

# JONES LANG LASALLE INCOME PROPERTY TRUST, INC.

## THIRD AMENDED AND RESTATED CORPORATE GOVERNANCE GUIDELINES

Adopted on March 9, 2021

These Third Amended and Restated Corporate Governance Guidelines (these “Corporate Governance Guidelines”) have been adopted by the Board of Directors (the “Board”) of Jones Lang LaSalle Income Property Trust, Inc. (the “Company”) to assist the Board in the exercise of its responsibilities. These Corporate Governance Guidelines are not intended to change or interpret any federal or state law or regulation, including the Maryland General Corporation Law, or the Company’s Amended and Restated Articles of Incorporation, as may be amended from time to time (the “Charter”), or the Company’s Amended and Restated Bylaws, as may be amended from time to time (the “Bylaws”). These Corporate Governance Guidelines are subject to modification from time to time by the Board.

### THE BOARD

#### Role of Directors

The Board is ultimately responsible for overseeing the management of the business and affairs of the Company and has engaged LaSalle Investment Management, Inc. (the “Advisor”) to manage the day-to-day activities of the Company pursuant to the Amended and Restated Management Agreement by and between the Company and LaSalle, as may be amended from time to time (the “Management Agreement”), and the Investment Advisory Agreement by and between the Company and LaSalle, as may be amended from time to time (the “Investment Advisory Agreement”). A director is expected to spend the time and effort necessary to properly discharge such director’s responsibilities, but is not required to devote his or her full time to the affairs of the Company. Accordingly, a director is expected to regularly attend meetings of the Board and committees on which the director sits, and to review any materials distributed in advance of such meetings. A director who is unable to attend a meeting is expected to notify the Chairman of the Board or the Chairman of the appropriate committee in advance of the meeting.

#### The Board’s Goals and Responsibilities

The Board’s primary responsibility is to oversee the management of the business and affairs of the Company in an effort to build long-term value for the Company’s stockholders by generating an attractive level of current income for distribution to stockholders, preserving and protecting the stockholders’ capital investments, achieving appreciation of the Company’s net asset value (“NAV”) per share and enabling stockholders to utilize real estate as an asset class in diversified, long-term investment portfolios. To achieve these goals, the Board will monitor both the performance of the Company (in relation to its goals, strategy and competitors) and the performance of the Advisor. The responsibilities of the Board are generally defined by Maryland and federal statutory and judicial law and the rules and regulations of applicable administrative agencies (notably the Securities and Exchange Commission and state securities agencies). In supervising the management of the Company’s business and affairs, the Board shall focus its priorities on the following core responsibilities:

- Representing the interests of the Company’s stockholders in monitoring the fulfillment of the Company’s investment objectives.
- Evaluating and approving the Company’s strategic direction and initiatives and monitoring implementation and results.

- Overseeing, advising and interacting with the Advisor with respect to key aspects of, and issues affecting, the business, including strategic planning, operating performance and stockholder returns.
- Evaluating the qualifications and approving the engagement of an independent valuation advisor that will manage the valuations of the Company's properties in connection with the daily calculation of NAV and monitoring the independent valuation advisor's compliance with the valuation guidelines.
- Monitoring and, as necessary, revising the valuation guidelines if the Board (i) determines that such changes are deemed likely to result in a more accurate reflection of NAV or a more efficient or less costly procedure for the determination of NAV without having a material adverse effect on the accuracy of such determination or (ii) believes such changes are otherwise appropriate for the determination of NAV.
- Supervising and evaluating the performance of the Advisor and other Affiliates (as defined below), including, among other things, the Advisor's compliance with the valuation guidelines.
- Monitoring the Company's operating results and financial condition and the significant risks to the Company.
- Selecting a well-qualified Chairman of the Board, and reviewing the Advisor's management team and the strength and qualifications of the Advisor.
- Overseeing the Company's integrity and ethics, compliance with laws, financial reporting and public disclosures. In furtherance of this responsibility, the Board has adopted and, acting through its Audit Committee, shall oversee compliance with the Company's Code of Ethics. The Board shall promptly disclose publicly any changes to or waivers of the Code of Ethics.
- Reviewing and approving, upon recommendation of the appropriate committee of the Board, all matters to be recommended for stockholder approval.
- Reviewing and approving all public filings that require approval of the Board.
- Regularly attending Board meetings (meeting materials should be reviewed in advance).
- Performing other such responsibilities as described in the Charter.

