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VISION  To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public procurement professionals throughout Central Florida.

MISSION  Provide our chapter members with opportunities for professional development and the exchange of best practices.

CORE VALUES  The Central Florida Chapter of NIGP shall adhere to the following core values:
1. Ethics
2. Integrity
3. Professionalism
4. Diversity
5. Education and Professional Growth
6. Service to Stakeholders

PRESIDENT’S MESSAGE

Hello Chapter Members,

Chapter Membership Meeting: Join us for the Friday, May 13, 2022 Chapter Membership Meeting. This is a hybrid meeting, virtual and in-person. Our presentation is by Nick Canjar with the City of Palm Bay, about communications strategies within the Procurement industry. Register on our website www.cfcnigp.org.

Family Day: Join us on Saturday, May 14, 2022 11 AM – 3 PM for a Family Day picnic for our members and their families at Secretary Katrina Ponzini's house in St Cloud. We will have swimming, horseshoes, corn hole, trampoline, and food! Bring your own chairs, towels, and bathing suits. There is enough space to spread out and she has a few canopies for shade. Register on our website www.cfcnigp.org.

Scholarship for Virtual NIGP Forum 2022: The Chapter has sponsored ten (10) active Chapter members to attend Virtual NIGP Forum, August 22 - 24, 2022. The sponsorship is limited to one (1) registrant per agency, requires manager approval, and requires attendees to share their virtual NIGP Forum experience in our newsletter. Approved registrants will be announced at our Friday, May 13, 2022 Chapter Membership Meeting.

AmazonSmile: https://smile.amazon.com/ch/59-3611992. CONTEST: Win a $25 Amazon Gift Certificate! Use the Chapter’s AmazonSmile account. Provide a screenshot of your AmazonSmile Impact Summary you’re your account to president@cfcnigp.org on or before December 1st. The Chapter Member with the highest generated amount to the Chapter will WIN! Amazon donates 0.5% of your eligible purchases to the Chapter! Please link your Amazon account to the Chapter's AmazonSmile program, https://smile.amazon.com/ch/59-3611992.

Logo and Branding Standards: The Board of Directors unveiled our new Chapter logo at the March Membership Meeting. We are interested in your comments and feedback. We are also working on new Chapter Branding Standards!

Pro-D Committee: Are you interested in hosting a virtual or in-person professional development class through the Chapter? The Chapter member that is the course facilitator attends for free! Contact Lisa Kesecker at (407) 870-4622 or Lisa.Kesecker@osceolaschools.net with any further questions or to begin the seminar scheduling process. With a variety of classes to choose from, visit the NIGP website for course information at: www.nigp.org.

Study Group Committee: The study group meets at 11:00 AM on Fridays for an hour via MS Teams. Interested parties should reach out to Nick Canjar at james.canjar@pbfl.org or 321-952-3424 (office phone) and he will respond with the information needed to join the study group.

Mentoring Committee: If you are interested in being a mentor or a mentee, please contact Chair Kristine Rodriguez at Brevard County Schools at Rodriguez.Kristine@Brevardschools.org and 321-633-1000 ext. 11645. Do you have questions or answers on procurement or Chapter matters? This is a great opportunity to build a relationship with another member! We are looking for both mentors and mentees.

Committees and Engagement: Thank you to our members that engaged in our committees and task forces. I will continue to reach out to our chairs to listen to ideas, discuss responsibilities, and offer assistance. We benefit from having active volunteers. Please do not hesitate to contact me or other board members with any questions or suggestions.

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
2022-2023 President
president@cfcnigp.org
GET TO KNOW YOUR OFFICERS

GET TO KNOW YOUR 2022/2023 CHAPTER OFFICERS
GET TO KNOW YOUR OFFICERS

PRESIDENT

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB

Hi,
If you are new to the chapter or have been with us awhile, welcome!

I am the current Chapter President. This is such an honor as I’ve been blessed to be on the Board since 2014 and have worked with some amazing people. Yes, you do have time for other activities, even if you are an Officer!

I spend time with my kids and grandkids, and my baby girls, Chihuahua pups. On any given weekend, I may be saltwater inshore and offshore fishing with my hubby, or at a Disney park with good friends. During the week, I am located at the County of Volusia Purchasing and Contract Department with an incredible team.

Thanks for reading this! Tabatha

VICE PRESIDENT

Chris Coghill, NIGP-CPP, CPPO, CPPB

Hello friends! I hope you all are having an amazing 2022 so far. The officers talked about ways to try to get to know our chapter members so what better way than to let you all know who we are!

I have been in the industry since 2003, beginning at Polk County BoCC. I’ve since experienced procurement life at a special district, a school board, and now a city. Well rounded, thank goodness! I have a better understanding of the differences our various agencies encounter; I believe it has helped me become a better procurement professional!

I am a very proud mother of two, Megan who is 28 and Nathan who is 25. They are the loves of my life along with my great nephews Rylan (aged 4) and Levi (aged 2). We have an average sized family though we’ve been adopted by my younger nephew’s wife’s family which translates into large gatherings (she has 5 sisters and 2 brothers!).

I’m a devoted Disneyite and try to visit the various parks multiple times a year with my girls, Carrie, Zulay, and Diane. I’m a veracious reader just like my mother, though she is a die hard book fan and I’m an e-book fan.

I’m passionate about our professional and am happy when I’m able to serve. Besides being your vice president, I am currently on NIGP’s Leadership Development Committee.

Come and say hi at our next gathering! Let me know what I can do for you!
GET TO KNOW YOUR OFFICERS (CONTINUED)

TREASURER
Sean Hynes, NIGP-CPP, CPPB
Hi CFC Members!
It has been very rewarding serving the chapter as treasurer these last few months and I look forward to the rest of the year! I have been a part of the chapter since 2017 after joining the Procurement team at Brevard School Board in December of 2016. I have since moved over to Distribution where I oversee the disposal of all the surplus property I was previously procuring. Its amazing seeing how much someone will pay for an item that looks like complete junk to me!

When I’m not working or performing CFC duties my family and friends keep me plenty busy. My oldest daughter is a freshman at UCF (Go Knights Charge On!), and my youngest is a junior in high school. As a family we enjoy camping at Florida’s various springs, most recently we visited Fanning, Manatee, and Ichetucknee Springs near Gainesville. Other than camping, my wife and I enjoy immersing ourselves in fantasy worlds through television, books, video games, and tabletop games. Lord of the Rings, Game of Thrones, and Marvel are just a few of our favorite worlds.

Anyway, thanks for reading this little blurb about me. Hope to see you at our next meeting!

SECRETARY
Katrina Ponzini, M.Ed.
Hello, CFC Members!
It has been a rewarding, yet challenging, experience serving as you chapter secretary over the past two years. If the pandemic taught me anything, it was to value the relationships you make each and every day.

