

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

JANUARY 26, 1988

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Dan D. Dominey, Vice Chairman
Mr. Perry Sampson, Secretary
Rev. Ed Dodson, Treasurer
Mr. Ward R. Burke
Rev. Robert Carter
Mrs. Bobbie Morgan

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D.
Judge Charles English

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. George Patterson	MHMR
Mr. Sandy Skelton	MHMR
Mr. Joe McCulley	MHMR
Mrs. Sandy Vann	MHMR
Mrs. Sheryl Taylor	MHMR
Mr. Bob Dickson	Texas Commission on Alcohol & Drug Abuse
Mr. Annon Card	Wilson McKewen Treatment Center
Mr. Garland Picou	Wilson McKewen Treatment Center
Mr. Tom Gann	Wilson McKewen Treatment Center
Llewellyn Frazier	Wilson McKewen Treatment Center
Wayne Haglund	Center Attorney
Thelma and Roy Roberson	Lufkin Alliance for the Mentally Ill
Lyle and Jo Moel	Lufkin Alliance for the Mentally Ill
Kathy White	Lufkin News
Yana Pounders	KTRE-TV
Mrs. Carol McCulley	

The 182nd meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, January 26, 1988 at 5:30 P.M.

INVOCATION: Reverend Ed Dodson gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Mr. Tom Gann, Mr. Annon Card, Mr. Garland Picou, and Mrs. Llewellyn Frazier, all representing the Wilson McKewen Treatment Center; Mr. Bob Dickson, Executive Director of the Texas Commission on Alcohol and Drug Abuse; Mr. and Mrs. Roy

Roberson and Mr. and Mrs. Lyle Moel, representing the Lufkin Alliance for the Mentally Ill; Mr. Wayne Haglund, the Center's attorney; and the various members of the news media who were in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the December Board Meeting, on a motion by Rev. Dodson, seconded by Mr. Dominey, the Board unanimously approved the Minutes of the December 15, 1987 Board Meeting.

FORMAL ACQUISITION OF THE OLD WILSON MCKEWEN TREATMENT BUILDING: With the media recording the event, Judge Sturrock presented Mr. Gann and the Wilson McKewen Treatment Center Board members the Center's check for the purchase of the facility. Dr. McDermott stated that the purchase was the result of a very generous grant from the T.L.L. Temple Foundation, which is an example of the Foundation's commitment to the community. Mr. Gann thanked the Board and discussed the endowment fund that would be established with the money. Mr. Card stated that the investment income from the fund would be used for operating expenses of the Wilson McKewen Treatment Center. Mr. Picou also thanked the Board, and Judge Sturrock gave his thanks to the T.L.L. Temple Foundation.

EXECUTIVE DIRECTOR'S REPORT:

1. Robert Wood Johnson Foundation Grant: The Center's attendance was requested in Orlando, Florida for a meeting on Monday, February 1, to answer questions about our Robert Wood Johnson Foundation grant application. The Center was informed that that our grant application had received favorable review and that approximately ten applications would be funded.

2. Call on Directors for Reports

Director, Business Services

- a. Local Match Report: Linda reported that the Center has received 84% of the pledge letters for FY 1988. Counties who have not submitted their pledge letter will be sent a reminder.
- c. Discussion of Depository for Center Funds: The Board felt that some funds should be kept at the Lovelady State Bank.
- d. The need for a name plate for check signing was discussed, and the Board gave approval for the system.

Director, Residential Services

- a. Report on Joint Conference Committee: The Committee met on November 13th and discussed the AIDS policies and procedures. They met again on January 25th and discussed the pre-release program. Both these issues are supporting documents for this evening's meeting.
- b. Peavy Switch Report: Construction will be finished by April 1st; open house scheduled for May 5th; and expect to see clients May 9th.

Director, Special Services

- a. Update on Kirbyville MHMR Facility: The Kirbyville State Bank is willing to sell us the old Western Auto Store for \$130,000 on a 20-year note a 7-1/2% interest. The proposed floor plan was distributed to Board members. The Board recommended that the interior walls be well insulated.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Ed Dodson, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Dodson, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of December, 1987 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Disposition of Delinquent Accounts Receivable: On a motion by Mr. Dominey, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the client accounts which have been inactive for at least six months be written off as uncollectible accounts receivable, and THAT a copy of these accounts be maintained on file in the office of Business Services.

