



STATE OF WASHINGTON
— OFFICE OF GOVERNOR JAY INSLEE —

Ceremonial Proclamation Guidelines – Effective January 1, 2023

The goal of a ceremonial proclamation is to honor, celebrate, or create awareness of an issue (not an individual or organization) of statewide significance. Ceremonial proclamations generally recognize a day, week, or month. Requests must adhere to the following guidelines:

General Ceremonial Guidelines:

Requests must be received at least 45 days prior to the date by which you need the item and will be rejected if they are not received within this timeframe.

1. Ceremonial proclamation and greeting requests are **not** annually renewed. Requests must be made each year.
2. Requests must come from Washington residents. This includes requests from national, international, and out-of-state organizations.
3. Draft language and background information must be provided for ceremonial proclamation and greeting requests.
4. The Governor's Office **reserves the right to approve or decline, without comment**, any ceremonial request.
5. **Governor Inslee's staff also reserves the right to edit** any drafted material for final wording.
6. The issuance of a ceremonial proclamation, greeting or letter does not indicate or imply a policy endorsement or commitment from Governor Inslee or the Governor's Office.
7. Once issued by the Governor's Office, a ceremonial message may not be altered.

Proclamation Guidelines:

1. Ceremonial proclamations intended to recognize **individuals, organizations or businesses will not be accepted**. In extremely rare circumstances, exceptions may be made for **late** individuals with historical significance or individuals who have made exceptional contributions to Washington or the United States. A request to honor an individual, family, specific organization, or group of organizations will qualify as a request for a commendation which may be requested on the Governors website.
2. No proclamation or portion of a proclamation may be used as part of a paid advertisement without written permission from the Governor's Office.
3. The Governor's Office reserves the right to deny, **without comment**, any proclamation request received by his office, **regardless of whether a similar request was accommodated in**

The State of Washington



Proclamation

WHEREAS, the public procurement, contracting and materials management professions play a significant role in the efficiency and effectiveness of both government and business; and

WHEREAS, through their combined purchasing power, public procurement professionals spend billions of dollars every year and have a significant influence upon economic conditions throughout Washington state; and

WHEREAS, public procurement, contracting and materials management professionals dedicate themselves to providing the best value for every taxpayer dollar and continue to expand their knowledge, skills and abilities; and

WHEREAS, during the month of March, the Washington State Chapter of the National Institute of Governmental Purchasing and other professional procurement associations engage in special efforts to inform the public of the important role of the public procurement profession in business, industry and government;

NOW, THEREFORE, I, Jay Inslee, governor of the state of Washington, do hereby proclaim March 2024 as

Public Procurement Month

in Washington, and I urge all people in our state to join me in this special observance.

Signed this 15th day of January, 2024


Governor Jay Inslee

