

Newsletter

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In this Issue...

| | | | |
|------------------------------|-------|--------------------------------|-------|
| President's Message..... | 2-3 | Community Services..... | 35-36 |
| Officer Messages..... | 4 | FAPPO..... | 39-40 |
| Programming Message..... | 5-11 | NIGP..... | 43-53 |
| Announcements..... | 20-26 | Professional Development..... | 54 |
| Member Recognitions..... | 27-31 | Educational Opportunities..... | 54-67 |
| NIGP FORUM 2022..... | 16-25 | Meeting Minutes..... | 70-73 |
| Certification Support..... | 32 | Meeting Agenda..... | 74 |
| Mentoring Opportunities..... | 32 | | |
| Scholarship Updates..... | 33-34 | | |

| | |
|--------------------|---|
| VISION | To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public |
| MISSION | Provide our chapter members with opportunities for professional development and the exchange of best practices. |
| CORE VALUES | <p>The Central Florida Chapter of NIGP shall adhere to the following core values:</p> <ol style="list-style-type: none"> 1. Ethics 2. Integrity 3. Professionalism 4. Diversity 5. Education and Professional Growth |



PRESIDENT'S MESSAGE

Hello Chapter Members,

Due to the subtropical storm/hurricane Nicole, we have a NEW DATE for the Reverse Trade Show. It is now Wednesday, December 7, 2022. This is the first time in history that our Reverse Trade Show had to be rescheduled!

Reverse Trade Show: Our *in-person* Reverse Trade Show is on **Wednesday, December 7, 2022** at Venue on the Lake, Maitland, FL. The response from the vendor community, Central Florida area agencies, and our volunteers is amazing! We have 8 Diamond Sponsors, 7 Gold Sponsors, and 45 Silver Sponsors for a grand total of 60 Sponsors! There are approximately 225 firms with 440 vendor attendees expected. We have 30 agencies/agency departments with approximately 100 agency attendees. Of these agency attendees, 19 have volunteered in various positions to make the event as smooth as possible. Thank you to the vendor community, Central Florida area agencies, and our volunteers for your support of our Chapter!

Sponsor Advertisements: This newsletter and the next newsletter will have our Sponsor advertisements in them. We are honored that these firms are sponsoring our Chapter! Please share them with your agencies.

Community Service: This is the season for giving! As you think of your own families, keep in mind those that may need a helping hand this holiday season. Our Chapter is sponsoring a Second Harvest Food Bank Virtual Food Drive! Select the link <http://www.feedhopenow.org/goto/cfcnigp>. If each Chapter Member could donate even \$1, you could provide meals to families experiencing hunger. Just think what impact our Chapter would have on feeding families in need. To date, we have raised \$165. We can do this!

December Meeting: Please join us on **December 9, 2022** for our State of the Chapter and dessert contest! Dessert must be present to win. For those attending virtually, you can send your dessert with a team member attending in person. We will be stepping up lunch for the holiday celebration, thus no box lunches.

Scholarship Deferment: If you have scholarship dollars, please do not forget to complete the Deferment Survey on our website. This survey must be completed by **December 15th**. You may also choose to use some of your scholarship dollars for our community service initiative! NOTE: If you do not currently have scholarship dollars listed on the scholarship log, you do not need to complete this survey.

PRESIDENT'S MESSAGE (CONTINUED)

Buyer of the Year and Manager of the Year Awards: Do you have an amazing team member that you would like to acknowledge? Do you appreciate your work? This is your chance to nominate a team member or yourself for recognition! The applications for the Chapter Buyer of the Year and Manager of the Year Awards are available on our website. Log into www.cfcnigp.org. Under Member Services, select Documents and Files, select Member Awards. *The Buyer-Manager application of the Year application is ready for download. Nominations are due **January 31st**.* Let me know if you have any questions.

AmazonSmile CONTEST: Holiday time is approaching. Please use the Chapter's AmazonSmile account. <https://smile.amazon.com/ch/59-3611992>. Provide a **screenshot of your AmazonSmile Impact Summary** of your account to president@cfcnigp.org by **Saturday, December 3rd**. The Chapter Member with the highest generated amount to the Chapter will WIN a \$25 Amazon Gift Certificate! Please link your Amazon account to the Chapter's AmazonSmile program, <https://smile.amazon.com/ch/59-3611992>.

Scholarship Application: The Scholarship Application for 2022 is available on our website! Log into www.cfcnigp.org. Under Member Services, select Documents and Files, select Scholarship. Download the application. **Documentation is required** with the Scholarship Application as stated. All **[scholarship applications and backup documentation](#)** must be submitted by **January 31st** annually in accordance to the application form.

2023 Meeting Location: We are please to announce, the 2023 meetings will be held virtually and in-person at the Renaissance Senior Center at South Econ Community Park, 3800 S Econlockhatchee Trail, Orlando, FL 32829.

Volunteer Positions: We will have volunteer positions open in 2023. Please let me know if you (or someone you know) are interested in volunteering and becoming more engaged with the Chapter.

May your holiday season be filled with family, friends, and good food!

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB

2022-2023 President

386-822-5702

president@cfcnigp.org

tfreedman@volusia.org



OFFICER MESSAGES

Vice President's Message



November? How did we get so far into 2022? And 2023 is a mere 2 months away! Yikes!

It's been a treat serving as your Vice President. I look forward to at least one more year of service! As seen by the number of items in the 2022-2023 Dates to Remember, we have a busy year ahead! We are all slowly returning to pre-pandemic levels of "normal" (what is "normal" anyway?) which will allow us to continue the great work that we do!

December will bring us the CFC State of the Chapter so stay tuned for that. January's topic may center around Florida statutes. And you've asked and we've listened—we'll work on putting together a session on cybersecurity.

Thank you all for all you do and have done for our profession and our chapter. You are all rockstars!!!

Chris Coghill, NIGP-CPP, CPPO, CPPB

CFC NIGP Vice President

Treasurer's Message

Hello Central Florida Chapter!

I hope everyone is enjoying the start of Florida 'winter'. I pulled my one sweater out of the closet and got the backyard fire table ready for use, so I'm all set!

The Reverse Trade Show date has been rescheduled to December 7, 2022. If your agency has any conflicts with the new date or there is a need to change the attendees, please don't hesitate to reach out to treasurer@cfcnigp.org and I would be happy to help. Our next chapter meeting is December 9, 2022, just two days after RTS. I hope to see many of you there for our last meeting of the year.

Be on the look out for membership renewal emails from the Chapter Manager website in the new year, online payments can be accepted via card as of January 1, 2023. Please let me know if you would like to issue a check for the renewal payment, and a manual invoice can be created in early December to provide time to issue the check.

Sean Hynes, NIGP-CPP, CPPB

CFC NIGP Treasurer



Secretary's Message



Happy Holidays Chapter Members! It was a pleasure seeing many of you at our Fall Workshop and Chapter Check-In events! I know I learned a lot about Florida Construction Law from Chris Horton. I am looking forward to seeing everyone on December 9th for our last chapter meeting of the year, State of the Chapter, and dessert contest.

Even though the Reverse Trade Show was postponed, please take a minute to browse through and familiarize yourself with our Diamond, Gold, and Silver Sponsors, whose ads are contained within. Congratulations to our newly certified CPPB/CPPO members and NIGP scholarship recipients! Also, shoutout to Sean Hynes who is our Spotlight Member for December 2022, and Nick Canjar and his amazing holiday village!! Our members have accomplished so much in 2022, and I am happy we are entering 2023 on such a high note!

Katrina Ponzini, M.Ed., CPPB

CFC NIGP Secretary

PROGRAMMING COMMITTEE MESSAGE

2022/23 Dates to Remember

| Day and Date | Times | Type | Event | Topic |
|-----------------------------|---------------|---------------------|-------------------------|----------------------|
| Wednesday, December 7, 2022 | 8:30 - 3:30 | In-person | Reverse Trade Show | |
| Friday, December 9, 2022 | 12:00 - 2:00 | In-person & virtual | Holiday Chapter Meeting | State of the Chapter |
| Friday, January 27, 2023 | 12:00 - 2:00 | In-person & virtual | January Chapter Meeting | TBD |
| February 2 - 5, 2023 | 8:00 - 5:00 | In-person | NIGP Leadership Summit | |
| Friday, March 24, 2023 | 9:00 - 2:00 | In-person & virtual | Spring Workshop | TBD |
| Friday, May 12, 2023 | 12:00 - 2:00 | In-person & virtual | May Chapter Meeting | TBD |
| May 21 - 24, 2023 | 8:00 - 5:00 | In-person | FAPPO Annual Conference | |
| Friday, July 14, 2023 | 12:00 - 2:00 | In-person & virtual | July Chapter Meeting | TBD |
| August 2023 | 8:00 - 5:00 | In-person & virtual | NIGP Forum | |
| Friday, September 29, 2023 | 9:00 - 3:00 | In-person & virtual | Fall Workshop | TBD |
| Wednesday, November 8, 2023 | 9:30 - 3:30 | In-person | Reverse Trade Show | |
| Friday, December 8, 2023 | 12:00 - 2:00 | In-person & virtual | Holiday Chapter Meeting | State of the Chapter |
| Fridays | 11:00 - 12:00 | Virtual | CPPO/CPPB Study Group | |

VIRTUAL Chapter Check-Ins may be scheduled in addition to the above meetings and workshops.

