

REQUEST FOR PROPOSALS

Architectural Outsourced Design Services | Platform 1 Side-Down-Draft Spray Booth

ISSUED OCTOBER 22, 2026 | 582 ECCLES AVE, SOUTH SAN FRANCISCO, CA 94080

1. Solicitation

Zipline invites proposals for architectural services for an indoor side-down-draft spray booth at the project address. The selected consultant is responsible for its professional scope, independent code interpretation, permitting support, and stated deliverables.

This RFP is not an offer or authorization to proceed. No services may begin before a written agreement and notice to proceed. Zipline may amend, negotiate, reject any/all proposals, or cancel. Only written addenda modify this RFP. Proposers bear proposal costs. Insurance, indemnity, liability, and other contract terms will be set in the final written agreement.

2. Project basis and references

The supplied concept establishes an indoor side-down-draft booth with zones in part-flow sequence: 5' Carbon Fiber Prep, 7' Epoxy Bonding, and 7' Cerakote Spray (19' total along the flow axis); its section indicates approximately 10' height. This owner-directed 5'/7'/7' program is the design basis for all disciplines. Design to this program and coordinate the overall booth footprint accordingly. Field-verify dimensions, clearances, utilities, roof datum, and equipment before design. The site map indicates the approximate location; adjacent battery-room drawings and vendor estimates are references only, not as-built conditions or code determinations.

Develop the architectural layout using the owner-directed 5'/7'/7' zone program: 5' Carbon Fiber Prep, 7' Epoxy Bonding, and 7' Cerakote Spray. Verify code-compliant egress, occupancy, clearances, and layout; identify any code-driven change for Zipline's written approval.

The supplied site map indicates approximate location; confirm in field. Adjacent battery-room permit drawings issued June 26, 2026 are context only. The booth concept and marked-up California Pulse Estimate 12438 (Oct. 8, 2026) are design references; the estimate is not a code basis or purchase authorization. Identify current codes adopted by the City/AHJ and confirm requirements with the permitting authority.

The estimate references ETL-listed equipment, UL 508A controls, and 460V three-phase motors. Verify documentation and interfaces within your scope; do not assert listing/compliance without evidence. The estimate excludes some permitting, engineering, duct, penetration, support, and sealing work; identify gaps and assigned-party interfaces.

3. Requested services

- Lead emergency-egress analysis, occupancy analysis, and architectural layout drawings for the booth and affected room.
- Prepare architectural roof-framing interface, roof-flashing, and duct-hanging details assigned to Architecture in the responsibility matrix; coordinate delegated engineering where required.
- Prepare the architectural permit set and coordinate the City package with Zipline MFG. Architect is accountable for City permit drawing coherence required for submission and City inspection coordination per the responsibility matrix (Exhibit C); Zipline MFG is responsible for filing/submission and field execution coordination.
- Provide City comment responses and construction administration through closeout, with stated allowances and rates.

Required design-review alignment (consulted items)

- Booth fabrication and manufacturer drawings (exterior, partitions, doors, duct/fan interfaces).
- Mechanical air-change, fan/CFM, and filtration design; electrical panel-to-disconnect design/install; fire-sprinkler capacity and drops.
- Booth lighting, spray-air emergency shutoff, rooftop equipment placement, field-clash walk, City permit package and inspections.

4. Professional responsibility and submittals

California-licensed architect in good standing with relevant industrial tenant-improvement and permitting experience. Name the architect of record and subconsultants. Upon proposal submission, provide hourly rates and breakdown of hours for the project.

The architect, not Zipline or the vendor, shall independently interpret applicable codes within its scope. Final architectural instruments shall be prepared under responsible charge and signed/stamped by a California-licensed architect as required by law. Any engineering documents shall be signed/sealed by the responsible California PE in the appropriate discipline. Identify delegated design and subconsultants.

Code/occupancy/egress memo; existing-condition and proposed layout plans; architectural permit drawings and assigned roof/duct details; 30%/90% review packages; final City-ready architectural set; written City comment responses; construction-administration log and closeout record.