Prior to entering the world of public procurement, I worked as a purchasing coordinator for the largest stage lighting company in North America for roughly five years. I had the chance to be involved in many concert tours and Broadway shows. I joined the purchasing department at Osceola County Public Schools in September of 2017, the Chapter in January of 2018, and began my role as your secretary in January 2019. In February 2022, I earned my Master of Education in Educational Business Administration with a Focus of Study in School Business Official and am currently studying for my CPPB.

In my spare time I love nothing more than spending time with my husband, Al, and our 10 year old daughter, Shaelynn. My daughter is a competitive volleyball player, so many of my nights and weekends are spent as a taxi driver/cheerleader! We bought our dream home in 2015 and have been busy filling it with memories and animals! We have two dogs, one three-legged cat, eleven chickens, one aquatic turtle, and coming in the next eight weeks, we are officially the owners of a kunekune (meaning “fat and round”) pig!

I look forward to sharing my home with you on Family Day and seeing you at our next Chapter meeting!
PROGRAMMING COMMITTEE MESSAGE

The Programming Committee is hard at work, securing speakers and topics that are front-burner issues for all of us.

In May, we’ll hear from Nick Canjar, City of Palm Bay, about communications strategies he’s helped develop and manage which is critical to how we do business.

In July, we’ll hear from Chapter Ambassador Joe Benjamin about job order contracting.

I’m tentatively working on either Florida Construction Law or Supplier Innovation for our Fall Workshop.

2022 Dates to Remember

<table>
<thead>
<tr>
<th>Day and Date</th>
<th>Times</th>
<th>Type</th>
<th>Event</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, May 13, 2022</td>
<td>12:00 - 2:00</td>
<td>In-person &amp; virtual</td>
<td>Chapter Meeting</td>
<td>Communication Within Public Procurement</td>
</tr>
<tr>
<td>Saturday, May 14, 2022</td>
<td>11:00 - 3:00</td>
<td>In-person</td>
<td>Family Fun Day</td>
<td>Fellowship</td>
</tr>
<tr>
<td>Friday, July 15, 2022</td>
<td>12:00 - 2:00</td>
<td>Virtual only</td>
<td>Chapter Meeting</td>
<td>Job Order Contracting</td>
</tr>
<tr>
<td>Friday, September 23, 2022</td>
<td>9:00 - 3:00</td>
<td>In-person &amp; virtual</td>
<td>Chapter Meeting &amp; Fall Workshop</td>
<td>*Florida Construction Law</td>
</tr>
<tr>
<td>Wednesday, November 9, 2022</td>
<td>8:00 - 4:00</td>
<td>In-person</td>
<td>Reverse Trade Show, Maitland FL</td>
<td>Vendor Outreach</td>
</tr>
<tr>
<td>Friday, December 9, 2022</td>
<td>12:00 - 2:00</td>
<td>In-person &amp; virtual</td>
<td>Holiday Chapter Meeting</td>
<td>State of the chapter</td>
</tr>
</tbody>
</table>

VIRTUAL Chapter Check-Ins may be scheduled in addition to the above meetings and workshops.

Meetings are virtual and in-person unless otherwise specified.

Our in-person location is listed on our website.

IN-PERSON LUNCH. Lunch purchases are to be made in advance during meeting registration. Additional lunches will not be available the day of the event. If you have dietary requirements, please contact president@cfcnigp.org at least one week in advance of the meeting day. We will meet them the best we can.

NOTE: In-person meetings may be subject to capacity limits and COVID restrictions.

Thank you,

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org
How great was our March Spring Workshop?!? The topic “Federal Disaster Recovery Funding: Building a Compliance Framework” was timely and informational. Kalindi Fitch with Hagerty Consulting provided guidance on the various acronyms we are all used to seeing, i.e., CARES, FEMA, and ARPA. 76 procurement professionals registered including some outside of our chapter! Having the opportunity to host chapter meetings virtually as well as in-person will aid us in sharing professional information with as many chapter members as possible! Thank you for coming!

By the Numbers:
We had 68 attendees for the Spring Workshop, 28 in-person and 40 virtual. 63 attendees were Chapter members and 5 were non-Chapter members. 22 attendees responded to your Survey. Ratings for all areas were over 80%. We appreciate your responses, feedback to improve, and topic suggestions!
ANNOUNCEMENTS - AMAZON SMILE REVENUE INITIATIVE

CONTEST!

Win an Amazon Gift Certificate for $25!

Provide via email your AmazonSmile Impact Summary screenshot from your account on or before December 1st to president@cfcnigp.org. The Chapter Member with the highest generated amount will win an Amazon Gift Certificate for $25!

The Chapter has created an AmazonSmile account to contribute to our Scholarship Fund or our Community Service initiatives.

Link your personal Amazon account to the Chapter’s AmazonSmile program. Use the connection below:

https://smile.amazon.com/ch/59-3611992

As a non-profit organization, our Chapter qualifies for the AmazonSmile program. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases - at no cost to you, to your Chapter!

Thank you,

Tabatha Freedman

Tabatha Freedman, MBA, NIGP-CPP, CPPO, CPPB
CFC NIGP President
president@cfcnigp.org and 386-822-5702
ANNOUNCEMENTS - FREE HALF-DAY CLASS

FREE HALF-DAY CLASS

The Central Florida Chapter of NIGP was awarded a ½ day Virtual class “Communication Strategies” sponsored by Omnia. The class was held on April 8, 2022 from 9:00 AM - 1:00 PM.

CONGRATULATIONS to the following eight members that were randomly selected to attend the class FREE of charge!!

- Sue Hackney, Lake County
- Mildred Maldonado, NIGP-CPP, CPPB, Osceola County BOCC
- Bethany Owen, City of Winter Haven
- Ari Goldstein, Polk County BOCC
- Tony Durrum, CPPB, A.P.P., Seminole County
- Juliet Misconi, NIGP-CPP, CPPO, CPPB, City of Palm Bay
- Debbie Luke, City of Kissimmee
- Dorie Yepez, GOAA

The class was a success!!

![Class Participants](image-url)
ANNOUNCEMENTS - FAMILY DAY 2022

Saturday, May 14, 2022, from 11:00 AM - 3:00 PM
House Party in St. Cloud

- Swimming
- Horseshoes
- Cornhole
- Trampoline
- Food

BYOC
(Bring Your Own Chair)
Summary remarks of NIGP Central Florida Chapter’s financial records review for the year ending December 31, 2021.

