

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

AUGUST 26, 1986

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. George E. Gee, Secretary
Rev. Robert Carter, Treasurer
Mr. Ward R. Burke
Rev. Ed Dodson
Mr. Dan D. Dominey

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D., Vice Chairman
Mr. Perry Sampson
Mrs. Agnes Rhoder

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. Sandy Skelton	MHMR
Mr. Larry Heaton	MHMR
Mr. George Patterson	MHMR
Mrs. Sandy Vann	MHMR
Ms. Marty Walker	MHMR
Ms. Nancy Jones	MHMR
Ms. Nell Newton	MHMR
Mrs. Margaret Bancroft	ACAHD
Mr. Floyd Marsellos	Marsellos and Scott
Mr. Mark Strong	Marsellos and Scott

The 161st meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, August 26, 1986 at 5:30 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. Judge Sturrock introduced Marty Walker, Service Director at the Jasper MHMR Center, and Nancy Jones, Service Director at the Nacogdoches MHMR Center. He then introduced Floyd Marsellos and Mark Strong from the firm of Marsellos and Scott, Engineers and Architects. Mr. Marsellos stated that he is very pleased to be working with MHMR again on the substance abuse farm project. It

was at this point that Item IV-A-4 was presented for Board approval, as follows:

Consideration of Engagement Letter for Architect for Construction of Substance Abuse Farm: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby accept the offer of services from Marsellos and Scott, Architects and Engineers, to design and to administer the construction contract for the new Pineywoods Alcohol and Drug Users Rehabilitation Program Facility; THAT the total fee paid shall not exceed eight (8) percent of the contract costs for the project; and THAT they do hereby authorize Jim McDermott, Ph.D., Executive Director, to negotiate and sign any and all agreements with Marsellos and Scott, Architects and Engineers, necessary to carry out the project to satisfactory conclusion.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the July Board Meeting, on a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the Minutes of the July 21, 1986 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT

1. Summary of Clients Served Report (see attached)
2. Report on Management Audit
3. Discuss Newton County Local Match Situation:
 - \$5,986.00 - local match pledge amount
 - 3,600.00 - yearly rent amount
 - \$2,386.00 - balance to be paid in local match funds
4. Discuss Cavaliers: Amount projected from Cavaliers - \$16,000; amount received from Cavaliers - \$11,683.

Balance Due on Cavaliers	\$ 3,517.00
Balance due on Ford Tempos	35,118.00
	<u>\$38,635.00</u>
Less amount received from Cavaliers	11,683.00
Amount needed to pay off note	<u>\$29,952.00</u>
5. Nell Newton is going to Toronto, Canada to present paper at American Association for Partial Hospitalization National Conference

6. Call on Directors for reports

Director, Financial Services

- a. Local Funds Report (see attached)
- b. Report on Pledge Letters for FY 1987

Director, Residential Services

- a. Report on Joint Conference Committee - RAJ revenue received in July - \$80,000; 3rd party insurance for August - \$42,000
- b. Discussion of Suspected Incidence of AIDS

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of July, 1986 be approved as submitted; and THAT copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Revised Fee Schedule: On a motion by Rev. Dodson, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed revised Fee Schedule be approved as submitted; THAT it become effective September 1, 1986, and THAT a copy of the document be maintained in the office of Financial Services.

Consideration of Membership in National & Texas Councils of Mental Health Centers, DETCOG, and Mental Health Corporations of America, Inc.: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Center renew its membership in the National

Council of Community Mental Health Centers; the Texas Council of Community MHMR Centers, Inc.; Deep East Texas Council of Governments; and the Mental Health Corporations of America, Inc.; and THAT the Executive Director be authorized to expend the funds necessary for these memberships.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Goals and Objectives for FY 1987: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT they do hereby approve the Goals and Objectives for Fiscal Year 1987 as submitted; THAT the Executive Director monitor compliance with the Goals and Objectives throughout Fiscal Year 1987; and THAT a copy of the Goals and Objectives be maintained in the Special Services Office.

Consideration of Contract for Services with TDMHMR for FY 1987: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Contract for Services with TDMHMR for FY 1987 be accepted as submitted, and THAT a copy be maintained on file in the office of Financial Services.

Consideration of Contract with Angelina County for Inpatient Psychiatric Services for the Indigent: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed contract between Deep East Texas MHMR and Angelina County to provide psychiatric inpatient services to all appropriate persons referred by the County be approved as submitted, THAT the Executive Director be authorized to sign the Contract for submission to TDMHMR, and THAT a copy of the Contract be maintained in the office of the Executive Director.

Consideration of Client Insurance Program: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the renewal of the Client Insurance Plan with Etna Life & Casualty Company, THAT this policy be in effect from September 1, 1986 to August 31, 1987, and THAT the policy be maintained in the Personnel Office.

Consideration of Public Responsibility Committee Annual Report: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the Annual Report of the Public Responsibility Committee as submitted; THAT a copy of this report be submitted to TDMHMR and Advocacy, Inc., and THAT a copy of the report be attached to the permanent Minutes of this Board meeting.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Board Reappointments, Election of Officers, and Appointments to Board Committees (In Three Parts):

Part 1: Consideration of Board Reappointments: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Ward Burke's reappointment to represent Angelina County be approved; THAT Reverend Robert Carter's reappointment to represent Hardin County be approved; THAT George Gee's reappointment to represent Jasper and Newton Counties be approved; THAT Perry Sampson's reappointment to represent Sabine, San Augustine, and Shelby Counties be approved; and THAT Judge Allen Sturrock's reappointment to represent Tyler County be approved.

Part 2: Consideration of Election of Officers: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Judge Allen Sturrock be selected as Chairman; THAT Nancy Speck, Ph.D., be selected as Vice Chairman; THAT George E. Gee be selected as Secretary; and THAT Reverend Robert Carter be selected as Treasurer for FY 1987.

