

COMPETITIVE SOLICITATION – No. 00318
PUBLIC SAFETY COMMUNICATIONS PRODUCTS, SERVICES AND SOLUTIONS
CATEGORY 10 – DISPATCH CONSOLE FURNITURE
RUSS BASSETT CORPORATION RESPONSE
TECHNICAL-PERFORMANCE FOLDER

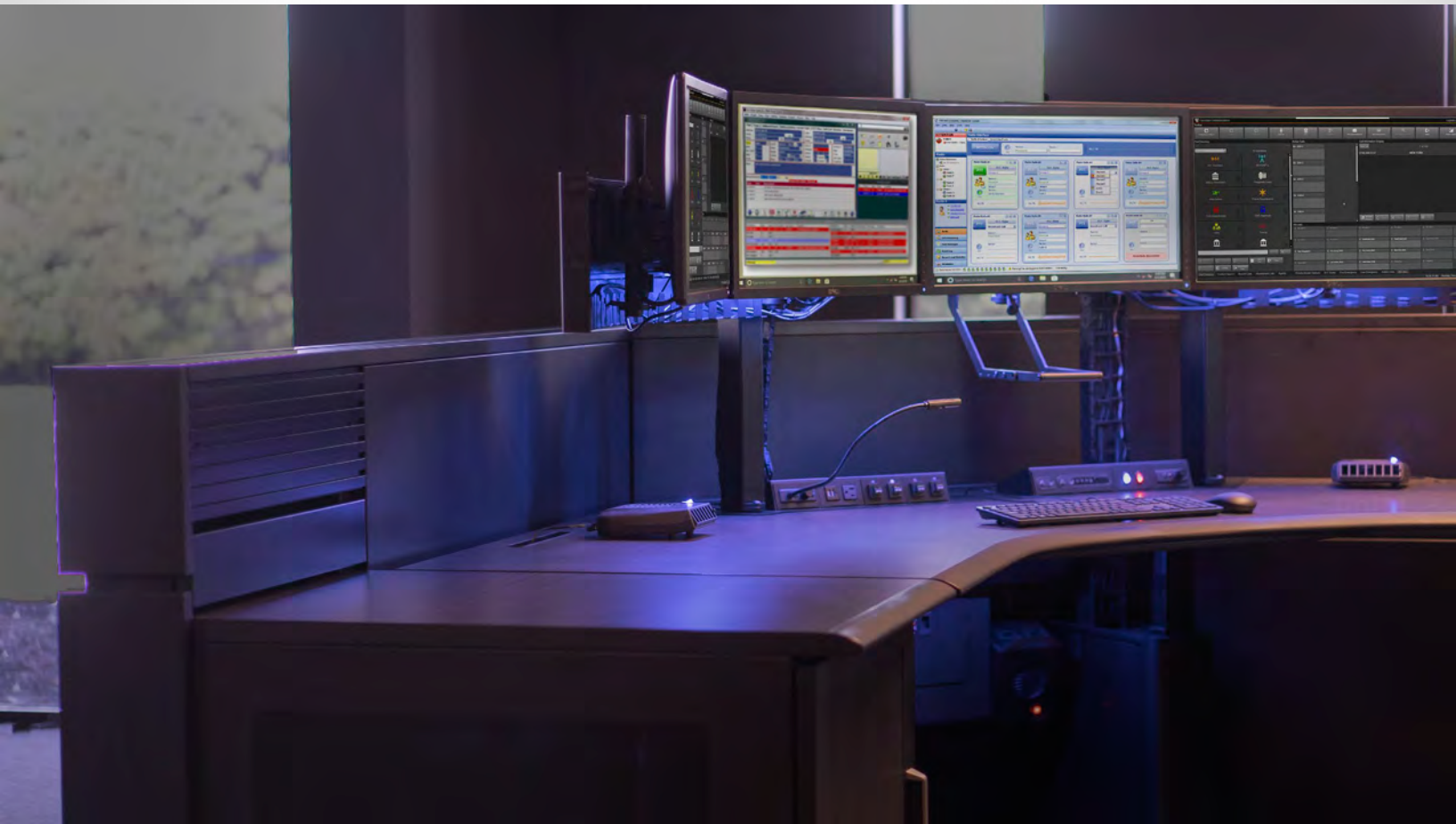




EXHIBIT A-1 – BIDDER CERTIFICATION

Competitive Solicitation:	No. 00318 Cooperative Purchasing Agreement Solicitation for Public Safety Communications Products, Services and Solutions		
Bidder:	Russ Bassett Corporation		
Bidder's Address:	8189 Byron Road, Whittier, CA 90606		
Bidder Organization Type: Check appropriate box	Corporation:	☒ Domestic	☐ Foreign
	Limited Liability Company (LLC):	☐ Domestic	☐ Foreign
	Partnership:	☐ Domestic	☐ Foreign
	Sole Proprietorship:	☐	
State of Formation:	California		

Bidder, through the duly authorized undersigned, makes this certification as a required element of submitting a responsive bid. Bidder certifies, to the best of its knowledge and belief, that the following are true, complete, correct, and made in good faith:

1. **UNDERSTANDING.** Bidder certifies that Bidder has read, thoroughly examined, and fully understands all of the provisions in the Competitive Solicitation (including all exhibits) and the terms and conditions of the Cooperative Purchasing Master Agreement and any amendments or clarifications to the Competitive Solicitation, and agrees to abide by the same.
2. **ACCURACY.** Bidder certifies that Bidder has carefully prepared and reviewed its bid and fully supports the accuracy of the same. Bidder further understands and acknowledges that Enterprise Services shall not be responsible for any errors or omission on the part of Bidder in preparing its bid. Bidder certifies that the facts declared here are true and accurate. Bidder further understands and acknowledges that the continuing compliance with these statements and all requirements of the Competitive Solicitation are conditions precedent to the award or continuation of the resulting Cooperative Purchasing Master Agreement.
3. **NO COLLUSION OR ANTI-COMPETITIVE PRACTICES.** Bidder certifies that Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this Competitive Solicitation. Bidder certifies that Bidder's bid prices have been arrived at independently, without engaging in collusion, bid rigging, or any other illegal activity, and without for the purpose of restricting competition any consultation, communication, or agreement with any other bidder or competitor relating to (a) those prices, (b) the intention to submit a bid, or (c) the methods or factors used to calculate the prices offered. Bidder certifies that Bidder has not been and will not knowingly

disclose its bid prices, directly or indirectly, to any other bidder or competitor before award of a Cooperative Purchasing Master Agreement, unless otherwise required by law. Bidder certifies that Bidder has made no attempt and shall not make any attempt to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition. Bidder, however, freely may join with other persons or organizations for the purpose of presenting a bid.

4. **FIRM OFFER.** Bidder certifies that its bid, attached hereto, is a firm offer which cannot be withdrawn for a period of one hundred twenty (120) days from and after the bid due date specified in the Competitive Solicitation. Enterprise Services may accept such bid, with or without further negotiation, at any time within such period. In the event of a protest, Bidder's bid shall remain valid for such period or until the protest and any related court action is resolved, whichever is later.
5. **CONFLICT OF INTEREST.** Bidder certifies that, in preparing this bid, Bidder has not been assisted by any current or former employee of the States of Washington, Oregon, California, Alaska, Montana, Tennessee, Colorado, or Nevada whose duties relate (or did relate) to this Competitive Solicitation, the prospective Cooperative Purchasing Master Agreement, or the existing cooperative purchasing agreement for public safety communications equipment, and who was assisting in other than his or her official, public capacity.
6. **NO REIMBURSEMENT.** Bidder certifies that Bidder understands that the State of Washington will not reimburse Bidder for any costs incurred in the preparation of this bid. All bids become the property of the State of Washington, and Bidder claims no proprietary right to the ideas, writings, items, or samples unless so stated in the bid.
7. **PERFORMANCE.** Bidder certifies that Bidder understands that its submittal of a bid and execution of this Bidder's Certification certifies bidder's willingness to comply with the Cooperative Purchasing Master Agreement, if awarded such. By submitting this bid, Bidder hereby offers to furnish the goods and/or services solicited pursuant to this Competitive Solicitation in compliance with all terms, conditions, and performance requirements contained in this Competitive Solicitation and the resulting Cooperative Purchasing Master Agreement or, if applicable, as detailed on a Master Agreement Issues List, if permitted, in this Competitive Solicitation.
8. **INSURANCE.** Bidder certifies as follows (must check one):
 - ☒ **BIDDER HAS REQUIRED INSURANCE.** Bidder has attached a current, valid Certificate of Insurance with each and all of the required insurance coverages as specified in the Cooperative Purchasing Master Agreement (note: Bidder must attach the Insurance Certificate).
 - OR
 - ☐ **BIDDER WILL OBTAIN REQUIRED INSURANCE.** Bidder does not have a current, valid Certificate of Insurance with each and all of the required insurance coverages as specified in the Cooperative Purchasing Master Agreement but, if designated as the Apparent Successful Bidder, Bidder will provide such a Certificate of Insurance, without exception of any kind, to Enterprise Services within seventy-two (72) hours of such designation or notification by Enterprise Services or be deemed a nonresponsive bid.
 - OR
 - ☐ **BIDDER DOES NOT HAVE REQUIRED INSURANCE.** As detailed on the attached explanation (Bidder to provide), Bidder does not have a current, valid Certificate of Insurance

with each and all of the required insurance coverages as specified in the Cooperative Purchasing Master Agreement and, if designated as the Apparent Successful Bidder would not be able to provide such a Certificate of Insurance to Enterprise Services within seventy-two (72) hours of such designation.

9. DEBARMENT. Bidder certifies as follows (must check one):

- ☒ *NO DEBARMENT.* Bidder and/or its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from contracting with any federal, state, or local governmental entity.

OR

- ☐ *DEBARRED.* As detailed on the attached explanation (Bidder to provide), Bidder and/or its principals presently are debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from contracting with a federal, state, or local governmental entity.

10. CRIMINAL OFFENSE. Bidder certifies as follows (must check one):

- ☒ *NO CRIMINAL OFFENSE.* Bidder has not, within the three (3) year period preceding the date of this Competitive Solicitation, been convicted or had a civil judgment rendered against Bidder for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a governmental contract; violation of any federal or state antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property. Bidder further certifies that it is not presently indicted or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in this paragraph.

OR

- ☐ *CRIMINAL OFFENSE.* As detailed on the attached explanation (Bidder to provide), within the three (3) year period preceding the date of this Competitive Solicitation, Bidder has been convicted or had a civil judgment rendered against Bidder for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a governmental contract; violation of any federal or state antitrust statute; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

11. WASHINGTON WAGE THEFT PREVENTION. Bidder certifies as follows (must check one):

- ☒ *NO WAGE VIOLATIONS.* Bidder has NOT been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in [RCW 49.48.082](#), any provision of RCW chapters [49.46](#), [49.48](#), or [49.52](#) within three (3) years prior to the date of the above-referenced Competitive Solicitation date.

OR

- ☐ *VIOLATIONS OF WAGE LAWS.* Bidder has been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in [RCW 49.48.082](#), a provision of RCW chapters [49.46](#), [49.48](#), or [49.52](#) within three (3) years prior to the date of the

above-referenced Competitive Solicitation date.

12. PAY EQUALITY. Bidder certifies as follows (must check one):

- ☒ *PAY EQUALITY FOR SIMILARLY EMPLOYED WORKERS.* Bidder's similarly employed individuals are compensated as equals. For purposes of this provision, employees are similarly employed if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed. Bidder may allow differentials in compensation for its workers based in good faith on any of the following: a seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels. A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential. A bona fide regional difference in compensation level must be consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

OR

- ☐ *NO PAY EQUALITY FOR SIMILARLY EMPLOYED WORKERS.* Bidder's similarly employed individuals are NOT compensated as equals.

13. WORKERS' RIGHTS (EXECUTIVE ORDER 18-03). Bidder certifies as follows (must check one):

- ☒ *NO MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES.* Bidder does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

OR

- ☐ *MANDATORY INDIVIDUAL ARBITRATION CLAUSES AND CLASS OR COLLECTIVE ACTION WAIVERS FOR EMPLOYEES.* Bidder requires its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

14. TERMINATION FOR DEFAULT OR CAUSE. Bidder certifies as follows (must check one):

- ☒ *NO TERMINATION FOR DEFAULT OR CAUSE.* Bidder has not, within the three (3) year period preceding the date of this Competitive Solicitation, had one (1) or more federal, state, or local governmental contracts terminated for cause or default.

OR

- ☐ *TERMINATION FOR DEFAULT OR CAUSE.* As detailed on the attached explanation (Bidder to provide), within the three (3) year period preceding the date of this Competitive Solicitation, Bidder has had one (1) or more federal, state, or local governmental contracts terminated for cause or default.

15. TAXES. Bidder certifies as follows (must check one):

- ☒ *TAXES PAID.* Except as validly contested, Bidder is not delinquent and has paid or has arranged for payment of all taxes due to the State of Washington and has filed all required returns and reports as applicable.

OR

- ☐ *DELINQUENT TAXES.* As detailed on the attached explanation (Bidder to provide), Bidder has not paid or arranged for payment of all taxes due to the State of Washington and/or has not timely filed all required returns and reports as applicable.

16. *LAWFUL REGISTRATION.* Bidder, if conducting business other than as a sole proprietorship (e.g., Bidder is a corporation, limited liability company, partnership) certifies as follows (must check one):

- ☒ *CURRENT LAWFUL REGISTRATION.* Bidder is in good standing in the State of Washington and the jurisdiction where Bidder is organized, including having timely filed all required annual reports.

OR

- ☐ *DELINQUENT REGISTRATION.* As detailed on the attached explanation (Bidder to provide), Bidder currently is not in good standing in the State of Washington and/or the jurisdiction where Bidder is organized.

17. *SUBCONTRACTORS.* Bidder certifies as follows (must check one):

- ☒ *NO SUBCONTRACTORS.* If awarded a Cooperative Purchasing Master Agreement, Bidder will not utilize subcontractors to provide the goods and/or services subject to this Competitive Solicitation.

OR

- ☐ *SUBCONTRACTORS.* As detailed on the attached explanation (Bidder to provide), If awarded a Cooperative Purchasing Master Agreement, Bidder will utilize subcontractors to provide the goods and/or services subject to this Competitive Solicitation. In such event, Bidder certifies that, as to the State, Bidder shall retain responsibility for its subcontractors, including, without limitation, liability for any subcontractor's acts or omissions. Note: Bidder must provide the precise legal name (including state of organization), business address, and federal tax identification number (TIN) for each subcontractor (do NOT provide any social security numbers in whole or in part).

Bidder further certifies that it shall provide immediate written notice to Enterprise Services if, at any time prior to a contract award, Bidder learns that any of its certifications set forth herein were erroneous when submitted or has become erroneous by reason of changed circumstances.

I hereby certify, under penalty of perjury under the laws of the State of Washington, that the certifications herein are true and correct and that I am duly authorized to make these certifications on behalf of the Bidder listed herein.

BIDDER NAME: RUSS BASSETT CORPORATION

By: 
Signature of Bidder's authorized person

Matt Gawin
Print Name of person making certifications for Bidder

Title: Sales Executive
Title of person signing certificate

Place: Phoenix, Arizona
Print city and state where signed

Date: August 27th, 2021

Return this Bidder's Certification to Procurement Coordinator 00318 at:
DESContractsTeamCypress@des.wa.gov



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher & Co. Insurance Brokers of CA Inc. LIC #0726293 7777 Center Avenue, Suite 400 Huntington Beach CA 92647		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: CertRequests@ajg.com		FAX (A/C, No): 562-901-4631
License#: 0726293		INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Russ Bassett Corporation 8189 Byron Rd. Whittier CA 90606-2615		INSURER A : Federal Insurance Company		20281
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 317246164**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	Y	36027953	6/30/2021	6/30/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			79895150	6/30/2021	6/30/2022	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Master Contract No. 00318 - Public Safety Communications Products, Services and Solutions

Certificate holder is included as an additional insured, on a primary and non-contributory basis and a waiver of subrogation applies, as respects general liability per policy form. 30 days' notice of cancellation, except 10 days for non-payment.

CERTIFICATE HOLDER**CANCELLATION**Washington Dept. of Enterprise Services
Attn: Team Cypress
PO Box 41411
Olympia WA 98504-141

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Liability Insurance

Endorsement

Policy Period June 30, 2021 - June 30, 2022

Effective Date June 30, 2021

Policy Number 3602-79-53

Insured RUSS BASSETT CORPORATION

Name of Company FEDERAL INSURANCE COMPANY

Date Issued June 30, 2021

This Endorsement applies to the following forms:

GENERAL LIABILITY
INTEGRATED LIABILITY AND INDEMNITY INSURANCE

Under Who Is An Insured, the following provision is added.

Who Is An Insured

Additional Insured - Scheduled Person Or Organization

Persons or organizations shown in the Schedule are **insureds**; but they are **insureds** only if you are obligated pursuant to a contract or agreement to provide them with such insurance as is afforded by this policy.

However, the person or organization is an **insured** only:

- if and then only to the extent the person or organization is described in the Schedule;
- to the extent such contract or agreement requires the person or organization to be afforded status as an **insured**;
- for activities that did not occur, in whole or in part, before the execution of the contract or agreement; and
- with respect to damages, loss, cost or expense for injury or damage to which this insurance applies.

No person or organization is an **insured** under this provision:

- that is more specifically identified under any other provision of the Who Is An Insured section (regardless of any limitation applicable thereto).
- with respect to any assumption of liability (of another person or organization) by them in a contract or agreement. This limitation does not apply to the liability for damages, loss, cost or expense for injury or damage, to which this insurance applies, that the person or organization would have in the absence of such contract or agreement.



Liability Endorsement
(continued)

Under Conditions, the following provision is added to the condition titled Other Insurance.

Conditions

**Other Insurance –
Primary, Noncontributory
Insurance – Scheduled
Person Or Organization**

If you are obligated, pursuant to a contract or agreement, to provide the person or organization shown in the Schedule with primary insurance such as is afforded by this policy, then in such case this insurance is primary and we will not seek contribution from insurance available to such person or organization.

Schedule

Persons or organizations that you are obligated, pursuant to a contract or agreement, to provide with such insurance as is afforded by this policy.

All other terms and conditions remain unchanged.

Authorized Representative

Conditions

(continued)

Transfer Or Waiver Of Rights Of Recovery Against Others

We will waive the right of recovery we would otherwise have had against another person or organization, for loss to which this insurance applies, provided the **insured** has waived their rights of recovery against such person or organization in a contract or agreement that is executed before such loss.

To the extent that the **insured's** rights to recover all or part of any payment made under this insurance have not been waived, those rights are transferred to us. The **insured** must do nothing after loss to impair them. At our request, the **insured** will bring **suit** or transfer those rights to us and help us enforce them.

This condition does not apply to **medical expenses**.



