

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

JANUARY 27, 1987

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. George E. Gee, Secretary
Rev. Robert Carter, Treasurer
Mr. Ward R. Burke
Mr. Perry Sampson
Mr. Dan D. Dominey
Rev. Ed Dodson

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D., Vice Chairman
Mrs. Agnes Rhoder

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Linda Naff	MHMR
Mr. Larry Heaton	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Sandy Vann	MHMR
Judge Charles English	Houston County
Mrs. Thelma Roberson	LAMI
Mrs. Faye Leubner	LAMI
Mr. Lyle Moel	LAMI
Mrs. Esther Moel	LAMI
Mr. Roy Roberson	LAMI

The 167th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration facility, 4101 South Medford Drive, Lufkin, on Tuesday, January 27, 1987 at 5:30 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Charles English, County Judge of Houston County, Mrs. Thelma Roberson, Mrs. Faye Leubner, Mr. Lyle Moel, Mrs. Esther Moel, and Mr. Roy Roberson of the Lufkin Alliance for the Mentally Ill who were in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the December Board

Meeting, on a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the Minutes of the December 16, 1986 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT:

1. Discussion of Equalization Plan. Since there is no set method for community centers to receive funds from TDMHMR, the TDMHMR Board and the Legislature have asked that an equitable formula be developed. The Texas Council and the Executive Directors Consortium formed an Equalization Committee to review this issue and have worked out a plan for distribution of funds. They have proposed that 80% of the new money that comes to TDMHMR be distributed on a per capita formula, and that the remaining 20% of new funds be distributed on an incentive basis. The proposal has been submitted to the State Board for their review.
2. Discussion of director and officer insurance coverage, and possible changes in Board policies to protect the Board. An item regarding the Board's role in personnel and grievance policies will be presented to the Board in February for discussion on this issue.
3. Next Semi-Annual Board Workshop to be held in Austin to coincide with State-wide Board Training - June 12 and 13
4. Update on Jasper Building Project
5. Update on Angelina Building Project
6. The 5th Circuit Court of Appeals has made a decision that affects the Lelsz Lawsuit by overturning the Leslz ruling. This could be a setback for MR services.
7. Call on Directors for Reports

Director, Financial Services

- a. Local Funds Report (see attached)
- b. Update on Crew-Cab Pickups
- c. Discussion of TDMHMR Data Requirements and Software Needs

Director, Residential Services

- a. Report on Joint Conference Committee. The Pineywoods

facility is running over on expenditures with Memorial Hospital. Client admissions have been very high and the cost of medications is continues to increase. Needs of staff were discussed to prevent burn-out.

- b. New Members to PRC - Roy Roberson, Angelina County, and Carlton Garrett, Hardin County.
- c. Discussion of Level VI ICF Group Home. The Center is looking at the possibility of a 6-bed residential group home in the local area.
- d. Applying to TCADA for \$143,000 for detox component, and \$340,000 for treatment component.

Director, Personnel, Training, and Development

- a. Discussion of Microfilm Project. Submitting a proposal to microfilm TRC products and possibly other businesses in town.
- b. Semi-Annual Meeting of Self-Funded Medical Insurance Board. Judge Sturrock and Mr. Dominey were appointed to serve on the committee to review our self-insurance program. The first meeting will be held February 24th.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Carter, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of December, 1986 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Purchase of Equipment & IBM Software (In Three Parts:

Part 1: Consideration of Vehicle Purchase: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the purchase of two (2) crew cab pickups at a cost not to exceed \$15,500 each; THAT the Executive Director be authorized to sign and issue purchase orders for these vehicles; and THAT a copy of the purchase orders be maintained by Financial Services.

Part 2: Consideration of Printer Purchase: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the purchase of an IBM Letter Quality Printer, Model Number 5219, at a cost not to exceed \$6,000.00; THAT the Executive Director be authorized to sign and issue a purchase order for this printer; and THAT a copy of the purchase order be maintained by Financial Services.