Part 3: Consideration of Appointments to Board Committees: On a motion by Mr. Dominey, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the membership on the three standing committees of the Board be composed of the following members:

	<u>Service Area</u>
BUDGET AND FINANCE COMMITTEE	
Rev. Robert Carter, Chairman	Southern
Nancy Speck, Ph.D.	Northern
Rev. Ed Dodson	Western
PROGRAM COMMITTEE	
Ward R. Burke, Chairman	Northern
Judge Allen Sturrock	Southern
Agnes Rhoder	Western
PERSONNEL & PUBLIC EDUCATION COMMITTEE	
Perry Sampson, Chairman	Northern
George E. Gee	Southern
Dan Dominey	Western

Consideration of Revised Board Policies and Annual Review of Board Policy Manual: On a motion by Mr. Gee, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Board Policies be approved as submitted, THAT each Board member receive a copy of the updated Policies, and THAT a copy of the revised Board Policy Manual be kept on file in the office of the Executive Director.

Consideration of Holiday Schedule for FY 1987: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Holiday Schedule for FY 1987 be approved as submitted and THAT a copy of this schedule be attached to the permanent Minutes of this Board meeting.

Consideration of Resolutions of Appreciation: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman, Board Secretary, and the Executive Director be authorized to sign and present Resolutions of Appreciation to Mrs. Yvonne Neyland, Mr. John H. Smith, and Mrs. Margo Scherzer; and THAT copies of the Resolutions be attached to the permanent Minutes of this meeting.

Consideration of Certificate of Appreciation: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and Executive Director be authorized to sign and present the proposed Certificate of Appreciation to Mr. David Ashcraft, and THAT a copy of the Certificate be attached to the permanent Minutes of this Board meeting.

Consideration of Personnel Matters (In Ten Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 7:02 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 8:02 P.M. and asked Board consideration of the following items:

Part 1: Consideration of the Executive Director's Annual Performance Evaluation: On a motion by Mr. Gee, seconded by Rev. Dodson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the overall performance rating contained in the Executive Director's Performance Evaluation be approved as submitted, and THAT a copy of the overall rating be placed in his personnel folder.

Part 2: Consideration of Executive Director's Contract with the Board: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board renew the three-year employment contract with the Executive Director as submitted

covering the time period from September 1, 1986 through August 31, 1989, and THAT a copy of this Contract be attached to the permanent Minutes of this Board meeting.

Part 3: Consideration of Employment of Substance Abuse Service Director: On a motion by Mr. Gee, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Ms. Marty Walker be employed as a Social Service Program Director I in position #034, THAT this action be effective September 1, 1986; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

Part 4: Consideration of Employment for the Director of Residential Services: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Mr. Sanford K. Skelton be employed as a Division Director in Position #003, THAT this action be effective September 1, 1986; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

Part 5: Consideration of Deletion of Child Development Specialist III Position and Creation of Training Specialist Position: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT position #40, Child Development Specialist III, be deleted from the FY 1987 Personal Services Schedule; THAT position #236, Training Specialist, be created, and THAT these changes be effective September 1, 1986.

Part 6: Consideration of Deletion of Two Caseworker II Positions and Creation of Two Training Specialist Positions: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT two Caseworker II positions, #58 and 59, be deleted from the FY 1987 Personal Services Schedule; THAT two Training Specialist positions, #237 and 238, be added; and THAT these changes be effective September 1, 1986.

Part 7: Consideration of Deletion of Child Development Specialist II position and Creation of Child Development Specialist III Position: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT position #70, Child Development Specialist II, be deleted from the FY 1987 Personal Services Schedule; THAT position #239, Child Development Specialist III, be created, and THAT these changes be effective September 1, 1986.

Part 8: Consideration of Upgrading Two Caseworker I Positions to Clinical Social Worker I Positions: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Caseworker I position #080 at the Nacogdoches MHMR Center, and the Caseworker I position #081 at the Jasper MHMR Center be upgraded to Clinical Social Worker I positions; THAT this action be effective September 1, 1986; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

Part 9: Consideration of the Deletion of a Caseworker II Position and the Creation of a Caseworker I Position at the Hardin MHMR Center: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Caseworker II position #057 at the Hardin MHMR Center be deleted from the FY 1987 Personal Services Schedule; THAT a Caseworker I position #240 be added; THAT these actions be effective September 1, 1986; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

Part 10: Consideration of Employment of Jasper MHMR Center Service Director: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Mr. John Wilson be employed as Social Service Program Director I in Position #020; THAT this action be effective September 1, 1986; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for September and October is as follows:

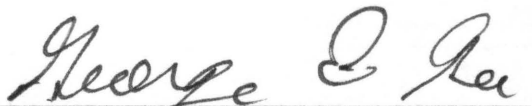
Tuesday, September 23, 1986
Tuesday, October 28, 1986

Committee meetings will begin at 5:00 P.M. on September 23rd, and the Board Meeting will begin at 5:30 P.M.

APPROVED:



Judge Allen Sturrock, Chairman



Mr. George E. Gee, Secretary

DEEP EAST TEXAS REGIONAL MHMR SERVICES

CLIENTS SERVED BY COUNTY

REPORT PERIOD - 9/1/85 - 7/31/86

<u>COUNTY</u>	<u>MENTAL HEALTH</u>	<u>MENTAL RETARDATION</u>	<u>ALCOHOLISM</u>	<u>DRUG ABUSE</u>	<u>TOTAL</u>
Angelina	610	128	44	17	799
Hardin	89	57	8	4	158
Houston	98	62	12	0	172
Jasper	213	86	26	4	329
Nacogdoches	383	68	47	4	502
Newton	74	24	12	2	112
Polk	184	64	7	3	258
Sabine	66	34	5	0	105
San Augustine	69	49	3	2	123
San Jacinto	54	13	2	1	70
Shelby	222	107	9	2	340
Trinity	84	18	4	0	106
Tyler	125	46	8	1	180
Out of Region	<u>13</u>	<u>3</u>	<u>3</u>	<u>1</u>	<u>20</u>
SUBTOTAL	2,284	759	190	41	3,274

Applicants - 1,233

Crisis Line - 506

GRAND TOTAL - 5,013*

*This figure does not include former clients contacted by follow-up questionnaire.

