



DuPage County Procurement Services Division

421 North County Farm Road, Room 3-400
Wheaton, Illinois 60187-3978

Phone: (630) 407-6200 Fax: (630) 407-6201
General Email: purchasing@dupageco.org

INVITATION TO BID:	Bid #15-155-BF	BID ISSUE DATE:	August 14, 2015
BID DESCRIPTION:	3 Wash Presses for Knollwood WWT Plant		
BID OPENING DATE:	Sept. 3, 2015	BID OPENING TIME:	2:30pm
SUBMIT 1 ORIGINAL PLUS: 1 COPY		BOND REQUIRED: NO	

BID RESPONSES MUST BE RECEIVED AND TIME STAMPED NO LATER THAN THE PUBLIC BID OPENING DATE AND TIME (LOCAL TIME) SPECIFIED ABOVE. BIDS WILL BE OPENED AND READ ALOUD AT THAT TIME IN THE PROCUREMENT SERVICES DIVISION. LATE BIDS WILL NOT BE CONSIDERED.

TO ALL PROSPECTIVE BIDDERS:

You are hereby invited to submit your bid for the item(s) to be furnished and delivered, shipped F.O.B. delivered, to the address specified herein. The original bid and the required number of copies - the original should be clearly marked "ORIGINAL", each copy must be identical to the original, must be received in a sealed envelope that has (1) your name and address in the UPPER left corner and (2) the attached label filled in and pasted on the LOWER left corner.

There will be a MANDATORY PRE-BID conference on August 20, 2015 at the Knollwood WasteWater Treatment Plant / 11S175 Madison St. / Burr Ridge, IL 60527 at 10:00am for all vendors bidding on this project.

All bids are subject to staff analysis. The County of DuPage reserves the right to accept or reject any and all bids received and waive any and all technicalities.

Bids must be delivered and time stamped, prior to the public bid opening date and time, to:	DU PAGE COUNTY PROCUREMENT SERVICES DIVISION 421 NORTH COUNTY FARM ROAD, ROOM 3-400 WHEATON, IL 60187-3978
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Any communication regarding this invitation between the date of issue and date of award is required to go through the Bid Coordinator or the Buyer listed below (or, in the Buyers absence, the Procurement Services Supervisor).
Unauthorized contact with other DuPage County staff or officers is strictly forbidden.

BUYER:	Bruce Flowers	PHONE:	(630) 407-6166
EMAIL:	Bruce.Flowers@dupageco.org		

FULL NAME OF BIDDER:			
BID CONTACT PERSON:			
TELEPHONE NUMBER:		BID CONTACT E-MAIL:	

FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

PLEASE NOTE: Our bid documents have changed; please review carefully.

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PROJECT INFORMATION

PROJECT NAME:	Wash Presses(3) for Knollwood WWT Plant
USER DEPARTMENT:	DuPage County Public Works

EVENT:	LOCATION:	DATE:	TIME:
Mandatory Pre-Bid Conference	Knollwood WWT Plant / 11S175 Madison St. / Burr Ridge, IL 60527	August 20, 2015	10:00am
Deadline for Exceptions to Bid Language and Specification Inquiries.	Must be submitted in writing to: Bruce.Flowers@dupageco.org	August 25, 2015	2:30pm
Response to Inquiries	Via Email	August 27, 2015	2:30pm
Bidder's Proposal Due	Procurement Services, Room 3-400	Sept.3, 2015	2:30 pm

√	SUBMITTAL CHECKLIST (BID PACKET SHOULD BE RETURNED IN ITS ENTIRETY)
	ORIGINAL BID with Required Equipment Submittals
	1 COPY
	ADDENDA NUMBER ACKNOWLEDGED, IF APPLICABLE
	REFERENCES
	PROPOSAL PRICING (INCLUDING UNIT PRICES, WHERE REQUIRED)
	CERTIFICATION/PROPOSAL SIGNATURE AFFIDAVIT PAGE, COMPLETED, WITH SEAL (IF CORPORATION) NOTARY PUBLIC AND AUTHORIZED SIGNATURE
	JOINT PURCHASING SECTION, COMPLETED (if applicable)
	BID SECURITY (IF APPLICABLE)
	WARRANTY INFORMATION
	COMPLETED VENDOR ETHICS DISCLOSURE FORM (SIGNED)
	COMPLETED IRS-Form W-9

AWARDED CONTRACTOR REQUIREMENTS	
BID SECURITY	NO
PERFORMANCE & PAYMENT BONDS	NO
CERTIFICATE OF INSURANCE	NO
CERTIFIED TRANSCRIPTS OF PAYROLL	NO
PREVAILING WAGE REQUIREMENT	NO

INSTRUCTIONS TO BIDDERS

ON-LINE NOTIFICATION OF SPECIFICATIONS:

This document is available over the Internet at www.DemandStar.com, as well as from the contact listed in this document. Adobe Acrobat® Reader is required to view electronic documents on-line. If you do not have Adobe Acrobat® Reader, you may download it for free from Adobe at www.adobe.com/products/acrobat/readstep.html.

Businesses without Internet access may contact the Procurement Services Division of the County at (630) 407-6190 for these documents.

Companies interested in doing business with the County are able to register and maintain their registration via the Internet at www.DemandStar.com. Registration is not required but if you choose to register you will receive automatic initial notification from DemandStar of relevant opportunities with the County of DuPage.

The County is not responsible for errors and omissions occurring in the transmission or downloading of any specifications from this website. In the event of any discrepancy between information on this website and the hard copy specifications, the terms of the hard copy specification will control.

ON-LINE PROVIDER DISCLAIMER:

DemandStar.com has no affiliation with the County of DuPage other than as a service that facilitates communication between the County and its vendors. DemandStar.com is an independent entity and is not an agent or representative of the County. Communications to DemandStar.com do not constitute communications to the County.

BID REQUIREMENTS:

All bids must be submitted on the blank bid form furnished with these contract documents and shall conform to the terms and conditions set forth in this Invitation to Bid (the ITB). Please make and retain a copy of your Response (Bid) for your records. The bid must be enclosed in a sealed envelope bearing the bid number and the printed title of the bid. Bidders must sign, in ink, the bid form where indicated and have the signature notarized. **Unsigned bids will not be read.** Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

ALTERNATE/EQUAL BIDS:

The specifications cannot cover precisely, all minute details of the equipment required. Therefore, for purposes of establishing a standard of quality, the items listed in the specification may state brand names, manufacturer's models, numbers, et cetera. The County of DuPage, for cost effective measures, standardizes on specific items; those bids will contain the language "NO SUBSTITUTIONS," and any alternative will not be considered. A generic or alternate brand product of equal specifications may be proposed as an alternative for the item identified unless "NO SUBSTITUTIONS" is indicated. However, in bidding the alternate item, the bidder must also attach manufacturer's printed specifications and literature.

The County recognizes the expertise provided by many bidders and encourages creativity in bidding. Alternates may be considered if the bid submitted clearly indicates what will be furnished and how it will benefit the County. Alternates will be compared to the lowest responsive, responsible bid as specified.

COMPETITION INTENDED:

It is the County's intent that this Invitation to Bid (ITB) permits competition. It shall be the bidder's responsibility to advise the Buyer in writing if any language, requirement, specification, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this IFB to a single source. Such notification must be received by the Buyer not later than seven (7) days prior to the date set for bids to close.

DEVIATIONS:

The County of DuPage reserves the right to approve any material the Bidder proposes to furnish which contains

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deviations from specification requirements but which may substantially comply. If there is any deviation in the pack, source, quality, etc., of an item bid, from that prescribed in the specifications, Bidder must rule out the appropriate line in the specifications and clearly indicate the correction. Prices will be converted by the County to accommodate accepted deviations.

