Procurement Month 2022

It’s YOU Time!

Celebrating YOU and the epic work YOU do every day and in every way.

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VISION: To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public procurement professionals throughout Central Florida.

MISSION: Provide our chapter members with opportunities for professional development and the exchange of best practices.

CORE VALUES: The Central Florida Chapter of NIGP shall adhere to the following core values:
1. Ethics
2. Integrity
3. Professionalism
4. Diversity
5. Education and Professional Growth
6. Service to Stakeholders

PRESIDENT’S MESSAGE

Happy Procurement Month Chapter Members,

Procurement Month: In March, we acknowledge all our professionals who make a difference in procurement. This month provides the opportunity to help educate elected officials, administrators, our communities, and vendors about the procurement process and the commendable work our members perform every day. It honors all of the dedicated purchasing staff members in government agencies and private businesses. Thank you to all Procurement professionals for your dedication and steadfastness. You do make a difference!

If your Governing Body recognizes your agency for Procurement Month, please send a copy of your proclamation to secretary@cfcnigp.org for inclusion in the next newsletter. We would love to recognize all the achievements of our agencies and members! Also, please let us know of any other awards.

AmazonSmile: https://smile.amazon.com/ch/59-3611992. The Chapter’s AmazonSmile account will contribute to our Scholarship Fund or Community Service Fund. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases to the Chapter - at no cost to you at the exact same low prices! Please link your personal Amazon account to the Chapter’s AmazonSmile program, https://smile.amazon.com/ch/59-3611992.

March Workshop Pricing: The Board of Directors agreed to reduce pricing for our workshops this year. Workshop pricing is $30 per member, $40 per non-member for virtual and in-person attendance.

Logo: The Board of Directors collaborated on a new Chapter logo. It is approved by NIGP and published in this newsletter. Thank you Logo Task Force Chair Wil Henzmann, NIGP-CPP, CPPB, Senior Buyer, Procurement Services, Brevard Public Schools, for your creative skills towards the design of the new Chapter logo!

Membership by the Numbers: As of February 25th, we have 307 members! This includes 11 administrative assistants, 7 associate members, 281 full members, and 8 retired members. Associate and full members have voting rights and are eligible for scholarship points. Click here for more information to become a member, if you are not already.

Committees and Engagement: Thank you to our members that engaged in our committees and task forces. I will be reaching out to our chairs to listen to ideas, discuss responsibilities, and offer assistance. We benefit from having active volunteers. Please do not hesitate to contact me or other board members with any questions or suggestions.

Officer Boot Camp: The 2021-2022 Officers attended Boot Camp on Saturday, February 19, 2022. Boot Camp focuses on officer responsibilities, by-laws, policies and programs, strategic plan, and NIGP agreements, form, and resources. It is a wonderful team-building event, an excellent forum to ask questions, and familiarizes your Officers with the Chapter operations. Thank you to our past presidents Carrie Mathes and Zulay Millan for presenting.

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
2022-2023 President
president@cfcnigp.org
Vice President’s Message

Happy Procurement Month and Happy Professional Buyer’s day March 11th! You are the backbone of this industry and deserve the recognition and support offered this month! We have an exciting, incredibly informative Spring Workshop being brought as a hybrid experience on March 25, 2022. Information has been posted to the website so hurry and reserve a spot today!

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President

Treasurer’s Message

Happy Procurement Month CFC Members!

I hope everyone’s spring is off to a blooming start. Registration for the Spring Workshop is open until March 18, 2022. You can sign up for in-person or virtual as we continue to offer hybrid meetings. Don’t miss out as we hear from Hagerty’s Cost Recovery experts about federal disaster recovery grants. Lunch is included to those members attending in-person. Should you have any questions about meeting or event registration please feel free to contact me. CFC is always looking for volunteers, so please reach out to me or another officer to find out more about what you can do, big or small, to contribute to this amazing chapter!

Sean Hynes, NIGP-CPP, CPPB
CFC NIGP Treasurer

Secretary’s Message

Happy Procurement Month Chapter Members!

It was a pleasure seeing you, whether in-person or virtually, at our first Chapter Meeting in January. The other officers and I have been working hard to ensure that the remainder of the year is successful and brings ample opportunity to learn, network, and volunteer. Please join us on March 25, 2022, as we explore Federal Disaster Recovery Funding. I am thrilled to share this newsletter with you. Please check out all of the announcements, member recognitions, and Chapter and NIGP sponsored opportunities for growth and development.

Katrina Ponzini, M.Ed.
CFC NIGP Secretary
PROGRAMMING COMMITTEE MESSAGE

January 28, 2022 Chapter Meeting Recap

Our meeting on January 28, 2022 had many firsts. First meeting with a new board, first meeting at a new facility, and first meeting held virtually and in-person with new technology! We had approximately 70 attendees, 40 virtually and 30 in-person. Our presentation by Hector R. Valle Sr., Environmental Programs Manager, Solid Waste Management Division, Seminole County Government, *Leadership Development Fundamentals*, covered leadership principles, leadership styles, challenges to leadership, and other leadership aspects.

Welcome to our new Chapter Officers: Tabatha, Chris, Sean, and Katrina!

2022 Chapter Meeting and Workshop Dates

<table>
<thead>
<tr>
<th>Date and Event</th>
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<tbody>
<tr>
<td>March 25, 2022 ~ Chapter Meeting</td>
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<tr>
<td>and Workshop</td>
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<tr>
<td>May 13, 2022 ~ Chapter Meeting</td>
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<tr>
<td>July 15, 2022 ~ VIRTUAL Chapter Meeting</td>
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<tr>
<td>September 23, 2022 ~ Chapter Meeting</td>
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<td>and Workshop</td>
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<td>November 9, 2022 ~ RTS</td>
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<td>December 9, 2022 ~ Chapter Meeting</td>
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VIRTUAL Chapter Check-Ins may be scheduled in addition to the above meetings and workshops. Meetings are virtual and in-person unless otherwise specified. Our in-person location is listed on our website.

IN-PERSON LUNCH. Lunch purchases are to be made in advance during meeting registration. Additional lunches will not be available the day of the event. If you have dietary requirements, please contact president@cfcnigp.org at least one week in advance of the meeting day. We will meet them the best we can.