STATE OF WASHINGTON

Department of Labor & Industries

Certificate of Workers' Compensation Coverage

August 30, 2021

WA UBI No.	603 148 748
L&I Account ID	683,469-00
Legal Business Name	RUSS BASSETT CORP
Doing Business As	RUSS BASSETT CORP
Workers' Comp Premium Status:	Account is current.
Estimated Workers Reported (See Description Below)	Quarter 2 of Year 2021 "1 to 3 Workers"
Account Representative	Employer Services Help Line, (360) 902-4817
Licensed Contractor?	No

What does "Estimated Workers Reported" mean?

Estimated workers reported represents the number of full time position requiring at least 480 hours of work per calendar quarter. A single 480 hour position may be filled by one person, or several part time workers.

Industrial Insurance Information

Employers report and pay premiums each quarter based on hours of employee work already performed, and are liable for premiums found later to be due. Industrial insurance accounts have no policy periods,

cancellation dates, limitations of coverage or waiver of subrogation
(See [RCW 51.12.050](#) and [51.16.190](#)).



EXHIBIT A-2 – BIDDER'S PROFILE

Competitive Solicitation No.:	00318
Bidder:	Russ Bassett Corporation

BIDDER INFORMATION	
Legal name and address of Bidder: Note: This must match information from Business License	<u>Russ Bassett Corporation</u> Business Name <u>8189 Byron Road</u> Address <u>Whittier, CA 90606</u> City, State, Zip Code
Washington State Department of Revenue Registration Number: Note: This is the Unified Business Identifier (UBI)	<u>603 148 748</u>
Federal Tax ID No. (TIN): Note: Do not provide a Social Security number in whole or in part.	<u>95-4113430</u>
Is your firm certified as a minority or woman owned business with the Washington State Office of Minority & Women's Business Enterprises (OMWBE)?	Yes ☐ No ☒ If yes, provide MWBE certification no. _____
Is your firm a self-certified Washington State small business? Note: See definitions of 'microbusiness,' 'minibusiness,' and 'small business,' set forth in RCW 39.26.010.	Yes ☐ No ☒ If yes, what is your business size? Small ☐ Mini ☐ Micro ☐
Is your firm certified as Veteran Owned with the Washington State Department of Veteran Affairs?	Yes ☐ No ☒ If yes, provide WSDVA certification no. _____

CONTRACT MANAGEMENT POINTS OF CONTACT (MASTER AGREEMENT ONLY)	
Authorized Representative Name: <u>Matt Gawin</u> Email: mgawin@russbassett.com Phone: <u>602-380-6322</u>	Contract Administrator Name: <u>Gordon Walters</u> Email: gwalters@russbassett.com Phone: <u>(800) 350-2445 X 3376</u>
Sales Reporting Representative Name: <u>Gordon Walters</u> Email: gwalters@russbassett.com Phone: <u>(800) 350-2445 X 3376</u>	Sales Reporting Alternate Name: <u>Ashley Garcia</u> Email: agarcia@russbassett.com Phone: <u>(800) 350-2445 X 3399</u>
Management Fee Representative Name: <u>Gordon Walters</u> Email: gwalters@russbassett.com Phone: <u>(800) 350-2445 X 3376</u>	Management Fee Contact Alternate Name: <u>Grace Andrade</u> Email: gandrade@russbassett.com Phone: <u>(800) 350-2445 X 3080</u>

PURCHASE CARDS (I.E., CREDIT CARDS)

Please indicate which types of purchasing (credit) cards are accepted (note: any card fees must be included in the unit price of the bid):

☒ Visa ☒ Master Card ☒ American Express ☐ Discover ☐ Other: _____

Return this Bidder's Profile to Procurement Coordinator 00318 at:

DESContractsTeamCypress@des.wa.gov

10. CATEGORY: FURNITURE, DISPATCH CONSOLE

Category Definition: *Specialized dispatch center workstations, CPU enclosures, and auxiliary furniture such as storage units, printer cabinets, files, and tables.*

For evaluation purposes, all Bidders must offer a product meeting the following example product requirements: Quantity one (1) — 911-Center Dispatch Workstation with partitioned screens.

Please submit a console drawing with 4- 24” monitors in a linear configuration, 2-standard size (8X18X18) CPU’s, 2 Thin Clients (3 1/2“X 10”X10”), 2 standard keyboards with mice. At a minimum, power bar must be provided for monitors, CPU’s, and general console requirements. No personal storage is required. Drawing must clearly delineate how the sample product meets the requirements below for review and evaluation.

The following specifications and equipment configuration describes requirements for the EXAMPLE PRODUCT. It is the Bidder’s responsibility to fully describe or explain how the product offered meets or exceeds each identified requirement. If more space is needed, Bidders may submit additional pages (up to a maximum equivalent of five single-sided pages – 12 point font labeled “*ExhibitB1-ConsoleFurniture*”). For evaluation purposes, only one product may be offered to meet or exceed these specifications on a pass/fail basis. Bidders are encouraged to submit descriptive literature for the product offered confirming its compliance with specifications. Additional products may be offered for consideration upon award as identified below.

For bidding purposes shipping and installation are not included in the example product.

Note: Symbols for less-than (<) or greater-than (>) shall be interpreted to include equal-to the specified value. The symbol for approximate (~) indicates an imprecise or nominal value where variations will be acceptable.

Manufacturer: Russ Bassett Corporation

Product Model Name: Define Consoles

Product Number: Design/Quotation DC-2572-01 Opt 2 Rev A

ITEM NO.	PERFORMANCE REQUIREMENT	BIDDER COMPLIES Y/N	BIDDER CLARIFICATIONS
1.	CONSOLE FURNITURE		
1.1.	Electric Height Adjustable Desks – This is for height adjustable desks specific to 24/7 mission critical and technology intensive environments.	Y	Russ Bassett designs, engineers, manufacturers, ships, installs and services console furniture exclusively for 24/7/365, mission critical, technology intensive environments. Mission Critical Control Rooms pose unique challenges and demands for operators and for the furniture they use. Unlike an office environment, personnel are often in high-stress situations and reference multiple

			monitors and ancillary equipment with urgency. They must remain focused and comfortable, and without unnecessary distractions. These environments are also in use 24 hours per day, 7 days a week by different operators with different physical sizes and ergonomic needs. As a shared resource, the console must provide quick and intuitive ergonomic adjustments, such as work surface height adjustments, monitor height and focal depth adjustments, and environmental controls. Define Consoles meet or exceed the industry's established ergonomic guidelines for computer workstations as documented in ANSI/BIFMA G1-2013 and ANSI/HFES 100-2007 for factors such as work surface height, monitor viewing angles and monitor viewing distance. The life of the console furniture in most control rooms is expected to be 10 - 15 years of 24/7 use. With this in mind, Define Consoles are specifically designed and engineered to meet these demands and comply with all applicable durability and safety standards of ANSI/BIFMA X5.5-2014. Again, Russ Bassett specializes in designing, manufacturing, installing and maintaining console furniture for such mission critical environments.
1.2.	Console furniture must be available in a linear, cockpit or corner configuration.	Y	Russ Bassett Define Consoles are available in linear, cockpit (linear wrap and corner wrap) and corner configurations.
1.3.	Work surfaces shall conform to current industry standard such as; ANSI/BIFMA X5.5 standard.	Y	Russ Bassett products meet or exceed all current industry standards including ANSI/BIFMA X5.5, G1-2013 and ANSI/HFES 100-2007.
1.4	Safety finger clearance must have a manufacturer specified minimum safety gap. Please identify safety gap in the space provided.	Y	Russ Bassett Define Consoles have a safety gap all around sit-stand worksurfaces measuring 1.25".
1.5	Lifting system shall include collision detection technology which will detect sudden changes in load to identify obstructions in the path of the moving surface. Collision detection technology to cause work surface to stop on detection of obstruction and reverse direction approximately 10cm to avoid entrapment of obstruction. Collision detection shall function in both upward and downward directions, and on both surfaces.	Y	Russ Bassett Consoles offer redundant collision detection technology for the safety of the operator and protection of the console. The lifting system's collision detection technology includes a gyroscope, accelerometer and a vibration sensor, which together detect changes in tilt angle, speed and vibration. Upon collision the surface will reverse direction approximately 10cm to avoid entrapment. We also integrate a Bullnose Sensor (mechanical anti-collision switch) at the at lap of operator for redundancy.

1.6	Surface height must conform to the current industry standard such as; ASNI//HSEF standard.	Y	The height adjustment range of the work surface meets the ANSI/BIFMA G1-2013 standards for input device height of 22.6" (5th percentile female sitting) to 48.7" (95th percentile male standing). The 22.6" start height allows persons of short stature to achieve a comfortable seated posture without the need of a footrest.
2.	MONITOR RACK		
2.1.	Monitor rack must provide an ergonomic viewing distance and angle with all monitors in conformance with industry standard, such as; ANSI/HFES 100 - 2007.	Y	The Adjustable Array (rack) includes an extruded aluminum double-sided slatwall profile that is stretch-formed to an arc that places the monitors at equal distance and perpendicular viewing for all console designs (Linear, Cockpit and Corner). It has an electric height adjustment range of 12" and a manual focal depth adjustment range of 8" to meet the ANSI/BIFMA G1-2013 standards for monitor viewing distances, monitor horizontal viewing angles and monitor vertical viewing angles even with stacked or large format monitors.
2.2.	Monitor rack shall be available in various sizes to accommodate integrated single and stacked screens, large screens, ultra-wide screens.	Y	The size of the monitor array (rack) is matched to the size of the sit-stand console worksurface maximizing monitor mounting area and preventing overhang that could conflict with fixed height elements off of the sit-stand (remember the surface can lower to 22.6" and the monitors sit just above the surface in their lowest adjustment). The array can accommodate any monitor configuration (single screens in landscape and portrait orientations, stacked screens, curved ultrawide screens, large screens, articulating touch screens and more) with the only limitation being the space available in the sit-stand worksurface footprint. The array includes (2) 7-Outlet 15 Amp surge protective devices (power strips) in the concealed shroud area so that all monitors or other devices at the array have their power provided with standard cable lengths.
2.3.	Monitor rack platform shall be mounted on a movable platform.	Y	The entire Russ Bassett monitor array is the moveable platform. The depth adjustment mechanism is a heavy-duty roller bearing system integrated below the work surface rather than as a sliding platform on the surface. This opens up the area between the array lifting columns, which can then be used for the Power/Data Patch Bay and Dashboard, reclaiming the otherwise wasted space. In addition to the literature included herein, you

			can also view the Slatwall Monitor Array video at this link: https://russbassett.com/control-room-resources/video/ .
2.4.	Monitor mounts shall provide for all VESA monitor mount sizes.	Y	Provided with the solution are quick release VESA mounting brackets for each monitor, including 200x200 large screen mounts. Further, Russ Bassett offers a patented dual (a.k.a. 1-over-1 or stacked) mount that allows for the bottom monitor to be removed without the top being affected.
2.5	Monitor rack shall be designed to permit stacking of a single monitor.	Y	See 2.2 and 2.4.
3.	PERIPHERALS must be quickly connected and disconnected easily by end-user.	Y	The Dashboard pictured in the enclosed literature is the primary operator interface. It is directly in front of the operator, in easy reach, and includes all console controls and other accessories. It comprises a series of bays that house removable cartridges that can be configured to best suit each agency's needs. In addition to work surface and array height controls, available cartridges include a device charging station, gooseneck task light, PCS (Personal Comfort System) controls, Ambient Light Dimmer, Status Light switching and at-surface data keystones for quick, temporary connections. Each cartridge clips into place and can be installed or removed without tools. This not only allows for customized configurations at initial install but improves serviceability since all cartridges are easily field replaceable without tools. Directly behind the Dashboard is the Power/Data Patch Bay, which houses a power supply and two (2) voice/data termination brackets with eight (8) keystone locations each for desktop equipment, such as keyboards, mice, keypads, phones, speakers, etc. There is ample trough space for all excess keyboard and mouse cables to be stored, and the bay is covered by a flipper door to hide everything once connected. There are also Data Color Markers available for each keystone location so that systems can be identified by color. The Dashboard trough also includes (1) 7-Outlet 15 Amp surge protective device so that all desktop level equipment has convenient power access.
4.	CPU – Computers must be stored, not out in the open.	Y	Russ Bassett Consoles are designed to create a no-fail work environment. CPUs (PCs) are never stored out in the open, rather they are enclosed (and sometimes mounted) inside of the dispatch console furniture system. The

			proper enclosure and integration of all equipment coupled with superior cable management ensures equipment is properly stored, cooled and protected. Micro form factor PCs can mount to the backside of the monitor array, be enclosed in the lower technology wall (Technology Frame) or in storage cabinets outboard at fixed height bridges or extensions. Small form factor PCs (a.k.a. Thin Clients) can be stored the Tech Frame or cabinets, and mid-towers or larger form factor devices in cabinets. Rack mounted and peripheral radio and 9-1-1 phone equipment can be mounted at the array, under the worksurface, in the tech wall, or in storage cabinets. Any and all equipment can also be stored in under-sit stand "Tech Pods" as drawn in the Example Product, which fit under the sit-stand surface and still allow for the full 22.6" bottom end height range. Storage cabinets are available as a fixed extension of the console with integrated frame components or as standalone mobile pedestals. Fixed cabinets are available in 24" and 36" depths and 12", 18", 24", 30" and 36" widths. Mobile cabinets are 15" wide and 18" deep. Define cabinets utilize laminate construction with steel drawers and hidden, soft-close hinged doors. Technology cabinets include a vented base, vented door(s), an active cooling system and integrated surge protected power strip. Accessories include fixed shelves, slide-out shelves, internal lights and rack kits.
5.	DRAWERS AND OTHER STORAGE Configuration must conform to current ASNI standard as used in public safety applications. Y		
6.	WIRING MANAGEMENT. Cabling must be well managed and clean with easy access.	Y	Clean, orderly and easily accessible cable management is an integral part of our products. The curved slatwall includes a suspended cable basket with cable retention fingers on the operator side and a solid rear side. At the center of the slatwall is a rear shroud that houses the power supplies for the monitors, and a large cable basket below the power supplies to drop excess cables. Within the shroud are two vertical energy chains with operator side access to house all cables that travel from the array level to the desktop level. These features combined allow all cabling to be done from the operator side of the console without climbing over the console. This makes console wiring extremely easy, even if consoles are against a wall or back-to-back. The rear side shrouding also provides a clean appearance on the

			aisle side when consoles are in open space. The monitor array, worksurface trough and fixed height Technology Frame surround are connected with robust, easy to use cable chains. The Technology Frame, as outlined in the next section, provides a continuous pathway out to any and all elements including technology cabinets. As stated above and below, there are integrated and mounted power supplies at the monitor array and in the worksurface trough, and in all fixed height technology cabinets. Additional power strips can be specified for mounting in the Technology Frame to support in-wall CPUs. Russ Bassett's cable management is excellent.
7.	HOUSING AND FRAMEWORK. Any portion of the furniture must withstand the day to day abuse of a 24/7 mission critical and technology intensive and conform to, current industry standard, such as; ANSI/BIFMA X5.6 and X5.9 industry standard.	Y	Our products meet or excelled all ANSI/BIFMA X5.6 and X5.9 Industry Standards. The backbone of the Define Console system is a welded steel Technology Frame around the perimeter of the console. The console lifting column housings bolt to that frame, and the frame is accessible from the interior and exterior of the console. The Technology Frame also provides floor coring access and cable management for power and data distribution and is designed with accompanying accessories for integrated J-box mounting, data termination brackets, vertical rack kits and other technology integration, such as small form factor CPU's, UPS's, KVM switches and other peripheral devices. The Technology Frame is 6" deep and 20" tall, and available in multiple widths and angles to accommodate various console sizes and shapes. When consoles are side-by-side or back-to-back, they bolt together with each console having its own perimeter frame. The 20" frame height allows the work surface to go over the top of the frame, which provides the space efficiency of a thin panel system, but with the advantage of the integrated technology frame, while meeting the ANSI/BIFMA G1-2013 start height of 22.6". Technology frames also support fabric wrapped acoustic panels that are 2" thick and finish out at 42" overall height. Acrylic Adders are also available, which finish out at 54". When consoles are adjoined, they share a fabric panel above the adjoined frames. The aisle side of the Technology Frame can be configured with 1" thick laminate doors with hidden adjustable hinges and hidden, recessed pulls to look like a panel.

			Each frame is fully welded and constructed from cold rolled steel components. Frames are connected together with steel-to-steel bolt connections. All steel surfaces are powder coated with an epoxy polyester hybrid powder coat with a minimum 1.0 mil. dry film thickness.
8.	PANEL SYSTEM. Specified to provide for minimal cable management, visual separation of tasks and both sound barrier and sound absorptive functions.	Y	See above. The Define wall serves at the panel system and provides for fabric clad soundboard surrounding the inside and outside of the console workstation to provide privacy and noise reduction. We do, however, provide maximal cable management in the lower frame wall as outlined in Item 7.
9.	PERSONAL ENVIRONMENT - Each station shall have a climate and lighting control capability.	Y	Russ Bassett's PCS (Personal Comfort System) includes dual desktop fans for above-surface air flow and dual forced-air heaters below the surface. The air and heat controls are conveniently located at the Dashboard as a removable dash cartridge to allow simple, toolless, plug-and-play replacement. Dimmable LED Task Lighting can be gooseneck style at the Dashboard and/or Articulating (floating over the monitors) and mounted to the array.
10.	OPTIONAL EQUIPMENT AND ACCESSORIES – The following options are not required		
10.1.	R-56 Grounding	Y	Russ Bassett offers an optional bonding and grounding kit that is fully Motorola R-56 compliant.
10.2.	Cup holder which can be placed out of the way to prevent hitting knees.	Y	Russ Bassett offers an optional retractable heavy duty cup holder that mounts to the under outboard side of the sit-stand surface and can be rotated out of the way when not in use.
10.3.	Status indicator light with options between 1 and 4 total lights. Must be mountable in different places on the station to maximize viewing in the room depending on need.	Y	Russ Bassett offers situational awareness lighting including a fixture that can have up to five (5) lights tied into 9-1-1 and Radio systems, as well as offering other styles of light fixtures with an infinite color spectrum on a single light that can also flash between multiple status. Either style of light can be mounted in fixed positions for consistency across the floor, or on the monitor array so that they adjust up and down with the user. Additional help light controls and an optional sign holders make this a very usefully accessory, especially in large centers with Automatic Call Distribution (ACD) and/or elevated Supervisor platforms.
10.4.	Clear or smoked acrylic on top of the panel system.	Y	Russ Bassett offers optional acrylic and glass features that can be Upmounted permanently (or temporarily for Covid-19 Screens). Acrylic and glass can be clear or smoked (frosted).

