

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

AUGUST 30, 1988

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Judge Charles English, Treasurer
Mr. Ward R. Burke
Rev. Robert Carter
Mrs. Gaffney Phillips
Mrs. Bobbie Morgan

BOARD MEMBERS ABSENT:

Dan D. Dominey, Vice Chairman
Nancy Speck, Ph.D.

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Susan Rushing	MHMR
Mr. George Patterson	MHMR
Mr. Larry Heaton	MHMR
Mrs. Linda Naff	MHMR
Mrs. Sandy Vann	MHMR

The 189th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration facility, 4101 South Medford Drive, Lufkin, on Tuesday, August 30, 1988, at 5:30 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. There were no guests in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the July Board Meeting, on a motion by Mr. Burke, seconded by Mrs. Morgan, the Board unanimously approved the Minutes of the July 19, 1988 Board Meeting.

Judge Sturrock announced appointments to Board Committees for FY 1989 as follows:

Budget and Finance Committee

Judge Charles English, Chairman
Mr. Dan D. Dominey
Mrs. Gaffney Phillips

Program Committee

Ward R. Burke, Chairman
Judge Allen Sturrock
Mrs. Bobbie Morgan

Personnel & Public Education Committee

Rev. Robert Carter, Chairman
Nancy Speck, Ph.D.
Mr. Sampson's replacement

The Board walked over to the new Angelina County MHMR Center for a tour of that facility. Nell Newton talked with the Board about the facility and the programs they offer.

EXECUTIVE DIRECTOR'S REPORT:

1. Dr. McDermott reported that Peavy Switch Farm is doing very well. Presentations are being made to local industries to develop preferred provider programs whereby they can utilize our services at a reduced rate. Brad Jackson and Benny Garrett of Marketing Services Company has given us a proposal to develop the marketing plan and will work with Marty Walker on the presentations. They have proposed to work with us over the next four months for a total charge of \$5,000.

Peavy Switch Farm has had an excellent watermelon crop, but to make Peavy Switch a productive farm, we need to grow blueberries, strawberries, etc., and, therefore, need to solve our water problem. We are looking into various funding alternatives for this issue.

2. Dennis Jones, the new Commissioner, will be in Lufkin on September 20th and 21st. A reception is being held for him at the Lufkin State School on the 20th, but because that is the day of our Board meeting, we cannot attend. Mr. Jones has been invited to attend one of our Board meetings and to visit our units.

3. Judge Fillyaw has called requesting that Newton County's local match be reduced from \$5,986.00 to \$3,000.00 due to the deteriorating financial condition of the County. Bobbie Morgan offered to talk with Judge Fillyaw about this issue.
4. Board reappointments for a two-year period were announced as follows: Judge Sturrock representing Tyler County; Ward Burke representing Angelina County, Reverend Carter representing Hardin County; and Bobbie Morgan, representing Jasper and Newton Counties. We expect an appointment soon for Sabine, San Augustine, and Shelby Counties.

Director, Business Services

- a. We have received local match payments in full from all counties except Nacogdoches.
- b. Discussion of Bank Depository: North Carolina National Bank's Trust Department has proposed that they locate the best interest rates for us for our certificates of deposit, and will charge us a small percent for the service. They will then provide us with a printout showing where they invested the money, the rate, their service charge, etc. Mr. Burke suggested that we talk with Lufkin Federal Savings and Loan representatives, as well as Mr. Friesen at the Edward D. Jones and Company. The Board also recommended that we spread our money among the 13 counties in an effort to improve public relations. A copy of the MHMR accounts at NCNB is attached.

Director, Mental Health Services

- a. Dr. Robert Bujard has been hired to provide psychiatric services in the southern part of our region. He will also split on-call services at Pineywoods with Dr. Cleary.
- b. The Joint Conference Committee met on August 17th and discussed the cut of \$80,000 from the contracts budget at Pineywoods Regional Treatment Center. Based on the spending rate for June and July, they expect no problems from this budget cut. The Committee also discussed the recommendation from staff at Pineywoods that bed size be reduced from 20 to 18 beds. Joe will provide information for this request, as well as costs of such a change.
- c. Discussion of Shelby County Situation: The residents of Center, Texas have heard many tales about our plans for the Shelby County Halfway House, and have requested that we not close the facility. Sandy met with residents of the community and explained that the State does not pro-

vide funds for a mental health halfway house, and the budget to run the facility is \$425,000.00 per year. The bed size had previously been reduced from 28 to 16 in order that clients could receive SSI, and we just recently reduced the bed size again to 9, which is the number of clients our staff members can effectively supervise. Also, there is no longer the demand for as many beds as there were when the facility first opened, since the Burns Boarding Home has taken many of our clients. It was explained that some of the halfway house money would be used for a new psychosocial program in Shelby County, and yet would still save MHMR approximately \$100,000.00 per year. Everyone seemed to feel positive about the change.

- d. The septic system at Peavy Switch Farm has been overflowing. Goodwin-Lassiter, the Engineers on the job, report that the Department of Health increased the standards regarding the length of the field line. They state that the field line must now be 3,400 feet rather than 1,500 feet. At the time of construction, the field lines only needed to be 1,500 feet. We are now told that we need to enlarge our field lines, which could cost up to \$20,000.00. Sandy will find out if the Department of Health did, in fact, change the standards or if the engineer made an error.

Director, Mental Retardation Services

- a. Susan reported on her plans for closer supervision of small group homes. She stated that because there is only one staff person on the evening shift, there is a potential for client abuse. In the future, the Service Director will make unannounced visits during the evenings each month, and Dr. McDermott and Susan will make unannounced visits quarterly.
- b. The Highway Department has reinstated our contracts, but we are looking at a fifteen percent cut during the next fiscal year.
- c. Susan reported that the infant program has a new name - Cornerstone. Because the infant program has been seen as a welfare program, we have changed the name and will be running several public service announcements in September to advertise the service.