NOTE: In-person meetings may be subject to capacity limits and COVID restrictions.

Thank you,

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
CFC NIGP President
P: 386-822-5702 E: President@cfcnigp.org

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org
The Central Florida Chapter of NIGP (CFC) is hosting a Spring Workshop and we’d like you to attend!

The Spring Workshop is entitled “Federal Disaster Recovery Funding: Building a Compliance Framework”.

As local governments engage with an evolving array of federally funded disaster recovery grants like FEMA Public Assistance (PA), Coronavirus Relief Fund (CRF) appropriated under the CARES Act, and Coronavirus State and Local Fiscal Recovery Funds (SLFRF), appropriated under the American Rescue Plan Act, establishing a compliance framework will be critical to effective administration, implementation, closeout and audit of programs. During this session, Hagerty’s Cost Recovery experts will provide you with recommendations to build a comprehensive compliance framework as well as the tools you need as Public Procurement Officials to build a strategic approach that is informed by the needs of various stakeholders throughout your organization/community. It is being offered by Hagerty Consulting and will cover the following federal funding opportunities:

- FEMA Public Assistance (PA)
- Coronavirus Relief Fund (CRF) appropriated under the CARES Act
- Coronavirus State and Local Fiscal Recovery Funds (SLFRF) appropriated under the American Rescue Plan Act.

Participants can expect to hear about the requirements of each type of federal funding and will have the opportunity to ask questions during each portion of the presentation. The agenda is as follows:

1. Chapter Membership Meeting 9:15 am - 9:45 am
2. FEMA PA (1 hour): 10:00 am - 11:00 am: Introductions and Agenda, FEMA PA, and Q&A
3. CRF (45 minutes): 11:00 am - 11:45 am: CRF and Q&A
4. Lunch (45 minutes): 11:45 am - 12:30 pm: LUNCH
5. ARPA (1 hour): 12:30 pm - 1:30 pm: ARPA and Q&A
6. Best Practices (30 minutes): 1:30 pm - 2:00 pm: Best Practices and Additional Q&A

Registration is open and available on CFC’s website at [https://www.cfcnigp.org/](https://www.cfcnigp.org/).

All procurement professionals are welcome to attend. CFC member registration fee is $30.00 and non-member is $40.00. There are two options available, in-person and virtual. If you plan to attend in-person, lunch will be provided as part of the registration fee.

The Spring Workshop is worth three (3) contact hours.

Questions? Please contact Chris Coghill, CFC Vice President at chris.coghill@groveland-fl.gov or Tabatha Freedman, CFC President at tfreedman@volusia.org for any needs!
Hybrid meetings? What are those? They are a new and innovative solution that will allow our Chapter members to attend membership meetings both in-person and virtually. The coronavirus pandemic affected all of us. In our little corner of the world, the pandemic resulted in the facilitation of virtual meetings, workshops, and conferences. Now, as times progress, in-person meetings are once again possible. We want to meet together in-person but we recognize the need to offer a solution for those that would prefer to attend virtually. The solution may be hybrid chapter meetings, which is a solution that addresses pandemic considerations, lower travel and professional development budgets resulting from the pandemic, and the aspiration to network in-person.

There were many variables to consider and questions that needed answers when considering a hybrid platform. If we offer a hybrid option, will anyone show up in-person? What type of technology do we need? What is the overall cost for the technology required to run a hybrid Chapter meeting? What, if any, technology does the facility need to have available? How do we track attendance? How are scholarship points distributed? What is the pricing for members? Is member pricing the same for both in-person and virtual attendance? Do we have talented members that will engage and make this work? This was uncharted territory and required a leap of faith, but we saw opportunity and promise and said YES! We can do this!

The first challenge that we faced was location. Our previous Chapter membership meeting location, a county senior center, was unavailable to us in 2022 due to construction. Searching for a new facility proved to be a set-back, but it allowed us to evaluate what was truly required in a facility to support the hybrid platform. It was determined the facility bare minimums needed were a capacity of 100 people, Wi-Fi, electricity, a little kitchen area (optional), and a location accessible from major highways. In the end, we were able to secure a city community center. We were well on our way again to making hybrid chapter meetings a reality for 2022.

Preparation began with an idea. The idea was an election platform goal of our 2022-2023 President, “continue to offer pertinent professional growth to our members, with a hybrid model of virtual and in-person options”. At the 2021 Chapter Academy, the NIGP Chapter leadership program, there was a discussion regarding camera, microphone, and speaker systems. The discussion prompted our own research into the technology needed for hybrid chapter meetings. We did not have a camera, microphone, and speaker system, so a line item was included in the 2022 budget. An approved budget item is an actionable idea. It means you have designated funds to make it happen.

Our newly elected officers began communicating with each other in September 2021. We were lucky as two officers were on the previous board and we were all well acquainted with each other. Research for a camera, microphone, and speaker system was presented and voted on at our first board meeting. The Owl Labs Meeting OWL Pro was the system we decided to evaluate and purchase. As a precaution, we also ordered a portable speaker with wireless microphone system that was ultimately returned.

Our Treasurer engaged as the Audio/Visual Chair. He tested and configured our new video conferencing technology prior to the meeting. The system was plug and play with a computer. There is a mobile application required to register your Meeting OWL Pro and to access features and system controls. The mobile application includes controls such as setting a static camera zone, presenter following enhancement, and areas to be excluded from the 360° view. Becoming acquainted with functionality prior to use was beneficial to smooth operations during the meeting.

We determined that the technology requirements for hybrid meetings were as follows:

1. Zoom or comparable video conferencing software;
2. Video conferencing system, such as the Owl Labs Meeting OWL Pro;
3. Dedicated laptop (verify the connections) to run the video conferencing system and projector;
4. Presentation material and software;
5. Projector;
6. Projector screen or facility wall; and
7. Cables/extension cords necessary to connect the system.
Facility requirements include accessible electricity and Wi-Fi. In lieu of Wi-Fi, a mobile hotspot from a cellular telephone may be used. Our Chapter utilizes Zoom available through NIGP for virtual meetings. Members and their agencies donated certain technology items for the meeting that the Chapter did not have.