Include 30% and 90% review packages. Review comments do not transfer design responsibility to Zipline. Mark preliminary documents "For Review—Not for Construction." Final permit documents shall be coordinated and suitable for submission.

5. Schedule

Target dates assume timely agreement, site access, and receipt of required information. Zipline may revise by written addendum. Include kickoff, one site walk, 30%/90% reviews, City submission support, City comment responses, and construction administration through

closeout. State included meetings, site visits, response cycles and construction-phase duration; provide hourly rates and additional-service fees. No additional service without written approval.

- Oct 22, 2026 — RFP issued.
- Oct 26, 2026 — Interest email due (3-calendar-day review window; next business day).
- Oct 29, 2026 — Group bid walk for all invited vendors; time/access confirmed by Zipline.
- Nov 5, 2026 — Technical and fee proposals due (1 week after walk).
- Nov 12, 2026 — Zipline feedback issued (1-week review).
- Nov 19, 2026 — Written responses and revised/final bids due.
- Nov 27, 2026 — Final selection target (holiday-adjusted).
- Dec 4, 2026 — Target notice to proceed and design kickoff.
- Dec 7, 2026 — Target consultant site walk.
- Dec 9, 2026 — 30% design review.
- Dec 15, 2026 — 90% design review.
- Dec 16, 2026 — Target coordinated final internal package.
- Dec 21, 2026 — Target City submission by Zipline MFG.

6. Proposal instructions and evaluation

Email interest by October 26 and proposals by November 5, 2026 to Asher.williamson@flyzipline.com. Zipline will confirm bid-walk details and issue controlled reference files. Submit one searchable PDF containing:

- Firm/team, license numbers/status, relevant experience, and named EOR/architect.
- Scope/deliverables by phase; code/AHJ approach; assumptions, exclusions, and owner/vendor inputs.
- Fixed fee by phase/deliverable, reimbursables, allowances, hourly rates, and separately priced alternates.
- Schedule/staffing confirmation, review/response durations, and construction-administration allowance.
- Conflicts, subconsultants, and requested clarifications.

Selection will consider qualifications, scope completeness, code/permitting approach, schedule, fee transparency, and ability to close assigned interfaces. Zipline may request clarifications or interviews.

7. Exhibits and reference material

Exhibit A — Owner-supplied site location map. Approximate location; verify in field.

