

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

DECEMBER 21, 1989

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Dan Dominey, Vice Chairman
Mrs. Gaffney Phillips, Secretary
Judge Charles English, Treasurer
Ward R. Burke
Reverend Robert Carter

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D.
Bobbie Morgan
Nancy Fuller

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. George Patterson	MHMR
Mr. Tim Richerson	MHMR
Gwen Cunningham	MHMR
Joe McCulley	MHMR
Mrs. Sandy Vann	MHMR
Glenda Hiers	Alexander, Lankford, & Hiers
Thelma Roberson	LAMI Representative
Roy Roberson	LAMI Representative
John Lounsberry	LAMI Representative
Jo Moel	LAMI Representative
Lyle G. Moel	LAMI Representative

The 208th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Thursday, December 21, 1989 at 4:00 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 4:00 P.M. He recognized Glenda Hiers who was here to answer questions from the Board regarding the Fiscal Audit Report, and LAMI representatives, who were here to discuss the final plans of the Alpha House. Judge Sturrock also welcomed Gwen Cunningham and Joe McCulley to the meeting.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of November Board Meeting, on a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the Minutes of the November 28, 1989 Board Meeting.

CHIEF EXECUTIVE OFFICER'S REPORT:

1. The annual Texas Council Board Training will be held at Padre Island June 28, 29, and 30th. All Board members are encouraged to attend.
2. The first Staff Development in over a year was held on December 8th. It was a very good session and everyone seemed to really enjoy themselves. Staff have reported that Donna Teafatiller did a fine job in planning the programs.
3. This year ends fifteen years in existence for our Center.
4. Call on Directors for Reports:

Chief Operating Officer

- a. Update on physicians: We have made an offer to Dr. Balsh at Rusk State Hospital, and we expect to hear from him shortly. We are also talking with Dr. Sarkari and Dr. Gonzales, a UTMB resident. Because of these three possibilities, we have not yet engaged the recruitment firm of Jackson and Coker.
- b. Discussion of Alpha House: Joe introduced the LAMI members of the Alpha House Planning Committee. This committee is responsible for renovating the building. Thelma Roberson spoke for the committee and recommended that the facility be named the Alpha House. Joe reviewed the facility's floor plan with Board members.

Director, Human Resources and Business Planning

- a. Tim asked Gwen Cunningham to give the Board a report on Volunteer Banquets. Gwen stated that there have been four volunteer banquets and that all of them went extremely well. It was at this point that item IV-C-3 was taken from the Supporting Documents.

Consideration of Certificate of Appreciation: On a motion by Rev. Carter, seconded by Gaffney Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Chief Executive Officer be authorized to sign and present a Certificate of Appreciation to

Gwen Cunningham, Volunteer Services Coordinator, and THAT a copy of the Certificate be attached to the permanent Minutes of this meeting.

Judge Sturrock then presented the Certificate of Appreciation to Gwen.

- b. Tim reported that he recently attended a meeting of the Texas Council Risk Management Fund Advisory Committee. He explained that the committee was formed to develop an example of policies for all community centers to help them reduce risk in liability expenses.
- c. Tim gave the Board an update on the recent Business Planning meeting held in Houston. He stated that the goal of the group is to develop ways to increase revenues and to provide additional services for our clients from the dollars that we have. He said the group looked at how we currently do things and how we could improve on some issues. The group will begin meeting each Monday morning to develop this process.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Judge Charles English, Chairman

Judge Sturrock recommended that item IV-A-3 be taken at this time so that Glenda Hiers could give her report and leave if she desired. Glenda briefly reviewed the Audit Report and answered questions from the Board. She once again stated that it was a real pleasure working with MHMR staff on this audit.

Consideration of Fiscal Audit for FY 1989: On a motion by Mrs. Phillips, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the Audit Report and response to the Management Letter and Schedule of Findings and Questioned Costs for FY 1989 as submitted by the accounting firm of Alexander, Lankford, & Hiers, Inc., THAT the Board Chairman be authorized to sign and certify the Approval of the Audit Report, THAT copies of the audit be forwarded to TDMHMR, THAT copies of the response be forwarded to Alexander, Lankford, & Hiers, Inc. and to TDMHMR, and THAT a permanent copy of those documents be maintained in the Business Services office.