To assist with hybrid meeting responsibilities, we created a Virtual Committee. This Committee coordinates all virtual requirements in support of Chapter events and meetings, assists with managing the virtual comments and questions during Chapter meetings, and works with the Treasurer to record virtual attendance as needed. The required outcome/deliverable is to provide virtual coordination at all chapter meetings. This is a great committee for episodic members. It is a way to engage members for a small, one-time commitment, like a specific meeting or event.

Today is the day! We got to the location an hour early to set up the technology. We called our Chapter Ambassador to see if she was available early for testing and to start the Zoom link early. A big thank you to our Chapter Ambassador for being available and testing the link early. We also coordinated with our virtual episodic committee members to verify their participation. The extra time before the meeting proved to be extremely beneficial. Everything worked as planned!

Our January 28, 2022, Chapter membership meeting had many firsts. This was our first hybrid solution meeting; our first meeting with the new officers; our first meeting at a new facility; and, our first meeting utilizing new technology. We had approximately 70 attendees, 40 virtually and 30 in-person! The attendee feedback was great and included ideas for improvement.

During the hybrid meeting, we engaged our in-person and virtual audience by asking direct questions, acknowledging members by name, and giving them time to respond. As an example, we would ask committee member “John” to give his report. “John” attended virtually. What we plan to do differently is to have the laptop screen visible to speakers. We also found that our in-person Officers were looking at the projector screen and not the video conference camera when asking for reports and feedback from virtual attendees. We also plan to ask in-person attendees to stand up, so the virtual attendees can see the individual speaking.

Our virtual episodic committee member did a great job with attendance. However, as the member was attending virtually, some comments and questions were not communicated in a timely manner during the meeting. What we learned for the next time is to have multiple virtual episodic committee members. One may attend virtually to record virtual meeting attendance, while additional in-person, episodic members will monitor the Zoom platform and report virtual comments and questions in real-time.

The presenter we had for the first hybrid meeting walked around quite a bit. This is typically not an issue and is beneficial to the engagement of an in-person audience. However, we did not have the video conferencing system set up to follow him around the meeting space. As a result, the virtual attendees occasionally lost sight of the speaker. It is best to verify the Meeting OWL Pro settings and ensure the system is appropriately set up for the events of that particular meeting. If necessary, utilize floor markers to communicate the camera zone to the presenter effectively.

Our Chapter’s first hybrid membership meeting and presentation was ultimately a success! A hybrid platform is the new and innovative solution that will allow our Chapter members to attend membership meetings both in-person and virtually. We will continue with hybrid meetings and will implement identified improvements and continue to monitor and evaluate member feedback. We hope to share lessons learned with others, so the implementation process is successful for them as well.
The Board of Directors is excited to announce that NIGP has approved our new Chapter logo!

Our Chapter will transition to the new logo on our website, newsletter, and documentation this year.

Thank you Wil Henzmann, NIGP-CPP, CPPB, Senior Buyer, Procurement Services, Brevard Public Schools for your creative skills towards the design of the new Chapter logo!

March 4, 2022

Tabatha Freedman
MBA, NIGP-CPP, CPPO, CPPB

Dear Tabatha,

Please note that your revised NIGP logo for the Central Florida Chapter is officially approved by the NIGP Marketing Team.

We will keep a copy of this logo and use it in any of our chapter related marketing materials as needed, including the new websites we will be building.

Sincerely,

Fareshta Khelifi Touhami
Director of Marketing and Communications, NIGP

2411 Dulles Corner Park, Suite 350, Herndon, VA 20171 | 1.800.367.6447 | 703.736.8100
Hello Chapter Members,

As a non-profit organization, our Chapter qualifies for the AmazonSmile program.

AmazonSmile is a simple and automatic way for you to support your favorite charitable organization every time you shop, at no cost to you. When you shop at smile.amazon.com, you’ll find the exact same low prices, vast selection and convenient shopping experience as Amazon.com, with the added bonus that Amazon will donate a portion of the purchase price to your Chapter.

When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases - at no cost to you.

The Chapter has created an AmazonSmile account to contribute to our Scholarship Fund.

Link your personal or business Amazon account to the Chapter’s AmazonSmile program. Use the connection below:

https://smile.amazon.com/ch/59-3611992

Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
CFC NIGP President
tpresident@cfcnigp.org
P: 386-822-5702
ANNOUNCEMENTS - FREE HALF-DAY CLASS

The Central Florida Chapter of NIGP has been awarded a ½ day Virtual class “Communication Strategies” sponsored by Omnia. The class will be held on April 8, 2022 from 9:00 AM - 1:00 PM.

CONGRATULATIONS to the following eight members that were randomly selected to attend the class FREE of charge!!

- Sue Hackney, Lake County
- Mildred Maldonado, NIGP-CPP, CPPB, Osceola County BOCC
- Bethany Owen, City of Winter Haven
- Ari Goldstein, Polk County BOCC
- Tony Durrum, CPPB, A.P.P., Seminole County
- Juliet Misconi, NIGP-CPP, CPPO, CPPB, City of Palm Bay
- Debbie Luke, City of Kissimmee
- Dorie Yepez, GOAA

If you are interested in attending this class or if you want more information visit the NIGP website or click on the link below.

[https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309](https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309)

Cost for Institute Members $155.00

Cost for Non-Institute Members $255.00
Announcements - Family Day 2022

Save the Date!!

Saturday, May 14, 2022, from 11:00 AM - 3:00 PM
House Party in St. Cloud

- Swimming
- Horseshoes
- Cornhole
- Trampoline
- Food

BYOC
(Bring Your Own Chair)
What year did you join the Chapter? I joined the Central Florida Procurement Association in 2021, along with the rest of my wonderful procurement colleagues from Flagler County.

How long have you worked in the procurement profession? I have been working in public procurement since 2017 when I first joined Flagler County’s purchasing team as a Procurement Analyst. Prior to that time, I worked in finance and procurement roles for the private sector.

What is the most interesting, unusual, or challenging purchase in which you have been involved? The most unusual purchase I was involved with is definitely our “Frankenbird”, who is a taxidermy bird that hangs from our radio tower to scare the other birds away. He is one part crow and two parts turkey vulture. When we purchased Frankenbird, we also had to purchase a pistol that shoots pyrotechnic flash-bang cartridges. Clearly, we had a major bird problem at the IT tower that year.