Director, Quality Assurance

- a. The Center has applied for a Hogg Foundation Grant to assist us in developing a comprehensive training program for our staff in clinical areas. Staff from the Hogg

Foundation have contacted George asking our help to publicize a statewide teleconference in Nacogdoches on "Risk Taking in Children and Adolescents".

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Judge Charles English, Chairman

Consideration of Treasurer's Report: On a motion by Mrs. Phillips, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of July, 1988 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Membership in Texas Council of Community MHMR Centers, Deep East Texas Council of Governments, and Mental Health Corporations of America, Inc.: On a motion by Mrs. Phillips, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Center renew its membership in the Texas Council of Community MHMR Centers, Inc.; Deep East Texas Council of Governments; and the Mental Health Corporations of America, Inc.; and THAT the Executive Director be authorized to expend the funds necessary for those memberships.

Consideration of Proposed Parking at Central Administration: On a motion by Judge English, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the plans and cost estimate for the addition of 18 parking spaces to Central Administration/Angelina MHMR Center submitted by the Architect/Engineering firm of Marsellos and Scott be approved as submitted; THAT the Executive Director be authorized to proceed with the implementation of these plans; THAT the cost for the additional parking spaces be paid from the Center's Reserve Fund; and THAT a

copy of the plan and cost estimate be kept on file in the office of Business Services.

Consideration of Purchase of Waiting Room Furniture for Angelina MHMR Center: On a motion by Judge English, seconded by Mrs. Phillips, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the furniture bid from Bayou Brokerage in the amount of \$2,637.00 be accepted and approved as submitted; THAT the Executive Director be authorized to sign and issue the purchase order; and THAT copies of all bids be maintained on file in the office of Business Services.

Consideration of Authorization for Loans: On a motion by Mrs. Phillips, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Jim McDermott, Executive Director, and/or Linda Naff, Director of Business Services, or, in their absences, Allen Sturrock, Board Chairman, are authorized to execute loan agreements with financial institutions on behalf of Deep East Texas MHMR Services.

Consideration of Proposed Bids for Vehicle Purchase: The Board voted unanimously to table this item because prices for 1989 vehicles are unavailable.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Revised Board Policies: On a motion by Mrs. Morgan, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Policies entitled, "Check Signing Policy", "Purchasing Policies", and "Executive Staff Benefit Program" be revised; THAT each Board member receive a copy of the revised policies; and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Executive Director.

Consideration of Nominees to Professional Staff Organization: On a motion by Mr. Burke, seconded by Mrs. Morgan, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Donna Teafatiller be approved for appointment to the Professional Staff of the Pineywoods Regional Treatment Center; and THAT a list of Professional Staff Members be kept on file in the office of the Executive Director.

Consideration of Plans for Joint Venture Activities with Other MHMR Centers: On a motion by Mrs. Morgan, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to spend up to \$15,000 for a feasibility study and, if indicated, the initial development of a cooperative venture with MHMR of Southeast Texas, Tri-County MHMR Services, and Gulf Coast Regional MHMR Center for the purpose of which will be to share the costs and risks in activities such as the marketing and sales of our services and client products to public and private organizations in the East Texas and Gulf Coast regions.

Gaffney Phillips volunteered to work with Dr. McDermott on this joint venture.

Consideration of Insurance with Texas Council Risk Management Fund: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Resolution to participate in the Texas Council Risk Management Fund be approved, THAT the Secretary of the Board of Trustees be authorized to sign the Resolution, THAT the Executive Director be authorized to execute all documents necessary to participate as a member of the Fund, and THAT a copy of the Resolution and all related documents be maintained on file in the Personnel Office, as well as attached to the permanent Minutes of this meeting.

Personnel and Public Education Committee

Consideration of Resolution of Appreciation for Mr. Perry Sampson: On a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman, Board Secretary, and the

Executive Director be authorized to sign and present a Resolution of Appreciation to Mr. Perry Sampson, and THAT a copy of the Resolution be attached to the permanent Minutes of this meeting.

Consideration of Election of Officers: On a motion by Rev. Carter, seconded by Mrs. Morgan, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Judge Allen Sturrock be selected as Chairman; THAT Dan D. Dominey be selected as Vice Chairman; THAT Gaffney Phillips be selected as Secretary; and THAT Judge Charles English be selected as Treasurer for FY 1989.

Consideration of Employee Health Insurance Plan: On a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Employee Health Insurance Plan be revised as recommended, THAT a Prescription Medication Card plan be approved, THAT a Section 125 (Cafeteria Plan) be approved, THAT the current premiums remain in effect at the beginning of the plan year, and THAT the premiums shall be increased by the Insurance Trustee Committee in the event that the cost savings revisions do not reduce the claims, and projections indicate that the insurance budget will be overexpended during this plan year.

Consideration of Creation of Child Development Specialist Position, and Deletion of CSA III: On a motion by Rev. Carter, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #145, Community Service Aide III be deleted, THAT Position #302, Child Development Specialist I be created, and THAT this be effective August 1, 1988.

Consideration of Certificate of Appreciation for Lufkin Shrine Club: On a motion by Rev. Carter, seconded by Mrs. Morgan, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Executive Director be

authorized to sign and present a Certificate of Appreciation to the Lufkin Shrine Club, and THAT a copy of the Certificate be attached to the permanent Minutes of this Board meeting.

Consideration of FY 1989 Holiday Schedule: On a motion by Rev. Carter, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Holiday Schedule for FY 1989 be approved as submitted, and THAT a copy of this schedule be attached to the permanent Minutes of this Board meeting.

Consideration of Personnel Matters (In Two Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 8:22 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 8:42 P.M. and asked Board consideration of the following items:

Part A: Consideration of Executive Director's Annual Performance Evaluation: The Board voted unanimously to table this item until next month due to the lateness of the meeting.