Consideration of Match for Tyler County MHMR Facility: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a letter from the Board be sent to the Tyler County Judge supporting the grant application by the Tyler County Commissioners Court to the Texas Department of Community Affairs for Texas Community Development funds to construct a new facility in Woodville, Texas to house the Tyler County MHMR Center, Tyler County Aging Center, and the Tri-County Indigent Health Program; THAT the Board commit up to \$10,000 in labor and materials for landscaping the facility; THAT this in-kind contribution be used as part of the match for the grant; and THAT a copy of the letter be maintained in the office of the Executive Director.

Consideration of Contract with MHMR Services of Southeast Texas: On a motion by Mr. Dominey, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the attached Contract with MHMR of Southeast Texas to provide mental health services in Hardin County be approved, and THAT a copy be maintained in the Business Services office.

Consideration of Revised Fee Schedule: On a motion by Rev. Dodson, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed revised Fee Schedule be approved as submitted; THAT it become effective February 1, 1988, and THAT a copy of the document be maintained in the office of Business Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Written Plan for Professional Services and Staff Composition: On a motion by Mrs. Morgan, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board hereby approves the Written Plan for Professional Services and Staff Composition as submitted, and THAT a copy of the Plan be kept on file in the office of special Services.

Consideration of Professional Staff Bylaws: The Board voted unanimously to table this item until an attorney could review the document.

Consideration of AIDS Policies and Procedures for Pineywoods Regional Treatment Center: On a motion by Mr. Burke, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed AIDS policies and procedures for Pineywoods Regional Treatment Center be approved as submitted, THAT these policies and procedures be integrated in the Pineywoods Infection Control Manual, and THAT a copy of this AIDS document be maintained in the office of the Director of Residential Services.

Consideration of Pre-release Program for Pineywoods Regional Treatment Center/Shelby MHMR Center: On a motion by Mrs. Morgan, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve implementation of an inpatient pre-release program from Pineywoods Regional Treatment Center to the Shelby Residential Facility, effective February 1, 1988; and THAT additional personnel costs be approved as submitted.

Consideration of Revised Board Policies: On a motion by Mr. Burke, seconded by Mrs. Morgan, the Board unanimously approved the following revised resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Board Policy D9 - Reimbursement for Travel, Lodging, Meals, and Other Related Expenses - be approved as submitted, THAT each Board member receive a copy of the updated Policy, and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Executive Director.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Personnel Matters (In Five Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings

Law. The Chairman excused guests from the meeting room at 7:51 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 8:15 P.M. and asked Board consideration of the following items:

Part 1: Consideration of Accountant III Position: On a motion by Mr. Sampson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #276, Accountant III, be added to the FY 1988 Personal Services Schedule and THAT this change be effective February 1, 1988.

Part 2: Consideration of Caseworker I Position for Home and Community Based Services: On a motion by Mr. Sampson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #274, Caseworker I, be added to the FY 1988 Personal Services Schedule effective February 1, 1988.

Part 3: Consideration of Caseworker II Position in Houston and Polk Counties: On a motion by Mr. Sampson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a Caseworker II, Position #275, be added to the FY 1988 Personal Services Schedule, effective February 1, 1988.

Part 4: Consideration of Car Allowance for Board Member: On a motion by Mr. Sampson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Allen Sturrock, Board Chairman, receive a monthly car allowance of \$400.00 per month beginning January, 1988; THAT this car allowance be in consideration of wear and tear on his personal vehicle while on Center business which is over and above that normally expected of a Board Chairman; THAT this monthly allowance continue until otherwise directed by the Board; and THAT a record of the car allowance payments be maintained

in the Business Office.

