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VISION
To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public procurement professionals throughout Central Florida.

MISSION
Provide our chapter members with opportunities for professional development and the exchange of best practices.

CORE VALUES
The Central Florida Chapter of NIGP shall adhere to the following core values:
1. Ethics
2. Integrity
3. Professionalism
4. Diversity
5. Education and Professional Growth
6. Service to Stakeholders

PRESIDENT’S MESSAGE

Hello Chapter Members,

VIRTUAL Chapter Membership Meeting:Join us for the Friday, July 15, 2022 Chapter Membership Meeting. This is a virtual meeting. Our presentation is by Chapter Ambassador Joe Benjamin who will be presenting a session on “Job Order Contracting”. Register on our website www.cfcnigp.org. This class is worth 1 contact hour.

Reverse Trade Show: Join us for our in-person Reverse Trade Show on Wednesday, November 9, 2022, Maitland, FL. Register on our website www.cfcnigp.org. Your participation will assist us in meeting our members’ scholarship goals. We will be providing emails and fliers for you to market Sponsorship opportunities. We will reach out to you regarding volunteer engagement too!

NIGP Speaker’s Bureau: Do you wish to share a presentation with your peers? NIGP is developing a Speaker’s Bureau to create a list of speakers to choose from for virtual or in-person Chapter events. Please let me know if you are interested in participating. Email me at president@cfcnigp.org or call me at 386-822-5702.

Scholarship for Virtual NIGP VCON 2022: The Chapter has sponsored sixteen (16) active Chapter members to attend Virtual NIGP VCON Soft Skills, June 8 - 9, 2022. The sponsorship required attendees to share their virtual NIGP Forum experience in our newsletter. Registrants will be announced in our newsletter and at our Friday, July 15, 2022 Chapter Membership Meeting.

AmazonSmile: https://smile.amazon.com/ch/59-3611992, CONTEST: Win a $25 Amazon Gift Certificate! Use the Chapter’s AmazonSmile account. Provide a screenshot of your AmazonSmile Impact Summary you’re your account to president@cfcnigp.org on or before December 1st. The Chapter Member with the highest generated amount to the Chapter will WIN! Amazon donates 0.5% of your eligible purchases to the Chapter! Please link your Amazon account to the Chapter’s AmazonSmile program, https://smile.amazon.com/ch/59-3611992. As of June 2022, this program has provided $13.39 in income to the Chapter!

Family Day: Thank you to Secretary Katrina Ponzini for opening up your home to us for our Family Day picnic! It was a success with 8 Chapter members and their families attending!

Committees and Engagement: Thank you to our members that engaged in our committees and task forces. I will continue to reach out to our chairs to listen to ideas, discuss responsibilities, and offer assistance. We benefit from having active volunteers. Please do not hesitate to contact me or other board members with any questions or suggestions.

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
2022-2023 President
president@cfcnigp.org
Vice President’s Message

Happy summer everyone! Thank you shout out to all of you that are requesting scholarship redemptions. The whole purpose of our scholarship policy is to provide opportunities to our members to continue learning and growing as procurement professionals. Bravo to you!

Another HUGE shout out to Katrina Ponzini, our chapter Secretary! She graciously opened her home on May 15 for Family Day and it was spectacular! The company, the food, and the POOL were awesome, so much so that let’s do it again! If you didn’t make it for this one, never fear your officers are here! We are contemplating doing another Family Day at Katrina’s house. If we do, DON’T MISS IT!!! By then she should have a baby pig that we can cuddle. Of course, we can’t forget the pups; they were adorable. Thank you, thank you, thank you Katrina!

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President

Treasurer’s Message

Happy July everyone! I hope everyone is enjoying their summer so far. Our next meeting on July 15th will be held virtually only, be sure to register before July 14th. We will be hearing from our Chapter Ambassador Joe Benjamin on job order costing. When attending the virtual meeting be sure to log in with your name or email me at treasurer@cfcnigp.org if you log in as a group, to ensure you receive credit for attending the meeting. We will continue with our hybrid format at the Fall Workshop in September.

It’s never too early to sign up for the Reverse Trade Show. The committee is working hard to get things ready to make this a great in-person RTS. Don’t forget to invite all your vendors to the awesome event! If you have any issues or questions about meeting/event registration, please don’t hesitate to contact me.

Sean Hynes, NIGP-CPP, CPPB
CFC NIGP Treasurer

Secretary’s Message

Happy Summer Chapter Members! It was a pleasure seeing you, whether in-person or virtually, at our May 13, 2022 Chapter Meeting. The other officers and I have been working hard to ensure that the remainder of the year brings ample opportunity to learn, network, and volunteer. Please join us virtually on July 15, 2022, as we explore Job Order Contracting presented by our Chapter Ambassador, Joe Benjamin.

I want to express a sincere thank you to those that participated in Family Day. I had so much fun and enjoyed the company and conversation. I hope we can do it again soon! I am thrilled to share this newsletter with you. Please check out all of the announcements and Chapter and NIGP sponsored opportunities for growth and development.

Katrina Ponzini, M.Ed.
CFC NIGP Secretary
PROGRAMMING COMMITTEE MESSAGE

The Programming Committee is hard at work, securing speakers and topics that are front-burner issues for all of us.

At July’s virtual meeting, we’ll hear from Chapter Ambassador Joe Benjamin about job order contracting.

The Fall Workshop’s topic will be Florida Construction Law presented by Chris Horton with Smith Currie, LLC. I’ve had the privilege of attending a session of his and he is dynamic! So you won’t want to miss this!

Stay tuned! We’ve got great content coming!

2022 Dates to Remember

<table>
<thead>
<tr>
<th>Day and Date</th>
<th>Times</th>
<th>Type</th>
<th>Event</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, July 15, 2022</td>
<td>12:00 - 2:00</td>
<td>Virtual only</td>
<td>Chapter Meeting</td>
<td>Job Order Contracting</td>
</tr>
<tr>
<td>Friday, September 23, 2022</td>
<td>9:00 - 3:00</td>
<td>In-person &amp; virtual</td>
<td>Chapter Meeting &amp; Fall Workshop</td>
<td>Florida Construction Law</td>
</tr>
<tr>
<td>Friday, December 9, 2022</td>
<td>12:00 - 2:00</td>
<td>In-person &amp; virtual</td>
<td>Holiday Chapter Meeting</td>
<td>State of the chapter</td>
</tr>
</tbody>
</table>

VIRTUAL Chapter Check-Ins may be scheduled in addition to the above meetings and workshops.

Meetings are virtual and in-person unless otherwise specified.

Our in-person location is listed on our website.

IN-PERSON LUNCH. Lunch purchases are to be made in advance during meeting registration. Additional lunches will not be available the day of the event. If you have dietary requirements, please contact president@cfcnigp.org at least one week in advance of the meeting day. We will meet them the best we can.