Part B: Consideration of Executive Director's Contract with the Board: On a motion by Rev. Carter, seconded by Mrs. Morgan, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board renew the three-year employment contract with the Executive Director as submitted covering the time period from September 1, 1988 through August 31, 1991, and THAT a copy of this contract be attached to the permanent Minutes of this Board meeting.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

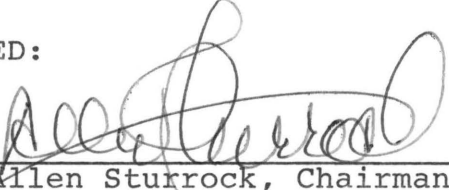
The schedule for the Board Meetings for September and October was set as follows:

Tuesday, September 20, 1988
Tuesday, October 25, 1988

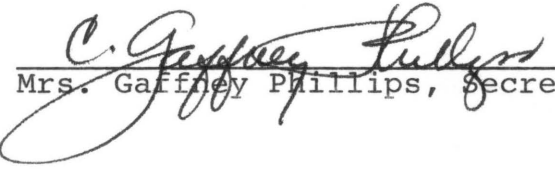
A discussion was held regarding the length of our Board meetings. Board members present reported that they would like our meetings to begin earlier, if that was agreeable to the members not present. Therefore, those members will be contacted to determine their feelings about starting the meetings earlier.

The next Board Meeting will be held on September 20th at the time agreed upon.

APPROVED:



Judge Allen Sturrock, Chairman



Mrs. Gaffney Phillips, Secretary

MHMR BANK ACCOUNTS

7/31/88

LOVELADY STATE BANK

Chapter I	7,696
Pension	<u>53,564</u>
Sub-Total	<u>61,260</u>

DIBOLL STATE BANK

MM Checking (T) Lelsz	<u>159,672</u>
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NCNB - TEXAS

Foundation Grant (MMC)	201,230
Pineywoods Annex (MMC)	1,357
Employee Medical Benefit Plan (MMC)	38,851
General Operating (MMC)	335,485
Payroll Account (MMC)	100
Holding Account (MMS)	101,898
Client Trust Fund Account (MMS)	<u>7,337</u>

Sub-Total	<u>686,258</u>
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TOTAL FUNDS IN BANKS

	<u><u>907,190</u></u>
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RECORD OF CERTIFICATES OF DEPOSIT INVESTMENTS
AS OF AUGUST 30, 1988

<u>FINANCIAL INSTITUTION</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>DATE OF PURCHASE</u>	<u>DATE OF MATURITY</u>	<u>ACCOUNT</u>
NCNB-Texas-Lufkin	65,235.00	9.00%-3 mos. 7.25%-9 mos.	Dec. 29, 1987	Dec. 28, 1988	Reserve Operating Fund
NCNB-Texas-Lufkin	12,372.60	9.00%-3 mos. 7.00%-9 mos.	Feb. 17, 1988	Feb. 17, 1989	Reserve Operating Fund
NCNB-Texas-Lufkin	42,853.64	6.45%	April 6, 1988	Oct. 3, 1988	Reserve Operating Fund
NCNB-Texas-Lufkin	15,122.44	6.45%	Aug. 3, 1988	Sept. 4, 1988	Reserve Operating Fund
NCNB-Texas-Lufkin	133,080.00	9.00%-3 mos. 8.00%-9 mos.	Sept. 24, 1987	Sept. 23, 1988	Foundation Funds
NCNB-Texas-El Paso	100,000.00	9.00%-3 mos. 8.00%-9 mos.	Sept. 24, 1987	Sept. 23, 1988	Foundation Funds
NCNB-Texas-Ft. Worth	100,000.00	9.00%-3 mos. 8.00%-3 mos.	Sept. 24, 1987	Sept. 23, 1988	Foundation Funds
NCNB-Texas-Carrollton	100,000.00	9.00%-3 mos. 8.00%-3 mos.	Sept. 24, 1987	Sept. 23, 1988	Foundation Funds
NCNB-Texas-Brownwood	100,000.00	9.00%-3 mos. 8.00%-3 mos.	Sept. 24, 1987	Sept. 23, 1988	Foundation Funds
NCNB-Texas-Lufkin	54,000.00	6.70%	Aug. 2, 1988	Oct. 31, 1988	Foundation Funds-Pineywoods
NCNB-Texas-Lufkin	8,229.06	6.50%	March 11, 1988	Sept. 7, 1988	Hardin Co. Building Funds
NCNB-Texas-Henderson	18,198.00	9.00%-3 mos. 7.25%-9 mos.	March 4, 1988	March 4, 1989	Medicare Contingency Fund
NCNB-Texas-Tyler	18,537.60	6.75%	April 7, 1988	Oct. 4, 1988	Medicare Contingency Fund
NCNB-Texas-Tyler	18,198.00	6.75%	April 7, 1988	Oct. 4, 1988	Medicare Contingency Fund
NCNB-Texas-Lufkin	<u>58,608.66</u>	6.45%	Aug. 3, 1988	Sept. 4, 1988	Medicare Contingency Fund
 TOTAL - NCNB-Texas	 <u>844,435.00</u>	 (71%)			

RECORD OF CERTIFICATES OF DEPOSIT INVESTMENTS
AS OF AUGUST 30, 1988

<u>FINANCIAL INSTITUTION</u>	<u>AMOUNT</u>	<u>INTEREST RATE</u>	<u>DATE OF PURCHASE</u>	<u>DATE OF MATURITY</u>	<u>ACCOUNT</u>
Lufkin Regional FCU	9,810.36	8.25%	Oct. 27, 1987	Oct. 27, 1988	Reserve Operating Fund
Lufkin Regional FCU	21,048.80	8.00%	Nov. 6, 1987	Nov. 6, 1988	Reserve Operating Fund
Lufkin Regional FCU	24,386.77	8.25%	Nov. 30, 1987	Nov. 30, 1988	Reserve Operating Fund
Lufkin Regional FCU	9,051.43	7.75%	March 3, 1988	March 3, 1989	Reserve Operating Fund
Lufkin Regional FCU	6,224.38	7.75%	Aug. 8, 1988	Feb. 8, 1989	Reserve Operating Fund
Lufkin Regional FCU	<u>18,554.14</u>	7.75%	Aug. 5, 1988	Oct. 5, 1988	Medicare Contingency Fund
TOTAL - Lufkin Reg. FCU (8%)	<u>89,075.88</u>				
 Diboll State Bank (3%)	 <u>31,617.99</u>	 7.40%	 Aug. 5, 1988	 Feb. 1, 1989	 Reserve Operating Fund
 Home Savings & Loan (2%)	 <u>18,878.55</u>	 6.90%	 Aug. 8, 1988	 Oct. 7, 1988	 Medicare Contingency Fund
 Peoples National Bank (6%)	 <u>77,156.67</u>	 6.85%	 Aug. 24, 1988	 Nov. 22, 1988	 Pineywoods Annex Fund
 Angelina National Bank (8%)	 <u>100,000.00</u>	 6.90%	 Aug. 30, 1988	 Oct. 31, 1988	 Medicare Contingency Fund
 Community State Bank (2%)	 <u>26,101.86</u>	 6.60%	 Aug. 30, 1988	 Oct. 31, 1988	 Medicare Contingency Fund
 TOTAL OF ALL	 <u>1,187,265.95</u>				