Part 5: Consideration of Salary Increase for Secretary II, Angelina MHMR Center: On a motion by Mr. Sampson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Secretary II, Position #213, at the Angelina MHMR Center, be increased from salary group 5, step 2, to salary group 5, step 3, effective January 1, 1988.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

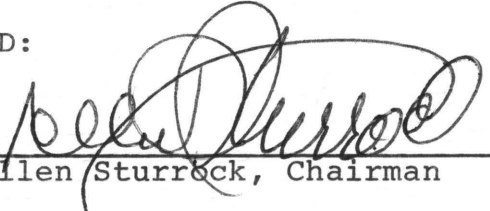
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for February and March was set as follows:

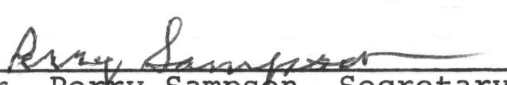
Tuesday, February 23, 1988
Tuesday, March 22, 1988

Committee meetings will begin at 5:00 P.M. and the Board meeting will begin at 5:30 P.M. on February 23rd.

APPROVED:



Judge Allen Sturrock, Chairman



Mr. Perry Sampson, Secretary

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/87 - 12/15/87

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	DECEMBER REV. & REC.	DECEMBER OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Court Commitment Income	30,000	2,500	1,193	(1,307)	10,060	60	19,940	2,493
Angelina County	29,286	2,441	2,441	0	9,762	(2)	19,524	2,441
Hardin County	14,532	1,211	1,211	0	4,844	0	9,688	1,211
Houston County	6,584	549	549	0	2,195	(1)	4,389	549
Jasper County	11,595	966	966	0	3,865	1	7,730	966
Nacogdoches County	17,963	1,497	1,497	0	5,988	0	11,975	1,497
Newton County	5,986	499	499	0	1,995	(1)	3,991	499
Polk County	9,846	821	820	(1)	3,282	(2)	6,564	821
Sabine County	2,838	237	236	(1)	946	(2)	1,892	237
San Augustine County	2,802	234	234	0	934	(2)	1,868	234
San Jacinto County	4,107	342	342	0	1,369	1	2,738	342
Shelby County	6,400	533	533	0	2,133	1	4,267	533
Trinity County	5,127	427	427	0	1,709	1	3,418	427
Tyler County	7,609	634	634	0	2,536	0	5,073	634
Temple Grant	79,213	6,601	0	(6,601)	0	(26,404)	79,213	9,902
Foundation Grant	1,056,923	89,077	89,978	1,901	349,885	(2,423)	707,038	89,380
Client Fees	882,352	73,529	56,831	(16,698)	301,889	7,773	580,463	72,558
Title XX - Protective Services	113,500	9,458	7,232	(2,226)	37,239	(593)	76,261	9,533
Foundation Grant-Const.	0	0	0	0	0	0	0	0
Farm Income	3,000	250	0	(250)	0	(1,000)	3,000	375
Texas Rehabilitation Commission	55,000	4,583	6,932	2,349	9,392	(8,940)	45,608	5,701
ICF - MR	518,093	43,174	45,971	2,797	185,611	12,915	332,482	41,560
SB 230	85,000	7,083	8,250	1,167	32,500	4,168	52,500	6,563
ICS	308,218	25,685	8,300	(17,385)	39,971	(62,769)	268,247	33,531
Dept. of Highways & Pub. Transp.	528,000	44,000	26,785	(17,215)	154,465	(21,535)	373,535	46,692
Nacogdoches ISD	13,480	1,123	1,348	225	5,393	901	8,087	1,011
Insurance Revenue	0	0	10	10	10	10	(10)	(1)
Workshop Production	168,100	14,008	1,532	(12,476)	35,106	(20,924)	132,994	16,624
Donations	10,000	833	431	(402)	2,158	(1,174)	7,842	980
Interest	25,000	2,083	5,064	2,981	45,970	37,638	(20,970)	(2,621)
Miscellaneous	80,000	6,667	6,519	(148)	27,703	1,035	52,297	6,537
Grant-in-Aid	1,902,710	158,559	158,558	(1)	634,237	1	1,268,473	158,559
Rusk State Hospital	127,669	10,639	10,843	204	42,674	118	84,995	10,624
SB 630	302,092	25,174	26,169	995	92,222	(8,474)	209,870	26,234
DHR - Adult Day Care	25,687	2,141	1,500	(641)	7,058	(1,506)	18,629	2,329
DHR - Child Day Care	166,369	13,864	10,255	(3,609)	41,618	(13,838)	124,751	15,594
RAJ	850,000	70,833	53,912	(16,921)	212,129	(71,203)	637,871	79,734
Lelsz	1,134,129	94,511	80,342	(14,169)	336,575	(41,469)	797,554	99,694
TCADA Grant	312,000	26,000	9,788	(16,212)	37,866	(66,134)	274,134	34,267
Probation	8,000	667	0	(667)	0	(2,668)	8,000	1,000
S.V.E.T.P.	12,000	1,000	0	(1,000)	0	(4,000)	12,000	1,500
J.T.P.A.	5,000	417	0	(417)	0	(1,668)	5,000	625
DHS Liaison	115,600	9,633	10,374	741	40,858	2,326	74,742	9,343
Chapter I	35,693	2,974	1,199	(1,775)	4,437	(7,459)	31,256	3,907
Chapter I Carryover	27,834	2,320	1,633	(687)	8,499	(781)	19,335	2,417
Mental Health Block Grant	460,203	38,350	38,351	1	153,404	4	306,799	38,350
USDA	26,923	2,244	1,500	(744)	8,075	(901)	18,848	2,356
TOTALS	9,592,463	799,371	681,189	(118,182)	2,898,562	(298,922)	6,693,901	836,738

