

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

September 24, 1985

BOARD MEMBERS PRESENT:

Judge Allen Sturrock, Chairman
Mr. George E. Gee, Secretary
Rev. Robert Carter, Treasurer
Mr. Ward R. Burke
Mr. Perry Sampson
Mr. Dan D. Dominey

BOARD MEMBERS ABSENT:

Nancy Speck, Ph.D., Vice Chairman
Mrs. Agnes Rhoder
Mrs. Gaffney Phillips

OTHERS PRESENT:

Jim McDermott, Ph.D.	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Susan Rushing	MHMR
Mrs. Linda Naff	MHMR
Mr. George Patterson	MHMR
Mrs. Sandy Vann	MHMR
Verna Barron, Ph.D.	Professional Advisory Committee

The 149th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Central Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, September 24, 1985 at 5:30 P.M.

INVOCATION: Reverend Robert Carter gave the invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Sturrock called the meeting to order at 5:30 P.M. He recognized Dr. Verna Barron, Chairperson of the Professional Advisory Committee, who was in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the August Board Meeting, on a motion by Mr. Gee, seconded by Mr. Burke, the Board unanimously approved the Minutes of the August 27, 1985 Board Meeting.

Dr. Verna Barron was called upon to give the annual report of the activities of the Professional Advisory Committee. Dr. Barron discussed the structure and purpose of the Committee, and stated that their main function is to look at local services and regulations. She stated that the Committee met three times this past year, and one of the items recommended by the Committee was that the inpatient program be located at Memorial Hospital.

The Committee structure of the Center was briefly discussed by Dr. McDermott.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Rev. Robert Carter, Chairman

Consideration of Treasurer's Report: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Statement of Changes in Fund Balance and Reserve, Internal Advances - Accounts Receivable, Internal Advances - Accounts Payable, and Budget Summaries of Receipts and Expenditures for the month of August, 1985, be approved as submitted, and that copies of each report be attached to the permanent Minutes of this Board meeting.

Consideration of Fiscal Audit Compliance Report: The Board heard a Compliance Report from the Executive Director concerning the Fiscal Auditors' recommendations.

Consideration of Revised FY 1986 Operating Budget: On a motion by Rev. Carter, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Revised FY 1986 Operating Budget be approved as submitted; THAT this document be forwarded to TDMHMR; and THAT a copy of the document be maintained in Financial Services.

Consideration of Proposed Revised Fee Schedule: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed revised Fee Schedule be approved as submitted; THAT it become effective October 1, 1985; and THAT a copy of the document be maintained in the office of Financial Services.

Consideration of Fourth Quarter Financial Report: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the Fourth Quarter Financial and Performance Report for FY 1985; THAT the Board Chairman be authorized to sign the Transmittal Form; THAT the report be submitted to TDMHMR; and THAT a copy be maintained in the office of Financial Services.

Consideration of Purchase of Equipment (In One Part):

Part 1: Consideration of Purchase of Computer Equipment, Phase I: On a motion by Rev. Carter, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the purchase of computer equipment and support supplies and services included as Phase I of a long-range plan to upgrade the computerized management information system, THAT the Phase I purchase described in Attachment #1 not exceed \$85,000.00, and THAT the Executive Director be authorized to issue the necessary purchase orders subject to budgetary limitations.

Discussion of Donations Received in FY 1985: The Board reviewed the annual report on Record of Donations for FY 1985.

Consideration of Approval of Expenditures of Special Grant Award from TDMHMR for Mental Health Residential Services: On a motion by Rev. Carter, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the special grant award from TDMHMR for mental health residential services in the sum of \$31,000.00 be spent for a 1985 fifteen passenger Dodge Van and additional start-up costs for supplies and equipment at the Shelby County MHMR Center; and THAT the staff was authorized to expend these funds prior to September 1, 1985.