LOAN AGREEMENTS - NCNB-TEXAS
AS OF AUGUST 30, 1988

<u>DATE OF LOAN</u>	<u>MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MONTHLY PAYMENT</u>	<u>COMMENTS</u>
February 10, 1988	Feb. 10, 1990	38,500	Prime Rate Plus .25% (August - 9.75%)	1,663	Consolidation of small loans to obtain better interest rate
April 15, 1988	April 15, 1990	14,977	Prime Rate Plus .50% (August - 10%)	735	1988 Chevrolet Crewcab Pickup for Nacogdoches MR Services
May 2, 1988	May 2, 1991	15,000	Prime Rate Plus .50% (August - 10%)	535	1988 Buick Park Avenue for Executive Director
July 27, 1988	July 27, 1991	<u>27,630</u>	9.50%	768	\$13,000 - Kirbyville MHR Building Renovation and \$14,630 - Ford Crewcab Pickup for Tyler MR Services
TOTAL		<u>96,107</u>			

LOAN AGREEMENTS - LOVELADY STATE BANK

<u>DATE OF LOAN</u>	<u>MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MONTHLY PAYMENT</u>	<u>COMMENTS</u>
August 29, 1986	August 29, 1989	20,000	7.0%	617	(4) 1986 Ford Tempos
May 30, 1987	May 30, 1990	<u>69,435</u>	7.0%	2,144	(5) Crewcab Pickups for Highway Contracts
TOTAL		<u>89,435</u>			

LOAN AGREEMENT - KIRBYVILLE STATE BANK

<u>DATE OF LOAN</u>	<u>MATURITY DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MONTHLY PAYMENT</u>	<u>COMMENTS</u>
March 2, 1988	March 1, 2008	<u>148,029</u>	7.504%	1,193	Kirbyville MHR Building

FY 1989 Holiday Schedule

1.	Labor Day	September 5, 1988	Monday
2., & 3.	Thanksgiving	November 24, 1988 November 25, 1988	Thursday Friday
4., 5., & 6.	Christmas	December 22, 1988 December 23, 1988 December 26, 1988	Thursday Friday Monday
7.	New Year's Day	January 2, 1989	Monday
8.	M. L. King, Jr.'s Birthday	January 16, 1989	Monday
9.	Presidents' Birthday	February 20, 1989	Monday
10.	Good Friday	March 24, 1989	Friday
11.	Memorial Day	May 29, 1989	Monday
12.	Emancipation Day	June 20, 1989	Monday
13.	Independence Day	July 4, 1989	Tuesday

NOTE: Some units may remain open on a particular holiday. If a unit is to remain open, notification will be sent by the appropriate Division Director.

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

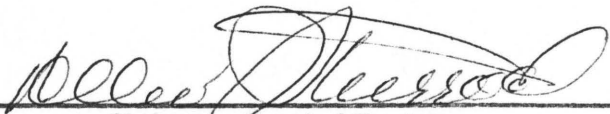
hereby recognizes

LUFKIN SHRINE CLUB

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*




Chairman, Board of Trustees


Executive Director

August 23, 1988

Date

RESOLUTION OF APPRECIATION

WHEREAS, Mr. Perry Sampson was appointed by the County Judges of Sabine, San Augustine, and Shelby Counties to serve on the Board of Trustees of the Deep East Texas Regional Mental Health Mental Retardation Services to render community-based services to citizens with problems in the area of mental health and mental retardation; and

WHEREAS, Perry Sampson has served as a member of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, representing Sabine, San Augustine, and Shelby Counties, since April of 1979 until the present time, serving on the Personnel and Public Education Committee; and

WHEREAS, Perry Sampson was elected Secretary of the Board and served in that capacity from September, 1988 until the time of his resignation; and

WHEREAS, throughout this period of time, Mr. Sampson has provided capable leadership and has shown exceptional dedication in performing his duties, and has worked not only for the benefit of handicapped persons in Sabine, San Augustine, and Shelby Counties, but for those throughout the thirteen-county region which this Center serves.

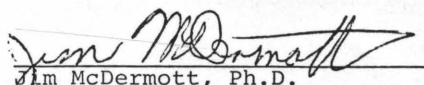
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees at this regular meeting, that deep and genuine appreciation is hereby expressed to Perry Sampson for his dedication and service as a member of this Board.

PASSED BY UNANIMOUS VOTE of the Board of Trustees this 23rd day of August, 1988.

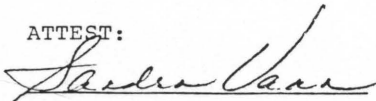
BOARD OF TRUSTEES

DEEP EAST TEXAS REGIONAL MENTAL
HEALTH MENTAL RETARDATION SERVICES

By: 
Judge Allen Sturrock,
Chairman

By: 
Jim McDermott, Ph.D.