### **Size of the Board**

The Board believes that it should generally have no fewer than three and no greater than nine directors. This range permits diversity of experience without hindering effective discussion or diminishing individual accountability. The size of the Board may be increased or decreased from time to time pursuant to the Bylaws. The Board may increase the number of directors up to 15 without amending the Bylaws and may increase the number of directors to exceed 15 by amending the Bylaws, but must never reduce the number of directors to fewer than three.

### **Selection of New Directors**

The Nominating and Governance Committee (the "Nominating Committee") shall be responsible for identifying, reviewing the qualifications of, and recommending to the Board candidates for Board

membership. The Board shall be responsible for nominating members for election to the Board and for filling vacancies on the Board that may occur between annual meetings of stockholders, except as set forth in the Company's Bylaws.

Pursuant to its Charter, the Nominating Committee shall solicit candidate recommendations from its own members and management of the Advisor. The Nominating Committee will also consider suggestions made by stockholders and other interested persons for director nominees who meet the established director criteria (as set forth below). In order for a stockholder to make a nomination, the stockholder must satisfy the procedural requirements for such nomination as provided in the Bylaws.

The Nominating Committee may engage the services of a search firm to assist in identifying potential director nominees.

In evaluating the persons nominated as potential directors, the Nominating Committee will consider each candidate without regard to the source of the recommendation and take into account those factors that the Nominating Committee deems relevant.

### **Board Membership Criteria**

At least one independent director of the Company must have at least three years of relevant real estate experience, and each director must have at least three years of relevant experience demonstrating the knowledge and experience required to successfully acquire and manage the type of assets being acquired by the Company. For so long as Article III, Section 2 of the Bylaws require, at least one of the Company's directors must be an officer, director employee of the Manager (as defined in the Management Agreement) or its affiliates until the Management Agreement is terminated and, subject to the requirement that the Board is comprised of a majority of independent directors, at least three of the Company's directors must be a director, officer or employee of the Advisor or its affiliates until the Investment Advisory Agreement is terminated.

### **Other Public Company Directorships**

The Company does not have a policy limiting the number of other public company boards of directors upon which a director may sit. However, the Board or Nominating Committee shall consider the number of other public company boards and other boards (or comparable governing bodies) on which a prospective nominee is a member. In addition, directors should notify the Company's chairman of the board and the chair of the Nominating Committee before accepting an invitation to serve on the board of directors of another public company or on the board of directors, or similar position, of a private company or a charitable organization.

Although the Company does not impose a limit on outside directorships, it does recognize the substantial time commitments attendant to Board membership and expects that the members of its Board be fully committed to devoting the amount of time necessary to fulfill their Board responsibilities, in terms of preparation for, and attendance and participation at meetings.

In addition, in recognition of the enhanced time commitments associated with membership on a public company's audit committee, the Board has adopted a policy that no member of the Audit Committee may serve simultaneously on the audit committees of more than three other public companies.

### **Independence of the Board**

The Board shall be comprised of a majority of independent directors. A director will be considered

“independent” if he or she is not, and within the last two years has not been, directly or indirectly associated (including through a member of his or her family) with the Sponsor (as defined below) or the Advisor. A director shall be deemed to be associated with the Sponsor or the Advisor if he or she:

- owns an interest in the Sponsor, the Advisor or any of their Affiliates (as defined below);
- is employed by the Sponsor, the Advisor or any of their Affiliates;
- serves as an officer or director of the Sponsor, the Advisor or any of their Affiliates;
- performs services, other than as a director, for the Company;
- serves as a director for more than three REITs organized by the Sponsor or advised by the Advisor; or
- has any material business or professional relationship with the Sponsor, the Advisor or any of their Affiliates.

For purposes of determining whether or not a business or professional relationship is material, the gross income derived by the director from the Sponsor, the Advisor and their Affiliates shall be deemed material per se if it exceeds 5% of the director’s:

- annual gross income, derived from all sources, during either of the last two years; or
- net worth, on a fair market value basis.

An indirect relationship shall include circumstances in which a director’s spouse, parent, child, sibling, mother- or father-in-law, son- or daughter-in-law or brother- or sister-in-law is or has been within the last two years associated with the Sponsor, the Advisor, any of their Affiliates or the Company.