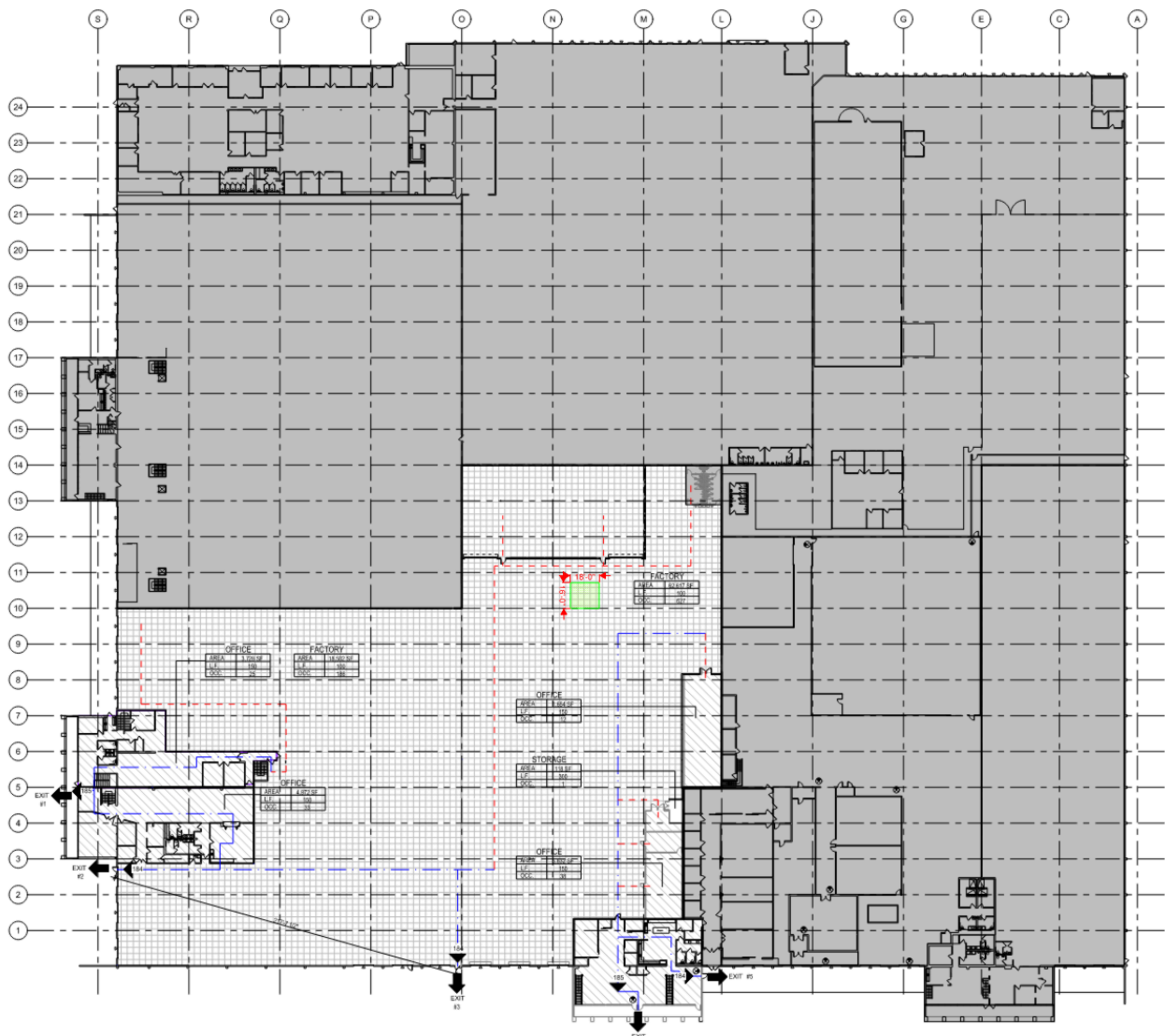


Exhibit B — Owner-supplied side-down-draft booth plan and section concept. Design intent only; dimensions and airflow require verification.

