

# DASH Great Lakes

## HMIS Advisory Board Minutes

Wednesday, January 15<sup>th</sup>, 2025

**1:30 PM – 2:30 PM**

Virtual Teams Meeting

1. Welcome, Introductions, and Roll Call – Katie  
Present: Abigail Jeffers, Channon Jordan, Erin Evosevich, Lisa Haen, Joe Locher, Melissa Taggart, Kelli Steffey, Joe Davis, Sarah Parker-Scanlon, David Siegel  
Excused: Ashley Wisnefske, Chandler Miller, Kim Sutter
2. October Minutes Approval – Erin  
Motion to approve- Melissa. Second- Sarah. Passed
3. McHenry County CoC Update – Adam  
Now live in the system with 43 users.  
Reporting team able to migrate data from one HMIS to another without vendor staff. Kudos goes out to them for that.
4. New User Interface Update – Adam  
ICA staff testing out to send feedback to BitFocus.  
New interface working toward Section 508 compliance (for visually impaired individuals). Needs more work to meet that compliance. ICA staff has sent recommendations.  
No concrete timeline for switching to the new interface- possibly by end of 2025.
5. Older Adults Experiencing Homelessness – Adam  
Large number of first-time homelessness among older adults across the entire system.  
Working on collecting more data about why the numbers are increasing.  
ICA staff formulating narrative-type questions to do interviewing to get stories to get more insight to guide collection of data.

6. Federal Reporting Update – System Admins  
All LSAs complete/accepted. Smooth process with very few errors or warnings.  
SPM starting soon.
  
7. Feedback on April HMIS Advisory Board Meeting: Virtual or In Person – All  
Meeting to review/update governance documents, identify board officers, and  
renew board member terms.  
Preference for virtual meeting schedule for April 16<sup>th</sup>.
  
8. Agency Announcements – All  
None

Motion to adjourn- Lisa. Second- Sarah