For purposes of these guidelines, a “Sponsor” means any person directly or indirectly instrumental in organizing, wholly or in part, the Company or any person who will control, manage or participate in the management of the Company, and any Affiliate of such person. Not included is any person whose only relationship with the Company is as that of an independent property manager of the Company’s assets and whose only compensation is as such. “Sponsor” does not include wholly independent third parties such as attorneys, accountants and underwriters whose only compensation is for professional services. A person may also be deemed a Sponsor of the Company (as to be determined by the Board) by:

- taking the initiative, directly or indirectly, in founding or organizing the business or enterprise of the Company, either alone or in conjunction with one or more other persons;
- receiving a material participation in the Company in connection with the founding or organizing of the business of the Company, in consideration of services or property, or both services and property;
- having a substantial number of relationships and contacts with the Company;
- possessing significant rights to control the Company’s properties;
- receiving fees for providing services to the Company which are paid on a basis that is not customary in the industry; or

- providing goods or services to the Company on a basis which was not negotiated at arm's length with the Company.

For purposes of these guidelines, an "Affiliate" includes any of the following:

- any person directly or indirectly owning, controlling or holding, with power to vote, 10% or more of the outstanding voting securities of such other person;
- any person 10% or more of whose outstanding voting securities are directly or indirectly owned, controlled or held, with power to vote, by such other person;
- any person directly or indirectly controlling, controlled by or under common control with such other person;
- any executive officer, director, trustee or general partner of such other person; and
- any legal entity for which such person acts as an executive officer, director, trustee or general partner.

The Board shall review annually the relationships that each director has with the Company (either directly or as a partner, stockholder or officer of an organization that has a relationship with the Company). Following such annual review, only those directors who the Board affirmatively determines have no material relationship with the Company will be considered independent directors. In the event that a director becomes aware of any change in circumstances that may result in such director no longer being considered independent, the directors shall promptly inform the Chairman of the Board or Nominating Committee.

#### **Chairman of the Board and Lead Independent Director**

The Board does not require the separation of the offices of the Chairman of the Board and Chief Executive Officer. The Board shall be free to choose its Chairman in any way that it deems best for the Company at any given point in time. However, during any period in which the positions of the Chairman of the Board and the Chief Executive Officer are held by the same individual simultaneously or when the Chairman of the Board does not otherwise qualify as an independent director, a majority of the independent directors may appoint one of the independent directors to serve as the Lead Independent Director. A Lead Independent Director, who shall be appointed by a majority of the independent directors, would have the following responsibilities:

- Presides at executive sessions of independent directors.
- Engages with other directors to identify discussion topics for executive sessions.
- Facilitates communication between the independent directors and the Chairman of the Board and Chief Executive Officer.
- Calls meetings of the independent directors, as necessary.
- Carries out any other responsibilities designated by the independent directors.

#### **Directors Who Change Their Present Job Responsibility**

Whenever a member of the Board (i) experiences any significant change in their personal circumstances, including resignation or termination from his or her existing principal officer position or a change in their principal job responsibilities, or (ii) violates the Company's Code of Ethics, Corporate

Governance Guidelines or any other Company policy applicable to members of the Board from time to time, he or she shall offer his or her resignation to the Board or Nominating Committee for its consideration. The Board or Nominating Committee shall consider the resignation offer, giving due consideration to all relevant factors that the Board or Nominating Committee deems appropriate under the circumstances, including, without limitation, any rule or regulation promulgated under the Securities Exchange Act of 1934, as amended, and, if applicable, shall recommend to the Board the action to be taken with respect to such resignation offer.

The Board or Nominating Committee shall have the absolute authority to determine whether a violation has occurred with respect to clause (ii) above. Any member of the Board who offers his or her resignation pursuant to these Corporate Governance Guidelines shall not participate in the Board or Nominating Committee recommendation or action of the Board or Nominating Committee regarding whether to accept the resignation offer.

### **Retirement Age**

It is the general policy of the Company that no director having attained the age of 75 years shall be nominated for re-election or reappointment to the Board. However, the Board may determine to waive this policy in individual cases.