A summary review of the financial records and bank statements were conducted to determine if adequate financial controls are in place, identify any findings/issues and to provide recommendations. Neither serious material issues nor findings were found in this annual review. Although I reviewed the majority of the records, audits are not a complete review of every record. Sampling was used in many areas. Most files contain all the necessary documentation to conduct this review. I was able to spot check many income deposits/debits (cash and checks) entries, stripe payments/transfers and bank statements. The back up support documents are in excellent order. The following are comments in regards to this review:

- Explanation of unusual items. Three years of invoices were paid for one particular vendor. The support documentation included all the invoices but did not include a reason why three years was paid (two being past due). Unusual transactions should have more thorough explanations attached to the support documents.
- Some of the deposit explanations were brief. For example, a NIGP rebate was listed for one deposit on the CFC NIGP QuickBooks Deposit Form. However, why the chapter received the rebate was not detailed. Include concise explanations of rebates.
- Officers who approve reimbursements should not approve their own reimbursement. An alternative officer should serve as the second approver.
- All reimbursements had supporting documents that the expense was paid. However, it did not show who paid the expense. This situation could be manipulated by a chapter member who has their agency pay for an expense than gets reimbursement from the chapter. Evidence of who has made the payment should also be attached along with evidence that the expense was paid.

Respectfully submitted by:

Andrew G. Kokitus, MBA, NIGP-CPP, CPPO, CPPB
andrewkokitus@gmail.com
(386) 852-2848
MEMBER RECOGNITIONS – SPOTLIGHT MEMBER

TED PHILLIPS, NIGP-CPP, CPPO, CPPB

PROCUREMENT SERVICES SUPERVISOR, OSCEOLA COUNTY BOCC

What year did you join the Chapter? I joined the chapter in 2014.

How long have you worked in the procurement profession? I joined Osceola County in 1990, and have been involved in procurement related activities through various department and positions I have held over the years. I’ve met some great people as my interest in Procurement grew, people who mentored me, provided guidance, or simply just listened. I officially joined our Procurement team in 2014. We’ve got a great team here, with a great mentor, people who provide guidance and those that just listen, too.

What is the most interesting, unusual, or challenging purchase in which you have been involved? I’ve been involved a lot of interesting things. Most recently, I handled the procurement of the construction of three fire stations at one time. One of my favorite challenges is Federal grant compliance under 2 CFR Part 200 and the intricacies of the various Federal funding agencies and how they implement compliance. Our team has handled a lot of these; I foresee a lot more.

What professional certifications do you hold? I hold the CPPO, CPPB, NIGP-CPP and the Florida Certified Public Manager certification as well as 32 various FEMA-related certifications. Just recently received a specialty certification in Federal Grant compliance, too.

What is your number one goal (career or personal)? To continue in public procurement, and then teach others. I thoroughly mentoring, and I am part of a wonderful team here that I work with every day.

What is your favorite hobby? One is photography. I like looking for things that are mundane and help them look different. I like looking for unique things and make them spectacular. And I like the memories they create or the emotions they cause. I also have a great interest in technology, especially since I have a strong background in the field.

Share a little-known fact about yourself. I’ve done a lot through my career path. In previous careers, I had a change to meet Dom DeLuise, Fanny Flagg, and Vincent Price as well as met Richard Nixon, Gerald Ford and Ronald Regan. I’ve met Meatloaf at one of his concerts in Orlando.

Check out Ted’s “Committed to My County” Program interview, https://www.osceola.org/videos/ted-phillips-committed-to-my-county.stml
The Board of Directors is excited to announce the Central Florida Chapter 2022 Award Winners for Buyer of the Year, Manager of the Year, and Volunteer of the Year!

Congratulations to all!

**Buyer of the Year**

Annmarie Wise
Senior Purchasing Agent
Greater Orlando Aviation Authority

**Manager of the Year**

Tabatha Freedman
Manager, Purchasing—IT
Greater Orlando Aviation Authority

**Volunteer of the Year**

Juliet Misconi
Chief Procurement Officer
City of Palm Bay
(Susan Blair accepted on behalf of Juliet at the March Membership Meeting)
MEMBER RECOGNITIONS – CITY OF ORLANDO

Proclamation

CITY OF ORLANDO - OFFICE OF THE MAYOR

WHEREAS, the public procurement and supply management profession plays a significant role in the efficiency and effectiveness of both government and business; and

WHEREAS, in addition to the purchase of goods, services and construction, procurement adds value to the organization by performing functions such as executing, implementing and administering contracts, developing strategic procurement strategies and cultivating working relationships with suppliers and other departments within the organization; and

WHEREAS, public procurement professionals in the City of Orlando Government and in other public and private organizations have tremendous influence on the economic conditions in the United States, with accumulative purchasing power running into the billions of dollars; and

WHEREAS, the Procurement and Contracts Division in the City of Orlando is committed to provide high caliber strategic logistical and operational support of all departments within the City of Orlando; and

WHEREAS, the Procurement and Contracts Division and the City of Orlando recognizes, supports and practices the Public Procurement Values and Guiding Principles of Accountability, Ethics, Impartiality, Professionalism, Service and Transparency, established by the Institute for Public Procurement (NIGP) as fundamental tenants of the public procurement profession; and

WHEREAS, the Institute for Public Procurement (NIGP) has proclaimed the month of March as Procurement Month and the Institute for Supply Management has proclaimed March as Supply Management Month;

NOW, THEREFORE, I, Buddy Dyer, Mayor of the City of Orlando; do hereby proclaim the month of March 2022 as

“Procurement Month”

in the City of Orlando.

IN WITNESS WHEREOF, I have set my hand and caused the Seal of the City of Orlando to be affixed this 1st day of March 2022.

[Signature]

MAYOR
LEGISLATIVE UPDATES

Legislative Session Wraps
Filed By: Juliet Misconi, MPA, NIGP-CPP, CPPO, CPPB
CFCNIGP Legislative Task Force Chair

The Legislative Session ended up on March 11, 2022. Four bills related to Procurement passed both the House and Senate (“ordered enrolled”), but at the time of this writing (mid-April), they have not yet presented them to the Governor for consideration and signature. Because the Legislative Session starts earlier in even years, this timeframe is typical. The Task Force has prepared a spreadsheet of these bills and posted it to the Chapter’s website under Documents & Files/Legislative Updates. I strongly encourage you to review the brief synopsis and, if this impacts your agency, read the bills in their entirety and read the Staff Analysis from myfloridahouse.gov or flsenate.gov. Type in the Bill Number in the search bar at the top to get to the bill page. You can navigate the bills from either site. The “enrolled” version of the Bill Text (or “er” on the Senate site) is the final version they will present to the Governor. There are staff analyses from various committees on both sites; choose the most recent to read their breakdowns of the impact of the bills. HB 7049, Legal Notices, may affect your agency if your agency chooses to post legal notices (agency wide) on your website instead of a newspaper. Most of the other bills have little effect on daily operations but are interesting and worth noting.

- HB 7049 Legal Notices
- HB 1057 Evidence of Vendor Financial Stability
- SB 620 Local Business Protection Act
- HB 375 Professional Structural Engineers

Thanks for your support of our task force and we will see you again when the Legislative Session kicks off (later, in odd years) in March of 2023!
MENTORING OPPORTUNITIES

Take advantage of the Mentoring Program!

