

STATE OF UTAH

**SOLICITATION NO. BV9935**

State Cooperative Contract for **Microfilm Processing Chemicals**

RESPONSES ARE DUE PRIOR TO:

Jun 24, 2009 2:00:00 PM MDT

RESPONSES MAY BE SUBMITTED ELECTRONICALLY TO:

www.bidsync.com

RESPONSES MAY BE MAILED OR DELIVERED TO:

State of Utah
Division of Purchasing
3150 State Office Building, Capitol Hill
Salt Lake City, Utah 84114-1061

Bid BV9935

State Cooperative Contract for Microfilm Processing Chemicals

Bid Number BV9935
Bid Title State Cooperative Contract for Microfilm Processing Chemicals

Bid Start Date Jun 2, 2009 9:24:37 AM MDT
Bid End Date Jun 24, 2009 2:00:00 PM MDT
Question & Answer End Date Jun 17, 2009 12:00:00 PM MDT

Bid Contact Brenda Veldevere

Contract Duration 2 years
Contract Renewal 3 annual renewals
Prices Good for 1 year

Bid Comments

Questions concerning this bid must be submitted via the BidSync electronic bid system.

Vendors, if you have any trouble submitting your bid or attaching documents in the RFP Depot site, please contact Vendor Customer Support at (801) 765-9245.

Where there is not a line item for "Freight Cost", suppliers are to provide line item pricing FOB Destination Freight Prepaid. Unless otherwise indicated on the contract/purchase order, shipping terms will be FOB Destination Freight Prepaid.

Item Response Form

Item BV9935-1-01 - Fuji Tank and Tray Cleaner (4 Gallons/per Case) part # 143
Quantity 1 case
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
No Location Specified
Qty 1

Description
Fuji Tank and Tray Cleaner (4 Gallons/per Case)

Item BV9935-1-02 - Fuji Developer Concentrate (4 Gallons/per Case) part # 527

Quantity 1 case
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
No Location Specified
Qty 1
Description
Fuji Developer Concentrate (4 Gallons/per Case)

Item BV9935-1-03 - Fuji Fixer Concentrate (4 Gallons/per Case) part # 455
Quantity 1 case
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
No Location Specified
Qty 1
Description
Fuji Fixer Concentrate (4 Gallons/per Case)

Item BV9935-1-04 - Kodak Press Tapes (1000/per Case) part# 106-3429
Quantity 1 case
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
No Location Specified
Qty 1
Description
Kodak Press Tapes (1000/per Case)

Item BV9935-1-05 - Kodak Ektamate II Toner (6/per Case) part # 108-8178
Quantity 1 case
Unit Price
BRAND:

PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
Kodak Ektamate II Toner (6/per Case)

Item BV9935-1-06 - Kodak Ektamate A Magazine part # 111-9130 (50/per Case)

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
Kodak Ektamate A Magazine (50/per Case)

Item BV9935-1-07 - Fuji 16mm X 100' Microfilm (100/per Case) Part # HR21

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
Fuji 16mm X 100' Microfilm (100/per Case)

Item BV9935-1-08 - Fuji 16mm X 130' Poly (100/per Case) part # A23

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description

Fuji 16mm X 130' Poly (100/per Case)

Item	BV9935-1-09 - Fuji 16mm X 100' X 5 Mil. Poly (100/per Case) part # A21
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>

Qty 1

Description

Fuji 16mm X 100' X 5 Mil. Poly (100/per Case)

Item	BV9935-1-10 - Fuji 35mm X 100' X 5 Mil. Poly (50/per Case) part # A20
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>

Qty 1

Description

Fuji 35mm X 100' X 5 Mil. Poly (50/per Case)

Item	BV9935-1-11 - Fuji 105mm X 180' X 5 Mil Poly (6/per case) Part # A25
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>

Qty 1

Description

Fuji 105mm X 180' X 5 Mil Poly (6/per case)

Item BV9935-1-12 - Fuji Microfilm Fixer (4 Gallons/per Case) Part # 455

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location

State of Utah

No Location Specified

Qty 1

Description

Fuji Microfilm Fixer (4 Gallons/per Case)

Item BV9935-1-13 - Fuji Microfilm Developer (4 Gallons/per Case) part # 527

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location

State of Utah

No Location Specified

Qty 1

Description

Fuji Microfilm Developer (4 Gallons/per Case)

Item BV9935-1-14 - Fuji 35mm X 100' X 5 Poly (50/per Case) part # A20

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location

State of Utah

No Location Specified

Qty 1

Description

Fuji 35mm X 100' X 5 Poly (50/per Case)

Item BV9935-1-15 - Fuji Film Super HR 16mm X 215' (50/per Case) Part# HR38

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
Fuji Film Super HR 16mm X 215' (50/per Case)

Item BV9935-1-16 - Fuji DD 12, 4 Mil 16mm X 1600 (20 Rolls/per Case) part # DD12

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
Fuji DD 12, 4 Mil 16mm X 1600 (20 Rolls/per Case)

Item BV9935-1-17 - Fuji DD 32, 4 Mil 35mm X 1016' (10 Rolls/per Case)

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
Fuji DD 32, 4 Mil 35mm X 1016' (10 Rolls/per Case)

Item BV9935-1-18 - Fuji DD 13, 2.5 Mil 16mm X 2500' (10 Rolls/per Case) part# DD13

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
 No Location Specified

Qty 1

Description
Fuji DD 13, 2.5 Mil 16mm X 2500' (10 Rolls/per Case)