LOCAL MATCH CHART - FY 1986

<u>COUNTY</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PLEDGED</u>	<u>AMOUNT RECEIVED</u>
Angelina	\$ 29,286.00	\$ 29,286.00	\$ 25,102.32
Hardin	14,532.00	14,532.00	14,532.00
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	13,473.00
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	9,846.00
Sabine	2,838.00	2,838.00	2,838.00
San Augustine	2,802.00	2,802.00	2,802.00
San Jacinto	4,107.00	4,107.00	4,107.00
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	5,127.00
Tyler	<u>7,609.00</u>	<u>7,609.00</u>	<u>\$ 7,609.00</u>
TOTALS	\$124,675.00	\$124,675.00	\$116,001.32

LOCAL MATCH CHART - FY 1986

<u>COUNTY</u>	<u>AMOUNT REQUESTED</u>	<u>AMOUNT PLEDGED</u>	<u>AMOUNT RECEIVED</u>
Angelina	\$ 29,286.00	\$ 29,286.00	\$ 25,102.32
Hardin	14,532.00	14,532.00	14,532.00
Houston	6,584.00	6,584.00	6,584.00
Jasper	11,595.00	11,595.00	11,595.00
Nacogdoches	17,963.00	17,963.00	13,473.00
Newton	5,986.00	5,986.00	5,986.00
Polk	9,846.00	9,846.00	9,846.00
Sabine	2,838.00	2,838.00	2,838.00
San Augustine	2,802.00	2,802.00	2,802.00
San Jacinto	4,107.00	4,107.00	4,107.00
Shelby	6,400.00	6,400.00	6,400.00
Trinity	5,127.00	5,127.00	5,127.00
Tyler	<u>7,609.00</u>	<u>7,609.00</u>	<u>\$ 7,609.00</u>
TOTALS	\$124,675.00	\$124,675.00	\$116,001.32

DEEP EAST TEXAS REGIONAL MHMR SERVICES
REVENUE BY FUND
9/1/85 - 7/31/86

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	JULY REV. & REC.	JULY OVER/UNDER	Y-T-D REV & REC	Y-T-D OVER/UNDER	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Angelina County	29,286	2,441	2,440	(1)	26,845	(1)	2,441	2,441
Hardin County	14,532	1,211	1,211	0	13,321	0	1,211	1,211
Houston County	6,584	549	548	(1)	6,035	(0)	549	549
Jasper County	11,595	966	966	(0)	10,629	0	966	966
Nacogdoches County	17,963	1,497	1,497	0	16,466	(0)	1,497	1,497
Newton County	5,986	499	499	0	5,487	(0)	499	499
Polk County	9,846	821	820	(1)	9,025	(1)	821	821
Sabine County	2,838	237	236	(1)	2,601	(1)	237	237
San Augustine County	2,802	234	233	(1)	2,568	(1)	234	234
San Jacinto County	4,107	342	342	(0)	3,765	0	342	342
Shelby County	6,400	533	534	1	5,867	0	533	533
Trinity County	5,127	427	427	(0)	4,700	0	427	427
Tyler County	7,609	634	634	(0)	6,975	0	634	634
Temple Grant	150,000	12,500	7,027	(5,473)	70,787	(66,713)	79,213	79,213
Client Fees	350,000	29,167	38,303	9,136	334,586	13,753	15,414	15,414
Title XX - Protective Services	37,500	3,125	8,241	5,116	17,877	(16,498)	19,623	19,623
Title XX - In Home	0	0	2,412	2,412	8,169	8,169	(8,169)	(8,169)
Texas Rehabilitation Commission	8,700	725	863	138	9,715	1,740	(1,015)	(1,015)
ICF - MR	409,313	34,109	39,651	5,542	363,441	(11,763)	45,872	45,872
SB 230	95,000	7,917	0	(7,917)	103,500	16,417	(8,500)	(8,500)
Dept. of Highways & Pub. Transp.	434,562	36,214	45,675	9,462	400,124	1,776	34,438	34,438
Workshop Production	95,000	7,917	12,020	4,103	99,294	12,211	(4,294)	(4,294)
Donations	11,800	983	5,761	4,778	18,559	7,742	(6,759)	(6,759)
Interest	60,000	5,000	5,998	998	68,942	13,942	(8,942)	(8,942)
Miscellaneous	80,000	6,667	7,761	1,094	87,182	13,849	(7,182)	(7,182)
Grant-in-Aid	1,822,698	151,892	151,891	(1)	1,670,806	(1)	151,892	151,892
Rusk State Hospital	196,299	16,367	20,969	4,602	172,552	(7,480)	23,847	23,847
SB 630	287,090	23,924	23,777	(147)	251,985	(11,181)	35,105	35,105
DHR - Adult Day Care	40,000	3,333	2,542	(791)	35,750	(917)	4,250	4,250
DHR - Child Day Care	132,131	11,011	11,368	357	95,015	(26,105)	37,116	37,116
RAJ	672,359	56,030	86,249	30,219	670,965	54,636	1,394	1,394
Texas Youth Commission	0	0	728	728	728	728	(728)	(728)
Lelsz	878,981	73,248	104,093	30,845	703,317	(102,416)	175,664	175,664
DHR Liaison	115,000	9,583	9,303	(280)	104,787	(630)	10,213	10,213
Chapter I	32,474	2,706	3,926	1,220	24,276	(5,492)	8,198	8,198
Chapter I Carryover	32,973	2,748	1,892	(856)	31,689	1,464	1,284	1,284
DDA	70,000	5,833	0	(5,833)	39,283	(24,884)	30,717	30,717
DDA FY 86-87	0	0	6,338	6,338	26,573	26,573	(26,573)	(26,573)
Mental Health Block Grant	468,856	39,071	37,552	(1,519)	431,305	1,520	37,551	37,551
USDA	14,540	1,212	1,746	534	11,171	(2,157)	3,369	3,369
TOTALS	6,620,051	551,671	646,473	94,802	5,966,662	(101,718)	653,389	653,389

