

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES WORKSHOP

APRIL 28, 1987

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. George E. Gee, Secretary
Rev. Robert Carter, Treasurer
Mr. Ward R. Burke
Mr. Dan D. Dominey
Rev. Ed Dodson
Judge Charles English

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D. Vice Chairman
Mr. Perry Sampson
Mrs. Beth Brice

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Sandy Vann	MHMR
Sandy Skelton	MHMR
Susan Rushing	MHMR
Linda Naff	MHMR
Larry Heaton	MHMR
George Patterson	MHMR

The 170th meeting of the Board of Trustees was held on Tuesday, April 28, 1987. The agenda for the Workshop included tours of the Polk and Houston County MHMR Centers. Board Members Judge Sturrock, Mr. Gee, Reverend Carter, and Mr. Burke met at the Central Administration facility, 4101 South Medford Drive in Lufkin at 12:00 noon and had lunch. Board members and staff then traveled to Livingston to tour the Polk County MHMR Center and join Rev. Dodson and Mr. Dominey.

INVOCATION: Reverend Dodson gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 1:25 P.M. He introduced Mr. Ted Debbs, the Service Director of the Polk County MHMR Center, to the Board. Mr. Debbs discussed the services provided at the Center and explained the medication program just recently begun in Livingston two Saturdays per month.

The group then traveled to Crockett to tour the Houston County MHMR Center and join Judge English. Larry Welker gave the Board a tour of the facility and discussed the sheltered work and basis skills services offered in Crockett. Mr. Welker stated that psychiatric services will be available one day per month beginning in July.

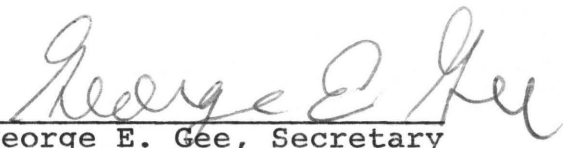
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The meeting was adjourned at 3:30 in order for Board Committee meetings to begin.

APPROVED:



Judge Allen Sturrock, Chairman



George E. Gee, Secretary

MINUTES

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APRIL 28, 1987

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Judge Allen Sturrock, Chairman
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Rev. Robert Carter, Treasurer
Mr. Ward R. Burke
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Nancy Speck, Ph.D., Vice Chairman
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OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. Sandy Skelton	MHMR
Mr. Larry Heaton	MHMR
Mr. George Patterson	MHMR
Mrs. Sandy Vann	MHMR

The 171st meeting of the Board of Trustees was held at the Houston County MHMR Center, 1401 West Austin, Crockett, on Tuesday, April 28, 1987 at 3:45 P.M.

INVOCATION: Reverend Ed Dodson gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 3:45 P.M. He recognized Barbara Holcomb who briefly discussed the infant intervention and DHS in-home programs at the Houston County MHMR Center.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the March Board Meeting, on a motion by Mr. Dominey, seconded by Reverend Carter, the Board unanimously approved the Minutes of the March 24, 1987 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT

1. Deep East Texas MHMR is sending a letter to the Texas Council stating that we are interested in them pursuing the possibility of a Texas Council liability insurance pool.
2. Analysis of Administrative Costs (see attached)
3. Board of Trustees Conference - Austin - Waller Creek Plaza Hotel - Friday, June 12 and Saturday, June 13
4. Groveton Boarding Home Update:
 - A. Build a group home; projected shortfall - \$35,000.
 - B. Move clinic to other site and move patients from nursing home to other site and hire full-time case manager.
 - C. Larry Welker joined the discussion and showed the proposed building blueprints to the Board.
5. Tyler County Lease Agreement
6. Legislative Update:
 - A. Senate Bill 257 notes (see attached).
 - B. Spencer McClure consistently reports on the House and Senate budget recommendations, and stated that Governor Clemons still plans to refuse any tax increase other than to retain those special taxes implemented by former Governor White.
 - C. The committee appointed by Gib Lewis to research the issue of substance abuse dollars is recommending that TCA and TDMHMR develop a plan to better work together.
7. Call on Directors for Reports

Director, Financial Services

- a. Local Funds Report (see attached)

Director, Residential Services

- a. TCA Grant Amount - received \$322,000 and will write a Federal grant for high risk youth services.
- b. Management Retreat Update

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of March, 1987 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Bids for FY 1987-1988-1989 Annual Fiscal Audits: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid proposal of the firm of Alexander & Rogers, Inc. be accepted, and THAT this firm conduct the annual fiscal audit for three years - FY 1987 through FY 1989 - contingent on satisfactory performance by the firm. BE IT FURTHER RESOLVED THAT the Executive Director be authorized to sign the engagement letter between the Board of Trustees and that firm, and THAT a permanent copy of the engagement letter and the bid proposals be maintained in the office of Financial Services.

