JACKSON COUNTY RURAL ADDRESS APPLICATION

Submit Completed Application to: Jackson County Zoning and Land Information Department, 307 Main Street, Black River Falls, WI 54615
joe.pilkington@jacksoncountywi.gov Phone: 715-284-0284 Fax: 715-284-0238

TO BE COMPLETED BY THE APPLICANT – *PLEASE ALLOW UP TO 4 WEEKS FOR PROCESSING*

Current Mailing Address of Applicant	Driveway Access:
1. Name:	☐ Class A – US / State Highway You MUST attach a copy of state permit (DT-1504). Applications will not be processed without an approved permit.
2. Street:	
3. City/State/Zip:	☐ Class B – County Highway You MUST attach a copy of an approved driveway permit from the Jackson County Highway Department.
4. Phone:	
5. Email: (Failure to provide your email address may delay processing of your application)	☐ Class C – Town Road/City Street Please attach a copy of approved driveway permit from your Local Municipality. **See back page**
Will the new fire number be used as your primary mailing address? ☐ Yes ☐ No	☐ Class D – Private Road A private road is owned or controlled by a private person or persons rather than a public road maintained by a government.
Do you expect to receive USPS mail delivery at this new address? ☐ Yes ☐ No	

Parcel Number	Municipality
__ __ __ - __ __ __ __ . __ __ __ __	(City/Village/Town): _____
PLSS Description	Certified Survey Map: #_____
____ ¼ ____ ¼; Section___, T___N, R___ ☐E ☐W	Volume_____ Page_____ Lot No._____

Plat Name: _____ Lot No. _____ Block No._____

Proposed residence will be located on the:

☐N ☐E ☐S ☐W
☐NE ☐SE ☐SW ☐NW

of: _____
(Name of Public Road, Street, Highway, Private Road)

Proposed or existing driveway is located _____ (distance) ☐ Feet ☐ Miles from the _____ (direction) edge of the parcel.

Proposed Use: (Please select only one)

☐ Residential (ex. stick-built home, manufactured home, cabin, mobile home)	☐ Accessory Structure (barn, pole shed, garage, etc.)
☐ Commercial	☐ Infrastructure (ex. cell tower, public utility, substation, lift station, etc.)
☐ Residential/Commercial (ex. business within a residence)	☐ Industrial Site (ex. natural gas storage, mining, manufacturing, etc.)
☐ Multi-Unit Residential (ex. duplex, apartment bldg., townhouse, etc.)	☐ Farmhouse and Outbuildings
☐ Multi-Unit Commercial (ex. multi-suite business center)	☐ Agricultural Operation
☐ Travel Trailer (ex. RV, motorhome, camper, trailer, etc.)	☐ Vacant Land (No Improvements)

"I, the undersigned applicant, understand that I do not own my assigned Jackson County rural/residential address, which shall be used to aid emergency personnel to locate and/or navigate to persons during times of emergency, as well as to receive mail and package deliveries by the U.S. Postal Service. I promise to maintain my fire sign in such a way that it is always clearly visible from the public thoroughfare."

Signature of Applicant_____ Date_____

*Please attach a map of your property and indicate your approved driveway location and the location of any existing or proposed structures.
You may generate a map of your property from the Jackson County Interactive Web Map at the following address: http://schneidergis.co/jacksoncowi

TO BE COMPLETED BY THE 911 COORDINATOR OR AUTHORIZED COUNTY OFFICIAL

Assigned Address	Road/Street	Postal Community	State	Postal Code

911 Coordinator: _____ Date: _____ RPL: _____

Copy Distribution

Applicant Owner GIS/911 Data Local Exchange Carrier Highway Department Municipality USPS WisDOT Zoning

Additional Comments:_____

CLASS C TOWN ROAD CONNECTION APPLICATION

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TO BE COMPLETED BY THE APPLICANT IF REQUIRED BY YOUR MUNICIPALITY

1. Name:	3. Date:
2. Town Road:	
Parcel Number	**Municipality**
_____- _____. _____	Town of: _____

Proposed driveway will be located:

☐N ☐E ☐S ☐W
☐NE ☐SE ☐SW ☐NW

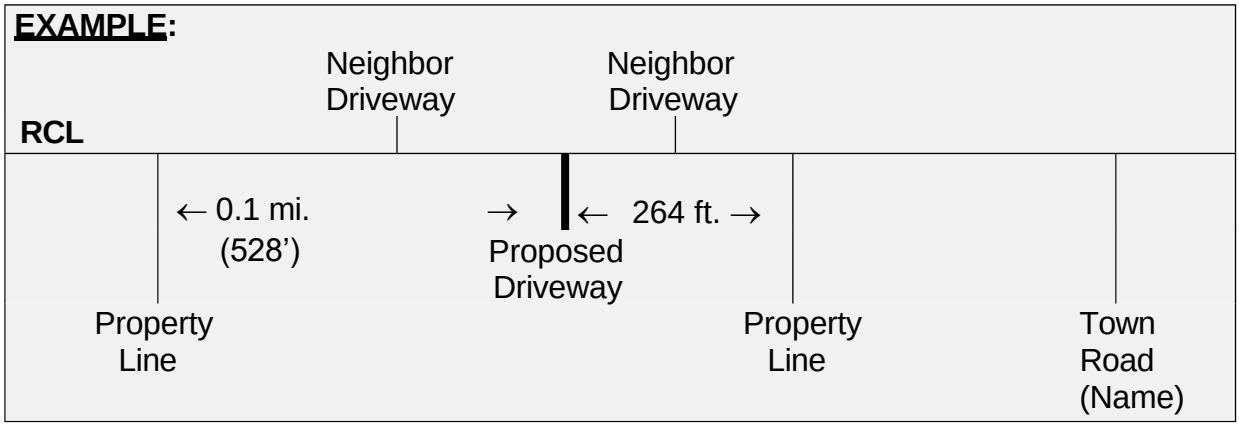
of:_____
(Name of Town Road)

Please measure and record the distances between the location of the proposed Town Road connection, other connections (driveways, public and private roads, and trail crossings) and the owner's property lines along the Town Road Centerline (RCL). Record this information as shown on the example at the bottom of the page. Record distances in feet or miles. For your convenience you may print a map of your property at: http://jacksoncowi.wgxtreme.com

Please provide a detailed sketch showing the proposed Town Road Connection location.

RCL

EXAMPLE:



TO BE SIGNED BY THE APPLICANT AND PROPERTY OWNER

I certify that the information provided above is truthful and accurate. I understand that any change in the location of my driveway, following assignment of a rural address, may result in a need to readdress my structure/property. I further understand that the property owner will be responsible for any costs incurred as a result of this relocation, regardless of the reason, including the result of unforeseen circumstances.

Applicant: _____ **Property Owner**: _____ **Date**: _____
(if different from applicant)

TO BE SIGNED BY AN AUTHORIZED TOWN REPRESENTATIVE

The Town hereby approves the applicant's proposed driveway location without objection.

Town Representative: _____ **Date**: _____

***If required by your municipality , it is your responsibility to obtain municipal approval / signature for your proposed driveway.**