Meetings are virtual and in-person unless otherwise specified.

Our in-person location is listed on our website.

IN-PERSON LUNCH. Lunch purchases are to be made in advance during meeting registration. Additional lunches will not be available the day of the event. If you have dietary requirements, please contact president@cfcnigp.org at least one week in advance of the meeting day. We will meet them the best we can.

NOTE: In-person meetings may be subject to capacity limits and COVID restrictions.

Thank you,

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org

2022 Fall Workshop Recap

Our 2022 Fall Workshop hosted Chris Horton, a construction attorney that practices in the Ft. Lauderdale area. He came equipped with so much knowledge and experience; did you enjoy this workshop like I did?

Chris provided a full overview of construction law in the state of Florida, specifically speaking to design build projects. He shared his PowerPoint presentation along with information concerning price escalations, something we all are struggling with.

I've attended other sessions that Chris has presented and he was just as good; in fact, it was the reason I wanted to bring him to our chapter! While there may be legitimate differences between design build and progressive design build, I'll stick to progressive design build (and progressive CMAR), thank you very much!

We also managed a pretty sharp chapter picture! Take a look! (And who is that funny looking face on a stick???)



October 2022 Chapter Check-In

Friday, October 28 was a scheduled chapter check-in, a time for us to breathe and catch up with each other. We had 32 participants! The discussion centered around the Fall Workshop and the dreaded Hurricane Ian. How many of us did our requisite EOC duty? I spent 2 nights, on an inflatable air mattress, at the City of Groveland's EOC. While we didn't get as much as some of the other agencies in our chapter, it was a LONG 2 days. Sleep? What's that?

One other thing, since I am the very proud, excited mama, I shared that my son recently became engaged! I am over the moon and just want to say thank you to all who have sent well-wishes. 2023 my baby will be married. Geez.

RESCHEDULED
NEW DATE ANNOUNCED



Hello,

The Central Florida Chapter of NIGP Reverse Trade Show is RESCHEDULED from November 9, 2022 to Wednesday, December 7, 2022 due to tropical storm Nicole that is expected to be a Hurricane off the coast of Florida. Many of our agencies are activating to prepare for the event. Please update your calendars accordingly.

Emails were sent out yesterday from tfreedman@volusia.org. This is a follow up email to confirm we are rescheduled from November 9, 2022 to Wednesday, December 7, 2022.

We will work with our agencies and vendors as much as possible.

Thank you!

Tabatha Freedman, President

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Thank YOU for your support!

23RD REVERSE TRADE SHOW (CONTINUED)



Reverse Trade Show

"How to do Business with Government Agencies"

Presenter:

Tabatha Freedman
Senior Procurement Analyst
County of Volusia

Presenter:

Chris Coghill
Procurement Director
City of Groveland

On Friday, November 4, 2022, our Chapter presented to vendors virtual sessions of "How to do Business with Government Agencies". The sessions were well received and interactive. They were provided by Tabatha Freedman and Chris Coghill.

The session were attended by 66 in the morning and 34 in the afternoon. A total of 100 vendors attended for our How to Do Business Sessions!

CFC NIGP Reverse Trade Show "How to do Business" Session

01:43:32

Request control

Pop out People Chat Reactions Rooms More



Jonathon S...



Rekik Nets...



+1 35...



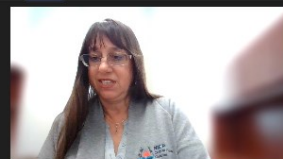
Nick Shah (...



Will Currie



+3



Kimberlee (Guest) 10:01 AM



Maegan S. Mullinax 10:54 AM
Thank you, Tabatha!



Dan Mullett (Guest) 10:54 AM
Thanks for hosting this session Tabatha!



Jason (Guest) 10:52 AM
Thank you very much for your time and effort!! It is appreciated!



Deborah Council 10:52 AM
Thanks for informative presentation.



Shane Arther 10:53 AM
Thanks for this informative session.



Andrew Colon (Guest) 10:54 AM
Thank you



Nick Shah (Guest) 3:11 PM
Thank you all see you



Devon McBrayer 3:13 PM
Thank you both!



Rekik Netsanet 3:12 PM
Thank you see you next week 😊



Joshua Lugo 3:11 PM
Thank you! See you next week!



Chuck Mattox 10:53 AM
Thank you for the presentation and information.



Jerry Barr 10:54 AM
Thank you!



Kimberlee (Guest) 10:55 AM
Thanks!!



Esmie Coley 10:55 AM
👉😊

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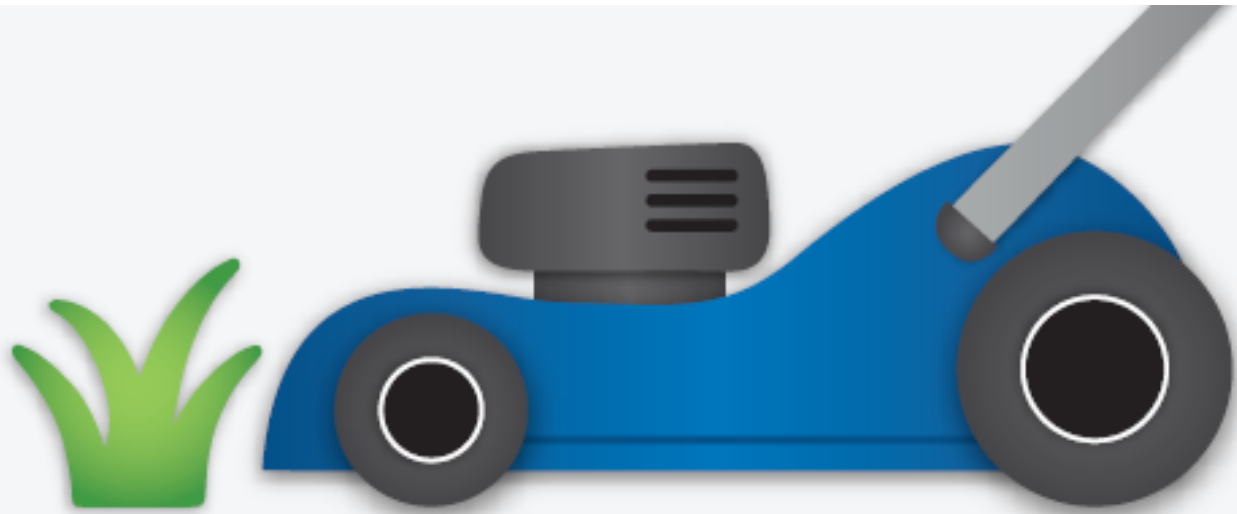
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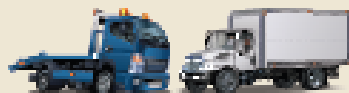
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Provide a **screenshot of your AmazonSmile Impact Summary** of your account to president@cfcnigp.org **by Saturday, December 3rd.**

Holiday time is approaching. Please use the Chapter's AmazonSmile account. <https://smile.amazon.com/ch/59-3611992>. The Chapter Member with the highest generated amount to the Chapter will WIN a \$25 Amazon Gift Certificate!

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The Chapter has created an AmazonSmile account to contribute to our Scholarship Fund.