### **Director Tenure**

In connection with each director nomination recommendation, the Board or Nominating Committee shall consider the issue of continuing director tenure and take steps as may be appropriate to ensure that the Board maintains an openness to new ideas and a willingness to critically re-examine the status quo. An individual director's renomination is dependent upon such director's performance evaluation, as well as a suitability review, each to be conducted by the Board or Nominating Committee in connection with each director nomination recommendation.

### **Director Compensation**

A director who is also an officer of the Company shall not receive compensation for services rendered as a director.

The Company believes that compensation for independent directors should be competitive and should encourage increased ownership of the Company's stock through the payment of a portion of director compensation in Company stock, options to purchase Company stock or other equity-based compensation. The Nominating Committee will periodically review the level and form of the Company's director compensation, including how such compensation relates to director compensation of companies of comparable size, industry and complexity. Such review will also include a review of both direct and indirect forms of compensation to the Company's directors, including any charitable contributions by the Company to organizations in which a director is affiliated and consulting or other similar arrangements between the Company and a director. Changes to director compensation will be proposed to the full Board for consideration. Directors' fees (including any additional amounts paid to chairs of committees and to members of committees of the Board) are the only compensation a member of the Audit Committee may receive from the Company; provided, however, that a member of the Audit Committee may also receive fixed amounts of compensation under a retirement plan (including deferred compensation) from the Company for prior service with the Company so long as such compensation is not contingent in any way on continued service. Committee Chairmen may receive such additional reasonable compensation for serving in that role as may be determined from time to time.

## **Separate Sessions of Independent Directors**

The independent directors of the Company shall meet in executive session on a regularly scheduled basis, but not less frequently than quarterly. Any interested parties desiring to communicate with the independent directors regarding the Company may directly contact such directors by delivering correspondence the address of the Company's headquarters in care of the Company's Secretary.

## **Self-Evaluation by the Board**

The Board will sponsor an annual self-assessment of the Board's performance as well as the performance of each committee of the Board, which shall take such form as the Board deems appropriate. The results of the self-assessment will be discussed with the full Board and each committee, and the discussion may be in the form of an oral report to the Board and each committee thereof. The assessment should include a review of any areas in which the Board or management believes the Board can make a better contribution to the Company. The Company will utilize the results of this self-evaluation process in assessing and determining the characteristics and critical skills required of prospective candidates for election to the Board and making recommendations to the Board with respect to assignments of directors to various committees.

## **Board Access to Management**

Directors shall have access to the Advisor, its management and, as appropriate, the Company's outside advisors.

## **Attendance at Annual Meetings of Stockholders**

Directors are invited to attend the Company's annual meeting of stockholders.

## **Board Interaction with Investors, Analysts and Press**

The Board believes that the Advisor generally should speak for the Company. Inadvertent or unauthorized disclosure of confidential information<sup>1</sup> by a director could violate Regulation FD and breach the director's duty to protect confidential information, which could subject the Company or the director to liability. We suggest that each director refer all inquiries from investors, analysts or the press to the Company's President or his or her designee.

## **Board Orientation and Continuing Education**

The Company shall provide new directors with a director orientation program to familiarize such directors with, among other things, the Company's business, strategic plans, significant financial, accounting and risk management issues, compliance programs, conflicts policies, code of ethics, corporate governance guidelines, principal officers, internal auditors and independent auditors. Each director is

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<sup>1</sup> "Confidential information" includes all non-public information entrusted to or obtained by a director by reason of his or her position on the Board, such as information regarding the strategy, business, finances and operations of the Company, minutes, reports and materials of the Board and its committees and other documents identified by the Company as confidential, including, but not limited to, non-public information concerning (i) the Company's financial condition, prospects or plans, marketing and sales programs, (ii) potential transactions with other companies or information about the Company's relationships with other parties, which the Company is obligated to maintain as confidential, and (iii) the proceedings, discussions and deliberations of the Board and its committees, including discussions between and among employees, officers and directors.

expected to participate in continuing educational programs in order to maintain the necessary level of expertise to perform his or her responsibilities as a director.

**Reliance on Management and Outside Advice**

In performing its functions, the Board is entitled to rely on the advice, reports and opinions of the Company's officers, the Advisor's officers, counsel, accountants, auditors and other expert advisors, as they deem necessary, without consulting or obtaining the approval of any officer of the Company in advance.