EXCEPTIONS:

Exceptions will be considered up to the deadline listed in Project Information. Exceptions must be fully described, on the Bidder's letterhead and signed; exceptions must reference the bid number and the specification, contract term or other portion of the Invitation to Bid which is being excepted. If the Bidder wishes to propose terms and conditions or alternative paperwork it must do so as an exception. In the absence of such statement, the bid shall be considered as if submitted in strict compliance with all terms, conditions, and specifications; by its submission, the Bidder agrees that if selected, it will be bound by same. No exceptions or changes to contract terms will be accepted with the bid.

EXAMINATION BY BIDDER:

The Bidder shall, before submitting his bid, carefully examine the bid and specifications. If his bid is accepted, he will be responsible for all errors in his bid resulting from his failure or neglect to comply with these instructions.

Unless otherwise provided in the SPECIAL CONDITIONS, when the specifications include information pertaining to preliminary investigations made by the County, such information represents only the opinion of the County of DuPage as to the location, character or quantity of the materials encountered. That information is only included for the convenience of the Contractor. The County of DuPage does not warrant the accuracy or the sufficiency of the information and assumes no responsibility therefore.

ELECTRONIC TRANSMITTALS:

Facsimile and/or e-mail transmitted bids **will not be accepted by the County of DuPage**. In addition, the County of DuPage will not transmit facsimile bid specifications to the Bidder.

INTERPRETATION OF CONTRACT DOCUMENTS:

If a potential Bidder is uncertain as to the meaning of any part of the specifications or this ITB, the bidder is expected to contact the Procurement Services Division up to the deadline listed on the Project Information page for Exceptions to Bids.

PREPARATION OF BIDS:

The Bidder shall return his bid on the attached bid forms. It must be returned with all pages intact. Please make and retain a copy of the signed bid for your records. Unless otherwise stated, all blank spaces on the bid page or pages, applicable to the subject specification, shall be correctly filled in. Either a unit price or a lump sum price, or both as the case may be, shall be stated for each and every item, either typed in or printed in ink, in figures, and if required in words. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

When a bid consists of a number of items, prices must be submitted for all items unless otherwise directed in the Special Conditions.

Where unit prices are to be bid, and/or where bids are to be made on more than one item, the Bidder shall extend the unit price(s) bid in the places provided on the pricing pages for the approximate quantities, shall compute the total amount of the bid and shall indicate same on the proposal pricing page. The Bidder must bid in accordance with the unit(s) of measure called for unless deviation procedure is followed. All extensions and total sums are subject to verification by the County and the correct extensions and sums will be used in the comparison of bids. If a discrepancy exists between the unit prices and totals, the unit prices shall prevail. If a discrepancy exists between the total base bid and the true sum of the individual bid items, the true sum shall prevail.

Where unit prices are requested, the quantities stated are approximate only but will be used to determine bid award. The quantities for all items on which bids are to be received on a unit price basis, will not be used in establishing final payment due the Contractor. Bids will be compared on the basis of number of units stated in the Bid Pricing Section. Contract payment for unit price items will be based on the actual number of units delivered.

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In certain cases, amounts are to be shown in both words and figures. When discrepancies occur between the "Written in Words" and the "In Figures" amounts for the total lump sum bid amount, the "Written in Words" shall govern. Bidders are warned against making any erasures or alterations of any kind, and bids that contain omissions, erasures, conditions, or alterations may be rejected. The bidder must fill in all blanks. Use "N/A" or "None" where applicable.

If the Bidder is a corporation, the President shall execute the bid. In the event that the bid is executed by other than the President, a certified copy of that section of the corporate bylaws or other authorization by the corporation, which permits the person to execute the offer for the corporation, shall be submitted.

If the Bidder is a partnership, all partners shall execute the bid, unless one partner has been authorized to sign for the partnership, in which case, evidence of such authority satisfactory to the Procurement Manager shall be submitted. If the Bidder is a sole proprietor, the owner shall execute the bid.

A "Partnership" or "Sole Proprietor" operating under an Assumed Name shall be registered with the Illinois County in which located, as provided in the Illinois Compiled Statutes, 805/ILCS 405/1 et seq.

SUBMISSION OF BIDS:

The Bidder shall be responsible for delivery of bids to the Procurement Services Division before the date and hour set for the opening of bids. Late bids will not be considered and will be returned unopened.

All bids must be received in sealed envelopes that have your name and address in the UPPER left corner and the attached label filled in and pasted on the LOWER left corner.

Bids mailed "EXPRESS MAIL" must have bid number and due date on the outside of the EXPRESS MAIL envelope. You must allow sufficient time for processing through the County's internal mailroom system.

PROPRIETARY INFORMATION:

Under the Illinois Freedom of Information Act, all records in the possession of DuPage County are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2 One exemption is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The county will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an unredacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception.

CONTRACT AWARD INFORMATION:

The successful bidder will be asked to sign a contract agreement (sample attached).

If the bidder wishes to propose terms and conditions or alternative paperwork he must do so as an exception (see EXCEPTIONS above).

Award notification will be sent to the vendor receiving the award via mail or fax. Award status can be viewed at www.DemandStar.com.

Response summaries will be available over the Internet at www.DemandStar.com. This summary information will include bids that were delivered by the required bid opening date and time.

The above bid status information can also be obtained by contacting the Buyer.

END OF INSTRUCTIONS TO BIDDERS

GENERAL CONDITIONS

ADDENDUM AND SUPPLEMENT TO INVITATION TO BID (ITB):

If it becomes necessary or advisable to revise any part of this ITB or if additional data is necessary to enable the exact interpretation of provisions of this ITB, revisions will be provided in the form of an Addendum. If revisions are made after any mandatory Pre-Bid conference, the revisions will be provided only to those Contractors who will have attended the Pre-Bid conference.

Addendum information is available over the Internet at www.DemandStar.com. Adobe Acrobat® Reader may be required to view this document. We strongly suggest that you check for any addenda a minimum forty-eight hours (48) in advance of the bid deadline.

APPLICABLE CODES AND ORDINANCES:

Contractor hereby certifies that all materials used conform to all articles and sections of all current applicable National Building Codes and other relevant construction-related codes. Workmanship and materials shall conform to all local applicable codes and ordinances.

CHANGES:

The County of DuPage reserves the right to make any desired change in the specifications after the same shall have been put under contract; but the change so made, with the price to be added or deducted from the contract price, therefore, shall be agreed upon in advance between County of DuPage and the successful Contractor.

Illinois law requires that changes in excess of \$10,000 or extensions greater than thirty (30) days must comply with the Criminal Code. The Procurement Services Division shall issue to the successful Contractor a written change order to the original contract; such change orders shall be binding upon both parties thereto and shall in no way invalidate or make void the terms of the original contract not modified by such change.

COMMENCEMENT OF WORK:

The successful Contractor must not commence any billable work prior to the County's execution of the contract or until any required documents have been submitted. Work done prior to these circumstances shall be at the Contractor's risk.

COMMUNICATIONS:

In an effort to create a more competitive and unbiased procurement process, the County desires to establish a single point of contact throughout the procurement process. From the issue date of this solicitation, until a contract has been awarded, all requests for clarification or additional information regarding this solicitation, or contact with the County personnel concerning this solicitation or the evaluation process must be solely to the contact person listed on the cover page of this solicitation.

No contact regarding this document with other County employees or officers is permitted unless expressly authorized by the Buyer issuing the solicitation. A violation of this provision is cause for the County to reject the Bidder's proposal. If it is later discovered that a violation has occurred, the County may reject any proposal or terminate any contract awarded pursuant to this solicitation.

CONFIDENTIAL INFORMATION AND COUNTY PROPERTY:

It is agreed that any and all specifications, drawings, or data furnished by County of DuPage shall (1) remain the County of DuPage's sole and exclusive property; (2) be considered and treated by Contractor as County of DuPage confidential information, and not be copied, reproduced or duplicated in any manner or disclosed to any person or party, except as is necessary in the performance of this contract and (3) be returned upon request.