Item BV9935-1-19 - Kodak Ektamate Magazines part # 178-5443 (150/per Case)

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
 No Location Specified

Qty 1

Description
Kodak Ektamate Magazines (150/per Case)

Item BV9935-1-20 - Kodak 16mm Solid Flange Return Reel part # 144-2193 (250/per Case)

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
 No Location Specified

Qty 1

Description
Kodak 16mm Solid Flange Return Reel (250/per Case)

Item BV9935-1-21 - Kodak Starmate Toner Kit part # 801-8657

Quantity 1 each

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
 No Location Specified

Qty 1

Description
Kodak Starmate Toner Kit

Item	BV9935-1-22 - Kodak 16mm X 215' part # 845-1502
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1

Description
Kodak 16mm X 215' part # 845-1502

Item	BV9935-1-23 - Kodak 16mm X 215' part # 157-7667 Professional
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1

Description
Kodak 16mm X 215' part # 157-7667 Professional

Item	BV9935-1-24 - Kodak Super 12 Ink Cartridge part # 822-1376
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1

Description
Kodak Super 12 Ink Cartridge part# 822-1376

Item	BV9935-1-25 - Diazo 16 X 1000 X 4 Plain Diazo Dem II (20/per Case)
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1

Description
Diazo 16 X 1000 X 4 Plain Diazo Dem II (20/per Case)

Item	BV9935-1-26 - Diazo 16 X 1000 X 5 Plain Diazo Dem II (20/per Case)
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1

Description
Diazo 16 X 1000 X 5 Plain Diazo Dem II (20/per Case)

Item	BV9935-1-27 - Diazo 35 X 1000 X 4 Plain Diazo Dem II (10/per Case)
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1

Description
Diazo 35 X 1000 X 4 Plain Diazo Dem II (10/per Case)

Item	BV9935-1-28 - Diazo 16 X 2000 X 2.5 Plain Diazo (14/per Case)
Quantity	1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
Diazo 16 X 2000 X 2.5 Plain Diazo (14/per Case)

Item BV9935-1-29 - Fuji 16 X 1000' X 4.2 Mil Silver Duplicating Film (20 Rolls/per Case)
part # DD1

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
16 X 1000' X 4.2 Mil Silver Duplicating Film (20 Rolls/per Case)

Item BV9935-1-30 - 105 X 6 X 5 White 3/8' Diazo (2/per Case)

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
105 X 6 X 5 White 3/8' Diazo (2/per Case)

Item BV9935-1-31 - 3M Cartridge Leader (100/per Case) part # 1-516

Quantity 1 case

Unit Price

BRAND:

PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
3M Cartridge Leader (100/per Case)

Item BV9935-1-32 - 3M Cartridge M-Type (100/per Case) Part # 1-509

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
3M Cartridge M-Type (100/per Case)

Item BV9935-1-33 - White Reel 35mm (250/per Case) part # 1-601A

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
White Reel 35mm (250/per Case)

Item BV9935-1-34 - White Reel 16mm (500/per Case) Part # 1-601

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
White Reel 16mm (500/per Case)

Item	BV9935-1-35 - Trailer Holders (1000/per Case) part # 1-602
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>

Qty 1

Description
Trailer Holders (1000/per Case)

Item	BV9935-1-36 - 35mm Processor Leader 1000' part # 1-564
Quantity	1 each
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>

Qty 1

Description
35mm Processor Leader 1000'

Item	BV9935-1-37 - 16mm Processor Leader 1000' part # 1-514
Quantity	1 each
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>

Qty 1

Description
16mm Processor Leader 1000'

Item BV9935-1-38 - 16mm Splice Tabs (Roll) part # 1-428

Quantity 1 each

Unit Price

BRAND:

PRODUCT #:

Delivery Location

State of Utah

No Location Specified

Qty 1

Description

16mm Splice Tabs (Roll)

Item BV9935-1-39 - ANSI Magazine Holders part # 1-604

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location

State of Utah

No Location Specified

Qty 1

Description

ANSI Magazine Holders

Item BV9935-1-40 - Black Reels Camera (100/per Case) part # 1-517

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location

State of Utah

No Location Specified

Qty 1

Description

Black Reels Camera (100/per Case)

Item BV9935-1-41 - 16mm Lined Craft Board (500/per Case) part # 1-538

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
16mm Lined Craft Board (500/per Case)

Item BV9935-1-42 - 16mm Black Plastic Storage Boxes (100/per Case) part # 1-537

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
16mm Black Plastic Storage Boxes (100/per Case)

Item BV9935-1-43 - 35mm Black Plastic Storage Boxes (250/per Case) part # 1-536

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
No Location Specified

Qty 1

Description
35mm Black Plastic Storage Boxes (250/per Case)

Item BV9935-1-44 - 16mm White Mailer Boxes (100/per Case) Part # 1-534

Quantity 1 case

Unit Price

BRAND:

PRODUCT #:

Delivery Location State of Utah
 No Location Specified

 Qty 1

Description
16mm White Mailer Boxes (100/per Case)

Item BV9935-1-45 - M-Pin Feed Face & Edge Labels (1000/per Box) Part # 1-547
Quantity 1 box
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
 No Location Specified

 Qty 1

Description
M-Pin Feed Face & Edge Labels (1000/per Box)

Item BV9935-1-46 - ANSI Pin Feed Labels (1000/per Box) part # 1-543
Quantity 1 box
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
 No Location Specified

 Qty 1

Description
ANSI Pin Feed Labels (1000/per Box)

