amendment to RFP number 1002566 Integrated Smart Classroom Equipment and Services is effective as of December 16, 2025. The RFP is amended as follows:

Revision 1. Attachment 11 - Cost Proposal, Tab 1. Instructions, is hereby amended as follows:

Instructions

Read and review the complete RFP. This Cost Proposal is strictly for Offerors proposing costs for Integrated Classroom Equipment and Services.

Tabs - Category 1 – 8: Minimum Discount Schedule

The Offeror shall provide the minimum category discount only for the Category(ies) they are submitting a proposal for. Offerors shall provide, by Manufacturer, the minimum discount percentage off the current Manufacturer's Suggested Retail Price (MSRP) for each Category(ies) included in their proposal. Cost points will be awarded by applying the Offerors average discount. The proposal with the highest resulting price will receive 200 Points. Please note that the product Categories 1–8 identified in this RFP are for evaluation purposes only, intended to establish a baseline expectation that Offerors are capable of providing a comprehensive, full-line catalog sufficient to meet the anticipated needs under any resulting Master Agreement.

If awarded, the Offeror shall submit a comprehensive Discount Schedule organized by Manufacturer and Category. This Minimum Discount Schedule will serve as the primary discount pricing schedule for the Master Agreement and shall be used to establish contract pricing for all Participating Entities."

Tab - Positions - The Offeror will provide not to exceed hourly rates for all positions that can be provided that are relevant to this scope of work. Positions that are found Attachment 10, Offeror Response Worksheet B should be consistent when proposing the hourly rates on Tab 3. The not to exceed hourly rate will include all overhead and fringe costs. As stated in the SOW, any additional costs such as special travel or fringe benefits will be agreed upon by the Participating Entity, but for the purposes of this RFP, this hourly rate shall include all costs.

Revision 2. Attachment 11 - Cost Proposal, Tab 2. Category(s), is deleted.

Revision 3. Attachment 11 - Cost Proposal, Tab Category 1 Audio Equipment, is added.

Revision 4. Attachment 11 - Cost Proposal, Tab Category 2 Video Equipment, is added.

Revision 5. Attachment 11 - Cost Proposal, Tab Category 3 Photographic Equip, is added.

Revision 6. Attachment 11 - Cost Proposal, Tab Category 4 Screens, Displays, is added.

Revision 7. Attachment 11 - Cost Proposal, Tab Category 5 Peripherals and Acc., is added.

Revision 8. Attachment 11 - Cost Proposal, Tab Category 6 Learning Technolog, is added.

Revision 9. Attachment 11 - Cost Proposal, Tab Category 7 Computer Devices, is added.

Revision 10. Attachment 11 - Cost Proposal, Tab Category 8 Learning - Software, is added.

Revision 11. Attachment 11 - Cost Proposal, Tab 3. Positions, is hereby amended as follows:

Positions

Revision 12. Attachment 3 – RFP Evaluation Plan, Award Categories 1 – 8 Responses, Stage 4: Cost Evaluation, is hereby amended as follows:



The Offeror shall complete Attachment 11, Cost Proposal to enter the appropriate information to provide their Cost Proposal. The Offeror shall provide the minimum category discount only for the Category(ies) they are submitting a proposal for. Offerors shall provide, by Manufacturer, the minimum discount percentage off the current Manufacturer's Suggested Retail Price (MSRP) for each Category(ies) included in their proposal. Cost points will be awarded by applying the Offerors average discount. The proposal with the highest average discount will receive 200 points, and then the others will be normalized and ranked by category.

Minimum Discount Schedule:

Please note that the product categories 1 - 8 disclosed in this RFP are for evaluation purposes only to ensure that there is a minimum expectation of providing a full line catalog of enough items to fulfill the need for Award. The Minimum Discount Schedule will serve as the main discount pricing schedule for the contract. All discounts shall be transferred over into the on-line ordering system and reflected for each of the items listed.

Revision 13. Attachment 3 – RFP Evaluation Plan, Award Categories 9 Responses, Stage 4: Cost Evaluation, is hereby amended as follows:

Offerors are instructed in **Attachment 11, Cost Proposal, Tab "Positions"** to provide not-to-exceed hourly rates for those positions applicable to each coverage region identified on **Attachment 10, Offeror Response Worksheet B**.

For purposes of evaluation, there are 200 points available for each region. Cost Proposals submitted for a given region will be evaluated only in comparison to other Cost Proposals submitted for that same region.

The formula for calculating cost points is as follows:

$(\text{Lowest Proposed Cost} / \text{Offeror's Proposed Cost}) \times 200 \text{ points} = \text{Total Cost Points Earned}$

At the discretion of the Lead Entity, cost points earned may be normalized and scaled such that the Offeror receiving the highest total cost score in a given region is awarded the maximum number of points available, with all other Offerors' scores adjusted proportionally.



11 - Cost
Proposal_RFP.xlsx



03 - RFP Evaluation
Plan_RFP.pdf