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY COST CATEGORY
9/1/85 - 7/31/86

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	JULY EXP. & ENC	JULY OVER(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Salaries & Wages	3,191,161	265,930	266,402	472	2,766,109	(159,122)	425,052	425,052
Salary & Merit Increase	8,583	715	1,002	287	6,284	(1,584)	2,299	2,299
Fringe Benefits	438,061	36,505	35,922	(583)	381,062	(20,494)	56,999	56,999
Consultation & Professional Fees	132,250	11,021	16,072	5,051	169,510	48,281	(37,260)	(37,260)
Travel	106,037	8,836	9,430	594	91,038	(6,163)	14,999	14,999
Drugs	26,000	2,167	5,343	3,176	28,058	4,225	(2,058)	(2,058)
Food	125,000	10,417	11,563	1,146	112,618	(1,965)	12,382	12,382
Supplies	166,390	13,866	12,024	(1,842)	147,987	(4,537)	18,403	18,403
Equipment & Furniture/Purchase	54,224	4,519	28,652	24,133	54,118	4,413	106	106
Equip & Fur./Rental,Rep. & Mt.	68,000	5,667	6,605	938	62,955	622	5,045	5,045
Building/Rent	284,887	23,741	22,320	(1,421)	254,365	(6,781)	30,522	30,522
Building Purchase	50,000	4,167	0	(4,167)	0	(45,833)	50,000	50,000
Bldg./Repair, Maint., Rem./Ren.	68,909	5,742	32,794	27,052	92,722	29,555	(23,813)	(23,813)
Vehicle/Purchase	70,437	5,870	910	(4,960)	69,401	4,834	1,036	1,036
Vehicle/Rental	20,408	1,701	1,658	(43)	18,291	(416)	2,117	2,117
Vehicle/Operating Costs	107,475	8,956	7,759	(1,197)	87,435	(11,084)	20,040	20,040
Contracts with Service Agencies	907,680	75,640	81,440	5,800	762,558	(69,482)	145,122	145,122
Postage	17,413	1,451	1,653	202	15,511	(451)	1,902	1,902
Laboratory Expense	2,000	167	152	(15)	1,471	(362)	529	529
Telephone	103,093	8,591	9,784	1,193	90,449	(4,053)	12,644	12,644
Annual Audit	13,500	1,125	1,125	0	12,375	0	1,125	1,125
Insurance	65,750	5,479	8,527	3,048	57,483	(2,788)	8,267	8,267
Client Wages/Fringe	315,000	26,250	22,317	(3,933)	284,041	(4,709)	30,959	30,959
Utilities	143,227	11,936	12,235	299	117,969	(13,322)	25,258	25,258
Emolument	2,100	175	175	0	1,925	0	175	175
Miscellaneous	121,475	10,123	15,426	5,303	142,722	31,370	(21,247)	(21,247)
Interest Expense	10,991	916	929	13	9,635	(440)	1,356	1,356
Land Purchase Expense	0	0	0	0	63,940	63,940	(63,940)	(63,940)
TOTALS	6,620,051	551,671	612,219	60,548	5,902,032	(166,348)	718,019	718,019

DEEP EAST TEXAS REGIONAL MHMR SERVICES
EXPENDITURES BY PROGRAM
9/1/85 - 7/31/86

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	JULY EXP. & ENC	JULY OVER/(UNDER)	Y-T-D EXP & ENC	Y-T-D OVER/(UNDER)	Y-T-D BAL REMAINING	REVISED MO. BUDGET
Center Administration	630,393	52,533	56,143	3,610	630,025	52,165	368	368
Continuity of Care	438,834	36,570	33,575	(2,995)	339,275	(62,990)	99,559	99,559
Outpatient Services	824,270	68,689	77,518	8,829	757,717	2,136	66,553	66,553
Special Education	614,479	51,207	50,882	(325)	526,700	(36,572)	87,779	87,779
MH Residential	1,473,286	122,774	136,249	13,475	1,325,757	(24,755)	147,529	147,529
MR Residential	761,624	63,469	100,417	36,948	680,358	(17,797)	81,266	81,266
Sheltered Work Training	1,344,297	112,025	115,169	3,144	1,185,759	(46,513)	158,538	158,538
Day/Evening Care	227,960	18,997	19,348	351	205,253	(3,710)	22,707	22,707
Diagnosis & Evaluation	304,908	25,409	22,918	(2,491)	251,188	(28,311)	53,720	53,720
TOTALS	6,620,051	551,671	612,219	60,548	5,902,032	(166,348)	718,019	718,019

DEEP EAST TEXAS REGIONAL MMR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
AS OF JULY 31, 1986

	JULY	YEAR-TO-DATE
REVENUE & RECEIVABLES	646,473	5,966,662
EXPENDITURES & ENCUMBRANCES	(612,219)	(5,902,032)
DIFFERENCE	34,254	64,630

REVENUE/EXPENDITURE ANALYSIS

RECOGNIZED REVENUE/RECEIVABLES		5,966,662
ADD: UNRECOGNIZED REVENUE		
LELSZ	257,079	
TEMPLE	79,213	
RAJ	0	

TOTAL UNRECOGNIZED REVENUE		336,292
LESS: RESTRICTED INTEREST		
RESERVE OPERATING FUND	7,176	
LAND ACCOUNT	2,591	
PENSION	2,037	
BUILDING FUND	206	

TOTAL RESTRICTED INTEREST		12,010
TOTAL NET REVENUE		6,290,944
		=====
RECOGNIZED EXPENDITURES/ENCUMBRANCES		5,902,032
LESS: LAND PURCHASE FROM PRIOR YEAR FUNDS		63,940

TOTAL NET EXPENDITURES/ENCUMBRANCES		5,838,092
		=====
DIFFERENCE OF REVENUE OVER/(UNDER) EXPENDITURES		452,852
REVENUE OVER EXPENDITURES		452,852
RESERVE OPERATING FUND		130,806