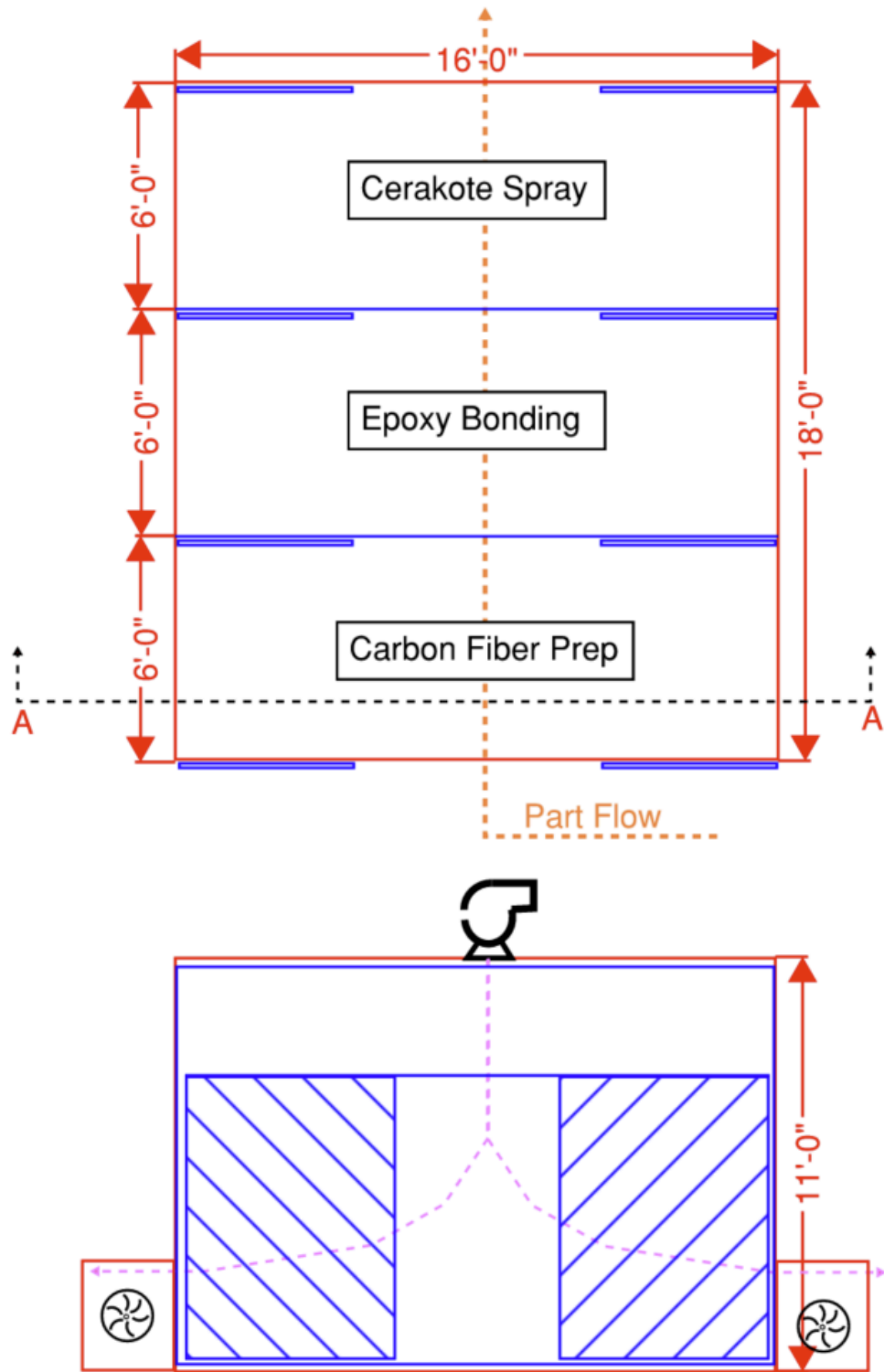


Exhibit C — Responsibility Matrix for scope delineation. R = Responsible, A = Accountable, C = Consulted, I = Informed.

Scope	CP	Facilities	MFG	Arch (O)	Mech (O)	Struct. (O)	Fire Eng. (O)	Const. (O)	Land mark
Fabrication of spray booth structure, exterior walls, partitions inside of booth, side exhaust ducts, and top ducting fans	R	C	A	C	C	C	I	I	I
Sizing and purchasing of all ducting, roof units, and weather proofing material	R	I	A	I	C	I	I	I	I
Seismic engineering drawings and calcs for spray booth	R	A	C	I	I	C	I	I	I
Structural roof framing details, roof flashing design details, and ducting hanging details	I	A	C	R	C	C	I	I	I
Air change over calculations, validation of fan sizing, calculated CFM, and Validation of filtration system	C	C	I	C	R	I	I	I	I
Electrical connection from panel to lineside	I	A	I	C	I	I	I	I	R

disconnect (drawings and installation)									
Fire sprinkler capacity calculations and sprinkler drop drawings	C	C	I	C	I	I	R	I	I
Fire sprinkler letter	I	C	I	C	I	I	R	I	I
Emergency egress, occupation analysis, and layout drawings	I	C	C	R	I	I	I	I	I
If required: spray booth structural calculations and drawings	A	I	I	C	I	R	I	I	I
Spray booth manufacturing drawings	R	I	C	C	C	C	I	I	I
Electrical circuitry for spray booth and control panel design	R	C	A	I	I	I	I	I	I
Spray booth lighting	R	I	A	C	I	I	I	I	I
Emergency shut off of spray booth air	R	C	A	C	I	I	C	I	I

Additional controlled-RFP background: adjacent battery-room permit drawings (context only)
and California Pulse Estimate 12438 with owner markup (reference only).