Consideration of Telephone System Purchase for Hardin MHMR Center: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid for telephone equipment for the Hardin MHMR Center from Western Gulf Communications in the amount of \$2,515.99 be approved; THAT the Executive Director be authorized to sign and issue the purchase order; and THAT copies of the bids be maintained in the office of Financial Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of FY 1988 ECI Grant: On a motion by Judge English, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed FY 1988 Early Childhood Intervention Grant be approved as submitted, THAT the Executive Director

be authorized to sign and submit the application, and THAT a copy of the application be maintained on file in the office of the Director, Community Services.

Consideration of Revised Board Policy: On a motion by Mr. Burke, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Board Policy be approved as submitted, THAT each Board member receive a copy of the updated Policy, and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Executive Director.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Certificates of Appreciation: On a motion by Mr. Gee, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Executive Director be authorized to sign and present the proposed Certificates of Appreciation to Bobbie Jean Morgan and the Kiwanis Club of Kirbyville, and THAT copies of the Certificates be attached to the permanent Minutes of this Board meeting.

Consideration of Nominees to County Advisory Councils: On a motion by Mr. Dominey, seconded by Judge English, the Board unanimously approved the following resolution:

RESOLVED, BY THE Board of Trustees, THAT they do hereby appoint the following nominees to their respective County Advisory Council: Ann Sisco of Nacogdoches County and Courtney Davis of San Augustine County; and THAT a copy of their Certificates of Appointment be filed in the Special Services Office.

Consideration of Personnel Matters (In One Part):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 5:25 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 5:48 P.M. and asked Board consideration of the following items:

Part 1: Consideration of Deletion of Community Service Aide II Position and Creation of Secretary II Position: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #206, Community Service Aide II, be deleted from the FY 1987 Personal Services Schedule; THAT Position #276, Secretary II, be created, and THAT these changes be effective May 1, 1987.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

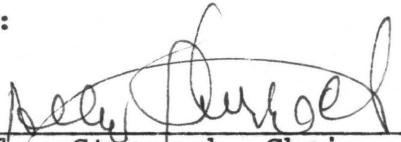
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for May and June was set as follows:

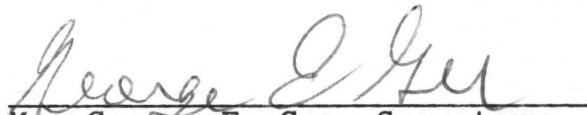
Tuesday, May 26, 1987
Tuesday, June 30, 1987

Committee meetings will begin at 5:00 P.M. and the Board Meeting will begin at 5:30 P.M. on May 26th.

APPROVED:



Judge Allen Sturrock, Chairman



Mr. George E. Gee, Secretary

ANALYSIS OF ADMINISTRATIVE COSTS

Average Community Center Center Administration - 15.1%
 Deep East Texas Center Administration - 9.8%
 Average Community Center Total Administration - 16.4%
 Deep East Texas Total Administration - 14.5%

Lowest Center Administration - 9%
 Highest Center Administration - 27%
 Lowest Total Administration - 9%
 Highest Total Administration - 27%

Sample

	<u>CA</u>	<u>Total</u>
Amarillo (largest geographically)	17%	20.4%
Central Counties (Temple)	15%	16.8%
East Texas (Tyler)	14%	16%
Harris County (Houston)	18%	22%
Sabine Valley (Longview)	11%	14%
Tri-County (Conroe)	18%	18%