10.5.	Option of under lit with LED lights. Logo or descriptions can be etched into acrylic.	Y	Russ Bassett offers dimmable ambient lighting above and below the worksurface, controlled by a rotating dimmer switch at the Dashboard. Upmounted acrylic and glass panels can also be lit and etched.
11.	DELIVERY, INSTALLATION AND TRAINING		
11.1.	Based on the information provided, please identify vendor lead time for manufacturing and delivery of this product to the project location.	Y	Standard lead times for standard Russ Bassett Console products range from eight (8) to ten (10) weeks.
11.2.	Vendor shall schedule a delivery and installation timeline.	Y	The Delivery and Installation Services covering the Example product would be ½ day. We have also provided sample schedules for actual public safety communications projects.
12.	WARRANTY – Minimum one (1) year (standard warranty that includes all firmware and software updates within warranty period). Parts and related software will be free from defects in material and workmanship for one year. If equipment fails because of a defect in workmanship or materials within one year from the date of shipment manufacturer shall repair or replace the equipment or part without charge to purchaser. Provide additional warranty options below.	Y	Russ Bassett Consoles carry a ten (10) year Everything Warranty, covering parts, shipping and labor.
13.	SHIPPING REQUIREMENTS: F.O. B. Destination. Shipping charges may be negotiated and mutually agreed between the Purchaser and the Contractor. All shipping charges will be added as a separate line item to the invoice.	Y	Freight Services are handled using our SafeShip Program. Russ Bassett utilizes specialized carriers with air ride trucks, delivering per a set schedule. Material is delivered on time and undamaged, to be offloaded by our Installation Team. Freight Services are quoted by project.
ADDITIONAL PRODUCTS FOR CONSIDERATION (For informational purposes ONLY. Listed items may be considered as additional option(s) upon award and included in Bidder’s offering)			
PRODUCT MODEL NAME/NUMBER		DESCRIPTION	
Russ Bassett Define Consoles (line of Example Product), Define Storage, Define Tables, Flex Consoles and Accessories are all available to all NASPO Value Point customers under the same discount structure offered for the Example Product. There is a specific catalog for each of these five (5) product lines available upon request. These catalogs together total 69 pages, and offer what we believe is the most comprehensive solution set in the dispatch console furniture market.			
WARRANTY OPTIONS (Warranty options listed below and may be considered upon award and included in Bidder’s offering. Costs for additional warranty options beyond the minimum one-year warranty will be captured in Exhibit C Bid Price.)			
WARRANTY OPTION		DESCRIPTION	

TWO-YEAR ADDITIONAL OPTION	Russ Bassett Consoles carry a ten (10) year “Everything Warranty”. All parts, shipping and labor are covered for (10) years. No need to purchase additional year options! Please refer to our full warranty statement which is enclosed.
THREE-YEAR ADDITIONAL OPTION	
FOUR-YEAR ADDITIONAL OPTION	
FIVE-YEAR ADDITIONAL OPTION	



CUSTOMER

CUSTOMER:
NASPO VALUE POINT

PROJECT ADDRESS: N/A

PROJECT

PROJECT NAME:
FURNITURE, DISPATCH CONSOLE

PROJECT INITIATION DATE:
08/04/2021

CONSOLE TYPE:	NUMBER OF POSITIONS:
DEFINE	1

SCALE:

NTS

SALES EXECUTIVE
MATT GAWIN

DESIGNER
JESSE GREEN

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REVISIONS

REV	DATE	DESCRIPTION	BY
A	08/04/21	2D & 3D PRELIMINARY DRAWING	JG

SHEET DESCRIPTION
3D VIEW 1

DRAWING #	OPTION	REV.	SHEET
DC-25272-01	2	A	1 7

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CUSTOMER

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NASPO VALUE POINT

PROJECT ADDRESS:
N/A

PROJECT

PROJECT NAME:
FURNITURE, DISPATCH CONSOLE

PROJECT INITIATION DATE:
08/04/2021

CONSOLE TYPE: DEFINE NUMBER OF POSITIONS: 1

SCALE:
NTS

SALES EXECUTIVE
MATT GAWIN

DESIGNER
JESSE GREEN

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REV	DATE	DESCRIPTION	BY
A	08/04/21	2D & 3D PRELIMINARY DRAWING	JG

SHEET DESCRIPTION
3D VIEW 2

DRAWING #	OPTION	REV.	SHEET
DC-25272-01	2	A	2 / 7

CUSTOMER

CUSTOMER:
NASPO VALUE POINT

PROJECT ADDRESS:
N/A

PROJECT

PROJECT NAME:
FURNITURE, DISPATCH CONSOLE

PROJECT INITIATION DATE:
08/04/2021

CONSOLE TYPE: NUMBER OF POSITIONS:
DEFINE 1

SCALE:

1-1/2" = 1' - 0"

SALES EXECUTIVE
MATT GAWIN

DESIGNER
JESSE GREEN

SHEET INDEX

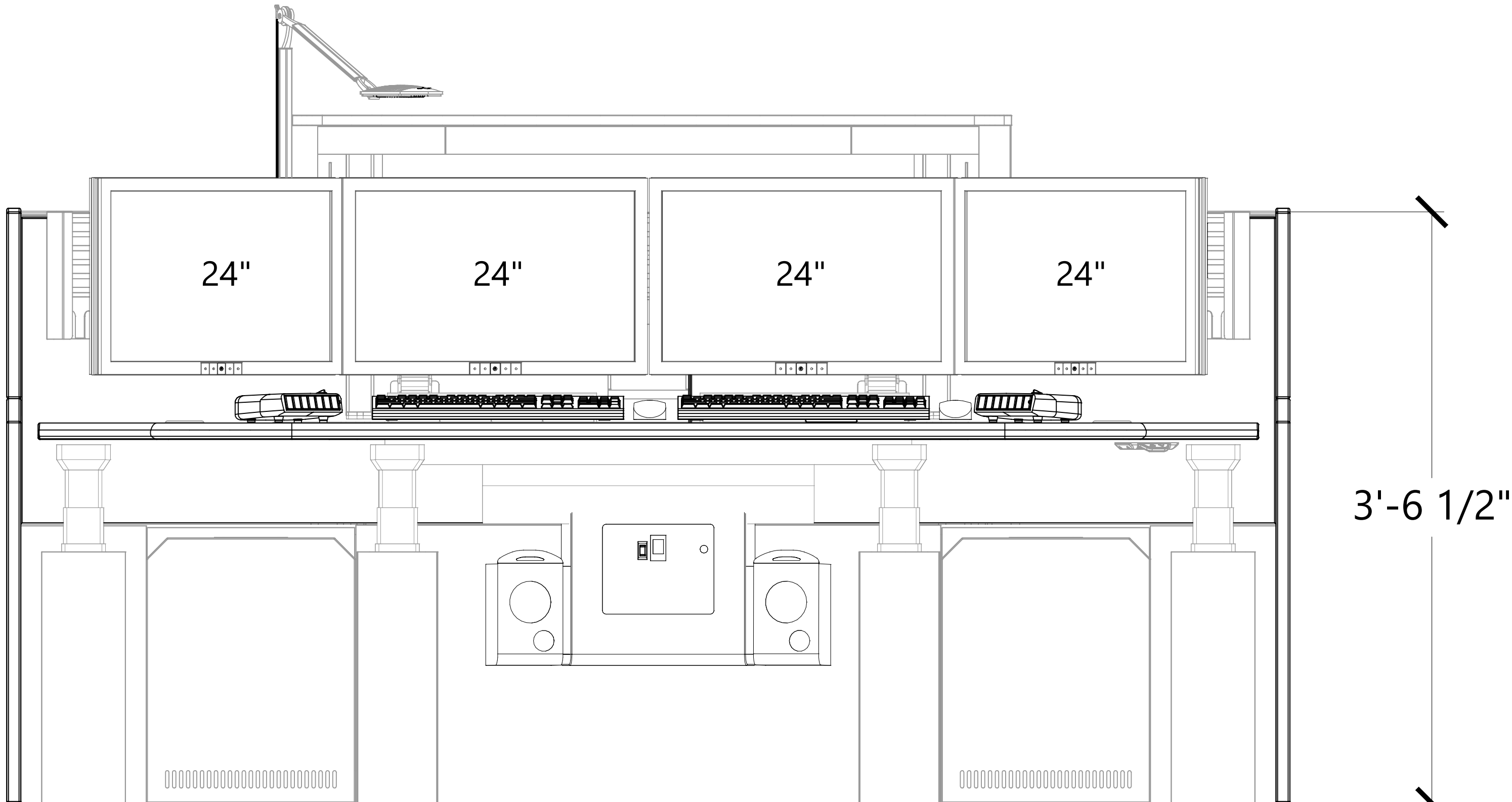
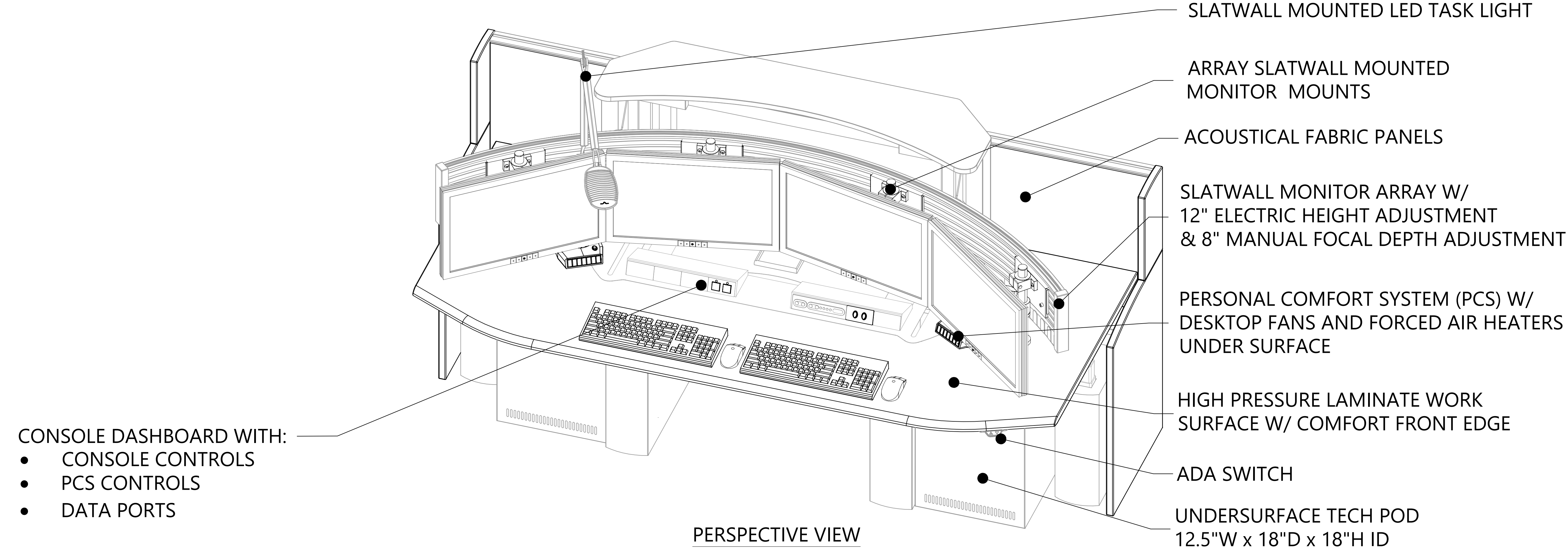
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A	08/04/21	2D & 3D PRELIMINARY DRAWING	JG

SHEET DESCRIPTION
PLAN VIEW

DRAWING #	OPTION	REV.	SHEET
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FINISH FLOOR

A ELEVATION VIEW

CUSTOMER

CUSTOMER:
NASPO VALUE POINT

PROJECT ADDRESS:
N/A

PROJECT

PROJECT NAME:
FURNITURE, DISPATCH CONSOLE

PROJECT INITIATION DATE:
08/04/2021

CONSOLE TYPE: DEFINE NUMBER OF POSITIONS: 1

SCALE:
1" = 1' - 0"

SALES EXECUTIVE
MATT GAWIN

DESIGNER
JESSE GREEN

SHEET INDEX

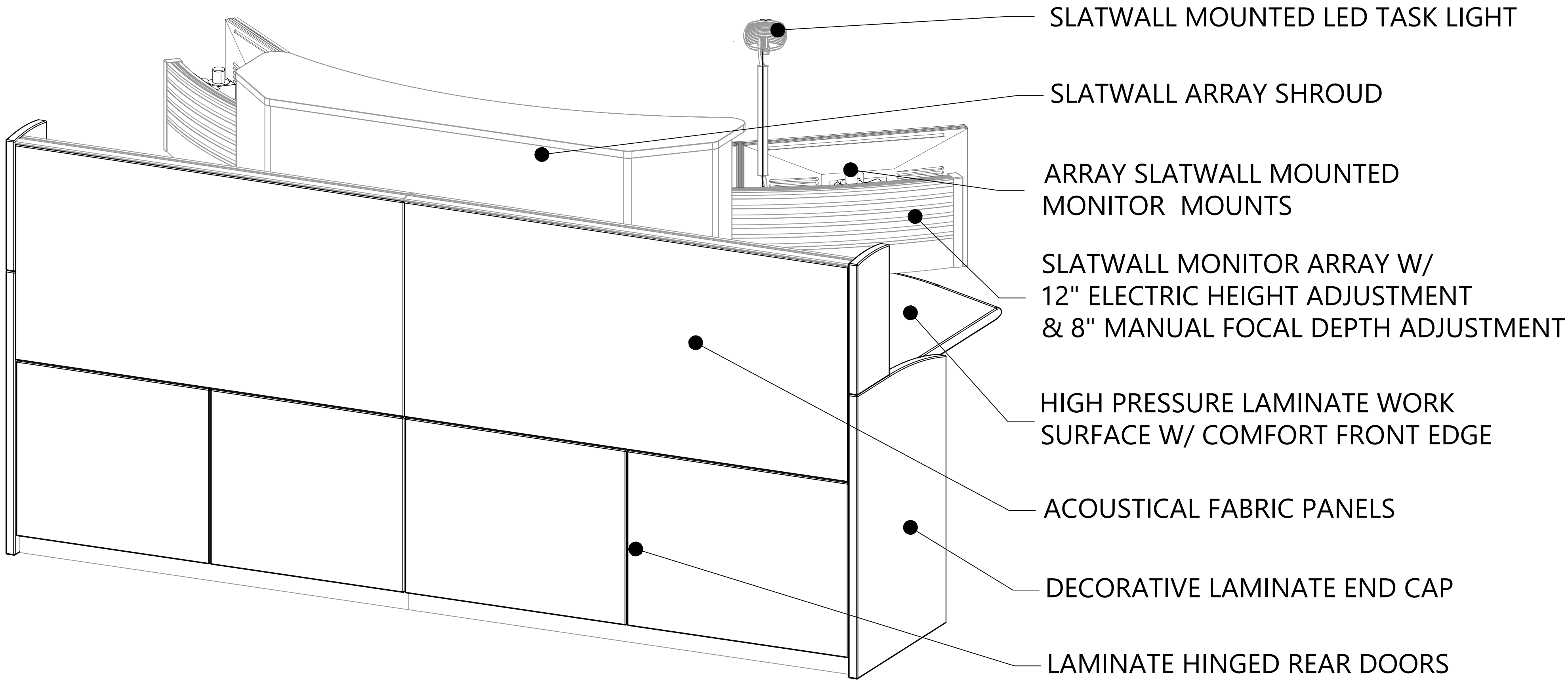
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REVISIONS

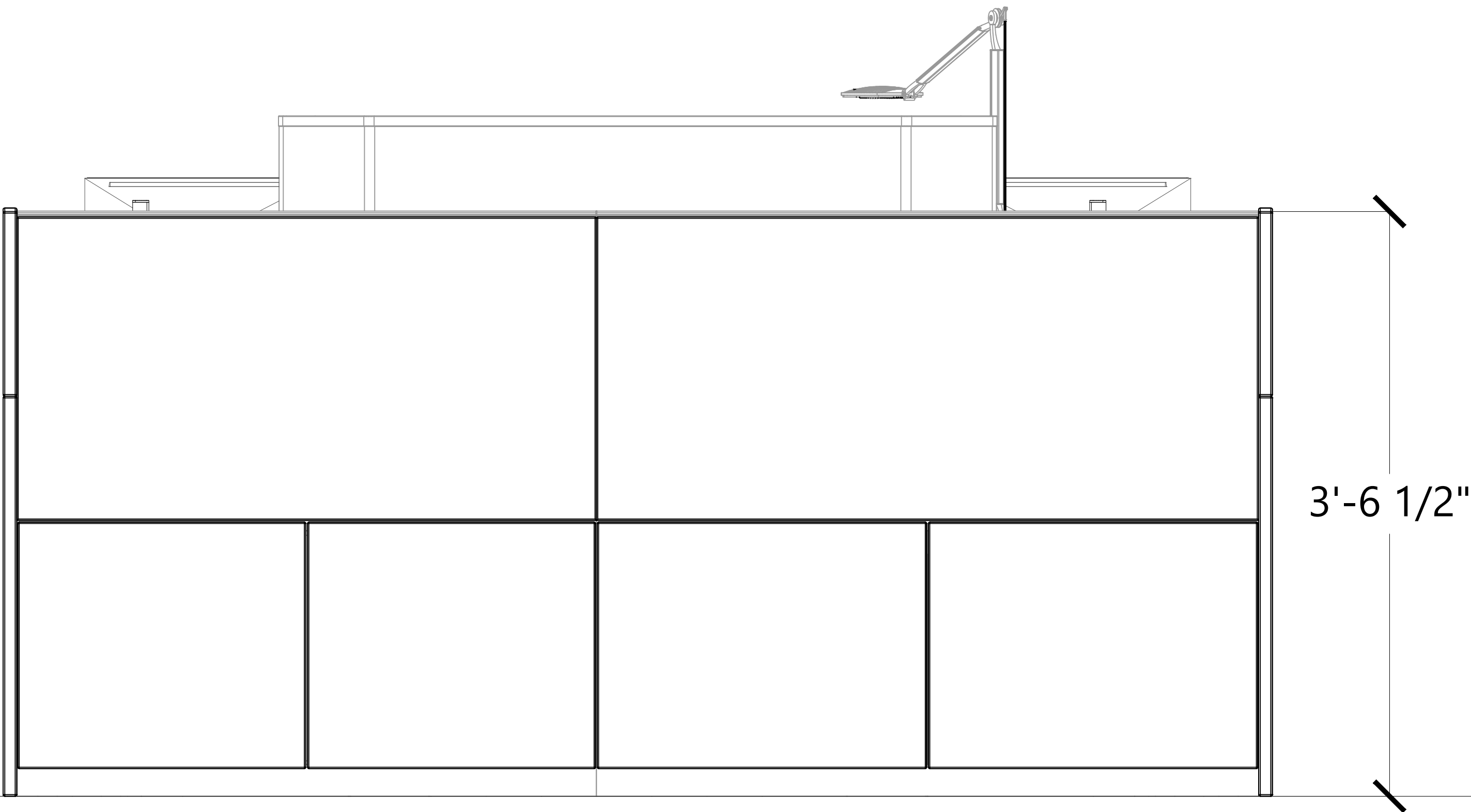
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A	08/04/21	2D & 3D PRELIMINARY DRAWING	JG