ATTEST:



State of Texas

County of Angelina

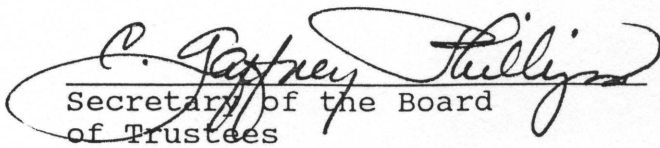
RESOLUTION

On the 30th day of August, 1988 at a meeting of The Board of Trustees of the Community MHMR Center, with a quorum present, the following resolution was adopted.

WHEREAS, the Texas Council of Community MHMR Centers has sponsored the development of the Texas Council Risk Management Fund in an attempt to establish a stable and cost effective program of loss control and liability coverage for its members.

AND WHEREAS The Texas Council Risk Management Fund shall commence operations effective September 1, 1988.

THEREFORE, The Board of Directors hereby authorizes Jim McDermott to execute an Interlocal Agreement and any other documents necessary to participate as a member of the Texas Council Risk Management Fund. Such individual is also hereby authorized to select the appropriate coverages and commencement dates of such coverage and to execute any documents necessary to effectuate such coverage.


Secretary of the Board
of Trustees

Subscribed and sworn before me on this the 30th day of August, 1988.


Notary Public Ann Craig
State of Texas

My commission expires August 24, 1989.

PROPOSAL ACCEPTANCE FORM

I, the undersigned, as an authorized representative of

Deep East Texas Regional MHMR Services

(Name of Community Center)

do hereby accept on behalf of the above named Center the indicated portions of the Texas Council Risk Management Fund proposal as indicated below:

WORKERS' COMPENSATION

September 1, 1988

(Desired effective date)

LIABILITY

(Includes the entire package: general, professional, auto and public officials' errors and omissions)

September 1, 1988

(Desired effective date)

PROPERTY

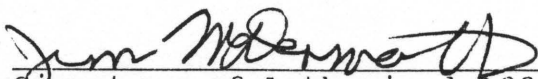
September 1, 1988

(Desired effective date)

AUTO PHYSICAL DAMAGE

September 1, 1988

(Desired effective date)



Signature of Authorized Official

Executive Director

Title

August 30, 1988

Date

PLEASE EXPRESS MAIL THIS FORM TO TEXAS COUNCIL RISK MANAGEMENT FUND, 7800 N. MOPAC, SUITE 315, AUSTIN, TEXAS 78759 OR FAX TO (512) 346-9321 IF YOU HAVE ACCESS TO A FACSIMILE MACHINE. THIS WILL ASSURE THE RAPID RESPONSE YOU NEED FOR A SEPTEMBER 1, 1988 EFFECTIVE DATE.

WARRANTY

COMMUNITY CENTER: Deep East Texas MHR Center

TO: Texas Council Risk Management Fund

This is to declare and confirm that as of August 30, 1988
[Date]

no fact, circumstance or situation indicating the probability of a claim or action against which indemnification is or would be afforded by the proposed Public Officials' Errors & Omissions Liability insurance is now known to any official or employee of this Center, and it is agreed by all concerned that if there be knowledge of any such fact, circumstance or situation, any claim or action subsequently emanating therefrom shall be excluded from coverage under the proposed insurance.

As it relates to my Community Center, the: (Check applicable statement)

☒ Information contained in the Risk Exposure Summary dated October 21, 1987 remains accurate in every respect; or

☐ Attached is a listing of claims/lawsuits that have occurred since the Risk Exposure Summary was completed.

SIGNED *Jim McRammatt* Executive Director Date
SIGNED *Linda Rags* Business Manager 8/30/88 Date

