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65th CAGP Conference & Vendor Show

CAGP will be hosting its very first VIRTUAL Spring Conference March 8-12, 2021. Just like our conference theme “Virtually Impossible,” we have all learned this year that even when something seems impossible, a little hard work is all it takes to make it possible. The conference committee is diligently working to make this year’s conference a success. Registration will be coming soon!

The conference will be held on the Zoom platform with the assistance of the UNC-SOG. Many of you attended their virtual purchasing classes this year and the regional training that was held last fall. While we understand this will not be the same as previous years, we are striving to make it just as fun and engaging.

The registrations fees will only be $100 for CAGP Members. We encourage you to reach out to your colleagues that may not have attend in the past due to budget constraints or the inability to travel. This is a good way to get them involved again!

Continued to Page 2
We have some great keynote speakers and classes lined up, including several NIGP courses. The NIGP courses will be recognized by the NIGP for their certifications.

We will also be hosting a virtual vendor fair. The vendor fair is an important part of our conference every year and we did not want our members or vendors to miss out on this important networking opportunity. So remember to attend and talk with our vendors. They are what make our conferences possible and we want them to return year after year.

The certifications committee has received 29 applications for certifications, recertifications, and lifetime certifications. There will also be 17 individuals sitting for the virtual CLGPO Exam that will be held March 6. We wish them all good luck and look forward to seeing everyone virtually this year!

The mission is revealed in a video link dated 12-29-20. Be sure to watch before it self destructs!

Thank you conference team!

https://www.facebook.com/groups/910595738984927

Contract Management in Local Government

Will be held Virtually via Zoom
tentatively set for April 12-16, 2021
https://www.sog.unc.edu/courses/contract-management-local-government

This course will address the management, networking, and legal aspects of contracting for North Carolina local governments. We will review several topics to broaden participants’ scope and understanding of public contracting issues. This course will equip public managers to appreciate various make-or-buy decision techniques, learn about management and legal challenges in contracting and how to mitigate them, identify various ways to design context-driven contracts and learn how to select, administer, and manage contracts. This course is developed for all local public officials at

Congratulations
on your Retirement!
Enjoy your freedom and unlimited weekends!

Julie Willingham
40+ Years with Metropolitan Sewerage District
Retired on 10/30,2020

Karen Ewing
35 Years with City of Charlotte
Retired on 11/30,2020

John Mobley
23 Years with City of Charlotte

Thank you for sharing your knowledge and contributions to CAGP.
You’ve made the way a little easier for those after you.

You will be missed, but we wish all of you the best on your new adventures!
2021 CAGP FUNDRAISER COMPETITION

Your mission, CAGP Members, should you choose to accept it, is to donate to your region’s designated food bank.

Click on the appropriate link and donate to help feed your neighbors today.

If your region raises the most money, you will receive bragging rights and recognition as a group at the 2021 CAGP conference.

As always, should you or any of your CAGP members be caught donating, the Board will disavow any knowledge of your actions while cheering you on publicly.

This message will self-destruct in 5 seconds......

https://secure.qgiv.com/event/secondharvestvfd/team/377267
https://www.justgiving.com/fundraising/cagp

DURING THIS CHALLENGING TIME, many of our friends, family and neighbors are struggling - we hope this friendly competition will inspire you to send a few dollars to the food bank closest to your location. Pick the group you want to support!

This year, instead of buying canned food or toiletries, please consider sending those funds to one of these incredible organizations.

Every dollar counts!

WE ARE SO LUCKY TO HAVE SUCH GENEROUS MEMBERS!
 UNC SCHOOL OF GOVERNMENT

BASIC PRINCIPLES OF LOCAL GOVERNMENT PURCHASING

Dates: Tuesday, April 27 – Friday, April 30, 2021
Location: Zoom
CEU: 23.75 hrs.

Live Zoom sessions are tentatively scheduled from 9:00 a.m. – 2:00 p.m. during each day of the course. While the final class length may vary slightly, live sessions will not be held outside of these times. This four-day program will consist of pre-recorded lectures and interactive assignments to be provided and completed prior to the course, live Zoom sessions, and an end of program quiz to test knowledge that participants gain.

Course Topics:
- Competitive bidding requirements for purchasing and construction contracting;
- Purchasing ethics and conflicts of interest rules applicable to public contracting;
- Practical skills such as vendor relations, developing specifications, and bid solicitations;
- Purchasing policies and electronic bidding;
- Decision analysis, motivational strategies, and effective communication;
- Local government law overview, including open meetings and public records laws;
- Budgeting and fiscal control;
- Surplus property disposal; and
- Tips for success from experienced local government purchasing professionals

Materials: Materials will be provided online via Sakai, our secure website for this course. Participants also will receive the electronic version of the book, North Carolina Local Government Contracting: Quick Reference and Related Statutes. All class materials, including the access link to the book, will be housed in Sakai. You will receive instructions on accessing Sakai and using Zoom closer to the first day of the course.

https://www.sog.unc.edu/courses/basic-principles-local-government-purchasing

This course is sponsored by Carolinas Association of Governmental Purchasing.

