

Minutes of the IQAC Audit Closing Meeting

Venue: Apex Board Room

Date: 08.04.2026

Members Present:

- Dr N V R Naidu, Principal and Chairperson, IQAC
- Dr G M Madhu, IQAC Coordinator
- Heads of all Departments
- Internal Auditors

The Internal Quality Assurance Cell (IQAC) Audit Closing Meeting was convened on 8th April 2026 in the Apex Board Room, with the presence of the Principal, all auditors, IQAC members, and Heads of Departments. The meeting began with a welcome by IQAC Coordinator Dr. G M Madhu and he requested all the auditors to present the key observations from the recent audit visit, followed by detailed deliberations on the same. The following Observations made in the Closing Meeting of the IQAC Audit.

Key Observations and Recommendations:

1. The Principal addressed the concerns raised by the auditors and advised all departments to maintain proper documentation for remedial classes. This includes preparing a structured timetable, maintaining attendance records, documenting the number of classes conducted, and clearly defining the procedure for identifying weak students. The Principal noted that this issue had been highlighted by multiple auditors and required immediate attention.
2. Principal emphasized the importance of enrolling both faculty and students in MOOCs courses, stating that it is mandatory as per the latest NBA guidelines. He also stressed that these courses should be effectively mapped to lifelong learning outcomes in the outcome-based education assessment framework.
3. During the discussion, the Principal expressed concern over the low number of funded research projects obtained from government agencies during the audit period. All Heads of Departments were instructed to focus on identifying funding opportunities and actively submit research proposals to improve this aspect.
4. Some departments had not conducted industrial visits during the audit period and instructed that at least two industrial visits must be organized in every semester for students to gain practical exposure.

- 5 The overall number of research publications was not at a satisfactory level and urged faculty members to increase their research contributions and publish in reputed journals.
- 6 The IQAC was advised to incorporate detailed grade review information in the audit report, specifically for the Examination Cell, to ensure transparency and continuous improvement in evaluation processes.
- 7 The Principal further instructed the preparation of a comprehensive Program Assessment Committee (PAC) report, which should include detailed analysis and feedback collected from all stakeholders.
- 8 The meeting also acknowledged academic excellence, as the Principal congratulated the Biotechnology Department for its outstanding performance in GATE, where 21 out of 60 students qualified and 3 students secured ranks within the top 100. He encouraged all departments to initiate structured GATE coaching programs to improve student performance in competitive examinations.

The meeting concluded with a vote of thanks, and all departments were directed to take necessary actions based on the discussions and ensure compliance before the next review.

A vote of thanks was proposed by Dr. G M Madhu, IQAC Coordinator, acknowledging the contributions of the principal, Heads of Departments, Auditors and IQAC Members.


Dr. G M Madhu
IQAC Coordinator


Dr. N V R Naidu
Principal
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