

Jen O'Malley: I missed the last meetings so I would be interested in seeing the recording from that

Jennifer Steffan: <https://www.nigp.org/chapters/chapter-academy> webinar recordings

Michelle Palmer: I love the duo of Jenn and Peggy!

Michelle Palmer: spa day for my daughter and I!

John Edmondson: 9th groundhog day

Ginny N Justiniano: Deadline for chapter poster

Bryan Gabbard: national umbrella day

Robyn Swaney, IPPA (Idaho Chapter): I thought it was the 12th for the brag flyer

Jennifer Steffan: Robyn, we can take on the 12th as well, but 10th works better. You can also bring a copy with you!

Kris Collora: our next web meeting

Ginny N Justiniano: Post webinar

Robyn Swaney, IPPA (Idaho Chapter): Ok, it says the 12th in Jenn's email 😊 Thanks!

CoMakiya Baskin-Smith, CA Area 6: Does the Brag Flyer highlight our local Chapter?

Robyn Swaney, IPPA (Idaho Chapter): Thank you!!

Robyn Swaney, IPPA (Idaho Chapter): Final virtual meeting?

Heidee Santiago: Last Academy meeting

John Edmondson: last webinar

Jenny Marshall: Our last meeting

Ginny N Justiniano: Last meeting

Jennifer Steffan: Yes CoMakiya!

Sakha Reed: Chapter 4 Webinar

Ginny N Justiniano: Highlighting 2024 for our local chapter @Jennifer Steffan for our brag flyer.

Ginny N Justiniano: Highly engaged!!!

Ginny N Justiniano: Tips- we meet monthly as a board, we conduct board office hours for q&a, our committee chairs are actively meeting with their members. we invite the board to participate in all nigp offered webinars

Ginny N Justiniano: As President, I don't believe in over communicating, lol!

Michelle Palmer: Entire board reviewing dashboard with Ambassador

John Edmondson: Anything to bring up the energy level

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: Major personality clashes and communication style differences

Heidee Santiago: Open communication, social events, currently we have a task force for reorganization of committees, board, directors, etc.

Ginny N Justiniano: Replying to "Open communication, ..." we are doing that as well by re-writing and updating our by-laws.

Rosalyn Potter: We have a board transition meeting.

Robin Harmon, Franklin County PA: Replying to "There is no none of ..." I was thinking that too. depend on the NIGP sessions which for me have been really good and helpful

Antonia Stines: I stress, mentoring, but sought after, not given

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: So much room for improvement. We have high membership, low engagement

Jennifer Steffan: <https://www.nigp.org/chapters/governance-chapters> - Position Descriptions /Succession Planning

michaegr: What does that look like - would an onboarding session be led by the President and would it be a one to one meeting with a new for example VP or Secretary? just curious how this would actually play out...

Jennifer Steffan: @michaegr Any of those would work, you could have an outside facilitator, or even a past leader of the chapter.

Ginny N Justiniano: Replying to "What does that look ..."

one on one with the VP for sure. I include secretary in everything I do and will be almost your assistant and is knowledgeable in all that's happening or what's coming down the pike since that person prepares the monthly meeting agenda etc...

Jennifer Steffan: @michaegr I think one on one by position as well as a full board

Jennifer Steffan: @michaegr That webinar we are talking about touches on that subject on who works best to lead the orientation

Ginny N Justiniano: Replying to "What does that look ..."

I agree with Jenn, I also meet with my Treasurer and membership secretary.

Ginny N Justiniano: How do we measure what it means by low engagement vs high engagement

Erin Lynch: Responsiveness of polls

Robin Harmon, Franklin County PA: I'm not sure how to define it. But I would measure it by attendance at regular meetings, attendance at special events, participation in surveys, and participation in committees

Robyn Swaney, IPPA (Idaho Chapter): How do you recommend doing a live poll if you have hybrid board meetings?

Ginny N Justiniano: Can you send us a poll sample? @Jennifer Steffan

Robyn Swaney, IPPA (Idaho Chapter): Ok, thanks! Via phone then

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: Great idea!

Jennifer Steffan: @Ginny N Justiniano Yes I will post online with the slides and recording

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: Training - a quick facts sheet about the position and expectations and responsibilities would be a great tool

Nicole Hogan: Google Jamboard isn't available anymore.