What professional certifications do you hold? CPPB & NIGP-CPP.

What is your number one goal (career or personal)? My current number one goal is to complete my MPA through the University of Central Florida so I can be a role model to my two daughters Julianna (age 8) and Aubrey (age 5). I would also really like to get my CPPO in the near future.

What is your favorite hobby? I grew up in Pennsylvania, so my favorite hobby has always been skiing. I must go at least once a year or else I will get really sad. Otherwise, I love going to the beach and spending time with my children.

Share a little-known fact about yourself. I love cats and would literally have 50 of them if I could.
Palm Bay Celebrates Procurement Month!

At the March 3, 2022, Council meeting, both the Mayor and Deputy Mayor dual-presented a proclamation recognizing March as Procurement Month. Susan Blair, Shelsea Martin, and Bonnie Hall represented Procurement at the podium. The Mayor stated that the reason they were both presenting was to show their support because “what you guys do for each and every department is critical for how we do business and how we operate as a City.” Juliet Misconi gave a brief speech about Procurement’s recent accomplishments, including soliciting grant funded services, critical needs, and over $11 million in road-related construction projects; launching a five-part “how to do business with the City” video series; hosting an inaugural “doing business” online seminar where 250 vendors registered in the first hour; and generating $368,000 in revenue from surplus sales. The next day, Susan Ziegler and Nick Canjar taught a highly received class on developing scopes of work, which included interactive exercises. Later the team went bowling for a team building activity and raffled off a gift card prize. At the end of the month, the Procurement Department is launching a new training for City evaluation team members. This is a great month to be in Procurement!
MEMBER RECOGNITIONS – CITY OF PALM BAY (CONTINUED)

Proclamation
City of Palm Bay, Florida

NOTICE AND PROCLAMATION OF

PROCUREMENT MONTH
March 2022

IT IS HEREBY PROCLAIMED BY THE MAYOR OF THE CITY OF PALM BAY, BREVARD COUNTY, FLORIDA, that:

WHEREAS, public procurement organizations are committed to the highest ideals of honor and integrity to merit the respect and confidence of their government agencies as well as the public, whom they serve, and

WHEREAS, public procurement is diligently committed to the pursuit of efficiencies and effectiveness in the delivery of goods and services, executing and implementing contracts, developing forecasts and procurement strategies, and cultivating working relationships with suppliers and other departments within the organization, and

WHEREAS, the City of Palm Bay provides an environmental where all organizations are afforded an equal opportunity to compete for business within the City, and

WHEREAS, the City of Palm Bay supports and practices the public procurement guiding principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency, as fundamental tenets of the public procurement profession, and

WHEREAS, NIGP has proclaimed the month of March as Procurement Month to further expand the awareness of the procurement professionals’ role to governmental officials, the public, business, and corporate leaders.

NOW, THEREFORE, I, Rob Medina, Mayor of the City of Palm Bay, by virtue of the authority of said office, do hereby proclaim the month of March 2022, as:

PROCUREMENT MONTH

in the City of Palm Bay and urge all citizens to join the City Council in recognizing the role of the procurement and contract administration profession within business, industry, and government.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Palm Bay to be affixed this Third day of March Two Thousand Twenty-Two.

Rob Medina, MAYOR

ATTEST:

Terese M. Jones, CITY CLERK
Legislative Session Coming to a Close
Filed By: Juliet Misconi, MPA, NIGP-CPP, CPPO, CPPB
CFCNIGP Legislative Task Force Chair

The Legislative Session wraps up on March 11, 2022. After that time, the Governor reviews and signs bills or vetoes them. Look for an announcement and posting of a synopsis of bills and their status on the CFCNIGP website in late March. The Task Force is following the below bills and their companions:

HB 345   Liens & Bonds   HB 583   Construction Defect Claims
SB 828   Critical Infrastructure   SB 866   Pay-for-success Contracts
SB 228   Resiliency Energy Environment Florida Programs
HB 491   Energy   HB 1139   Energy
SB 954   Energy   HB 101   Improvements to Real Property
HB 7049   Legal Notices   HB 157   Transportation
SB398   Transportation   SB 1530   State Contracting
HB 337   Administrative Procedures   SB 432   Public Records/Judicial Assistants
HB 391   Public Records/Judicial Assistants   HB 301   Financial Disclosures
SB 1952   Evidence of Vendor Financial Stability
HB 1057   Evidence of Vendor Financial Stability   SB 620   Local Business Protection Act
HB 75   Limiting COVID-19 Restrictions   HB 375   Professional Structural Engineers
HB 507   Department of Labor   SB 1756   Department of Labor
SB 1376   Florida Teachers Classroom Supply Assistance Program
SB 674   Public Meetings   SB 974   Sovereign Immunity
SB 976   Construction / Online Bidding   SB 1272   Payment Bonds
SB 1520   Acquisition of Professional Services

Stay tuned for more future updates!
CERTIFICATION SUPPORT

**Question of the Day by David Nash**

_The goal is simple: To assist public procurement professionals in preparing for the CPPO, CPPB and NIGP-CPP exams, one question at a time._

_Since the creation of the online Question of the day in 2007, more than five thousand public procurement professionals from across the United States and Canada have participated in this endeavor by responding to questions sent to them via daily emails. Participants may also pose questions that they encounter during their independent or group studies._

_Your Facilitator_

David E. Nash, CPPO, CPPB, NIGP-CPP: NIGP certified instructor with over 45 years of experience in logistics and public procurement.

-http://www.qoftheday.net/

MENTORING OPPORTUNITIES

Take advantage of the Mentoring Program!

Some of the Benefits:

- Guidance to the Mentee.
- Share knowledge and experience
- Customize plan to meet Mentee’s goals.
- Assist Mentee thru certification process
- Scholarship points
- Mentee Learns the NIGP nuances
- Mentor gives feedback for progress and assessment
- Mentor feels sense of achievement by “giving back”

Mentors needed.

Contact Info: Kristine Rodriguez, Director
Rodriguez.Kristine@Brevardschools.org
Greetings all!

The Scholarship Log has been updated through February 14, 2022, and is posted to the website at https://www.cfcnigp.org/insidepages/filearchive/.