Consideration of Treasurer's Report: On a motion by Judge English, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of November, 1989 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of First Quarter Expenditure Report: On a motion by Mr. Dominey, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the First Quarter Financial and Performance Report for FY 1990; THAT the Board Chairman be authorized to sign the Transmittal Form; THAT the report be submitted to TDMHMR; and THAT a copy be maintained in the office of Business Services.

Consideration of Disposition of Delinquent Accounts Receivable: On a motion by Mrs. Phillips, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the client accounts which have been inactive for at least six months or otherwise deemed to be uncollectible, be written off as uncollectible accounts receivable, and THAT a copy of these accounts be maintained on file in the office of Business Services.

Consideration of Purchase of Telephone System for Tyler County MHMR Center: The Board voted unanimously to table this item at this time. Bids will be presented to the Board in the near future.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Nominees to Professional Staff Organization: The Board voted unanimously to table this item since there were no nominees to the Professional Staff Organization at this time.

Consideration of Improvements to Septic System at Peavy Switch Recovery Center: On a motion by Mr. Burke, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the engineering firm of Everett Griffith, Jr. & Associates, Inc. be engaged to plan the improvements to the septic system at Peavy Switch Recovery Center; THAT the Chief Executive Officer be authorized to sign all documents associated with this project; and THAT copies of the paperwork be kept on file in the office of Business Services.

Personnel and Public Education Committee - Reverend Robert Carter, Chairman

Consideration of Creation of Registered Nurse II Position for Family Support Services: On a motion by Rev. Carter, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #381, Registered Nurse II, be added to the FY 1990 Personal Services Schedule effective January 1, 1990.

Consideration of Creation of Workshop Coordinator for Polk County Sheltered Workshop: On a motion by Rev. Carter, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #382, Workshop Coordinator, be added to the FY 1990 Personal Services Schedule effective January 1, 1990.

Consideration of Personnel Matters: There were no personnel matters for consideration.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

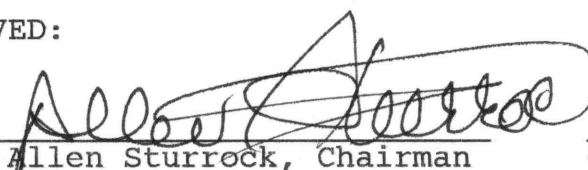
DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETINGS:

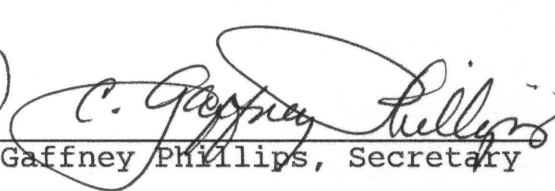
The schedule for the Board Meetings for January and February was set as follows:

Tuesday, January 30, 1990
Tuesday, February 27, 1990

Committee meetings will begin at 3:30 P.M., and the Board meeting will begin at 4:00 P.M. on January 30th.

APPROVED:


Judge Allen Sturrock, Chairman


Gaffney Phillips, Secretary

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

hereby recognizes

Gwen Cunningham

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*



Allen Purkett

Chairman, Board of Trustees

Jim McDermott

Executive Director

12/21/99

Date

DEEP EAST TEXAS REGIONAL MHMR SERVICES

REVENUE BY FUND

9/1/89 - 11/30/89

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	NOVEMBER REV RCPTS*	NOVEMBER REV RCV'BLE	NOVEMBER REVENUE	NOVEMBER OVER(UNDER)
LOCAL:									
ANGELINA COUNTY	29,286	7,321	21,965	(1)	2,441	0	2,441	2,441	0
HARDIN COUNTY	14,532	3,633	10,899	0	1,211	0	1,211	1,211	0
HOUSTON COUNTY	6,584	1,646	4,938	0	549	1,646	0	1,646	1,097
JASPER COUNTY	11,595	0	11,595	(2,899)	966	0	0	0	(966)
NACOGDOCHES COUNTY	12,000	0	12,000	(3,000)	1,000	0	0	0	(1,000)
NEWTON COUNTY	3,000	0	3,000	(750)	250	0	0	0	(250)
POLK COUNTY	9,846	0	9,846	(2,462)	821	0	0	0	(821)
SABINE COUNTY	2,838	0	2,838	(710)	237	0	0	0	(237)
SAN AUGUSTINE COUNTY	2,802	0	2,802	(701)	234	0	0	0	(234)
SAN JACINTO COUNTY	4,107	0	4,107	(1,027)	342	0	0	0	(342)
SHELBY COUNTY	6,400	1,600	4,800	0	533	0	534	534	1
TRINITY COUNTY	5,127	1,282	3,845	0	427	0	428	428	1
TYLER COUNTY	7,609	1,902	5,707	0	634	0	634	634	0
CLIENT GOVERNMENTAL BENEFITS	119,628	30,112	89,516	205	9,969	9,902	0	9,902	(67)
CLIENT WORKSHOP FEES	0	8,262	(8,262)	8,262	0	2,200	0	2,200	2,200
COURT COMMITMENT INCOME	20,000	4,035	15,965	(965)	1,667	445	515	960	(707)
DEBT PROCEEDS	0	116,933	(116,933)	116,933	0	82,922	0	82,922	82,922
DHS PROTECTIVE SERVICES	5,700	45	5,655	(1,380)	475	0	45	45	(430)
DHS PROTECTIVE SVCS-IN HOME	148,091	31,156	116,935	(5,867)	12,341	0	16,826	16,826	4,485
DONATIONS	952	0	952	(238)	79	0	0	0	(79)
FARM INCOME	0	350	(350)	350	0	118	0	118	118
FOUNDATION GRANT	735,200	51,073	684,127	(132,727)	61,267	36,600	0	36,600	(24,667)
ICF-MR	883,842	248,318	635,524	27,358	73,654	(2,007)	75,865	73,858	204
INTEREST INCOME	90,908	40,384	50,524	17,657	7,576	11,575	0	11,575	3,999
KITCHEN REVENUE	7,000	1,315	5,685	(435)	583	535	0	535	(48)
MANAGEMENT FEES	2,000	200	1,800	(300)	167	200	0	200	33
MISCELLANEOUS	3,800	5,432	(1,632)	4,482	317	1,443	0	1,443	1,126
NACOGDOCHES ISD	6,740	2,063	4,677	378	562	0	687	687	125
PATIENT FEES	916,622	219,887	696,735	(9,269)	76,385	121,615	0	121,615	45,230
PINEYWOODS ANNEX	42,772	0	42,772	(10,693)	3,564	0	0	0	(3,564)
SALES REVENUE	53,460	0	53,460	(13,365)	4,455	0	0	0	(4,455)
SEMINAR FEES	5,000	408	4,592	(842)	417	0	0	0	(417)
STATE DEPT OF HIGHWAYS	555,644	137,204	418,440	(1,707)	46,304	1,968	44,874	46,842	538
SURPLUS REVENUE	20,000	5,200	14,800	200	1,667	5,200	0	5,200	3,533
VOCATIONAL SERVICES	3,000	2,167	833	1,417	250	0	501	501	251
WORKSHOP PRODUCTION	246,040	74,725	171,315	13,215	20,503	25,239	6,271	31,510	11,007
STATE:									
DHS ADULT DAY CARE	37,000	11,912	25,088	2,662	3,083	0	3,880	3,880	797
DHS CHILD DAY CARE	216,885	52,344	164,541	(1,877)	18,074	0	18,313	18,313	239
EARLY CHILDHOOD INTERVENTION	516,654	102,194	414,460	(26,970)	43,055	0	35,866	35,866	(7,189)
GENERAL REVENUE	3,720,913	930,228	2,790,685	0	310,076	266,608	130,398	397,006	86,930
JTPA	500	160	340	35	42	110	0	110	68
LELSZ	891,332	180,879	710,453	(41,954)	74,278	29,324	0	29,324	(44,954)
PROBATION DEPT.	180,000	56,650	123,350	11,650	15,000	0	19,350	19,350	4,350
RAJ	984,224	249,324	734,900	3,268	82,019	895	82,019	82,914	895
RIDER 38 (LIAISON)	80,000	43,865	36,135	23,865	6,667	0	14,662	14,662	7,995
SVETP	28,000	4,950	23,050	(2,050)	2,333	0	0	0	(2,333)
TX REHABILITATION COMM.	36,055	27,690	8,365	18,676	3,005	255	3,005	3,260	255
FEDERAL:									
CHAPTER I	32,875	5,474	21,413	3,243	2,740	1,763	1,874	3,637	897
CHAPTER I CARRYOVER	28,838	11,462	(109,340)	130,969	2,403	4,803	0	4,803	2,400
HCS	509,668	138,178	371,490	10,761	42,472	0	40,446	40,446	(2,026)
HUD GRANT	157,419	0	157,419	(39,355)	13,118	0	0	0	(13,118)
MHBS	216,639	54,160	162,479	0	18,053	17,597	1,367	18,964	911
TCADA	358,424	114,043	244,381	24,437	29,869	0	39,052	39,052	9,183
USDA	31,680	7,998	23,682	78	2,640	0	2,720	2,720	80
TOTAL	12,009,231	2,988,164	8,888,363	118,557	1,000,774	620,956	543,784	1,164,740	163,966