Part 3: Consideration of IBM Software Program: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the purchase of the IBM software program for the transmitting of client data to TDMHMR at a cost not to exceed \$6,100.00; THAT the Executive Director be authorized to sign and issue a purchase order for this item; and THAT a copy of the purchase order be maintained by Financial Services.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Reorganization of Professional/Medical Advisory Committee: On a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby approve the reorganization of the Professional/Medical Advisory Committee to include the following:

1. Repeal the Bylaws of the Regional Medical Advisory Committee;

2. Repeal the Bylaws of the Regional Professional Advisory Committee;
3. Revise Board Policy D-21; and
4. Adopt the Bylaws of the Professional Advisory Board; and

THAT a copy of the revised Board Policy D-21 and the Bylaws of the Professional Advisory Board be kept on file in the Office of the Executive Director.

Consideration of Proposed Comprehensive Service Area Plan: On a motion by Mr. Burke, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby approve the FY 1987 Edition of the Comprehensive Service Area Plan; and THAT a copy be maintained on file in the Special Services Office.

Consideration of Plans for Expansion of Family Support Services: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board hereby authorize Jim McDermott, Ph.D., and his successors in office, to negotiate a contract or contracts with the Texas Department of Human Resources and to execute said contract or contracts on behalf of the Center for the purpose of participating in the Department's Title XIX, ICS Program;

THAT we do hereby give him the power and authority to execute any and all documents incident to this transaction or any future transaction incident to participating in said Program and, in addition, authority to do any and all things necessary to implement, maintain, amend, or renew said contracts; and

THAT we do hereby give him the power and authority to create the staff positions and expend the funds necessary to implement the ICS Program as herein described.

Consideration of Plans for Substance Abuse Farm: On a motion by Mr. Burke, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the proposed plan for the substance abuse farm, THAT the Executive Director be authorized to proceed with implementing the plan, THAT Ward R. Burke and Jim McDermott, Ph.D., be designated as representatives of the Board authorized to work with Floyd Marsellos, Architect, with regard to facility plan changes if necessary and to make monthly payments to the general contractor as authorized by Floyd Marsellos, and THAT a copy of this document as well as all financial transactions be kept on file in the office of the Director of Financial Services.

Consideration of Revised Board Policy: On a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Board Policy be approved as submitted, THAT each Board member receive a copy of the updated Policy, and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Executive Director.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Certificates of Appreciation: On a motion by Mr. Sampson, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Executive Director be authorized to sign and present the proposed Certificates of Appreciation to Linda Baltuskonis and The Women's League of San Jacinto County, and Mr. G. P. "Pee Wee" Crawford of the Hudson community in Angelina County, and THAT copies of the Certificates be attached to the permanent Minutes of this Board meeting.

Consideration of Personnel Matters (In Three Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according

to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 7:38 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 8:00 P.M. and asked Board consideration of the following items:

Part 1: Consideration of Creation of Accounting Clerk III and Accounting Clerk II Positions in Financial Services. On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT an Accounting Clerk III position, #260, and an Accounting Clerk II position, #261, be added to the FY 1987 Personal Services Schedule effective February 1, 1987.

Part 2: Consideration of Utilization of Consultant Programmer. On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the payment of an amount not to exceed \$7,500.00 for the services of a consultant programmer; THAT the Executive Director be authorized to negotiate and sign an agreement with a consultant programmer; and THAT a copy of the agreement be maintained by Financial Services.

Part 3: Consideration of Creation of Community Service Aide II Position at Pineywoods Regional Treatment Center. On a motion by Mr. Dominey, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a Community Service Aide II position, #264, be added to the FY 1987 Personal Services Schedule effective February 1, 1987.

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

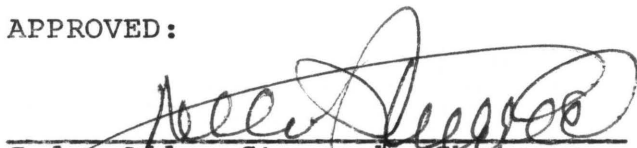
DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

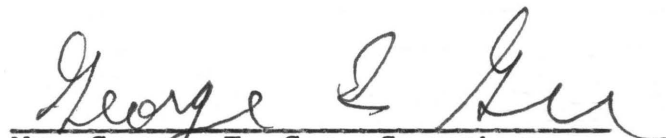
The schedule for the Board Meetings for February and March was set as follows:

Tuesday, February 24, 1987
Tuesday, March 24, 1987

Committee meetings will begin at 5:00 P.M. on February 24th, and the Board Meeting will begin at 5:30 P.M.