Item BV9935-1-47 - Top Open Microfiche Envelopes (1000/box) part# 1-641
Quantity 1 box
Unit Price
BRAND:
PRODUCT #:
Delivery Location State of Utah
 No Location Specified

 Qty 1

Description

Top Open Microfiche Envelopes (1000/box)

Item	BV9935-1-48 - Gloves Cotton Men or Ladies (12/Box) Part # 1-541
Quantity	1 box
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1
Description	
Gloves Cotton Men or Ladies (12/Box)	

Item	BV9935-1-49 - Gloves Nylon Men or Ladies (12/Box) Part # 1-550
Quantity	1 box
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1
Description	
Gloves Nylon Men or Ladies (12/Box)	

Item	BV9935-1-50 - Salco Staples 5/32 (5000/per Box) part # PS610
Quantity	1 box
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1
Description	
Salco Staples 5/32 (5000/per Box)	

Item	BV9935-1-51 - Salco Pliers Part # 1502610
Quantity	1 each
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1
Description	
Salco Pliers	

Item	BV9935-1-52 - Twin Checks (2000/per Box) part # TC1610
Quantity	1 box
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1
Description	
Twin Checks (2000/per Box)	

Item	BV9935-1-53 - 16mm Acid Free Craft Board Box (500/per Case) part # SB1650
Quantity	1 case
Unit Price	<input type="text"/>
BRAND:	<input type="text"/>
PRODUCT #:	<input type="text"/>
Delivery Location	State of Utah <u>No Location Specified</u>
	Qty 1
Description	
16mm Acid Free Craft Board Box (500/per Case)	

Item	BV9935-1-54 - 35mm Acid Free Craft Board Box (500/per Case) Part # SB3550
Quantity	1 case
Unit Price	<input type="text"/>

BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
35mm Acid Free Craft Board Box (500/per Case)

Item BV9935-1-55 - Kodak 16mm X 100' REF Archive Media part # 153-4601

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
16mm X 100' REF Archive Media part # 153-4601

Item BV9935-1-56 - 16mm X 215' REF Archive Media part # 862-5147

Quantity 1 case

Unit Price BRAND: PRODUCT #: Delivery Location State of Utah
No Location Specified

Qty 1

Description
16mm X 215' REF Archive Media part # 862-5147



State of Utah

Invitation to Bid

State Cooperative Contract

Legal Company Name (include d/b/a if applicable) <input type="text"/>		Federal Tax Identification Number <input type="text"/>		State of Utah Tax ID Number <input type="text"/>	
Ordering Address <input type="text"/>		City <input type="text"/>		State <input type="text"/>	Zip Code <input type="text"/>
Remittance Address (if different from ordering address) <input type="text"/>		City <input type="text"/>		State <input type="text"/>	Zip Code <input type="text"/>
Type: <input type="radio"/> Corporation <input type="radio"/> Partnership <input type="radio"/> Proprietorship <input type="radio"/> Government		Company Contact Person <input type="text"/>			
Telephone Number (include area code) <input type="text"/>	Fax Number (include area code) <input type="text"/>	Email Address <input type="text"/>			
Discount Terms (for bid purposes, bid discounts less than 30 days will not be considered) <input type="text"/>		Days Required for Delivery After Receipt of Order (see attached for any required minimums) <input type="text"/>			
Brand/Trade Name <input type="text"/>		Price Guarantee Period (see attached specifications for any required minimums) <input type="text"/>			
Minimum Order <input type="text"/>		Company's Internet Web Address <input type="text"/>			
Offeror's Authorized Representative's Signature <input type="text"/>		Print or type name and title <input type="text"/>		Date <input type="text"/>	
State of Utah Division of Purchasing Approval <input type="text"/> Kent Beers, Director		Date <input type="text"/>		Contract Number <input type="text"/>	

Note: When approved and signed by the State Director of Purchasing, this document becomes the contract.

INVITATION TO BID - INSTRUCTIONS AND GENERAL PROVISIONS STATE COOPERATIVE CONTRACT

1. SUBMITTING THE BID: (a) The Utah Division of Purchasing and General Services (DIVISION) prefers that bids be submitted electronically. Electronic bids may be submitted through a secure mailbox at BidSync (formerly RFP Depot, LLC) (www.bidsync.com) until the date and time as indicated in this document. It is the sole responsibility of the supplier to ensure their bid reaches BidSync before the closing date and time. There is no cost to the supplier to submit Utah's electronic bids via BidSync. (b) Electronic bids may require the uploading of electronic attachments. The submission of attachments containing embedded documents is prohibited. All documents should be attached as separate files. (c) If the supplier chooses to submit the bid directly to the DIVISION in writing: The bid must be signed in ink, sealed in a properly addressed envelope, and delivered to the Division of Purchasing, 3150 State Office Building, Capitol Hill, Salt Lake City, UT 84114-1061 by the "Due Date and Time." The "Bid Number" and "Due Date" must appear on the outside of the envelope. All prices and notations must be in ink or typewritten. Each item must be priced separately. Unit price shall be shown and a total price shall be entered for each item bid. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed in ink by person signing bid. Unit price will govern, if there is an error in the extension. Written bids will be considered only if it is submitted on the forms provided by the DIVISION. (d) Bids, modifications, or corrections received after the closing time on the "Due Date" will be considered late and handled in accordance with the Utah Procurement Rules, section R33-3-109. (e) Facsimile transmission of bids to DIVISION will not be considered.