Some of the Benefits:

- Guidance to the Mentee.
- Share knowledge and experience
- Customize plan to meet Mentee’s goals.
- Assist Mentee thru certification process
- Scholarship points
- Mentee Learns the NIGP nuances
- Mentor gives feedback for progress and assessment
- Mentor feels sense of achievement by “giving back”

Mentors needed.

Contact Info: Kristine Rodriguez, Director
Rodriguez.Kristine@Brevardschools.org
Greetings all!

The Scholarship Log has been updated through April 4, 2022, and is posted to the website at https://www.cfcnigp.org/insidepages/filearchive/. There are a couple of outstanding redemptions that have been processed so a revised log will be posted in early May. You’ve earned those dollars...please be sure to use them!!!

Members are welcome to use their scholarship funds for procurement related coursework and most equipment used to facilitate our work. Redemption forms, donation forms, and Scholarship policy are located under Documents and Files / Scholarships.

Our Scholarship Policy has been broadened to include material items necessary for the course or event being attended. The updated policy is also located at Documents and Files / Scholarships.

Chris Coghill

Chris Coghill, NIGP-CPP, CPPO, CPPB
CFC NIGP Vice President
P: 352-272-9353 E: Vicepresident@cfcnigp.org
COMMUNITY SERVICES

Community Involvement

During 2020 and 2021, we all have made some adjustments in our lives and the Chapter is looking for ways to give back to the community. Please reach out if you have an service event or charity for consideration for 2022.

Janice K. Hughes, CPPB
(407)825-6425
janice.hughes@goaa.org

## DONATION RECEIPT

<table>
<thead>
<tr>
<th>DONATION RECEIPT</th>
<th>(Please print clearly so form can be returned to you timely)</th>
</tr>
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<tr>
<td>Donated by:</td>
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<td>Agency:</td>
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<td>Email:</td>
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<tr>
<td>Donated to:</td>
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<tr>
<td>Type of donation</td>
<td></td>
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<tr>
<td>Value:</td>
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</tr>
</tbody>
</table>

** AREA BELOW FOR COMMITTEE CHAIRS USE ONLY **

COMMUNITY SERVICES CHAIR

Approved by / Date

SCHOLARSHIP CHAIR

Accepted by / Logged / Date:

*Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs*

Thank you for your generosity. We appreciate your support!
Annual Conference

“Stronger Together - Procuring in a Whole New World”

55th Annual Conference will be held at The Rosen Centre in Orlando, FL from May 22 - 25, 2022.

Members $350 - by April 2, $395 after
Non-Members $525 - by April 2, $570 after

Single day registrations are available for $175 (non-members $250)

Register Now

Annual Conference Hotel

2022 Annual Conference Program

Rosen Hotel Know Before You Go and Guest Health Policy

2022 Floor Plan

Check back for updates!

Call for Nominations for the 2022 FAPPO Member Recognition Awards

We are proud to announce the Call for Nominations for the 2022 FAPPO Member Recognition Awards is now open. A select group of three awards will recognize the exemplary service of FAPPO members who give their time and talents to promote the public procurement profession, serve FAPPO, enhance our shared community, and inspire us all to follow in their footsteps.

Award categories include the Rising Star Award, the Community Leadership & Volunteer Award and the Outstanding Educator Award.

The nominations for these awards come from you, the membership of FAPPO and the winners are selected by the FAPPO Officers. DEADLINE FOR NOMINATIONS is March 25, 2022. The process is relatively simple, just complete the Nomination Form and submit with a one-page narrative to support your nomination. The Nomination Form, eligibility guidelines and instructions are available on the FAPPO website. All nominations must be emailed to Diane Reed, CPPO, CPPB at direed@seminolecountyfl.gov
Imagine New Possibilities
In person or virtual.
All in real time.

TWO WAYS TO PARTICIPATE IN FORUM 2022

All attendees receive...
20.5 Contact Hours
On Demand Access to All Virtual Content
12 Entity Networking Sessions
Access to virtual platform to connect with participants
Access to the Virtual Supplier Resource Center

PLUS...

JOIN US IN BOSTON
August 20 - 24, 2022
Boston Convention and Exhibition Center, Boston, MA

JOIN US VIRTUALLY
August 22 - 24, 2022

• 5 Keynote Experiences
• 70+ Live Learning Sessions
• 10 Interactive Workshops (NEW)
• 16 Critical Conversations
• 300+ Exhibitors at Face-to-Face Products Expo
• 12 Supplier Topical Networking Sessions
• Fun Social Events to Reconnect
• Awards Dinner

EARLY REGISTRATION
through May 31

$897
member

$1,097
non-member

EARLY REGISTRATION
through May 31

$299
member virtual

$399
non-member virtual

REGISTER NOW

REGISTER NOW
Virtual Conference

TOPIC:
Soft Skills

Soft Skills Essentials
June 8-9, 2022
12:30 PM - 5:00 PM (EST)
8 Contact Hours

What are Soft Skills?
Personality traits, behaviors, and social attitudes that make you a more effective communicator, enables you to collaborate with others, helps you successfully manage workplace conflict. Unlike "hard" skills, which often describe a person's technical abilities, soft skills include any skills developed beyond your technical competencies and showcases your ability to work with others and grow within an organization. With the growth of team-oriented jobs, these skills become critical to the modern work environment.

5 Key Reasons Soft Skills are Important
- Hard skills become useless without soft skills to back up task-related knowledge
- Soft skills are more difficult to learn, therefore more valuable
- The modern workplace requires collaboration between people and teams to get things done
- Soft skills such as empathy and sense of humor improve the customer experience
- Skills are future-proof since they can't be replicated or replaced by automation or artificial intelligence (AI)

Why Soft Skills Matter to Your Organization

<table>
<thead>
<tr>
<th>Increase in Worker Productivity</th>
<th>Increase in Team Performance</th>
<th>Increase in Work Retention</th>
<th>ROI for Organization</th>
</tr>
</thead>
<tbody>
<tr>
<td>12%</td>
<td>30%</td>
<td>12%</td>
<td>250%</td>
</tr>
</tbody>
</table>

Members Receive 50% OFF through June 3
Use Code SOURCETSALE050

MEMBERS
$149
Members Receive 50% OFF through June 3
Use Code SOURCETSALE050

NON-MEMBERS
$249
NIGP Headliner Series

Live, Interactive and Impactful

The NIGP Headliner Series feature compact sessions on the hot procurement topics that impact your career, your entity, and your community.

The Series gets right to the heart of the matter by identifying the hard facts of these procurement headlines and what it means for you. These series analyze the critical challenges in the profession, and offer practical solutions from subject matter experts to help you make informed decisions. Handouts will be provided at the end of each session.

Attend One, Attend All

Priced affordably with our members’ budget constraints top of mind.