APPROVED:


Judge Allen Sturrock, Chairman


Mr. George E. Gee, Secretary

1/27/87

LOCAL MATCH CHART - FY 1987

<u>COUNTY</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PLEDGED</u>	<u>AMOUNT RECEIVED</u>
Angelina	\$ 29,286.00	\$ 29,300.00	-0-
Hardin	14,532.00	14,532.00	-0-
Houston	6,584.00	-0-	-0-
Jasper	11,595.00	-0-	-0-
Nacogdoches	17,963.00	17,963.00	-0-
Newton	5,986.00	-0-	-0-
Polk	9,846.00	-0-	-0-
Sabine	2,838.00	2,838.00	-0-
San Augustine	2,802.00	2,802.00	-0-
San Jacinto	4,107.00	4,107.00	-0-
Shelby	6,400.00	6,400.00	-0-
Trinity	5,127.00	5,127.00	-0-
Tyler	<u>7,609.00</u>	<u>7,609.00</u>	<u>-0-</u>
TOTALS	\$124,675.00	\$ 90,678.00	\$ -0-

(73%)

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 CONTINUED
 DECEMBER 31, 1986

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
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Salaries & Wages	294,344	0	294,344
Salary & Merit Increase	631	0	631
Fringe Benefits	39,400	1,608	41,008
Consultation & Professional Fe	3,860	382	4,242
Travel	8,763	675	9,438
Drugs	973	1,041	2,014
Food	794	7,827	8,621
Supplies	2,987	12,689	15,676
Equipment & Furniture/Purchase	0	3,213	3,213
Equipment & Fur./Rental,Rep. &	4,780	921	5,701
Building/Rent	17,720	5,350	23,070
Bldg./Repair, Maint., Rem./Ren	3,209	3,211	6,420
Vehicle/Purchase	896	0	896
Vehicle/Rental	4,493	0	4,493
Vehicle/Operating Costs	2,786	4,751	7,537
Contracts with Service Agencie	0	71,141	71,141
Postage	1,455	0	1,455
Laboratory Expense	111	77	188
Telephone	9,244	0	9,244
Annual Audit	0	1,000	1,000
Insurance	8,104	0	8,104
Client Wages/Fringe	24,256	1,893	26,149
Utilities	7,232	2,656	9,888
Emolument	175	0	175
Miscellaneous	6,080	3,948	10,028
Interest Expense	878	17	895
Court Commitment Expense	3,951	805	4,756
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TOTALS	447,122	123,205	570,327
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
DECEMBER 31, 1986

SOURCE OF INCOME:	* RECEIPT	RECEIVABLES	TOTAL
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Court Commitment Income	3,375	1,170	4,545
Angelina County	0	2,440	2,440
Hardin County	0	1,211	1,211
Houston County	0	549	549
Jasper County	1	966	967
Nacogdoches County	0	1,497	1,497
Newton County	0	498	498
Polk County	0	820	820
Sabine County	0	236	236
San Augustine County	0	233	233
San Jacinto County	0	342	342
Shelby County	0	533	533
Trinity County	0	427	427
Tyler County	0	634	634
Temple Grant	0	0	0
Foundation Grant	3,000	0	3,000
Client Fees	57,794	0	57,794
Title XX - Protective Services	657	4,508	5,165
Texas Rehabilitation Commission	380	1,585	1,965
ICF - MR	0	36,557	36,557
SB 230	0	6,750	6,750
Dept. of Highways & Pub. Trans	232	35,405	35,637
Workshop Production	0	6,826	6,826
Donations	65	0	65
Interest	6,546	0	6,546
Miscellaneous	7,661	610	8,271
Grant-in-Aid	152,756	0	152,756
Rusk State Hospital	5,982	8,145	14,127
SB 630	0	26,553	26,553
DHR - Adult Day Care	0	1,396	1,396
DHR - Child Day Care	0	11,864	11,864
RAJ	22,460	51,484	73,944
Texas Youth Commission	0	0	0
Lelsz	67,832	0	67,832
DHR Liaison	1	9,606	9,607
Chapter I	2,198	0	2,198
Chapter I Carryover	1,876	0	1,876
DDA	0	0	0
DDA FY 86-87	5,136	0	5,136
Mental Health Block Grant	0	33,484	33,484
USDA	0	1,609	1,609
TOTALS	337,952	247,938	585,890
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DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF DECEMBER 31, 1986