NOTE: In-person meetings may be subject to capacity limits and COVID restrictions.

Thank you,

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org
2022 Reverse Trade Show
We need your Support

Why Attend...

The Central Florida Chapter of NIGP represents over 340 Public Procurement Professionals from over 80 Government Agencies.

This is our largest networking event of the year! Funding from this event supports operating our association and our critical scholarship fund.

Register today!
www.GovTradeShow.com

CFCNIGP 2022 Reverse Trade Show
What is a Reverse Trade Show?

At a Reverse Trade Show the tables are turned and Government Agencies are hosting booths just to meet vendors!

The more agencies show up, the more vendors show up, vendor registration supports our fundraising and our ability to support professional development.

YOUR SUPPORT MAKES ALL THE DIFFERENCE

Save the date!
November 9, 2022
8:30 AM - 3:30 PM
Venue On The Lake | Maitland Civic Ctr
641 Maitland Ave S
Maitland, Florida 32751
PARTICIPANTS RECEIVE ADDITIONAL SCHOLARSHIP FUNDING
Let’s hear it for chapter member Nick Canjar! His presentation regarding communication in the procurement industry included a couple of games that were great fun and very interactive for those in person. Not to worry virtual attendees, we are brainstorming ideas that will include you in the future!

By the Numbers:
We had a total of 45 attendees, 15 in-person and 30 virtual.
CONTEST!

Win an Amazon Gift Certificate for $25!

$13.39 to date!!!!

Provide via email your AmazonSmile Impact Summary screenshot from your account on or before December 1st to president@cfcnigp.org. The Chapter Member with the highest generated amount will win an Amazon Gift Certificate for $25!

The Chapter has created an AmazonSmile account to contribute to our Scholarship Fund or our Community Service initiatives.

Link your personal Amazon account to the Chapter’s AmazonSmile program. Use the connection below:

https://smile.amazon.com/ch/59-3611992

As a non-profit organization, our Chapter qualifies for the AmazonSmile program. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases - at no cost to you, to your Chapter!

Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
CFC NIGP President
president@cfcnigp.org and 386-822-5702
ANNOUNCEMENTS - FAMILY DAY 2022

THANK YOU TO THOSE WHO ATTENDED!!!!
ANNOUNCEMENTS - CFC SPONSORED 2-DAY CLASS

COURSE

CPPB Prep

DATE: 07/26/2022 - 07/27/2022
START TIME: 8:00 AM Eastern Time
END TIME: 5:00 PM Eastern Time
HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Mr. John Lee Robinson, NIGP-CPP, CPPO, CPSM, CPPB, C.P.M.
LEVEL: Foundation
FORMAT: Virtual Instructor-led
CONTACT HOURS: 15

In an effort to prepare candidates for the computer-based CPPB exam containing 175 questions, this course provides a review that addresses key information on topics identified in the UPPCC Body of Knowledge (BoK-C). Considered as a tool to help the student in assessing their own strengths and weaknesses, as they relate to the subject matter, this course is only a part of the candidates overall study plan for preparation. Participation in this class does not guarantee success on the examination.

Pricing:
CPPB PREP (Standard) $395.00
(prices valid until Jul 3, 2022)
Spots available: 15

INDIVIDUAL REGISTRATION

GROUP REGISTRATION

Local Contact

Name: Lisa Kesecker
Phone: 407-870-4622 Ext: 65518
Fax: 407-870-4616
Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: https://www.nigp.org/course/63567aef-694a-426e-ae65-056726562d31
Specialization Certificate: Job Order Contracting

DATE: 09/13/2022
START TIME: 8:00 AM Eastern Time
END TIME: 5:00 PM Eastern Time
HOSTED BY: Central Florida Chapter of NIGP
INSTRUCTOR: Mr. William J. Tommie, Jr., CPPO

LEVEL: Advanced Practitioner
FORMAT: Virtual Instructor-Led
CONTACT HOURS: 7.5
CEUS: 0.8

Job Order Contracting (JOC) is a subset of construction procurement and typically used for smaller construction procurements. The use of Job Order Contracting is growing as entities are trying to find ways to achieve growth and maintenance goals while staying within budget and time constraints. To successfully implement a JOC, procurement needs to establish a JOC program. Procurement must also communicate with suppliers about JOC opportunities and manage contracts to ensure compliance with contract terms.

Pricing:
Specialization Certificate: Job Order Contracting
(Member: Early) $285.00
Specialization Certificate: Job Order Contracting
(Non-Member: Early) $385.00
(prices valid until Jul 15, 2022)
Spots available: 20

Local Contact

Name: Lisa Kesecker
Phone: 407-870-4622 Ext: 65518
Fax: 407-870-4616
Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: https://www.nigp.org/course/ab669a79-3bd0-4af6-9115-20881668b307
COURSE

Specialization Certificate: Technology Procurement

DATE: 10/18/2022 - 10/20/2022
START TIME: 8:00 AM Eastern Time
END TIME: 5:00 PM Eastern Time
HOSTED BY: Central Florida Chapter of NIGP
INSTRUCTOR: Mrs. Rashpal U.

LEVEL: Advanced Practitioner
FORMAT: Virtual Instructor-Led
CONTACT HOURS: 27.5
CEUS: 2.8

FOCUS AREAS:
- Specializations
- Specialization Certificate: Technology Procurement

Increasingly, governmental entities are embracing technology and IT infrastructure solutions in their desire to interact more strategically and beneficially with the communities they support. As a result, procurement professionals are expected to procure and negotiate contracts and agreements with more complex terms and conditions. Performing these tasks, however, requires the procurement professional to evaluate a multitude of topic-specific factors that affect stakeholders and the governmental entity alike. Promoting an overview of technology procurements, NIGP’s Technology Procurement Specialty Certificate provides learners with an introduction to terminology, research practices and opinions, solicitation methods, strategies for risk identification, and common mistakes procurement professionals encounter when negotiating and managing awarded IT contracts. This Specialty Certificate introduces and promotes IT best practices by identifying concepts, common risks and issues, and the precise role of the procurement function and public procurement professional in governmental entities, empowering procurement professional to achieve a legal, flexible, and fair agreements or contracts with confidence.

Pricing:
Specialization Certificate: Technology Procurement
(Member: Early) $570.00
Specialization Certificate: Technology Procurement
(Non-Member: Early) $670.00
(prices valid until Aug 19, 2022)
Spots available: 23

INDIVIDUAL REGISTRATION

GROUP REGISTRATION
Download Print & Fax Form

Local Contact

Name: Lisa Kesecker
Phone: 407-870-4622 Ext: 65518
Fax: 407-870-4616
Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: https://www.nigp.org/course/ab669a79-3bd0-4af6-9115-20881668b307
MEMBER RECOGNITIONS — SPOTLIGHT MEMBER

CHERYL RAIFORD
SENIOR BUYER, CITY OF LEESBURG

What year did you join the Chapter? I joined the chapter in 2020.