Headliner: New Negotiation Strategies for Today’s Market

May 12, 2022
Contact Hours: 3
$79 Members | $179 Non-Members

<table>
<thead>
<tr>
<th>TIME</th>
<th>SESSION</th>
<th>SPEAKERS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 PM - 2:00 PM</td>
<td>SUPPLIER PANEL PRESENTATION</td>
<td>Drew Tuller, Krystal Gilbert Schafer, Scott Clark, Greg James</td>
</tr>
<tr>
<td>2:00 PM - 3:30 PM</td>
<td>PROCUREMENT PROFESSIONALS PANEL PRESENTATION</td>
<td>Cara Bica, CPPB, Carrie Mathes, NIGP-CPP, CPPQ, APP, CPPB, C.R.M., CFCM, MPA, Stacy Adams, NIGP-CPP, CPPQ, CPPB, Zac Christensen, NIGP-CPP, CPPD, CPPB</td>
</tr>
<tr>
<td>3:30 PM - 4:00 PM</td>
<td>Q &amp; A SESSION</td>
<td></td>
</tr>
</tbody>
</table>

Headliners Available On-Demand

Sponsorship Opportunities Available
COURSE

Learning Labs

Hands-On Workshops

An educational series that provides learners with best practice guidance on a variety of technical and hard skills needed for public procurement success.

<table>
<thead>
<tr>
<th>Date</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAY 17</td>
<td>Learning Lab - Microsoft Teams: Tips &amp; Techniques for Leveraging the Power of Teams</td>
</tr>
<tr>
<td>SEP 29</td>
<td>Learning Lab 1: Introduction to RFPs and Starting with the End in Mind</td>
</tr>
<tr>
<td>OCT 25</td>
<td>Learning Lab 3: Responsiveness, Compliance and Responsibility and Evaluation Criteria</td>
</tr>
<tr>
<td>NOV 15</td>
<td>Learning Lab 5: Evaluation Committee and Process</td>
</tr>
<tr>
<td>JUN 21</td>
<td>Learning Lab - Stop Wasting Time in Excel! Tips and Shortcuts to Be More Efficient</td>
</tr>
<tr>
<td>OCT 11</td>
<td>Learning Lab 2: Engaging with Suppliers and the Importance of Flexibility and Organization</td>
</tr>
<tr>
<td>NOV 3</td>
<td>Learning Lab 4: Treasure Map for Suppliers and the Scope of Work</td>
</tr>
<tr>
<td>DEC 6</td>
<td>Learning Lab 6: Post Evaluation Steps and RFP Misfits</td>
</tr>
</tbody>
</table>

Cost

- Members: $79
- Non-Members: $179

Contact Hours

2.0

CEUs

0.2

Length

90 - 120 minutes
LATEST TRENDS AND INFORMATION IMPACTING THE PROFESSION

Webinars

Our webinars keep members and procurement professionals updated on important topics and the latest trends and information impacting the profession. Topics range from policy and regulation changes to deep dives on a new trend in procurement to sharing best practices, or managing a crisis.

MAY 5
Webinar - Request for Proposal (RFP) Learning Lab Series Preview

MAY 10
Webinar - Optimizing the 3 Stages of RFP Creation for Faster Results

JUN 14
Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

AUG 9
Webinar - Cost Analysis as an Engine for Public Procurement

MAY 5
Webinar - Procurement as a Partner In Growth: How One Leading County Ensures a Ready Supplier Pool

MAY 31
Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

JUL 26
Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

SEP 7
Webinar - Request for Proposal (RFP) Learning Lab Series Preview

Every year, thousands of procurement professionals take part in NIGP webinars.

NIGP also offers webinars for chapter officers. These webinars are designed to help chapter officers lead their chapters effectively with topics such as leadership development, marketing, event planning, navigating tax and legal issues, and more.

NIGP is proud to offer webinar sessions in partnership with ASPA and the Public Spend Forum. They are free for members to attend and last 90 minutes (60-70 minutes of presentation with time for Q&A). Attendees receive one (1) contact hour per completed webinar that they attend.

Webinars are...

$0 Complimentary to MEMBERS

$49 Non-Members

90 Minutes (60-70 minutes of presentation with time for Q&A)

Attendees receive one (1) contact hour per completed webinar they attend.

Questions
General:
Contact customercare@nigp.org.
Registration: Contact
registrationinfo@nigp.org
GAIN CONTACT HOURS BY VIEWING PAST RECORDINGS

Webinar Recordings

Webinars & Webinar Recordings are FREE to Members

NIGP hosts over 30 webinars a year on key topics, best practices and issues of relevance to the public procurement professional. AND...these webinars are FREE to members. Because we understand that your time is in short-supply, we also offer members access to these webinar recordings to review on your own time.

<table>
<thead>
<tr>
<th>Topic</th>
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<tbody>
<tr>
<td>TECHNOLOGY</td>
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<tr>
<td>SUSTAINABILITY</td>
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<tr>
<td>EVALUATION METHODS</td>
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<tr>
<td>LEADERSHIP</td>
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<tr>
<td>BENCHMARKING</td>
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<tr>
<td>MARKET RESEARCH</td>
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<tr>
<td>SPEND ANALYSIS</td>
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<tr>
<td>COOPERATIVES</td>
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<tr>
<td>SPECIFICATIONS</td>
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<tr>
<td>UTILITIES</td>
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<tr>
<td>BONDS</td>
</tr>
<tr>
<td>CFR 200/UNIFORM GRANT GUIDANCE/ UGG</td>
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<tr>
<td>BID</td>
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<tr>
<td>PROTESTS</td>
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<tr>
<td>CYBERSECURITY</td>
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<td>FRAUD</td>
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<tr>
<td>RELATIONSHIP MANAGEMENT</td>
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<tr>
<td>NEGOTIATIONS</td>
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<tr>
<td>REVERSE AUCTIONS</td>
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<td>CERTIFICATION</td>
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<td>CONSTRUCTION</td>
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<tr>
<td>AUDITS</td>
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<tr>
<td>GASB/LEASE</td>
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<tr>
<td>COVID-19</td>
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<tr>
<td>RISK</td>
</tr>
<tr>
<td>CONTENT CORNER</td>
</tr>
</tbody>
</table>
Welcome to the NIGP Blog

Love, Sweat & No Tears.

What do you love most about procurement? What keeps you up at night? Why is procurement the best career choice you can make?

Because your colleagues want to know.

Past topics have included:

- Money, Money, Money
- Talent Management: Designing and Defining Procurement’s Future Workforce
- Reducing “Noise” in Evaluations
- Sustainable Procurement: A Big Picture Perspective
- Reimagining & Building a Public Procurement Contract Sharing Community
- The Data Classification Journey
- Reflections of Resiliency: Celebrating Procurement Month & Women’s History Month
- Using the NIGP Code for Reaching Diversity Goals
- How COVID-19 Elevated Procurement’s Profile in the Public Sector
- Purchasing Execs Share Their Experiences extending ERP with an e-Procurement Marketplace
- Risk-Based Procurement in the Age of COVID-19

Check it out at https://www.nigp.org/events/nigp-blog.

