

Question and Answer (Q&A) Set # 1

Item	RFP Section/ Attachment	Question	State's Response	Change to RFP
1	General	Upon review of the recent event interest notification, I read that tires and tubes are included and that this is an all or nothing award. For clarity, does this indicate that the State will no longer have a tires only contract?	No, tires remain available to California state departments and local agencies through California's Tires Statewide Contracts.	No.
2	RFP Overview, Section II.D	Can you please confirm the dates in No. 2, 3, and 4? Especially No. 2 because the date is after the Pre-Proposal conference.	RFP Overview, Section II.D, Important Dates, has been updated in RFP Addendum 1.	Yes.
3	RFP Overview / Attachment 2 – Scope of Work	I am wondering if you can please provide clarification as this will be the first time I interact with an RFP. Would you please help me understanding if the RFP applies to providing all automotive parts listed or just to one or more of those automotive parts?	The automotive parts product categories listed in Attachment 2, Section 3, Scope of Products, represent the categories of automotive parts awarded contractors must provide to Purchasing Entities under the resulting Master Agreements. Per RFP Overview, Section III, Scope of Work, Offerors must bid on all 20 categories to be evaluated for award.	No.
4	Attachment 2 – Scope of Work	How long do we have to maintain our initial pricing? And are we allowed price increases throughout the duration of the contract?	Per Attachment 2, Section 5.A, Category Discounts, category discounts will remain firm as the minimum discount for the entire term of the Master Agreement, including extension periods.	No.
5	Attachment 7 – Offeror Proposal Requirements	Can we bid under our parent company, using our subsidiaries as subcontractors?	Yes. Per Attachment 7, Section 2.2.11, Subcontractors (M), all Offerors must complete the Bidder Declaration Form (GSPD-05-105) and include it with the proposal response. When completing the declaration, Offerors must identify all subcontractors they are entering into an agreement with to perform under the resultant Master Agreement. Awarded Offerors shall be the sole point of contact for all contractual matters with the Lead State regarding the Master Agreement during the term of the agreement.	No.
6	Attachment 2 – Scope of Work	Is the 1.25% administrative fee for California entities only or for every entity using this contract?	The 1.25% fee outlined in Attachment 2, Section 14.D, Lead State Administrative Fee, is specific for California Purchasing Entity purchases only.	No.

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7	Attachment 4 – Sample Master Agreement	We noted the references to Participating Addenda and also the sections stating that no redlines may be submitted with the bid. To ensure we clearly understand the post-award process, can you please confirm whether, if we are selected for award, there will be an opportunity during contract finalization to review and clarify state-specific terms or addenda requirements, and to confirm alignment before execution of the final agreement?	Per Attachment 4, by submitting a proposal for this RFP, Offeror agrees to all requirements, terms, and conditions outlined in the Sample Master Agreement without exception. Upon award of a Master Agreement, Participating Entities may execute a Participating Addendum with the awarded contractor. Participation and the terms and conditions applicable to each Participating Entity will be determined by the Participating Entity following negotiation of a Participating Addendum with a Contractor. The Master Agreement will serve as the Participating Addendum for the Lead State and California Purchasing Entities.	No.
8	Attachment 2 – Scope of Work	Our business supports all 20 product categories; we have a 98% fill rate and ship nationwide (96% 2 day ship or less for our 45,000+ current ship to locations). However, we do not operate brick and mortar retail locations - we do have 22+ Distribution Centers across the US. Are we still able to submit a response for your consideration? That response will present the business case on how we are complimentary to other awarded providers while offering a unique model of cost savings and value-added programs to the State of California (and other US State entities).	Offerors must meet the requirements outlined in Attachment 2 without exception including Section 6, Retail Sales Establishments, which states "Contractor shall provide Retail Sales Establishments for use by Participating Entities and Purchasing Entities under the Master Agreement. Retail Sales Establishments are defined as any facilities that the Contractor uses on a regular basis to warehouse and/or sell merchandise, and at which the Contractor conducts regular business transactions at either the retail or wholesale level."	No.
9	RFP Overview – Section II.B	Reviewing the bid website I don't see any links/attachments for the Q&A. Are you able to tell me where within that site I should look?	To view the solicitation documents, click on "View Event Package" on the RFP Website (https://caleprocure.ca.gov/event/77601/0000037049).	No.
10	Attachment 2 – Scope of Work	Do you have a detail list of the items requested. I see that category list, but how do I find the detail items.	The intent of the RFP is to establish Master Agreements for Automotive Parts to be utilized by the Lead State and NASPO ValuePoint Participating Entities. Purchasing decisions will be made at the individual Purchasing Entity level. Purchasing Entities will contact awarded contractors with the requested item and quantity information at the time of the order.	No.

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11	General	How many government agencies are a member of the cooperative?	NASPO's Primary membership is comprised of the directors of the central purchasing offices in each of the 50 states, the District of Columbia, and the territories of the United States. More information about NASPO and NASPO ValuePoint can be found at www.naspo.org and www.naspovaluepoint.org .	No.
12	General	Can you clarify all admin fees? What's expected by awarded supplier?	The RFP outlines a Lead State administrative fee, a NASPO ValuePoint administrative fee, and Participating Entity administrative fees. The Lead State administrative fee is outlined in Attachment 2, Section 14.D, Lead State Administrative Fee. The NASPO ValuePoint administrative fee is outlined in Attachment 4, Section 5.2.1, NASPO ValuePoint Fee. Any Participating Entity administrative fees will be incorporated into the Participating Entity's Participating Addendum, as outlined in Attachment 4, Section 5.2.5, Participating Entity Fees. Awarded suppliers must comply with all terms and conditions of the master agreement.	No.