How long have you worked in the procurement profession? I will have worked in the procurement profession for two years in October 2022.

What is the most interesting, unusual, or challenging purchase in which you have been involved? I visited with another co-worker who planned for an onsite visit. In my first year in Procurement, I witnessed a department who invited everyone to look at rescue tools. This included the office staff. Everyone present were not involved in the rescue efforts and there was no reason for the additional staff. There were too many people and the vendor took over the meeting. His demonstrations allowed the department to look at other machinery which was not on the bid list. This experience assisted me into inviting ONLY the needed parties to a demonstration.

What professional certifications do you hold? Business Specialist Certification. Currently, pursuing certification in Project Management at Columbia of Alabama University. After I have reached this goal, I will pursue my Masters and Doctorate Degree in Business. Additional obtained education degrees are AS and BASOM. (LSSC)

What is your number one goal (career or personal)? My number one goal is to leave a legacy as a testament to my life, Spirit—genuine and honest; education—you are never too old to learn; independency—don’t wait for someone else to give you something, if you can get or do it yourself; dreams—turn them into realities.

What is your favorite hobby? Creating (floral arrangements, embellishing shoes, crotchet, sewing, and planting and watching it grow.

Share a little-known fact about yourself. I’ve been married for 20 years to Mark. I am an only child. I love God and learning new things. I am a people person and a servant. I am humorous. Mortuary science and modeling were apart of my early desires of employment, but accounting and business management later became my passions. My nickname is Sunshine in the professional arena. I seemed to have inspired others with my smile. I look forward to having a business to help those to help themselves.
The Central Florida Chapter of NIGP sponsored 16 member scholarships for NIGP VCON Summer 2022 (Soft Skills Essentials)

The class worth 8 contact hours was held on June 8 - 9, 2022, 12:30 – 5:00 PM.

Below are the attendees and comments from our attendees.

**Rasha Al Khalil**
**Luis Aviles**
**Fatima Calkins**
**Meghan Chestnut**
**Jennifer Cox**
**Lee Donate**
**Inga Fegley**
**Janice Hughes**

**Sean Hynes**
**Susan Perry**
**Jill Poolman**
**Kathy Saldutti (Bozeman)**
**Heidee Santiago-Rullan**
**Angela Thomas**
**Kathy Williams**
**Annmarie Wise**

*Leading with emotional intelligence*
This session deepened my awareness of Emotional Intelligence. I could channel and express my emotions and engage in interpersonal relationships effectively and empathetically. The session helped me be aware of my feelings and actions and be socially conscious of others. Through the lecture and conversation engagement, I discovered how I could transform how I communicate verbally and non-verbally. What I learned I can apply to my personal and professional relations.

**LEARNING OBJECTIVES**
After the session, I am be able to:

- Improve Emotional Intelligence by increasing social- and self-awareness.
- Resolve interpersonal conflicts constructively.
- Implement powerful techniques for active and empathetic listening when giving & receiving feedback.

**Annmarie Wise**

The NIGP VCOM sessions were very informative and interest. My favorite session was the Communication, Collaboration & Active Listening session. In this session, I learned how to communicate better, how to improve my listening skills, plan what I am going to say, be open minded and pay attention to what the other person is saying to me.

**Fatima F Calkins, CPPO, CPPB**
I feel less stress knowing that there are so many procurement professionals undergoing the same interactive difficulties that I am and to also learn ways to overcome them. I was able to connect with professionals closer to my age and express the implications that it brings to be the youngest person in the office.

It was a very healing experience to be able to talk about issues we normally just push aside or are not even aware are there.

Heidee Santiago-Rullán

Emotional Intelligence
1. Focus on being self-aware of your emotions while understanding your triggers.
2. Ultimately, try to disrupt the hijack to change reaction/behavior.
3. 90% of top performers have high EI - important to take the time to develop.

Critical Thinking
1. Challenge the bored brain and share your roll. Seek clarification rather than respond emotionally with your assumptions/bias/experiences.
2. Limit the use of Fact thinking. Slow down and gather the facts.
3. Explore other points of view to make more informed decisions.

Managing Your Time and Energy
1. Get back to calendar blocking.
2. Set boundaries and control your calendar.
3. The power of "NO".
4. Take time to repurpose your calendar for higher value work.
5. Manage your time as well as your energy.
6. Critical to take time to disconnect and re-energize.

Good Morning,

Take away from yesterday’s VCON. Excellent Speakers, great use of Zoom features to keeps folks engage in the presentation (s). Especially enjoyed the class on Emotional Intelligence. In everything we do today, this is must class for all who interact with family, co-workers, and vendors.

Thank you to the Chapter for allowing me to attend this 2 day event. It was well worth the time investment. Many tools to take away.

Janice K. Hughes, CPPB

Create 1:1 Space to Communicate & Collaborate
Nothing replaces meaningful interaction with the leader.

1. Recurring 1:1 meetings (10-15 min is typical)
2. Assignments / Work-load Balance
3. Tools / Systems
4. Developmental Plans / Training
5. Feedback for the Leader
6. Recognition / Coaching / Feedback for Staff
7. Other Satisfiers / Dissatisfiers
8. Continuous Improvement / Innovation

Thank you CFC NIGP for the scholarship to attend the NIGP VCON Classes! What a wonderful two days of insight to better assist us in being mindful of how we act and react in our working environment. This scholarship opportunity gifted me the ability to see the healthy practices I have been doing but most importantly I learned healthier ways I can react to others in my environment as well as how to set healthy boundaries for myself to be more productive and less stressed daily.

Inga Fegley, NIGP-CPP, CPPO, CPPB

I attended the following sessions: Emotional Intelligence, Managing Your Time and Energy, Resiliency & Adaptability & Communication, Collaboration & Active Listening. I enjoyed the presenters, the breakout rooms and the interactive style of the presentations. Although all of the presentations were well done, my favorite class was Resiliency & Adaptability. I found Kisha Dixon to be entertaining and she kept my attention throughout her presentation.

Thank you for the opportunity to join the conference. Overall, I learned a lot of new things and was re-educated on the skills I have learned in my career.

Jennifer Cox
I attended the following sessions: Emotional Intelligence, Critical Thinking, Presentation Skills & Communication, Collaboration & Active Listening. I thought the presenters were well versed in their presented material and all had good interactive presentations. I had, at some point in my learning career prior classes on each of these topics, but as new information/skillsets are continually needed, a refresher on past topics is always welcome. I was particularly interested in the Emotional Intelligence and how it relates to how we react to certain ‘triggers’ and the Amygdala Hijack. I was reminded in the Communications, Collaboration & Active Listening the 5 levels of listening and some good tips on improving listening skills.