## **BOARD MEETINGS**

### **Frequency of Meetings**

There shall be not less than four regularly scheduled meetings of the Board each year. At least one regularly scheduled meeting of the Board shall be held quarterly.

### **Selection of Agenda Items for Board Meetings**

The Chairman of the Board, in consultation with the directors, shall annually prepare a master agenda (the "Master Agenda"), which shall set forth a general agenda of items to be considered by the Board at each of its specified meetings during the year. Thereafter, the Chairman of the Board, in consultation with the directors, may adjust the agenda to include special items not contemplated during the initial preparation of the annual Master Agenda.

Upon completion, a copy of the Master Agenda shall be provided to each director. Each director shall be free to suggest inclusion of items on the agenda as well as free to raise at any Board meeting subjects that are not specifically on the agenda for that meeting.

### **Commitment and Attendance**

All directors should make every effort to attend meetings of the Board and meetings of committees of which they are members. Members may attend by telephone to mitigate conflicts.

### **Board Materials Distributed in Advance**

Information and materials that are important to the Board's understanding of the agenda items and other topics to be considered at a Board meeting should, to the extent practicable, be distributed sufficiently in advance of the meeting to permit prior review by the directors. In the event of a pressing need for the Board to meet on short notice or if such materials would otherwise contain highly confidential or sensitive information, it is recognized that written materials may not be available in advance of the meeting.

### **Participation in Meetings**

Each director should be sufficiently familiar with the business of the Company, including its financial statements and capital structure, and the risks and competition it faces, to facilitate active and effective participation in the deliberations of the Board and of each committee on which he or she serves. Upon request, the Advisor will make appropriate personnel available to answer any questions a director may have about any aspect of the Company's business. Directors should also review the materials provided in advance of the meetings of the Board, and its committees and should arrive prepared to discuss the issues presented.

The Advisor is responsible, subject to the supervision of the Board, for formalizing, proposing and implementing strategic choices, and the Board is responsible for approving strategic direction and evaluating operating results. However, as a practical matter, the Board and the Advisor will be better able to carry out their respective responsibilities if there is an ongoing dialogue among the management of the Advisor and the members of the Board. To facilitate such dialogue, members of senior management who are not directors, members of the Advisor's management team, and other individuals may be invited to participate in Board meetings as the Board deems appropriate.

## **COMMITTEE MATTERS**

### **Number, Structure and Independence of Committees**

The Board shall at all times have an Audit Committee composed solely of independent directors. The Audit Committee Charter provides further information on the responsibilities, functions and composition of the Audit Committee. The Board may also establish various advisory committees on which certain members of the Board serve to assist the Advisor and its affiliates in areas that directly impact the Company's operations, such as, without limitation, an Investment Committee, Compensation Committee, Nominating Committee and Stockholder Relations Committee. The majority of the members of all of these committees must be independent directors.

### **Frequency and Length of Committee Meetings**

Committee Chairmen, in consultation with committee members, will determine the frequency and length of committee meetings. Each committee shall meet at least as frequently as is required by the terms of the committee's charter, as applicable.

### **Committee Agendas**

Committee Chairmen, in consultation with the appropriate members of senior management and the committee, will develop the committee's meeting agendas.

## **COMMUNICATIONS WITH STOCKHOLDERS**

The Company has established the following means for stockholders to communicate concerns to the Board. If the concern relates to the Company's financial statements, accounting practices or internal controls, the concerns should be submitted in writing to the Chairman of the Audit Committee in care of the Company's Secretary at the address of the Company's headquarters. If the concern relates to the Company's governance practices, business ethics or corporate conduct, the concern may be submitted in writing to the Company's Secretary at the address of the Company's headquarters.

The Company's Whistleblower Policy prohibits the Company and its affiliates and their officers, employees and agents from discharging, demoting, suspending, threatening, harassing or in any other manner discriminating against any employee for raising a concern. If a stockholder or employee nonetheless prefers to raise his or her concern in a confidential or anonymous manner, the concern may be directed to the Compliance Officer of the Company at the Company's headquarters address.

## **CONDUCT AND ETHICS STANDARDS FOR DIRECTORS**

Directors are subject to applicable provisions of a Code of Ethics, Insider Trading Policy Statement and Whistleblower Policy for the Company. These policies will be made available on the Company's website.