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/87 - 7/31/88

SOURCE	ANNUAL BUDGET	Y-T-D REVENUE	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	JULY REV RCPTS	JULY REV RCV'BLE	JULY REVENUE	JULY OVER(UNDER)
COURT COMMITMENT INCOME	35,000	28,363	6,637	(3,720)	2,917	2,190	0	2,190	(727)
ANGELINA COUNTY	29,286	26,845	2,441	(1)	2,441	0	2,440	2,440	(1)
HARDIN COUNTY	14,532	13,321	1,211	0	1,211	1,211	0	1,211	0
HOUSTON COUNTY	6,584	6,035	549	0	549	548	0	548	(1)
JASPER COUNTY	11,595	10,629	966	0	966	821	145	966	0
NACOGDOCHES COUNTY	17,963	16,466	1,497	0	1,497	0	1,497	1,497	0
NEWTON COUNTY	5,986	5,487	499	0	499	499	0	499	0
POLK COUNTY	9,846	9,026	820	1	821	91	730	821	0
SABINE COUNTY	2,838	2,601	237	(1)	237	0	236	236	(1)
SAN AUGUSTINE COUNTY	2,802	2,568	234	(1)	234	233	0	233	(1)
SAN JACINTO COUNTY	4,107	3,765	342	0	342	197	145	342	0
SHELBY COUNTY	6,400	5,867	533	0	533	459	75	534	1
TRINITY COUNTY	5,127	4,700	427	0	427	427	0	427	0
TYLER COUNTY	7,609	7,011	598	36	634	348	295	643	9
KITCHEN REVENUE	0	1,427	(1,427)	1,427	0	438	0	438	438
TEMPLE GRANT	79,213	79,213	0	6,601	6,601	0	0	0	(6,601)
FOUNDATION GRANT	213,340	245,585	(32,245)	50,023	17,778	13,945	0	13,945	(3,833)
FOUNDATION-CONSTRUCTION	741,712	671,931	69,781	(7,972)	61,809	0	0	0	(61,809)
PINEYWOODS ANNEX	355,000	225,000	130,000	(100,417)	29,583	0	0	0	(29,583)
CLIENT FEES	906,754	860,582	46,172	29,391	75,563	6,501	86,369	92,870	17,307
DHS PROTECTIVE SERVICES	115,112	116,021	(909)	10,502	9,593	(3,016)	6,600	5,584	(4,009)
SS BENEFIT REVENUE	48,000	16,487	31,513	(27,513)	4,000	2,993	0	2,993	(1,007)
SSI BENEFIT REVENUE	0	22,626	(22,626)	22,626	0	5,443	0	5,443	5,443
FARM INCOME	2,000	0	2,000	(1,833)	167	0	0	0	(167)
RAILROAD RETIREMENT	0	2,250	(2,250)	2,250	0	375	0	375	375
SENATE BILL 230	85,000	80,250	4,750	2,333	7,083	(1,250)	0	(1,250)	(8,333)
TRC REVENUE	55,600	31,692	23,908	(19,275)	4,633	1,248	225	1,473	(3,160)
ICF-MR REVENUE	524,444	498,242	26,202	17,502	43,704	(1,127)	48,649	47,522	3,818
WOODVILLE ISD	5,000	2,500	2,500	(2,083)	417	0	0	0	(417)
NACOGDOCHES ISD	13,480	14,831	(1,351)	2,474	1,123	0	1,348	1,348	225
HCS REVENUE	308,218	212,111	96,107	(70,422)	25,685	17,527	18,000	35,527	9,842
STATE HIGHWAY DEPT.	577,523	481,045	96,478	(48,351)	48,127	(375)	38,509	38,134	(9,993)
INSURANCE REVENUE	4,054	8	4,046	(3,708)	338	0	0	0	(338)
CAMP LEANDER	0	1,584	(1,584)	1,584	0	100	0	100	100
WORKSHOP PRODUCTION	150,000	116,413	33,587	(21,087)	12,500	13,735	0	13,735	1,235
CLIENTS' MEAL REVENUE	0	592	(592)	592	0	104	0	104	104
DONATIONS	10,700	363,725	(353,025)	353,917	892	324	0	324	(568)
INTEREST INCOME	70,599	145,170	(74,571)	80,454	5,883	9,410	0	9,410	3,527
MISCELLANEOUS	81,546	50,564	30,982	(24,187)	6,796	1,257	0	1,257	(5,539)
GROVETON NURSING HOME	0	183	(183)	183	0	0	0	0	0
M & K PHARMACY	0	105	(105)	105	0	0	15	15	15
COLMESNEIL ISD	0	833	(833)	833	0	0	0	0	0
SOUTHEAST TX MHMR	0	700	(700)	700	0	0	100	100	100
DETCOG - OJT	0	2,875	(2,875)	2,875	0	255	0	255	255
DHS-USDA-KIRBYVILLE	0	1,625	(1,625)	1,625	0	304	0	304	304
RECORD DUPLICATION REVENUE	0	233	(233)	233	0	0	0	0	0
NEWTON ISD-PSY-JASPER	0	8,400	(8,400)	8,400	0	0	0	0	0
NEWTON ISD-PHYS THERAPY	0	1,321	(1,321)	1,321	0	0	0	0	0
RUSK STATE HOSPITAL	127,669	114,181	13,488	(2,849)	10,639	0	10,843	10,843	204
SENATE BILL 630	383,474	300,830	82,644	(50,689)	31,956	0	38,016	38,016	6,060
GRANT-IN-AID	1,902,710	1,894,151	8,559	150,000	158,559	308,559	0	308,559	150,000
DHS-ADULT DAY CARE	25,687	21,136	4,551	(2,410)	2,141	0	1,920	1,920	(221)
DHS-CHILD DAY CARE	150,181	151,980	(1,799)	14,314	12,515	7	17,412	17,419	4,904
RAJ FUNDS	850,000	699,753	150,247	(79,414)	70,833	17,271	55,000	72,271	1,438
LELSZ FUNDS	1,105,891	1,076,906	28,985	63,173	92,158	97,699	0	97,699	5,541
MENTAL HEALTH BLOCK GRANT	460,203	421,854	38,349	1	38,350	38,350	0	38,350	0
TCADA GRANT	279,192	192,468	86,724	(63,458)	23,266	34,061	459	34,520	11,254
PROBATION	2,000	0	2,000	(1,833)	167	0	0	0	(167)
S.Y.E.T.P.	23,000	11,540	11,460	(9,543)	1,917	0	6,540	6,540	4,623
J.T.P.A.	0	0	0	0	0	0	0	0	0
DHS LIASON REVENUE	132,263	128,630	3,633	7,389	11,022	1	13,160	13,161	2,139
USDA	26,923	25,107	1,816	428	2,244	0	2,238	2,238	44
CHAPTER I	35,693	22,966	12,707	(9,733)	2,974	1,578	0	1,578	(1,396)
CHAPTER I CARRYOVER	27,834	22,393	5,441	(3,122)	2,320	1,372	0	1,372	(948)
TOTAL	10,039,690	9,482,723	556,967	279,672	799,372	574,113	353,016	927,129	90,465