SENATE BILL 257 - SUNSET

1. Fund appropriated by legislature may be expended only to provide services to the priority population (contract, LELS, RAJ).
2. Commissioner does not have to be an M.D. - creates Medical Director position that reports to Commissioner.
3. Employment opportunities for patients and clients. Try to make entry-level positions available to clients.
4. Lien - TDMHMR and centers have a lien to secure reimbursement for cost of providing support, maintenance, and treatment.
5. TDMHMR can charge parents of M.H. or M.R. children under the age 18 for support, maintenance, and treatment in state hospitals or state schools based on sliding fee scale.
6. M.R. persons over the age of 18 and their estate are liable for payment of state school services.
7. A community center is an agency of the state and a unit of government as defined by Section 2, Texas Tort Claim's Act (Article 6252-19 Vernon's Texas Civil Statutes), and a local government as defined by Section 3, The Interlocal Cooperation Act (Article 4413 (32C), Vernon's Texas Civil Statutes).
8. A community center may not be established unless the region has a population of at least 200,000.
9. Establishes a special fund for community centers' facilities construction and renovation. This fund will receive monies from sale of TDMHMR property. (50% to TDMHMR - 50% General Revenue).
10. Provision of community-based services. At a minimum, the following services must be available:
 - A. 24-hour emergency screening and rapid crisis stabilization services.
 - B. Community-based crisis residential service or hospitalization.
 - C. Community-based assessment, including the development of interdisciplinary treatment plans and diagnosis and evaluation services.

- D. Family support services, including respite care.
 - E. Case management services.
 - F. Medical-related services.
11. Local match requirement for TDMHMR outreach programs.
 12. The Board of Trustees of a community center shall review the method by which the center provides the crisis residential and hospitalization services.
 - A. Review contract every two years and submit report to TDMHMR.
 - B. Center must demonstrate crisis residential and hospital services used, provide the required quantity and quality of services, and is providing the services in compliance with TDMHMR standards and at the lowest cost.
 13. Departmental Facilities.
 - A. Criteria for expansion, closure, or consolidation. The Department shall establish objective criteria for determining when a new facility may be needed and when a facility may be expanded, closed, or consolidated.
 14. Study on feasibility of consolidating administration or operation of 4 state centers with local community centers. Report due to Sunset by August 1, 1988.
 15. Single Portal Authority - The TDMHMR Board shall adopt rules relating to the designation of local MHMR authorities as single portal authorities. The rules must be based on the advice and recommendations of a single portal review committee. Very complex issue.
 16. The standards for community-based crisis stabilization and crisis residential services must be less restrictive than the standards for mental hospitals.
 17. Registration of Boarding Homes.

Community centers must register a boarding home prior to placing clients into the home. Each local MHMR authority shall:

 1. Adopt guidelines relating to the registration of boarding homes.
 2. Adopt local standards for personal and financial services.

3. Register boarding homes.
4. Visit and inspect each home at least annually to ensure that the home has been inspected, is in good standing with the local health and safety authorities, and is providing the personal and financial services that are appropriate for clients' needs.
18. TDMHMR may withhold funds from a local MHMR authority if the authority refers clients to a boarding home that is not registered by the authority.
19. TDMHMR or a community center shall obtain legally adequate consent before providing M.R. services. However, if TDMHMR or the center has made all reasonable efforts to obtain legally adequate consent and cannot do so, nonresidential M.R. services, including a D&E, can be provided.
20. Article 601b, Vernon's Texas Civil Statutes, is amended to read as follows: "Political Subdivision" means a county, municipality, school district, junior college, or community center established or operating under Article 3.

4/28/87

LOCAL MATCH CHART - FY 1987

<u>COUNTY</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PLEDGED</u>	<u>AMOUNT RECEIVED</u>
Angelina	\$ 29,286.00	\$ 29,300.00	\$ 14,650.00
Hardin	14,532.00	14,532.00	14,532.00
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	-0-
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	2,461.00
Sabine	2,838.00	2,838.00	1,419.00
San Augustine	2,802.00	2,802.00	-0-
San Jacinto	4,107.00	4,107.00	4,107.00
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	5,127.00
Tyler	<u>7,609.00</u>	<u>7,609.00</u>	<u>7,609.00</u>
TOTALS	\$124,675.00	\$124,689.00	\$ 80,470.00