Overall, this was a very worthwhile conference. I am appreciative that I was able to attend!

Jill Poolman, CPPO, CPPB, FCCM

I enjoyed the NIGP VCON sessions that I attended. I particularly liked “Managing your time and Energy”. It was not your typical time management class. I think there was a lot of practical ideas that could immediately be put into practice. I also liked the fact that the presenters frequently referred to things we had learned in the other sessions which tied the classes together.

Kathy Williams, NIGP-CPP, CPPO, CPPB, MBA

Thank you CFC NIGP for the scholarship to attend the NIGP VCON Classes. This was my first experience with VCON soft skills and what a great experience it was.

The skills and tricks I gained from these classes will assist me in growing as a more mindful, less stressed and overall better Procurement Professional. The tools and tips will also aide me in my personal life. Thank you again for this wonderful scholarship opportunity! I truly appreciate the opportunity.

Meghan Chestnut

Resiliency and Adaptability
1. Resilience helps us move forward. 
2. Adaptability helps us create options.
3. A growth mindset can help us adapt to change and embrace lessons learned from failures.

Communication / Collaboration / Active Listening
1. Recognize different communications styles and good approaches to each one.
2. Manage expectations by paraphrasing / summarizing from active listening.
3. Speak plainly and non-judgmentally about things that matter.

Presentation Skills
1. Do your homework by understanding your audience expectations and interests to bring value and build a real connection.
2. Make a powerful first impression.
3. Inspire confidence and show your passion.
4. Whether your presentation is in person or virtual, state your call-to-action, meet your objectives, and end with a bang.

I would like to state that this was an inspiring and refreshing conference. The topics and presenters were engaging, perspicacious, and had powerful messages and tools.

I really appreciate the opportunity CFC NIGP gave me to attend VCON and recommend it to others looking to better their soft skills.

Kathy Saldutti

Thank you CFC NIGP for the scholarship to attend the NIGP VCON Classes. This was my first experience with VCON soft skills and what a great experience it was.

The skills and tricks I gained from these classes will assist me in growing as a more mindful, less stressed and overall better Procurement Professional. The tools and tips will also aide me in my personal life. Thank you again for this wonderful scholarship opportunity! I truly appreciate the opportunity.

Meghan Chestnut
Kisha Dixon presentation was excellent. She was very engaging and helpful. The way how the instructor deliver and pace the course was excellent.

I enjoyed the instructor and the content of the Emotional Intelligence presentation (Topics about Self-Awareness, Social Awareness, Self-Management, and Relationship Management). The two days with her were very interactive.

Rasha Al Khalil

Soft skills are important in every job position, but by being procurement professionals we have to deal with end users, vendors, legal counsels, other agencies, coworkers, and our own personal life. Every one of us has something they can work at to be a better person and buyer.

We have to engage in critically thinking when dealing with difficult situations and various tradesmen. We have to give presentations during bid-related meetings in a way that attractively highlights the importance of compliance and ethics to committees and vendors.

Our emotional intelligence has to be up to par with the amount of stress and pressure that is placed on us. Time and circumstance are always changing, so resilience and adaptability are key in order to continuously do our work the best possible way.

Given all of this, we obviously have to know how to manage our time efficiently, while keeping our focus. That is why the efforts NIGP made to provide these sessions to us is so greatly appreciated and necessary!

Heidée Santiago-Rullán

Thank you
Central Florida Chapter of NIGP!
Many thanks to the chapter for the opportunity to attend NIGP’s VCON this year. It was a great event with incredibly useful information. The need to develop soft skills in the workplace is on the rise and NIGP really created a fantastic lineup. Kisha Dixon gave us a lesson on why critical thinking takes effort and why we should not always use our lizard brain, Lee Hubert provided effective ways of effectively managing time and finding more of it in the day, and Themum Crawford explained why emotional intelligence is essential to workplace satisfaction.

NIGP will be continuing to offer learning labs focused on these and other soft skills. I recommend checking out the following trainings: Introduction to Critical Thinking, Communicating Collaboratively, Leaders and Work-Life Balance, Time Value of Money and Risk, and Effectively Managing Project Stakeholders.

Sean Hynes

Resiliency

noun
the capacity to recover quickly from difficulties; toughness.

Adaptability

noun
the quality of being able to adjust to new conditions.

This was a fabulous 2 day event!!
The hours of the virtual conference were ideal, allowing work to get done before Noon and with a half hour break to return calls and emails.

I found the topics to be very informative and pertaining to leadership & relationships. I have attached a screenshot and some highlights below.

Five Pillars of Resiliency
1. Self-Awareness
2. Mindfulness
3. Self-Care
4. Positive Relationships
5. Purpose

DISC self-assessment tool—Great way to learn about yourself and how you react and relate to others.

Susan Perry, CPPB
MENTORING OPPORTUNITIES

Take advantage of the Mentoring Program!

Some of the Benefits:

⇒ Guidance to the Mentee.
⇒ Share knowledge and experience
⇒ Customize plan to meet Mentee’s goals.
⇒ Assist Mentee thru certification process
⇒ Scholarship points
⇒ Mentee Learns the NIGP nuances
⇒ Mentor gives feedback for progress and assessment
⇒ Mentor feels sense of achievement by “giving back”

Mentors needed.

Contact Info: Kristine Rodriguez, Director
Rodriguez.Kristine@Brevardschools.org
Greetings all!

Welcome to our new Mid-Florida Chapter of NIGP members! We are so glad you joined the CFC!

The scholarship log has been updated with your scholarship funds; time to start the learning again! The scholarship log was updated as of June 1, 2022 and has been posted to the website. Members are welcome to use their scholarship funds for procurement related coursework and most equipment used to facilitate our work. Redemption forms, donation forms, and Scholarship policy are located under Documents and Files / Scholarships.

Our Scholarship Policy has been broadened to include material items necessary for the course or event being attended. The updated policy is also located at Documents and Files / Scholarships.

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org
COMMUNITY SERVICES

**Area below for committee chairs use only**

COMMUNITY SERVICES CHAIR
Approved by / Date

SCHOLARSHIP CHAIR
Accepted by / Logged / Date:

Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs

Thank you for your generosity. We appreciate your support!

During 2020 and 2021, we all have made some adjustments in our lives and the Chapter is looking for ways to give back to the community. Please reach out if you have an service event or charity for consideration for 2022.