*NEGATIVE AMOUNTS REPRESENT PRIOR MONTHS' CORRECTIONS FLOWING THROUGH THE CURRENT MONTH.

DEEP EAST TEXAS REGIONAL MMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/89 - 11/30/89

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	NOVEMBER EXP & ENC	NOVEMBER OVER(UNDER)
SALARIES	6,261,449	1,414,977	4,846,472	(150,385)	521,787	472,651	(49,136)
MERIT INCREASE	28,030	9,040	18,990	2,033	2,336	3,470	1,134
PHYSICIANS ON CALL	60,000	15,000	45,000	0	5,000	5,000	0
FRINGE BENEFITS:							
MEDICARE PAYROLL TAX	8,084	13,196	(5,112)	11,175	674	4,398	3,724
INSURANCE	472,617	115,201	357,416	(2,953)	39,385	50,372	10,987
RETIREMENT	477,617	101,425	376,192	(17,979)	39,801	32,894	(6,907)
WORKMAN'S COMPENSATION	83,514	13,075	70,439	(7,804)	6,960	5,742	(1,218)
UNEMPLOYMENT	5,907	2,543	3,364	1,066	492	660	168
TSA	3,750	3,750	0	2,813	313	0	(313)
TRAVEL	237,547	52,878	184,669	(6,509)	19,796	22,218	2,422
CONSULTANTS & PROFESSIONALS	194,307	25,130	169,177	(23,447)	16,192	12,409	(3,783)
CONTRACTS	955,182	222,142	733,040	(16,654)	79,599	104,843	25,245
DRUGS	36,570	8,119	28,451	(1,024)	3,048	5,505	2,458
FOOD	203,128	42,158	160,970	(8,624)	16,927	12,508	(4,319)
SUPPLIES	374,121	81,492	292,629	(12,038)	31,177	27,599	(3,578)
CONSTRUCTION IN PROGRESS	224,300	25,257	199,043	(30,818)	18,692	25,257	6,565
BUILDING PURCHASE	0	2,730	(2,730)	2,730	0	2,730	2,730
BUILDING REMODELING	118,001	24,224	93,777	(5,276)	9,833	24,213	14,380
BUILDING REPAIR & MAINT	58,425	16,763	41,662	2,157	4,869	7,118	2,249
BUILDING RENT	243,613	60,052	183,561	(851)	20,301	20,212	(89)
VEHICLE PURCHASE	65,000	68,465	(3,465)	52,215	5,417	34,782	29,365
VEHICLE LEASE	410	821	(411)	719	34	1	(33)
VEHICLE REPAIR & MAINT	46,620	13,460	33,160	1,805	3,885	4,745	860
VEHICLE OPERATION	102,135	23,158	78,977	(2,376)	8,511	10,238	1,727
EQUIPMENT PURCHASE	192,451	35,149	157,302	(12,964)	16,038	28,466	12,428
EQUIPMENT RENTAL	57,113	16,660	40,453	2,382	4,759	4,543	(216)
EQUIPMENT REPAIR & MAINT	33,952	7,969	25,983	(519)	2,829	2,343	(486)
DEBT RETIREMENT	175,926	41,320	134,606	(2,662)	14,661	14,692	32
INTEREST EXPENSE	74,631	19,656	54,975	998	6,219	6,425	206