Based upon the scholarship applications submitted for 2020 - 2021, it appears that each point will carry a value of $1.70. This includes any deferments submitted prior to the December 31, 2021 deadline.

Members are welcome to use their scholarship funds for procurement related coursework and most equipment used to facilitate our work. Redemption forms, donation forms, and Scholarship policy are located under Documents and Files / Scholarships.

Our Scholarship Policy has been broadened to include material items necessary for the course or event being attended. The updated policy is also located at Documents and Files / Scholarships.

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org
During 2020 and 2021, we all have made some adjustments in our lives and the Chapter is looking for ways to give back to the community. Please reach out if you have a service event or charity for consideration for 2022.

Janice K. Hughes, CPPB
(407)825-6425
janice.hughes@goaa.org

** AREA BELOW FOR COMMITTEE CHAIRS USE ONLY **

Thank you for your generosity. We appreciate your support!
Thanks to pop tab donations from our members, our Chapter was able to give back to the Ronald McDonald House on the campus of Nemours Children’s Health. Our Secretary, Katrina and her daughter were able to snap a quick picture with the CFC NIGP name plate. We received a thank you letter from the House Manager.

If anyone would like to donate pop tabs, please leave them with one of our board members and we will make sure they make their way to RMH.
Annual Conference

“Stronger Together - Procuring in a Whole New World”

55th Annual Conference will be held at The Rosen Centre in Orlando, FL from May 22 - 25, 2022.

Members $350 - by April 2, $395 after
Non-Members $525 - by April 2, $570 after

Single day registrations are available for $175 (non-members $250)

Register Now

Annual Conference Hotel

2022 Annual Conference Program

Rosen Hotel Know Before You Go and Guest Health Policy

2022 Floor Plan

Check back for updates!

Call for Nominations for the 2022 FAPPO Member Recognition Awards

We are proud to announce the Call for Nominations for the 2022 FAPPO Member Recognition Awards is now open. A select group of three awards will recognize the exemplary service of FAPPO members who give their time and talents to promote the public procurement profession, serve FAPPO, enhance our shared community, and inspire us all to follow in their footsteps.

Award categories include the Rising Star Award, the Community Leadership & Volunteer Award and the Outstanding Educator Award.

The nominations for these awards come from you, the membership of FAPPO and the winners are selected by the FAPPO Officers. DEADLINE FOR NOMINATIONS is March 25, 2022. The process is relatively simple, just complete the Nomination Form and submit with a one-page narrative to support your nomination. The Nomination Form, eligibility guidelines and instructions are available on the FAPPO website. All nominations must be emailed to Diane Reed, CPPO, CPPB at direed@seminolecountyfl.gov
**TWO WAYS TO PARTICIPATE IN FORUM 2022**

All attendees receive...

- **20.5 Contact Hours**
- **On Demand Access** to All Virtual Content
- **12 Entity Networking Sessions**
- Access to virtual platform to connect with participants
- Access to the Virtual Supplier Resource Center

PLUS...

**JOIN US IN BOSTON**
August 20 - 24, 2022
Boston Convention and Exhibition Center, Boston, MA

- 5 Keynote Experiences
- 70+ Live Learning Sessions
- 10 Interactive Workshops (NEW)
- 16 Critical Conversations
- 300+ Exhibitors at Face-to-Face Products Expo
- 12 Supplier Topical Networking Sessions
- Fun Social Events to Reconnect
- Awards Dinner

**JOIN US VIRTUALLY**
August 22 - 24, 2022

- 4 Live Keynote Experiences
- 24 Live Learning Sessions
- 20 Recorded Sessions with Live Presenter Q&A via text chat
- 6 Critical Conversation Sessions
- Virtual Networking Rooms

**EARLY REGISTRATION**
through May 31

<table>
<thead>
<tr>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>$897</td>
<td>$1,097</td>
</tr>
</tbody>
</table>

**REGISTER NOW**

**EARLY REGISTRATION**
through May 31

<table>
<thead>
<tr>
<th>Member</th>
<th>Non-Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>$299</td>
<td>$399</td>
</tr>
</tbody>
</table>

**REGISTER NOW**
NIGP Headliner Series

Live, Interactive and Impactful

The NIGP Headliner Series feature compact sessions on the hot procurement topics that impact your career, your entity, and your community.

The Series gets right to the heart of the matter by identifying the hard facts of these procurement headlines and what it means for you. These series analyze the critical challenges in the profession, and offer practical solutions from subject matter experts to help you make informed decisions. Handouts will be provided at the end of each session.

Attend One, Attend All

Priced affordably with our members’ budget constraints top of mind.

Headliner: Building a Stronger Partnership between Finance and Procurement

Part I: March 29, 2022
Part II: March 30, 2022
Contact Hours: 4
$79 Members | $179 Non-Members
Registration includes both Part I and Part II

Headliner: New Negotiation Strategies for Today’s Market

May 12, 2022
Contact Hours: 3
$79 Members | $179 Non-Members

Headliners Available On-Demand

CONTACT FRED KUHN AT FKUHN@NIGP.ORG
Sponsorship Opportunities Available
Learning Labs

Hands-On Workshops

An educational series that provides learners with best practice guidance on a variety of technical and hard skills needed for public procurement success.

Upcoming Learning Labs

<table>
<thead>
<tr>
<th>Date</th>
<th>Course Title</th>
<th>Instructor Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAR 23</td>
<td>Learning Lab - Avoiding the Solicitation Q&amp;A Cycle</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td>APR 19</td>
<td>Learning Lab - Writing Effective Proposals</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td>JUN 21</td>
<td>Learning Lab - Stop Wasting Time in Excel! Tips and Shortcuts to Be More Efficient</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td>APR 5</td>
<td>Learning Lab - Microsoft Excel: Top Essential Functions</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td>MAY 17</td>
<td>Learning Lab - Microsoft Teams: Tips &amp; Techniques for Leveraging the Power of Teams</td>
<td>Virtual Instructor-Led</td>
</tr>
</tbody>
</table>

Cost

- Members: $79
- Non-Members: $179

Contact Hours

- 2.0

CEUs

- 0.2

Length

- 90 - 120 minutes
LATEST TRENDS AND INFORMATION IMPACTING THE PROFESSION

Webinars

Our webinars keep members and procurement professionals updated on important topics and the latest trends and information impacting the profession. Topics range from policy and regulation changes to deep dives on a new trend in procurement to sharing best practices, or managing a crisis.