TOTAL AVAILABLE REVENUE		583,658
		=====

DEEP EAST TEXAS REGIONAL MMR SERVICES
BALANCE SHEET
JULY 31, 1986

ASSETS	GENERAL OPERATING FUND	GENERAL FIXED ASSETS	TOTAL
Current Assets			
Cash in Bank	823,691		823,691
Change Fund	290		290
Petty Cash	50		50
Accts Receivable-Client Fees 462,438			
Less: Allowance for Uncollect- able Accounts (459,309)			
Net Accounts Receivable	3,129		3,129
Accounts Receivable-Other	411,790		411,790
Accounts Receivable-Internal			
Advances	200		200
Prepaid Expenses	50,216		50,216
TOTAL CURRENT ASSETS	1,289,366		1,289,366
Amount To Be Provided Under Accrued Vacation	101,525		101,525
Amount To Be Provided Under Capital Lease Agreements	96,642		96,642
Amount To Be Provided Under Long-Term Agreement	45,161		45,161
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		525,518	525,518
Vehicles		427,069	427,069
Building		325,645	325,645
Land		63,940	63,940
TOTAL FIXED ASSETS		1,342,172	1,342,172
TOTAL ASSETS	1,532,694	1,342,172	2,874,866
=====			
LIABILITIES, RESERVES & FUND BALANCE			
Current Liabilities:			
Accounts Payable	137,935		137,935
Accounts Payable-Internal			
Advances*	200		200
Retirement Payable	39,631		39,631
Prepaid Revenue	519,070		519,070
Trust Fund Payable	6,445		6,445
TOTAL CURRENT LIABILITIES	703,281		703,281
Obligation Under Accrued Vacation	101,525		101,525
Obligation Under Capital Lease Agreements	96,642		96,642
Obligation Under Long-Term Agreement	45,161		45,161
TOTAL LIABILITIES	946,609		946,609
Reserve for Investment in Fixed Assets		1,342,172	1,342,172
Reserve for Encumbrances	171,970		171,970
Fund Balance	414,115		414,115
TOTAL LIABILITIES, RESERVES & FUND BALANCE	1,532,694	1,342,172	2,874,866
=====			

DEEP EAST TEXAS REGIONAL MMR SERVICES
ANALYSIS OF ACCOUNTS RECEIVABLE/PAYABLE- INTERNAL ADVANCES
AND CASH POSITION STATEMENT
JULY 31, 1986

ANALYSIS OF ACCOUNTS RECEIVABLE/ACCOUNTS PAYABLE - INTERNAL ADVANCES

Advance From General To DDA	200

TOTAL	200
	=====

CASH POSITION STATEMENT

Cash in Bank:	
Operating Account	25,305
Money Market Checking Account - Inpatient	73,081
Pension Savings Account	41,671
Payroll Account	100
Chapter I Account	8,183
DDA Account	2
CD - Diboll State Bank	200,000
Money Market Checking Account - Diboll	
State Bank	132,043
Money Market Checking Account	202,427
Reserve Operating Account	130,806
Land Account	0
Hardin Building Account	5,206

CASH IN BANK	818,824
Trust Fund Account	4,867

TOTAL CASH IN BANK	823,691
Change Fund	290
Petty Cash	50

TOTAL CASH ON HAND	824,031
	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE
AS OF JULY 31, 1986

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
	-----	-----
BALANCE - 7/1/86	379,861	1,268,584
REVENUE	646,473	
EXPENDITURES	(612,219)	
ADDITIONS	0	80,177
DELETIONS	0	(6,589)
	-----	-----
BALANCE - 7/31/86	414,115	1,342,172
	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
OPERATING STATEMENT
JULY 31, 1986

SOURCE OF INCOME:	RECEIPT	RECEIVABLES	TOTAL
	-----	-----	-----
Angelina County	2,440	0	2,440
Hardin County	1,211	0	1,211
Houston County	548	0	548
Jasper County	966	0	966
Nacogdoches County	0	1,497	1,497
Newton County	499	0	499
Polk County	820	0	820
Sabine County	0	236	236
San Augustine County	233	0	233
San Jacinto County	342	0	342
Shelby County	534	0	534
Trinity County	427	0	427
Tyler County	634	0	634
Temple Grant	7,027	0	7,027
Client Fees	38,303	0	38,303
Title XX - Protective Services	0	8,241	8,241
Title XX - In Home	6	2,406	2,412
Texas Rehabilitation Commissio	388	475	863
ICF - MR	0	39,651	39,651
SB 230	0	0	0
Dept. of Highways & Pub. Trans	311	45,364	45,675
Workshop Production	0	12,020	12,020
Donations	5,761	0	5,761
Interest	5,998	0	5,998
Miscellaneous	5,421	2,340	7,761
Grant-in-Aid	151,891	0	151,891
Rusk State Hospital	6,461	14,508	20,969
SB 630	0	23,777	23,777
DHR - Adult Day Care	1	2,541	2,542
DHR - Child Day Care	0	11,368	11,368
RAJ	16,249	70,000	86,249
Texas Youth Commission	0	728	728
Lelsz	104,093	0	104,093
DHR Liaison	7	9,296	9,303
Chapter I	3,926	0	3,926
Chapter I Carryover	1,892	0	1,892
DDA	0	0	0
DDA FY 86-87	6,338	0	6,338
Mental Health Block Grant	37,552	0	37,552
USDA	0	1,746	1,746
TOTALS	400,279	246,194	646,473
	=====	=====	=====