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/87 - 12/15/87

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	DECEMBER EXP. & ENC	DECEMBER OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	4,518,534	376,545	353,914	(22,631)	1,487,851	(18,329)	3,030,683	378,835
Salary & Merit Increase	23,899	1,992	(2,753)	(4,745)	645	(7,323)	23,254	2,907
Fringe Benefits	646,195	53,850	54,135	285	217,494	2,094	428,701	53,588
Consultation & Professional Fees	65,046	5,421	3,980	(1,441)	15,375	(6,309)	49,671	6,209
Travel	128,008	10,667	8,442	(2,225)	43,260	592	84,748	10,594
Drugs	34,063	2,839	2,249	(590)	11,228	(128)	22,835	2,854
Food	177,033	14,753	13,922	(831)	41,212	(17,800)	135,821	16,978
Supplies	222,548	18,546	8,394	(10,152)	47,068	(27,116)	175,480	21,935
Farm Operating Supplies	750	63	99	36	240	(12)	510	64
Supply Inventory	0	0	3,620	3,620	11,368	11,368	(11,368)	(1,421)
Equipment & Furniture/Purchase	156,310	13,026	2,680	(10,346)	31,516	(20,588)	124,794	15,599
Equip & Fur./Rental, Rep. & Mt.	69,107	5,759	4,800	(959)	23,240	(796)	46,867	5,858
Building/Rent	332,659	27,722	26,968	(754)	106,526	(4,362)	226,133	28,267
Bldg./Repair, Maint., Rem./Ren.	55,593	4,633	1,721	(2,912)	18,518	(14)	37,075	4,634
Vehicle/Purchase	86,740	7,228	4,513	(2,715)	44,255	15,343	42,485	5,311
Vehicle/Rental	5,292	441	410	(31)	1,641	(123)	3,651	456
Vehicle/Operating Costs	120,000	10,000	7,157	(2,843)	34,852	(5,148)	85,148	10,644
Contracts with Service Agencies	1,091,284	90,940	73,431	(17,509)	280,680	(83,080)	810,604	101,326
Postage	18,861	1,572	554	(1,018)	5,156	(1,132)	13,705	1,713
Freight Costs	0	0	25	25	164	164	(164)	(21)
Laboratory Expense	5,825	485	209	(276)	456	(1,484)	5,369	671
Telephone	116,371	9,698	10,442	744	41,172	2,380	75,199	9,400
Annual Audit	9,400	783	780	(3)	3,160	28	6,240	780
Insurance	145,035	12,086	9,553	(2,533)	38,265	(10,079)	106,770	13,346
Client Wages/Fringe	443,370	36,948	28,465	(8,483)	128,504	(19,288)	314,866	39,358
Utilities	156,231	13,019	10,131	(2,888)	49,139	(2,937)	107,092	13,387
Emolument	2,100	175	175	0	700	0	1,400	175
Miscellaneous	161,810	13,484	11,788	(1,696)	59,027	5,091	102,783	12,848
Interest Expense	10,399	867	1,054	187	3,904	436	6,495	812
Court Commitment Expense	33,000	2,750	1,310	(1,440)	9,453	(1,547)	23,547	2,943
Construction Expense	75,700	6,308	0	(6,308)	230	(25,002)	75,470	9,434
Capital Bldg. Expense	681,300	56,775	81,809	25,034	278,194	51,094	403,106	50,388
TOTALS	9,592,463	799,375	723,977	(75,398)	3,033,493	(164,007)	6,558,970	819,871

