

Name

Email contact | Best Phone number | LinkedIn

EDUCATION

Dillard University, Your College/School – Cumulative GPA (if 3.0 and up) New Orleans, LA
Major: Bachelor of Arts/Science, Mass Communication Expected May 20XX
Minor: English

Honors/Awards: *If applicable, please list in Alpha Order*

Scholarships: *If applicable, please list in Alpha Order*

Relevant Coursework: *If applicable, please list in Alpha Order.*

INTERNSHIP AND WORK EXPERIENCE

JKS Communications, New Orleans, LA Month 20xx— Present
Freelance Reader

- Read novels in entirety
- Write detail summaries with plot and character info
- Write marketing suggestions for novels.

Courtbouillon student newspaper, Dillard University, New Orleans, LA August 2020— December 2020
Copy Editor

- Wrote news and feature stories
- Edited student stories to ensure AP style was followed.

Photography Editor January 2019— May 2021
Photographed school events and collected information for cutlines

- Created photo budgets to submit to Editor-in-Chief
- Wrote news and feature stories

General Assignment Reporter January 2019— Present
Worked on editorial features “Word on the Ave” and “18 Questions”

- Report on school events (Reported on school events)
- Assist journalists with reporting

LEADERSHIP & PROFESSIONAL DEVELOPMENT

St. Bernard Parish 4-H, President, August 20xx—May 20xx

- Conduct club meetings
- Organize club events

OTHER SKILLS AND INTEREST

Technical Skills: Skills can include Microsoft Office, Coding/Applicable Apps

Soft Skills: Skills can include specific communication skills, customer service, time management skills