Janice K. Hughes, CPPB
(407)825-6425
janice.hughes@goaa.org
I attended FAPPO's 2022 Annual Conference and presented "Software Procurement" to approximately 70 procurement professionals. The Conference was amazing! From the opening plenary sessions, lunch with vendors, and the vendor trade show! It was wonderful to network with the vendors and with purchasing professionals from all over the State! Thanks to the FAPPO volunteers making this event so great this year!

#fappo #fappo2022
FAPPO - CONTINUED

55th Annual Conference

May 22-25, 2022
Orlando, FL

Issue 4, Volume 24, July 2022 Newsletter

22
TWO WAYS TO PARTICIPATE IN FORUM 2022

All attendees receive...

20.5 Contact Hours
On Demand Access to All Virtual Content
12 Entity Networking Sessions
Access to virtual platform to connect with participants
Access to the Virtual Supplier Resource Center

PLUS...

JOIN US IN BOSTON
August 20 - 24, 2022
Boston Convention and Exhibition Center, Boston, MA

JOIN US VIRTUALLY
August 22 - 24, 2022

In Boston REGULAR
June 1 - July 22

$947 member
$1,147 non-member

Virtual REGULAR
June 1 - July 22

$349 member virtual
$399 non-member virtual

Keynote Speakers

Jon Petz  Jessica Pettitt  Crystal Washington  Rebecca Heiss
NIGP Headliner Series

Live, Interactive and Impactful

The NIGP Headliner Series feature compact sessions on the hot procurement topics that impact your career, your entity, and your community.

- Get relatable and sound advice from subject matter experts that will help you make informed decisions.
- Ask questions, chat with colleagues, receive actionable answers.
- Keep the conversations flowing by joining participants in our virtual connections room.
- Share experiences, exchange ideas and brainstorm solutions.
- Handouts provided that support and enhance the learning experience.

Attend One, Attend All

Priced affordably with our members’ budget constraints top of mind.

Available On-Demand

Headliner: New Negotiation Strategies for Today’s Market

Contact Hours: 3

$79 Members | $179 Non-Members

REGISTER FOR ON-DEMAND ACCESS THROUGH JULY 31, 2022.

Negotiations in 2022 are a whole new ball game. Because of commodity price increases, logistics and transportation issues, the pandemic, and climate change issues, procurement professionals must approach negotiations with a different mindset and skillset.

The ability to negotiate is important in any field, however, it’s especially critical in today’s market.

The New Normal

Many suppliers are now avoiding fixed price contracts, contracts tied to indices, most-favored-nations clauses, etc. This enlightening Headliner discusses the current new normal in today’s market and the impact on negotiations for contracts, along with suggested solutions and approaches.

What You Can Expect

This three-hour session is presented by two panels—one comprised of suppliers, and one comprised of procurement professionals. Both panels discuss the challenges they face in today’s market and how these challenges affect issues, actions, and strategies at the negotiation table.

SUPPLIER PANEL

- Drew Tuller, Public Sector Program Manager, Office Depot
- Krystal Gilbert Schafer, Office Depot, Program Manager – Public Sector Cooperatives
- Scott Clark, Government Sales Manager, Ford Motor Company
- Greg James, Vice President, Business Development - DroneUp

PROCUREMENT PROFESSIONALS PANEL

- Cara Bocci, CPPB, Senior Procurement & SBE/DBE Specialist, Community Transit, Everett, WA
- Carrie Mathes, NIGP-CPP, CPPO, APP, CPPB, C.P.M., CFCM, MPA, Procurement Manager, Orange County, FL
- Stacy Adams, NIGP-CPP, CPPO, CPPB, Director of Statewide Sourcing, State of South Carolina, Division of Procurement Services
- Zac Christensen, NIGP-CPP, CPPO, CPPB, Director of Purchasing and Contracts, Utah State Board of Education
# Learning Labs

**Hands-On Workshops**

An educational series that provides learners with best practice guidance on a variety of technical and hard skills needed for public procurement success.

<table>
<thead>
<tr>
<th>Date</th>
<th>Course Title</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>JUN 28</strong></td>
<td>Learning Lab - Microsoft Teams: Tips &amp; Techniques for Leveraging the Power of Teams</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td><strong>OCT 11</strong></td>
<td>Learning Lab 2: Engaging with Suppliers and the Importance of Flexibility and Organization</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td><strong>NOV 3</strong></td>
<td>Learning Lab 4: Treasure Map for Suppliers and the Scope of Work</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td><strong>DEC 6</strong></td>
<td>Learning Lab 6: Post Evaluation Steps and RFP Misfits</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td><strong>SEP 29</strong></td>
<td>Learning Lab 1: Introduction to RFPs and Starting with the End in Mind</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td><strong>OCT 25</strong></td>
<td>Learning Lab 3: Responsiveness, Compliance and Responsibility and Evaluation Criteria</td>
<td>Virtual Instructor-Led</td>
</tr>
<tr>
<td><strong>NOV 15</strong></td>
<td>Learning Lab 5: Evaluation Committee and Process</td>
<td>Virtual Instructor-Led</td>
</tr>
</tbody>
</table>

**Cost**
- Members: $79
- Non-Members: $179

**CEUs**
- 0.2

**Contact Hours**
- 2.0

**Length**
- 90 - 120 minutes
LATEST TRENDS AND INFORMATION IMPACTING THE PROFESSION

Webinars

Our webinars keep members and procurement professionals updated on important topics and the latest trends and information impacting the profession. Topics range from policy and regulation changes to deep dives on a new trend in procurement to sharing best practices, or managing a crisis.

JUL 26  Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

AUG 9  Webinar - Cost Analysis as an Engine for Public Procurement

SEP 7  Webinar - Request for Proposal (RFP) Learning Lab Series Preview

Every year, thousands of procurement professionals take part in NIGP webinars.

NIGP also offers webinars for chapter officers. These webinars are designed to help chapter officers lead their chapters effectively with topics such as leadership development, marketing, event planning, navigating tax and legal issues, and more.

NIGP is proud to offer webinar sessions in partnership with ASPA and the Public Spend Forum. They are free for members to attend and last 90 minutes (60-70 minutes of presentation with time for Q&A). Attendees receive one (1) contact hour per completed webinar that they attend.

Webinars are...

$0  Complimentary to MEMBERS

$49  Non-Members

90  Minutes (60-70 minutes of presentation with time for Q&A)

1  Attendees receive one (1) contact hour per completed webinar they attend.

Questions
General: Contact customercare@nigp.org.
Registration: Contact registrationinfo@nigp.org
Webinars & Webinar Recordings are FREE to Members

NIGP hosts over 30 webinars a year on key topics, best practices and issues of relevance to the public procurement professional. AND...these webinars are FREE to members. Because we understand that your time is in short-supply, we also offer members access to these webinar recordings to review on your own time.