DEEP EAST TEXAS REGIONAL MHMR SERVICES
 OPERATING STATEMENT
 CONTINUED
 JULY 31, 1986

SOURCE OF EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries & Wages	266,402	0	266,402
Salary & Merit Increase	1,002	0	1,002
Fringe Benefits	33,442	2,480	35,922
Consultation & Professional Fe	14,387	1,685	16,072
Travel	9,302	128	9,430
Drugs	4,170	1,173	5,343
Food	1,984	9,579	11,563
Supplies	0	12,024	12,024
Equipment & Furniture/Purchase	399	28,253	28,652
Equipment & Fur./Rental,Rep. &	5,189	1,416	6,605
Building/Rent	11,620	10,700	22,320
Bldg./Repair, Maint., Rem./Ren	0	32,794	32,794
Vehicle/Purchase	910	0	910
Vehicle/Rental	1,658	0	1,658
Vehicle/Operating Costs	4,462	3,297	7,759
Contracts with Service Agencie	15,321	66,119	81,440
Postage	1,521	132	1,653
Laboratory Expense	45	107	152
Telephone	7,909	1,875	9,784
Annual Audit	0	1,125	1,125
Insurance	7,958	569	8,527
Client Wages/Fringe	22,317	0	22,317
Utilities	6,907	5,328	12,235
Enolument	175	0	175
Miscellaneous	4,633	10,793	15,426
Interest Expense	929	0	929
Land Purchase Expense	0	0	0
TOTALS	422,642	189,577	612,219

BREAKDOWN OF DISBURSEMENTS

JUNE, 1986

FOOD:

Shelby Group Home - \$1,324
Nacogdoches Group Home - \$4,226
Angelina Substance Abuse - \$1,340

SUPPLIES

Cleaning Supplies - CA - \$1,117
Office Supplies - CA - \$1,292

EQUIPMENT RENTAL:

Copiers - OPC's & MH Residential - \$1,233
LP Gas Tank - Kirbyville/Newton SWS - \$1,875

BUILDING/RENT:

Angelina MHMR Center - \$3,080
Angelina Substance Abuse - \$1,700
Shelby MHMR Center - \$3,200
Nacogdoches MHMR Center - \$2,100
Houston MHMR - \$1,000

CONTRACTS WITH SERVICE AGENCIES:

Dr. Enrique Huerta - \$5,560
Med-Prep Services - \$1,425
Lufkin Workshop - \$11,887
Dr. James Buckingham - \$4,711
Dr. Dan Capers - \$6,000
Lutz Boarding Home - \$4,560
Wilson McKewen Treatment Center - \$3,540
R. T. Due - PRIC - \$1,105

TELEPHONE:

Kirbyville SWS & GH, Shelby MHMR & CDC - \$1,221
Central, Angelina Substance Abuse, Angelina
MHMR Center - \$2,132

INSURANCE:

Mutual Benefit Life - \$1,145
Wayne Jones Insurance - \$2,512

UTILITIES:

Shelby Child Day Care & MHMR - \$1,164
CA & Nacogdoches MHMR - \$1,423

MISCELLANEOUS:

Angelina Co. - Court Hearings - \$5,706
IBM Copier - CA - \$6,164
Vans - Kirbyville DC, Tyler SWS, Sabine/SA SWS
& Hardin GH - \$59,988
Paint & Miniblinds - Kirbyville/Newton GH - \$1,669
Prolixin - Angelina, Trinity, Nacogdoches, Shelby OPC - \$3,391
IBM Maintenance - Word Processor - \$1,066

Public Responsibility Committee

P.O. Box 935
Lufkin, Texas 75901

PUBLIC RESPONSIBILITY COMMITTEE ANNUAL REPORT FY 1986

1. Name of Community Center: Deep East Texas Regional MHMR Services
2. PRC Mailing Address: P.O. Box 935, Lufkin, Texas 75901
3. PRC Members:
 - a. Bessie Sanders, Chairperson
Retired Nurse
Concerned Citizen
 - b. P.V. Malone, Vice-Chairperson
Minister
Concerned Citizen
 - c. Yvonne Neyland, Secretary
Housewife
ARC Member
 - d. John Smith
Pharmacist
Parent
 - e. Neill Hays
Special Education Professor, Stephen F. Austin University
MR Advocate
 - f. Margo Scherzer
Housewife
Parent
 - g. Oscar Sanders
Minister
Concerned Citizen
 - h. Rex Carleton
Minister
Concerned Citizen
- Replaced by Neil Kemper in December, 1985
Minister
Concerned Citizen
 - i. Jan Wilson
Caseworker
Concerned Citizen
- Replaced by Jay C. Rabuck in March, 1986
Retired
Concerned Citizen

Public Responsibility Committee
Annual Report, FY 1986
Page 2

4. Meetings: During FY 1986 five (5) PRC meetings were held on the following dates:

<u>Date of Meeting</u>	<u>Members Present</u>	<u>MHMR Staff & Guests Present</u>
October 29, 1985	6	Sandy Skelton
December 3, 1985	6	Sandy Skelton
February 20, 1986	7	Sandy Skelton
April 3, 1986	5	Sandy Skelton
July 17, 1986	8	Sandy Skelton

5. MHMR Liaison: Sandy Skelton, Director, Residential Services, served as liaison between MHMR and the PRC during FY 1986.
6. Training: Annual training was restricted during FY 1986 to that provided by Mr. Sandy Skelton, MHMR Liaison to the PRC. Training consisted primarily of a review of PRC rules, investigative procedures, and changes in by-laws. At the July 17, 1986 meeting, it was decided that a professional from Advocacy, Inc. be invited to the October, 1986 meeting for specific training which would be beneficial to all PRC members, especially the recently appointed ones.
7. PRC Visibility: During FY 1986 the following activities were conducted by the PRC and MHMR to make clients, relatives of clients, staff, and the general public aware of the PRC and its functions:
- All clients admitted to MHMR programs during the year received and were briefed on the handbook entitled "Handbook of Client Rights and Responsibilities". This handbook contains information about the PRC and its address.
 - The MHMR newsletter, "Directions", which is published four times a year, contains a section which states the purpose of the PRC and the address.
 - All new staff of MHMR were briefed and given a written explanation of the purpose and responsibility of the PRC. This written explanation is framed and posted in each MHMR facility throughout the region.
 - A news release entitled "Rights of Mentally Impaired are Protected" was distributed to 53 newspapers, radio and TV stations during July, 1986.

Public Responsibility Committee
Annual Report, FY 1986
Page 3

8. Investigations: The PRC follows the guidelines outlined on pages 81 through 85 of the Public Responsibility Committee Manual concerning the investigation, recording, and reporting of complaints.