2. BID PREPARATION: (a) Delivery time is critical and must be adhered to as specified. (b) Wherever in this document an item is defined by using a trade name of a manufacturer and/or model number, it is intended that the words, "or equivalent" apply. "Or equivalent" means any other brand that is equal in use, quality, economy and performance to the brand listed as determined by the DIVISION. If the supplier lists a trade name and/or catalog number in the bid, the DIVISION will assume the item meets the specifications unless the bid clearly states it is an alternate, and describes specifically how it differs from the item specified. All bids must include complete manufacturer's descriptive literature if quoting an equivalent product. All products are to be of new, unused condition, unless otherwise requested in this solicitation. (c) By submitting the bid the supplier certifies that all of the information provided is accurate, that they are willing and able to furnish the item(s) specified, and that prices quoted are correct. (d) This bid may not be withdrawn for a period of 60 days from bid due date.

3. FREIGHT COST: Suppliers are to provide line item pricing FOB Destination Freight Prepaid. Unless otherwise indicated on the contract/purchase order, shipping terms will be FOB Destination Freight Prepaid.

4. SOLICITATION AMENDMENTS: All changes to this solicitation will be made through written addendum only. Answers to questions submitted through RFP Depot shall be considered addenda to the solicitation documents. Bidders are cautioned not to consider verbal modifications.

5. PROTECTED INFORMATION: Suppliers are required to mark any specific information contained in their bid which they are claiming as protected and not to be disclosed to the public or used for purposes other than the evaluation of the bid. Each request for non-disclosure must be made by completing the "Confidentiality Claim Form" located at: <http://www.purchasing.utah.gov/contract/documents/confidentialityclaimform.doc> with a specific justification explaining why the information is to be protected. Pricing and service elements of any bid will not be considered proprietary. All material becomes the property of the DIVISION and may be returned only at the DIVISION's option. Bids submitted may to be reviewed and evaluated by any persons at the discretion of the DIVISION.

6. SAMPLES: Samples of item(s) specified in this bid, when required by DIVISION, must to be furnished free of charge to DIVISION. Any item not destroyed by tests may, upon request made at the time the sample is furnished, be returned at the bidder's expense.

7. AWARD OF CONTRACT: (a) The contract will to be awarded with reasonable promptness, by written notice, to the lowest responsible bidder that meets the specifications. Consideration will to be given to the quality of the product(s) to be supplied, conformity to the specifications, the purpose for which required, delivery time required, discount terms and other criteria set forth in this invitation to bid. (b) The bids are opened publicly. The name of each bidder and the amount of the bid is recorded. Each bid, and the record, is open to public inspection. (c) The DIVISION may accept any item or group of items, or overall low bid. The DIVISION has the right to cancel this invitation to bid at any time prior to the award of contract. (d) The DIVISION can reject any or all bids, and it can waive any informality, or technicality in any bid received, if the

DIVISION believes it would serve the best interest of the State. (e) Before, or after, the award of a contract the DIVISION has the right to inspect the bidder's premises and all business records to determine the holder's ability to meet contract requirements. (f) DIVISION does not guarantee to make any purchase under awarded contract(s). Estimated quantities are for bidding purposes only, and not to be interpreted as a guarantee to purchase any amount. (g) Utah has a reciprocal preference law which will to be applied against bidders bidding products or services produced in states which discriminate against Utah products. For details see Section 63G-6-404 and 63G-6-405, Utah Code Annotated. (h) Bid tabulations and awards are posted <http://purchasing.utah.gov/vendor/bidtab.html> (i) Multiple contracts may be awarded if the DIVISION determines it would be in its best interest.

8. DIVISION APPROVAL: Purchase orders placed, or contracts written, with the State of Utah, as a result of this bid, will not be legally binding without the written approval of the director of the DIVISION.

9. DEBARMENT: The CONTRACTOR certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract) by any governmental department or agency. If the CONTRACTOR cannot certify this statement, attach a written explanation for review by the DIVISION.

10. ENERGY CONSERVATION AND RECYCLED PRODUCTS: The contractor is encouraged to offer Energy Star certified products or products that meet FEMP (Federal Energy Management Program) standards for energy consumption. The State of Utah also encourages contractors to offer products that are produced with recycled materials, where appropriate, unless otherwise requested in this solicitation.

11. GOVERNING LAWS AND REGULATIONS: All State purchases are subject to the Utah Procurement Code, Title 63 Chapter 56 U.C.A. 1953, as amended, and the Procurement Rules as adopted by the Utah State Procurement Policy Board. These are available on the Internet at www.purchasing.utah.gov.

12. SALES TAX ID NUMBER: Utah Code Annotated (UCA) 59-12-106 requires anyone filing a bid with the state for the sale of tangible personal property or any other taxable transaction under UCA 59-12-103(1) to include their Utah sales tax license number with their bid. For information regarding a Utah sales tax license see the Utah State Tax Commission's website at www.tax.utah.gov/sales. The Tax Commission is located at 210 North 1950 West, Salt Lake City, UT 84134, and can be reached by phone at (801) 297-2200.

(Revision: 22 October 2008 - ITB Instructions)

INVITATION TO BID
State Cooperative Contract for Microfilm Processing Chemicals
Solicitation # BV9935

1. Purpose of Invitation to Bid (ITB)

The State of Utah, Division of Purchasing is soliciting competitive bids through an Invitation to Bid (ITB) to secure a contract for the purchase of microfilm processing chemicals. It is anticipated that this RFP may result in a contract award to a single contractor. Multiple contracts may be awarded if the State determines it would be in its best interest.