POSTAGE	26,555	5,582	20,973	(1,057)	2,213	2,222	9
TELEPHONE	151,161	33,645	117,516	(4,145)	12,597	11,791	(806)
UTILITIES	199,592	44,462	155,130	(5,436)	16,633	13,787	(2,846)
INSURANCE	86,088	20,350	65,738	(1,172)	7,174	4,938	(2,236)
TX INDUSTRY FOR BLIND	31,138	7,547	23,591	(238)	2,595	2,515	(80)
CLINT TRAINING WAGE	328,578	81,045	247,533	(1,100)	27,382	26,288	(1,094)
CLIENT FRINGE	45,525	15,145	30,380	3,764	3,794	7,860	4,066
CLIENT ACTIVITY EXPENSE	7,940	2,443	5,497	458	662	242	(420)
COURT COMMITMENT EXPENSE	20,000	4,190	15,810	(810)	1,667	960	(707)
FOSTER CARE RESPITE	16,200	3,250	12,950	(800)	1,350	1,175	(175)
CONTINGENCY EXPENSE	0	6,097	(6,097)	6,097	0	2,027	2,027
LABORATORY FEES	3,425	724	2,701	(132)	285	294	9
H.B. 1154 EXPENSE	117,198	3,502	113,696	(25,798)	9,767	3,353	(6,414)
RECRUITMENT EXPENSE	35,000	2,977	32,023	(5,773)	2,917	2,051	(866)
PUBLIC RELATIONS/RETENTION	3,000	343	2,657	(407)	250	189	(61)
MISCELLANEOUS EXPENSES	143,431	20,246	123,185	(15,612)	11,953	6,832	(5,121)
CASH SHORT & OVER	0	(4)	4	(4)	0	(4)	(4)
TOTAL	12,009,231	2,727,354	9,281,877	(274,955)	1,000,769	1,032,654	31,885

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 REVENUES AND EXPENDITURES BY PROGRAM
 9/1/89 - 11/30/89

EXPENSE CATEGORY	ANNUAL BUDGET	NOVEMBER REVENUE	Y-T-D REVENUE	NOVEMBER EXP & ENC	Y-T-D EXP & ENC	PROFIT (LOSS)

MENTAL HEALTH:						
RESIDENTIAL	3,160,261	284,234	637,958	223,005	579,295	58,663
CLIENT & FAMILY SUPPORT	1,909,579	199,523	500,098	158,709	418,065	82,033
CASE MANAGEMENT	282,444	29,136	70,619	24,980	72,273	(1,654)

MH SUBTOTAL	5,352,284	512,893	1,208,675	406,694	1,069,633	139,042
MENTAL RETARDATION:						
RESIDENTIAL	1,670,047	138,913	456,917	134,965	392,625	64,292
CLIENT & FAMILY SUPPORT	3,501,828	305,826	849,784	298,620	920,288	29,496
CASE MANAGEMENT	119,767	12,275	30,692	10,152	29,661	1,031

MR SUBTOTAL	5,291,642	457,014	1,337,393	443,737	1,242,574	94,819
MANAGEMENT & SUPPORT	1,281,962	182,122	426,385	169,512	399,436	26,949
OTHER SERVICES	83,343	12,711	15,711	12,711	15,711	0

TOTALS	12,009,231	1,164,740	2,988,164	1,032,654	2,727,354	260,810
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
9/1/89 - 11/30/89