Every year, thousands of procurement professionals take part in NIGP webinars.

NIGP also offers webinars for chapter officers. These webinars are designed to help chapter officers lead their chapters effectively with topics such as leadership development, marketing, event planning, navigating tax and legal issues, and more.

NIGP is proud to offer webinar sessions in partnership with ASPA and the Public Spend Forum. They are free for members to attend and last 90 minutes (60-70 minutes of presentation with time for Q&A). Attendees receive one (1) contact hour per completed webinar that they attend.

Webinars are...

$0 Complimentary to MEMBERS

$49 Non-Members

90 Minutes (60-70 minutes of presentation with time for Q&A)

1 Attendees receive one (1) contact hour per completed webinar they attend.

Questions

General:
Contact customercare@nigp.org.
Registration: Contact registrationinfo@nigp.org
GAIN CONTACT HOURS BY VIEWING PAST RECORDINGS

Webinar Recordings

Webinars & Webinar Recordings are FREE to Members

NIGP hosts over 30 webinars a year on key topics, best practices and issues of relevance to the public procurement professional. AND...these webinars are FREE to members. Because we understand that your time is in short-supply, we also offer members access to these webinar recordings to review on your own time.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>TECHNOLOGY</td>
<td>PROTESTS</td>
</tr>
<tr>
<td>SUSTAINABILITY</td>
<td>CYBERSECURITY</td>
</tr>
<tr>
<td>EVALUATION METHODS</td>
<td>FRAUD</td>
</tr>
<tr>
<td>LEADERSHIP</td>
<td>RELATIONSHIP MANAGEMENT</td>
</tr>
<tr>
<td>BENCHMARKING</td>
<td>NEGOTIATIONS</td>
</tr>
<tr>
<td>MARKET RESEARCH</td>
<td>REVERSE AUCTIONS</td>
</tr>
<tr>
<td>SPEND ANALYSIS</td>
<td>CERTIFICATION</td>
</tr>
<tr>
<td>COOPERATIVES</td>
<td>CONSTRUCTION</td>
</tr>
<tr>
<td>SPECIFICATIONS</td>
<td>AUDITS</td>
</tr>
<tr>
<td>UTILITIES</td>
<td>GASB/LEASE</td>
</tr>
<tr>
<td>BONDS</td>
<td>COVID-19</td>
</tr>
<tr>
<td>CFR 200/UNIFORM GRANT GUIDANCE/ UGG</td>
<td>RISK</td>
</tr>
<tr>
<td>BID</td>
<td>CONTENT CORNER</td>
</tr>
</tbody>
</table>
Past topics have included:

- Money, Money, Money
- Talent Management: Designing and Defining Procurement’s Future Workforce
- Reducing “Noise” in Evaluations
- Sustainable Procurement: A Big Picture Perspective
- Reimagining & Building a Public Procurement Contract Sharing Community
- The Data Classification Journey
- Reflections of Resiliency: Celebrating Procurement Month & Women’s History Month
- Using the NIGP Code for Reaching Diversity Goals
- How COVID-19 Elevated Procurement’s Profile in the Public Sector
- Purchasing Execs Share Their Experiences extending ERP with an e-Procurement Marketplace
- Risk-Based Procurement in the Age of COVID-19

Check it out at https://www.nigp.org/events/nigp-blog.

What's Ahead

Radio NIGP will be produced monthly with segments that include "Legally Speaking", "Word of the Day", "Tech Tip" as well as guest commentaries, interviews and compelling news that will keep you connected and engaged with NIGP and the procurement community. Look for more enhancements as we grow this innovative radio program.

Check it out at https://www.nigp.org/events/radio-nigp.
PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Certification
Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful.
For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at https://uppcc.org/.

<table>
<thead>
<tr>
<th>Spring Exams: May 2-14, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam App Window Opens Nov 1</td>
</tr>
<tr>
<td>Apply By Feb 14</td>
</tr>
<tr>
<td>Apply w/Late Fee By Feb 28</td>
</tr>
<tr>
<td>Schedule Exam By* Apr 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall Exams: Oct 17-29, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam App Window Opens May 16</td>
</tr>
<tr>
<td>Apply By July 31</td>
</tr>
<tr>
<td>Apply w/Late Fee By Aug 13</td>
</tr>
<tr>
<td>Schedule Exam By* Sep 19</td>
</tr>
</tbody>
</table>

Hosting a Seminar
Interested in hosting a virtual class? Contact Lisa Kesecker at (407)870-4622 with any further questions or to begin the seminar scheduling process.
With a variety of classes to choose from, visit the NIGP website for course information at: NIGP.ORG

Do you want to start earning your Pathway’s badges and certificates? Go to the NIGP’s website and lookup the various classes so you can start earning your badges!

Looking for CFCNIGP Sponsored Classes?
Check out our Website CFCNIGP.ORG

Contact: Lisa Kesecker, CPPB - Pro-D Chair lisa.kesecker@osceolaschools.net

EDUCATIONAL OPPORTUNITIES

CPPB and CPPO Exam Prep Courses
Registration has CLOSED for the Fall 2021 prep courses. Registration will reopen in the winter of 2021 for the 2022 Spring courses.

These courses are designed as a self-study tool intended to assist any public procurement professional that is preparing to take the CPPB or CPPO certification exams.

These web-based, instructor-led courses can be accessed through the Procurement U Learning Management System (LMS) and are offered each spring and fall.
EDUCATIONAL OPPORTUNITIES

FREE Certification Prep in 2022

There's never been a better time to get certified!

Coming Soon: We are excited to announce a new addition to the Procurement U Gives Back program: free certification exam prep courses for the UPPCC CPPB and CPPO exams!

As a pilot for Spring of 2022, we will be offering our prep courses as fully self-paced courses, completely free for anyone to use as a self-study tool.

NOTE: There is no instructor for these courses.

These free courses will include:
- practice exam questions as a self-assessment tool,
- links to readings and free resources aligned by NASPO staff to the new UPPCC Body of Knowledge and Competency (BoK-C),
- access to a discussion board to engage with other professionals preparing for the exam,
- and other helpful tips and resources to help you study.