SHEET DESCRIPTION
ELEVATION A

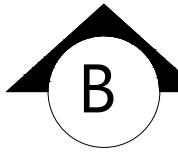
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PERSPECTIVE VIEW



FINISH FLOOR

 ELEVATION VIEW

CUSTOMER

CUSTOMER:
NASPO VALUE POINT

PROJECT ADDRESS:
N/A

PROJECT

PROJECT NAME:
FURNITURE, DISPATCH CONSOLE

PROJECT INITIATION DATE:
08/04/2021

CONSOLE TYPE: NUMBER OF POSITIONS:
DEFINE 1

SCALE:
1" = 1' - 0"

SALES EXECUTIVE
MATT GAWIN

DESIGNER
JESSE GREEN

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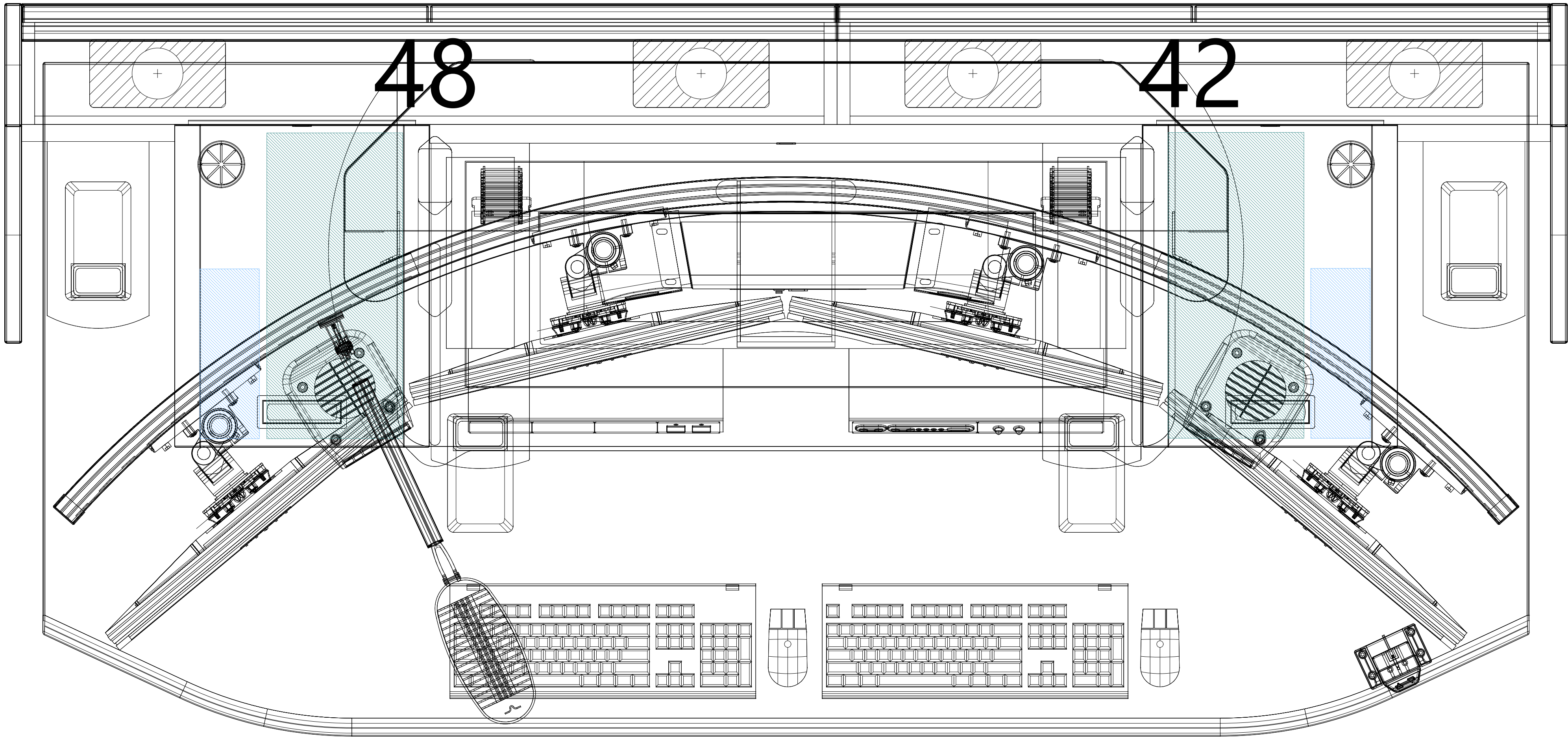
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SHEET DESCRIPTION
ELEVATION B

DRAWING #	OPTION	REV.	SHEET
DC-25272-01	2	A	5 7

EQUIP.	DESCRIPTION
	STANDARD SIZED CPU - 8W x 18H x 18D
	THIN CLIENT CPU - 4W x 10H x 10D



CUSTOMER

CUSTOMER:
NASPO VALUE POINT

PROJECT ADDRESS:
N/A

PROJECT

PROJECT NAME:
FURNITURE, DISPATCH CONSOLE

PROJECT INITIATION DATE:
08/04/2021

CONSOLE TYPE: NUMBER OF POSITIONS:
DEFINE 1

SCALE:
NTS

SALES EXECUTIVE
MATT GAWIN

DESIGNER
JESSE GREEN

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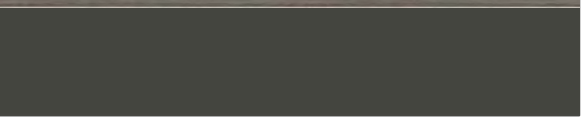
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REV	DATE	DESCRIPTION	BY
A	08/04/21	2D & 3D PRELIMINARY DRAWING	JG

SHEET DESCRIPTION
EQUIPMENT FIT

DRAWING #	OPTION	REV.	SHEET
DC-25272-01	2	A	6 / 7



COLOR SCHEME:		
FABRIC:	WATERFALL	
LAMINATE:	PORTICO TEAK	
POWDER COAT:	CHARCOAL	



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 russbassett 8189 Byron Rd, Whittier, CA 90606 (800) 350-2445				
CUSTOMER				
CUSTOMER: NASPO VALUE POINT				
PROJECT ADDRESS: N/A				
PROJECT				
PROJECT NAME: FURNITURE, DISPATCH CONSOLE				
PROJECT INITIATION DATE: 08/04/2021				
CONSOLE TYPE: DEFINE		NUMBER OF POSITIONS: 1		
SCALE: NTS				
SALES EXECUTIVE MATT GAWIN				
DESIGNER JESSE GREEN				
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RENDERING VIEW 1				
DRAWING #		OPTION	REV.	SHEET
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[illegible]

THE DEFINE CONSOLES ADVANTAGE

Developed in answer to emerging needs of PSAPs and their teams, Define elevates the mission critical workplace. We've incorporated wood alongside steel to deliver an ultra-durable console with a lighter, brighter aesthetic.

Smart design yields improved space efficiency. Choose from a variety of shapes and sizes to create a workplace that meets your needs, today and tomorrow.



THE CHOICE IS YOURS

Four surface shapes give you the freedom to choose the style that best fits your team, or choose multiple styles to meet specific work group needs.

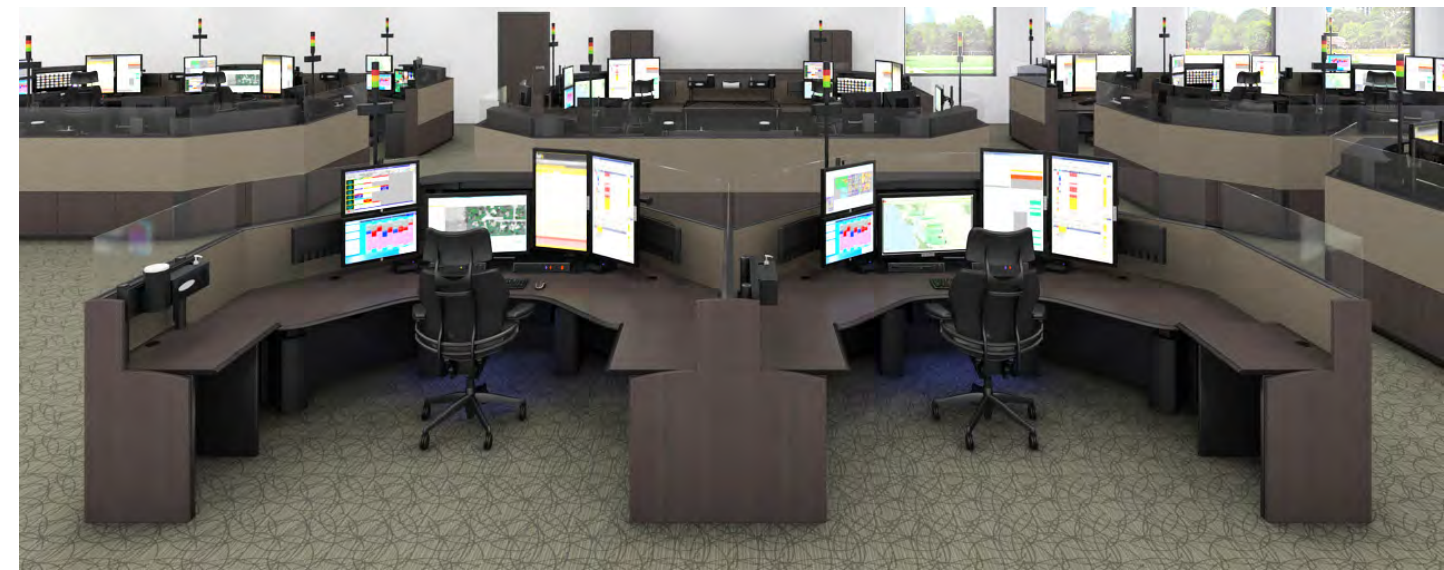
90° Corner



90° Corner Wrap



Plan your space with Corner, Linear, or a blend of both console styles. Blending console shapes helps teams attain workflow and space planning goals.



Define Corner Wrap consoles with optional acrylic upper panels

Multiple console sizes and non-handed storage options make it easy to configure your workspace in just about any way you can imagine.

Linear



Linear Wrap



When agencies blend console shapes and sizes, the Define console design details, including edges, pulls, and finishes, keep the workspace visually unified.



Define Linear consoles

SPACE EFFICIENT

Define’s compact core footprint preserves the expansive primary workspace and unencumbered knee space that mission critical users have come to appreciate.

NO WASTE!

The Base Frame, your primary power and data integration zone, runs along the back of the console, nesting slightly under the surface. Bridge, Peninsula, Corner and Dual-Sided Storage make smart use of space.



The **Dashboard** gives dispatchers consolidated console control within easy reach: surface height, monitor height, heating and cooling, task lighting and more.

The **Base Frame** holds power, data terminations, and rack-mounted equipment. Add a Technology Cabinet extension on either end for more front-side equipment storage.

Shared Storage sits between positions and gives both users access to resources.

Maximize vertical space by adding **Fixed Slatwall** sections to your console bridge.

Corner Storage is an ideal landing spot for shared resources behind side-by-side consoles.

SINGLE SURFACE, DUAL LIFT

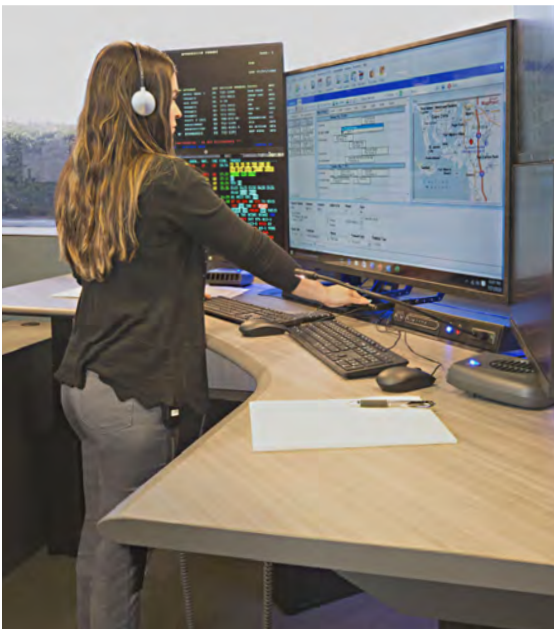
Four heavy duty lifting columns support the expansive, height adjustable surface.

Single Surface

The uninterrupted work surface maximizes usable real estate, helping operators stay organized and providing plenty of room for side-by-side training.



The single surface makes it easy to transition from sitting to standing. Work tools and desktop equipment remain in place, moving with the operator.



A second set of lifting columns support a height adjustable monitor array that moves independently of the surface.

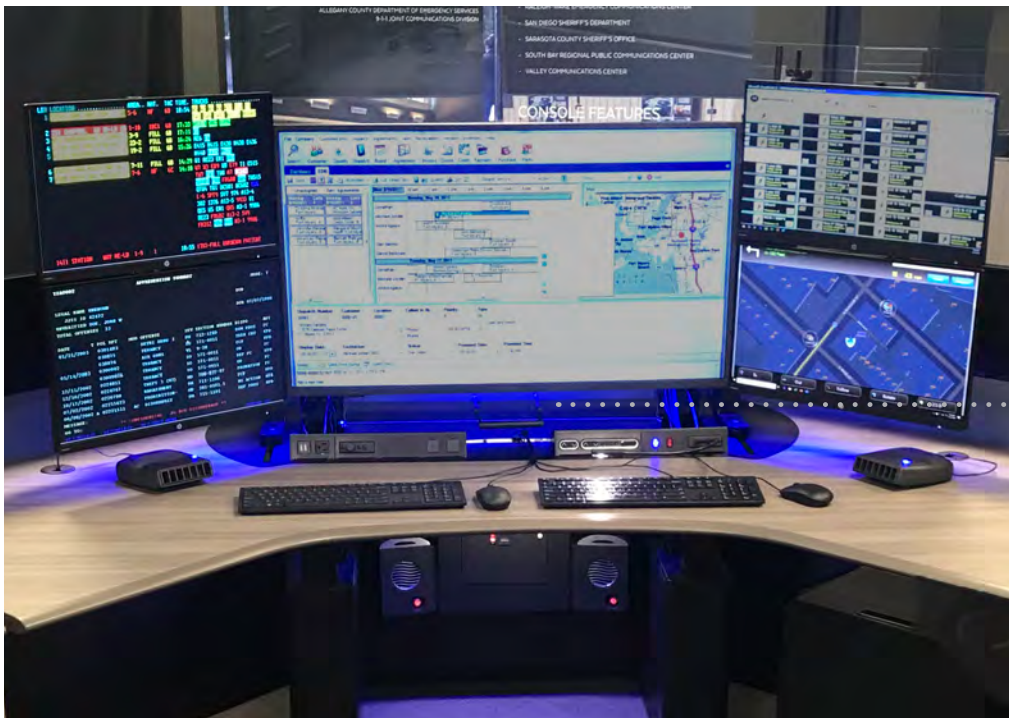
Dual Lift

The Slatwall Monitor Array allows operators to fine-tune their monitor tilt and peripheral angles and transition from sitting to standing without disrupting their monitor positions.



Single-touch, height adjustment control moves all monitors at one time.

12" Height Adjustment



Plus, single-touch, manual focal depth adjustment of the full array means it's easy to adjust viewing distance as visual needs change.

8" Focal Depth Adjust

ERGONOMICS, COMFORT AND CONTROL

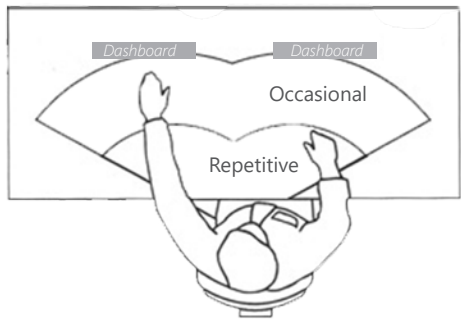
A single height adjustable console surface combined with a height adjustable monitor array means all users attain and maintain a healthy body position.



All Define sit-stand consoles have a surface height adjustment range of 22.6" seated to 48.7" standing, single-touch surface adjustment control, a waterfall comfort edge, and open knee space.

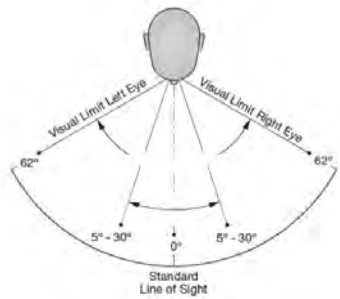
Reach Zones

To mitigate repetitive twisting and stretching, user controls are located within the dispatcher's primary reach zone.



Monitor Viewing

The curved Slatwall Monitor Array's range of height and focal depth adjustment promotes healthy viewing distance and angle, reducing eye strain and neck tension.



Conveniently located below the monitor array and within easy reach of the operator, your Dashboard includes surface and monitor height adjustment and an assortment of optional controls.



Centrally located user controls reduce instances of twisting and over-reaching. Your agency may choose up to five (5) additional accessories and controls to boost comfort and productivity.

- The **Personal Comfort System** includes two movable desktop fans and two under-surface heaters that tilt. All appliances are energy efficient and ultra-quiet. An occupancy sensor shuts appliances off when no movement is detected.
- **Convenience Power** ports at the dash are separated from critical console system power.
- A Situational Awareness **Light Supervisor Switch** signals the need for critical assistance.
- **Gooseneck Task Light, with dimmer**, provides movable, adjustable and focused light when and where users need it.
- **Data Ports** make hot swaps easy.
- **Ambient Lighting** dimmer.

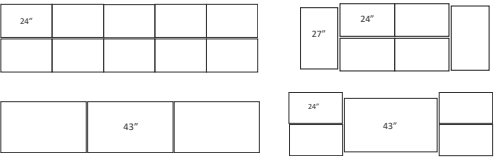
TECHNOLOGY INTEGRATION

All Define consoles share a suite of technology integration features that make installation, upgrades and regular maintenance easy.



1) Slatwall Array

The extruded aluminum, curved array accommodates a variety of monitor sizes and configurations, including large format and curved screens.



The Slatwall Array **Shroud** contains power supply for the monitors and obscures monitor cables from view. Cables neatly route through energy chains to PCs within the Base Frame or optional Technology Cabinets.