9. Summary of Complaints:

Complaint #1: Concerned a complaint from a former volunteer of Deep East Texas MHMR with regard to client confidentiality issues as well as her accusation that clients of the Angelina Substance Abuse Program had been physically and mentally abused by certain staff members of that program. The PRC thoroughly investigated these issues over a several week period and ruled that these accusations could not be substantiated.

Complaint #2: Concerned a complaint filed by a mental health client residing at MHMR's Shelby County Halfway House. The complaint focused on the client's accusations that he had been verbally abused by the staff. Following a lengthy investigation, the PRC determined that although the client's accusations could not be substantiated, the staff in the halfway house should exercise sensitivity in working with the client and attempt to resolve future potential issues before they become major problems.

10. Problems and Suggestions: None

Bessie Sanders, Chairperson

Date

FY 1987 Holiday Schedule

1.	Labor Day	September 1, 1986	Monday
2., & 3.	Thanksgiving	November 27, 1986 November 28, 1986	Thursday Friday
4., 5., & 6	Christmas	December 24, 1986 December 25, 1986 December 26, 1986	Wednesday Thursday Friday
7.	New Year's Day	January 1, 1987	Tuesday
8.	Presidents' Birthday	February 16, 1987	Monday
9.	Good Friday	April 17, 1987	Friday
10.	Memorial Day	May 25, 1987	Monday
11.	Emancipation Day	June 19, 1987	Friday
12.	Independence Day	July 3, 1987	Friday

NOTE: Some units may remain open on a particular holiday. If a unit is to remain open, notification will be sent by the appropriate Division Director.

RESOLUTION OF APPRECIATION

WHEREAS, Margo Scherzer has served as a member of the Public Responsibility Committee of Deep East Texas Regional Mental Health Mental Retardation Services (MHMR) representing Shelby, San Augustine and Sabine Counties since the time the Committee was organized in March, 1978, serving continuously until the present time; and

WHEREAS, Mrs. Scherzer has performed many duties associated with serving on this Committee in an efficient and capable manner; and

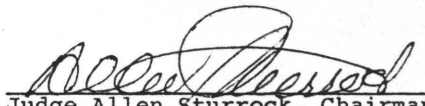
WHEREAS, throughout all these years, Mrs. Scherzer has not only worked for the benefit of handicapped persons in Shelby, San Augustine and Sabine Counties, but for those throughout the 13-county region which this MHMR Center serves.

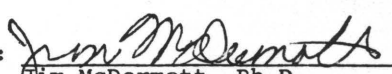
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees at this regular meeting that deep and genuine appreciation is hereby expressed to Mrs. Scherzer for her dedication and unselfish service, for her friendship, and for a "job well done" as a member of the Public Responsibility Committee.

PASSED BY UNANIMOUS VOTE of the Board of Trustees this 26th day of August, 1986.

BOARD OF TRUSTEES

DEEP EAST TEXAS REGIONAL MENTAL
HEALTH MENTAL RETARDATION SERVICES

By: 
Judge Allen Sturrock, Chairman

By: 
Jim McDermott, Ph.D.,
Executive Director

ATTEST:


George E. Gee, Secretary

RESOLUTION OF APPRECIATION

WHEREAS, Yvonne Neyland has served as a member of the Public Responsibility Committee of Deep East Texas Regional Mental Health Mental Retardation Services (MHMR) representing Hardin County since the time the Committee was organized in March, 1978, serving continuously until the present time; and

WHEREAS, Mrs. Neyland was elected Secretary of the Public Responsibility Committee when the Committee was formed and served in that capacity through August, 1985, performing the many duties associated with that position in an efficient and capable manner; and

WHEREAS, throughout all these years, Mrs. Neyland has not only worked for the benefit of handicapped persons in Hardin County, but for those throughout the 13-county region which this MHMR Center serves.

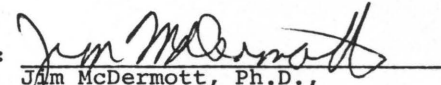
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees at this regular meeting that deep and genuine appreciation is hereby expressed to Mrs. Neyland for her dedication and unselfish service, for her friendship, and for a "job well done" as a member of the Public Responsibility Committee.

PASSED BY UNANIMOUS VOTE of the Board of Trustees this 26th day of August, 1986.

BOARD OF TRUSTEES

DEEP EAST TEXAS REGIONAL MENTAL
HEALTH MENTAL RETARDATION SERVICES

By: 
Judge Allen Starrock, Chairman

By: 
J. M. McDermott, Ph.D.,
Executive Director

ATTEST:


George E. Gee, Secretary

RESOLUTION OF APPRECIATION

WHEREAS, John H. Smith has served as a member of the Public Responsibility Committee of Deep East Texas Regional Mental Health Mental Retardation Services (MHMR) representing Angelina County since the time the Committee was organized in March, 1978, serving continuously until the present time; and

WHEREAS, Mr. Smith has served as Vice-Chairman and as Chairman of the Public Responsibility Committee, performing the many duties associated with these positions in an efficient and capable manner, willingly accepting the responsibilities of each office; and

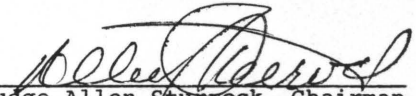
WHEREAS, throughout all these years, Mr. Smith has not only worked for the benefit of handicapped persons in Angelina County, but for those throughout the 13-county region which this MHMR Center serves.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees at this regular meeting that deep and genuine appreciation is hereby expressed to Mr. Smith for his dedication and unselfish service, for his friendship, and for a "job well done" as a member of the Public Responsibility Committee.

PASSED BY UNANIMOUS VOTE of the Board of Trustees this 26th day of August, 1986.