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/86 - 3/31/87

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	MARCH REV. & REC.	MARCH OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING MO.	REVISED BUDGET
Court Commitment Income	29,145	2,429	3,440	1,011	17,741	738	11,404	2,281
Angelina County	29,286	2,441	2,441	0	17,084	(3)	12,202	2,440
Hardin County	14,532	1,211	1,211	0	8,477	0	6,055	1,211
Houston County	6,584	549	549	0	3,841	(2)	2,743	549
Jasper County	11,595	966	966	0	6,764	2	4,831	966
Nacogdoches County	17,963	1,497	1,496	(1)	10,478	(1)	7,485	1,497
Newton County	5,986	499	499	0	3,492	(1)	2,494	499
Polk County	9,846	821	821	0	5,744	(3)	4,102	820
Sabine County	2,838	237	237	0	1,656	(3)	1,182	236
San Augustine County	2,802	234	234	0	1,635	(3)	1,167	233
San Jacinto County	4,107	342	342	0	2,396	2	1,711	342
Shelby County	6,400	533	533	0	3,733	2	2,667	533
Trinity County	5,127	427	427	0	2,991	2	2,136	427
Tyler County	7,609	634	635	1	4,439	1	3,170	634
Temple Grant	0	0	0	0	0	0	0	0
Foundation Grant	47,820	3,985	9,327	5,342	30,087	2,192	17,733	3,547
Client Fees	455,140	37,928	17,858	(20,070)	345,263	79,767	109,877	21,975
Title XX - Protective Services	118,926	9,911	8,763	(1,148)	56,242	(13,135)	62,684	12,537
Texas Rehabilitation Commission	8,500	708	825	117	10,474	5,518	(1,974)	(395)
ICF - MR	511,420	42,618	51,338	8,720	277,694	(20,632)	233,726	46,745
SB 230	90,000	7,500	8,750	1,250	60,250	7,750	29,750	5,950
ICS	76,103	6,342	0	(6,342)	0	(44,394)	76,103	15,221
Dept. of Highways & Pub. Transp.	520,000	43,333	50,636	7,303	300,861	(2,470)	219,139	43,828
Workshop Production	110,000	9,167	15,346	6,181	70,901	6,732	39,099	7,820
Donations	7,500	625	205	(420)	5,302	927	2,198	440
Interest	45,000	3,750	8,489	4,739	38,354	12,104	6,646	1,329
Miscellaneous	100,000	8,333	8,605	272	52,332	(5,999)	47,668	9,534
Grant-in-Aid	1,844,577	153,715	152,757	(958)	1,076,396	391	768,181	153,636
Rusk State Hospital	195,776	16,315	16,825	510	111,028	(3,177)	84,748	16,950
SB 630	292,973	24,414	28,967	4,553	168,630	(2,268)	124,343	24,869
DHR - Adult Day Care	25,687	2,141	1,756	(385)	11,165	(3,822)	14,522	2,904
DHR - Child Day Care	144,412	12,034	10,911	(1,123)	77,611	(6,627)	66,801	13,360
RAJ	855,000	71,250	74,515	3,265	535,386	36,636	319,614	63,923
Texas Youth Commission	126	11	0	(11)	126	49	0	0
Lelsz	1,242,355	103,530	145,205	41,675	565,062	(159,648)	677,293	135,459
DHR Liaison	115,600	9,633	9,775	141	66,653	(778)	48,947	9,789
Chapter I	34,343	2,862	2,151	(711)	13,703	(6,331)	20,640	4,128
Chapter I Carryover	34,817	2,901	1,437	(1,464)	14,123	(6,184)	20,694	4,139
DDA	0	0	0	0	0	0	0	0
DDA FY 86-87	50,000	4,167	5,682	1,515	36,561	7,392	13,439	2,688
Mental Health Block Grant	460,203	38,350	33,484	(4,866)	234,392	(34,058)	225,811	45,162
USDA	20,602	1,717	1,950	233	12,265	246	8,337	1,667
TOTALS	7,560,700	630,060	679,390	49,329	4,261,332	(149,088)	3,299,368	659,874