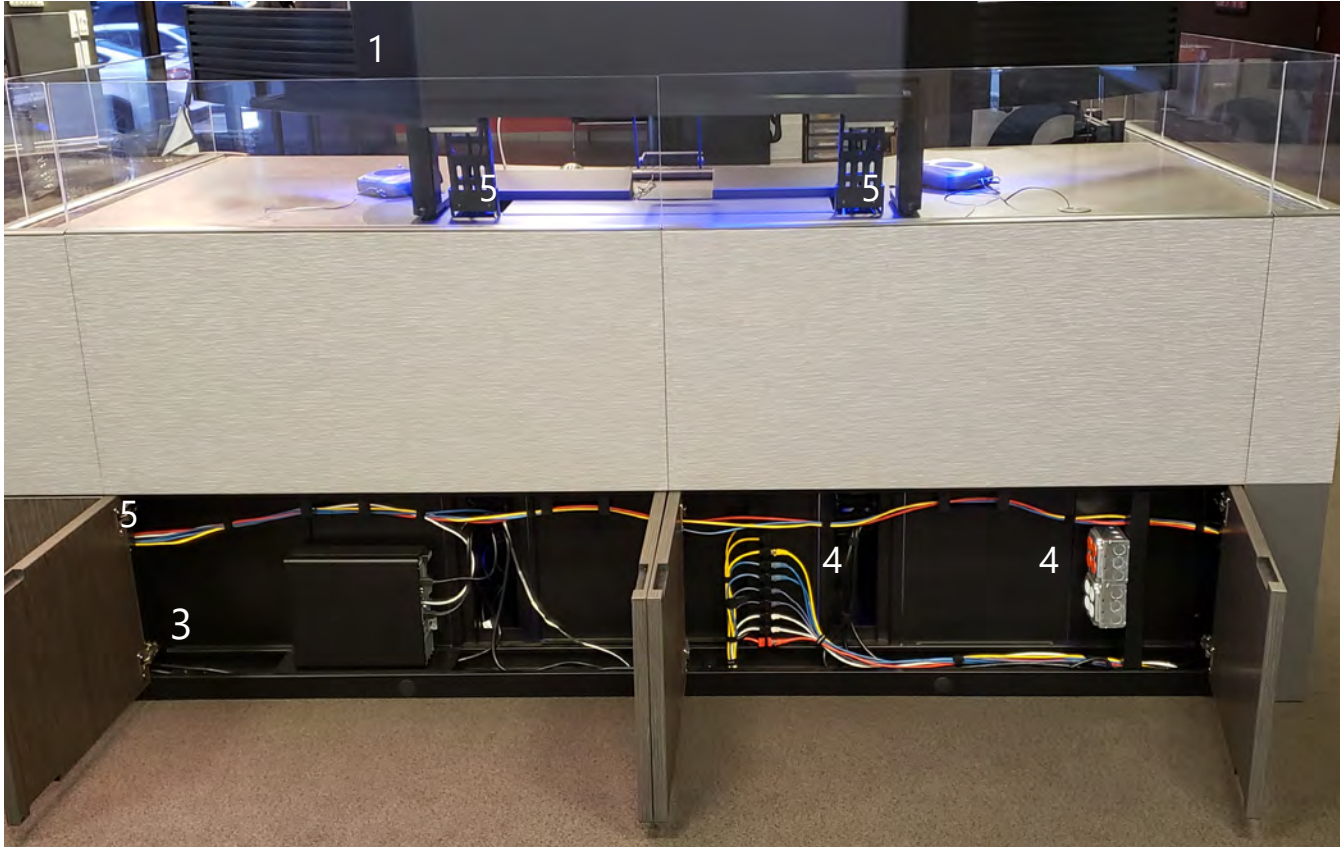
2) Technology Storage Cabinets

Specified as console extensions, Technology Storage houses technology within reach of the user. Choose a pull-out technology shelf to ease access to cabling.

Technology Storage is equipped with an ultra-quiet fan and vented panels to keep equipment cool. All cables pass through the rear of the cabinet into the Base Frame.



Front side and back panels provide dual access to equipment. All cables are protected within enclosed cabinets and secured cable chases.



3) Base Frame

Located along the backside of the console and nested slightly under the surface, the Base Frame provides space for power and data connections, technology, communications equipment, and associated cabling.

Equipment within the frame may be accessed from the front or back of the console.

4) Power and Data Integration Kits keep connections and terminations tidy.

5) Additional Features and Accessories

Cable Chases, Troughs and Energy Chains keep power and data cords separated and protected from entanglement.

Easy-mount monitor and equipment **brackets** make maintenance and upgrades a breeze. You can also mount small form-factor PCs and Situational Awareness Lights on your slatwall array and extensions.

WARM SOPHISTICATION

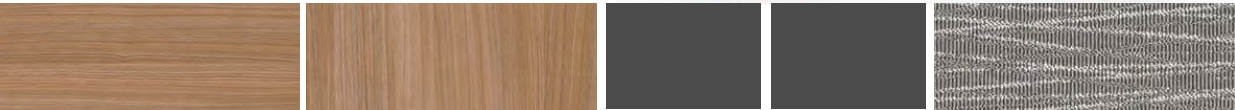
Leveraging more than 60 years of manufacturing know-how, we have combined wood and metal to create a console that is sophisticated and functional with the durability you’ve come to expect from Russ Bassett.

Enhance your agency’s workspace with enduring wood tones, and calming neutral fabrics and accents. Choose from one of these designer recommended finish schemes or create a palette of your own.

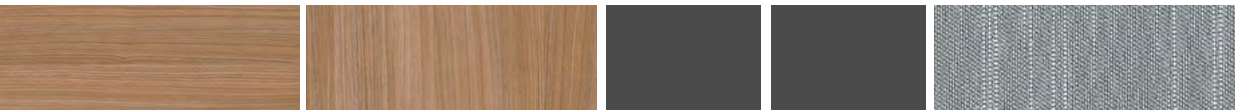
Catalina



A



B



Laguna



A



B



Monterey



A



B



C



Palisades



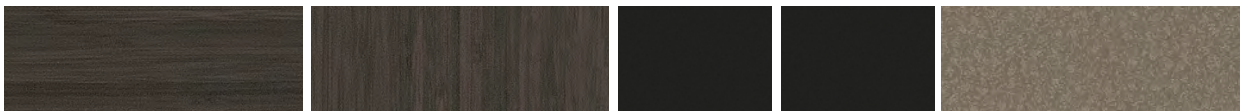
A



B



C



Surface
Laminate

Cabinet
Faces

Cabinet
Cases

Powder
Coat

Panel
Fabric

Surface
Laminate

Cabinet
Faces

Cabinet
Cases

Powder
Coat

Panel
Fabric

DEFINE CONSOLES Tech Tower



SMART USE OF VERTICAL SPACE

Clad in laminate finish to match your console, the Define Tech Tower has a steel substructure, venting and cable channels to support comprehensive technology and equipment storage and integration. The Tech Tower is 42" high and available in 18" and 24" widths. Each shelf opening is large enough for an 18" PC.



Interior of 42"H x 18"W Tech Tower shown with optional interior lighting.



Vertical cable management detail.

- All Tech Towers are accessible from both the front and back.
- Adjustable steel shelf accommodates various equipment heights.
- Perforated steel bottom tray and upper vent assists the Active Cooling System and keeps equipment running at optimal temperatures.
- Surge Protective Device protects your equipment against service disruption caused by building power fluctuation.
- Robust cable channel along the bottom integrates with the adjacent Technology Frame.
- For common storage between two consoles, the Tech Tower is available as a 32"W shared-access unit.

OPERATOR COMFORT & FOCUS

Personal Comfort System



COMPLETE COMFORT WITHIN REACH

Cooling and heating at the console allows operators to achieve personalized comfort throughout their shift, helping reduce tension, increase energy, and boost focus.



Personal Comfort System (PCS)

- 2 movable desktop fans
- 2 directionally adjustable heaters, mounted below the surface
- LED-lit control switch



Fans have directional airflow adjustment.



Each heater pivots up and down to focus heat toward the lap and toward the feet.



Operators control the PCS with a single-touch switch.

ADDITIONAL FEATURES

Energy-efficient and ultra-quiet
Simple, intuitive controls
Directionally adjustable forced air heaters
Movable desktop fans
Occupancy sensor
Compatible with all Russ Bassett consoles

SPECIFICATIONS

Cooling Fan	400 fpm
Forced Air Heat	200/400W
Maximum Current Draw	4.0 Amps
Voltage	120 Volts
Controls	LED Switches
Warranty	3 Years

OPERATOR COMFORT & FOCUS

Gooseneck Task Light



LIGHTING WHERE YOU NEED IT

The Russ Bassett Gooseneck LED Task Light is moveable and fully dimmable. It features a blend of white and red LED elements to provide a natural, even light that is ideal for calming eye strain in monitor intensive environments.



Gooseneck LED Task Light

- Located at the dash, consoles can be specified with one or more task light cartridges. Each cartridge includes one gooseneck LED task light and one dimmer switch.
- The dimming feature allows the user to adjust lighting for optimal comfort in full-light environments and in lower-light applications.



Highest setting glows with neutral white light.



Lowest setting provides a soft red glow.



Single-point dimmer control is within the operator's primary reach zone.

FEATURES

Energy-efficient LED
Simple, intuitive control
Light pivots 180° up, down and side-to-side
Bulb hood provides additional control of light flood direction
Compatible with all Russ Bassett consoles

SPECIFICATIONS

Power	150mA @ 12 Volts
Light Output	38 lumens
Color Temperature	4000K
Color Rendering Index	85CRI
LED Life Span	60,000 hours
Gooseneck Length	18"

OPERATOR COMFORT & FOCUS

LED Task Light



SLATWALL MOUNTED L.E.D. TASK LIGHT

Give each operator control of the lighting in their immediate work environment. The slatwall mounted LED task light allows each user to control the light level at their workstation for optimal comfort, reducing eye strain and fatigue.



Adjustment & Control

- With 28" of reach, the slatwall mounted LED Task Light provides ample coverage of the operator's worksurface.
- The single-point, soft-touch power/dimmer control is located within convenient reach at the top of the task light.



Light Settings

- Three light settings allows the user to adjust lighting for optimal comfort in full-light environments and in lower-light applications.

FEATURES

Dimmable LED Light with three dimmer settings
Double extension counterbalanced arm
Slatwall mounted to save valuable workspace
Light head pivots 90° vertically and horizontally
Folds out of the way when not in use
Refractive lens creates an even, clear light pool

SPECIFICATIONS

Color Temperature	3800K
LED Life Span	50,000 hours
Electrical Input Power	High - 11 Watts Medium - 5.8 Watts Low - 1.5 Watts
Arm Extension	28" from fully folded

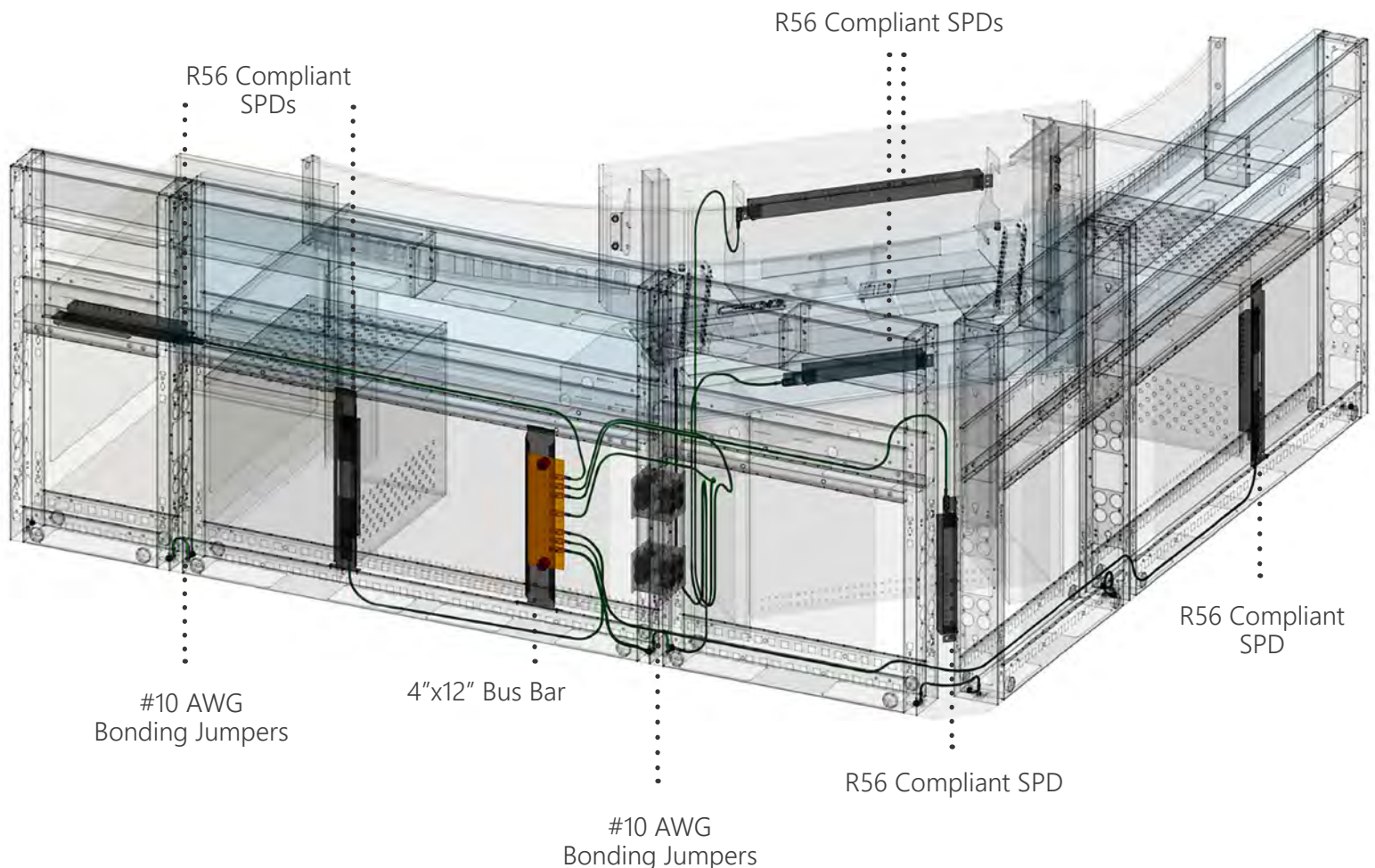
R56 BONDING AND SPD KITS

Grounding

R56 COMPLIANCE 101

Developed and maintained by Motorola Solutions, R56 takes into account fire, electrical codes, tower grounding and construction codes, and industry codes to ensure fire protection, operator safety and equipment protection through proper installation, grounding, bonding, and surge protection. It is considered the industry standard for correct bonding, grounding, surge protection and installation practices for radio towers and control rooms.

Russ Bassett has collaborated closely with co-authors of the R56 standard to develop a range of R56 compliant bonding, grounding and surge protection systems to fit your needs and budget.



GET TO KNOW THE R56 COMPONENTS

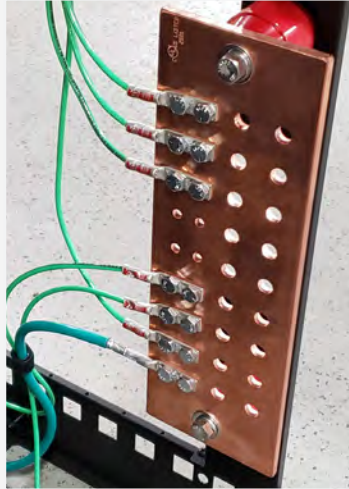
Surge Protection Device SPD

Metal Housing, External Double-Lug Bonding Connection Site, #10 AWG Double-Lug Bonding Wire, Covered Switch



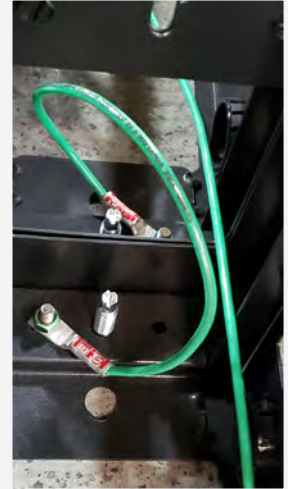
Bus Bar

4" x 12", 1/4" Thick Copper, 1/4" Holes, 3/4" O/C and 3/8" Holes, 1" O/C, #10 AWG Double-Lug Bonding Wire to Frame



Bonding Jumpers

Frame to Frame Bonding, Frame to Sit-Stand Bonding



AVAILABLE R56 KITS

KIT #1: FULL R56 COMPLIANCE

The Full R56 Compliance Kit includes one (1) R56 compliant 14-outlet SPD, one (1) R56 compliant 6-outlet SPD, one (1) 4" x 12" Bus Bar, and all required #10 AWG Bonding Jumpers for the console.

KIT #2: R56 CONSOLE AND EQUIPMENT BONDING

For customers who need to bond their equipment and console, but do not need R56 compliant SPDs, this kit delivers one (1) 4" x 12" Bus Bar, and all required #10 AWG Bonding Jumpers for the console. *NOTE: For customers using a rack-mounted PDU located within the console frame, extra-long monitor power cables will be required.*

KIT #3: R56 CONSOLE BONDING

#10 AWG Bonding Jumpers provide R56 compliant bonding of the console for customers that do not need equipment bonding or R56 compliant SPDs.