Link your personal Amazon account to the Chapter's AmazonSmile program. Use the connection below:



<https://smile.amazon.com/ch/59-3611992>

Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
CFC NIGP President
president@cfcnigp.org P: 386-822-5702

ANNOUNCEMENTS - CFC SPONSORED 2-DAY CLASS



COURSE

Core Certificate: Foundations of Planning and Analysis

DATE: 02/01/2023 - 02/02/2023

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: [Ms. Stacy Gregg, NIGP-CPP, CPPO, CPPB](#)

LEVEL: Foundation

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 15

CEUS: 1.5

For the public procurement professional, the ability to think strategically for both the procurement function and the larger governmental entity as a whole is critical to serving the communities in which we live and work. Designed to outline proactive, applicable approaches to ensuring best practice guidance and implementation, NIGP's Foundations of Planning and Analysis Core Certificate empowers novice public procurement professionals to better identify and articulate the goals and objectives of public procurement. Outlining and exploring critical skills such as strength and weakness evaluation, opportunities and threat analysis, and stakeholder-end user engagement, the Foundations of Planning and Analysis certificate prepares learners with base-level interactive and exercise-driven instruction, providing best practice guidance to help you not only lead your entity to successful risk-averse strategy but also to secure the best benefit for stakeholders and communities alike.

Pricing: ?

Core Certificate: Foundations of Planning and Analysis (Member: Early) \$420.00

Core Certificate: Foundations of Planning and Analysis (Non-Member: Early) \$520.00
(prices valid until Dec 3, 2022)

Spots available: 23

[INDIVIDUAL REGISTRATION](#)

[GROUP REGISTRATION](#)

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: [407-870-4622](tel:407-870-4622) Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Core Certificate: Foundations of Planning and Analysis \(nigp.org\)](https://nigp.org)

COURSE

Specialization Certificate: Construction Procurement

DATE: 02/07/2023 - 02/09/2023

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Ms. Kristy D Varda, NIGP-CPP,
CPPO, CPPB

LEVEL: Advanced Practitioner

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 22.5

CEUS: 2.3

Procurement of architect and engineering professional services and construction services is a niche speciality in the profession. While the public procurement principles continue to apply, some practices, methods, and laws are unique to the procurement of professional services and construction. Procuring professional design services and construction can be very challenging, as each project is unique, and often complicated. New and evolving project delivery methods like progressive design-build and construction manager at risk adds new challenges for the public procurement professional.

Pricing: ?

Specialization Certificate: Construction Procurement
(Member: Early) \$600.00

Specialization Certificate: Construction Procurement
(Non-Member: Early) \$700.00
(prices valid until Dec 9, 2022)

Spots available: 21

INDIVIDUAL REGISTRATION

GROUP REGISTRATION

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: 407-870-4622 Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Specialization Certificate: Construction Procurement \(nigp.org\)](https://nigp.org/Specialization-Certificate-Construction-Procurement)

COURSE

Core Certificate: Foundations of Warehousing and Inventory Management

DATE: 02/22/2023 - 02/23/2023

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Mr. Darin L. Matthews, NIGP-CPP, CPPO, CPSM, FNIGP, C.P.M.

LEVEL: Foundation

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 15

CEUS: 1.5

Oftentimes overlooked in favor of the more traditional responsibilities, the warehousing and inventory management apparatus of the public procurement function is a critical standard through which procurement professionals provide value to their larger governmental entities. Empowering learners with the foundation to ensure goods and materials are handled efficiently, effectively, and safely, NIGP's Foundations of Warehousing and Inventory Management Core Certificate provides learners with the actions they need to succeed when providing support to their entity's warehousing functions. Addressing working with internal and external stakeholders, asset control, waste reduction, storage utility, and maximum return on investment, Foundations of Warehousing and Inventory Management empowers public procurement professionals with actionable opportunities and best-practice guidance, promoting effective warehousing functionality to the logistic and economic benefit of all stakeholders.

Pricing: ?

Core Certificate: Foundations of Warehousing and Inventory Management (Member: Early) \$420.00

Core Certificate: Foundations of Warehousing and Inventory Management (Non-Member: Early)
\$520.00

(prices valid until Dec 24, 2022)

Spots available: 20

INDIVIDUAL REGISTRATION

GROUP REGISTRATION

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: 407-870-4622 Ext: 65518

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Core Certificate: Foundations of Warehousing and Inventory Management \(nigp.org\)](https://www.nigp.org)

COURSE

Core Certificate: Foundations of Sourcing and Contracting

DATE: 03/07/2023 - 03/09/2023

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: [Ms. Lynda Allair](#), NIGP-CPP, CPPO

LEVEL: Foundation

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 22.5

CEUS: 2.3

Every day, public procurement professionals across North America are challenged to fulfill the needs of their entity as balanced against the needs, wants, and desires of their stakeholders, ensuring that all procured commodities are acquired in the right manner, based on the correct criteria, and within the appropriate price range. Designed to provide entry-level public procurement professionals with the tools they need to ensure the appropriate goods and services are procured, NIGP's Foundations of Sourcing and Contracting Core Certificate empowers learners with applicable, implementable solutions to some of the procurement function's most challenging topics. Addressing the actionable solutions to sourcing and contracting methods, specification development, evaluation methods, and negotiations, Foundations of Sourcing and Contracting promotes the tenants and key principles of the public procurement function, empowering learners with NIGP-advocated best practice guidance to become more skilled in their role as they perform the procurement function on a foundational level.

Pricing: ?

Core Certificate: Foundations of Sourcing and Contracting (Member: Early) \$600.00

Core Certificate: Foundations of Sourcing and Contracting (Non-Member: Early) \$700.00
(prices valid until Jan 6, 2023)

Spots available: 24

INDIVIDUAL REGISTRATION

GROUP REGISTRATION

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: **407-870-4622 Ext: 65518**

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Core Certificate: Foundations of Sourcing and Contracting \(nigp.org\)](https://nigp.org)



COURSE

Effective Contract Writing

DATE: 04/13/2023 - 04/14/2023

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Mr. Michael J. Kolodisner, CPPPO

LEVEL: Foundation

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 15

Many purchasing professionals are required to organize, write and interpret contracts. This session is designed to cover the structure and meaning of enforceable contracts. Contracts have a logical sequence and specific contract provisions. By learning the basics and rules for improvement, the principles become manageable. The seminar will offer tips and tricks on the language that can be used when writing contracts for any entity.

Pricing: ?

Effective Contract Writing (Member: Early) \$510.00

Effective Contract Writing (Non-Member: Early)
\$610.00

(prices valid until Feb 12, 2023)

Spots available: 24

INDIVIDUAL REGISTRATION

GROUP REGISTRATION

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: **407-870-4622 Ext: 65518**

Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Effective Contract Writing \(nigp.org\)](https://nigp.org)

ANNOUNCEMENTS - CFC SPONSORED 2-DAY CLASS

COURSE

Competency Module: Program Implementation and Management

DATE: 05/09/2023 - 05/10/2023

START TIME: 8:00 AM Eastern Time

END TIME: 5:00 PM Eastern Time

HOSTED BY: Central Florida Chapter of NIGP

INSTRUCTOR: Ms. Kate M. Rotella, NIGP-CPP, CPPO, MPA

LEVEL: Foundation

FORMAT: Virtual Instructor-Led

CONTACT HOURS: 16

CEUS: 1.6

A critical role that procurement practitioners serve is benefitting a procurement entity through the establishment of targeted initiatives. Practitioners must understand how to determine the impact of proposed programs. Also, practitioners must understand how to successfully communicate, monitor, and evaluate approved programs.

Pricing: ?

Competency Module: Program Implementation and Management (Member: Early) \$420.00

Competency Module: Program Implementation and Management (Non-Member: Early) \$520.00
(prices valid until Mar 10, 2023)

Spots available: 24

INDIVIDUAL REGISTRATION

GROUP REGISTRATION

[Download Print & Fax Form](#)

Local Contact

Name: Lisa Kesecker

Phone: 407-870-4622 Ext: 65518

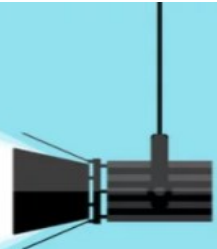
Fax: 407-870-4616

Email: Lisa.Kesecker@OsceolaSchools.net

For more information, visit: [Competency Module: Program Implementation and Management \(nigp.org\)](https://nigp.org/Competency-Module-Program-Implementation-and-Management)

SEAN HYNES, NIGP-CPP, CPPB

CONTRACTING AGENT, ORANGE COUNTY PROCUREMENT



What year did you join the Chapter? I joined the chapter in 2017.

How long have you worked in the procurement profession? I've been in the procurement profession since February 2013, when I became a school bookkeeper for Brevard Public Schools.