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
	-----	-----
BALANCE - 12/1/86	517,527	1,290,972
REVENUE	585,890	
EXPENDITURES	(570,327)	
ADDITIONS	0	26,418
DELETIONS	0	(1,360)
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BALANCE - 12/31/86	533,090	1,316,030
	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
NOVEMBER 30, 1986

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

No Internal Advances	0

	0
TOTAL	=====

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	101,340
Money Market Checking Account - Inpatient	74,814
Pension Savings Account	85,813
Payroll Account	100
Chapter I Account	6,950
DDA Account	6,050
CD - Diboll State Bank	0
Money Market Checking Account - Diboll	
State Bank	275,628
Money Market Checking Account	217,337
Reserve Operating Account	136,080
Money Market - Diboll State Bank Foundation	40,154
CD - Diboll State Bank Foundation	150,000
Hardin Building Account	7,211

CASH IN BANK	1,101,477
Trust Fund Account	6,429

TOTAL CASH IN BANK	1,107,906
Change Fund	290
Petty Cash	50

TOTAL CASH ON HAND	1,108,246

DEEP EAST TEXAS REGIONAL MHMR SERVICES
BALANCE SHEET
DECEMBER 31, 1986

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	1,107,906		1,107,906
Change Fund	290		290
Petty Cash	50		50
Accts Receivable-Client Fees	492,249		
Less: Allowance for Uncollect- able Accounts	(501,436)		
Net Accounts Receivable	(9,187)		(9,187)
Accounts Receivable-Other	518,602		518,602
Accounts Receivable-Internal Advances	0		0
Prepaid Expenses	45,676		45,676
TOTAL CURRENT ASSETS	1,663,337		1,663,337
Amount To Be Provided Under Accrued Vacation	130,272		130,272
Amount To Be Provided Under Capital Lease Agreements	84,331		84,331
Amount To Be Provided Under Long-Term Agreement	36,499		36,499
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		508,641	508,641
Vehicles		417,804	417,804
Building		325,645	325,645
Land		63,940	63,940
TOTAL FIXED ASSETS		1,316,030	1,316,030
TOTAL ASSETS	1,914,439	1,316,030	3,230,469
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	106,532		106,532
Accounts Payable-Internal Advances*	0		0
Retirement Payable	85,319		85,319
Prepaid Revenue	821,081		821,081
Trust Fund Payable	6,429		6,429
TOTAL CURRENT LIABILITIES	1,019,361		1,019,361
Obligation Under Accrued Vacation	130,272		130,272
Obligation Under Capital Lease Agreements	84,331		84,331
Obligation Under Long-Term Agreement	36,500		36,500
TOTAL LIABILITIES	1,270,464		1,270,464
Reserve for Investment in Fixed Assets		1,316,030	1,316,030
Reserve for Encumbrances	110,885		110,885
Fund Balance	533,090		533,090
TOTAL LIABILITIES, RESERVES & FUND BALANCE	1,914,439	1,316,030	3,230,469

DEEP EAST TEXAS REGIONAL MHMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF DECEMBER 31, 1986

	NOVEMBER	YEAR-TO-DATE
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REVENUE & RECEIVABLES	585,890	2,401,693
EXPENDITURES & ENCUMBRANCES	(570,327)	(2,288,089)
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DIFFERENCE	15,563	113,604
	=====	=====