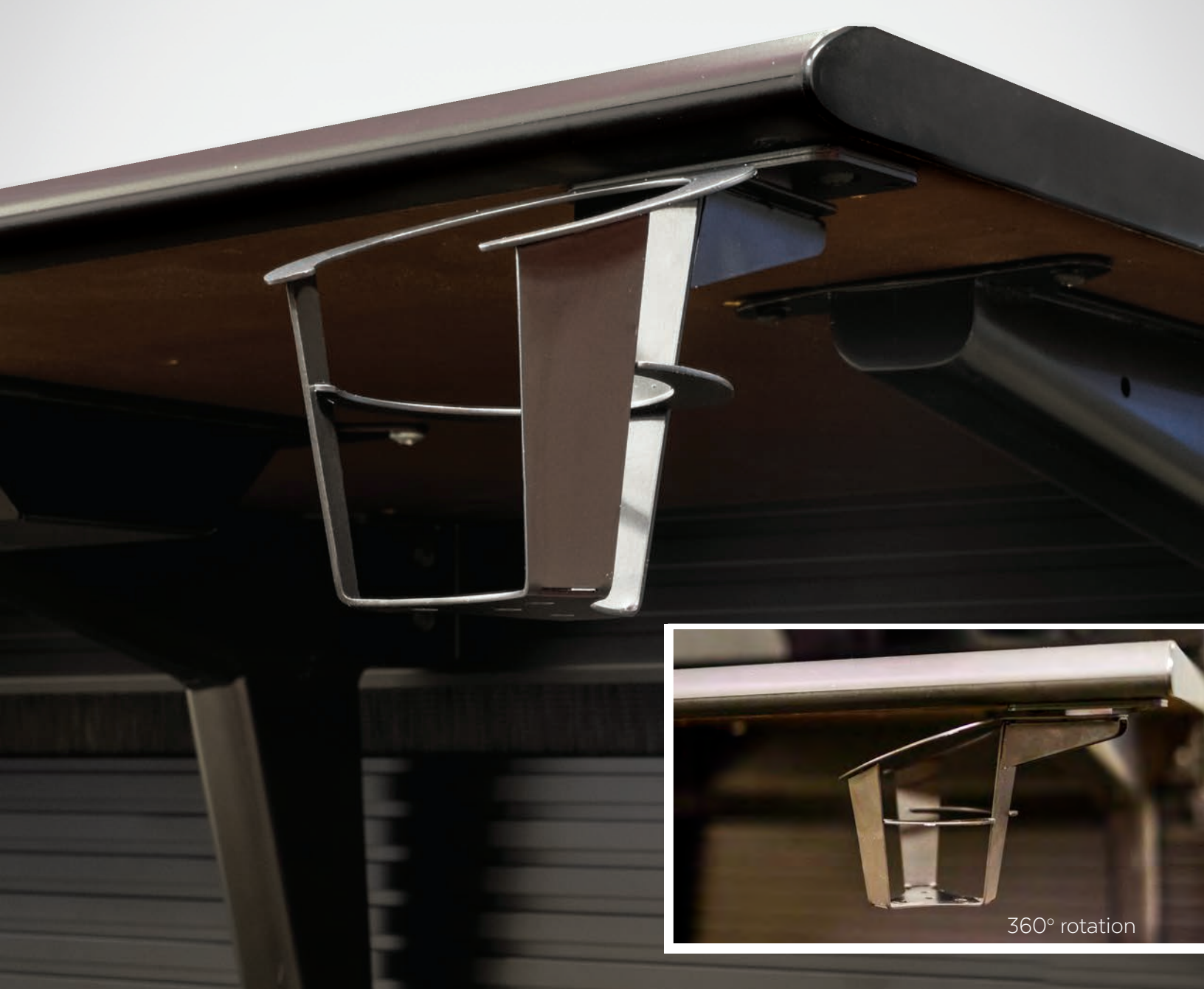
Add-On: R56 Compliant SPDs

Available separately, specify additional SPDs for peripheral technology storage areas.

NOTE: All console-integrated bonding connections are installed by our certified installers, up to and including the Bus Bar, creating a "bonded console." After console installation, a certified electrician must connect the Console Bus Bar to the Sub-Bus for the control room with #2 AWG wire, or larger conductor, to "ground" the console.

CONSOLE ACCESSORIES CUP HOLDER





CONSOLE ACCESSORIES CUP HOLDER

Part Number	DAC-CUPHLDR-US-R
Application	Fits disposable beverage containers, travel mugs and traditional ceramic coffee cups up to 3 ¼" diameter
Construction	Welded steel construction with a black powder coated finish
Application	Mounts anywhere under the desk, rotates 360° so it can be tucked out of the way

 **russbassett**
www.russbassett.com

8189 BYRON ROAD WHITTIER, CA 90606 | TEL 562.945.2445 / FAX 562.698.8972 | INFO@RUSSBASSETT.COM

COMMUNICATION

Situational Awareness Light



SITUATIONAL AWARENESS LIGHTS

The stacked LED light tower allows multiple situations to be displayed simultaneously, signaling when an operator is available, on a call, in need of critical assistance and more.



- Lenses are visible from any direction and distance and multiple colors can light at the same time to indicate several equally relevant conditions.
- Mounting on the top cap maintains a consistent height regardless of varying console positions. You can also mount to the Slatwall Monitor Array or fixed slatwall extension, if preferred. Multiple pole lengths are available to dial in the desired height.
- All fixtures are fully modular and pre-wired for up to five colors (red, amber, green, blue, clear). If adding an additional lens color in the future, simply connect the preexisting wire, click the lens on, and you're good to go.

The Dome LED light tower allows up to four colors (red, amber, green, blue) and up to two situations to be displayed simultaneously with a single lens.



- Lenses are visible from any direction and distance and up to two colors can light at the same time to indicate simultaneous relevant conditions.
- Mounting on the top cap maintains a consistent height regardless of varying console positions. You can also mount to the Slatwall Monitor Array or fixed slatwall extension, if preferred. Multiple pole lengths are available to dial in the desired height.
- Dome lights are pre-wired for up to four colors (red, amber, green, blue). If adding an additional color in the future, simply connect the preexisting wire to activate that color.

SITUATIONAL AWARENESS LIGHT ACCESSORIES

Maximize your Situational Awareness Light bene its with these optional accessories.



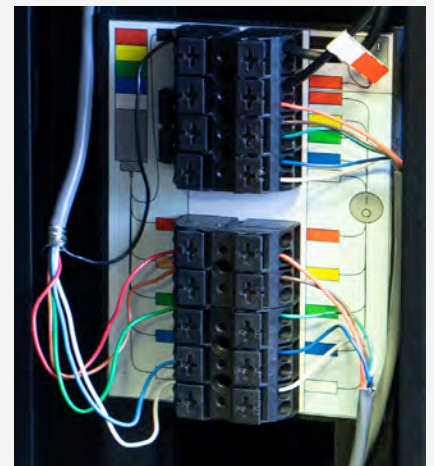
SIGN HOLDER

Metal-framed sign holder, with easy to remove diffusers on both sides, create instant recognition at a distance.



SUPERVISOR ALERT

Add a Supervisor Alert Switch at each position for immediate and unmistakable critical assistance requests. The back-lit toggle is available in multiple colors and sits within easy reach of the operator.



CONNECTION KIT

The Status Light Connection Kit powers your Status Light and makes wiring and switching easy.

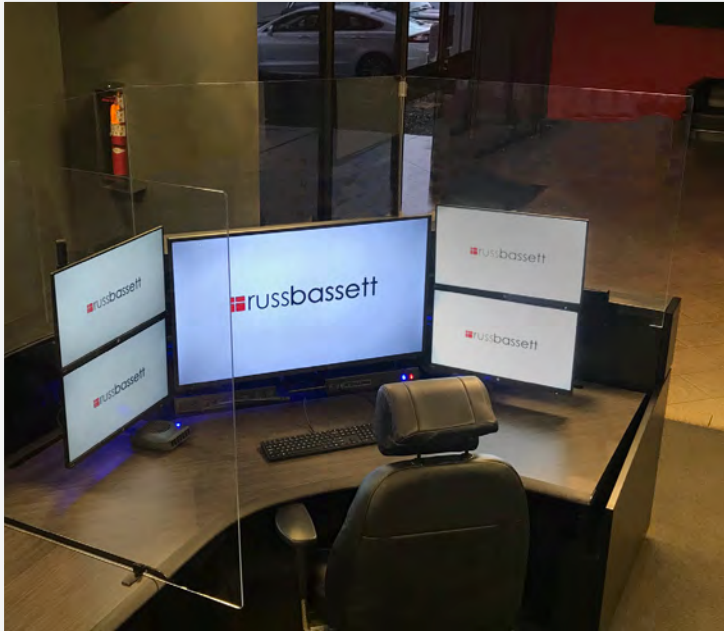
HEALTH & WELLNESS

Safeguard Shield™



SAFEGUARD SHIELD

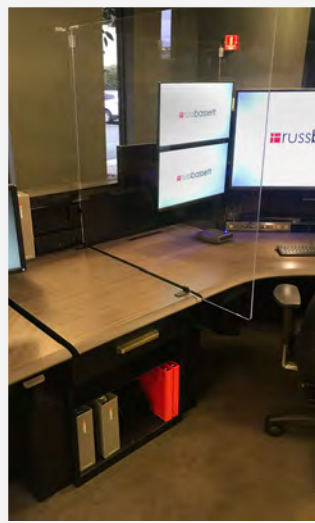
Protect operators from airborne particulate spread by coughing and sneezing.



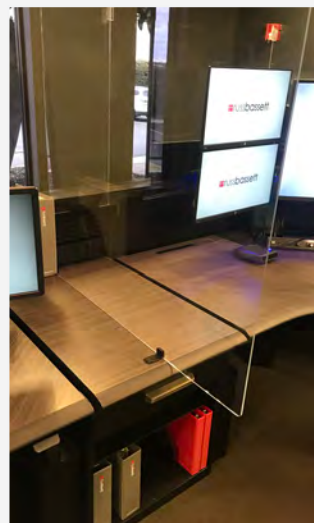
- Attaches to all Russ Bassett consoles.
- 6' high overall protection.
- Clear line of sight between operators and across the room.
- Durable acrylic shield has a smooth, machined edge.
- Disinfect quickly with soap and water or over-the-counter cleaners.
- Easy to install; no tools required.
- Portable.
- Disinfect, store and deploy to protect during coronavirus, and cold and flu seasons.



1/4" thick acrylic with smooth, machined edge.



Desktop partition is movable and can be placed anywhere along the surface for side-by-side training.



6' high overall protection, when attached.

OPERATOR COMFORT & FOCUS

Ambient Lighting

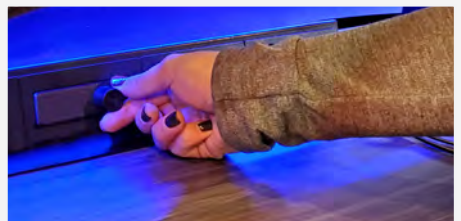


AMBIENT LIGHTING

Ambient lighting relieves eye strain and increases monitor image clarity for operators who spend extended hours in monitor intensive environments.



- Above the surface, ambient lighting softens glare in both bright and dimly lit rooms.
- Below the surface, ambient lighting provides both glare reduction and work light in the foot well, guarding against trip hazards and entanglement.
- A desktop dashboard dimmer, shown right, allows operators to dial in their preferred lighting settings and make adjustments throughout their shift. Dimmer also available to mount on a fixed slatwall return.



SPECIFICATIONS

Energy-efficient blue LEDs.
Light position shields operator's eyes from glare.
Soldered leads are protected with heat-shrink wrap for durability and lasting performance.

Lengths are specified to fit the console width.
Above-surface and foot-well lighting ordered separately.
Plug-and-play 12 volt power supply ordered separately.
Optional dimmer switch also available.

AGENCY PRIDE & RECOGNITION

Edge Lit Glazing



EDGE LIT GLAZING

Up-lit etched glazing on privacy glass provides agency recognition for visitors and reinforces your agency's mission. Declare your team's pride with your agency's name, motto or emblem on blue-lit glazed glass.



Edge-Lit Glazing Glass Panel Logo Kit

- Glass partition
- Art prep and etching
- Blue LED light strip
- Power supply
- Installation



SPECIFICATIONS

Edge Lit Glazing available on privacy glass partitions.
Glass with lighting length is specified to fit the console.
Blue LED lights nest below the glass partitions.

Custom glazing pattern created from your agency's badge, logo or motto.
110/12V power included.
Installation included.

PRODUCT PROTECTION
10 YEAR EVERYTHING WARRANTY



10 YEAR EVERYTHING WARRANTY

Simple, Honest, Robust.

Russ Bassett warrants, to the original Buyer, that all products will be free from defects in material and workmanship for 10 full years.

 ***What's covered?***
Everything.

 ***What's included?***
Parts, Shipping and Labor.

MISSION CRITICAL SERVICE AND SUPPORT

In mission critical, 24/7/365 environments, quickly resolving a product issue is of top priority for both the Buyer and Russ Bassett.

Prompt execution of this warranty requires cooperation. With guidance from Russ Bassett, Buyer agrees to perform basic troubleshooting tasks to determine the nature of the defect and to self-correct before on-site assistance can be provided.

For simple replacements, the part will be quickly shipped directly to Buyer. If the problem requires on-site assistance, Russ Bassett will come out during normal work hours to resolve the issue. If the defect is found to have resulted from circumstances outside of the warranty coverage, and/or Buyer imposes conditions or restrictions that increases the service cost, Buyer agrees to reimburse Russ Bassett for any resulting additional expense. Buyer also agrees to properly dispose of the old parts and packing material.

The few circumstances where this warranty against defects would not apply include normal wear and tear, damage, misuse, modifications, consumable items or product shipped outside the U.S.

Repairs, substitute products or replacements, of equal or higher value, used to resolve a warranty claim will in no way extend the applicable warranty period applied to the original product. Product repair or replacement is Buyer's exclusive remedy for all product defects covered under this non-transferable warranty. Russ Bassett makes no other express or implied warranties to any product except as stated above and makes no warranty of Russ Bassett product fitness except for use as standard console furniture.

EXHIBIT B-3 EXPERIENCE, QUALIFICATIONS, CERTIFICATIONS AND SERVICES

This exhibit aims to gain some insight into the work experience, competence and relevant certifications held by Bidder. Information provided will be used to score Bidders ability to offer products and solutions as described herein.

Instructions: Bidders will provide a written response to each of the sections below as instructed.

EXPERIENCE, QUALIFICATIONS, CERTIFICATIONS	WRITTEN RESPONSE
BIDDERS OFFERING PRODUCTS Instructions: Bidders offering products for any category/sub-category/sub-group must provide a written response to each item as instructed below.	
1) List any factory trainings and certifications your company's staff has attended/acquired to support the proposed products and services.	Russ Bassett Corporation's staff has not been required to obtain specific trainings or certifications as it relates to installing and supporting our products and services. We are a niche subset of the commercial interiors industry, designing, engineering, manufacturing, shipping, installing and servicing technical console furniture for 24/7 mission critical operations environments. As we are the factory and the consoles are a furniture product, we do not require trainings and certifications in the same way you might expect for radio products, interoperability gateway devices, power supply products, equipment shelters and towers. We have, however, often obtained CJIS Certifications for our Team when supporting live cutover modernization projects and been trained in many new construction jobsite safety programs.
2) Please disclose the cumulative years of experience your current company's Technical Experts have performing installation work.	Russ Bassett has approximately 200 years of combined experience among our Technical Experts performing installation work.
3) Does your company utilize partners for providing products and services? If so, describe: • process to qualify partners and sales personnel to represent the product, including any certifications • how partners are contractually bound to the Master Agreement terms and conditions, • how partner sales will be accurately tracked and reported, and • remedy plan if the partner or sales personnel are not in compliance.	Russ Bassett works directly with our customers in the public safety communications market sector. Russ Bassett has directly employed Sales Executive and Project Management Teams distributed around the United States that work directly with our clients. We do not utilize partners for providing products and services.
4) Please describe your company's ordering process. Include sub-contractors, authorized resellers/dealers/manufacture representative's role in the ordering process.	Please refer to the Russ Bassett Service Organization model provided as an attachment, for a description of our ordering process and overall customer service model.

EXHIBIT B-3 EXPERIENCE, QUALIFICATIONS, CERTIFICATIONS AND SERVICES

5) Please describe your company's escalation process for technical and billing issues.	As described in Russ Bassett's Service Organization overview, the primary point of contact to each NVP Customer is their Sales Executive (SE). If for any reason prompt communication and issue resolution is not received by the Customer from the SE, Peter Fink – Executive Vice President is available to any customer for technical issues, and Gordon Walters – Controller is available for billing issues. If answers and resolution were not received there, Linn Steinbeck – President, is available as well. We strive to deliver an excellent customer experience in every case. The full array of our considerable company resources is behind the Sales Executive serving each client. The need to escalate an issue is exceedingly rare.
6) Please describe your company's standard customer/technical support services during regular business hours and time zone support will be provided. (For example: Monday through Friday 8:00 am – 5:00 pm ET). Provide a copy of your company's service level agreement (SLA) to include tiered support and response times for each tier and after hours support.	To obtain service or technical support, Customers can contact us on the web via our inquiry tool at www.russbassett.com, with an email to customerservice@russbassett.com, info@russbassett.com, the Project Manager or Sales Executive, and/or by calling us at the factory. Our toll-free number is (800) 350-2445. Our customer service team is available by phone from 8:00 am to 5:00pm Pacific Time, Monday through Friday. Sales Executives and Project Managers are available by email and on cell phone during all waking hours. The customerservice@russbassett.com email hits PM staff, Customer Service staff and executive leadership. We are here to support NASPO Value Point Customers, anytime and any day. If sit-stand console issue arises, it is normally addressed within a few hours and often resolved over the phone. Russ Bassett is the single point of contact for all questions regarding console operation, warranty and service items. We stock all critical items and can ship them next day air. An attic stock can also be purchased by NASPO Value Point Customers if they want to store certain components at their facilities. In the event that a console requires service we will reply to all inquiries within 24 hours, but normally within a few hours. Our standard practice is to address service requiring evaluation only within 24 hours and service requiring parts within 48 – 72 hours. Non-critical items that need to be replaced

EXHIBIT B-3 EXPERIENCE, QUALIFICATIONS, CERTIFICATIONS AND SERVICES

	will be manufactured and shipped in two (2) weeks or less for immediate resolution thereafter. Russ Bassett does not have a Service Level Agreement (SLA) as you might expect with radio products, interoperability gateway devices or power supply products. Russ Bassett Consoles do not require regularly scheduled service or preventative maintenance. Please also refer to our 10-year Everything Warranty.
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EXHIBIT B-3 EXPERIENCE, QUALIFICATIONS, CERTIFICATIONS AND SERVICES

SERVICES	
Instructions: Bidder will provide a written response for all services offered below as instructed. Services will not be evaluated, however; any services listed below will be included and available for use in Cooperative Purchasing Master Agreement upon award. Services may be added upon approval. Pricing for services must remain constant for the entire Master Agreement term or as mutually agreed in Participating Addendum.	
Service	Description
Consultation	Russ Bassett Sales Executives will visit with prospective and current customers to understand their needs, educate them on options available, interface with the project team, provide budgetary cost and order ready proposals and see projects through successful implementation. Refer to B-3 Item 4 "Service Organization – Design".
Project Management	Refer to B-3 Item 4 "Service Organization – Project Management".
Installation	Refer to B-3 Item 4 "Service Organization – Project Installation" and Installation Services Scope of Work.
Configuration/Design	Refer to B-3 Item 4 "Service Organization – Design".
Product Recycling/Buy Back	Russ Bassett can as part our installation services offering remove and dispose of existing furniture. We do not buy back existing workstations but can handle the recycling.
Training	Refer to B-3 Item 4 "Service Organization – Training".
Maintenance/Repair	Russ Bassett Consoles do not require any preventative maintenance, but in the case of repairs required, we follow all installation services protocols. Refer to B-4 Item 6 above and B-3 Item 4 "Service Organization – Implementation, Quality Assurance and Factory Acceptance Plan".
Other	N/A

Russ Bassett Service Organization Overview

SOLICITATION 00318 PUBLIC SAFETY COMMUNICATIONS PRODUCTS, SERVICES AND SOLUTIONS

CATEGORY 10 – DISPATCH CONSOLE FURNITURE

EXHIBIT B-3 EXPERIENCE, ITEM 4 ORDERING PROCESS

Company Overview

Russ Bassett is an industry leading designer and manufacturer of the highest quality console furniture for mission critical environments. Russ Bassett competes at the high end of the market with a focus on the customer experience, innovation and quality. We are a financially stable company that has consistently delivered positive results to our clients for now 61 years. Russ Bassett has a highly skilled workforce and state-of-the-art 110,000 square foot manufacturing facility and showroom in Whittier, California. Based on our past performance in serving Public Safety Agencies, Transportation Operations Control Centers, Power Utilities, Energy Companies and Military/Government Agencies you can trust us to do a great job for NASPO Value Point (NVP) Customers.