RADIO NIGP

We are incredibly excited to introduce RADIO NIGP. A talented team of procurement colleagues created our first-ever radio program. Radio NIGP gives a new vibe and a new twist to the world of procurement. Get ready to listen, learn and be entertained!

What’s Ahead

Radio NIGP will be produced monthly with segments that include "Legally Speaking", "Word of the Day", "Tech Tip" as well as guest commentaries, interviews and compelling news that will keep you connected and engaged with NIGP and the procurement community. Look for more enhancements as we grow this innovative radio program.

Check it out at https://www.nigp.org/events/radio-nigp.

Send Us Your Comments & Questions
radio@nigp.org

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Check it out at https://www.nigp.org/events/radio-nigp.

Send Us Your Comments & Questions
radio@nigp.org
PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Certification

Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful. For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at https://uppcc.org/.

<table>
<thead>
<tr>
<th>Fall Exams: Oct 17-29, 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam App Window Opens</td>
</tr>
<tr>
<td>May 16</td>
</tr>
<tr>
<td>Apply By</td>
</tr>
<tr>
<td>July 31</td>
</tr>
<tr>
<td>Apply w/ Late Fee By</td>
</tr>
<tr>
<td>Aug 13</td>
</tr>
<tr>
<td>Schedule Exam By*</td>
</tr>
<tr>
<td>Sep 19</td>
</tr>
</tbody>
</table>

Hosting a Seminar

Interested in hosting a virtual class? Contact Lisa Kesecker at (407)870-4622 with any further questions or to begin the seminar scheduling process. With a variety of classes to choose from, visit the NIGP website for course information at: NIGP.ORG

Do you want to start earning your Pathway’s badges and certificates? Go to the NIGP’s website and lookup the various classes so you can start earning your badges!

Looking for CFCNIGP Sponsored Classes?

Check out our Website CFCNIGP.ORG

Contact: Lisa Kesecker, CPPB - Pro-D Chair
lisa.kesecker@osceolaschools.net

EDUCATIONAL OPPORTUNITIES

We are excited to share a FREE tool designed to help those seeking professional certification through UPPCC.

The CPPB and CPPO self-study tools are now available for FREE to any public procurement professional. These resources are designed as a self-study tool to assist in your personal study efforts to achieve your certification. It is NOT intended to be your only source of information, or to teach you the full breadth of knowledge needed to pass the exams.

Enrollment in these tools will provide you:

- practice exam questions as a self-assessment tool,
- links to readings and free resources aligned by NASPO staff to the new UPPCC Body of Knowledge and Competency (BoK-C),
- recordings of previous instructor-led class recordings discussing the six domains,
- access to a community discussion board to engage with other professionals preparing for the exam,
- and other helpful tips and resources to help you study!

These are fully web-based tools that you can access any time. There is no instructor.

Signup for the Free Resources
EDUCATIONAL OPPORTUNITIES

PROCURMENT U
FREE COURSES - GIVE BACK PROGRAM

Our Gift to You

Throughout the COVID-19 Pandemic, procurement professionals have led the way in procuring critical PPE and essential needs for state and local governments across the country during this unprecedented time. As a small token of our profound appreciation for everything you do, we are making ALL Foundational Procurement courses totally FREE.

This "Procurement U Gives Back" Program is also a celebration of a major milestone for Procurement U: we are now an IACET Accredited education provider! Watch the video to learn more about what this prestigious honor means for us, and for you.

Below are details on the changes happening right now as a part of our Give Back Program and how you can take advantage of this unparalleled offer. We encourage you to explore the opportunities available and check our website often, as we have even more new and exciting things coming soon. Enjoy!

FREE SELF-PACED COURSES

The core of Procurement U is comprised of our online courses available on our Learning Management System (LMS). As a part of this new Give Back Program, we are making all Foundational Procurement courses available for free. This includes over 25 contact hours of online course instruction, completely free.

To enroll in one of these free courses, click the "Free Courses" button below, sign up or log in, and explore the catalog.

NEW! FREE WEBINAR RECORDINGS FOR CONTACT HOURS

Missed one of our webinars? No problem! In addition to all the free courses, we are also announcing a brand-new offering: free webinar recordings that are eligible for contact hours. Simply checkout a webinar recording that you did not get to experience live, pass the short quiz after the video, and you automatically receive a certificate of completion showing your earned contact hour(s). It’s that easy to build hours towards certification, all completely free for everyone. Check back often as we add new webinar recordings throughout the year.
EducaTioNaL opporTuNiTiES

UPPCc CERTIFICATION

C P P B S T U D Y G R O U P
2 0 2 2

29

EDUCATIONAL OPPORTUNITIES

UPPCc CERTIFICATION

C P P B S T U D Y G R O U P
2 0 2 2

CPPO®
CERTIFIED PUBLIC PROCUREMENT OFFICER

CPPB®
CERTIFIED PROFESSIONAL PUBLIC BUYER

Fall Exams: Oct 17-29, 2022

Exam App Window Opens

May 16

Apply By

July 31

Apply w/ Late Fee By

Aug 13

Schedule Exam By*

Sep 19

2021 UPPCC BoK-C: CPPO

UPPCc Body of Knowledge & Competency (BoK-C) Domain Areas

<table>
<thead>
<tr>
<th>CPPO Exam</th>
<th>CPPB Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Framework</td>
<td>15%</td>
</tr>
<tr>
<td>Procurement Planning and Analysis</td>
<td>17%</td>
</tr>
<tr>
<td>Sourcing and Solicitation</td>
<td>20%</td>
</tr>
<tr>
<td>Contract Development and Management</td>
<td>17%</td>
</tr>
<tr>
<td>Leadership</td>
<td>18%</td>
</tr>
<tr>
<td>Business Principles</td>
<td>13%</td>
</tr>
</tbody>
</table>

“The CFC NIGP CPPB/CPPO Study Group is meeting virtually on Fridays at 11:00 am EST through MS Teams. We will continue to meet for the Spring Exam window through Friday, May 6, 2022. We will then take a break and start up again on Friday, July 8th for the October 2022 testing window.

Study group sessions typically last about an hour. If you have questions or are interested in joining the study group please contact Nick Canjar at james.canjar@pbfl.org or 321-952-3424 and he will provide you with the information you need so that you can join!”

Here’s the link to the new study materials: https://www.nigp.org/certification/cppo-cppb-exam-prep
EDUCATIONAL OPPORTUNITIES

CPPO and CPPB Prep Guides

This CPPO and CPPB Certification Preparation Guides are designed to help prepare you for the Certified Public Procurement Officer and Certified Public Procurement Buyer examinations. Both guides and the certification examination are based on the 2021 UPPCC Body of Knowledge. While the actual examination questions are held in the strictest confidence by the UPPCC, by basing this preparation guide on the same foundation as the test questions, it can serve as a focused study guide.