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		2,401,693
ADD: UNRECOGNIZED REVENUE		
LELSZ	324,990	
TEMPLE	70,787	
TEMPLE FOUNDATION GRANT	187,976	
RAJ (ESTIMATED)	0	
TOTAL UNRECOGNIZED REVENUE		583,753
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	1,131	
PENSION	754	
BUILDING FUND	13	

TOTAL RESTRICTED INTEREST		1,898

TOTAL NET REVENUE		2,983,548
		=====
RECOGNIZED EXPENDITURES/ENCUMBRANCES		2,288,089
LESS UNRECOGNIZED EXPENDITURES/ENCUMBRANCES		0

TOTAL NET EXPENDITURES/ENCUMBRANCES		2,288,089
		=====
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		695,459
REVENUE OVER EXPENDITURES		695,459
RESERVE OPERATING FUND		134,801

TOTAL AVAILABLE REVENUE		830,260
		=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/86 - 12/31/86

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	DECEMBER EXP. & ENC	DECEMBER OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	700,970	58,415	55,939	(2,476)	257,084	23,424	443,886	55,486
Case Management	339,489	28,291	25,774	(2,517)	97,262	(15,902)	242,227	30,278
MH Non-Residential	969,473	80,789	89,454	8,665	346,400	23,244	623,073	77,884
Special Education	1,225,768	102,147	92,035	(10,112)	362,216	(46,372)	863,552	107,944
MR Non-Residential	1,369,230	114,103	108,752	(5,351)	445,125	(11,287)	924,105	115,513
MR Residential	921,589	76,799	70,645	(6,154)	284,387	(22,809)	637,202	79,650
MH Residential	1,764,531	147,044	127,728	(19,316)	495,615	(92,561)	1,268,916	158,615
TOTALS	7,291,050	607,588	570,327	(37,261)	2,288,089	(142,263)	5,002,961	625,370

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/86 - 12/31/86

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	DECEMBER EXP. & ENC	DECEMBER OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING MO.	REVISED BUDGET
Salaries & Wages	3,783,569	315,297	294,344	(20,953)	1,180,056	(81,132)	2,603,513	325,439
Salary & Merit Increase	5,772	481	631	150	1,413	(511)	4,359	545
Fringe Benefits	525,385	43,782	41,008	(2,774)	164,331	(10,797)	361,054	45,132
Consultation & Professional Fees	71,050	5,921	4,242	(1,679)	39,884	16,200	31,166	3,896
Travel	133,395	11,116	9,438	(1,678)	41,676	(2,788)	91,719	11,465
Drugs	31,535	2,628	2,014	(614)	9,106	(1,406)	22,429	2,804
Food	158,041	13,170	8,621	(4,549)	32,667	(20,013)	125,374	15,672
Supplies	161,528	13,461	15,676	2,215	69,966	16,122	91,562	11,445
Equipment & Furniture/Purchase	119,576	9,965	3,213	(6,752)	15,116	(24,744)	104,460	13,058
Equip & Fur./Rental,Rep. & Mt.	74,901	6,242	5,701	(541)	23,035	(1,933)	51,866	6,483
Building/Rent	268,741	22,395	23,070	675	86,932	(2,648)	181,809	22,726
Building Purchase	0	0	0	0	0	0	0	0
Bldg./Repair, Maint., Rem./Ren.	38,902	3,242	6,420	3,178	20,195	7,227	18,707	2,338
Vehicle/Purchase	85,980	7,165	896	(6,269)	3,913	(24,747)	82,067	10,258
Vehicle/Rental	29,900	2,492	4,493	2,001	8,988	(980)	20,912	2,614
Vehicle/Operating Costs	113,620	9,468	7,537	(1,931)	28,715	(9,157)	84,905	10,613
Contracts with Service Agencies	750,480	62,540	71,141	8,601	241,929	(8,231)	508,551	63,569
Postage	18,020	1,502	1,455	(47)	5,359	(649)	12,661	1,583
Laboratory Expense	3,135	261	188	(73)	613	(431)	2,522	315
Telephone	112,613	9,384	9,244	(140)	35,273	(2,263)	77,340	9,668
Annual Audit	12,000	1,000	1,000	0	4,000	0	8,000	1,000
Insurance	79,355	6,613	8,104	1,491	27,057	605	52,298	6,537
Client Wages/Fringe	400,555	33,380	26,149	(7,231)	117,472	(16,048)	283,083	35,385
Utilities	154,661	12,888	9,888	(3,000)	50,135	(1,417)	104,526	13,066
Emolument	2,100	175	175	0	700	0	1,400	175
Miscellaneous	146,282	12,190	10,028	(2,162)	66,765	18,005	79,517	9,940
Interest Expense	9,954	830	895	65	3,647	327	6,307	788
Court Commitment Expense	0	0	4,756	4,756	9,146	9,146	(9,146)	(1,143)
TOTALS	7,291,050	607,588	570,327	(37,261)	2,288,089	(142,263)	5,002,961	625,370