What is the most interesting, unusual, or challenging purchase in which you have been involved? I think the most interesting purchase I was involved in was to purchase the services of a company to clear land using goats. I learned more about goats and land clearing than I ever thought I would. Using goats to clear land is very environmentally friendly because the goats clear out almost any brush, shrubs, and weeds without tearing up the grass or soil underneath. Negotiating insurance requirements was the most difficult part but once that was determined it ended up being a success.

What professional certifications do you hold? I hold the Certified Professional Public Buyer (CPPB) and the Certified Procurement Professional (NIGP-CPP).

What is your number one goal (career or personal)? My current career goal is to take and pass the Certified Public Procurement Officer (CPPO) test in the next one to two years. Ultimately, I aspire to become the Chief Procurement Officer for an agency.

Can you share a little bit about your past participation in the CFC Study Group and how it impacted your successful CPPB certification? I was a part of the CFC Study Group at its beginning with Nick Canjar as a study partner. Chris Coghill helped us prepare for our CPPB with weekend study sessions. Although it was small, being part of the group allowed for great collaboration and review. I could ask questions regardless of significance and the answers would help with understanding or reveal something not previously considered. Setting a schedule for studying also helped me avoid procrastinating on that studying, if I sat down to study alone I might accomplish 15 minutes or so before realizing there was something "more important" to do.

What is your favorite hobby? My favorite hobby is playing all sorts of card games, board games, and video games. I love learning new ones with my family and friends.

Share a little-known fact about yourself. I was born and raised in Canada. I moved to Florida on a fiancé Visa after meeting my wife while playing a video game. It's great seeing the reaction on a person's face after they ask where we met, and I say Greater Faydark.



MEMBER RECOGNITIONS – NICK CANJAR'S HOLIDAY VILLAGE



UPPCC ANNOUNCES NEW RECIPIENTS OF THE CPPO AND CPPB – FALL 2022



Lexington, KY – November 1, 2022 - The Universal Public Procurement Certification Council (UPPCC) is pleased to announce and congratulate the **145 individuals** who have successfully completed the Fall 2022 certification examinations

CPPB

Melissa Couture, Kissimmee Utility Authority

Devin Finegan, Orlando Utilities Commission

Katrina Ponzini, Osceola County School District

Nancy Riffe, Osceola County BOCC

Arima Santana, Osceola County School District

CPPO

Luis Aviles, Greater Orlando Aviation Authority





SUPPORTING OUR MEMBERS IN THE WORK YOU DO

NIGP Scholarship Program

Thanks to the generosity of our longtime government partner Sourcewell, NIGP continues to support our members and deliver on our mission. Through our scholarship fund, we have provided over \$200,000 to hundreds of members so they can prioritize learning and professional development activities. Whether it's scholarships for our Pathways learning curriculum, or attending NIGP Forum or VCON, our members have been able to get the critical learning they need to continue learning, growing, and thriving.

Congratulations to our Central Florida Chapter Recipients!!

Workforce Development Scholarships - Fall 2022

The Workforce Development program will help recipients take the next step in creating individualized learning roadmaps. The goal of these roadmaps is to help members be more strategic and develop mid-to-long term plans to shape your careers. These scholarships were provide to those interested in taking the next career step.

Mursal Mzee, CPPB, Toho Water Authority
Heidee Santiago-Rullan, Osceola County School District

Leaders Edge 2023 Scholarships

Program scholarships offered to NIGP members to cover the registration fees for the Leaders Edge Program at Leadership Summit 2023.

Jennifer Ditslear, NIGP-CPP, CPPO, County of Volusia
Juliet Misconi, NIGP-CPP, CPPO, CPPB, City of Palm Bay

congratulations

I can now further
my career.



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accelerating your performance.

NIGP PRESS RELEASE

AFTER CANADA DAY AND INDEPENDENCE DAY, EVEN MORE CELEBRATIONS WITH 10 NEW NIGP-CPPs IN THE SUNSHINE STATE

July 5, 2022

The celebrations continue as NIGP's Certification Commission is honored to recognize the following 10 public procurement professionals from the State of Florida who attained their NIGP Certified Procurement Professional designation (NIGP-CPP) during the May 2022 testing period:

- Nestor Abarca NIGP-CPP - *Miami Beach*
- George Barber NIGP-CPP - *Plantation*
- Krysti Brotherton NIGP-CPP, CPPB - *Stuart*
- Latoya Clark-Forbes NIGP-CPP - *Fort Lauderdale*
- Patricia Cortez NIGP-CPP - *Largo*
- Marilyn Fryar NIGP-CPP, CPPB - *Jacksonville*
- Netanya Hogu NIGP-CPP - *Fort Lauderdale*
- Tina Kunst NIGP-CPP - *Panama City Beach*
- Myrnellie Nido NIGP-CPP - *Orlando*
- Valerie Williams NIGP-CPP - *Tampa*

The State of Florida continues to have the largest contingent of NIGP Certified Procurement Professionals in the nation – 164 total. The May 2022 class added 74 to the growing list of public procurement professionals who have earned their NIGP-CPP since the first certification announcement in August 2020. To date, there are 896 NIGP-CPP leaders across North America, representing 44 U.S. states and 5 Canadian provinces.

The NIGP-CPP is the only procurement certification that is anchored in the Public Procurement Competency Framework, which is specifically targeted to mid to executive level procurement leaders in the public sector and integrates with NIGP's Pathways program featuring competency development within 33 learning modules.

Learn about the program value and structure by joining NIGP Chief Executive Rick Grimm and NIGP Certification Director Diane Daly for the next free [webinar](#) on July 26, 2022.

CERTIFICATION SUPPORT

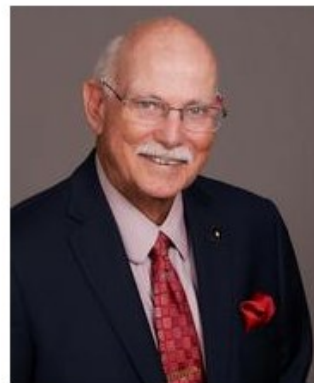
Question of the Day by David Nash

The goal is simple: To assist public procurement professionals in preparing for the CPPO, CPPB and NIGP-CPP exams, one question at a time.

Since the creation of the online Question of the day in 2007, more than five thousand public procurement professionals from across the United States and Canada have participated in this endeavor by responding to questions sent to them via daily emails. Participants may also pose questions that they encounter during their independent or group studies.

<http://www.qoftheday.net/>

Your Facilitator



David E. Nash, CPPO, CPPB, NIGP-CPP: NIGP certified instructor with over 45 years of experience in logistics and public procurement.



MENTORING OPPORTUNITIES

Take advantage of the Mentoring Program!

Some of the Benefits:

- ⇒ Guidance to the Mentee.
- ⇒ Share knowledge and experience
- ⇒ Customize plan to meet Mentee's goals.
- ⇒ Assist Mentee thru certification process
- ⇒ Scholarship points
- ⇒ Mentee Learns the NIGP nuances
- ⇒ Mentor gives feedback for progress and assessment
- ⇒ Mentor feels sense of achievement by "giving back"

Mentors needed.



Contact Info: Kristine Rodriguez, Director
Rodriguez.Kristine@Brevardschools.org

SCHOLARSHIP UPDATES

Greetings all!

The Scholarship Deferment Survey is still active; be sure to take advantage of this important action as it is how you will retain your scholarship balance.

For those interested in deferring some of their scholarship funds to one of our chapter charities, you are able to do that as well.

The Scholarship Log has been updated as of November 1, 2022. If you've requested a redemption and have not received anything to date, please reach out to me at chris.coghill@groveland-fl.gov. I'll check into it for you.

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB

CFC NIGP Vice President

P: 352-272-9353 E: Vicepresident@cfcnigp.org



SCHOLARSHIP UPDATES – SCHOLARSHIP APPLICATION

Hello Chapter Members,

Scholarship Application: A scholarship application is located on our website, Documents and Files, Scholarships. This application for the 2022 years is for full and associate members only . All [**scholarship applications and backup documentation**](#) must be submitted by [**January 31st**](#) annually in accordance with the application form. **LATE APPLICATIONS ARE NOT ACCEPTED. NO EXCEPTIONS.**

YOU MUST SIGN THE FORM, INK OR ELECTRONICALLY, AND SUBMIT BACK UP DOCUMENTATION WITH THE APPLICATION.

Membership and Meeting Attendance: To provide your paid membership and meeting attendance, log in to the website. From the home page, select Review/Update Your Profile. Select the History tab at the top. Provide with your application.