<table>
<thead>
<tr>
<th>Topic</th>
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<tbody>
<tr>
<td>TECHNOLOGY</td>
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<tr>
<td>SUSTAINABILITY</td>
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<tr>
<td>EVALUATION METHODS</td>
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<tr>
<td>LEADERSHIP</td>
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<tr>
<td>BENCHMARKING</td>
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<tr>
<td>MARKET RESEARCH</td>
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<tr>
<td>SPEND ANALYSIS</td>
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<tr>
<td>COOPERATIVES</td>
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<tr>
<td>SPECIFICATIONS</td>
</tr>
<tr>
<td>UTILITIES</td>
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<tr>
<td>BONDS</td>
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<tr>
<td>CFR 200/UNIFORM GRANT GUIDANCE/ UGG</td>
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<tr>
<td>PROTESTS</td>
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<td>CYBERSECURITY</td>
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<td>FRAUD</td>
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<tr>
<td>RELATIONSHIP MANAGEMENT</td>
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<tr>
<td>NEGOTIATIONS</td>
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<tr>
<td>REVERSE AUCTIONS</td>
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<td>CERTIFICATION</td>
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<tr>
<td>CONSTRUCTION</td>
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<tr>
<td>AUDITS</td>
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<tr>
<td>GASB/LEASE</td>
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<tr>
<td>COVID-19</td>
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<tr>
<td>RISK</td>
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<tr>
<td>CONTENT CORNER</td>
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</tbody>
</table>
Past topics have included:

- Money, Money, Money
- Talent Management: Designing and Defining Procurement’s Future Workforce
- Reducing “Noise” in Evaluations
- Sustainable Procurement: A Big Picture Perspective
- Reimagining & Building a Public Procurement Contract Sharing Community
- The Data Classification Journey
- Reflections of Resiliency: Celebrating Procurement Month & Women’s History Month
- Using the NIGP Code for Reaching Diversity Goals
- How COVID-19 Elevated Procurement’s Profile in the Public Sector
- Purchasing Execs Share Their Experiences extending ERP with an e-Procurement Marketplace
- Risk-Based Procurement in the Age of COVID-19

Check it out at https://www.nigp.org/events/radio-nigp.
PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Certification
Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful. For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at https://uppcc.org/.

<table>
<thead>
<tr>
<th>Fall Exams: Oct 17-29, 2022</th>
<th>Spring Exams: May 1-13, 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam App Window Opens</td>
<td>Exam App Window Opens</td>
</tr>
<tr>
<td>May 16</td>
<td>Nov 1</td>
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<tr>
<td>Apply By</td>
<td>Apply By</td>
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<tr>
<td>July 31</td>
<td>Feb 28</td>
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<tr>
<td>Apply w/ Late Fee By</td>
<td>Apply w/ Late Fee By</td>
</tr>
<tr>
<td>Aug 13</td>
<td>March 14</td>
</tr>
<tr>
<td>Schedule Exam By*</td>
<td>Schedule Exam By*</td>
</tr>
<tr>
<td>Sep 19</td>
<td>Apr 11</td>
</tr>
</tbody>
</table>

Hosting a Seminar
Interested in hosting a virtual class? Contact Lisa Kesecker at (407)870-4622 with any further questions or to begin the seminar scheduling process. With a variety of classes to choose from, visit the NIGP website for course information at: NIGP.ORG

Do you want to start earning your Pathway’s badges and certificates? Go to the NIGP’s website and lookup the various classes so you can start earning your badges!

Looking for CFCNIGP Sponsored Classes?
Check out our Website CFCNIGP.ORG

Contact: Lisa Kesecker, CPPB - Pro-D Chair lisa.kesecker@osceolaschools.net

EDUCATIONAL OPPORTUNITIES

We are excited to share a FREE tool designed to help those seeking professional certification through UPPCC.

The CPPB and CPPO self-study tools are now available for FREE to any public procurement professional.

These resources are designed as a self-study tool to assist in your personal study efforts to achieve your certification. It is NOT intended to be your only source of information, or to teach you the full breadth of knowledge needed to pass the exams.

Enrollment in these tools will provide you:

- practice exam questions as a self-assessment tool,
- links to readings and free resources aligned by NASPO staff to the new UPPCC Body of Knowledge and Competency (BoK-C),
- recordings of previous instructor-led class recordings discussing the six domains,
- access to a community discussion board to engage with other professionals preparing for the exam,
- other helpful tips and resources to help you study!

These are fully web-based tools that you can access any time. There is no instructor.

Signup for the Free Resources
EDUCATIONAL OPPORTUNITIES

FREE SELF-PACED COURSES

The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all Foundational Procurement courses available for free. This includes over 25 contact hours of online course instruction, completely free.

To enroll in one of these free courses, click the “Free Courses” button below, sign up or log in, and explore the catalog.

NEW! FREE WEBINAR RECORDINGS FOR CONTACT HOURS

Missed one of our webinars? No problem! In addition to all the free courses, we are also announcing a brand-new offering: free webinar recordings that are eligible for contact hours. Simply checkout a webinar recording that you did not get to experience live, pass the short quiz after the video, and you automatically receive a certificate of completion showing your earned contact hour(s). It’s that easy to build hours towards certification, all completely free for everyone. Check back often as we add new webinar recordings throughout the year.

FREE WEBINARS
The CFC NIGP CPPB/CPPO Study Group is meeting virtually on Fridays at 11:00 am EST through MS Teams. The study group will meet from Friday, July 8th through Friday, October 21st to help those taking the exam in October review for their exam. Those preparing to test in the future are also welcome to attend!

Study group sessions typically last about an hour. If you have questions or are interested in joining the study group please contact Nick Canjar at james.canjar@pbfl.org or 321-952-3424 and he will provide you with the information you need so that you can join!”
EDUCATIONAL OPPORTUNITIES

CPPO and CPPB Prep Guides

This CPPO and CPPB Certification Preparation Guides are designed to help prepare you for the Certified Public Procurement Officer and Certified Public Procurement Buyer examinations. Both guides and the certification examination are based on the 2021 UPPCC Body of Knowledge. While the actual examination questions are held in the strictest confidence by the UPPCC, by basing this preparation guide on the same foundation as the test questions, it can serve as a focused study guide.

NOTE: A hard copy of the Prep Guide is included with an in-person Prep Course registration. A digital version is included with an online course registration.