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/86 - 12/31/86

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	DECEMBER REV. & REC.	DECEMBER OVER/(UNDER)	Y-T-D REV & REC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING MO.	REVISED BUDGET
Court Commitment Income	0	0	4,545	4,545	9,715	9,715	(9,715)	(1,214)
Angelina County	29,286	2,441	2,440	(1)	9,762	(2)	19,524	2,441
Hardin County	14,532	1,211	1,211	0	4,844	0	9,688	1,211
Houston County	6,584	549	549	0	2,195	(1)	4,389	549
Jasper County	11,595	966	967	1	3,865	1	7,730	966
Nacogdoches County	17,963	1,497	1,497	0	5,988	0	11,975	1,497
Newton County	5,986	499	498	(1)	1,995	(1)	3,991	499
Polk County	9,846	821	820	(1)	3,282	(2)	6,564	821
Sabine County	2,838	237	236	(1)	946	(2)	1,892	237
San Augustine County	2,802	234	233	(1)	934	(2)	1,868	234
San Jacinto County	4,107	342	342	0	1,369	1	2,738	342
Shelby County	6,400	533	533	0	2,133	1	4,267	533
Trinity County	5,127	427	427	0	1,709	1	3,418	427
Tyler County	7,609	634	634	0	2,536	0	5,073	634
Temple Grant	30,000	2,500	0	(2,500)	0	(10,000)	30,000	3,750
Foundation Grant	361,401	30,117	3,000	(27,117)	12,024	(108,444)	349,377	43,672
Client Fees	397,000	33,083	57,794	24,711	242,185	109,853	154,815	19,352
Title XX - Protective Services	118,926	9,911	5,165	(4,746)	28,960	(10,684)	89,966	11,246
Texas Rehabilitation Commission	8,500	708	1,965	1,257	4,442	1,610	4,058	507
ICF - MR	527,000	43,917	36,557	(7,360)	157,696	(17,972)	369,304	46,163
SB 230	100,000	8,333	6,750	(1,583)	31,500	(1,832)	68,500	8,563
Dept. of Highways & Pub. Transp.	505,000	42,083	35,637	(6,446)	155,335	(12,997)	349,665	43,708
Workshop Production	100,000	8,333	6,826	(1,507)	40,076	6,744	59,924	7,491
Donations	12,000	1,000	65	(935)	4,792	792	7,208	901
Interest	60,000	5,000	6,546	1,546	19,618	(382)	40,382	5,048
Miscellaneous	80,000	6,667	8,271	1,604	46,367	19,699	33,633	4,204
Grant-in-Aid	1,833,077	152,756	152,756	0	611,026	2	1,222,051	152,756
Rusk State Hospital	235,945	19,662	14,127	(5,535)	63,901	(14,747)	172,044	21,506
SB 630	292,973	24,414	26,553	2,139	91,655	(6,001)	201,318	25,165
DHR - Adult Day Care	0	0	1,396	1,396	6,265	6,265	(6,265)	(786)
DHR - Child Day Care	167,229	13,936	11,864	(2,072)	44,877	(10,867)	122,352	15,294
RAJ	742,000	61,833	73,944	12,111	310,599	63,267	431,401	53,925
Texas Youth Commission	0	0	0	0	126	126	(126)	(16)
Lelsz	949,642	79,137	67,832	(11,305)	266,178	(50,370)	683,444	85,433
DHR Liaison	118,000	9,833	9,607	(226)	37,761	(1,571)	80,239	10,030
Chapter I	34,343	2,862	2,198	(664)	5,385	(6,063)	28,958	3,620
Chapter I Carryover	34,817	2,901	1,876	(1,025)	9,060	(2,544)	25,757	3,220
DDA	0	0	0	0	0	0	0	0
DDA FY 86-87	34,000	2,833	5,136	2,303	20,148	8,816	13,852	1,732
Mental Health Block Grant	401,815	33,485	33,484	(1)	133,938	(2)	267,877	33,485
USDA	22,707	1,892	1,609	(283)	6,486	(1,082)	16,221	2,028
TOTALS	7,291,050	607,587	585,890	(21,697)	2,401,693	(28,655)	4,889,357	611,170