RTS Attendance: To provide your RTS attendance, log in to the website. Go to Documents and Files, Scholarships. The 2022 RTS attendee list is available there. Provide the page with your name on it with your application.

Committee Lists: To provide your Committee engagement, log in to the website. Go to Documents and Files, Committee List. Committee List for 2022, and the Internship/Externship episodic members are available there. Provide the page(s) with your name on it with your application.

Mentors and Mentees: Provide a copy of your signed application(s).

New or Renewed Certifications: Provide a copy(ies) of your certification(s).

Other: Provide backup documentation of attendance, payment, etc., or documentation as requested.

Contact me if you have any questions.

Scholarship Redemption Procedures: 1) Members shall complete a Scholarship Redemption Request and submit it to the Vice President in order to redeem scholarship funds. 2) Supporting documentation must be attached and may include course curriculum, registration form, travel request from member's entity, etc. 3) The completed a Scholarship Redemption Request must be submitted by December 1st of the current year.

The current Scholarship Log is posted on our website. Chapter members that have current scholarship funds are welcome to use them this year, until December 1st. After that, funds are available again on January 1st.

The Board of Directors appreciate all our Chapter members and welcome you to participate in the Central Florida Chapter of NIGP! Please feel free to reach out to me if you have any questions.

Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
President

President@cfcnigp.org

P: 386-822-5702



COMMUNITY SERVICES



The Central Florida Chapter is looking for ways to give back to the community.
Please reach out if you have a service event or charity for consideration for 2022/2023.

Janice K. Hughes, CPPB
(407)825-6425
janice.hughes@goaa.org

DONATION RECEIPT

| DONATION RECEIPT | | (Please print clearly so form can be returned to you timely) |
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| Donated by: | | |
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| Type of donation: | | |
| Value: | | |
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| COMMUNITY SERVICES CHAIR | | |
| Approved by / Date | | |
| SCHOLARSHIP CHAIR | | |
| Accepted by / Logged / Date: | | |
| <i>Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs</i> | | |
| Thank you for your generosity. We appreciate your support! | | |

Virtual Food Drive!

For our Community Service Event we have established a link to the Second Harvest Food Bank for a virtual food drive.

<http://www.feedhopenow.org/goto/cfcnigp> [feedhopenow.org]

Did you know . . .

One in five Central Florida kids is at risk of going to bed hungry tonight. Hunger can impact their success today and derail their long-term growth and potential. Through a variety of programs, Second Harvest Food Bank is helping close the hunger gap for our most vulnerable population. Kids Cafés, Kids Packs, Summer Food Service, and the School Partnerships Program meet kids where they are to provide them with healthy, nutritious food.

Second Harvest Food Bank Virtual Food Drive

September 11th thru December 9th

If each Chapter Member could donate \$10, you could provide 40 meals to families experiencing hunger. Just think what impact our Chapter would have on feeding families in need. We can do this!

Select the link:

<http://www.feedhopenow.org/goto/cfcnigp> [feedhopenow.org]

Please contact Janice Hughes, Community Services Chair
at charity@cfcnigp.org if you have any questions.



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2023 Annual Conference

Imagine the Possibilities

Strategies for the Future; Learning from the Past

May 21 -24, 2023

Disney's Coronado Springs Resort

1000 W Buena Vista Dr.

Lake Buena Vista, FL 32830

Members \$350 - by March 5, \$450 after

Non-Members \$525 - by March 5, \$625 after

Single day registrations are available for \$175 (non-members \$250)

[Cancellation Policy](#)

[Register Here](#)

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CALL FOR PRESENTATIONS - 2023 ANNUAL CONFERENCE

Imagine the Possibilities; Strategies for the Future Learning from the Past

FAPPO is seeking proposals for presentations for the 56th Annual Conference and Tradeshow to be held live at Disney's Coronado Springs Resort in Orlando Florida, May 21-24, 2023. FAPPO draws leaders, decision makers and innovators from every area of the procurement field. Consider an opportunity to share your perspectives and contribute to the wealth of knowledge at the 2023 FAPPO Conference. Join a premier cadre of session presenters, offering new ideas, technical knowledge, best practices, practical advice, and solution overviews to other procurement professionals. The deadline to submit draft proposals is December 9, 2022.

Presentation topics should target Florida related topics, be relevant and of interest to our Florida members while providing quality content and delivery. Presentations may be sixty (60) or ninety (90) minutes in length. Presentations should motivate, educate, and challenge attendees.

REVIEW PROCESS

The final conference program shall be determined by the FAPPO Officers, considering several factors including overall quality, the topic fit with respect to 2023 Conference theme, and the coverage of the topic in other workshops submitted.

The Vice President will notify all presenters no later than January 23, 2023, of the outcome of the evaluation and selection.

Presenters will be required to submit their final presentations in PDF format to the FAPPO Vice President no later than February 20, 2023. This deadline is crucial to ensure time for final review by FAPPO and to upload presentations to the virtual software platform.

For more information and access to the Conference Presentation Application, please visit [Florida Association of \(memberclicks.net\)](https://memberclicks.net)



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- Get sound advice from subject matter experts and make informed decisions.
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88% of attendees say the series met their expectations.

NEW HEADLINER

CYBERSECURITY - IF THE ADAGE "DATA IS CURRENCY" IS TRUE, HOW DO WE MAKE SURE OUR ENTITY'S "MONEY" IS SAFE?

DECEMBER 13, 2022

1:00 - 4:00 PM EST

Contact Hours: 3

[REGISTER](#)

[GROUP REGISTRATION](#)

Our entity's data is becoming more and more valuable, yet we are moving away from on-premises software solutions and opting to entrust the safeguarding of our most valuable asset to contractors and third-parties. Cyber attacks are becoming increasingly prevalent, and making headlines daily. How do we determine whether our data will be safe, and what steps can we take to address the consequences of a cyber attack on our data?

Speakers:



Nathan Dawson
Procurement Manager II
South Carolina Fiscal Accountability Authority



Stephanie Akerley, NIGP-CPP, CPPB, CTPE
Corporate Procurement Program Manager
Maryland-National Capital Park and Planning Commission



COURSE

Learning Labs

Hands-On Workshops

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Course Availability:

View upcoming dates for this course.

[FIND YOUR COURSE](#)

NOV
15

Learning Lab 5 : Evaluation Committee and Process

Virtual Instructor-Led

FEB
1

Learning Lab - Microsoft Excel: Linking & Sharing Data

Virtual Instructor-Led

MAR
28

Learning Lab - Microsoft Excel: Transforming Data with Power Query

Virtual Instructor-Led

APR
20

Learning Lab 2 : Engaging with Suppliers and the Importance of Flexibility and Organization

Virtual Instructor-Led

MAY
18

Learning Lab 4 : Treasure Map for Suppliers and the Scope of Work

Virtual Instructor-Led

JUN
8

Learning Lab 6 : Post Evaluation Steps and RFP Misfits

Virtual Instructor-Led

DEC
6

Learning Lab 6 : Post Evaluation Steps and RFP Misfits

Virtual Instructor-Led

FEB
22

Learning Lab - Microsoft Excel: How to Visually Communicate Data with Charts and Graphics

Virtual Instructor-Led

APR
6

Learning Lab 1 : Introduction to RFPs and Starting with the End in Mind

Virtual Instructor-Led

MAY
11

Learning Lab 3 : Responsiveness, Compliance and Responsibility and Evaluation Criteria

Virtual Instructor-Led

JUN
1

Learning Lab 5 : Evaluation Committee and Process

Virtual Instructor-Led

Delivery Format

Virtual Instructor-Led

Length

90 - 120 minutes



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Webinars

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NOV
29

Webinar - Bonding: The Good, The Bad, And the Ugly. Everything You Wanted to Know About Surety Bonds, but were Afraid to Ask

Webinar

DEC
8

Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

Webinar

DEC
19

Webinar - NIGP Annual Meeting of the Membership

Webinar

JAN
24

Webinar - Increase your Influence and Enhance your Leadership

Webinar

FEB
8

Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

Webinar

NOV
30

Webinar - The Evolving Practitioner-Supplier Conversation: Bringing Value to the Procurement Profession

Webinar

DEC
14

Webinar - LinkedIn: Why Maintaining an Active Presence is Important for Public Procurement Professionals