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: I'm the Vice Chair for Leadership Development Committee - thank you for mentioning the pathways

Ginny N Justiniano: Replying to "Training - a quick f..."

we have job descriptions document that the chair is tasked to submit and review periodically with their committee to ensure it is accurate and is working with the current business is conducted.

Erin Lynch: There are many ways to display leadership! You do not need to be in a leadership position:)

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: Thank you Jennifer - great way to recruit new up and coming leaders!!!

Ginny N Justiniano: One Drive

Nicole Hogan: Wooclap, Kahoot, Mentimeter - All good tools for interactive feedback

Jennifer Steffan: <https://app.smartsheet.com/b/form/4d7633a4dec94516aeed146fb54cb653>
Chapter Subject Matter Experts Request Form

Jennifer Steffan: GroupME App!

Erah J Harper: I like using groupme

K. Cuffee: Delaware has a group text!

melanie dijkstra: Howbout App

Rick Thomas: Set up a similar group text here in NJ to what Amber did nationally with Utilities professionals

Rick Thomas: and of course I took all the credit for the idea myself lol 😂

Robyn Swaney, IPPA (Idaho Chapter): Maybe 10% lol

Robin Harmon, Franklin County PA: I think we have efficient meetings and do the work outside of it. To me the meetings are interesting and a good use of time.

Robin Harmon, Franklin County PA: Board meeting have an agenda with goals and tasks to finish/assign. We don't get caught up in rabbit holes, those go off line.

Rick Thomas: Folks, sorry I have to step away but I have a 2:00 pre-con meeting for our new Wastewater Treatment Plant Control Room

Ginny N Justiniano: Time stamp for each agenda item is also helpful with time management.

Tony.Reed: like negotiations...all work is done away from the table(Board Meetings)

Ginny N Justiniano: We ask the board for meeting items ahead of time to create each month's meeting

Ginny N Justiniano: agenda

Ginny N Justiniano: Ice breakers

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: Looking for those...

Jennifer Steffan: <https://www.nigp.org/chapters/governance-chapters#> Board Meetings: consent agendas/round robin/Fist to 5

John Edmondson: We need some fun

Robin Harmon, Franklin County PA: If in person and traveling, we go out to dinner the night before or enjoy a fun lunch together.

Edgar: Two truths and a lie

Robyn Swaney, IPPA (Idaho Chapter): Asked people what their first album was & in which format during our leadership retreat yesterday

Gabriella Di Piazza: "What's a Win You Had This Week?"

TGRANT: have a different restaurants

Katy: For in person we find a unique local restaurant to visit for our meeting.

Ginny N Justiniano: If you could take one prop from any movie set, what would it be?

Robyn Swaney, IPPA (Idaho Chapter): Nice Peggy!

Erin Lynch: favorite movie

Ginny N Justiniano: If you could choose to have any superpower, which would you choose?

Kimberly Jones: Each meeting is held at a different State Site like the De Memorial Bridge, Police Museum

melanie dijkstra: If you could be the main character in a novel, which one would it be?

Erin Lynch: Very excited to meet you all in Chicago!

Erin Lynch: Great presentation!

Robyn Swaney, IPPA (Idaho Chapter): Been meaning to do check-ins since last year so definitely instituting that this year

Erin Lynch: Get lost - the calendar is a great idea

Kimberly Jones: Just downloaded groupme

Mike Marr: I need to take class on being a mom.

Rosalyn Potter: Check-ins on a regular basis

Erin Lynch: Check-ins, too

Tina Clinkscales: +Do check ins

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: So many tools on NIGP's Chapter Governance page!

Jennifer Steffan: <https://www.nigp.org/chapters/governance-chapters>

Ginny N Justiniano: I do check ins and ask what type) text, email) call / Ask them for their boundaries. Response times ec..

Jennifer Steffan: Recording, slide deck, samples posted next week in the Resource Guide

Jennifer Steffan: <https://www.nigp.org/chapters/chapter-academy>

Ginny N Justiniano: Great idea!!!!

Erin Lynch: Thank you for the presentation, very helpful takeaways.

Ginny N Justiniano: This is great! Thank you !!

Rosalyn Potter: Thank you! See you in Chicago.

Robyn Swaney, IPPA (Idaho Chapter): Yes, thank you very much. Really meaningful presentation today!

Erin Lynch: @Gina Klug live updates to our board!