	DECEMBER	Y-T-D
Total Expenditures	723,977	3,033,493
Less FY 1987 Surplus Fund Expenditures:		
Employee Bonus	0	93,617
Vehicle Purchase - Down Payment	0	5,000
Total Expenditures from FY 1988 Operating Budget Funds	723,977	2,934,876

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/87 - 12/15/87

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	DECEMBER EXP. & ENC	DECEMBER OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	751,788	62,650	62,255	(395)	277,133	26,533	474,655	59,332
Case Management	343,272	28,607	28,709	102	109,693	(4,735)	233,579	29,197
Client & Family Support-MH	1,274,391	106,200	103,563	(2,637)	423,914	(886)	850,477	106,310
Special Education	1,237,912	103,160	99,516	(3,644)	420,296	7,656	817,616	102,202
Client & Family Support-MR	1,560,352	130,029	115,055	(14,974)	500,091	(20,025)	1,060,261	132,533
MR Residential	1,293,004	107,750	89,521	(18,229)	380,527	(50,473)	912,477	114,060
MH Residential	3,131,744	260,979	225,358	(35,621)	921,839	(122,077)	2,209,905	276,238
TOTALS	9,592,463	799,375	723,977	(75,398)	3,033,493	(164,007)	6,558,970	819,371

DEEP EAST TEXAS REGIONAL HHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF DECEMBER 15, 1987

	DECEMBER	YEAR-TO-DATE
REVENUE & RECEIVABLES	681,189	2,898,562
EXPENDITURES & ENCUMBRANCES	(723,977)	(3,033,493)
DIFFERENCE	(42,788)	(134,931)

EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES:

REVENUE & RECEIVABLES	681,189	2,898,562
EXPENDITURES & ENCUMBRANCES EXCLUDING FY 1987 SURPLUS FUND EXPENDITURES	723,977	2,934,876
DIFFERENCE	(42,788)	(36,314)

STATUS OF FY 1987 SURPLUS FUNDS:

TOTAL SURPLUS FUNDS	475,063
TOTAL REVENUE RECEIVED	343,307
TOTAL RECEIVABLE	131,756

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		2,898,562
ADD: UNRECOGNIZED REVENUE		
LELSZ	439,178	
TEMPLE	87,218	
TEMPLE FOUNDATION GRANT	1,380,722	
RAJ (ESTIMATED)	7,886	
MEDICARE PAYMENT	105,746	
PINEYWOODS ANNEX	355,000	
TOTAL UNRECOGNIZED REVENUE		2,375,750
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	1,420	
PENSION	780	
BUILDING FUND	16	
FOUNDATION FUND	25,047	
PINEYWOODS ANNEX FUND	4,060	
TOTAL RESTRICTED INTEREST		31,323
TOTAL NET REVENUE		5,242,989
RECOGNIZED EXPENDITURES/ENCUMBRANCES		3,033,493
LESS UNRECOGNIZED EXPENDITURES/ENCUMBRANCES		0
TOTAL NET EXPENDITURES/ENCUMBRANCES		3,033,493
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		2,209,496
REVENUE OVER EXPENDITURES		2,209,496
RESERVE OPERATING FUND		217,745
TOTAL AVAILABLE REVENUE		2,427,241