	NOVEMBER	Y-T-D
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REVENUE	1,164,740	2,988,164
EXPENDITURES & ENCUMBRANCES	(1,032,654)	(2,727,354)
DIFFERENCE	132,086	260,810
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ANALYSIS OF DEFERRED REVENUE:

BOND ISSUE	176,448
RAJ	11,414
MEDICARE PART A OVERPAYMENTS	46,515
ICF-MR OVERPAYMENTS	3,171
TEMPLE FOUNDATION GRANT	452,543
GENERAL REVENUE	0
PINEYWOODS ANNEX	128,008
COUNTY REVENUE	4,938
LELSZ	430,668
RETIREMENT FUNDS	8,028
CHAPTER I	668
CHAPTER I CARRYOVER	0
DONATIONS	7,368
SSI PAYMENTS	0
MISCELLANEOUS	3,200
TOTAL DEFERRED REVENUE	1,272,969
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ANALYSIS OF RESTRICTED INTEREST INCOME:

RESERVE OPERATING FUND	2,424
BUILDING FUND	16
CONTINGENCY CD'S	6,097
TOTAL RESTRICTED INTEREST INCOME	8,537
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DEEP EAST TEXAS REGIONAL MHMR SERVICES

BALANCE SHEET

NOVEMBER 30, 1989

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
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ASSETS:			
Unrestricted Cash-General	398,429		
Restricted Cash:			
Cash from Bond Issue	94,353		
Int & Sinking Cash - Bonds	65,500		
Trust Funds - Clients	3,108		
Pension Funds	101,291		
Hardin Building Fund	9,138		
Foundation Grant	452,543		
Reserve Operating Funds	575,393		
Pineywoods Annex	128,007	1,429,333	
	<hr/>	<hr/>	
Total Cash in Bank	1,827,762		1,827,762
			0
Cash in Units	1,525		1,525
Accts Receivable-Client Fees	683,780		
Less: Allowance for			
Uncollectible Accounts	(214,168)	469,612	469,612
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Accounts Receivable - Other	955,463		955,463
Accts Rec/Internal Advances	51,669		51,669
Prepaid Expenses	46,678		46,678
Supply Inventory	105,415		105,415
Amount to be Provided under:			
Long Term Agreements	973,019		973,019
Accrued Vacation	203,605		203,605
General Fixed Assets (at Cost):			
Equipment & Furniture		735,725	735,725
Vehicles		770,220	770,220
Building		2,615,697	2,615,697
Leasehold Improvements		12,848	12,848
Land		82,315	82,315
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TOTAL ASSETS	4,634,748	4,216,805	8,851,553
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LIABILITIES & FUND EQUITY			
Liabilities:			
Accounts Payable/Internal Advance	51,669		51,669
Accounts Payable	164,907		164,907
Employee Insurance Payable	0		0
Retirement Payable	100,404		100,404
Salaries/Travel Payable	23,622		23,622
Miscellaneous Payroll Deductions	494		494
Unemployment Tax Payable	1,750		1,750
Sales Tax Payable	954		954
Cafeteria Plan Payable	0		0
Deferred Revenue	1,272,969		1,272,969
Obligation under:			
Long-Term Agreements	973,019		973,019
Accrued Vacation	203,605		203,605
Trust Fund Payable	3,108		3,108
Contingency Fund	412,566		412,566
	<hr/>	<hr/>	<hr/>
Total Liabilities	3,209,067	0	3,209,067
	<hr/>	<hr/>	<hr/>
Fund Equity:			
Investment in Fixed Assets		4,216,805	4,216,805
Fund Balances:			
Reserved for Hardin Building	8,493		8,493
Reserved for Encumbrances	82,207		82,207
Unreserved	1,334,981		1,334,981
	<hr/>	<hr/>	<hr/>
Total Fund Equity	1,425,681	4,216,805	5,642,486
	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES & FUND EQUITY	4,634,748	4,216,805	8,851,553
	<hr/>	<hr/>	<hr/>

