

## Solicitation RFI 2009 – 01

### Yolo County Cold Weather Shelter



Yolo County

## Bid RFI 2009 – 01

### Yolo County Cold Weather Shelter

Bid Number	RFI 2009 – 01
Bid Title	Yolo County Cold Weather Shelter
Bid Start Date	Aug 5, 2009 9:31:56 AM PDT
Bid End Date	Sep 4, 2009 3:30:00 PM PDT
Bid Contact	Robert Lilly 530-661-2770 robert.lilly@yolocounty.org
Contract Duration	1 year
Contract Renewal	2 annual renewals
Prices Good for	150 days
Bid Comments	The purpose of this survey is to evaluate the interest and availability of agencies to operate Yolo County's Cold Weather Shelter for program years 2010/2011, 2011/2012, and 2012/2013. Responses will be used to determine if a Request for Proposals (RFP) will be issued. The annual contract amount for this service is \$40,000. The contractor is reimbursed for actual expenditures not to exceed this amount.

#### Item Response Form

Item	RFI 2009 – 01-1-01 - Yolo County's Cold Weather Shelter
Quantity	1 year
Unit Price	<input type="text"/>
Description	<input type="text"/>
Delivery Location	Yolo County <u>ST88-DESS</u> 25 N. Cottonwood Woodland CA 95695 Qty 1

#### Description

At a minimum to be considered, the contractor must be able to meet the following guidelines:

1. The Shelter shall be open during the fall and winter for not less than 120 nights.
2. The Shelter shall provide not less than 20 beds per night.
3. Hours of Operations are not less than 7:00 p.m. until 7:00 a.m., seven days per week.
4. The Contractor shall provide the following items to cold weather shelter clients staying at the shelter:
  - a. On site breakfast each morning.
  - b. Necessary personal cleaning and hygiene items, including but are not limited to: bedding, towels, soap, shampoo, toothbrushes, toothpaste, combs, and toilet paper.
  - c. Case management after five nights (or other appropriate period) of shelter services. Upon the fifth night (or other appropriate period) of receiving shelter services, each client must meet with a case manager who completes a full intake, which includes client's history of homelessness, employment and income. Staff then helps client identify goals to reach independence and develops a plan to assist client in reaching those goals.
  - d. Help with accessing resources including SSI, disability, Veterans benefits, medical assistance, employment and housing assistance. Contractor shall assist up to 65% of the clients seeking emergency shelter in obtaining income and housing.
5. The Contractor shall ensure that:
  - a. Loitering is prohibited in the vicinity of the Shelter.

- b. Drugs or alcohol are prohibited within and in the vicinity of the Shelter.
- c. All disturbances will be reported immediately to the appropriate jurisdiction's law enforcement agency.
- d. The area around the Shelter is cleaned prior to the opening and after the closing each day. No debris or personal property is on site during non-operating hours.
- 6. The Shelter must be open to all persons, regardless of race, religion, sex, and age, and that any denial of access to the shelter must be based upon adopted guest policies related to behavior, intoxication, protection of minors, and/or lack of need criteria.
- 7. The Shelter shall be operated in a manner consistent with municipal fire safety regulations and occupancy requirements.
- 8. An operable telephone and emergency phone number must be available at all times during operation of the Shelter.

If your agency is interested in providing this service, please submit a letter of interest to:

Contract Unit

Yolo County Department of Employment and Social Services  
25 North Cottonwood Street  
Woodland, CA 95695

Letters must be received by Friday, September 4, 2009. Should you have any questions, please contact Robert Lilly by telephone at (530) 661-2770 or by email at [robert.lilly@yolocounty.org](mailto:robert.lilly@yolocounty.org).

## Question and Answers for Bid #RFI 2009 – 01 - Yolo County Cold Weather Shelter

### OVERALL BID QUESTIONS

There are no questions associated with this bid. If you would like to submit a question, please click on the "Create New Question" button below.