INTERNAL QUALITY ASSURANCE CELL (IQAC) – MSRIT

Date: 17-04-2025

Academic & Administrative Audit (AAA) Report for the year 2024-2025

To Monitor and evaluate the institutional processes, IQAC of the institute conducts AAA once in six months or completion of one term/semester. This year AAA was conducted for the term November 2024 – March 2025 as per the schedule shown in Annexure – 1 and Audited Reports submitted by the auditors for individual department are Annexed as 2.

Term	: November 2024 – March 2025
Date/s of Audit	: 16th and 17th April 2025
Number of Departments Audited	: 31
Number of Auditors participated	: 28

Signature of the IQAC Coordinator

Signature of the Principal

PRINCIPAL
M.S. RAMAIAH INSTITUTE OF TECHNOLO
(Autonomous Institute, Affiliated to VT·
Bangalore - 54.

M. S. RAMAIAH INSTITUTE OF TECHNOLOGY
(Autonomous Institute, affiliated to VTU)
(Approved by AICTE, New Delhi & Govt. of Karnataka)
Accredited by NBA & NAAC with 'A' Grade

INTERNAL QUALITY ASSURANCE CELL (IQAC) – MSRIT

Summary of Internal Audit conducted on 16th and 17th April 2025

The IQA schedule was circulated on 04-04-2025 to all the Process Owners and the Auditors. In all the 22 teaching departments and 9 non-teaching/administrative areas totally 31 areas were audited by the Internal Auditors. The closing meeting was held on 17th April 2025 at 3:00 PM (Venue: Board Room, Apex Block) as per the schedule time. During this meeting, all the Internal Auditors presented summaries of their audit. The primary aim of this meeting was to review the findings from the audit, address key concerns, and discuss recommendations for further improvement. Below are the major points discussed during the audit review meeting:

- The IQAC Coordinator has welcomed the Principal, Vice Principal, Registrar Academic, all the Auditees and Internal Auditors for the closing meeting.
- The audit was conducted for the previous semester term (November 2024 – March 2025).
- The IQAC Coordinator has requested all the Auditors to read out their observations in the Audit Report and submit the same to the IQAC Coordinator.
  The Principal has discussed the audit observations. The salient points of the discussion include the need for improvement in placements and minor changes required in the data formats of a few departments for better understanding.
- The Principal advised all HoDs to provide explanations for courses with less than a 90% result. HoDs must conduct root cause analyses for courses with low results, and maintain reports accordingly.
- The number of guest lectures from industry should be increased. Many departments have not scheduled industry visits. The Principal advised planning more industrial visits at the beginning of each semester.
- The Librarian has been informed to add some motivational books to the library based on student requests.

M. S. RAMAIAH INSTITUTE OF TECHNOLOGY
(Autonomous Institute, affiliated to VTU)
(Approved by AICTE, New Delhi & Govt. of Karnataka)
Accredited by NBA & NAAC with 'A' Grade

- Many departments have not fully utilized their budgets. The Principal advised taking necessary measures to spend the budget appropriately as per the proposed plans.
- Steps need to be taken to enhance research funding in many departments.
- The Principal informed all HoDs to prepare Curriculum books based on the revised Program Outcomes of the NBA.
- Both the IQAC Coordinator and the Principal requested feedback from Process Owners and Auditors regarding the current audit formats. They emphasized the importance of aligning these formats with the latest NBA (National Board of Accreditation) and NAAC (National Assessment and Accreditation Council) guidelines. The institution plans to update these formats to improve the clarity and effectiveness of future audits, thereby enhancing institutional performance assessments.

Dr. G. M. Madhu, IQAC Coordinator, thanked the Process Owners and Auditors for successfully completing the audit process.

Signature of the IQAC Coordinator

Signature of the Principal

PRINCIPAL
M.S. RAMAIAH INSTITUTE OF TECHNOLOGY
(Autonomous Institute, Affiliated to VTU)
Bangalore - 54.

M. S. RAMAIAH INSTITUTE OF TECHNOLOGY
(Autonomous Institute, affiliated to VTU)
(Approved by AICTE, New Delhi & Govt. of Karnataka)
Accredited by NBA & NAAC with 'A' Grade