The courses will be made available starting in late January and remain open through the spring exam dates. Input your email at the link below if you would like to be notified via email once these courses are available for you to access.

Sign up for notification
EDUCATIONAL OPPORTUNITIES

PROCUREMENT U
FREE COURSES - GIVE BACK PROGRAM

Our Gift to You
Throughout the COVID-19 Pandemic, procurement professionals have led the way in procuring critical PPE and essential needs for state and local governments across the country during this unprecedented time. As a small token of our profound appreciation for everything you do, we are making ALL Foundational Procurement courses totally FREE.

This “Procurement U Gives Back” Program is also a celebration of a major milestone for Procurement U: we are now an IACET Accredited education provider! Watch the video to learn more about what this prestigious honor means for us, and for you.

Below are details on the changes happening right now as a part of our Give Back Program and how you can take advantage of this unparalleled offer. We encourage you to explore the opportunities available and check our website often, as we have even more new and exciting things coming soon. Enjoy!

FREE SELF-PACED COURSES
The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all Foundational Procurement courses available for free. This includes over 25 contact hours of online course instruction, completely free.

To enroll in one of these free courses, click the “Free Courses” button below, sign up or log in, and explore the catalog.

NEW! FREE WEBINAR RECORDINGS FOR CONTACT HOURS
Missed one of our webinars? No problem! In addition to all the free courses, we are also announcing a brand-new offering: free webinar recordings that are eligible for contact hours. Simply check out a webinar recording that you did not get to experience live, pass the short quiz after the video, and you automatically receive a certificate of completion showing your earned contact hour(s). It’s that easy to build hours towards certification, all completely free for everyone. Check back often as we add new webinar recordings throughout the year.
“The CFC NIGP CPPB/CPPO Study Group is meeting virtually on Fridays at 11:00 am EST through MS Teams. The study group sessions for the Spring 2022 testing window, and those planning for near future testing windows, will continue through Friday, May 6, 2022. We will then take a break and start up again on Friday, July 8th for the October 2022 testing window. Study group sessions typically last about an hour. If you have questions or are interested in joining the study group please contact Nick Canjar at james.canjar@pbf.org or 321-952-3424 and he will provide you with the information you need so that you can join!”

Here’s the link to the new study materials: https://www.niigp.org/certification/cppo-cppb-exam-prep
EDUCATIONAL OPPORTUNITIES

UPPCC CERTIFICATION

CPPO®
CERTIFIED PUBLIC PROCUREMENT OFFICER

CPPB®
CERTIFIED PROFESSIONAL BUYER

CPPO AND CPPB ONLINE ASSESSMENT TOOLS

CPPO and CPPB Prep Guides

This CPPO and CPPB Certification Preparation Guides are designed to help prepare you for the Certified Public Procurement Officer and Certified Public Procurement Buyer examinations. Both guides and the certification examination are based on the 2021 UPPCC Body of Knowledge. While the actual examination questions are held in the strictest confidence by the UPPCC, by basing this preparation guide on the same foundation as the test questions, it can serve as a focused study guide.

NOTE: A hard copy of the Prep Guide is included with an in-person Prep Course registration. A digital version is included with an online course registration.

The CPPO or CPPB Prep Guides are also available for purchase in the NIGP Bookstore in both hard copy and a digital ebook. Purchase your copy today!

PURCHASE TEXTBOOK

PURCHASE EBOOK
**Educational Opportunities**

*For all of those that just missed it during the fall exams, NIGP may have just what you need! Contact Customer Care and see how they can help you!*

https://www.nigp.org/certification/cppo-cppb-exam-prep

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**Recommended UPPCC Exam Prep Timeline**

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>6 Months Before Exam</strong></td>
<td>Asses where you are</td>
</tr>
<tr>
<td><strong>5 Months Before Exam</strong></td>
<td>Review BOK and Choose Courses</td>
</tr>
<tr>
<td><strong>4 Months Before Exam</strong></td>
<td>Take a Prep Course</td>
</tr>
<tr>
<td><strong>3 Months Before Exam</strong></td>
<td>Study</td>
</tr>
<tr>
<td><strong>2 Months Before Exam</strong></td>
<td>Re-assess</td>
</tr>
<tr>
<td><strong>1 Month Before Exam</strong></td>
<td>Personal Study Time</td>
</tr>
</tbody>
</table>

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- Purchase the CPPO or CPPB online assessment tool for a virtual test prep experience that features over 325 study questions to help you identify your strengths and weaknesses.
- Choose NIGP courses to fill your knowledge gap. NIGP’s coursework aligns with the UPPCC’s body of knowledge by domain.
- NIGP’s CPPO and CPPB prep courses are available online and in-person. They address key information on topics identified in the UPPCC Bok-C and can help you identify areas you need to continue studying.
- Now that you know your strengths and weaknesses, it’s time to study! Form a small study group to get unique topic perspectives, and follow our study guide for helpful tips and advice.

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- Take the online assessment tool again to see where you have made progress and which areas still need development.
- Use the three volumes of animated online flashcards for a fun and quick way to master essential procurement terms and definitions from the NIGP Dictionary.
EDUCATIONAL OPPORTUNITIES

INVEST IN YOUR LONG-TERM CAREER GROWTH

NIGP Certified Procurement Professional (NIGP-CPP)

FOCUS AREAS:
- Strategy
- Policy and Legislation
- Planning and Analysis
- Contract Administration
- Sourcing and Solicitation
- Leadership
- Business Principles

1,000 approved NIGP-CPP candidates and counting...

That’s right, when we launched our new certification program, we couldn’t possibly have imagined how successful it would be. This success is in no small part to our amazing group of professionals who want to elevate the work that each of you does, and a whole new way to get recognized for it.