Our goal is that every Russ Bassett client has an excellent experience in working with us from project inception through successful project completion, and in the long run as we provide ongoing service and support. We build long-term, positive and mutually beneficial relationships with our customers. Our references will attest that we will not only meet NASPO Value Point Customers' expectations, we will exceed them. We will bring drive, integrity, attention to detail and excellent service to the customer during every stage of their projects and in the long run as we provide ongoing service and support. We will work in concert with NASPO Value Point Customers and all their project stakeholders to deliver best-in-class solutions on time and on budget. We are team players!

All business operations are directed and managed from our headquarters facility in Whittier. Russ Bassett Corporation has no division locations or subsidiaries. We have sales and project management staff located across the United States. We have a local installation technician network that gives us both national and international capabilities.

History

For now 61 years, Russ Bassett Corporation has built a reputation for design and manufacture of high quality, innovative products backed with integrity and passionate customer service. We offer a broad selection of technical furniture, console and media storage products. Trusted in mission critical environments, we deliver real life solutions involving technology integration, space utilization and user interface.

Mr. Russ Bassett founded our company in October 1960 in Whittier California, where it remains today. With a background in metal office furniture, Mr. Bassett founded the company to make small desktop organizers and other special modifications to be sold with standard furniture that he was selling through his office furniture dealership. Over the years the complexity of the products grew to include library shelving, lot books, museum cabinets and vault trucks as well as many specials along the way.

In the mid 1970's Russ's son Ed took over the business and developed a standard line of microfilm cabinets, established national distribution and became the leading supplier of microfilm cabinets to libraries and financial institutions across the country.

In the late 80's a private group, led by management, purchased the company from the Bassett family. Since this time, through acquisitions that included Visuflex, Core Technologies, IDP and Gemtek and

internal product development, the company has expanded the microfilm storage to include storage for all media, including data tapes, CDs and professional audio/ video formats. These products are marketed under the product names Promedia, Slidetrac, Gemtrac, Maxrac, Rolltrac and Racetrac. Additionally, storage for paper media is provided through the Slimcase and Specifier series cabinets.

In 2003 Russ Bassett Corporation acquired Desience, a well-established designer and supplier of command center consoles. When the application is mission critical, users have depended on the design and build quality of Desience Modular Consoles for over 35 years. Desience Modular Consoles have been installed in the highest level government agencies, military bases, aerospace and healthcare centers. These important clients have repeatedly chosen and trusted Desience Modular Consoles for their Network Operations Centers, Special Operations Command Centers, Emergency Operations Centers and Operational Control Centers.

The Desience name has been retained and the product line expanded to include consoles and technical furniture designed specifically for Critical Infrastructure and Transportation Companies, Power Utilities, Energy Companies and Public Safety Communications Agencies as well as a number of other technology rich, 24/7 mission critical applications.

Concurrent with the development and growth of our console business segment, Russ Bassett Corporation innovated large scale archival media storage solutions involving the deployment of high density media storage systems in multi-level mezzanines. This has become a consistent and notable business segment for Russ Bassett Corporation.

Today, Russ Bassett Corporation stands as a diversified, financially stable firm with a substantial customer base. We have become a world leader in mission critical console furniture design, manufacture and installation. We continue to experience sustainable growth by serving current and new markets, always in the context of mission critical operations. Based on our operational history, you can trust Russ Bassett to successfully serve NASPO Value Point Customers in the design, manufacture and installation of their dispatch console furniture requirements and to provide them with excellent service into the future.

Cutting Edge

Russ Bassett is a market leader. We stay engaged in cutting edge technologies and products in a number of ways, the most of important of which is listening to our current and prospective customers. We listen to understand their challenges, needs and vision. We have the privilege of being on the teams successfully delivering new and renovated 24/7 mission critical operations centers in various industry sectors and around the world. We learn from the customer technical teams, architects, designers, general contractors and other project stakeholders. When our team identifies an area we can add value, we innovate solutions that rise to meet challenges presented.

We are involved in professional organizations (e.g. the National Emergency Numbers Association (NENA) and Association for Public Safety Communications Officials (APCO)) and core group communities of the industries we serve. We network with trendsetters in this context to understand developments and futures. Russ Bassett continues to attract, hire and develop top industry professionals at every level of our organization.

Russ Bassett invests in new product development to offer console solutions that meet current and future technology, ergonomic and space utilization challenges. Console furniture design is directly related to the evolving technology platforms deployed in the nerve centers of our customers' organizations. We have an R&D Lab and a sizable prototyping manufacturing cell. While we build our consoles to last indefinitely, we are able to implement enhancements as we identify areas for improvement. When we identify the opportunity and need to introduce a new product line, we do. When we know the right fit

for our prospective customer is a co-developed custom console solution, we innovate together with their teams to deliver. Because of our flexibility and commitment to relevance in this regard – coupled with our manufacturing capability – we embrace cutting edge technologies and products.

Key Personnel

We have a cohesive and results oriented team. Each NVP Customer will be served by the Russ Bassett Sales Executive responsible for their geographical location. The Sales Executive will be their primary point of contact. The Sales Executive is supported by our entire team who are also at your disposal. The toll-free main contact number for our company is (800) 350-2445 and email is info@russbassett.com. Russ Bassett's customer services organization includes project managers, project coordinators and the organizational leadership to deliver excellent customer experiences. We are both proactive in implementing successful projects and reactive in addressing any service needs that may arise.



"...Russ Bassett, the founder, established the core values of Quality, Innovation and Integrity fifty-five years ago. For nearly four decades I've been proud to be part of the team guarding and applying these principals to everything we do..."

Mike Dressendorfer
Executive Vice President

"...We listen more than we talk, do what we say we are going to do, apply our highly skilled people and considerable resources to our customer's unique needs and take great pride in not only meeting, but exceeding our customers' expectations..."

Peter Fink
Executive Vice President



"...From initial design, engineering and manufacturing through final installation, no details are too small to be left to chance in our commitment to providing world-class products and service. We never forget why we are in the business and who gets to vote on how we are doing..."

Linn Steinbeck
President

Russ Bassett will market the NASPO Value Point contract in all states. We have current and/or prospective customers from all the states considering entering into this cooperative purchasing agreement and it would benefit them to offer Russ Bassett Consoles.

Customer Service Model including Ordering Process

Russ Bassett is experienced in successfully designing, manufacturing, installing and servicing 24/7 mission critical operations centers. Our goal is that every Russ Bassett client has an excellent experience working with us from project inception through successful project installation, and in the long run as we provide ongoing service and support.

There are three (3) key elements of our service model: Design, Project Management and Installation Services. Each of these key service elements is outlined below along with our Implementation, Quality Assurance and Factory Acceptance Plan.

Design

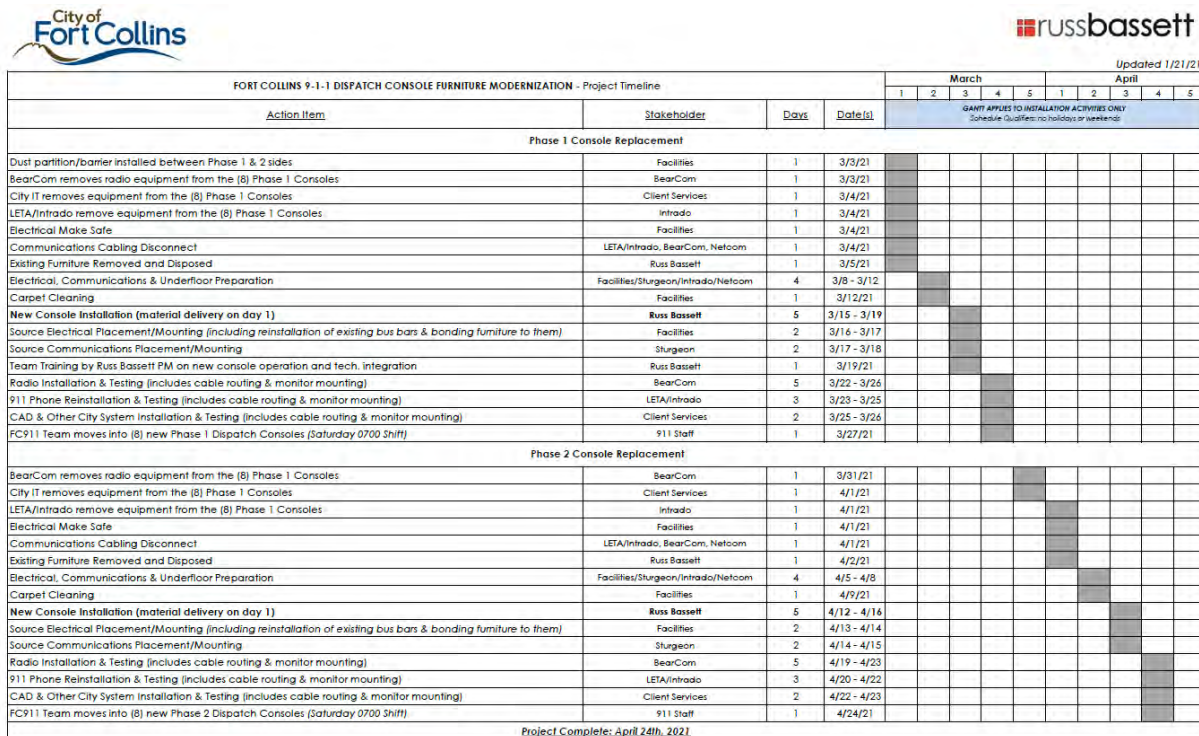
Led by the Sales Executive, Russ Bassett will engage with and learn about the prospective customer's requirements and bring in our in-house, full-service design team to develop meaningful solutions. Russ Bassett will bring drive and humble leadership to our customers' teams as we work through the design process including:

- Education about the full range of options at the customers disposal
- Program confirmation
- Project budgeting and cost estimation
- Dialing in of the console design and functionality
- Space and floor plan confirmation and/or provision of additional/alternative layout options
- Dialing in of adjacencies (work groupings, access to shared services and facilities, sight line evaluation)
- Creation of formal equipment lists, location maps and wiring diagrams by position type
- Discussion and dialing in of options such as Status Indicator Lights, console signage and other accessories
- Assist team in defining console grounding methodology
- Source electrical and communications cabling integration design and coordination
- Console finishes selection
- Final, detailed shop drawings including plan, elevation, perspective and detail views
- Final, line item detail quotations
- Photo-realistic 3D color renderings of the final console and peripheral component design prior to sign off
- Floor coring drawings and templates for use by Member's construction team

We look forward to assisting NASPO Value Point Customers in the design of their console furniture needs!

Project Management

Russ Bassett will work in concert with the NVP Customer, their architect, general contractor, equipment vendors and all other stakeholders to ensure a seamless process and successful end result. We take customer project timelines very seriously. Once the overall project schedule is settled, we generate a Gantt schedule that will detail the console design, engineering, production and installation schedule for the project. We use this formal schedule to keep the team apprised of extra project time, critical timelines and key action items. A sample Gantt chart from a modernization is provided below:



As you will read in our reference letters, we are focused on successfully managing projects so that all parties involved have a great experience in working with us.

Freight Services

All Russ Bassett products are shipped using our Safe Ship Program. We have partnered with specialized carriers utilizing Air Ride Trucks and Trailers. The products have minimal packaging and are loaded into the trucks by product type to allow for maximum cubing of the loads. In addition some of the lighter weight products are often decked to further improve the load efficiency. Larger items are sometimes palletized but we find this often hampers the unloading process at the customer's location. In some cases, Smaller sized orders can be shipped LTL. To insure the product arrives damage free LTL shipped materials are crated.

Materials are delivered to a ready site as needed, so that there is no need for extensive staging area. Consoles are packaged and labeled by area, according to the predefined scheme. Our packaging and labeling process allows us to pull as much product as needed, as fast as needed to accommodate a faster pace if the installation is ahead of schedule. Russ Bassett Factory Personnel and Certified Local Installers meet the shipments, offload, unpack, inspect for damage, inside deliver and stage all products. All packaging from shipment will be loaded back onto the delivery trucks for proper recycling and disposal.

In the rare occurrence of freight damage and as part of the agreement with our freight providers all costs of replacing damaged items are shared between Russ Bassett and the carrier. This significantly reduces the amount of time it would take to replace the product since there is no drawn out claim or investigation process.

Delivery and Installation

Russ Bassett Project Coordinators, Project Managers and Factory Installers deliver the highest caliber on-site delivery and installation experience. We coordinate up front, show up on time, install our console furniture with the highest safety and quality standards, and act as a team player to assist our clients in successfully implementing their projects.

Key delivery and installation services include:

- o Delivery and Installation checklist
- o Specialized packaging and transportation carriers
- o Russ Bassett Installation Technicians
- o Onsite Training
- o Installation Survey

All Russ Bassett installation services are coordinated from our corporate headquarters in Whittier, CA. We are experienced in implementing small and large scale projects, nationally and internationally. We provide a Factory Representative at all installations to supervise the local service technicians and ensure any issues that may arise during the installation are dealt with directly with the factory.

Training

Training is included in our Installation Services at no additional fee. Upon completion of an installation, a training is performed with the end user to demonstrate all functionality, safe operation, cable management, equipment location, monitor adjustment and proper cleaning of the consoles. Additional training sessions can be setup for large groups of end users.

Implementation, Quality Assurance and Factory Acceptance Plan

We always diligently work through each step of the process outlined in this response. Russ Bassett will be highly engaged, organized, positive, communicative and results-oriented as we NASPO Value Point Customers in the implementation of their projects.

Below is an outline of our project process approach that assists us in ensuring that each project is not only successful but operationally excellent:

1. Order Submittal
 - 1.1. If Russ Bassett is the selected vendor, Russ Bassett requires:
 - Purchase Order with dollar amount matching Final Quotation
 - Signed Drawing Package
 - Signed Quotation
 - Delivery and Installation Checklist
 - Finishes Selection
2. Planning
 - 2.1. Kick-off Meeting – Knowledge Transfer
 - Russ Bassett will hold a Kick-Off Meeting with you to review standards and base building conditions.
 - Finalize and confirm Interior Design/Space Planning approach and process.
 - Confirm department function, systems, and workflow.
 - Confirm all technology that will be installed in furniture.
 - Communicate power requirements of Height Adjustable Console.
 - Understand electrical and data requirements of the Dispatch Center.
 - Understand how electrical and data will be fed into the consoles.
 - Review & confirm delivery process.
 - Review installation timetable and plan and adjust if necessary.
3. Scheduling
 - 3.1. Delivery and Installation
 - Confirm desired installation start date.
 - Based on Member's desired start date, Russ Bassett will ship product from factory in Whittier, CA to arrive the morning of the desired start date.
 - 3.2. Date Changes
 - Russ Bassett will work closely with NASPO Value Point Customers to ensure we meet all deadlines and delivery schedules.
 - If date changes or delays should occur, Russ Bassett requests that NASPO Value Point Customers communicate these to the Russ Bassett team for coordination.
4. Production
 - 4.1. Internal "Kick-Off" Meeting
 - Once an order is entered and acknowledged, an internal "kick-off" meeting is held that gathers appropriate team members from Customer Service, Project Management, Product Management, Engineering, Purchasing, & Production.
 - The order is reviewed line by line to verify accuracy and identify any issues that any of the departments may foresee.
 - This process also brings awareness of who the customer is and any special requirements that the particular project may entail.
 - Once all departments have weighed in and any issues addressed the order will be scheduled into the factory for fabrication.
 - 4.2. Fabrication
 - Russ Bassett Consoles are built to order.

-
- At each step in the console fabrication (CNC Punching, Laser Cutting, Forming, Welding, and Grinding) parts are continuously Quality Checked to insure tolerances are held and parts are made to specification.
 - All steel and aluminum parts are finished with epoxy hybrid powder coat finish for maximum durability.
 - Once parts are powder coated they are passed to the console assembly and staging area for review where any preassembly required is completed.
 - ☐ A full console assembly is also built to completion for review and sign off by the Assembly Manager and double checked by the Product Manager.
 - Product is then packed and staged for Shipping.
5. Shipping
- All Products are shipped using Russ Bassett's Safe Ship Program.
 - Russ Bassett has partnered with specialized carriers to ship all product on dedicated Air Ride Trucks and Trailers. If Damage should occur during the shipment, Russ Bassett's on site factory representative will arrange to have the product or part replaced and rushed to the installation site.
6. Installation
- 6.1. Installation
- Russ Bassett provides a Factory Representative at all installations to supervise the installation and insure any issues that may arise during the installation are dealt with directly with the factory.
 - Russ Bassett utilizes local factory trained and certified labor to help with the installation and any post install warranty or service calls.
 - A Russ Bassett Factory Representative as well as a local factory trained installation crew will arrive onsite the morning of the start date to meet the shipment, offload, unpack, inspect for damage and inside deliver all product.
 - All packaging from shipment will be loaded back onto the delivery trucks for proper recycling and disposal.
 - If any damage occurred during shipment, the Russ Bassett Factory Representative will arrange for replacement part or unit to be replaced and rushed to installation site.
 - Once product is offloaded, Russ Bassett will set product in proposed location for final customer verification.
 - Once verification is received, Russ Bassett will begin ganging and building console furniture.
 - All electrical and communications cabling work if applicable will coincide with our installation window.
- 6.2. Testing
- Once installed and live, all products are tested in the following manner:
 - ☐ Lifting columns cycle tested to insure proper speed and range of motion
 - ☐ Anti-Collision plates tested to insure it is operating within normal specifications
 - ☐ Personal Environment Systems (if applicable) tested to ensure adequate air flow at desktop level and forced air heater has adequate heat and airflow.
 - ☐ Verify Task Lights are operating normally
 - ☐ Test surge suppressors to ensure proper functionality
- 6.3. Installation Completion
- The following steps are completed at the end of the product installation:
 - ☐ All Trash Removed
 - ☐ Products Wiped Down
 - ☐ Product Feature and Function Review
 - ☐ Product Training
 - ☐ IT Training (review of proper cabling and technology installation techniques)
 - ☐ Customer Walk Through
 - ☐ Create Punch List of any open issues
 - ☐ Final Customer Sign-Off
- 6.4. Customer Survey
- Russ Bassett encourages feedback on our products as well as on their installation experience. Russ Bassett reviews the surveys to identify how our products and installation services are received as well as identify specific areas we may need to improve on in our effort of continuous improvement.