CONTRACTOR PERFORMANCE:

The Instructions to Bidders, Bid Form, General Conditions, Special Conditions, contract specifications and attached exhibits, together with the approved purchase order shall be incorporated in and become terms of the Contract. All items shall be supplied in strict accordance with the specifications. The Contractor's performance under the terms of the Contract shall be to the satisfaction of the County. Failure to comply with any statutory requirements shall be deemed a performance breach.

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DISCIPLINE:

Nothing herein shall be construed to imply that the County of DuPage is retaining control over the operative details of the Contractor's work or the subcontractor's employee's work. The Contractor is assuming all oversight, and the Contractor is ensuring compliance with safety guidelines.

DRUG FREE WORKPLACE:

The Contractor (whether an individual or company) agrees to provide a drug free workplace as provided for in 30 ILCS 580/1 et seq.

ENDORSEMENTS:

Contractor shall not use the name, seal or images of County of DuPage in any form of endorsement to any third-party without the County's written permission.

F.O.B.:

All goods are to be shipped prepaid, F.O.B. delivered and installed. The total price quoted by the Bidder must be the total cost delivered to the location(s) stated. Bidder must not qualify his bid by stating a F.O.B. location other than such stated location(s). Shipments sent C.O.D. without County of DuPage's written consent will not be accepted and will at Contractor's risk and expense, be returned to Contractor. Unauthorized shipments are subject to rejection and return at Contractor's expense.

FORCE MAJEURE:

The County of DuPage shall not hold Contractor liable for an extraordinary interruption of events, or damage of County property, by a natural cause that cannot be reasonably foreseen or prevented; i.e., droughts, floods, severe weather phenomena, et cetera.

HOLDING OF BIDS:

Bidder may withdraw the bid at any time prior to the time specified as the closing time for the receipt of bids. However, no Bidder shall withdraw or cancel the bid for a period of ninety (90) calendar days after said closing time for the receipt of bids. Unauthorized withdrawal may result in forfeiture of the bid bond, or if no bid bond is required, the withdrawing Bidder shall pay the sum of \$1,000.00 as liquidated damages for the County's loss in re-bidding.

INDEMNITY:

The Contractor shall, at all times, to the extent permitted by law, fully indemnify, hold harmless, and defend the County and its officers, agents, and employees from and against any and all claims and demands, actions, causes of action, and cost and fees of any character whatsoever made by anyone whomsoever on account of or in any way growing out of the performance of this contract by the Contractor and its employees, or because of any act or omission, neglect or misconduct of the Contractor, its employees and agents or its subcontractors including, but not limited to, any claims that may be made by the employees themselves for injuries to their person or property or otherwise, and any claims that may be made by the employees themselves or by the Illinois Department of Labor for the Contractor's violation of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.).

Such indemnity shall not be limited by reason of the enumeration of any insurance coverage or bond herein provided.

Nothing contained herein shall be construed as prohibiting the County, its officers, agents, or its employees, from defending through the selection and use of their own agents, attorneys and experts, any claims, actions or suits brought against them. The Contractor shall likewise be liable for the cost, fees and expenses incurred in the County's or the Contractor's defense of any such claims, actions, or suits.

The Contractor shall be responsible for any damages incurred as a result of its errors, omissions or negligent acts and for any losses or costs to repair or remedy construction as a result of its errors, omissions or negligent acts.

The County does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1 et seq. by reason of indemnification or insurance.

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LAW GOVERNING:

The ITB and resulting contract shall be governed by the laws of Illinois. Bidder agrees to comply with all applicable State and Federal laws.

LIENS, CLAIMS, AND ENCUMBRANCES:

Contractor warrants and represents that all the goods and materials ordered herein are free and clear of all liens, claims, or encumbrances of any kind.

LOBBYIST REGISTRATION:

Bidder shall comply with the provisions of Chapter 2, Article IX, Section 2-600, Lobbyist Registration of the Code of DuPage County, Illinois.

MSDS:

When applicable, Contractor shall furnish Material Safety Data Sheets for their products, in compliance with the Illinois Toxic Substance Disclosure to Employee Act and the "Right-to-Know" law, 820 ILCS 220/0.01 and 820 ILCS 225/0.1. Material Safety Data Sheets, upon award of Contract, shall be submitted to the County Procurement Services Division.

MISCELLANEOUS REQUIREMENTS:

The County will not be responsible for any expenses incurred by the Contractor in preparing and submitting a Bid. All Bids shall provide a straightforward, concise delineation of your capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.

NON-DISCRIMINATING:

The Contractor, its employees and subcontractors, agree not to commit unlawful discrimination and agree to comply with applicable provisions of the Illinois Human Rights Act, the U.S. Civil Rights Act and Section 504 of the Federal Rehabilitation Act, and rules applicable to each.

PATENTS:

Contractor undertakes and agrees to defend at Contractor's own expense, all suits, actions, or proceedings in which the County of DuPage, its Officers, agents or employees are made defendants for actual or alleged infringement of any U.S. or foreign letters patent resulting from the use or sale of the items purchased hereunder. Contractor shall inform the County of DuPage whenever infringement will result from Contractor's adherence to specifications supplied by the County of DuPage or by an authorized County representative. Contractor further agrees to pay and discharge any and all judgments or decrees, which may be rendered in any such suit, action or proceedings against the County of DuPage, its Officers, agents or employees therein.

PAYMENT:

Original invoices must be presented for payment in accordance with instructions contained on the Purchase Order including reference to Purchase Order number and submitted to the correct address for processing. The County shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act". Invoices containing charges for work subject to the Illinois Prevailing Wage Act (820 ILCS 130/) are required to be accompanied by the applicable Certified Transcript of Payroll form(s) for acceptance. Payment will not be made on invoices submitted later than six-months (180 days) after delivery of goods and **any statute of limitations to the contrary is hereby waived.**

PROTEST:

No protest shall be based on a matter or issue which could have been raised as an exception prior to bid opening.

Any protest concerning the award of a contract shall be decided by the Procurement Manager. Protests shall be made in writing to the Procurement Services Division and shall be filed within three (3) business days of final approval and acceptance of the bid by the County Board. A protest is considered filed when received by the Procurement Services Division. The written protest shall include the name and address of the protestor, the ITB number, a statement of the specific reasons for the protest and supporting exhibits. The Procurement Manager will respond to the written protest within seven (7) days. The Procurement Manager's decision relative to the protest shall be final.

Upon receipt of a protest the County may, but is not required to, delay its order under the awarded contract.

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RESERVATION OF RIGHTS:

The County of DuPage reserves the right to reject any or all bids failing to meet the County's specifications or requirements and to waive technicalities. If in the County of DuPage's opinion, the lowest bid is not the most responsible bid, considering value received for monies expended, the right is reserved to make awards as determined solely by the judgment of the County of DuPage. In determining the lowest responsible bidder, the County shall take into consideration the qualities of the articles supplied, their conformity with the specifications, and their suitability to the requirements of the County and the delivery terms. Intangible factors, such as the Bidder's reputation and past performance, will also be weighed.

The Bidder's failure to meet the mandatory requirements of the ITB will result in the disqualification of the bid from further consideration.

The County further reserves the right to reject all bids and obtain goods or services through intergovernmental or cooperative agreements, or to issue a new and revised ITB.

Submission of a bid confers no rights on the Contractor to a selection or to a subsequent contract. All decisions on compliance, evaluation, terms and conditions shall be made solely at the County's discretion and shall be made in the best interest of the County.

TAX:

The County of DuPage does not pay Federal Excise Tax or Illinois Sales Tax. The tax exemption number is E9997-4551-07. A copy of the exemption letter is available upon written request.

TERMINATION, CANCELLATION AND DAMAGES:

This contract may be terminated upon mutual agreement of both parties. The County may terminate based on the Contractor's breach or default. Unless the breach or default creates an emergency situation, as determined in the County's sole discretion, the Contractor shall be given notice and a (30) day opportunity to cure before the termination becomes effective.