JOIN YOUR COLLEAGUES - STEP UP TO THE NIGP-CPP

UPCOMING NIGP-CPP WEBINARS

<table>
<thead>
<tr>
<th>JAN 18</th>
<th>Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEB 8</td>
<td>Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth</td>
</tr>
<tr>
<td>MAR 15</td>
<td>Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth</td>
</tr>
<tr>
<td>APR 19</td>
<td>Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth</td>
</tr>
</tbody>
</table>
EDUCATIONAL OPPORTUNITIES

PERSONALIZED LEARNING FOR TODAY'S AGILE PROFESSIONAL

Get to Know Pathways

TOPIC:
- Certification
- Competency Module
- Core Certificate
- Designations
- Digital Badge
- Pathways
- Specialization Certificate

Learn more at https://www.nigp.org/learning/what-is-pathways.
Membership Meeting Minutes
January 28, 2022

Start: 12:30 PM            Ended: 1:00 PM

Welcome – Damaris Nazario, President
  • Recognition of New Members
    ➢ Jennifer Cox, City of Port Orange
    ➢ Shannon Nolan, NIGP-CPP, CPPB, Flagler BOCC
    ➢ Ross Wilson, OUC

Installation of 2022-23 Officers; President, Vice President, Treasurer, Secretary
  • President, Tabatha Freedman; Vice President, Chris Coghill; Treasurer, Sean Hynes; and Secretary, Katrina Ponzini
  • Installed by Presidential Advisor, Carrie Mathes

Past President, Presentation of Gavel
  • Presented by 2022-23 President, Tabatha Freedman to 2018-21 President, Damaris Nazario

Old Business
  • Secretary’s Report and Approval of Previous Minutes – Katrina Ponzini
    ➢ Motion to approve by Joanne Flick, Seconded by Elsie Burgess
    ➢ No Discussion
    ➢ Motion Passed

  • Treasurer’s Report and Approval – Sean Hynes
    Adjustments were made to the CFCNIGP Refund and Event Cancellation Policy
    Reconciled Statements for December 2021
    ➢ Motion to approve by Damaris Nazario, Seconded by Bhumika Nathoo
    ➢ No Discussion
    ➢ Motion Passed

  • Vice President’s Report – Chris Coghill (presented by Tabatha Freedman, President)
    ➢ Programming Updates (2022)
      1. March 25, 2022, Workshop
         Dover Shores Community Center (hybrid)
         4 Contact Hours
         Federal, ARPA, CARES, and FEMA Funding

    ➢ Scholarship Updates
      1. Scholarship Application
         • Due January 31, 2022
         • Scholarship balances likely available sometime in February
2. Scholarship Deferment Log
   - Updated as of December 27, 2021
   - Funds are available to use on applicable opportunities

   • President’s Report – Tabatha Freedman
     ➢ Buyer of the Year and Manager of the Year Applications
       1. Nominations are due January 31, 2022
     ➢ Amazon Smile
       1. Ben from Amazon presenting later in the meeting
       2. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases to CFCNIGP, https://smile.amazon.com/ch/59-3611992
     ➢ Venue
       1. Remaining meetings to be held at Dover Shores Community Center (hybrid), with the July 15, 2022, meeting being completely virtual
     ➢ Chapter Logo
       1. Will Henzmann working on new chapter logo
       2. Board will vote on a new logo and present to the Chapter at a later date
     ➢ Committees
       1. Look for an email in the next one to two weeks with Officer and Volunteer Acknowledgement of Duties and Conflict of Interest Disclosure Form
       2. If you have volunteered to serve on a committee for 2022, please complete and return to Katrina Ponzini
     ➢ Additional
       1. CFCNIGP has been selected to participate in the NIGP Website Pilot

New Business
   • Committee/Task Force(s) – Updates from Chairs

   • Pro-D
     ➢ Actively hosting classes again
     ➢ Virtual ½ Day Class, Communication Strategies to be held on April 8, 2022, between 9:00 AM and 1:00 PM, Register https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309
     ➢ If interested in hosting a class, please reach out to Lisa Keenecker

   • Study Groups
     ➢ Group meets on Fridays from 11:00 AM – 12:00 PM
     ➢ First meeting held on January 28, 2022
     ➢ If interested in participating, please reach out to Nick Canjar

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The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.
CFC NIGP
Membership Meeting Minutes
January 28, 2022
Page 3 of 3

• Internship/Externship
  ➢ Thank you to Judith Ambrosi and Diane Reed for your participation
  ➢ UCF Job Shadow Program held in the spring, summer, and fall, great opportunity to reach out to college students regarding the procurement profession
  ➢ If interested in participating, please reach out to John Schmidt

• Recognition of New Certifications
  ➢ CFC has had many new NIGP-CPP, CPPB, and CPPO certifications, congratulations to all

• Job Postings
  ➢ Procurement Agent I, Seminole County Public School
  ➢ Purchasing Manager, City of Deerfield Beach
  ➢ Procurement Support Specialist, Lake County School Board
  ➢ Procurement & Contracting Manager, Lake County School Board
  ➢ Contracting Agent (Multiple Positions), Orange County Government
  ➢ Senior Buyer, Polk County BCC
  ➢ Procurement Agent II (Buyer), City of Port St. Lucie
  ➢ Procurement Agent III (Buyer), City of Port St. Lucie

• 50/50 Drawing
  ➢ A total of $31.00 collected
  ➢ Winner, Jill Poolman

Chapter Meeting is Adjourned, 1:00 PM
 ➢ Motion to approve by Joanne Flick, Seconded by Damaris Nazario

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.
Membership Meeting Agenda
March 25, 2022

9:00 AM Registration
9:15 AM - 9:45 AM Chapter Business Meeting
10:00 AM Workshop: Federal Disaster Recovery Funding: Building a Compliance Framework
11:45 AM Lunch
12:30 PM Workshop: Federal Disaster Recovery Funding: Building a Compliance Framework

Welcome – Tabatha Freedman, President
Introductions, Welcome Guests & Recognition of New Members

Old Business
Secretary’s Report and Approval of Previous Minutes – Katrina Ponzini
Spotlight Member
Family Day
Treasurer’s Report and Approval – Sean Hynes
Vice President’s Report – Chris Coghill
Programming Updates
Scholarship Updates
President’s Report – Tabatha Freedman
Awards - Buyer of the Year, Manager of the Year, & Member of the Year
AmazonSmile
Chapter Logo
Committees

New Business
Committee/Task Force(s) – Updates from Chairs
Legislative
Pro-D
Study Groups
Internship/Externship/Mentoring
Community Services
Open Floor
Recognition of New Certifications
Job Postings, Announcements, New Positions, Purchasing News

Chapter Meeting Is Adjourned

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.