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/87 - 7/31/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	JULY EXP & ENC	JULY OVER(UNDER)
SALARIES	4,672,957	4,151,870	521,087	(131,674)	389,413	397,109	7,696
FRINGE BENEFITS	690,192	637,854	52,338	5,178	57,516	60,829	3,313
CONSULTANTS & PROFESSIONALS	70,019	57,137	12,882	(7,047)	5,835	8,619	2,784
TRAVEL	145,909	134,578	11,331	828	12,159	13,834	1,675
DRUGS	37,934	33,428	4,506	(1,345)	3,161	1,818	(1,343)
FOOD	153,338	137,627	15,711	(2,933)	12,778	17,370	4,592
SUPPLIES	233,890	242,259	(8,369)	27,860	19,491	21,895	2,404
FARM OPERATION SUPPLIES	0	4,436	(4,436)	4,436	0	898	898
SUPPLY INVENTORY	0	37,833	(37,833)	37,833	0	121	121
EQUIPMENT & FURNITURE	194,950	115,038	79,912	(63,666)	16,246	5,063	(11,183)
EQUIPMENT & FURNITURE RENTA	46,041	40,130	5,911	(2,074)	3,837	3,505	(332)
EQUIP/FURN REPAIRS/MAINT	28,603	23,932	4,671	(2,287)	2,384	2,084	(300)
BUILDING RENT	330,785	284,509	46,276	(18,711)	27,565	23,037	(4,528)
BLDG REMODELING/RENOVATION	18,467	9,227	9,240	(7,701)	1,539	1,331	(208)
BLDG REPAIR & MAINTENANCE	40,131	46,140	(6,009)	9,353	3,344	5,089	1,745
VEHICLE PURCHASED	79,404	76,150	3,254	3,363	6,617	3,597	(3,020)
VEHICLE LEASE	4,921	4,510	411	(1)	410	410	(0)
VEHICLE OPERATION/MAINTENAN	111,859	115,716	(3,857)	13,179	9,322	11,921	2,599
CONTRACTS W/SERVICE AGENCIE	1,109,918	833,782	276,136	(183,643)	92,493	77,011	(15,482)
POSTAGE	18,829	18,746	83	1,486	1,569	1,888	319
FREIGHT COSTS	400	376	24	9	33	32	(1)
LAB EXPENSE	5,850	3,654	2,196	(1,709)	468	207	(261)
TELEPHONE	126,062	118,243	7,819	2,686	10,505	12,847	2,342
ANNUAL AUDIT	9,400	5,520	3,880	(3,097)	783	780	(3)
INSURANCE	144,035	128,557	15,478	(3,475)	12,003	13,582	1,579
CLIENT WAGES/FRINGE	434,100	349,956	84,144	(47,969)	36,175	27,408	(8,767)
UTILITIES	158,173	139,701	18,472	(5,291)	13,181	15,025	1,844
EMOLUMENT	2,100	1,925	175	0	175	175	0
MISCELLANEOUS	184,975	234,117	(49,142)	64,557	15,415	24,950	9,535
SSI - PERSONAL ALLOWANCE	0	2,585	(2,585)	2,585	0	660	660
SS - PERSONAL ALLOWANCE	0	955	(955)	955	0	180	180
SSI BENEFITS - FOSTER PAREN	0	8,931	(8,931)	8,931	0	1,325	1,325
SS BENEFITS - FOSTER PARENT	0	12,467	(12,467)	12,467	0	1,934	1,934
RR BENEFITS - FOSTER PARENT	0	2,100	(2,100)	2,100	0	300	300
FOSTER CARE SUPPLEMENT	0	1,688	(1,688)	1,688	0	341	341
RR BENEFITS-PERSONAL ALLOWA	0	155	(155)	155	0	30	30
INTEREST EXPENSE	11,666	14,612	(2,946)	3,918	972	3,953	2,981
COURT COMMITMENT EXPENSE	35,000	26,873	8,127	(5,210)	2,917	1,390	(1,527)
CLIENT ACTIVITY	4,700	0	4,700	(4,308)	392	0	(392)
MARKETING	10,000	18	9,982	(9,149)	833	18	(815)
CONSTRUCTION EXPENSE	355,000	230	354,770	(325,187)	29,583	0	(29,583)
CAPITAL BUILDING EXPENSE	741,712	1,252,450	(510,738)	572,547	61,309	(13,654)	(75,463)
MC CONTRACTUAL ADJ - 1987	77,148	68,576	8,572	(2,143)	6,429	8,572	2,143
MC CONTRACTUAL ADJ - 1988	86,634	77,008	9,626	(2,407)	7,220	9,626	2,407
MC CONTRACTUAL ADJ - INT IN	54	4,114	(4,060)	4,065	5	138	134
TOTAL	10,375,156	9,459,713	915,443	(50,848)	864,596	767,248	(97,348)

	JULY	Y-T-D
TOTAL EXPENDITURES @ 7/31/88	767,248	9,459,713
LESS 1987 SURPLUS FUND EXPENDITURES:		
EMPLOYEE BONUS	0	(93,617)
VEHICLE PURCHASE - DOWN PAYMENT	0	(5,000)
FURNITURE PURCHASE	0	(10,000)
MC CONTRACTUAL ADJ - 1987	(8,572)	(68,576)
TOTAL EXPENDITURES FROM 1988 OPERATING BUDGET FUNDS	758,676	9,282,520

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/87 - 7/31/88

EXPENSE CATEGORY	ANNUAL BUDGET	Y-T-D EXP & ENC	Y-T-D BAL REMAINING	Y-T-D OVER(UNDER)	MONTHLY BUDGET	JULY EXP & ENC	JULY OVER(UNDER)
RESIDENTIAL - MH	3,616,342	3,090,506	525,836	(224,474)	301,362	212,197	(89,165)
CLIENT & FAMILY SUPPORT - M	1,327,316	1,186,970	140,346	(29,736)	110,610	101,311	(9,299)
CASE MANAGEMENT - MH	240,551	220,309	20,242	(196)	20,046	22,234	2,188
MANAGEMENT & SUPPORT - MH	405,428	375,789	29,639	4,147	33,786	31,786	(2,000)
RESIDENTIAL - MR	1,330,281	1,378,949	(48,668)	159,525	110,857	128,724	17,867
CLIENT & FAMILY SUPPORT - M	2,949,947	2,738,712	211,235	34,594	245,829	231,439	(14,390)
CASE MANAGEMENT - MR	99,862	97,314	2,548	5,774	8,322	8,530	208
MANAGEMENT & SUPPORT - MR	405,429	371,164	34,265	(479)	33,786	31,027	(2,759)
TOTAL	10,375,156	9,459,713	915,443	(50,845)	864,596	767,248	(97,348)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF JULY 31, 1988