If the County terminates this Contract because of the Contractor's breach or default, the County shall have the right to purchase items or services elsewhere and to charge the Contractor with any additional cost incurred, including but not limited to the cost of cover, incidental and consequential damages and the cost of re-bidding. The County may offset these additional costs against any sums otherwise due to the Contractor under this bid or any unrelated contract.

If the County of DuPage fails to appropriate funds to enable continued payment of multi-year Contracts the County may cancel, without termination charges provided Contractor received at least thirty (30) days prior written notice of termination.

TRANSFER OF OWNERSHIP OR ASSIGNMENT:

The terms and conditions of this contract shall be binding upon and shall enure to the benefit of the parties hereto and their respective successors and assigns. Prior to any sales or assignments the County of DuPage must be notified and approve same in writing.

VENUE:

By submitting a response, bidder agrees that venue for all disputes arising out of the solicitation process, including but not limited to judicial review of any protest decision, will be exclusively in the circuit court for the Eighteenth Judicial Circuit in DuPage County, Illinois and that Illinois law will control.

WARRANTY:

Complete warranty information detailing period and coverage must be submitted.

END OF GENERAL CONDITIONS

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SPECIAL CONDITIONS

ACCURACY DISCLAIMER:

The Contractor shall thoroughly acquaint himself with the sites for the proposed bid to fully understand the facilities, difficulties and restrictions attending to the execution of the bid. The Contractor will be allowed no additional compensation for his failure to be so informed.

DELIVERY REQUIREMENTS:

All purchases must be delivered to Buyer's receiving dock or as otherwise specified by Buyer. All deliveries shall be made Monday through Friday between the hours of 8:30 a.m. and 3:00 p.m. Seller will notify Buyer if Seller is not able to fulfill the complete Purchase Order by the requested date in the stated quantities. Buyer will then determine whether the changes are acceptable or if the Purchase Order will be cancelled and issued to a different supplier.

DEMONSTRATION:

Pre-demonstration of unit may be required to determine suitability for our needs.

EXTENDED WARRANTY OPTIONS:

Attach additional information, if available, to your bid submittal.

INSPECTIONS:

The County reserves the right to visit and inspect the premises and operation of any Contractor.

JOINT PURCHASING:

OTHER TAXING BODIES: Based on County Board Resolution IR-084-76.

Would your firm be willing to extend your bid to other taxing bodies in DuPage County such as school districts, townships, cities and villages, etc.? The approximate quantity usage is unknown.

YES _____ NO _____

State any other requirements that they would have to meet beyond that of our Bid invitation and specification.

NOTE: The County of DuPage would not be involved in purchasing by any other taxing body other than to receive a copy of their purchase order that would reference the County of DuPage contract number. The invoicing and payments would be entirely between the other taxing bodies and the Contractor. If the County of DuPage accepts this bid, the procedure to handle joint purchases would be developed by the County of DuPage with the Contractor and distributed to the taxing bodies by the County of DuPage.

LITERATURE:

Contractor must supply with their bid latest printed specifications and advertising literature on the equipment they propose to furnish.

MANUALS:

Contractor shall supply one (1) parts book, one (1) service and repair manuals and one (1) operator's manual with unit at time of delivery.

MEETINGS:

PRE-BID: A Mandatory Pre-Bid Meeting will be held for potential bidders on August 20, 2015 at 10:00 a.m. at the DuPage County Knollwood WasteWater Treatment Plant, located at 11S175 Madison St., Burr Ridge, Illinois 60187.

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PRE-AWARD: Bidder may be required to attend a pre-award meeting for clarifications, demonstrations, presentations; this meeting will be set with the Bidder prior to award of the contract.

NON-EXCLUSIVITY:

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with Vendor.

PAYMENTS: If the County of DuPage elects a payment plan of QUARTERLY or MONTHLY, payment will be made at the beginning of each quarter OR month for the prior quarter month service completed.

Separate invoices shall be required for each County of DuPage department participating in the purchase.

Partial Payment

The Contractor may from time to time present to the County of DuPage a request for partial payment based on certification of work completed. All requests shall be accompanied by a release of lien or claims for that portion of the work completed. A ten percent (10%) security retention will be made on each partial payment and will become due at the point of final acceptance by the County of DuPage.

Final Payment

From the final payment shall be retained all monies expended by the County of DuPage according to the terms of this contract and there under chargeable to the Contractor. Payment of the final sum and acceptance thereof by the Contractor shall release the County of DuPage from all claims and liabilities to the Contractor in connection with this contract. The final payment shall not become due until the Contractor shall deliver to the Owner a complete release of all claims or liens arising out of this Contract, or receipts in full in lieu thereof and, if required in either case, an affidavit that insofar as he has knowledge or information, release and receipts include all the labor and materials for which a lien of claim could be filed. If any claim or lien remains unsatisfied after all payments are made, the Contractor shall refund to the Owner all monies that the latter may be compelled to pay in discharging such a lien, including all costs and reasonable attorney's fee.

CREDIT MEMOS: Must be on an original form with date of return, descriptions of items and prices noted.

PERFORMANCE AND PAYMENT BONDS:

The awarded Contractor shall, within ten (10) working days of bid award, provide a Performance and Payment Bond a.) in the interest of the County of DuPage in the amount of 100% of the contract amount to insure a timely and acceptable completion of this agreement and to insure payment for all materials, supplies and equipment charge and to insure compliance with the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et seq.). No work shall be started until receipt of a performance and payment bond.

PERMITS, FEES, AND NOTICES:

The Awarded Contractor shall secure and pay for all Building Permits and Governmental Fees, licenses, and inspection necessary for the proper execution and completion of the work which are legally required, file all notices, comply with all laws, rules, regulations and lawful orders bearing on the performance of the work.

PROJECT SCHEDULES:

Bar graph schedules of contracted project work, broken down by trade and indicating material and equipment delivery, will be provided with bid. Schedule will be updated weekly during the course of the project to Facilities Management.

PROPERTY FURNISHED TO CONTRACTOR BY COUNTY OF DU PAGE:

All property furnished to the Contractor by the County of DuPage or specifically paid for by the County of DuPage, for use in the performance of this contract, shall be and remain the property of the County of DuPage, shall be subject to removal upon the County of DuPage's instruction, shall be used only in filling orders from the County of DuPage, shall be held at the Contractor's risk, shall be kept insured by the Contractor at the Contractor's expense while in its custody or control in an amount equal to the replacement cost thereof, with loss payable to the County of DuPage, and upon recall by County of DuPage shall be packaged at Contractor's expense for shipment to County of DuPage in accordance with County of DuPage's instructions. Copies of policies or certificates of such insurance will be furnished to County of DuPage on demand.

County of DuPage, Illinois

It is agreed that any and all specifications, drawings, or data furnished by County of DuPage shall (1) remain the County of DuPage's sole and exclusive property; (2) be considered and treated by Contractor as County of DuPage confidential information, and not be copied, reproduced or duplicated in any manner or disclosed to any person or party, except as is necessary in the performance of this order/contract/and (3) be returned upon request.

QUALITY:

All Recycled Products or Materials shall show percent of post-consumer recycled content.

Items that are used, demonstrators, obsolete, seconds, or which have been discontinued are unacceptable without prior written approval by the Procurement Manager.

QUANTITIES:

The County of DuPage reserves the right to increase or decrease the quantities shown herein at any time during the life of the contract to correspond to the actual needs of the County of DuPage.

RELATED PURCHASES:

In the event items are purchased within the same category, i.e., a different Gates belt or hose than specifically itemized in the parts specification, the discount indicated on your bid for that group of items shall apply.