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
DECEMBER 15, 1987

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	2,474,228		2,474,228
Change Fund	320		320
Petty Cash	250		250
Accts Receivable-Client Fees	579,575		
Less: Allowance for Uncollect- able Accounts	(184,387)		
Net Accounts Receivable	395,188		395,188
Accounts Receivable-Other	715,125		715,125
Accounts Receivable-Internal Advances	210,200		210,200
Prepaid Expenses	49,285		49,285
TOTAL CURRENT ASSETS	3,844,596		3,844,596
Amount To Be Provided Under Accrued Vacation	173,774		173,774
Amount To Be Provided Under Capital Lease Agreements	55,544		55,544
Amount To Be Provided Under Long-Term Agreement	93,574		93,574
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		549,512	549,512
Vehicles		606,818	606,818
Building		530,243	530,243
Land		63,940	63,940
TOTAL FIXED ASSETS		1,750,513	1,750,513
TOTAL ASSETS	4,167,488	1,750,513	5,918,001
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	263,711		263,711
Misc. Payroll Ded.	69		69
Accounts Payable-Internal Adv.	210,200		210,200
Retirement Payable	99,802		99,802
Prepaid Revenue	2,220,275		2,220,275
Trust Fund Payable	6,790		6,790
Ins. Payable	35,016		35,016
TOTAL CURRENT LIABILITIES	2,835,863		2,835,863
Obligation Under Accrued Vacation	173,774		173,774
Obligation Under Capital Lease Agreements	55,544		55,544
Obligation Under Long-Term Agreement	93,574		93,574
TOTAL LIABILITIES	3,158,755		3,158,755
Reserve for Investment in Fixed Assets		1,750,513	1,750,513
Reserve for Encumbrances	137,339		137,339
Fund Balance	871,395		871,395
TOTAL LIABILITIES, RESERVES & FUND BALANCE	4,167,488	1,750,513	5,918,001

DEEP EAST TEXAS REGIONAL MMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE-INTERNAL ADVANCES
AND CASH POSITION STATEMENT
DECEMBER 15, 1987

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

From Lelsz to Local	126,000
From Foundation - Inpatient to Local	79,000
From Local to Chapter I Carryover	5,200

	210,200
	=====
TOTAL	

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account (Community State & General)	2,082
Money Market Checking Account - Pension	100,683
Money Market Checking Account - General	38,881
Medicare Contingency Fund	123,944
Money Market Checking Account - Diboll (LELSZ)	106,285
Money Market Checking Account - Inpatient	9,011
Money Market Checking Account - Republic (Foundation)	71,146
CD - Republic (Foundation)	1,079,080
Money Market Checking Account - Diboll (Foundation)	152,517
Reserve Operating Account	217,745
Payroll Account	1,621
CD - Diboll State Bank Foundation	100,000
CD - Hardin	7,967
Chapter I Account	2,370
Money Market Checking Account - Republic (Annex)	151,060
Money Market Checking Account - Republic (Self-Insurance)	95,056
CD - Republic (Annex)	208,000

CASH IN BANK	2,467,448
Trust Fund Account	6,780

TOTAL CASH IN BANK	2,474,228
Change Fund	320
Petty Cash	250

TOTAL CASH ON HAND	2,474,798
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DEEP EAST TEXAS REGIONAL MMR SERVICES
FINANCIAL DEPOSITORIES
AS OF DECEMBER 15, 1987

Depository	Type of Account	Balance of each Account	FDIC/ FSLIC Max.	Security Pledges
Lovelady State Bank	NOW Checking	582		
	M. M. Checking	39,881		
	Inpatient M. M.	9,011		
	Pension M. M.	100,683		
	Trust Fund M. M.	6,780		
	Chapter I Checking	2,370		
	Payroll Checking	1,621		
	Certificates of Deposit-Hardin	7,967	100,000	850,000
Sub-Total - Lovelady State Bank		167,895	100,000	850,000
Diboll State Bank	M. M. Checking Foundation	152,517		
	M. M. Checking Lelsz	106,285		
	Certificates of Deposit	100,000	100,000	800,000
Sub-Total - Diboll State Bank		358,802	100,000	800,000
Community State Bank	NOW Checking	1,500	100,000	
	Certificates of Deposit	8,955		
Sub-Total - Community State Bank		10,455	100,000	0
Lufkin Federal Savings and Loan Association	Certificates of Deposit	29,500	100,000	
Sub-Total - Lufkin Federal Savings & Loan		29,500	100,000	0
Peoples National Bank	Certificates of Deposit	63,000	100,000	
Sub-Total - Peoples National Bank		63,000	100,000	0
Home Savings and Loan Association	Certificates of Deposit	11,970	100,000	
Sub-Total - Home Savings & Loan		11,970	100,000	0
Republic Bank	M. M. Checking Foundation	71,146		
	M. M. Checking Lelsz	151,060		
	M. M. Checking Self-Insurance	95056		
	Certificates of Deposit	1,452,359	1,600,000	215,000
Sub-Total - Republic Bank		1,769,621	1,600,000	215,000
Lufkin Regional FCU	Certificates of Deposit	62,985	100,000	
Sub-Total - Lufkin Regional FCU		62,985	100,000	0
Total of all Cash In Bank		2,474,228	2,300,000	1,865,000

