

Webinar #3 – Chat

00:36:55 Jennifer Steffan: <https://www.nigp.org/chapters/governance-chapters#>
00:38:13 Jennifer Steffan: <https://www.nigp.org/chapters/membership#>

Topics to cover:

- Scheduling student engagement opportunities with high schools and colleges – Cindy Norton
- Outreach via local GFOA chapters - Aran Raz-City
- New members have made the decision to join, now - Kimberly Jones
- How to engage more members in our committees and engaging in the planning. – Tim Wiard
- Engagement starts with getting people excited about our profession so how do we do that at the local level to encourage participation and volunteerism? – Katy Schanz
- We had an in-person chapter meeting which had fantastic attendance. But the concern is still having only one agency that volunteers for everything while the other agencies seem to just show up to hear the speakers without really participating in the various committees. – Joseph Palacino
- Would love to see a policy example from a small chapter. – Nicole Hogan
- Is it a generational thing? meaning is this generation invested in volunteering or no? – Lisa Robbins
- How much items are to be discussed at the board level vs action items and holding folks accountable. How to prioritize objectives throughout the year. - Ginny N Justiniano

Virtual vs in person chapter meetings or are you doing "hybrid". Getting through the challenge of audio visual issues with hybrid! - Polly Alles

1. We are doing hybrid using the Meeting Owl 3 webcam/audio device at IPPA and for the most part it works great! – Robyn Swaney
2. We've done both virtual, hybrid and in-person and the challenges. Scoping the AV set up prior and doing a dry run will assist with hiccups. - Ginny N Justiniano

3. We do Virtual meetings during the noon hour so we can have better attendance with less distractions. – Gary Chavez
4. Same, we use the Meeting Owl as well for our hybrid meetings -Somer Adams
5. we have our lunch and learns during the lunch hour and has the largest participation in addition to our other larger events - Ginny N Justiniano
6. Also, have a dedicated person online and in the room p Peggy Hoffman
7. Yes, you have to have somebody knowledgeable about the set-up and monitoring the virtual part of the meeting. – Robyn Swaney
8. We did multiple breakout rooms in zoom at our Procurement summit and it went well. - Ginny N Justiniano
9. we also offer master classes during the noon hour and provide a topic that does have great attendance. Board meetings are the last Tuesday of the Month followed by Master Classes on the Last Wednesday of the month. – Gary Chavez

Jen O'Malley: WE offer Educational Credits to volunteers

Ginny N Justiniano-WANIGP: Lead by Example. If they know you're excited, its contagious

Polly Alles: Engagement: We created a poll with discussions on committees at our March chapter meeting about engaging by sharing your unique talents outside of procurement! such as writing, baking treats for meetings, etc.

La Tasha Terry- CA Area 4: I think leadership must form connections with members.

La Tasha Terry- CA Area 4: Great idea! I was thinking about offering a snack and chat just to talk to your peers for our organization.

Tim Wiard: We make the registration for our conference include the next years membership and then reach out after to gauge volunteering interest

- La Tasha Terry- CA Area 4: How much is your registration?
- Tim Wiard: \$320 that is for a three day conference \$100 goes to annual membership
- Tim Wiard: we also try to answer any issues that members bring to our attention that they are unhappy about with the answer that they can have direct input on solutions if they would get more involved.
- La Tasha Terry- CA Area 4: At our quarterly training I brought a recent survey where k12 was unhappy with the content and reminded them if we don't have them represented on the committees it is hard to gear content to them.

