

	Contract Amendment		Arizona Department of Administration State Procurement Office 100 N. 15 th Avenue Phoenix, AZ 85007
	Contract #: CTR058804	Contract Amendment: Five (5)	
	Effective Date: 05/15/2025		

NASPO Mailing Equipment, Supplies, and Maintenance

Bell and Howell, LLC

In accordance with the Special Terms and Conditions, Section 5.1, Amendments, this contract is amended as follows:

- The price adjustment submitted by the Contractor has been approved in order to align with the current pricing. As agreed, pricing will be reevaluated every quarter and supplier will provide notice and updated pricing within thirty days if any changes occur.

RECITALS

The State and Supplier entered into that certain agreement titled Master Agreement effective as of May 15, 2022, pursuant to which Supplier is to provide Mailing Equipment, Supplies, and Maintenance.

Thereafter, Amendment One (1) to revise the Initial Term of the Master Agreement to two (2) years was executed on May 15, 2022.

Thereafter, Amendment Two (2) to add additional equipment per Section 3.6 Technology Advancements and to extend the contract period from May 15, 2024 to May 14, 2025 was executed on May 15, 2024.

Thereafter, Amendment Three (3) to align price adjustments with current products was executed on April 22, 2024.

Thereafter, Amendment Four (4) to extend the contract period from May 15, 2025 to May 14, 2026 was executed on April 22, 2025.

ALL OTHER REQUIREMENTS, SPECIFICATIONS, TERMS AND CONDITIONS REMAIN UNCHANGED



May 12, 2025

Bryanna Robles
Statewide Procurement Analyst
ADOA | State Procurement Office | State of Arizona
1400 W. Washington St.,
3d Floor
Phoenix, AZ 85007

RE: Bell and Howell NASPO Pricing Increase Follow Up; Tariffs

To Whom It Will Concern:

Bell and Howell, LLC (“BH”) greatly appreciates NASPO’s willingness to discuss and accept BH’s price increase request. This letter serves as a submission on behalf of BH, as requested by NASPO, indicating that BH and the Lead State agree to review pricing on the basis of changing tariffs every three (3) months. Accordingly, BH will notify the Lead State of any price decreases as a result of any such changes in tariffs and will present the Lead State with updated pricing within thirty (30) days of any such changes in pricing as a result of such tariffs.

Enclosed with this letter, please also find the public facing price book, as requested by the Lead State.

If you have any questions or concerns, or if you require any additional information or documentation, please reach out to Abigail Wollman, Sr. Financial Pricing & Proposal Analyst, by phone at (919) 767-6607 or by email at abigail.wollman@bhemail.com.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Tim Shannon".

Timothy Shannon
Chief Financial Officer
Bell and Howell, LLC