Safety

Safety and quality are utmost values for Russ Bassett. We are focused on creating a healthy, safe and enjoyable workplace for our customers and for our employees. This impacts our factory work environment, console system design, delivery and installation services. There is an open invitation for any members of the WA DES / NVP Team to visit us in Whittier, CA. At Russ Bassett our doors are always open to welcome our friends, partners and customers. We are happy to give you a full tour of our facilities. At our factory, we set high standards, from production procedures to material quality. Our employees are highly trained to safely and consistently build, deliver and install best-in-class mission critical console furniture solutions.

Environmental Considerations

Russ Bassett takes pride in our efforts to manufacture products that are environmentally sound. We also strive to make products that will have favorable environmental impact in our customer's facilities.

All Russ Bassett products are manufactured in accordance with and have achieved Greenguard Gold Certification for indoor air quality.

Our environmental friendly processes include:

- The use of materials that are made using as much recycled content as possible.
- Using materials that can be recycled at the end of their life.
- Using VOC free finishes and cleaners.
- Using water based adhesives for applying high pressure laminates to the particleboard substrates.
- Recycling the waste steel, aluminum and corrugated materials that are generated during the manufacturing process.
- Using cleaning rags and work gloves that are sent out to be cleaned for reuse.
- Using minimal packaging wherever possible.
- Using packaging materials that are either reusable or recyclable when they are needed.

Product Manufacturing:

- Steel that we use is 100% recyclable.
- The aluminum is 100% recyclable and is made using 70% recycled content.
- The wood tops are made using material that is 90% recovered wood fiber.
- The fabrics used utilize recycled polyester and are 100% recyclable.

Standard Lead Times

All mission critical components are stocked in Whittier, CA and are available for immediate shipment. All built-to order components fall under our standard lead times which are as follows:

- | | |
|-------------------------------|------------------------------------|
| ▪ Standard products: | Eight (8) to Ten (10) weeks |
| ▪ Modified standard products: | Ten (10) to twelve (12) weeks |
| ▪ Non-standard products: | Twelve (12) to fourteen (14) weeks |

Back orders are handled via the same process as repair and warranty service requirements. They are immediately addressed and resolved.

SCOPE OF WORK

Installation Services

INCLUDED, STANDARD SERVICES

Our standard* installation includes the receiving, delivering and proper installation of Russ Bassett consoles. This process is supervised by an on-site Russ Bassett employee or designated local representative and includes direct factory support, customer and vendor product training, and ensuring order completeness and functionality. The following services are included as part of your console furniture order:

- **Working hours:** Any 8-hour shift worked from 7am to 5pm, Monday through Friday; holidays not included.
- **Site readiness:** Installation site is complete, free and clear of debris, with no other contractors or vendors working in a way that would hinder exact placement and installation of the consoles per the approved layout.
- **Delivery:** Delivery will be made to any single floor accessible by a usable freight or passenger elevator. The route to the room should allow full material delivery by soft wheeled moving equipment from transportation vehicle to installation space.
- **Single phase:** It is expected that no return trip required due to delays of site condition, contractor/vendor interference, or customer driven delays or requests.
- **Labor rate:** Local Russ Bassett Certified installation partner with standard labor rates (non-union, not prevailing wage).
- **Oversight:** A Russ Bassett representative and/or Russ Bassett certified installation crew will meet the shipment, offload, unpack, inspect for damage, and inside deliver all product.
- **Accessories installation:** Installation of monitor arms or mounts, large screen mounts, task lights, and all other console accessories per the approved plan.
- **Completeness:** A complete installation of Russ Bassett product as shown on approved drawing.
- **Power:** Route and plug in, if possible, the console's main power strip.
- **Recycling and disposal:** All packaging from shipment will be removed from project site for proper recycling and disposal.
- **Cleaning:** Complete wipe down, inspection and testing of installed consoles.
- **Inspection:** Project inspection and walk-through with customer to verify a complete, functional and damage free installation. Any punch items will be brought to end user attention and listed on customer sign off document. Outstanding punch items will be approved by customer and resolved by Russ Bassett certified installation team.
- **Training:** Training on console features and functionality to customer, key vendors and any other interested stakeholders involved with the project.

OPTIONAL, NON-STANDARD SERVICES

Non-standard** installation services may be added to your order at an additional cost. These include:

- **Special labor rates:** Union or prevailing wage labor requirements.
- **Phased installation:** installation requiring multiple, separate mobilizations to the project site.
- **Site preparation:** Tear-down, removal, and/or disposal of any existing furniture, equipment or technology.
- **Complex off-loading:** Unusual truck-off-loads (long distance route to the building, bad terrain due to unready site, etc.).
- **Hand-carry:** Stair-carry, or any other situation requiring hand-carry of the product to the room.
- **Live cut-over:** Installation requiring a delay in standard installation processes for a vendor or customer to install/transfer equipment or technology to new console(s).
- **Anchoring:** Console anchoring, whether it be seismic or anti-tip, or to prevent movement from initial installation position as per the layout.
- **Technology integration:** Performing any technology integration tasks, such as but not limited to:
 - Installation of monitors onto array mounts or articulating monitor arms.
 - Adjusting monitor mounts or tensioning of articulating monitor arms.
 - Routing or labeling of any equipment cabling, including USB, monitor and power strip cables purchased from Russ Bassett.
 - Situational Awareness Light integration with customer or vendor supplied technology platforms.
 - Installation, mounting or placement of customer or vendor supplied technology devices.
- **General construction:** Performing any general construction tasks, such as but not limited to:
 - Provision or integration of source electrical and low voltage communications cabling utilities.
 - Floor penetrations.
 - Electrical services including final connection of any purchased bonding kits to the building ground system.
 - Modification of building finishes in any way.
 - Carpet Replacement.
 - Raised access flooring installation or construction of elevated platforms.

* Standard items are included as part of your console furniture purchase. Any modifications or change requests may incur additional costs.

** Non-standard items are available at additional cost.

EXHIBIT B-4 REFERENCES

Instructions: *The purpose of Customer References is for the Bidder to demonstrate they can provide Public Safety Communications Products, Services and Solutions and are capable of providing such products, services and solutions as described in Solicitation 00318.*

Bidders shall submit reference forms from two (2) different customers in each category/sub-category/sub-group Bidder provides a bid response to Solicitation 00318. References may be duplicated per category/sub-category/sub-group if work performed was the same or similar. DES reserves the right to contact references to confirm information provided in the reference form. Information found to be false may result in reference disqualification.

Customer references shall be provided using the Customer Reference Form below. Each Customer reference shall:

- Be for work performed, delivered, and accepted within the last five (5) years prior to bid proposal submission due date*
- Be for similar product/service (i.e., sale and distribution of public safety communication products, services and solutions) to that requested in this Solicitation.*
- Bidders offering a Radio System Solution must submit, in addition to category/sub-category/sub-group references above, at least two (2) different customer reference forms for which system solution work was performed. System solution work is defined as either a new radio system or an upgraded radio system. At least one reference must be for a Project 25 (P25) system solution.*

Completed reference forms must be submitted with Bidders response and labeled ["Category/sub-category/sub-group-Reference1"], ["Category/sub-category/sub-group-Reference2"], ["RadioSolutionReference1"], ["RadioSolutionReference2"], ["PowerSolutionReference1"], ["PowerSolutionReference2"], etc.

Russ Bassett is pleased to provide the included two (2) references per the instructions. More reference sheets are available upon request and many of our referral letters can be viewed here: <https://russbassett.com/control-room-resources/endorsements/>.

Our goal in serving NASPO Value Point Customers would be to obtain a similar letter, in each and every case!

CUSTOMER REFERENCE FORM

Contractor's (Bidder) Name:	Russ Bassett Corporation
Agency Name (Bidder's Customer):	Orange County Sheriff Department
Contract Duration (if applicable):	2017
Dollar Amount of Contract:	\$416,900
Products/Services Provided:	Twenty-one (21) 9-1-1 Dispatch Console Furniture Positions and matching storage cabinets, Design, Manufacture, Delivery and installation Services
Customer (Bidder's Customer) Contact Name and Title:	Mindi Brawner, Sr. Project Manager
Customer Phone Number:	Off (714) 935-7685, Cel (714) 920-0141
Customer Email Address:	mbrawner@ocsheriff.gov

Ratings: Please summarize contractor performance and circle in the column on the right the number which best corresponds to the performance rating for each question. If the score is either 1 or 5, please provide an explanation.

Please follow the rating guidelines below for description of rating scale:

Rating Guidelines and Description of Rating Scale:		
Exceptional	(5)	Best-in-class performance. Performance met all contract requirements and exceeded several to the customer's benefit. No issues were encountered.
Very Good	(4)	Performance met all contract requirements and exceeded some to the customer's benefit. There were a few minor issues, which were negligible.
Satisfactory	(3)	Performance met contract requirements. There were some minor issues, and corrective actions taken by the contractor were acceptable.
Marginal	(2)	Performance did not meet the contractual requirements. There were issues, some of a serious nature, for which corrective action was only somewhat effective.
Unsatisfactory	(1)	Performance did not meet contractual requirements. There were serious issues and the contractor's corrective actions were ineffective.

CUSTOMER REFERENCE FORM

Factors Rated	Questions	Comments <i>(continue on additional sheets if desired)</i> Mandatory if score is either 1 or 5	Rating
Timeliness	1. How would you rate the contractor's geographic coverage and ability to deliver on time throughout all your locations?		① ② ③ ④ ⑤
	2. How would you rate the contractor's product availability and fill rate?		① ② ③ ④ ⑤
	3. How would you rate the contractor's turnaround time when contacted to provide on-site assistance or trouble-shooting?		① ② ③ ④ ⑤
Contract Management	4. How would you rate the experience of the contractor in managing large accounts?		① ② ③ ④ ⑤
	5. How would you rate the service provided by the contractor's assigned Contract Administrator and/or Project Manager?		① ② ③ ④ ⑤
Quality	6. How would you rate the quality of the contractor's value-added services (i.e. installation, assembly, design and CAD input services)?		① ② ③ ④ ⑤
	7. How would you rate the performance of contractor's products compared to that of its competitors?	<i>We have used competitor's products and they failed miserably which is why we went to Russ Bassett Corp</i>	① ② ③ ④ ⑤
Ordering	8. How would you rate the contractor's ordering process/system?		① ② ③ ④ ⑤
Delivery	9. How would you rate contractor's delivery of products and service?		① ② ③ ④ ⑤
Invoicing	10. How would you rate the contractor's invoicing process. Is it clear, accurate and timely?		① ② ③ ④ ⑤
Communication	11. How would you rate the contractor's ability to provide status update communication and other necessary reports in an accurate and timely manner?		① ② ③ ④ ⑤
Customer Satisfaction	12. How would you rate your level of overall satisfaction with the contractor?		① ② ③ ④ ⑤

Rater's Signature: _____

DocuSigned by:
Minda Bassett
7607D8E2A8DA431...

8/24/2021 | 2:09 PM PDT
Date: _____



ORANGE COUNTY SHERIFF'S DEPARTMENT

SHERIFF-CORONER
SANDRA HUTCHENS

December 14, 2017

Mr. Peter Fink
President
RUSS BASSETT CORPORATION
8189 Byron Road
Whittier, CA 90606

Dear Mr. Fink,

The County of Orange's Emergency Operations Center houses the Emergency Communications Bureau (ECB) Dispatch Center for all 9-1-1 calls. Years ago, an attempt was made to upgrade the furniture with other minor improvements however it remained outdated and the furniture didn't last.

Due to County's growth combined with failing furniture, in 2014, the decision was made to invest in ECB again and funded a complete transformation. With a new 9-1-1 system upgrade, the star of the show was the custom furniture designed around it. After several years of design and space planning and a few months of construction, the transformation recently completed and now our Dispatchers are in a state-of-the-art Dispatch Center with Russ Bassett Desience Furniture front and center.

Ava Rabago is an ambassador for Russ Bassett, and a perfectionist when it comes to integrating products with attention to detail for full code-compliance and safety considerations. Working so closely through the design process and installation, and coordinating with my construction contractor, the entire Russ Bassett team from designers to installers were paramount to the success of the project. The team was always dedicated to our Department's successes, even when challenges were encountered. Government projects are a challenge however Russ Bassett remained patient and steadfast against critical deadlines and delivered on quality, time, and budget!

It was a pleasure working with Russ Bassett and look forward to working together in the future if the need arises.

Respectfully,

A handwritten signature in blue ink that reads "Mindi Brawner". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Mindi Brawner
Senior Project Manager
Research and Development
Facilities Planning Section

431 THE CITY DRIVE SOUTH, ORANGE, CA 92868 (714) 935-6661

CUSTOMER REFERENCE FORM

Contractor's (Bidder) Name:	Russ Bassett Corporation
Agency Name (Bidder's Customer):	Vail Public Safety Communications
Contract Duration (if applicable):	2017
Dollar Amount of Contract:	\$114,600
Products/Services Provided:	Eight (8) 9-1-1 Dispatch Console Furniture Positions, Design, Project Management, Delivery and Installation Services
Customer (Bidder's Customer) Contact Name and Title:	Marc Wentworth Director
Customer Phone Number:	970.479.2231
Customer Email Address:	mwentworth@vailgov.com

Ratings: Please summarize contractor performance and circle in the column on the right the number which best corresponds to the performance rating for each question. If the score is either 1 or 5, please provide an explanation.

Please follow the rating guidelines below for description of rating scale:

Rating Guidelines and Description of Rating Scale:		
Exceptional	(5)	Best-in-class performance. Performance met all contract requirements and exceeded several to the customer's benefit. No issues were encountered.
Very Good	(4)	Performance met all contract requirements and exceeded some to the customer's benefit. There were a few minor issues, which were negligible.
Satisfactory	(3)	Performance met contract requirements. There were some minor issues, and corrective actions taken by the contractor were acceptable.
Marginal	(2)	Performance did not meet the contractual requirements. There were issues, some of a serious nature, for which corrective action was only somewhat effective.
Unsatisfactory	(1)	Performance did not meet contractual requirements. There were serious issues and the contractor's corrective actions were ineffective.

CUSTOMER REFERENCE FORM

Factors Rated	Questions	Comments <i>(continue on additional sheets if desired)</i> Mandatory if score is either 1 or 5	Rating
Timeliness	1. How would you rate the contractor's geographic coverage and ability to deliver on time throughout all your locations?		① ② ③ ④ ⑤
	2. How would you rate the contractor's product availability and fill rate?		① ② ③ ④ ⑤
	3. How would you rate the contractor's turnaround time when contacted to provide on-site assistance or trouble-shooting?		① ② ③ ④ ⑤
Contract Management	4. How would you rate the experience of the contractor in managing large accounts?		① ② ③ ④ ⑤
	5. How would you rate the service provided by the contractor's assigned Contract Administrator and/or Project Manager?		① ② ③ ④ ⑤
Quality	6. How would you rate the quality of the contractor's value-added services (i.e. installation, assembly, design and CAD input services)?		① ② ③ ④ ⑤
	7. How would you rate the performance of contractor's products compared to that of its competitors?		① ② ③ ④ ⑤
Ordering	8. How would you rate the contractor's ordering process/system?		① ② ③ ④ ⑤
Delivery	9. How would you rate contractor's delivery of products and service?		① ② ③ ④ ⑤
Invoicing	10. How would you rate the contractor's invoicing process. Is it clear, accurate and timely?		① ② ③ ④ ⑤
Communication	11. How would you rate the contractor's ability to provide status update communication and other necessary reports in an accurate and timely manner?		① ② ③ ④ ⑤
Customer Satisfaction	12. How would you rate your level of overall satisfaction with the contractor?		① ② ③ ④ ⑤

Rater's Signature: _____

Max W. Turner II

Date: _____

8/27/21



VAIL PUBLIC SAFETY COMMUNICATIONS CENTER 970-479-2200x0 FAX: 970-479-3434
75 S. Frontage Rd. W. Vail, CO 816575

07/19/2017

Matt Gawin
Russ Bassett Corporation
8189 Byron Road
Whittier, CA 90606

Dear Matt,

On behalf of the Vail Public Safety Communications Center staff I would like to thank you and the entire Russ Bassett staff for the excellent service we received from you during our dispatch center remodel.

From the first sales meeting we had with you and Peter, right through the follow through on our punch list, I have been extremely impressed with your commitment to our project. Your design work and your furniture allowed us to fit the two additional consoles into the space we had and the room actually feels larger.

The installation was flawless; Scott Morsch and his crew were professional and efficient. Scott is incredibly knowledgeable and very willing to accommodate our technicians as they all had to work in a fairly small space.

All of our dispatchers are very pleased with the furniture; the range that the sit-stand consoles have makes it easy for them to use different seats and helps them get through those long shifts.

Your organization made this remodel project not only successful, but actually enjoyable for all of us, I can't thank you enough! I would be happy to recommend you to anyone looking to upgrade their console furniture.

Sincerely,

Marc Wentworth
Director

EXHIBIT D-1 – COOPERATIVE PURCHASING MASTER AGREEMENT ISSUES LIST

Instructions. Issues, concerns, exceptions, or objections to any of the terms or conditions contained in *Exhibit D – Cooperative Purchasing Master Agreement* must be documented by bidders in the Cooperative Purchasing Master Agreement Issues List provided below. The *Cooperative Purchasing Master Agreement Issues List* frames discussions between Enterprise Services and bidders regarding the terms and conditions contained in the Master Agreement. In completing the *Cooperative Purchasing Master Agreement Issues List*, bidders must describe, in business terms, a concern, exception, or objection and then propose a compromise that is reasonable in light of the commitment being sought by Enterprise Services. The *Cooperative Purchasing Master Agreement Issues List* must provide the reason or rationale supporting the issue.

- Redlined Documents Will Not Be Reviewed. Do not provide a redlined Cooperative Purchasing Master Agreement, paragraph, or clauses. Redlined text may result in Enterprise Services making potentially inaccurate assumptions about what bidders' specific issues or concerns might be.
- Standard Bidder Agreement Will Not Be Reviewed. Do not provide a copy of a bidder's or a third party's standard agreement or proposed language.
- No Substantial Changes. Bidders are cautioned that this is a competitive solicitation for a public agreement and that **Enterprise Services cannot and will not accept a proposal or enter into a Cooperative Purchasing Master Agreement that substantially changes the material terms and conditions set forth in this Competitive Solicitation.** Bids that are contingent upon Enterprise Services making substantial changes to material terms and conditions set forth in the Competitive Solicitation may be determined to be non-responsive. Enterprise Services will consider the number and nature of the items on the bidders' *Cooperative Purchasing Master Agreement Issues List* in determining the likelihood of completing a Cooperative Purchasing Master Agreement with a bidder.

COOPERATIVE PURCHASING MASTER AGREEMENT ISSUES LIST			
ITEM	SPECIFY THE COOPERATIVE PURCHASING MASTER AGREEMENT SECTION NUMBER	ISSUE	BIDDER'S PROPOSED SOLUTION/RATIONALE
1.	N/A	N/A	N/A

Russ Bassett Corporation does not take any issues with the Cooperative Purchasing Master Agreement.