	JULY	Y-T-D
REVENUE	927,129	9,482,723
EXPENDITURES & ENCUMBRANCES	(767,248)	(9,459,713)
DIFFERENCE	159,881	23,010
EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES:		
REVENUE	927,129	9,482,723
EXPENDITURES & ENCUMBRANCES EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES	(758,676)	(9,282,520)
DIFFERENCE	168,453	200,203
STATUS OF FY 1987 RECEIVABLES:		
TOTAL 1987 RECEIVABLES @ 8/31/87	479,157	
TOTAL CASH RECEIPTS @ 7/31/88	(387,132)	
TOTAL 1987 RECEIVABLES @ 7/31/88	92,025	
TOTAL AVAILABLE REVENUE:		
RECOGNIZED REVENUE:		9,482,723
ADD: PREPAID REVENUE-		
LELS2	121,018	
TEMPLE FOUNDATION GRANT	813,092	
GRANT-IN-AID	158,559	
PINEYWOODS ANNEX	130,000	
PATIENT FUNDS	155	
CHAPTER I	3,300	
CHAPTER I CARRYOVER	4,397	
RETIREMENT FUNDS	40,718	
COUNTY FUNDS	6,179	
TCADA		
TOTAL PREPAID REVENUE		1,277,418
MEDICARE CONTINGENCY		216,778
LESS: RESTRICTED INTEREST-		
RESERVE OPERATING FUND	7,483	
PENSION	2,422	
BUILDING FUND	278	
		(10,183)
TOTAL AVAILABLE REVENUE BEFORE EXPENDITURES		10,966,736
EXPENDITURES/ENCUMBRANCES		(9,459,713)
TOTAL AVAILABLE REVENUE		1,507,023
RESERVE OPERATING FUND		221,237
TOTAL AVAILABLE REVENUE		1,728,260

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
JULY 31, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
ASSETS:			
Unrestricted Cash-General	437,383		
Restricted Cash:			
Employee Medical Plan	38,851		
Trust Funds - Clients	7,337		
Chapter I	7,696		
Temple Grant-Inp Program	0		
Pension Funds	53,564		
Payroll	100		
Lelsz	159,672		
Hardin Building Fund	8,229		
Foundation Grant	834,885		
Reserve Operating Funds	221,237		
Pineywoods Annex	131,630		
Medicare Contingency	216,778	1,679,979	
Total Cash in Bank	2,117,362		2,117,362
Petty Cash	300		300
Change Fund	320		320
Accts Receivable-Client Fe	530,183		
Less: Allowance for Uncollectible Accounts	(156,510)	373,673	373,673
Accounts Receivable - Other	494,862		494,862
Accts Rec/Internal Advances	62,725		62,725
Prepaid Expenses	38,099		38,099
Amount to be Provided under:			
Capital Lease Agreements	56,182		56,182
Long Term Agreements	258,778		258,778
Accrued Vacation	173,774		173,774
General Fixed Assets (at Cost):			
Equipment & Furniture		625,224	625,224
Vehicles		656,885	656,885
Building		1,775,246	1,775,246
Land		82,315	82,315
TOTAL ASSETS	3,576,075	3,139,670	6,715,745
LIABILITIES & FUND EQUITY			
Liabilities:			
Accounts Payable/Internal Advance	62,725		62,725
Accounts Payable	282,763		282,763
Employee Insurance Payable	(22,454)		(22,454)
Retirement Payable	51,041		51,041
Miscellaneous Payroll Deductions	129		129
Sales Tax Payable	429		429
Prepaid Revenue	1,277,418		1,277,418
Obligation under:			
Capital Lease Agreements	56,182		56,182
Long-Term Agreements	258,778		258,778
Accrued Vacation	173,774		173,774
Trust Fund Payable	7,337		7,337
MC Contingency Fund	318,169		318,169
Total Liabilities	2,466,291	0	2,466,291
Fund Equity:			
Investment in Fixed Assets		3,139,670	3,139,670
Fund Balances:			
Reserved for Hardin Building	5,000		5,000
Reserved for Encumbrances	75,448		75,448
Unreserved	1,029,336		1,029,336
Total Fund Equity	1,109,784	3,139,670	4,249,454
TOTAL LIABILITIES & FUND EQUITY	3,576,075	3,139,670	6,715,745

DEEP EAST TEXAS REGIONAL MHMR SERVICES
FINANCIAL DEPOSITORIES
JULY 31, 1988

DEPOSITORY	NAME OF ACCOUNT	TYPE OF ACCOUNT	BALANCE OF ACCOUNT	FDIC/ FSLIC MAX.	SECURITIES PLEDGED
NCNB Texas National:	General Funds	MM Checking	335,485		
	Payroll	MM Checking	100		
	Employee Medical Plan	MM Checking	38,851		
	Foundation	MM Checking	201,230		
	Pineywoods Annex	MM Checking	1,357		
	Client's Trust Fund	MM Checking	7,337		
	General Holding Acct	MM Savings	101,898		
	Foundation	6 CD'S	633,655		
	Reserve Operating	3 CD'S	120,462		
	Medicare Contingency	5 CD'S	180,247		
	Pineywoods Annex	2 CD	130,273		
	Harding Bldg Fund	1 CD	8,229	700,000	1,100,000
Total for RepublicBank			1,759,124	700,000	1,100,000
Lovelady State Bank:	Chapter I	Checking	7,696		
	Pension	MM Checking	53,564	100,000	
Total for Lovelady State Bank			61,260	100,000	0
Diboll State Bank:	Lelsz	MM Checking	159,672	100,000	800,000
Angelina Savings & Loan:	Reserve Operating	2 CD'S	36,478		
	Medicare Contingency	1 CD	18,198	100,000	0
Total for Angelina Savings & Loan			54,676	100,000	0
Lufkin Regional FCU:	Reserve Operating	4 CD'S	64,297		
	Medicare Contingency	1 CD	18,333	100,000	0
Total for Lufkin Regional FCU			82,630	100,000	0
Total of All Cash in Bank			2,117,362	1,100,000	1,900,000

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN UNRESTRICTED FUND BALANCE AND FIXED ASSETS
AS OF JULY 31, 1988

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
BALANCE - 6/30/88	869,455	3,112,505	3,981,960
REVENUE	927,129		927,129
EXPENDITURES	(767,248)		(767,248)
ADDITIONS TO FIXED ASSETS		33,642	33,642
DELETIONS TO FIXED ASSETS		(6,477)	(6,477)
BALANCE - 7/31/88	1,029,336	3,139,670	4,169,006

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

GENERAL OWES MEDICARE CONTINGENCY FUND	62,725
BALANCE 7/31/88	62,725