The main users of the contract that may result from this ITB are the Utah State Tax Commission and the Utah State Archive. Higher education, cities and towns, public education, counties and special service districts will use the contract that may result from this ITB if it meets their needs. All specifications and instructions are in addition to the Standard Terms and Conditions (attachment A) attached.

State agencies with requirements that are not met by the contract that may result from this ITB will meet their needs through the competitive solicitation process on an as-needed basis.

2. Issuing Office and ITB Reference Number

The State of Utah Division of Purchasing is the issuing office for this document and all subsequent addenda relating to it. The reference number for the transaction is Solicitation # BV9935. This number must be referred to on all bids, correspondence and documentation relating to this ITB.

3. Submitting your bid

Bids must be received by the posted due date and time. Bids received after the deadline will be late and ineligible for consideration.

The preferred method of submitting your bid is electronically through BidSync (formerly RFP Depot.) However, if you choose to submit a hard copy it must be received at the State of Utah Division of Purchasing, 3150 State Office Building, Capitol Hill, PO Box 141061, Salt Lake City, Utah 84114-1061 by the posted due date and time.

When submitting a proposal electronically through BidSync, please allow sufficient time to complete the online forms and upload documents. The solicitation will end at the closing time listed in the bid. If you are in the middle of uploading your bid at the closing time, the system will stop the process and your bid will not be received by the system.

Electronic bids may require uploading of electronic attachments. BidSync's site will accept a wide variety of document types as attachments. However, the submission of documents containing embedded documents (zip files), mov, wmp, and mp3 files are prohibited. All documents should be attached as separate files.

4. Procurement/Contract Manager

The Procurement/Contract Manager is:

Brenda Veldevere
State of Utah
Division of Purchasing
State Office Building, Capitol Hill
Room 3150
Salt Lake City UT 84114-1061

bveldevere@utah.gov

voice: (801) 538-3142

fax: (801) 538-3882

5. Estimated Usage:

Annual expenditure on the current contract is around \$42,000.00. The main users of the current contract is the Utah State Tax Commission and the Utah State Archive. Bidders may access the usage reports of the State of Utah's current contract, PD1405, by going to www.purchasing.utah.gov. Click on State Contracts. Search by contract #. Access the supplier usage report under the usage report column.

The State does not guarantee to purchase any amount under the contract to be awarded. Estimated quantities are for proposing purposes only and are not to be construed as a guarantee to purchase any amount.

6. Contract Term

The contracts resulting from this ITB will be for a period of two (2) years with the option for three (3) additional one (1) year periods.

7. Price Guarantee Period

1 Year.

Following the guarantee period, any request for price adjustment must be for an equal guarantee period, and must be made at least 30 days prior to the effective date. Requests for price adjustment must include sufficient documentation supporting the request. Any adjustment or amendment to the contract will not be effective unless approved by the State Director of Purchasing. The STATE will be given the immediate benefit of any decrease in the market, or allowable discount.

8. Minimum Order

Not to exceed \$25.00.

9. Ordering Pattern & Delivery Requirements

Agencies will order product on an as needed basis. Delivery is required within 2 weeks ARO.

10. Mandatory Usage Report Requirement

One of the primary goals in administering this contract is to keep accurate records regarding its actual value. Consequently, the contractor will be required to provide quarterly usage reports to the Division of Purchasing. All reports must be submitted, using our template, in electronic format via e-mail to both the contract manager and to salesreports@utah.gov.

After contract award, contractors will be provided by e-mail an **Excel** spreadsheet template that includes instructions, sample data and all information that must be provided.

Quarterly Report Submission

Quarterly reports must coincide with the quarters in the State of Utah fiscal year as outlined below:

Quarter #1: July 1 through September 30, due annually by October 30.

Quarter #2: October 1 through December 31, due annually by January 30.

Quarter #3: January 1 through March 31, due annually by April 30.

Quarter #4: April 1 through June 30, due annually by July 30.

11. Changes or Modifications to Procurement

Any changes or modifications to this solicitation will only be accomplished in a written addendum sent from the Division of Purchasing. Any other form is not binding. Bidders submitting a bid based on any information other than that which is contained in this solicitation document, or any addendum thereto, do so at their own risk.

Any irregularities or lack of clarity in the ITB should be brought to the Procurement Managers attention (in writing via email) as soon as possible so that a corrective written addendum may be furnished to prospective bidders.

12. Cancellation of Solicitation

This ITB may be canceled at any time when the State of Utah, Division of Purchasing determines such action to be in the best interest of the State of Utah.

**Standard Contract Terms and Conditions
State of Utah, State Cooperative Contract**

1. AUTHORITY: Provisions of this contract are pursuant to the authority set forth in 63G-6, Utah Code Annotated, 1953, as amended, Utah State Procurement Rules (Utah Administrative Code Section R33), and related statutes which permit the STATE to purchase certain specified services, and other approved purchases for the STATE.

2. CONTRACT JURISDICTION, CHOICE OF LAW, AND VENUE: The provisions of this contract shall be governed by the laws of the State of Utah. The parties will submit to the jurisdiction of the courts of the State of Utah for any dispute arising out of this Contract or the breach thereof. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake Co.

3. LAWS AND REGULATIONS: The Contractor and any and all supplies, services, equipment, and construction proposed and furnished under this contract will comply fully with all applicable Federal and State laws and regulations.

4. RECORDS ADMINISTRATION: The Contractor will maintain, or supervise the maintenance of all records necessary to properly account for the payments made to the Contractor for costs authorized by this contract. These records will be retained by the Contractor for at least four years after the contract terminates, or until all audits initiated within the four years have been completed, whichever is later. The Contractor agrees to allow the State and Federal auditors, and State agency staff, access to all the records to this contract, for audit and inspection, and monitoring of services. Such access will be during normal business hours, or by appointment.