SERVICE:

Location of nearest service facility must be stated below:

--

A condition of the bid is that a representative of the successful Contractor, make weekly calls to the County of DuPage office in order to lend his professional advice regarding ways that County of DuPage can reduce cost, such as by suggesting items and brands that represent better dollar value. Representatives must be available to consult with various County of DuPage Departments regarding their requirements to review and expedite all back orders.

SPLIT BIDS:

Contractors may bid on one or more categories. The County of DuPage reserves the right to award by total bid, by single item or by any combination of items, in accordance with our language in the Bid Document relating to Contractor selection (or rejection) in the best interest of the County of DuPage.

THIRD PARTY AGREEMENT:

The County shall not enter into a third party rental agreement and reserves the right to disqualify a vendor so bidding.

TRADE-IN:

The County reserves the right to accept or decline any trade-in offer. The trade-in figure will be deducted from Total Lump Sum Bid price if this contract is accepted.

VENDOR QUALIFICATIONS:

Vendor will provide a general history, description and status of their Company.

END OF SPECIAL CONDITIONS

**TECHNICAL SPECIFICATIONS
WASH PRESS UNITS (3)
Bid# 15-155-BF: Knollwood WWTP
Location: DuPage County, IL**

PART 1-GENERAL

1.1 SCOPE OF WORK

- The manufacturer/vendor will furnish and deliver three (3) wash press units to replace the existing Vendor model AWP 8–2 Aqua WashPress units. Each unit shall consist of a main body, screw, wash sprays, flush sprays, drive system, feed hopper and covers, intake and discharge chute, and discharge piping, to provide DuPage County Public Works with (3) independently fully operational wash presses.
- This is a retrofit project, the selected manufacturer/vendor will supply the wash presses, discharge piping, and intake and discharge chutes sized to mount to the (3) existing Parkson Model AG-MN-T 85 RP200 Aquaguard Bar Screens, existing wash press equipment supports, and conveyor belt.
- The equipment will be of the latest design and will be fabricated of the specified materials and in a fashion that will fully perform the functions described in these specifications.

1.2 RELATED WORK

- The following sections will apply to the work in this section, except where specifically noted otherwise:
 - Supply (3) wash presses, complete with main body, screw, wash sprays, flush sprays, drive system, feed hopper and covers, intake and discharge chute, and discharge piping, to mount to the (3) existing Parkson Model AG-MN-T 85 RP200 Aquaguard Screens, existing wash press equipment structure and supports, and conveyor belt.

1.3 REFERENCES STANDARDS

- The design, manufacture, and installation of this equipment will meet or exceed the applicable provisions and recommendations of the following current editions of codes and standard authorities, except where otherwise shown or noted:
 - AGMA, American Gear Manufacturers Association
 - ASME, American Society of Mechanical Engineers
 - ASTM, American Society of Testing and Materials
 - ANSI, American National Standards Institute
 - NEC, National Electric Code
 - ABMA, American Bearing Manufacturers Association

1.4 EXPERIENCE

- The equipment manufacturer will have a minimum of five (5) years of design and manufacturing experience with screw wash press units, with not less than one-hundred (100) screw wash press units sold and installed in similar applications. Manufacturer will include U.S. installation list with the equipment submittal.

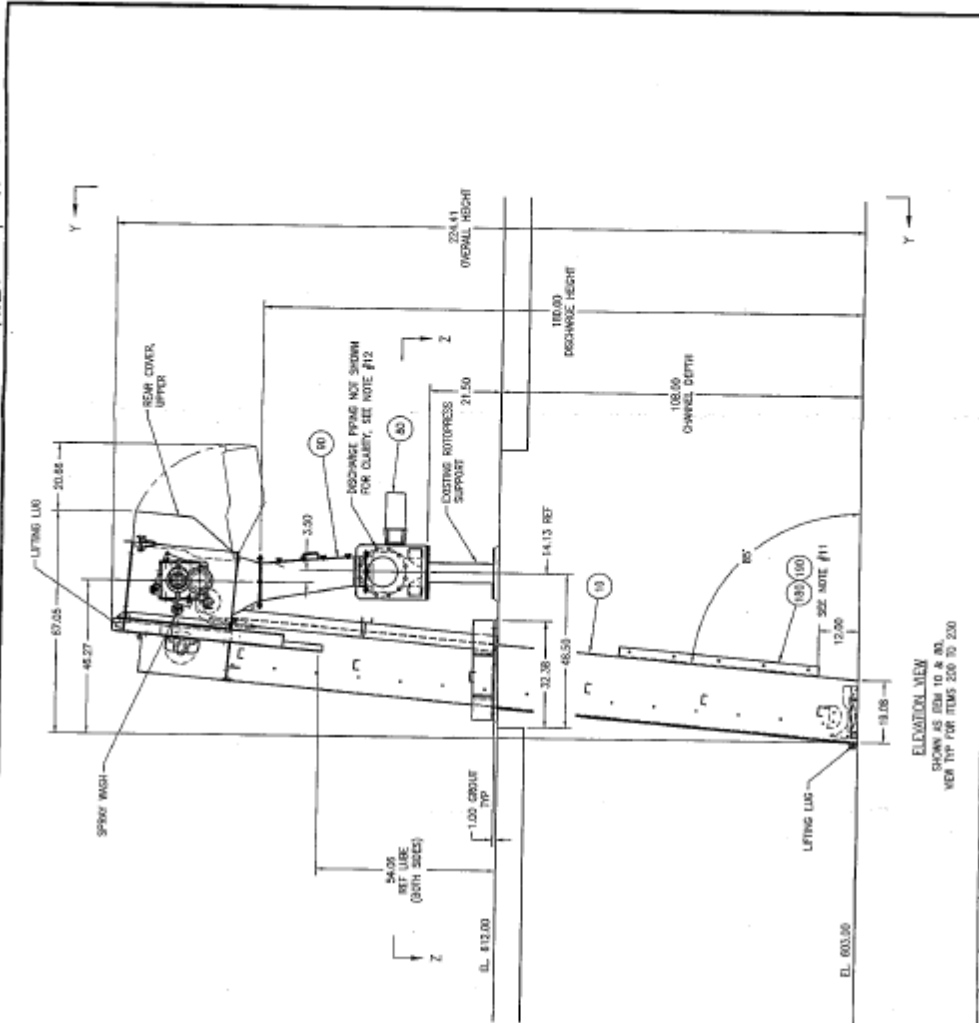
1.5 SUBMITTALS

- Complete submittal drawings, quality control and product information will be submitted. As a minimum, the following information will be submitted:
 - A letter of compliance, which confirms any variances from existing equipment mounts, connections, intake and discharge chutes, piping and appurtenances, electrical and controls, and provides further explanations where necessary to adequately define the scope of supply.
 - Dimensional plan and section drawings of the equipment mounted in the structure, showing all utility connections and requirements, and anchor bolt locations. Where applicable, drawings will show connection to associated equipment provided by others.
 - Approximate weight of each component or piece of equipment.
 - Manufacturer's catalog information, descriptive literature, specifications, and identifications of material of construction.
 - Manufacturer's performance data for all drives.
 - Installation, operation and maintenance manuals, which will be submitted after final approval of the equipment. A spare manual will be shipped with the unit in order to allow for proper installation and operation of the equipment prior to the release of all final installation, operation, and maintenance manuals.

1.6 BASIS OF DESIGN

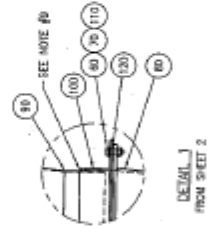
- EQUIPMENT LAYOUT. This is a retrofit project, the supplied wash presses, discharge piping, and intake and discharge chutes units will be sized to mount to the (3) existing Parkson Model AG-MN-T 85 RP200 Aquaguard Screens, existing wash press equipment supports, and conveyor belt. The plans referencing the existing equipment have been provided in **Exhibit 1** (2 pages attached).
- Any changes to existing layout, access platforms, piping or structural requirements, and/or electrical and controls for a manufacturer's design will be the responsibility of equipment manufacturer, including the cost to verify layout, sizing, and structural requirements.
- Manufacturer/vendor shall include in the bid any channel, structural, piping, valves or any other modifications necessary for a complete and operable system.
- STANDARD DESIGNS. Where a manufacturer's standard equipment and/or model number is listed, the equipment will be provided as modified to conform to the performance, function, features, and materials of construction as specified herein.