Webinar

JAN
4

Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

Webinar

JAN
25

Webinar - Request for Proposal (RFP) Learning Lab Series Preview

Webinar

MAR
1

Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

Webinar

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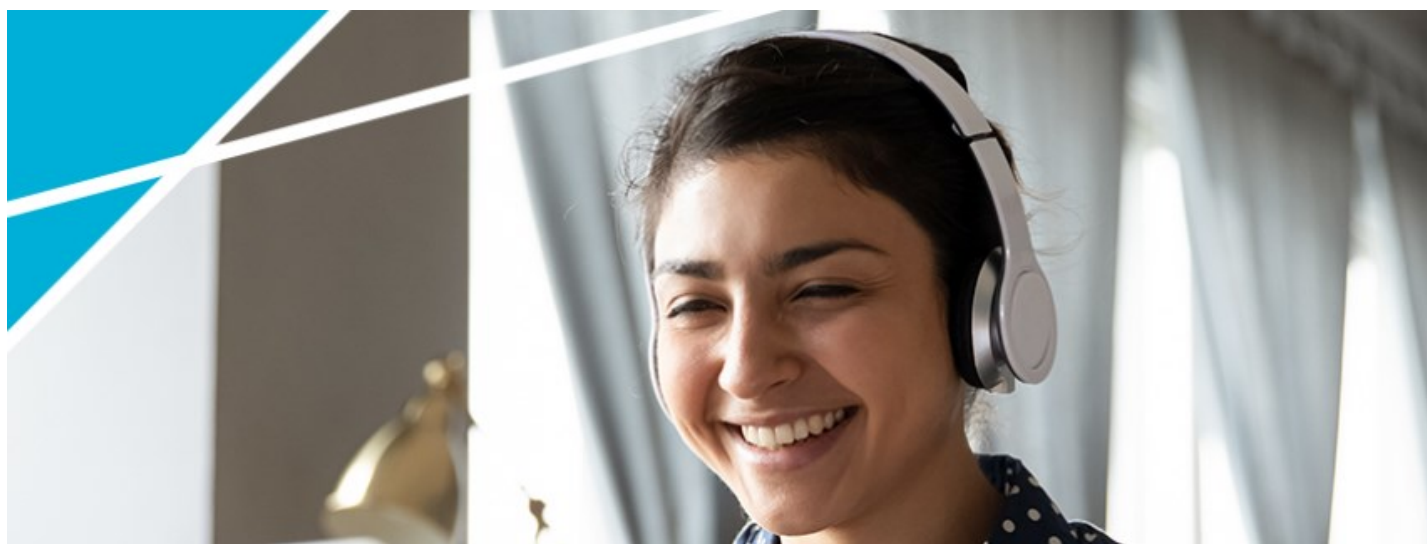
Non-Members

90

Minutes (60-70 minutes of presentation with time for Q&A)

1

Attendees receive one (1) contact hour per completed webinar they attend.



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NIGP BLOG

Welcome to the NIGP Blog

Love, Sweat & No Tears.

What do you love most about procurement? What keeps you up at night? Why is procurement the best career choice you can make?

Because your colleagues want to know.

Past topics have included:

[Check it out at https://www.nigp.org/events/nigp-blog.](https://www.nigp.org/events/nigp-blog)

- **Money, Money, Money**
- **Talent Management: Designing and Defining Procurement's Future Workforce**
- **The Power of Innovation. The Power of Learning. The Power of Pathways.**
- **Reducing "Noise" in Evaluations**
- **Sustainable Procurement: A *Big Picture* Perspective**
- **Reimagining & Building a Public Procurement Contract Sharing Community**
- **The Data Classification Journey**
- **Reflections of Resiliency: Celebrating Procurement Month & Women's History Month**
- **Using the NIGP Code for Reaching Diversity Goals**
- **How COVID-19 Elevated Procurement's Profile in the Public Sector**
- **Purchasing Execs Share Their Experiences extending ERP with an e-Procurement Marketplace**
- **Risk-Based Procurement in the Age of COVID-19**

RADIO NIGP

**NIGP
RADIO**

We are incredibly excited to introduce **RADIO NIGP**. A talented team of procurement colleagues created our first-ever radio program. Radio NIGP gives a new vibe and a new twist to the world of procurement. Get ready to listen, learn and be entertained!

What's Ahead

Radio NIGP will be produced monthly with segments that include "Legally Speaking", "Word of the Day", "Tech Tip" as well as guest commentaries, interviews and compelling news that will keep you connected and engaged with NIGP and the procurement community. Look for more enhancements as we grow this innovative radio program.

**Send Us Your Comments
& Questions**

radio@nigp.org

[Check it out at https://www.nigp.org/events/radio-nigp.](https://www.nigp.org/events/radio-nigp)



PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Certification

Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful.

For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at <https://uppcc.org/>.

| Spring Exams: May 1-13, 2023 | | | | Fall Exams: Oct 16-18, 2023 | | | |
|------------------------------|----------|---------------------|-------------------|-----------------------------|-----------|----------------------|-------------------|
| Exam App Window Opens | Apply By | Apply w/Late Fee By | Schedule Exam By* | Exam App Window Opens | Apply By | Apply w/ Late Fee By | Schedule Exam By* |
| Nov 1 | Feb 28 | March 14 | Apr 11 | May 18 | August 14 | Aug 28 | Sep 16 |

Hosting a Seminar

Interested in hosting a virtual class? Contact Lisa Kesecker at (407)870-4622 with any further questions or to begin the seminar scheduling process. With a variety of classes to choose from, visit the NIGP website for course information at: NIGP.ORG

Do you want to start earning your Pathway's badges and certificates? Go to the NIGP's website and lookup the various classes so you can start earning your badges!



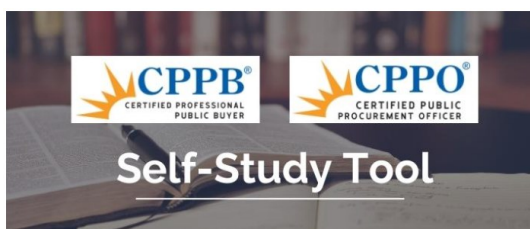
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Contact: Lisa Kesecker, CPPB - Pro-D Chair
lisa.kesecker@osceolaschools.net

EDUCATIONAL OPPORTUNITIES



We are excited to share a **FREE** tool designed to help those seeking professional certification through UPPCC.

The CPPB and CPPO self-study tools are now available for **FREE** to any public procurement professional.

These resources are designed as a self-study tool to assist in your personal study efforts to achieve your certification. It is **NOT** intended to be your only source of information, or to teach you the full breadth of knowledge needed to pass the exams.

Enrollment in these tools will provide you:

- practice exam questions as a self-assessment tool,
- links to readings and free resources aligned by NASPO staff to the new **UPPCC Body of Knowledge and Competency (BoK-C)**
- recordings of previous instructor-led class recordings discussing the six domains,
- access to a community discussion board to engage with other professionals preparing for the exam,
- and other helpful tips and resources to help you study!

These are fully web-based tools that you can access any time. There is no instructor.



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Sources: 1 NASEMSO 2 Consumer Reports

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EDUCATIONAL OPPORTUNITIES

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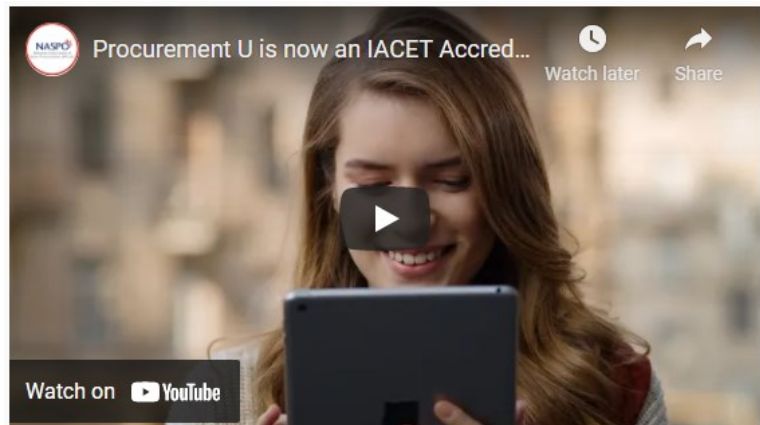
PROCUREMENT U FREE COURSES - GIVE BACK PROGRAM

Our Gift to You

Throughout the COVID-19 Pandemic, procurement professionals have led the way in procuring critical PPE and essential needs for state and local governments across the country during this unprecedented time. As a small token of our profound appreciation for everything you do, we are making ALL *Foundational Procurement* courses totally FREE.

This "Procurement U Gives Back" Program is also a celebration of a major milestone for Procurement U: we are now an IACET Accredited education provider! Watch the video to learn more about what this prestigious honor means for us, and for you.