5. CONFLICT OF INTEREST: Contractor certifies that it has not offered or given any gift or compensation prohibited by the laws of the State of Utah to any officer or employee of the STATE or participating political subdivisions to secure favorable treatment with respect to being awarded this contract.

6. INDEPENDENT CONTRACTOR: Contractor will be an independent Contractor, and as such will have no authorization, express or implied to bind the STATE to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as agent for the STATE, except as expressly set forth herein. Compensation stated herein will be the total amount payable to the Contractor by the STATE. The Contractor will be responsible for the payment of all income tax and social security tax due as a result of payments received from the STATE for these contract services. Persons employed by the STATE and acting under the direction of the STATE will not be deemed to be employees or agents of the Contractor.

7. INDEMNITY CLAUSE: The Contractor will release, protect, indemnify and hold the STATE and the respective political subdivisions and their officers, agencies, employees, harmless from and against any damage, cost or liability, including reasonable attorney's fees for any or all injuries to persons, property or claims for money damages arising from acts or omissions of the Contractor, his employees or subcontractors or volunteers.

8. EMPLOYMENT PRACTICES CLAUSE: The Contractor agrees to abide by the provisions of Title VI and VII of the Civil Rights Act of 1964 (42USC 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age; and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities. Also, the Contractor agrees to abide by Utah's Executive Order, dated March 17, 1993, which prohibits sexual harassment in the work place.

9. SEVERABILITY: If any provision of this contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected; and the rights and obligations of the parties will be construed and enforced as if the contract did not contain the particular provision held to be invalid.

10. RENEGOTIATION OR MODIFICATIONS: The terms of this contract will not be waived, altered, modified, supplemented or amended in any manner whatsoever without prior written approval of the State Director of Purchasing. Automatic renewals will not apply to this contract.

11. DEBARMENT: The Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract), by any governmental department or agency. If the Contractor cannot certify this statement, attach a written explanation for review by the STATE. The Contractor must notify the State Director of Purchasing within 30 days if debarred by any governmental entity during the Contract period.

12. TERMINATION: Unless otherwise stated in the Special Terms and Conditions, this contract may be terminated, with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. The party in violation will be given ten (10) working days after notification to correct and cease the violations, after which the contract may be terminated for cause. This contract may be terminated without cause, in advance of the specified expiration date, by either party, upon sixty (60) days prior written notice being given the other party. On termination of this contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved services

rendered to date of termination.

13. NONAPPROPRIATION OF FUNDS: The Contractor acknowledges that the State cannot contract for the payment of funds not yet appropriated by the Utah State Legislature. If funding to the State is reduced due to an order by the Legislature or the Governor, or is required by State law, or if federal funding (when applicable) is not provided, the State may terminate this contract or proportionately reduce the services and purchase obligations from the State upon 30 days written notice. In the case that funds are not appropriated or are reduced, the State will reimburse Contractor for products delivered or services performed through the date of cancellation or reduction, and the State will not be liable for any future commitments, penalties, or liquidated damages.

14. TAXES: Bid/proposal prices will be exclusive of state sales, use and federal excise taxes. The State of Utah's sales and use tax exemption number is 11736850-010-STC. The tangible personal property or services being purchased are being paid from STATE funds and used in the exercise of that entity's essential functions. If the items being purchased are construction materials, they will be converted into real property by employees of this government entity, unless otherwise stated in the contract, or contract orders. The State of Utah's Federal excise exemption number is 87-780019K.

15. WARRANTY: The Contractor agrees to warrant and assume responsibility for all products (including hardware, firmware, and/or software products) that it licenses, contracts, or sells to the State of Utah under this contract for a period of one year, unless otherwise specified and mutually agreed upon elsewhere in this contract. The Contractor (seller) acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State of Utah apply to this contract. Product liability disclaimers and/or warranty disclaimers from the seller are not applicable to this contract unless otherwise specified and mutually agreed upon elsewhere in this contract. In general, the Contractor warrants that: (1) the product will do what the salesperson said it would do, (2) the product will live up to all specific claims that the manufacturer makes in their advertisements, (3) the product will be suitable for the ordinary purposes for which such product is used, (4) the product will be suitable for any special purposes that the STATE has relied on the Contractor's skill or judgment to consider when it advised the STATE about the product, (5) the product has been properly designed and manufactured, and (6) the product is free of significant defects or unusual problems about which the STATE has not been warned. Remedies available to the STATE include the following: The Contractor will repair or replace (at no charge to the STATE) the product whose nonconformance is discovered and made known to the Contractor in writing. If the repaired and/or replaced product proves to be inadequate, or fails of its essential purpose, the Contractor will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State of Utah may otherwise have under this contract.

16. PARTICIPANTS: This is a contract to provide the State of Utah government departments, institutions, agencies and political subdivisions (i.e., colleges, school districts, counties, cities, etc.) with the goods and/or services described in the bid/proposal.

17. POLITICAL SUBDIVISION PARTICIPATION: Participation under this contract by political subdivisions (i.e., colleges, school districts, counties, cities, etc.) will be voluntarily determined by the political subdivision. The Contractor agrees to supply the political subdivisions based upon the same terms, conditions and prices.

18. QUANTITY ESTIMATES: The STATE does not guarantee to purchase any amount under the contract to be awarded. Estimated quantities are for proposing purposes only and are not to be construed as a guarantee to purchase any amount.