Exhibit #1 Plan 2



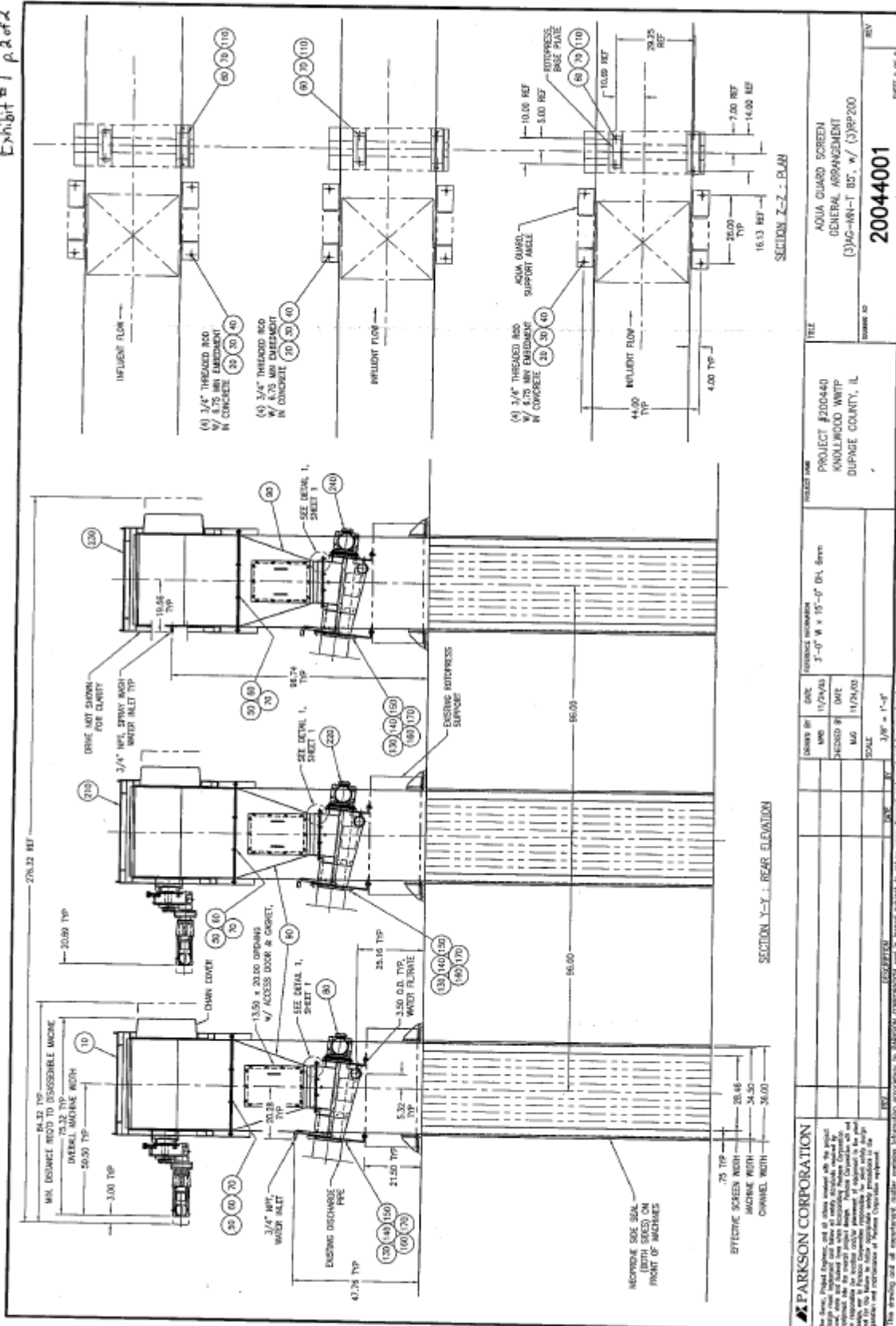
ELEVATION VIEW
 SHOWN AS DIM TO & IN.
 VIEW TOP FOR ITEMS 200 TO 200

- NOTE:**
1. SCREEN SPEED 7 FPM.
 2. OVERLOAD PROTECTION - TRUSSING SHOCK RELAY.
 3. 3"-Ø CLEARANCE REQUIRED ON ONE SIDE OF MACHINE TO DISASSEMBLE SCREEN. USE SERVICE FRAME (ITEM #240) TO HOLD SCREEN IN PLACE WHEN DISASSEMBLING.
 4. SOUND LEVEL SENSORS TO SUST. LEVEL SENSORS SUPPLIED WITH CONTROL PANEL.
 5. 1" NOMINAL PIPE SUPPLIED BY OTHER THAN PARSONS.
 6. ITEMS 200 THROUGH 200 ARE NOT SHOWN. SEE MATERIAL LIST FOR DESCRIPTION AND QUANTITY OF ALL INHERRED ITEMS.
 7. CONTRACTOR TO FIELD VERIFY ALL DIMENSIONS PRIOR TO INSTALLATION.
 8. WATER REQUIREMENTS:
 SPRAY WASH - 15 GPM @ 40 PSI
 ROTAPRESS - 9 GPM @ 85 PSI
 9. ROTAPRESS TO BE INTENTIONALLY TESTED AT SHOP ASSEMBLY.
 10. (S) 2-WAY SOLENOID VALVE (ITEM #200) IS SHOWN LOOSE FOR CUSTOMER TO INSTALL ON THE WATER LINE THAT FEEDS THE ROTAPRESS. PARSONS RECOMMENDS THAT A GATE VALVE BE INSTALLED UPSTREAM OF SOLENOID VALVES TO CONTROL WATER FLOW IF NON-POTABLE WATER IS USED. A STRAINER IS RECOMMENDED. GATE VALVE AND STRAINER NOT INCLUDED IN PARSONS'S SCOPE OF SUPPLY.
 11. USE SPOONING ANGLE (ITEM 100) HOLES AS TEMPLATE TO DRILL HOLES IN CONCRETE.
 12. CUSTOMER TO USE EXISTING ROTAPRESS SUPPORT, DISCHARGE PIPE, AND PIPE SUPPORT.



PARSONS CORPORATION The Owner, Project Engineer, and all others dealing with the project shall use the contact information provided on this sheet. Any change to the contact information shall be the responsibility of the project engineer. The information provided on this sheet is for informational purposes only and does not constitute a contract. The information provided on this sheet is subject to change without notice. The information provided on this sheet is for informational purposes only and does not constitute a contract.		PROJECT NAME AQUA GUARD SCREEN GENERAL ARRANGEMENT (3)MG-MH-T 85' w/ (3)RP200	SHEET 1 OF 2
DRAWN BY WRS	DATE 11/24/03	PROJECT NO. 20044001	SHEET NO. 107
CHECKED BY MSJ	DATE 11/27/03	PROJECT NO. 20044001	SHEET NO. 107
SCALE 3/4" = 1'-0"	PROJECT NO. 20044001	PROJECT NO. 20044001	SHEET NO. 107

Exhibit # 1 p. 2 of 2



1.7 PERFORMANCE REQUIREMENTS

- Each wash press unit provided will be capable of the following performance:
- The wash press unit will be designed to receive and wash screenings, then reduce the volume and water content by means of a pressing action. Screenings to be washed will be gravity fed to the drainage trough and conveyed by the screw towards the washing section. Screenings are washed. The wash water is then turned off and the screenings are discharged and dewatered by the backpressure generated in the discharge pipe.
- The unit will be installed indoors in a Class 1, Division 1 area.
- The unit will be suitable for installation and operation in the designated space.
- At a minimum, the unit will have an inlet capacity of 35 cubic feet per hour, handling wet screenings with an approximate dry weight of not less than 8% solids.
- Utilities
Approximate Spray Wash (max @ 60 psi): 25 gpm unfiltered secondary effluent <30mg/L suspended solids. Power Supply: 460 / 3/ 60

1.8 WARRANTY

- One-year warranty.