 UNC SCHOOL OF GOVERNMENT

MINORITY PARTICIPATION PROGRAMS & PUBLIC CONTRACTING

Dates: Wed.-Thurs., March 24-25, 2021
Location: Zoom

Live Zoom sessions are tentatively scheduled from 9:00 a.m. – 2:00 p.m. during each day of the course. While the final class length may vary slightly, live sessions will not be held outside of these times.

This course will examine federal and state laws that encourage participation in public contracts by historically underutilized businesses ("HUBs"), minority and women-owned business enterprises ("MWBEs"), and disadvantaged business enterprises ("DBEs").

- Instructors also will address the practical aspects of running a HUB / MWBE program, including preparing for
  - a disparity study,
  - the development of a HUB/MWBE plan,
  - monitoring contractor compliance with HUB / MWBE requirements,
  - following reporting requirements, and
  - building the capacity of HUB or MWBE firms.

Attendance is open to local government professionals as well as private sector participants with an interest in these matters.

This course is offered in conjunction with a new certification ("Certified Economic Inclusion Officer" or "CEIO") offered by the N.C. MWBE Coordinators’ Network and assisted by the UNC School of Government. Individuals seeking CEIO certification will demonstrate sufficient knowledge, abilities, and experience in legal requirements and practical aspects of administering a HUB, MWBE, or DBE program in the State of North Carolina. To obtain CEIO certification, applicants must, among other things, complete this course and pass an examination administered by the UNC School of Government. More information will be available on this course webpage in the coming weeks.

https://www.sog.unc.edu/courses/minority-participation-programs-and-public-contracting

This course is sponsored by Carolinas Association of Governmental Purchasing.
### NEW MEMBERS OVER THE PAST YEAR

<table>
<thead>
<tr>
<th>NAME</th>
<th>JOIN DATE</th>
<th>EMPLOYER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kelly Padron</td>
<td>Jun 1, 2020</td>
<td>Alliance Behavioral Healthcare</td>
</tr>
<tr>
<td>Brian Nieft</td>
<td>Dec 1, 2020</td>
<td>Burke County</td>
</tr>
<tr>
<td>Yolanda Fergerson</td>
<td>Dec 20, 2020</td>
<td>Charlotte-Mecklenburg Schools</td>
</tr>
<tr>
<td>Elizabeth O’Shea</td>
<td>Sep 2, 2020</td>
<td>City of Asheville</td>
</tr>
<tr>
<td>Dominique Mitchell</td>
<td>Jan 9, 2020</td>
<td>City of Charlotte</td>
</tr>
<tr>
<td>Kathryn Tarleton</td>
<td>Jan 17, 2020</td>
<td>City of Charlotte</td>
</tr>
<tr>
<td>Kisha Grier</td>
<td>Jul 8, 2020</td>
<td>City of Charlotte</td>
</tr>
<tr>
<td>Philip Keller</td>
<td>Oct 6, 2020</td>
<td>City of Charlotte</td>
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<tr>
<td>Jasmyne Turman</td>
<td>Jan 13, 2021</td>
<td>City of Charlotte</td>
</tr>
<tr>
<td>Donna Haire</td>
<td>Oct 27, 2020</td>
<td>City of Fayetteville</td>
</tr>
<tr>
<td>Amberly Ives</td>
<td>Oct 27, 2020</td>
<td>City of Fayetteville</td>
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<tr>
<td>Theresa Basden</td>
<td>Jan 20, 2021</td>
<td>City of Greenville</td>
</tr>
<tr>
<td>Wanda Wilson</td>
<td>Dec 15, 2020</td>
<td>City of Jacksonville</td>
</tr>
<tr>
<td>William Moore</td>
<td>Feb 26, 2020</td>
<td>City of Newton</td>
</tr>
<tr>
<td>Kelly Kelly</td>
<td>Nov 25, 2020</td>
<td>City of Raleigh</td>
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<tr>
<td>Shaketha Edwards</td>
<td>Dec 22, 2020</td>
<td>City of Raleigh</td>
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<tr>
<td>Travis Corley</td>
<td>Jan 21, 2020</td>
<td>City of Sanford</td>
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<tr>
<td>Sonya Stephenson</td>
<td>Nov 24, 2020</td>
<td>City of Wilson</td>
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<tr>
<td>Kim Johnson</td>
<td>Jul 14, 2020</td>
<td>County of Chatham</td>
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<tr>
<td>Tiffany McCormick</td>
<td>Jun 10, 2020</td>
<td>County of Moore</td>
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<td>Marina Katuntseva</td>
<td>Jan 14, 2021</td>
<td>Cumberland County</td>
</tr>
<tr>
<td>Mark Schultz</td>
<td>Feb 25, 2020</td>
<td>Gaston County Schools</td>
</tr>
<tr>
<td>Patrick McCray</td>
<td>May 7, 2020</td>
<td>Guilford County</td>
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<tr>
<td>Tiffany Johnson</td>
<td>Jul 17, 2020</td>
<td>Guilford County</td>
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<tr>
<td>Heather Odom</td>
<td>Sep 24, 2020</td>
<td>Metropolitan Sewerage District</td>
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<tr>
<td>Shelli Brown</td>
<td>Jan 3, 2020</td>
<td>New Hanover County</td>
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<td>Kathryn Bruce</td>
<td>Oct 21, 2020</td>
<td>Onslow County</td>
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<tr>
<td>Gregory Jenkins II</td>
<td>Feb 28, 2020</td>
<td>Town of Cary</td>
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<tr>
<td>Rich Hallam</td>
<td>Feb 11, 2020</td>
<td>Town of Knightdale</td>
</tr>
<tr>
<td>Betsy Brothers</td>
<td>Jan 15, 2020</td>
<td>Town of Newport</td>
</tr>
<tr>
<td>Corey Brooks</td>
<td>May 12, 2020</td>
<td>Union County</td>
</tr>
</tbody>
</table>
Kathryn Reid  
02/18/54 - 09/09/20  
City of Charlotte