The CPPO or CPPB Prep Guides are also available for purchase in the NIGP Bookstore in both hard copy and a digital ebook. Purchase your copy today!
EDUCATIONAL OPPORTUNITIES

CPPO/CPPB PREP GUIDES AND COURSES

CPPO and CPPB Prep Courses

- NIGP's CPPO and CPPB Prep Courses provide a review of key topics identified in the 2021 UPPCC Body of Knowledge and Competency.
- The Prep Courses help you to assess your strengths and weaknesses as they relate to the subject matter.
- Available in-person or virtually
- Course registration includes a hard copy of the Prep Guide with an in-person Prep Course registration or a digital copy for an online course registration.
- Addresses all six domains of the Body of Knowledge and Competency.
- Describes the testing environment for the certification examinations.
- Explains the various methods of study that will help prepare for the examination.

REGISTER FOR A CPPO PREP COURSE
REGISTER FOR A CPPB PREP COURSE

CPPO and CPPB Exam Study Tools

These tools offer convenient 24/7 access starting the day you register and can help you get comfortable navigating computer-generated exams. These tools test your strengths and weaknesses within the Universal Public Procurement Certification Council (UPPCC) Body of Knowledge and Competency (BoK-C) and align with the six domains covered in the CPPO and CPPB BoK-C Exams.

Disclaimer: The questions on these assessments ARE NOT found on the Universal Public Procurement Certification Council (UPPCC) Certification Exam. These questions simulate the format and types of questions asked and are intended as a study aid to review subject matter relevant to the UPPCC Body of Knowledge and Competency. Using an assessment tool does not guarantee a passing grade on the UPPCC Certification Exam.

CPPO AND CPPB ONLINE ASSESSMENT TOOLS

FEE
$98
Purchase CPPO Tool
Purchase CPPB Tool

If you have previously purchased one of the online assessment tools and want to purchase it again, please call Customer Care at 1-800-367-6447.
**EDUCATIONAL OPPORTUNITIES**

**GET A PREP COURSE FOR FREE**

Did you take a CPPO or CPPB Prep class with NIGP after July 1, 2021 but didn't pass the Exam?

One Time Use Only

[CONTACT CUSTOMER CARE AT NIGP.ORG](#)

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**Recommended UPPCC Exam Prep Timeline**

<table>
<thead>
<tr>
<th>Timeframe</th>
<th>Action Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 Months Before Exam</td>
<td>Assess where you are</td>
</tr>
<tr>
<td>5 Months Before Exam</td>
<td>Review BOK and Choose Courses</td>
</tr>
<tr>
<td>4 Months Before Exam</td>
<td>Take a Prep Course</td>
</tr>
<tr>
<td>3 Months Before Exam</td>
<td>Study</td>
</tr>
<tr>
<td>2 Months Before Exam</td>
<td>Re-assess</td>
</tr>
<tr>
<td>1 Month Before Exam</td>
<td>Personal Study Time</td>
</tr>
</tbody>
</table>

Purchase the CPPO or CPPB online assessment tool for a virtual test prep experience that features over 325 study questions to help you identify your strengths and weaknesses.

Choose NIGP courses to fill your knowledge gap. NIGP’s coursework aligns with the UPPCC’s body of knowledge by domain.

NIGP’s CPPO and CPPB prep courses are available online and in-person. They address key information on topics identified in the UPPCC Bok-C and can help you identify areas you need to continue studying.

Now that you know your strengths and weakness, it’s time to study! Form a small study group to get unique topic perspectives, and follow our study guide for helpful tips and advice.

Take the online assessment tool again to see where you have made progress and which areas still need development.

Use the three volumes of animated online flashcards for a fun and quick way to master essential procurement terms and definitions from the NIGP Dictionary.

For all of those that just missed it during the fall exams, NIGP may have just what you need! Contact Customer Care and see how they can help you!

[https://www.nigp.org/certification/cppo-cppb-exam-prep](https://www.nigp.org/certification/cppo-cppb-exam-prep)
EDUCATIONAL OPPORTUNITIES

Some tips when determining which choice to upload your certifications for recertification:

There are two areas to place your certificates. The first is the Continuing Education Pre-Qualified these are ONLY NIGP or NASPO courses or training. It is important to note that not all courses/trainings offered by NASPO or NIGP may listed. If the course or training from NIGP or NASPO is not listed then you will need to list it in the CE – Not Prequalified section. Also, when entering CEs in the CE – Not Prequalified section, courses/trainings should be entered individually, do not combine all CEs as one entry. It will not be accepted in that manner.

All others will be entered under the Non-Prequalified.

If anyone has any questions or assistance please don’t hesitate to reach out.

Angela Thomas  
Chair Recertification Task Force  
Angela.Thomas@orlando.gov  
(407) 246-2563
EDUCATIONAL OPPORTUNITIES

INVEST IN YOUR LONG-TERM CAREER GROWTH

NIGP Certified Procurement Professional (NIGP-CPP)

FOCUS AREAS:

- Strategy
- Policy and Legislation
- Planning and Analysis
- Contract Administration
- Sourcing and Solicitation
- Leadership
- Business Principles

1,000 approved NIGP-CPP candidates and counting...

That’s right, when we launched our new certification program, we didn’t possibly have imagined how successful it would be. This success is in no small part to our amazing group of professionals who want to elevate the work that each of you does, and a whole new way to get recognized for it.

JOIN YOUR COLLEAGUES - STEP UP TO THE NIGP-CPP

UPCOMING NIGP-CPP WEBINARS

- **MAY 31**: Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth
- **JUL 26**: Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth
- **JUN 14**: Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth
EDUCATIONAL OPPORTUNITIES

PERSONALIZED LEARNING FOR TODAY'S AGILE PROFESSIONAL

Get to Know Pathways

TOPIC:
- Certification
- Competency Module
- Core Certificate
- Designations
- Digital Badge
- Pathways
- Specialization Certificate

Learn more at https://www.nigp.org/learning/what-is-pathways.
Membership Meeting Minutes
May 13, 2022

Start: 12:30 PM

Welcome – Tabatha Freedman, President
• Recognition of New Members
  ➢ Gladinnette Cabrera Vazquez, Osceola County School District
  ➢ Ashley Provenza, Polk County Sheriff’s Office
  ➢ Michelle Fort, Orange County
  ➢ Cecilia Dominguez, Orange County
  ➢ Viviana Sandoval, Orange County

Old Business
• Secretary’s Report and Approval of Previous Minutes – Katrina Ponzini
  ➢ Motion to approve by Janice Hughes, Seconded by Kirk Zimmerman
  ➢ No Discussion
  ➢ Motion Passed

• March 2022 Spotlight Member
  ➢ Ted Phillips, NIGP-CPP, CPPO, CPPB, Procurement Services Supervisor, Osceola County BOCC

• Family Day 2022
  ➢ Saturday, May 14, 2022 from 11:00 AM – 3:00 PM at Secretary Katrina Ponzini’s Home
  ➢ 17 total people registered as of 05/12/2022

• Treasurer’s Report and Approval – Sean Hynes
  Reconciled Statements for March 2022 and April 2022
  ➢ Motion to approve by Chris Coghill, Seconded by Annmarie Wise
  ➢ No Discussion
  ➢ Motion Passed