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF DECEMBER 15, 1987

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
BALANCE - 12/1/87	914,183	1,712,374
REVENUE	681,189	
EXPENDITURES	(723,977)	
ADDITIONS		38,139
DELETIONS		0
BALANCE - 12/15/87	871,395	1,750,513

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 DECEMBER 15, 1987

SOURCE OF INCOME:	RECEIPTS -----	RECEIVABLES -----	TOTAL -----
Court Commitment Income	573	620	1,193
Angelina County	0	2,441	2,441
Hardin County	0	1,211	1,211
Houston County	0	549	549
Jasper County	0	966	966
Nacogdoches County	0	1,497	1,497
Newton County	0	499	499
Polk County	0	820	820
Sabine County	0	236	236
San Augustine County	0	234	234
San Jacinto County	0	342	342
Shelby County	0	533	533
Trinity County	0	427	427
Tyler County	0	634	634
Temple Grant	0	0	0
Foundation Grant	89,978	0	89,978
Client Fees	34,159	22,672	56,831
Title XX - Protective Services	0	7,232	7,232
Foundation Grant-Const.	0	0	0
Farm Income	0	0	0
Texas Rehabilitation Commission	6,367	565	6,932
ICF - MR	2,337	43,634	45,971
SB 230	0	8,250	8,250
ICS	0	8,300	8,300
Dept. of Highways & Pub. Transp.	0	26,785	26,785
Nacogdoches ISD	1,348	0	1,348
Insurance Revenue	10	0	10
Workshop Production	0	1,532	1,532
Donations	431	0	431
Interest	5,064	0	5,064
Miscellaneous	6,377	142	6,519
Grant-in-Aid	158,558	0	158,558
Rusk State Hospital	0	10,843	10,843
SB 630	1,927	24,242	26,169
DHR - Adult Day Care	0	1,500	1,500
DHR - Child Day Care	3,360	6,895	10,255
RAJ	3,912	50,000	53,912
Lelsz	80,342	0	80,342
TCADA Grant	0	9,788	9,788
Probation	0	0	0
S.Y.E.T.P.	0	0	0
J.T.P.A.	0	0	0
DHS Liaison	105	10,269	10,374
Chapter I	8	1,191	1,199
Chapter I Carryover	0	1,633	1,633
Mental Health Block Grant	38,351	0	38,351
USDA	0	1,500	1,500
TOTALS	433,207	247,982	681,189
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 DECEMBER 15, 1987

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
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Salaries & Wages	353,914	0	353,914
Salary & Merit Increase	0	(2,753)	(2,753)
Fringe Benefits	51,596	2,539	54,135
Consultation & Professional Fees	3,980	0	3,980
Travel	8,442	0	8,442
Drugs	2,136	113	2,249
Food	4,812	9,110	13,922
Supplies	0	8,394	8,394
Farm Operating Supplies	0	99	99
Supply Inventory	0	3,620	3,620
Equipment & Furniture/Purchase	0	2,680	2,680
Equip & Fur./Rental,Rep. & Mt.	4,460	340	4,800
Building/Rent	21,618	5,350	26,968
Bldg./Repair, Maint., Rem./Ren.	0	1,721	1,721
Vehicle/Purchase	4,513	0	4,513
Vehicle/Rental	410	0	410
Vehicle/Operating Costs	3,784	3,373	7,157
Contracts with Service Agencies	0	73,431	73,431
Postage	554	0	554
Freight Costs	25	0	25
Laboratory Expense	209	0	209
Telephone	10,365	77	10,442
Annual Audit	0	780	780
Insurance	9,553	0	9,553
Client Wages/Fringe	25,675	2,790	28,465
Utilities	7,567	2,564	10,131
Emolument	175	0	175
Miscellaneous	2,727	9,061	11,788
Interest Expense	1,054	0	1,054
Court Commitment Expense	0	1,310	1,310
Construction Expense	0	0	0
Capital Bldg. Expense	9,676	72,133	81,809
TOTALS	527,245	196,732	723,977
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