PART 2-PRODUCT

2.1 MANUFACTURER

- Acceptable manufacturer
 - Parkson
 - Huber
 - WesTech
 - Vulcan
 - Or Equal

2.2 QUALITY ASSURANCE

- The equipment will include all necessary devices, such as machinery guards, emergency stops, warning labels, and similar items.
- Threaded fitting will have a standard tapered pipe threads complying with ANSI/ASME B1.20.1.
- Bearings will conform to the standards of ABMA.
- Gear reducer selections will comply with AGMA standards and gear reducer's recommendations.

- Nameplates will be engraved stainless steel and stamped and fastened to the equipment with stainless steel rivets.
- The equipment will be manufactured in the United States by a manufacturer that is ISO 9001 certified.
- The equipment will be factory assembled and tested for a minimum of one (1) hour at the U.S. factory, prior to delivery. DuPage County Public Works may witness the factory test at their own option and expense.
- The equipment will be delivered to the site as fully assembled as possible. Some components may be removed from the unit after shop testing to prevent damage during shipment. These components will be re-assembled on the unit by DuPage County Public Works.

2.3 MATERIALS OF CONSTRUCTION AND FABRICATION

- **MAIN BODY**

The main body will consist of a drainage trough and a washer barrel, enclosed by an outer housing and a support leg at each end. The main body will be constructed of type 304L stainless steel for all welded components, to minimize corrosion in the heat affected zones and type 304 stainless steel for all non-welded components.

- **DRAINAGE TROUGH.** The drainage trough will be the perforated inlet area of the unit, which captures screenings and allows liquid to drain. The drainage trough will be constructed from stainless steel with 0.19 inch diameter perforations.
- **WASHER BARREL.** The washer barrel will provide a washing zone and a dewatering zone for the incoming screenings. The washer barrel will be constructed of stainless steel, with perforated drainage zones. The inside of the washer barrel will be provided with replaceable wear bars with 400 Brinell hardness.
- **OUTER HOUSING.** The outer housing will enclose the sides and bottom of the drainage trough and washer barrel. The outer housing will collect drained liquid from the drainage trough and washer barrel and direct the liquid to a 4.0 inch drain tube. Access panels will be provided on the outer housing in the washer barrel area to facilitate servicing of the washer barrel. The outer housing will be constructed from stainless steel.
- **SUPPORT LEGS.** A support leg will be provided at each end of the main body to support the main body, provide the means to mount the drive assembly (at the drive end), and provide the means to mount discharge piping (at the discharge end). Each support leg will be designed to allow the screw to be removed from either end of the main body. Each support leg will be provided with a footpad and anchor bolt holes, to secure the unit to the structure. The support legs will be constructed from stainless steel.

- **SCREW**

The shafted screw will be provided to convey screenings through the various stages of the unit. The screw will be constructed of carbon steel finished with alkyd enamel paint or stainless steel.

WASH SPRAYS

The wash zone will include a spray wash system to wash organic residue from screenings. The wash zone spray will consist of one (1) spray header, at minimum three (3) water injection points, one (1) ball valve and one (1) solenoid valve. The solenoid valve body will be of brass construction with Buna seals. The ball valve will be of brass construction with a stainless steel ball. The system will have an output of 10 GPM at 60 psi. The spray connection will be ½ inch NPT. Spray nozzles of appropriate dimension not to require further water treatment, e.g., no strainers.

FLUSH SPRAYS

The press will include a single point spray wash system to flush organic residue trapped in the outer trough. The flushing spray will consist of one (1) spray header, one (1) ball valve and one (1) solenoid valve. The solenoid valve body will be of brass construction with Buna seals. The ball valve will be of brass construction with a stainless steel ball. The system will have an output of 15 GPM at 60 psi. The spray connection will be ½ inch NPT. Spray nozzles of appropriate dimension not to require further water treatment, e.g., no strainers.

2.4 **DRIVE SYSTEM** The unit drive system will consist of a gearmotor mounted on a sealed drive mounting bracket and a drive shaft that connects the gear reducer output to the shaft of the screw.

- **GEAR REDUCER AND EXPLOSION-PROOF MOTOR**

- The motor will be a 3 horsepower motor rated for use in a Class I, Division I, Group D environment. The TEFC motor will be NEMA design B with Class F insulation, 1800 rpm output speed, and a 230/460 volt, 3-phase, 60 Hz power supply. The motor conduit box will have one (1) 1/2 inch NPT and one (1) 3/4" NPT conduit connection. The motor will fit onto the gear reducer through an SEW Eurodrive motor adapter provided on the gear reducer.

1. **GEAR REDUCER:** The gear reducer will be AGMA class II (1.6 service factor) with minimum 94% efficiency, producing an output speed of 14 rpm and an output torque of 13,900 inch-pounds. Heavy duty tapered roller bearings in the gear reducer will provide a maximum thrust capacity of 6,740 pounds. **GEAR REDUCERS WITH SERVICE FACTORS OF LESS THAN 1.4 AND EFFICIENCIES OF LESS THAN 94% WILL NOT BE ALLOWED.**

2. **DRIVE MOUNTING BRACKET.** A drive mounting bracket will be provided to mount the gearmotor to the drive end support leg of the unit. The bracket will be made of type 304 stainless steel.

A compression type packing gland seal will be provided on the mounting bracket to seal the drive shaft. PTFE packing rings will be fitted into the seal housing and held in place by a two-bolt stainless steel gland follower.

3. **DRIVE SHAFT.** The drive shaft will be direct coupled to the spiral and constructed of carbon steel. The shaft will be finished with an enamel coating except in the area of the shaft that extends into the hollow bore of the reducer.

- **INLET HOPPER AND COVER**

1. A 12 gauge (0.105 inch) minimum 304 stainless steel inlet hopper will be supplied to direct screenings and liquid into the drainage trough. The chute will be flange bolted to the trough, with each side of the chute being a minimum 60 degrees from horizontal.
2. A 12 gauge (0.105 inch) minimum 304 stainless steel cover will be supplied to cover the remaining top of the main body.
3. A 3/8" thick foam rubber gasket will be provided to seal the feed hopper and cover.

- **DISCHARGE PIPING**

- A 14 gauge (.075 inch) minimum 304 stainless steel discharge pipe will be fitted to the discharge end support leg to direct screenings into a customer provided receptacle. All discharge pipe flanges will be 304L stainless steel. Aluminum flanges will not be allowed.

- **PIPE SUPPORTS**

- Pipe supports, if needed, will be supplied by manufacturer.

- **FASTENERS**

- All fasteners will be type 18-8 stainless steel.

- **FABRICATION**

- Weld size, type, and procedure that will provide the necessary strength and facilitate the manufacturing of the specific component.

- **SURFACE FINISH**

1. All stainless steel components will have standard mill finish and will be mechanically cleaned to remove weld discoloration and fabrication markings.
2. The screw and drive shaft will be finished with an enamel coating.
3. The motor and gear reducer will have the standard manufacturer's finish.

- **ELECTRICAL DEVICES**

Electrical device interconnecting conduit and wiring will be the responsibility of DuPage County Public Works. In addition to the drive motor, the following electrical devices will be furnished with the unit:

1. **SOLENOID VALVES.** Two (2) 120 volt, single phase, 60 Hz solenoid valves for the wash zone and flush spray washes housed in NEMA 7 enclosures will have 18-inch long integral leads and will have 1/2 inch NPT conduit connections rated for the environment and hazard classification.
2. Provide current trip relay ("shock relay") to stop the overloaded/plugged unit/equipment. Relay to be installed in existing control.