NOTE: A hard copy of the Prep Guide is included with an in-person Prep Course registration. A digital version is included with an online course registration.

The CPPO or CPPB Prep Guides are also available for purchase in the NIGP Bookstore in both hard copy and a digital ebook. Purchase your copy today!
EDUCATIONAL OPPORTUNITIES

CPPO/CPPB PREP GUIDES AND COURSES

CPPO and CPPB Prep Courses

- NIGP's CPPO and CPPB Prep Courses provide a review of key topics identified in the 2021 UPPCC Body of Knowledge and Competency.
- The Prep Courses help you to assess your strengths and weaknesses as they relate to the subject matter.
- Available in-person or virtually
- Course registration includes a hard copy of the Prep Guide with an in-person Prep Course registration or a digital copy for an online course registration.
- Addresses all six domains of the Body of Knowledge and Competency.
- Describes the testing environment for the certification examinations.
- Explains the various methods of study that will help prepare for the examination.

REGISTER FOR A CPPO PREP COURSE
REGISTER FOR A CPPB PREP COURSE

CPPO and CPPB Exam Study Tools

CPPO/CPPB PREP GUIDES AND COURSES

These tools offer convenient 24/7 access starting the day you register and can help you get comfortable navigating computer-generated exams. These tools test your strengths and weaknesses within the Universal Public Procurement Certification Council (UPPCC) Body of Knowledge and Competency (BoK-C) and align with the six domains covered in the CPPO and CPPB BoK-C Exams.

Disclaimer: The questions on these assessments ARE NOT found on the Universal Public Procurement Certification Council (UPPCC) Certification Exam. These questions simulate the format and types of questions asked and are intended as a study aid to review subject matter relevant to the UPPCC Body of Knowledge and Competency. Using an assessment tool does not guarantee a passing grade on the UPPCC Certification Exam.

CPPO AND CPPB ONLINE ASSESSMENT TOOLS

FEE
$98
Purchase CPPO Tool
Purchase CPPB Tool

If you have previously purchased one of the online assessment tools and want to purchase it again, please call Customer Care at 1-800-367-6447.
EDUCATIONAL OPPORTUNITIES

Did you take a CPPO or CPPB Prep class with NIGP after July 1, 2021 but didn't pass the Exam?

One Time Use Only

CONTACT CUSTOMER CARE@NIGP.ORG

For all of those that just missed it during the fall exams, NIGP may have just what you need! Contact Customer Care and see how they can help you!

https://www.nigp.org/certification/cppo-cppb-exam-prep

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### Recommended UPPCC Exam Prep Timeline

<table>
<thead>
<tr>
<th>6 Months Before Exam</th>
<th>5 Months Before Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assess where you are</td>
<td>Review BOK and Choose Courses</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4 Months Before Exam</th>
<th>3 Months Before Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Take a Prep Course</td>
<td>Study</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2 Months Before Exam</th>
<th>1 Month Before Exam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Re-assess</td>
<td>Personal Study Time</td>
</tr>
</tbody>
</table>

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Purchase the CPPO or CPPB online assessment tool for a virtual test prep experience that features over 325 study questions to help you identify your strengths and weaknesses.

Choose NIGP courses to fill your knowledge gap. NIGP's coursework aligns with the UPPCC's body of knowledge by domain.

NIGP's CPPO and CPPB prep courses are available online and in-person. They address key information on topics identified in the UPPCC Bok-C and can help you identify areas you need to continue studying.

Now that you know your strengths and weaknesses, it's time to study! Form a small study group to get unique topic perspectives, and follow our study guide for helpful tips and advice.

Take the online assessment tool again to see where you have made progress and which areas still need development.

Use the three volumes of animated online flashcards for a fun and quick way to master essential procurement terms and definitions from the NIGP Dictionary.
First good luck to all sitting to test in May. I wish you all the best.

Once you have completed you have to start looking ahead to re-certify in five years. It comes around quicker than you think it will. The continuing credit hours we earn from conferences, workshops and symposiums that we participate in during the years is the main source of the credits. Keeping track until you re-certify and then getting them all together can take a long time when you are sitting down to put the application together.

**Tip # 1**

Biggest tip is that UPPCC recertification can be started the day after receiving your CPPB or CPPO certification or recertification. You are able to go into your account and begin the re-certification process immediately. Get your basic information in and then as you receive each certificate you can upload right into the site for safe keeping. We all need less stress and when it is time to submit, your documents will be there waiting for you.

If anyone has any questions or assistance please don’t hesitate to reach out.

Angela Thomas  
Chair Recertification Task Force  
Angela.Thomas@orlando.gov  
(407) 246-2563
EDUCATIONAL OPPORTUNITIES

INVEST IN YOUR LONG-TERM CAREER GROWTH

NIGP Certified Procurement Professional (NIGP-CPP)

FOCUS AREAS:
- Strategy
- Policy and Legislation
- Planning and Analysis
- Contract Administration
- Sourcing and Solicitation
- Leadership
- Business Principles

1,000 approved NIGP-CPP candidates and counting...

That’s right, when we launched our new certification program, we couldn’t possibly have imagined how successful it would be. This success is in no small part to our amazing group of professionals who want to elevate the work that each of you does, and a whole new way to get recognized for it.

JOIN YOUR COLLEAGUES - STEP UP TO THE NIGP-CPP

UPCOMING NIGP-CPP WEBINARS

- **MAY 31**
  - Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

- **JUL 26**
  - Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth

- **JUN 14**
  - Webinar - NIGP Certified Procurement Professional: A Proven Pathway That Invests in Your Long-Term Career Growth
EDUCATIONAL OPPORTUNITIES

PERSONALIZED LEARNING FOR TODAY'S AGILE PROFESSIONAL

Get to Know Pathways

TOPIC:
- Certification
- Competency Module
- Core Certificate
- Designations
- Digital Badge
- Pathways
- Specialization Certificate

Learn more at https://www.nigp.org/learning/what-is-pathways.
Membership Meeting Minutes
March 25, 2022

Start: 9:18 AM  End: 9:58 AM

Welcome — Tabatha Freedman, President

Old Business

- Secretary’s Report and Approval of Previous Minutes – Katrina Ponzini
  - Motion to approve by Janice Hughes, Seconded by Lisa Kesecker
  - No Discussion
  - Motion Passed

- March 2022 Spotlight Member
  - Holly Durance, Purchasing Manager, Flagler County BOCC

- Family Day 2022
  - Saturday, May 14, 2022 from 11:00 AM – 3:00 PM at Secretary Katrina Ponzini’s Home
  - Registration is available on the website