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

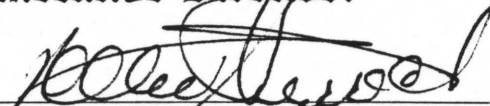
Whereas, being assured she will give service in her county as stated in her list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

Whereas, being further assured all staff will honor this person as a representative of the people and give to her such information and service as necessary to discharge her duties,

Therefore we do appoint her a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

ROSIE L. MILTON,
San Jacinto County

Given, this day, by the Chairman of the Board and the Executive Director.


Chairman


Executive Director

December 16, 1986

Date

Certificate of Appreciation

The BOARD OF TRUSTEES of the
DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

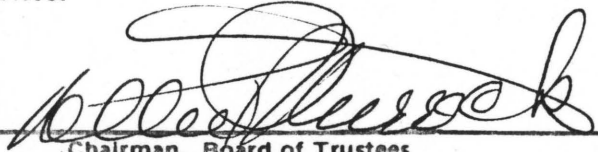
hereby recognizes

Linda Baltuskonis

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*




Chairman, Board of Trustees


Executive Director

January 27, 1987

Date

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

hereby recognizes

The Women's League of San Jacinto County

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*




Chairman, Board of Trustees


Executive Director

January 27, 1987

Date

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

hereby recognizes

G.P. "Pee Wee" Crawford

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*




Chairman, Board of Trustees


Executive Director

January 27, 1987
Date

BOARD OF TRUSTEES RESOLUTION

STATE OF Texas §

COUNTY OF Angelina §

On the 27 day of January, 19⁸⁷, at a meeting of the Board of Trustees of Deep East Texas Mental Health Mental Retardation Services held in the City of Lufkin, Angelina County, Texas, with a quorum of the Trustees present, the following resolution was adopted:

BE IT RESOLVED that the Board of Trustees of Deep East Texas MHMR do hereby authorize Jim McDermott, Ph.D. and his/her successors in office to negotiate a contract or contracts with the Texas Department of Human Resources and to execute said contract or contracts on behalf of the Corporation and/or Center for the purpose of participating in the Department's Title XIX ICS program, and further we do hereby give him/her the power and authority to execute any and all documents incident to this transaction or any future transaction incident to participating in said Program and in addition authority to do any and all things necessary to implement, maintain, amend or renew said contracts.

The above resolution was passed by a majority of those Trustees present and voting in accordance with established procedures of this community center for mental health and mental retardation established pursuant to.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Board of Deep East Texas MHMR of held on the 27 day of January 19⁸⁷.

**Vernon's Texas Civil Statutes Article 5547-203.

George E. Lee
Secretary

Subscribed and sworn before me, _____, a Notary Public, for the County of _____ on the _____ day of _____, 19____.

Notary Public, County of _____
State of _____

DEEP EAST TEXAS REGIONAL MHMR SERVICES
Special Services Division
Committees
Regional Professional Advisory Board(SS43)

Resolution of Approval

The following Bylaws of the Regional Professional Advisory Board were approved by resolution of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services in a meeting of the Board, Tuesday, January 27, 1987.


Allen Sturrock, Chairman
Board of Trustees


Jim McDermott, Ph.D.
Executive Director