Below are details on the changes happening right now as a part of our Give Back Program and how you can take advantage of this unparalleled offer. We encourage you to explore the opportunities available and check our website often, as we have even more new and exciting things coming soon. Enjoy!



FREE SELF-PACED COURSES

The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all *Foundational Procurement* courses available for free. This includes over 25 contact hours of online course instruction, completely free.

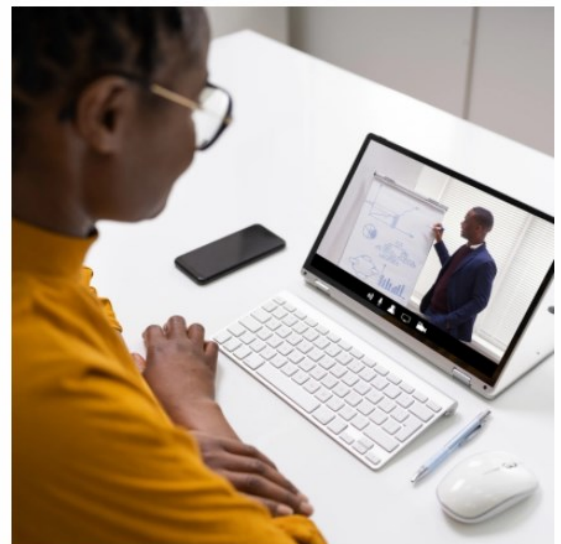
To enroll in one of these free courses, click the "Free Courses" button below, sign up or log in, and explore the catalog.

[FREE COURSES](#)

NEW! FREE WEBINAR RECORDINGS FOR CONTACT HOURS

Missed one of our webinars? No problem! In addition to all the free courses, we are also announcing a brand-new offering: free webinar recordings that are eligible for contact hours. Simply checkout a webinar recording that you did not get to experience live, pass the short quiz after the video, and you automatically receive a certificate of completion showing your earned contact hour(s). It's that easy to build hours towards certification, all completely free for everyone. Check back often as we add new webinar recordings throughout the year.

[FREE WEBINARS](#)



EDUCATIONAL OPPORTUNITIES – STUDY GROUP

UPPCC CERTIFICATION

CPPB STUDY GROUP 2022



Spring Exams: May 1-13, 2023

Exam App
Window Opens
**Nov
1**

Apply
By
**Feb
28**

Apply w/Late
Fee By
**March
14**

Schedule
Exam By*
**Apr
11**

2021 UPPCC BoK-C: CPPO

2021 UPPCC BoK-C: CPPB

UPPCC Body of Knowledge & Competency (BoK-C) Domain Areas

| | CPPO Exam | CPPB Exam |
|-------------------------------------|--------------|--------------|
| Legal Framework | 15% | 14% |
| Procurement Planning and Analysis | 17% | 18% |
| Sourcing and Solicitation | 20% | 23% |
| Contract Development and Management | 17% | 21% |
| Leadership | 18% | 11% |
| Business Principles | 13% | 13% |

Congratulations to those that were successful in earning their CPPB or CPPO in the Fall 2022 Exam Window.!!

The CFC NIGP CPPB/CPPO Study Group is currently on hiatus . We will begin again in January 2023. Watch for more information after the holidays!

Registration is available on the chapter's website, www.cfcnigp.org, under upcoming events. If you have questions please contact Nick Canjar at cfcstudygroup@cfcnigp.org.

UPPCC CERTIFICATION




CFC-NIGP

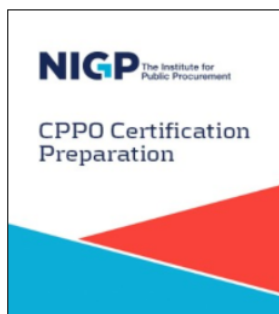
CPPPO AND CPPB ONLINE ASSESSMENT TOOLS

CPPPO and CPPB Prep Guides

This CPPPO and CPPB Certification Preparation Guides are designed to help prepare you for the **Certified Public Procurement Officer** and **Certified Public Procurement Buyer** examinations. Both guides and the certification examination are based on the **2021 UPPCC Body of Knowledge**. While the actual examination questions are held in the strictest confidence by the UPPCC, by basing this preparation guide on the same foundation as the test questions, it can serve as a focused study guide.

 **NOTE:** A hard copy of the Prep Guide is included with an in-person Prep Course registration. A digital version is included with an online course registration.

The CPPPO or CPPB Prep Guides are also available for purchase in the NIGP Bookstore in both hard copy and a digital ebook. Purchase your copy today!



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CPPPO/CPPPB PREP GUIDES AND COURSES

CPPPO and CPPPB Prep Courses

- NIGP's CPPPO and CPPPB Prep Courses provide a review of key topics identified in the 2021 UPPCC Body of Knowledge and Competency.
- The Prep Courses help you to assess your strengths and weaknesses as they relate to the subject matter.
- Available in-person or virtually
- Course registration **includes** a hard copy of the Prep Guide with an in-person Prep Course registration or a digital copy for an online course registration.
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- Describes the testing environment for the certification examinations.
- Explains the various methods of study that will help prepare for the examination.

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CPPPO and CPPPB Exam Study Tools

CPPPO/CPPPB PREP GUIDES AND COURSES

These tools offer convenient 24/7 access starting the day you register and can help you get comfortable navigating computer-generated exams. These tools test your strengths and weaknesses within the Universal Public Procurement Certification Council (UPPCC) Body of Knowledge and Competency (BoK-C) and align with the six domains covered in the CPPPO and CPPPB BoK-C Exams.

Disclaimer: The questions on these assessments ARE NOT found on the Universal Public Procurement Certification Council (UPPCC) Certification Exam. These questions simulate the format and types of questions asked and are intended as a study aid to review subject matter relevant to the UPPCC Body of Knowledge and Competency. Using an assessment tool does not guarantee a passing grade on the UPPCC Certification Exam.

CPPPO AND CPPPB ONLINE ASSESSMENT TOOLS

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If you have previously purchased one of the online assessment tools and want to purchase it again, please call Customer Care at 1-800-367-6447.

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For all of those that just missed it during the fall exams, NIGP may have just what you need! Contact Customer Care and see how they can help you!

<https://www.nigp.org/certification/cppo-cppb-exam-prep>

Recommended UPPCC Exam Prep Timeline

Purchase the CPPO or CPPB online assessment tool for a virtual test prep experience that features over 325 study questions to help you identify your strengths and weaknesses.

6 Months Before Exam

Assess where you are

Choose NIGP courses to fill your knowledge gap. NIGP's coursework aligns with the UPPCC's body of knowledge by domain.

[VIEW BOK-C ALIGNMENT](#)

5 Months Before Exam

Review BOK and Choose Courses

NIGP's CPPO and CPPB prep courses are available online and in-person. They address key information on topics identified in the UPPCC BoK-C and can help you identify areas you need to continue studying.

[VIEW CPPO COURSES](#)

[VIEW CPPB COURSES](#)

4 Months Before Exam

Take a Prep Course

Now that you know your strengths and weakness, it's time to study! Form a small study group to get unique topic perspectives, and follow our study guide for helpful tips and advice.

[READ STUDY GUIDE](#)

3 Months Before Exam

Study

Take the online assessment tool again to see where you have made progress and which areas still need development.

2 Months Before Exam

Re-assess

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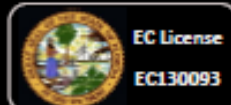
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Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

Webinar

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8**

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**JAN
4**

Webinar - NIGP Certified Procurement Professional: Connecting Certification to Your Learning and Career Aspirations

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**MAR
1**

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Odor Eliminator

End malodors caused by smoke, trash, septic systems, stale cooking & more. VONOS contains no masking agents or fragrances and is highly effective at neutralizing urine and feces odors.

Allergen Eliminator

Proven effective on pet dander as well as dust mite and cockroach allergens. Can be used directly on pet bedding & sleeping areas.

HVAC and Air Ducts

VONOS is used in HVAC and Air Ducts for antimicrobial control, including bacteria, mold, mildew and other fungi, leaving the HVAC systems and Air Ducts free of microbial contamination and ensuring air quality.

Food Contact Sanitizer

No Rinse Required - NSF Registered (B2) Sanitizer 99.999% Sanitization on food contact surfaces. VONOS is odorless and won't alter the taste of food on sanitized surfaces. VONOS kills 99.999% of bacteria, including E. Coli, Salmonella and Listeria in less than 60 seconds.