2.5 **VENDOR RESPONSIBILITIES**

- The vendor will be responsible for reviewing the design of the equipment, so that it fits properly in the structure and interfaces properly with associated equipment provided by others.

PART 3 - EXECUTION

3.1 INSPECTION AND STORAGE

- The equipment will be shipped assembled as much as possible (depending on size of the unit, drives and supports may be shipped loose).

3.2 INSTALLATION

- Upon completion of installation by DuPage County Public Works and startup of the equipment by the manufacturer's field service representative, the equipment will be operated under the supervision of the Manufacturers rep for a minimum of four (4) hours for each unit to ensure that all operating characteristics are within acceptable limits.

3.3 STARTUP AND FIELD SERVICE ASSISTANCE

- The Vendor will provide the services of a qualified factory representative for installation inspection, startup, and training of the plant operations staff. The service representative will make one (1) trip to the site per unit and be on site for four hours per unit.

County of DuPage, Illinois

BID FORM PROCUREMENT SERVICES DIVISION

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME		NAME	
CONTACT		CONTACT	
ADDRESS		ADDRESS	
CITY ST ZIP		CITY ST ZIP	
TX		TX	
FX		FX	
EMAIL		EMAIL	
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County – Public Works 7900 Route 53 Woodridge, IL 60517		DuPage County – Public Works Knollwood WWTP 11S175 Madison Street Burr Ridge, IL 60527	

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	
Main Business Address	
City, State, Zip Code	
Telephone Number	
Fax Number	
Bid Contact Person	
Email Address	

TO: The DuPage County Procurement Services Division

The undersigned certifies that he is:

the Owner/Sole
Proprietor

a Member of the
Partnership

an Officer of the
Corporation

a Member of the
Joint Venture

COUNTY OF DU PAGE, ILLINOIS

herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, bid rigging or bid-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. *(Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)*

Further, the bidder certifies that he has provided equipment, supplies or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule.

County of DuPage, Illinois

BID PRICING:

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE).

BID AWARD CRITERIA:

This bid will be awarded to the lowest responsive, responsible bidder meeting specifications based upon the total sum bid amount.

TOTAL UNIT PRICE: \$ _____

TOTAL LUMP SUM BID AMOUNT FOR 3 WASH PRESSES:

\$ _____
Total (in figures)

_____ Dollars and _____ Cents.
(Print or Type)

DELIVERY: _____ **DAYS AFTER RECEIPT OF ORDER**

The Contractor agrees to provide the equipment, service and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of any addendum issued in the space provided on the bid form.

X _____
(Signature and Title)

CORPORATE SEAL
(If available)

**BID MUST BE SIGNED AND NOTARIZED
FOR CONSIDERATION**

Subscribed and sworn to before me this _____ day of _____ AD, 20____

_____ My Commission Expires: _____
(Notary Public)

VENDOR ETHICS DISCLOSURE

The Vendor Ethics Disclosure Statement can be found on the next page and on the County's Internet site under Contractor Forms in the Procurement section. The most current version of the form should always be utilized. There is also another form for additional pages; all pages are Adobe fillable forms.

Continuing Disclosure: It is the contractor/vendor's responsibility to update contribution information on an ongoing basis during the life of the contract. The vendor is required to submit an updated Ethics Disclosure Statement to the user department, any time contributions are made to the Chairman or County Board Members subsequent to the most recent authorized contract action.

Failure to Comply: Failure to provide the requested information will at minimum delay awarding of the contract and could result in the selected vendor being disqualified as non-responsive and non-responsible.


Providing fraudulent information on the Vendor Ethics Disclosure Statement may result in a Class 3 Felony.

Contribution: A gift, subscription, dues, loan, advance or deposit of money or anything of value, including services, knowingly received in connection with the nomination for election or election of any person to County office.

Multi-year contracts: Those contracts with a duration greater than 12 months require annual updates, to be filed by the vendor with the user department, and forwarded to Procurement. The reporting period should be the current and previous calendar years.

Prohibited Source: Any person or entity who (i) is seeking official action by the Chairman, County Board member or in the case of an employee, by the employee or by the Chairman or County Board member, or another employee directing that employee; (ii) does business or seeks to do business with the Chairman, County Board member or employee (iii) conducts activities regulated by the Chairman, County Board member or employee (iv) has interests that may be substantially affected by the performance or non-performance of the official duties of the Chairman, County Board member or employee (v) is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act or the DuPage County Lobbyist Registration Act, except that an entity not otherwise a prohibited source does not become a prohibited source merely because a registered lobbyist is one of its member or serves on its board of directors (vi) is a Political Action Committee to which a prohibited source has contributed.

County of DuPage, Illinois

	<h2 style="margin: 0;">Required Vendor Ethics Disclosure Statement</h2>
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Company Name:			
Company Contact:		Contact Phone:	
Bid/Contract/ PO:			

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess **\$25,000**, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

I have made the following campaign contributions within the current and previous calendar year:

If no contributions have been made enter "NONE" below:

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made

Attach additional sheets if necessary. Sign each added sheet and number each page ___ (#) of ___ (total pages).

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid and shall update such disclosure with any changes that may occur.

Lobbyists, Agents And Representatives And All Individuals Who Are Or Will Be Having Contact With County Officers Or Employees In Relation To The Contract Or Bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments.

The full text of the county's ethics and procurement policies and ordinances are available at <http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Title

Date

County of DuPage, Illinois

REFERENCES

The bidder must list four (4) references, listing firm name, address, telephone number and contact person to whom they have provided similar equipment, material or services for a period of not less than six (6) months. Additional references may be required. If bidder is a new business, provide references that will enable the County to determine if bidder is responsible.

COMPANY NAME:	
ADDRESS:	
CONTACT PERSON:	
TELEPHONE NUMBER:	

COMPANY NAME:	
ADDRESS:	
CONTACT PERSON:	
TELEPHONE NUMBER:	

COMPANY NAME:	
ADDRESS:	
CONTACT PERSON:	
TELEPHONE NUMBER:	

COMPANY NAME:	
ADDRESS:	
CONTACT PERSON:	
TELEPHONE NUMBER:	

NO-BID RESPONSE

Bid #15-155-BF

Wash Presses (3) for Knollwood WWT Plant

In the event that your organization chooses not to submit a proposal for this solicitation the DuPage County Procurement Services Division is interested in the reasons why offerors have chosen not to submit proposals in order to better serve the taxpayers of DuPage County. Please indicate your reason(s) by checking all applicable items below and return this form to the address shown below.

- Could not meet specifications.
- Items or materials requested not manufactured by us or not available to our company.
- Insurance requirements too restricting.
- Bond requirements too restricting.
- Scope of services not clearly understood or applicable (too vague, too rigid, etc.).
- Project not suited to our organization.
- Quantities too small.
- Insufficient time allowed for preparation of proposal.
- Other (please specify):

Vendor Name: _____

Contact Person: _____

Telephone: _____

Email: _____

Please send your responses to:

DuPage County Procurement Services
421 N. County Farm Road
Room 3-400
Wheaton, IL 60187
Email: Bruce.Flowers@DuPageCo.Org

LATE BIDS CANNOT BE ACCEPTED!

SEALED BID PROPOSAL

INVITATION #: 15-155-BF

OPENING DATE: September 3, 2015

OPENING TIME: 2:30 P.M.

DESCRIPTION: Three Wash Presses for Knollwood WWTP

DATED MATERIAL-
DELIVER IMMEDIATELY

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE) TO THE OUTERMOST ENVELOPE OF YOUR PROPOSAL TO HELP ENSURE PROPER DELIVERY!

LATE BIDS CANNOT BE ACCEPTED!