- Treasurer’s Report and Approval – Sean Hynes
  Reconciled Statements for January 2022 and February 2022 (Transition from SunTrust to Truist)
  - Motion to approve by Annmarie Wise, Seconded by William Davis
  - The $99.99 charge from February 14, 2022, was identified as the purchase of the case for our Owl Labs Meeting OWL Pro
  - Motion Passed

- Vice President’s Report – Chris Coghill
  - Programming Updates (2022)
    1. May 13, 2022, Chapter Meeting (Virtual and In-Person)
       Dover Shores Community Center
       Nick Canjar, NIGP-CPP, CPPB, City of Palm Bay, will be presenting on RFPs

    2. July 15, 2022, Chapter Meeting (Virtual Only)
       Joe Benjamin, NIGP-CPP, CPPO, CPPB, Chapter Ambassador, will be presenting on Job Order Contracting

    3. September 23, 2022, Chapter Meeting and Workshop (Virtual and In-Person)
       Dover Shores Community Center
       Looking to secure the NIGP Business Council to cover supplier innovation, modified from the presentation at the Leadership Summit or the U.S. Bureau of Labor Statistics to cover price redetermination
4. December 9, 2022, Chapter Meeting (Virtual and In-Person)  
Dover Shores Community Center  
State of the Chapter and Community Service Presentation

5. If anyone has ideas for programming in 2023, please reach out to Chris Coghill

- Scholarship Updates
  1. Scholarship Log
     - The Scholarship Log is currently updated on the website and will be updated after the first of each month

- President’s Report – Tabatha Freedman
  - Awards
    1. Buyer of the Year: Annmarie Wise, CPP, Senior Purchasing Agent, GOAA  
    2. Manager of the Year: Tabatha Freedman, MBA, NIFP-CPP, CPPO, CPPB, Senior Procurement Analyst, County of Volusia (for her time at GOAA)  
    3. Member of the Year: Juliet Misconi, MPA, NIGP-CPP, CPPO, CPPB, Chief Procurement Officer, City of Palm Bay

- Amazon Smile
  1. When you shop at smile.amazon.com, Amazon donates 0.5% of your eligible purchases to CFCNIGP, [https://smile.amazon.com/ch/59-3611992](https://smile.amazon.com/ch/59-3611992)

- Chapter Logo
  1. NIGP tasked the individual chapters with creating new logos using their color scheme  
  2. New logo approved and released  
  3. Thank you to Wil Henzmann from Brevard County Public Schools for all of his hard work

- Chapter Website
  1. CFC is a Beta Chapter  
  2. A task force will be created to aid in clean-up and transition

- Committees
  1. Thank you to all of our committee chairs and members for your participation  
  2. Tabatha Freedman is in the process of meeting with each committee chair

- Additional
  1. Tony Espinosa is working with Wil Henzmann on updating our branding package  
  2. Tabatha Freedman and Katrina Ponzini were in attendance at the most recent board meeting for the Alaska-Hawaii Governmental Procurement Association on March 10, 2022, they have been invited to join our study groups and any future meetings  
  3. The Board meets the first of each month, if you are interested in attending, reach out to Tabatha Freedman  
  4. 2022 NIGP Member Council Elections, Florida’s Central Gulf Coast Chapter of NIGP reached out to us. Their chapter has a candidate, Bob Pacenta, NIGP-CPP, CPPB, Purchasing and Stores Manager, Emerald Coast Utilities Authority, Pensacola, FL, running. Please look at his bio here: [2022 MC Election - Final Slate of Candidates - FINAL.pdf](nigp.org) Voting will begin on April 4, 2022
New Business

- Committee/Task Force(s) – Updates from Chairs

- Legislative
  - There are currently four bills that carry procurement related impact
  - HB 7049 regarding legal ads deems that if you advertise electronically, you must accept electronic bids

- Pro-D
  - There are two classes available for registration
    - Virtual ½ Day Class, Communication Strategies to be held on April 8, 2022, between 9:00 AM and 1:00 PM, Register [https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309](https://www.nigp.org/course/07432cd6-a721-45b5-aec2-c4689c2d3309)
    - Virtual 3 Day Class, Legal Aspects of Public Procurement to be held May 10 – May 12, 2022, between 8:00 AM and 5:00 PM, Register [https://www.nigp.org/course/29e890dd-a072-4c72-a1c8-434944a1804a](https://www.nigp.org/course/29e890dd-a072-4c72-a1c8-434944a1804a)
  - If interested in hosting a class, please reach out to Lisa Kesecker

- Study Groups
  - Group meets on Fridays from 11:00 AM – 12:00 PM
  - If interested in participating, please reach out to Nick Canjar

- Internship/Externship/Mentoring
  - Please look for updates contained within our newsletter and released via email
  - If interested in internship/externship participation, please reach out to John Schmidt
  - If interested in participating as a mentor or mentee, please reach out to Kristy Rodriguez

- Community Services
  - If you have organizations that you would like to work with, please reach out to Janice Hughes

- Open Floor
  - Angie Thomas, Recertification Chair, working on recertification tips, she is available to assist in the recertification process
  - Procurement Month Proclamations: City of Palm Bay (see the March 2022 Newsletter) and City of Orlando (to come in the May 2022 Newsletter)

- Job Postings
  - Procurement Specialist, Southwest Florida Water Management District
  - Procurement Supervisor, Southwest Florida Water Management District
  - Buyer, City of Daytona Beach
  - Procurement Specialist III, University of Central Florida
  - Procurement & Contracting Manager, Lake County School Board
  - Contracting Agent, Orange County Government

Chapter Meeting Is Adjourned, 9:58 AM
- Motion to approve by Susan Blair, Seconded by Wil Henzmann
Membership Meeting Agenda
May 13, 2022

11:45 AM Registration
12:00 PM Lunch
12:30 PM Chapter Business Meeting (Virtual Attendees join the meeting at this time)
1:00 PM Presentation

Welcome – Tabatha Freedman, President
   Introductions, Welcome Guests & Recognition of New Members

Old Business
   Secretary’s Report and Approval of Previous Minutes – Katrina Ponzini
   Spotlight Member
   Family Day
   Treasurer’s Report and Approval – Sean Hynes
   Vice President’s Report – Chris Coghill
   Programming Updates
   Scholarship Updates
   President’s Report – Tabatha Freedman
   Virtual NIGP Forum Scholarship
   NIGP Chapter Performance Standards Seal and Awards
   AmazonSmile
   Chapter Logo
   Officer Bootcamp

New Business
   Committee/Task Force(s) – Updates from Chairs
   Legislative
   Pro-D
   Study Groups
   Internship/Externship/Mentoring
   Community Services
   Open Floor
   Recognition of New Certifications
   Job Postings, Announcements, New Positions, Purchasing News
   Other New Business

Chapter Meeting Is Adjourned

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.