**Tough On Germs,
Easy On Surfaces.**

Available in:

Quarts (#V0320)

Gallon (#V0120G)

5 Gallon (#V0500G)

55 Gallon Drum (#V07000D)

172 Tote (#V03000T)

EPA Reg # E0972-1 RTU Listed on the EPA N list Company Reg # E0972-1-06660



The Most Advanced Technology In Air Purification.



The Purilux
Air Purifying LED
Light Panel



The Flair
Air Safety Monitor



**ThinkLite
ICON**
Portable Air Heater

1-877-353-0325 | www.VONOS.com



24th CFC NIGP REVERSE TRADE SHOW
WEDNESDAY, DECEMBER 8, 2023

Contact president@cfcnigp.org for future sponsorship opportunities!!!!

Membership Meeting Minutes
September 23, 2022

Start: 9:07 AM

Ended: 9:43 AM

Welcome – Tabatha Freedman, President

- Recognition of New Members
 - Maria Green, Seminole County
 - Jamee Cook, City of Sebring

Old Business

- Secretary's Report and Approval of Previous Minutes – Katrina Ponzini
 - Motion to approve by Janice Hughes, Seconded by Susan Perry
 - No Discussion
 - Motion Passed
- Treasurer's Report and Approval – Sean Hynes
Reconciled Statement for July 2022
 - Motion to approve by Carrie Mathes, Seconded by Zulay Millan
 - No Discussion
 - Motion Passed
- Vice President's Report – Chris Coghill
 - Programming Updates
 1. December 9, 2022, Chapter Meeting (Virtual and In-Person)
Dover Shores Community Center
State of the Chapter and Community Services Presentation
 2. Dates for 2023 meetings will be presented in the December 2023 newsletter.
 3. If anyone has ideas for programming in 2023, please reach out to Chris Coghill
 - Scholarship Updates
 1. Scholarship Log
 - Will be updated in early October 2022, located on the website
 2. Scholarship deferment survey sent out, can choose to donate funds to our community services efforts
 3. New scholarship application is in the works, will be finalized by December 2022, and made available on the website

CFC NIGP
Membership Meeting Minutes
September 23, 2022
Page 2 of 4

- President's Report – Tabatha Freedman
 - NIGP FORUM Recap
 1. August 20-24, 2022, in Boston, MA
 2. Proud of the Chapter's representation, both in-person and virtually
 3. Celebrated the Chapter's 35th anniversary
 4. Recipient of NIGP's 2022 Platinum Chapter Performance Seal, one of only four recipients across the United States and Canada, achieved the past three years
 5. Certificate of Achievement for our study group program
 6. Certificate of Achievement for the highest percentage of NIGP members at 83%, one of only three large chapters to receive this honor
 7. Finalist for Outstanding Chapter Advocacy and Research, Intern-Externship Program
 8. Finalist for Outstanding Chapter Professional Development, Study Group Program
 9. Congrats to Jacqueta Scott, Hotel accommodations at NIGP FORUM 2023
 10. Congrats to Joe Benjamin, Anne Deatherage Meritorious Service Award
 11. Congrats to Denise Schneider, Leadership Award
 12. Congrats to Carrie Mathes, NIGP Governing Board Chair 2022/24
 - Reverse Trade Show
 1. Wednesday, November 9, 2022, in Maitland, FL
 2. 8:30 AM to 3:30 PM, Morning, Afternoon, Both Sessions
 3. Scholarship Points (50/25 by Oct 1) (30/15 after Oct 2)
 4. Food, vendor Outreach, networking, and prizes
 5. NEW: Agencies to provide a digital "How to do Business" and staff information by November 1st
 6. Virtual classes to be held November 4, 2022, for vendors
 7. Agencies, please register
 8. 300 vendors, 18 volunteers so far, sold out for the morning session
 - AmazonSmile
 1. Contest - Win \$25 Amazon Gift Card
 2. <https://smile.amazon.com/ch/59-3611992>
 3. Provide a screenshot of your AmazonSmile account, December 1st or before
 4. Chapter Member with the highest generated amount to the Chapter will WIN!
 - Additional
 1. 13 scholarships awarded for the Fall Workshop
 2. Buyer of the Year and Manager of the Year applications are available on the website, due January 31, 2022, covering all of 2022

CFC NIGP
Membership Meeting Minutes
September 23, 2022
Page 3 of 4

New Business

- Committee/Task Force(s) – Updates from Chairs
- Legislative
 - The next Legislative Session will be in March 2023
 - Juliet Misconi presented procurement challenges to the Municipal Advocacy Committee of the Florida League of Cities
- Pro-D
 - Updated Training Matrix is available on the website
 - Virtual 3 Day Class, Technology Procurement to be held October 18 – October 20, 2022, between 8:00 AM and 5:00 PM, Register <https://www.nigp.org/course/2b5d8ee3-2f0b-46a8-8efb-9c767e673e4c>
 - Virtual 2 Day Class (pending), Foundations of Planning and Analysis to be held February 1 – February 2, 2023
 - Virtual 2 Day Class (pending), Foundations of Warehousing and Inventory Management to be held February 22 – February 23, 2023
 - Virtual 3 Day Class (pending), Construction Procurement to be held February 7 – February 9, 2023
 - Virtual 3 Day Class (pending), Foundations of Sourcing and Contracting to be held March 7 – March 9, 2023
 - If interested in hosting a class, please reach out to Lisa Kesecker
- Study Groups
 - Group meets on Fridays from 11:00 AM – 12:00 PM
 - Will meet through Friday, October 21, 2022, for the October exam
 - Registration is available on the website
 - New group email is cfcstudygroup@cfcnigp.org
 - If interested in participating, please reach out to Nick Canjar
- Internship/Externship/Mentoring
 - Fall UCF Job Shadow Program to be held in December 2022, November 2022 sign-up expected
 - If interested in participating as a mentor or mentee, please reach out to Kristy Rodriguez
- Community Services
 - Virtual Food Drive for the Second Harvest Food Bank, being held through November 11, 2022, <http://www.feedhopenow.org/goto/cfcnigp>
 - If anyone has ideas for community services efforts in 2023, please reach out to Janice Hughes

CFC NIGP
Membership Meeting Minutes
September 23, 2022
Page 4 of 4

- Job Postings
 - Procurement Analyst 1, Seminole County
 - Lead Senior Procurement Analyst, Seminole County
 - Administrative Coordinator, Seminole County
 - Buyer, City of Eustis
 - Budget Analyst, City of Groveland
 - Purchasing Agent, City of Daytona Beach
 - Contracting Agent, Orange County Government
 - Purchasing Analyst, City of Ocoee
 - Procurement and Contract Specialist, Lynx
 - Procurement Agent III, City of Palm Bay, coming soon
 - Senior Buyer, Osceola County Schools, coming soon
- Other New Business
 - Virtual Chapter Check-In to be planned for October 2022

Chapter Meeting Is Adjourned, 12:37 PM

- Motion to approve by John Schmidt, Seconded by Sean Hynes

Membership Meeting Agenda

Friday, December 9, 2022

12:00 AM - 2:00 PM

11:45 AM Membership Meeting Registration
12:00 PM Lunch and Dessert Contest
12:30 PM Chapter Business Meeting and Group Photo (virtual attendees join at this time)
1:00 PM State of the Chapter Presentation

Welcome – Tabatha Freedman, President

Introductions, Welcome Guests & Recognition of New Members

Old Business

Secretary's Report and Approval of Previous Minutes – Katrina Ponzini
Spotlight Member

Treasurer's Report and Approval – Sean Hynes

Vice President's Report – Chris Coghill

Programming Updates

Scholarship Updates

Deferment Survey

NEW Application

President's Report – Tabatha Freedman

Reverse Trade Show

Budget

Buyer of the Year and Manager of the Year applications

AmazonSmile Contest

New Business

Committee/Task Force(s) – Updates from Chairs

Legislative

Pro-D

Study Groups

Internship/Externship/Mentoring

Community Services

Open Floor

Recognition of New Certifications

Job Postings, Announcements, New Positions, Purchasing News

Other New Business

Chapter Meeting Is Adjourned

2022 CHAPTER MEETING DATES

December 9th

September 9th

Meeting

LUNCH MENU

Herb-crusted chicken,
topped with roasted
vegetables, wild rice,
salad, and garlic bread

2023 DATES TO

REMEMBER

January 27th

March 24th

May 12th

July 23rd

September 29th

Reverse Trade Show

November 8th

December 8th