19. DELIVERY: The prices proposed will be the delivered price to any state agency or political subdivision. Unless otherwise specified by the State, all deliveries will be F.O.B. destination with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the Buyer except as to latent defects, fraud, and Contractor's warranty obligations. The minimum shipment amount will be found in the special terms and conditions. Any order for less than the specified amount is to be shipped with the freight prepaid and added as a separate item on the invoice. Any portion of an order to be shipped without transportation charges that is back ordered will be shipped without transportation charges.

20. REPORTS: The Contractor will submit quarterly reports to the State Purchasing Agent showing the quantities and dollar volume of purchases by each agency and political subdivision.

21. PROMPT PAYMENT DISCOUNT: Offeror may quote a prompt payment discount based upon early payment; however, discounts offered for less than 30 days will not be considered in making the award. The prompt payment discount will apply to payments made with purchasing cards and checks. The date from which discount time is calculated will be the date a correct invoice is received or receipt of shipment, whichever is later; except that if testing is performed, the date will be the date of acceptance of the merchandise.

22. FIRM PRICES: Unless otherwise stated in the special terms and conditions, for the purpose of award, offers made in accordance with this solicitation must be good and firm for a period of ninety (90) days from the date of bid/proposal opening.

23. PRICE GUARANTEE, ADJUSTMENTS: The contract pricing resulting from this bid/proposal will be guaranteed for the period specified. Following the guarantee period, any request for price adjustment must be for an equal guarantee period,

and must be made at least 30 days prior to the effective date. Requests for price adjustment must include documentation supporting the request and demonstrating a logical mathematical link between the current price and the proposed price. Any adjustment or amendment to the contract will not be effective unless approved by the State Director of Purchasing. The STATE will be given the immediate benefit of any decrease in the market, or allowable discount.

24. ORDERING AND INVOICING: Orders will be placed by the using agencies directly with the Contractor. All orders will be shipped promptly in accordance with the delivery guarantee. The Contractor will then promptly submit invoices to the ordering agency. The STATE contract number and the agency ordering number will appear on all invoices, freight tickets, and correspondence relating to the contract order. The prices paid by the STATE will be those prices on file with the Division of Purchasing. The STATE has the right to adjust or return any invoice reflecting incorrect pricing.

25. PAYMENT: Payments are normally made within 30 days following the date the order is delivered or the date a correct invoice is received, whichever is later. After 45 days the Contractor may assess overdue account charges up to a maximum rate of one percent per month on the outstanding balance. Payments may be made via a State of Utah (or political subdivision) "Purchasing Card" (major credit card). All payments to the Contractor will be remitted by mail unless paid by Purchasing Card.

26. MODIFICATION OR WITHDRAWAL OF BIDS/PROPOSALS: Bids/proposals may be modified or withdrawn prior to the time set for the opening of bids/proposals. After the time set for the opening of bids/proposals, no bids/proposals may be modified or withdrawn.

27. BID/PROPOSAL PREPARATION COSTS: The STATE is not liable for any costs incurred by the offeror in bid/proposal preparation.

28. INSPECTIONS: Goods furnished under this contract will be subject to inspection and test by the Buyer at times and places determined by the Buyer. If the Buyer finds goods furnished to be incomplete or not in compliance with bid/proposal specifications, the Buyer may reject the goods and require Contractor to either correct them without charge or deliver them at a reduced price which is equitable under the circumstances. If Contractor is unable or refuses to correct such goods within a time deemed reasonable by the Buyer, the Buyer may cancel the order in whole or in part. Nothing in this paragraph will adversely affect the Buyer's rights including the rights and remedies associated with revocation of acceptance under the Uniform Commercial Code.

29. PATENTS, COPYRIGHTS, ETC.: The Contractor will release, indemnify and hold the Buyer, its officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, article or appliance furnished or used in the performance of this contract.

30. ASSIGNMENT/SUBCONTRACT: Contractor will not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this contract, in whole or in part, without the prior written approval of the State Director of Purchasing.

31. DEFAULT AND REMEDIES: Any of the following events will constitute cause for the STATE to declare Contractor in default of the contract: 1. Nonperformance of contractual requirements; 2. A material breach of any term or condition of this contract. The STATE will issue a written notice of default providing a period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for liquidated or other damages. If the default remains, after Contractor has been provided the opportunity to cure, the STATE may do one or more of the following: 1. Exercise any remedy provided by law; 2. Terminate this contract and any related contracts or portions thereof; 3. Impose liquidated damages, if liquidated damages are listed in the contract; 4. Suspend Contractor from receiving future bid/proposal solicitations.

32. FORCE MAJEURE: Neither party to this contract will be held responsible for delay or default caused by fire, riot, acts of God and/or war which is beyond that party's reasonable control. The STATE may terminate this contract after determining such delay or default will reasonably prevent successful performance of the contract.

33. HAZARDOUS CHEMICAL INFORMATION: The Contractor will provide one set of the appropriate material safety data sheet(s) and container label(s) upon delivery of a hazardous material to the user agency. All safety data sheets and labels will be in accordance with each participating state's requirements.

34. NON-COLLUSION: By signing the bid/proposal, the offeror certifies that the bid/proposal submitted has been arrived at independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other vendor of materials, supplies, equipment or services described in the Solicitation, designed to limit independent proposing or competition.