Favorite Way to Ask for Volunteers

- Lisa Robbins: 1-1
- Antonia Stines: one to one

- Cindy Norton (CA Area 5): Direct ask - A personal phone call to the individual during a conversation
- John Veal: Simple phone call
- Bethany Edgar: Same one to one
- Joseph Palacino: Direct ask: Agree with Lisa. Love asking one-to-one at our in-person meetings.
- Robyn Swaney, Idaho Public Purchasing Assn.: Direct ask - phone call or email
- Cindy Norton (CA Area 5): written thank you notes
- Kathleen Fisher: one-to-one outreach and face-to-face at chapter events
- Kimberly Jones: Agenda Item on Meetings. Talk about Chapter.
- Michelle LeWay - SEFL NIGP: Make a really excited announcement at chapter meetings
- Gary O Chavez: We encourage the discussion page in clubexpress to generate networking and assist in advising since we don't get a lot of assistance from our State Purchasing. once we generate discussion we like to meet them at the conferences and encourage our profession and try to empower them then ask if they would be interested in participating as a volunteer and get more involved
- Ginny N Justiniano-WANIGP: We send a press release via email when we appoint a new chair!!!

Why do Volunteers Disengage

- La Tasha Terry- CA Area 4: They feel like the board is a clique
- Ginny N Justiniano-WANIGP: The ask is bigger than they anticipated.
- marcy.soehn: tired,,, have been on the board too long and unable to recruit new board members
- Robin Harmon, Franklin County PA: Other - no one took them up on the offer to volunteer and found them a "home".
- Gary O Chavez: my members feel undervalued by their employment and don't get the assistance from our State Purchasing Division.
- Robin Harmon, Franklin County PA: Don't ask until you are ready to act on their offer is something I really try to do.

Stephanie Brice: Does anyone have a volunteer coordinator or some type of position that heads up the volunteerism in their chapter?

- Ginny N Justiniano-WANIGP: not officially but that is a great idea. I informally do it in my leadership role.
- Robyn Swaney, Idaho Public Purchasing Assn.: That is a great idea! We don't have that either.
- Ebony Chester: That's what we need help with. Strong Onboarding!
- Polly Alles: We are looking for a volunteer Coordinator Chair person

Polly Alles: An idea for Engagement that we are looking to introduce this year is an education/certification stipend for committee volunteers and a higher stipend

education/certification for those who "chair" committees. The budget amounts will depend on funds for the year.

La Tasha Terry- CA Area 4: Onboarding is critical

Gary O Chavez: The Volunteer position is part of the members chair position

La Tasha Terry- CA Area 4: We got our board together for a bootcamp as board to come up with our goals for the year.

Tanya Parker, CPPO, NIGP-CPP, CPPB, CMPA: Social events are a great way to use the opportunity to have conversations with someone for the volunteer ask. :-)

Ginny N Justiniano-WANIGP: how do you handle periodic check ins . are the committee chairs part of your monthly board meetings

- La Tasha Terry- CA Area 4: We make them report at the monthly meetings their progress
- La Tasha Terry- CA Area 4: also they are required to submit monthly and quarterly reports
- Ginny N Justiniano-WANIGP: they are part of our agenda but I don't have them submit any reports at the moment.

Gary O Chavez: sometimes I feel we are speaking to the wrong audience. I do encourage our members to bring or invite their bosses or management to our conferences so they can see the value NMPPA is and how our education and training is Important.

Mentor/Mentee Program

La Tasha Terry- CA Area 4: Jef Kupiec jkupiec@nigp.org – if interested in hearing about the NIGP mentorship program partnership

Erin Lynch: We have a Mentor/Mentee and have worked with WANIGP on help other chapters developing a program.

La Tasha Terry- CA Area 4: Hey everyone I am switching organizations email me latasha_terry@yahoo.com

Points for Volunteering - TAMPA BAY SAMPLES ATTACHED

Polly Alles: What is the \$ amount per point?

Ginny N Justiniano-WANIGP: Who tracks the points?

Ginny N Justiniano-WANIGP: Is it self- reporting or the chair vets the request for points.

Polly Alles: can we get the sheet you set up for points

Amber Yates - CA Area 4: Tampa Bay's scholarship application, scholarship policies, and so many more great resources found at: Membership | NIGP Chapters