Her obituary stated “never retiring, she worked until the end and was proud of her career with the City of Charlotte’s Engineering and Projects Department where she was known as “Kate.” It is only appropriate that her life began and ended in Charlotte, NC, the city she loved. “

Kate was a member of CAGP and had her CLGPO certification.

CAGP made a donation in Kate's name to the Arts & Science, Council of Charlotte.

Obituary

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**CAGP BOARD OF DIRECTORS & COMMITTEE CHAIRS**

**ELECTIVE OFFICERS**
- President: Shaun Mizell, CLGPO
- Vice President: Noelle Woods, CLGPO
- Secretary: Karl Beil, CLGPO
- Past President: Deborah Taylor, CPPO, MBA

**ELECTIVE BOARD OF DIRECTORS**
- 1st Year Director: Brent Quick, CLGPO
- 2nd Year Director: Craig Wilkie, CLGPO
- 3rd Year Director: Julia Faircloth, CLGPO, MBA

**APPOINTEE OFFICERS**
- Conference Site Selection: Laura Jones, CLGPO, CPPO
- Membership Chair: Candy Harmon, CLGPO, CPPB
- Nominating Chair: Deborah Taylor, CPPO, MBA
- Registrar: Sonjia Cross, CLGPO
- Treasurer: Sherri Barnhardt, CLGPO, CPPB
- Vendor Relations Chair: Steve Maynard, CLGPO
- Webmaster: Chris Bernat, CLGPO

**COMMITTEE CHAIRS**
- Bylaws: Christina Russell, CLGPO
- Social Media Coordinator: Cleve Haddock, CLGPO
- CLGPO Certification: Chris S. Payne, CPM, CLGPO
- Future Directions: Genetta Carothers, APP, CLGPO
- Historian: Lori Colon, CLGPO, MBA
- Legislative: Anna Bumgarner, CLGPO
- Newsletter: Mia Brown, CLGPO
- Professional Development: Brent Quick, CLGPO
- 2021 Conference Co-Chair: Terra Vuncannon, CLGPO
- 2021 Conference Co-Chair: Julia Faircloth, CLGPO, MBA
- UNC SOG Liaison: Conner Crews

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**IMPORTANT LINKS...**

**UNC / School of Government (SOG) - Local Government Purchasing & Contracting Program**  
[https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting](https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting)

**UNC / School of Government (SOG) - Uniform Guidance**  
[https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/federal-procurement-requirements](https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/federal-procurement-requirements)

**Coates-Cannon Law Blog**  
[https://www.sog.unc.edu/blogs/coates-canons](https://www.sog.unc.edu/blogs/coates-canons)

**NC Finance Connect**  

**Purchasing Listserv**  
[https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/listserv](https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/listserv)

**CAGP Website**  
[https://www.cagponline.org](https://www.cagponline.org)

**CAGP Facebook**  
[https://www.facebook.com/groups/910595738984927/](https://www.facebook.com/groups/910595738984927/)

**CAGP Twitter**  
@ncagp or [www.twitter.com/NCAGP](http://www.twitter.com/NCAGP)

**NIGP - The Institute for Public Procurement**  

**State Archives of NC - Retention Schedules**  

**NC Historically Underutilized Businesses (HUB) Office**  
[https://ncadmin.nc.gov/businesses/hub](https://ncadmin.nc.gov/businesses/hub)

**NC MWBE Coordinator’s Network**  

**NC Historically Underutilized Businesses - Small Business Enterprise Program**  

**NC Pandemic Recovery Office (NC PRO)**  
[https://www.nc.gov/agencies/ncpro](https://www.nc.gov/agencies/ncpro)

**Universal Public Procurement Certification Council (UPPCC)**  
[https://www.uppcc.org/Certification](https://www.uppcc.org/Certification)