DEEP EAST TEXAS REGIONAL MMR SERVICES
STATEMENT OF CHANGES IN UNRESTRICTED FUND BALANCE AND FIXED ASSETS
NOVEMBER 30, 1989

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE @ 10/31/89	1,218,103	4,166,369	5,384,472
REVENUE	1,164,740	0	1,164,740
EXPENDITURES	(1,032,654)	0	(1,032,654)
ADDITIONS TO FIXED ASSETS	0	80,591	80,591
DELETIONS OF FIXED ASSETS	0	(30,155)	(30,155)
CONVERSION OF CLIENT FEES FROM CASH BASIS TO ACCRUAL:			
CURRENT MONTH'S CASH RECEIPTS	(121,615)	0	(121,615)
CURRENT MONTH'S NET CHARGES	111,607	0	111,607
ADJUSTMENTS*	(5,200)	0	(5,200)
BALANCE @ 11/30/89	1,334,981	4,216,805	5,551,786

* PAYMENT FROM RESERVES TO JERE BOSHEE FOR BUSINESS PLANNING

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

GENERAL OWES LELSZ	51,669
BALANCE @ 11/30/89	51,669

DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
NOVEMBER 30, 1989

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
NCNB Texas Nat'l, Lufkin:	General Funds	MM Checking	2,039		
	Payroll	MM Checking	5,024		
	Employee Medical Plan	MM Checking	2,527		
	Foundation	MM Checking	2,445		
	Pineywoods Annex	MM Checking	1,534		
	Clients' Trust Fund	MM Checking	3,108		
	Reserve Operating	3 CD's	70,485	0	945,000
Total for NCNB Texas Nat'l, Lufkin			87,162	0	945,000
NCNB Texas Nat'l, Austin	Bond Issue	Inv by Tx Council	94,353		94,353
	Bond Issue	Int & Sinking	65,500	0	65,500
Total for NCNB Texas Nat'l, Austin			159,853	0	159,853
Lovelady State Bank:	Chapter I	Checking	668		
	Pension	MM Checking	101,291	100,000	100,000
Total for Lovelady State Bank			101,959	100,000	100,000
First Bank & Trust, Diboll	Lelsz	MM Checking	53,303	53,303	500,000
First Nat'l Bank, San Augustine	Reserve Operating	1 CD	9,823	9,823	0
Commercial Nat'l Bank, Nacogdoches	Reserve Operating	1 CD	20,741	20,741	0
First Nat'l Bank, Livingston	Reserve Operating	1 CD	25,615	25,615	0
First Nat'l Bank, Newton	Reserve Funds - PRTC	1 CD	5,167	5,167	0
First Nat'l Bank, Silsbee	Hardin Building Fund	1 CD	9,138	9,138	0
First Nat'l Bank, Woodville	Reserve Operating	1 CD	6,831	6,831	0
Crockett State Bank	Reserve Operating	1 CD	13,800	13,800	0
Citizens State Bank, Center	Reserve Funds - PRTC	1 CD	15,239	15,239	0
First State Bank, Hemphill	Reserve Funds - PRTC	1 CD	9,210	9,210	0
First Nat'l Bank, Jasper	Reserve Funds - PRTC	1 CD	9,553	9,553	0
Sub-total			527,394	278,420	1,704,853

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 FINANCIAL DEPOSITORIES
 NOVEMBER 30, 1989

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
Sub-total from page 1			527,394	278,420	1,704,853
Bank of San Jacinto, Coldspring	Foundation	1 CD	7,000	7,000	0
Lufkin Reg. Federal Credit Union	Reserve Operating	Savings	25	25	0
United States Government:	Lelsz	Treasury Funds	325,695		325,695
	Reserve Funds - PRTC	Treasury Funds	309,411		309,411
	Foundation	Treasury Funds	443,098		443,098
	Pineywoods Annex	Treasury Funds	126,473		126,473
	General Operating	Treasury Funds	9,173		9,173
	Reserve Operating	Treasury Funds	79,493	0	79,493
Total for United States Government Securities			1,293,343	0	1,293,343
Total of All Cash in Bank			1,827,762	285,445	2,998,196