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/86 - 3/31/87

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	MARCH EXP. & ENC	MARCH OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	3,716,847	309,737	311,872	2,135	2,097,303	(70,856)	1,619,544	323,909
Salary & Merit Increase	8,197	683	1,169	486	4,721	(60)	3,476	695
Fringe Benefits	513,068	42,756	48,754	5,998	297,542	(1,750)	215,526	43,105
Consultation & Professional Fees	86,479	7,207	729	(6,478)	49,500	(949)	36,979	7,396
Travel	158,501	13,208	13,340	132	76,679	(15,777)	81,822	16,364
Drugs	28,899	2,408	4,279	1,871	17,954	1,098	10,945	2,189
Food	111,037	9,253	10,053	800	60,706	(4,065)	50,331	10,066
Supplies	218,612	18,218	15,745	(2,473)	108,032	(19,494)	110,580	22,116
Equipment & Furniture/Purchase	72,461	6,038	3,074	(2,964)	37,512	(4,754)	34,949	6,990
Equip & Fur./Rental,Rep. & Mt.	73,577	6,131	5,753	(378)	40,897	(2,020)	32,680	6,536
Building/Rent	293,864	24,489	23,620	(869)	162,203	(9,220)	131,661	26,332
Bldg./Repair, Maint., Rem./Ren.	81,432	6,786	13,221	6,435	52,875	5,373	28,557	5,711
Vehicle/Purchase	97,531	8,128	1,062	(7,066)	23,097	(33,799)	74,434	14,887
Vehicle/Rental	18,941	1,578	500	(1,078)	11,698	652	7,243	1,449
Vehicle/Operating Costs	106,018	8,835	14,535	5,700	57,817	(4,028)	48,201	9,640
Contracts with Service Agencies	910,926	75,911	81,823	5,912	467,492	(63,885)	443,434	88,687
Postage	16,547	1,379	1,413	34	10,125	472	6,422	1,284
Laboratory Expense	2,624	219	197	(22)	1,024	(509)	1,600	320
Telephone	109,299	9,108	10,093	985	60,955	(2,801)	48,344	9,669
Annual Audit	12,194	1,016	1,000	(16)	6,992	(120)	5,202	1,040
Insurance	81,201	6,767	562	(6,205)	40,149	(7,220)	41,052	8,210
Client Wages/Fringe	397,218	33,102	29,252	(3,850)	202,543	(29,171)	194,675	38,935
Utilities	145,585	12,132	10,650	(1,482)	78,565	(6,359)	67,020	13,404
Emolument	2,100	175	175	0	1,225	0	875	175
Miscellaneous	153,435	12,786	22,625	9,839	102,724	13,222	50,711	10,142
Interest Expense	11,107	926	1,034	108	6,383	(99)	4,724	945
Court Commitment Expense	28,000	2,333	3,640	1,307	17,762	1,431	10,238	2,048
Building Expense	105,000	8,750	0	(8,750)	0	(61,250)	105,000	21,000
Construction Expense	0	0	6,510	6,510	9,315	9,315	(9,315)	(1,863)
TOTALS	7,560,700	630,059	636,680	6,621	4,103,790	(306,623)	3,456,910	691,382

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/86 - 3/31/87

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	MARCH EXP. & ENC	MARCH OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	743,241	61,937	69,143	7,206	437,698	4,139	305,543	61,109
Case Management	318,107	26,509	27,779	1,270	173,313	(12,250)	144,794	28,959
MH Non-Residential	1,112,705	92,725	90,834	(1,891)	618,989	(30,086)	493,716	98,743
Special Education	1,247,375	103,948	103,397	(551)	677,133	(50,503)	570,242	114,048
MR Non-Residential	1,597,223	133,102	127,759	(5,343)	786,702	(145,012)	810,521	162,104
MR Residential	972,443	81,037	84,288	3,251	508,862	(58,397)	463,581	92,716
MH Residential	1,569,606	130,801	133,480	2,679	901,093	(14,514)	668,513	133,703
TOTALS	7,560,700	630,059	636,680	6,621	4,103,790	(306,623)	3,456,910	691,382

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF MARCH 31, 1987

	MARCH	YEAR-TO-DATE
REVENUE & RECEIVABLES	679,390	4,261,332
EXPENDITURES & ENCUMBRANCES	(636,680)	(4,103,790)
DIFFERENCE	42,710	157,542