• Vice President’s Report – Chris Coghill
  ➢ Programming Updates (2022)
    1. July 15, 2022, Chapter Meeting (Virtual Only)
       Joe Benjamin, NIGP-CPP, CPPO, CPPB, Chapter Ambassador, will be presenting on Job Order Contracting

    2. September 23, 2022, Chapter Meeting and Workshop (Virtual and In-Person)
       Dover Shores Community Center
       Chris Horton, J.D., Board Certified Construction Attorney and Partner at Smith Currie’s Fort Lauderdale office, will be presenting on Construction Law
3. December 9, 2022, Chapter Meeting (Virtual and In-Person)
   Dover Shores Community Center
   State of the Chapter and Community Services Presentation

4. If anyone has ideas for programming in 2023, please reach out to Chris Coghill

   ➢ Scholarship Updates
     1. Scholarship Log
        • An updated Scholarship Log, to include Mid-Florida, will be available the week of
          May 16, 2022, logs will be updated and available after the first of each month

   ➢ President’s Report – Tabatha Freedman
     ➢ Virtual NIGP Forum Scholarship
        1. Congratulations to Inga Foley, County of Volusia; Bethany Owen, City of Winter Haven;
           Susan Perry, Orange County Public Schools; Yanique Reddick, Lake County Schools;
           Shaira Resto, County of Volusia; Sandra Rogers, Lake County; and Janet Vivian, City of
           New Smyrna Beach
        2. Paragraph detailing experience to be submitted to the Secretary for the September
           2022 newsletter

     ➢ Virtual NIGP VCON Summer Scholarship (Soft Skills Essentials)
        1. June 8-9, 2022, 12:30 PM – 5:00 PM
        2. Limited to twenty (20) active CFC members, limited to two (2) registrants per agency
        3. 8 contact hours
        4. Requires manager approval and participant feedback for the July 2022 newsletter
        5. Ten (10) scholarships still available as of May 13, 2022

     ➢ NIGP Chapter Performance Seal and Awards
        1. Submitted for scoring, which will happen in June/July 2022
        2. Thank you, Chris Coghill, Katrina Ponzini, and John Schmidt for serving on the committee

     ➢ AmazonSmile
        1. The Chapter member with the highest generated amount will win an Amazon gift card for $25.00
        2. Winner will be announced at the December 9, 2022, meeting

     ➢ Chapter Logo
        1. All updates with new logo are in process

     ➢ Officer Bootcamp
        1. Tabatha Freedman spoke during the May 2022 NIGP Radio
        2. Four (4) chapters have expressed their interest (Washington State, Oregon, Illinois, and
           East Tennessee)

        3. Tabatha Freedman, with Carrie Mathes and Zulay Millan’s help, may put together a
           webinar

     ➢ Mid-Florida Chapter
        1. Dissolved in 2016
        2. Mid-Florida members who wish to be transferred to CFC will be given free memberships
           for 2022, any existing scholarship funds will remain with those members
        3. Additional remaining funds will be transferred to CFC to fund scholarship and community
           services efforts
New Business

• Committee/Task Force(s) – Updates from Chairs

• Pro-D
  ➢ Updated Training Matrix is available on the website
  ➢ Virtual 2 Day Class, CPPB Prep to be held July 26 – July 27, 2022, between 8:00 AM and 5:00 PM, Register [https://www.nigp.org/course/63567aef-694a-426e-ae65-056726562d31](https://www.nigp.org/course/63567aef-694a-426e-ae65-056726562d31)
  ➢ Virtual 1 Day Class, Job Order Contracting to be held September 13, 2022, between 8:00 AM and 5:00 PM, Register [https://www.nigp.org/course/ab669a79-3bd0-4af6-9115-20881668b307](https://www.nigp.org/course/ab669a79-3bd0-4af6-9115-20881668b307)
  ➢ Pending Virtual 3 Day Class, Technology Procurement to be held October 18 – October 20, 2022, between 8:00 AM and 5:00 PM
  ➢ If interested in hosting a class, please reach out to Lisa Kesecker

• Study Groups
  ➢ Group meets on Fridays from 11:00 AM – 12:00 PM
  ➢ Currently on a break until July 8, 2022 for the Fall testing window
  ➢ 1 person from the Spring testing window has passed as of May 13, 2022
  ➢ If interested in participating, please reach out to Nick Canjar

• Internship/Externship/Mentoring
  ➢ Participating in the Summer 2022 UCF Career Readiness events on May 31, 2022, during 1-on-1 sessions intended to assist students with resume critiques and practice interviews
  ➢ Volunteers include Amy Rossi, Judy Ambrosi, Juliet Misconi, and John Schmidt
  ➢ Similar sessions are expected for the Fall 2022 semester
  ➢ If interested in internship/externship participation, please reach out to John Schmidt
  ➢ If interested in participating as a mentor or mentee, please reach out to Kristy Rodriguez

• Job Postings
  ➢ Buyer, Florida Virtual Schools
  ➢ Senior Procurement Agent, Seminole County Public Schools
  ➢ Procurement Specialist III, University of Central Florida
  ➢ Contracting Agent, Orange County Government
  ➢ Procurement agent positions at GOAA and City of Palm Bay coming soon

• Other New Business
  ➢ Mercell Negometrix eProcurement and Contract Management Software support only available from the Netherlands, 7:00 AM – 12:00 PM EST
  ➢ Leesburg, Daytona, GOAA, and Volusia researching new vendors

Chapter Meeting Is Adjourned, 12:59 PM
  ➢ Motion to approve by Sean Hynes, Seconded by Janice Hughes
Membership Meeting Agenda
Virtual Meeting
Friday, July 15, 2022

11:45 AM Registration
12:00 PM Chapter Business Meeting
12:30 PM Job Order Contracting Presentation by Chapter Ambassador, Joe Benjamin

Welcome – Tabatha Freedman, President
Introductions, Welcome Guests & Recognition of New Members

Old Business
Secretary’s Report and Approval of Previous Minutes – Katrina Ponzini
Spotlight Member
Family Day
Treasurer’s Report and Approval – Sean Hynes
Vice President’s Report – Chris Coghill
Programming Updates
Scholarship Updates
President’s Report – Tabatha Freedman
Virtual NIGP VCON Scholarship
Reverse Trade Show
AmazonSmile
Website

New Business
Committee/Task Force(s) – Updates from Chairs
Legislative
Pro-D
Study Groups
Internship/Externship/Mentoring
Community Services
Open Floor
Recognition of New Certifications
Job Postings, Announcements, New Positions, Purchasing News
Other New Business

Chapter Meeting Is Adjourned

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.