35. PUBLIC INFORMATION: Contractor agrees that the contract, related Sales Orders, and Invoices will be public documents, as far as distribution of copies. Contractor gives the STATE express permission to make copies of the contract, related Sales Orders, and Invoices in accordance with the State of Utah Government Records Access and Management Act (GRAMA). Except for sections identified in writing and expressly approved by the State Division of Purchasing, Contractor agrees that the Contractor's response to the solicitation will be a public document, and copies may be given to the public

under GRAMA laws. The permission to make copies as noted will take precedence over any statements of confidentiality, proprietary information, or copyright information.

36. PROCUREMENT ETHICS: The Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan or reward, or any promise thereof to any person acting as a procurement officer on behalf of the State, or who in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization (63G-6-1002, Utah Code Annotated, 1953, as amended).

37. ENERGY CONSERVATION AND RECYCLED PRODUCTS: The contractor is encouraged to offer Energy Star certified products or products that meet FEMP (Federal Energy Management Program) standards for energy consumption. The State of Utah also encourages contractors to offer products that are produced with recycled materials, where appropriate, unless otherwise requested in this solicitation.

38. CONFLICT OF TERMS: Contractor Terms and Conditions that apply must be in writing and attached to the contract. No other Terms and Conditions will apply to this contract including terms listed or referenced on a Contractor's website, terms listed in a Contractor quotation/sales order, etc. In the event of any conflict in the contract terms and conditions, the order of precedence shall be: 1. Attachment A: State of Utah Standard Contract Terms and Conditions; 2. State of Utah Contract Signature Page(s); 3. Additional State Terms and Conditions; 4. Contractor Terms and Conditions.

39. ENTIRE AGREEMENT: This Agreement, including all Attachments, and documents incorporated hereunder, and the related State Solicitation constitutes the entire agreement between the parties with respect to the subject matter, and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written. The terms of this Agreement shall supersede any additional or conflicting terms or provisions that may be set forth or printed on the Contractor's work plans, cost estimate forms, receiving tickets, invoices, or any other related standard forms or documents of the Contractor that may subsequently be used to implement, record, or invoice services hereunder from time to time, even if such standard forms or documents have been signed or initialed by a representative of the State. The parties agree that the terms of this Agreement shall prevail in any dispute between the terms of this Agreement and the terms printed on any such standard forms or documents, and such standard forms or documents shall not be considered written amendments of this Agreement. Revision date: 3 Sept 2008

Question and Answers for Bid #BV9935 - State Cooperative Contract for Microfilm Processing Chemicals

OVERALL BID QUESTIONS

Question 1

Hello,

We would like to know if it is possible to find out the volume of each item listed that you anticipate ordering in the year?

Some products qualify for Free Shipping if you order several cases at one time. You are requesting Delivered pricing without providing a quantity other than (1) and there is no Zip code to determine where to ship. We assume it is Salt Lake City? Also other products have volume discounts if you order more than (1) at a time.

Also would like to confirm if we need to register in some way with the State of Utah to participate and we may have done so already. Would you please check this for us?

Our Company is ALLAN ENTERPRISES
located in Folsom, California.

Does an in-state business get a preference?

Is it possible to see the results of the last Bid for these products online? We would think this is public information?

This would help us try to save you money.

Thank you for your time.

Allan Brenner (Submitted: Jun 3, 2009 4:16:40 PM MDT)

Answer

- To find the volume of each item listed, you may access the usage reports of the State of Utah's current contract, PD1405, by going to www.purchasing.utah.gov. Click on State Contracts. Search by contract #PD1405. Access the supplier usage report under the usage report column.

The 3 main users of the current contract is the Utah State Tax Commission, Utah State Archive, and Utah Correctional Industries (UCI). Their addresses are:

Utah State Tax Commission
210 North 1950 West
Salt Lake City, Utah 84116

Archives Administrative Offices
346 South Rio Grande
Salt Lake City, UT 84101

Archives Research Center
300 South Rio Grande
Salt Lake City, UT 84101

Archives Records Center
2341 South 2300 West
West Valley City, UT 84119

Utah Correctional Industries
Point of the Mountain
PO Box 850
Draper UT 84020-0850 (Answered: Jun 4, 2009 12:27:29 PM MDT)

- Does an in-state business get a preference? Utah does not have a preference law. Utah does have a reciprocal preference law. (Answered: Jun 4, 2009 1:00:36 PM MDT)

- Also would like to confirm if we need to register in some way with the State of Utah to participate? Yes, Utah Code Annotated requires a Utah Sales Tax ID Number to submit a bid. However, if you have applied for a number and have not received it prior to the bid due date and time, please put "Applied For" in the Sales Tax ID Box. Other than the Utah Sales Tax ID Number there is no registration with the State required to participate in this solicitation. (Answered: Jun 4, 2009 1:07:33 PM MDT)

Question 2

Hello,

Thank you for your response.

We wish to clarify that we do not need to register in any way with the State of Utah to be eligible to be awarded a Bid such as this one?

We need only to respond through the Bid Net process only?

Thank you.

Allan (Submitted: Jun 4, 2009 1:03:26 PM MDT)

Answer

- Yes, Utah Code Annotated requires a Utah Sales Tax ID Number to submit a bid. However, if you have applied for a number and have not received it prior to the bid due date and time, please put "Applied For" in the Sales Tax ID Box. Other than the Utah Sales Tax ID Number there is no other registration with the State required to participate in this solicitation. (Answered: Jun 4, 2009 1:08:35 PM MDT)

- You may look the previous bid tabulation #BV7901 dated July 12, 2006 up in the History section of BidSync. Let me know if you can't find it. (Answered: Jun 4, 2009 1:14:24 PM MDT)

Question Deadline: Jun 17, 2009 12:00:00 PM MDT