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		4,261,332
ADD: UNRECOGNIZED REVENUE		
LELSZ	186,234	
TEMPLE	70,787	
TEMPLE FOUNDATION GRANT	169,913	
RAJ (ESTIMATED)	0	
TOTAL UNRECOGNIZED REVENUE		426,934
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	3,871	
PENSION	1,530	
BUILDING FUND	228	
TOTAL RESTRICTED INTEREST		5,129
TOTAL NET REVENUE		4,683,137
RECOGNIZED EXPENDITURES/ENCUMBRANCES		4,103,790
LESS UNRECOGNIZED EXPENDITURES/ENCUMBRANCES		0
TOTAL NET EXPENDITURES/ENCUMBRANCES		4,103,790
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		579,347
REVENUE OVER EXPENDITURES		579,347
RESERVE OPERATING FUND		161,353
TOTAL AVAILABLE REVENUE		740,700

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
MARCH 31, 1987

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	1,294,331		1,294,331
Change Fund	339		339
Petty Cash	50		50
Accts Receivable-Client Fees 491,969			
Less: Allowance for Uncollect- able Accounts (551,276)			
Net Accounts Receivable	(59,307)		(59,307)
Accounts Receivable-Other	442,148		442,148
Accounts Receivable-Internal			
Advances	0		0
Prepaid Expenses	26,282		26,282
TOTAL CURRENT ASSETS	1,703,843		1,703,843
Amount To Be Provided Under			
Accrued Vacation	130,272		130,272
Amount To Be Provided Under			
Capital Lease Agreements	77,206		77,206
Amount To Be Provided Under			
Long-Term Agreement	75,589		75,589
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		504,321	504,321
Vehicles		461,469	461,469
Building		325,645	325,645
Land		63,940	63,940
TOTAL FIXED ASSETS		1,355,375	1,355,375
TOTAL ASSETS	1,986,910	1,355,375	3,342,285
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	66,501		66,501
Misc. Payroll Ded.	2,010		2,010
Accounts Payable-Internal Adv.	0		0
Retirement Payable	86,497		86,497
Prepaid Revenue	891,386		891,386
Trust Fund Payable	5,696		5,696
Ins. Payable	(16,602)		(16,602)
TOTAL CURRENT LIABILITIES	1,035,488		1,035,488
Obligation Under Accrued Vacation	130,272		130,272
Obligation Under Capital Lease			
Agreements	77,206		77,206
Obligation Under Long-Term			
Agreement	75,589		75,589
TOTAL LIABILITIES	1,318,555		1,318,555
Reserve for Investment in Fixed			
Assets		1,355,375	1,355,375
Reserve for Encumbrances	91,327		91,327
Fund Balance	577,028		577,028
TOTAL LIABILITIES, RESERVES & FUND BALANCE	1,986,910	1,355,375	3,342,285

DEEP EAST TEXAS REGIONAL MHMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
MARCH 31, 1987

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

No Internal Advances	0

	0
TOTAL	=====

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	121,509
Money Market Checking Account - Inpatient	75,836
Pension Savings Account	87,076
Payroll Account	254
Chapter 1 Account	9,653
DDA Account	7,631
CD - Diboll State Bank	0
Money Market Checking Account - Diboll	
State Bank	255,192
Money Market Checking Account	385,967
Reserve Operating Account	161,353
Money Market - Diboll State Bank Foundation	26,738
CD - Diboll State Bank Foundation	150,000
Hardin Building Account	7,426

CASH IN BANK	1,288,635
Trust Fund Account	5,696

TOTAL CASH IN BANK	1,294,331
Change Fund	339
Petty Cash	50

TOTAL CASH ON HAND	1,294,720
	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF MARCH 31, 1987

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
	-----	-----
BALANCE - 3/1/87	534,318	1,315,000
REVENUE	679,390	
EXPENDITURES	(636,680)	
ADDITIONS	0	40,734
DELETIONS	0	(359)
	-----	-----
BALANCE - 3/31/87	577,028	1,355,375
	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
MARCH 31, 1987