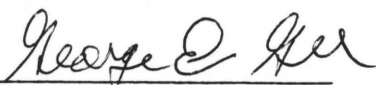
BOARD OF TRUSTEES

DEEP EAST TEXAS REGIONAL MENTAL
HEALTH MENTAL RETARDATION SERVICES

By: 
Judge Allen Sturrock, Chairman

By: 
Jim McDermott, Ph.D.,
Executive Director

ATTEST:


George E. Gee, Secretary

Certificate of Appreciation

The BOARD OF TRUSTEES of the

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES

hereby recognizes

DAVID ASHCRAFT, TEMPLE-EASTEX INCORPORATED

*for outstanding contributions to the mentally
handicapped citizens of the Deep East Texas Region.*

*Your loyal support and unselfish service
have been instrumental in helping our local programs continue
to progress for the benefit of our clients.*



Allen Thacker
Chairman, Board of Trustees

Jim McEnroe
Executive Director

Date

EMPLOYMENT CONTRACT

This contract is made and entered into this 1st day of September, 1986, by and between the Deep East Texas Regional Mental Health Mental Retardation Services, hereinafter referred to as "MHMR", acting through its Board of Trustees, hereinafter referred to as the "Board", and Jim McDermott, hereinafter referred to as "Executive Director".

W I T N E S S E T H:

WHEREAS, the Board of MHMR desires to establish and make available for all residents of the Deep East Texas Region community-based mental health and mental retardation programs, services and facilities; and

WHEREAS, there is a need for an Executive Director to work with the Board in providing such programs, services and facilities, and the Executive Director hereinabove stated has agreed to cooperate in providing these services.

Now, therefore, in consideration of the mutual promises and the benefits to be derived by the parties as hereinafter contained, it is agreed:

I.

MHMR agrees to and does by this agreement employ Jim McDermott as the Executive Director of MHMR on a full-time basis; and Jim McDermott, as the Executive Director, agrees to provide the following services:

- (a) To implement the policy decisions of the Board to the best of his ability;
- (b) To administer the overall operation of all Board programs according to accepted management principles and techniques;
- (c) To deal effectively with local, state and federal elected officials and agencies at the direction of the Board;
- (d) To accurately inform the Board of the status of MHMR's programs and services;
- (e) To implement such procedures as may be necessary to ensure that MHMR programs are operated in a manner which will

maintain certifications/accreditation by the appropriate governmental agencies/bodies; and

(f) To operate MHMR programs in a manner which will ensure that MHMR is at least in minimum compliance with its Texas Department of Mental Health Mental Retardation performance contract.

II.

The Board agrees in connection with its employment of the Executive Director as follows:

(a) To assist the Executive Director in communicating with and dealing with local, state and federal elected officials and agencies;

(b) To pay to the Executive Director as compensation for his services rendered a salary to be commensurate to that of a Superintendent of the State Schools operated by the Texas Department of Mental Health and Mental Retardation, plus a housing allowance of \$175.00 per month;

(c) That the Executive Director shall be provided with an MHMR vehicle for travel in lieu of a monthly car allowance. It is recognized that the vehicle may be used from time to time for travel which is not related to Center business while traveling within the region. The Board authorizes such use for the Executive Director without expense to the Executive Director. If the Executive Director uses the vehicle for out-of-region travel for reasons not directly related to Center business, the Executive Director shall pay for any operating costs associated with such travel and turn in receipts for such expenses to the Director, Financial Services.

(d) MHMR shall reimburse the Executive Director for all actual travel expenses related to MHMR purposes;

(e) MHMR shall provide the Executive Director with the same fringe benefits as other employees of MHMR are receiving, together with full payment of all insurance premiums associated with policies provided by the Center;

(f) MHMR shall contribute four percent (4%) of the Executive Director's compensation on an annual basis to a Tax Sheltered

Annuity Program. The payment shall be made in a lump sum at the beginning of each fiscal year; and

(g) The Executive Director shall be provided a resident membership at Crown Colony Country Club. MHMR agrees to pay the initial resident membership fee; however, the monthly dues are the responsibility of the Executive Director. In the event the Executive Director leaves his position, the Crown Colony Club membership shall revert back to the Center. This action is consistent with benefits provided to other Chief Executive Officers in the community such as School Superintendent, Community College President, and hospital administrators.

(h) Upon termination of this agreement as herein provided, the Board shall give serious and due consideration to entering into a consultant agreement with the Executive Director in order to ensure a smooth transition of administrative responsibilities and a continuity of services by MHMR.

III.

This contract may be terminated by the Board for the reasons set out below upon the Board giving to the Executive Director one hundred eighty (180) days written notice:

(a) Failure to properly carry out instructions and/or policy decisions of the Board as long as such decisions are consistent with accepted moral, ethical, and professional standards;

(b) Immoral or felonious conduct resulting in a significant embarrassment to or damaging publicity for MHMR;

(c) Reporting for duty under the influence of alcohol or nonmedicinal drugs; or

(d) In the event the authority of MHMR to provide community-based mental health and mental retardation programs, services and facilities is terminated or in the event that MHMR cannot, for any reason, provide community-based mental health and mental retardation programs, services and facilities.

IV.

In the event the Executive Director has the opportunity to seek other employment which appears to be significantly more

attractive than the present position, the Executive Director may terminate this contract and agreement by giving the Board ninety (90) days written notice of his intention to so terminate.

V.

Nothing contained herein to the contrary, the Executive Director shall not be prohibited from expending reasonable amounts of time for personal or outside business, civil, charitable, academic, research, professional or religious activities, provided that such activities do not materially interfere with the duties and responsibilities of the Executive Director as provided herein. The Executive Director's engaging in such activities shall not be deemed a breach of this agreement.

VI.

The term of this agreement shall begin on September 1, 1986 and shall terminate on August 31, 1989. This agreement shall be automatically renewed for successive three (3) year periods upon the termination of the term of the agreement provided for herein unless the Board shall notify the Executive Director of its intent to terminate this agreement, which notice shall be given at least six (6) months prior to the expiration of any three (3) year term, or unless this agreement has been terminated as herein otherwise provided.

EXECUTED this 1st day of September, 1986.


Executive Director

Deep East Texas Regional Mental
Health Mental Retardation
Services

By: 
Chairman of the Board