SOURCE OF INCOME:	RECEIPT	RECEIVABLES	TOTAL
	-----	-----	-----
Court Commitment Income	0	3,440	3,440
Angelina County	7	2,434	2,441
Hardin County	0	1,211	1,211
Houston County	0	549	549
Jasper County	966	0	966
Nacogdoches County	0	1,496	1,496
Newton County	0	499	499
Polk County	0	821	821
Sabine County	0	237	237
San Augustine County	0	234	234
San Jacinto County	0	342	342
Shelby County	0	533	533
Trinity County	0	427	427
Tyler County	1	634	635
Temple Grant	0	0	0
Foundation Grant	9,327	0	9,327
Client Fees	17,858	0	17,858
Title XX - Protective Services	2,088	6,675	8,763
Texas Rehabilitation Commissio	325	500	825
ICF - MR	929	50,409	51,338
SB 230	0	8,750	8,750
ICS	0	0	0
Dept. of Highways & Pub. Trans	1,236	49,400	50,636
Workshop Production	1,899	13,449	15,348
Donations	205	0	205
Interest	8,489	0	8,489
Miscellaneous	8,505	100	8,605
Grant-in-Aid	152,757	0	152,757
Rusk State Hospital	5,982	10,843	16,825
SB 630	0	28,967	28,967
DHR - Adult Day Care	0	1,756	1,756
DHR - Child Day Care	0	10,911	10,911
RAJ	19,515	55,000	74,515
Texas Youth Commission	0	0	0
Lelsz	145,205	0	145,205
DHR Liaison	1	9,774	9,775
Chapter I	2,151	0	2,151
Chapter I Carryover	1,437	0	1,437
DDA	0	0	0
DDA FY 86-87	5,682	0	5,682
Mental Health Block Grant	33,484	0	33,484
USDA	0	1,950	1,950
TOTALS	418,049	261,341	679,390
	=====	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 MARCH 31, 1987

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	311,872	0	311,872
Salary & Merit Increase	1,169	0	1,169
Fringe Benefits	41,862	6,892	48,754
Consultation & Professional Fe	0	729	729
Travel	13,340	0	13,340
Drugs	1,732	2,547	4,279
Food	4,689	5,364	10,053
Supplies	6,607	9,138	15,745
Equipment & Furniture/Purchase	0	3,074	3,074
Equipment & Fur./Rental,Rep. &	4,406	1,347	5,753
Building/Rent	17,795	5,825	23,620
Bldg./Repair, Maint., Rem./Ren	11,161	2,060	13,221
Vehicle/Purchase	1,062	0	1,062
Vehicle/Rental	500	0	500
Vehicle/Operating Costs	8,554	5,981	14,535
Contracts w/ Service Agencies	17,675	64,148	81,823
Postage	1,413	0	1,413
Laboratory Expense	187	10	197
Telephone	10,010	83	10,093
Annual Audit	0	1,000	1,000
Insurance	562	0	562
Client Wages/Fringe	27,242	2,010	29,252
Utilities	7,799	2,851	10,650
Emolument	175	0	175
Miscellaneous	15,153	7,472	22,625
Interest Expense	1,033	1	1,034
Court Commitment Expense	2,610	1,030	3,640
Building Expense	0	0	0
Construction Expense	5,295	1,215	6,510
TOTALS	513,903	122,777	636,680

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

hereby recognizes

Kiwanis Club of Kirbyville

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*



Chairman, Board of Trustees

Executive Director

Date

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

hereby recognizes

Bobbie Jean Morgan

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*



AC Cee Sherrill

Chairman, Board of Trustees

Jim McBurnett

Executive Director

Date

DATE: April 28, 1987

The Deep East Texas Regional MHMR Center board of trustees
Name of Center

is interested in the development of and participation in a Risk Management Pool to be sponsored by the Texas Council of Community MHMR Centers.

We have appointed Jim McDermott, Ph.D. to represent
Name of Appointee

our center at the planning and development meeting(s) to be held prior to July 1987. Please notify our appointee of the meeting date(s) and time(s).

Jim McDermott, Ph.D.

NAME OF APPOINTEE

4101 South Medford Drive

STREET ADDRESS

Lufkin

Texas

75901

CITY

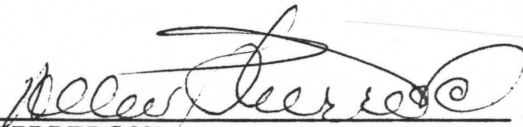
ZIP

(409)

639-1141

AREA CODE

TELEPHONE NO.


CHAIRPERSON


EXECUTIVE DIRECTOR