Program Committee - Mr. Ward R. Burke, Chairman

Consideration of Annual Public Responsibility Committee Report: On a motion by Mr. Burke, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the Annual Report of the Public Responsibility Committee as submitted; THAT a copy of this report be submitted to TDMHMR and Advocacy, Inc., and THAT a copy of the report be attached to the permanent Minutes of this Board meeting.

Consideration of Revised Board Policies: On a motion by Mr. Burke, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Board Policy revisions be approved as submitted, THAT the revisions be incorporated into the Board Policy Manual, THAT the Executive Director be authorized to open an account at Diboll State Bank as a second depository for the Center, and THAT a copy of the revised Board Policies be attached to the permanent Minutes of this Board meeting.

Consideration of Alternate Residential Programming in Groveton: The Board voted unanimously to table this item.

Personnel and Public Education Committee - Mr. Perry Sampson, Chairman

Consideration of Plans for 9th Annual Volunteer Recognition Banquet: On a motion by Mr. Gee, seconded by Mr. Dominey, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the plans, Invitation List, and Awards List for the Ninth Annual Volunteer Recognition Banquet be approved as submitted.

Consideration of Nominees for County Advisory Councils: On a motion by Mr. Dominey, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the following proposed nominees be appointed members of county advisory councils: Bettye Mark of Nacogdoches County, Herman Wilbert Bragg and Dolores Cooper of Sabine County; and THAT a copy of their Certificates of Appointment be attached to the permanent Minutes of this Board meeting.

Consideration of Personnel Matters (In Eight Parts):

The meeting was called into Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 7:03 P.M., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Chairman Sturrock reopened the meeting to the public at 7:40 P.M. and asked Board consideration of the following items:

Part 1: Consideration of Applicant for Social Service Program
Director I - Polk MHMR Center: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to employ John Wilson as Social Service Program Director I in Position #18 on the FY 1985 Personal Services Schedule.

Part 2: Consideration of Applicant for Social Service Program
Direction I - Tyler MHMR Center: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to employ Judith Loving as Social Service Program Director I in Position #19 on the FY 1985 Personal Service Schedule.

Part 3: Consideration of Applicant for Psychologist Position - Angelina MHMR Center: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to employ Mike Ramsey as Psychologist in Position #33 on the FY 1985 Personal Services Schedule.

Part 4: Consideration of Proposed Community Service Aide II Position: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a Community Service Aide II position, #189, be added to the FY 1986 Personal Services Schedule; THAT this action become effective October 1, 1985; and THAT the Board Chairman and Executive Director be authorized to sign and submit the

appropriate paperwork to TDMHMR.

Part 5: Consideration of Proposed Applicant for Accountant III Position: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to employ Louis Williams as Accountant III in Position #180 on the FY 1986 Personal Services Schedule.

Part 6: Consideration of Creation of Secretary I Position - Trinity OPC: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT a Secretary I position, #192, be added to the FY 1986 Personal Services Schedule; THAT this action become effective October 1, 1985; and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR.

Part 7: Consideration of Proposed Creation of Community Service Aide II Position: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #190, Community Service Aide II, be added to the FY 1986 Personal Services Schedule, THAT this change be effective September 1, 1985, and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR for approval.

Part 8: Consideration of Proposed Creation of Community Service Aide II Position: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #191, Community Service Aide II, be added to the FY 1986 Personal Services Schedule, THAT this change be effective September 1, 1985, and THAT the Board Chairman and Executive Director be authorized to sign and submit the appropriate paperwork to TDMHMR for approval.

EXECUTIVE DIRECTOR'S REPORT

1. Summary of Clients Served Report (attached)

2. Newton Group Home Open House - 9/21
3. Fee Collection - Increase of \$68,240 (145%)
4. Beaver Resignation effective October 31st/
Resolution of Appreciation
5. TDMHMR Standards Audit (9/30-10/3)
6. Volunteer Banquet October 22nd

INVITE COMMENTS FROM VISITORS:

There were no comments from visitors at this time.

DESIGNATION OF DATE, TIME AND LOCATION OF NEXT BOARD MEETING:

The schedule for the Board Meetings for October and November was set as follows:

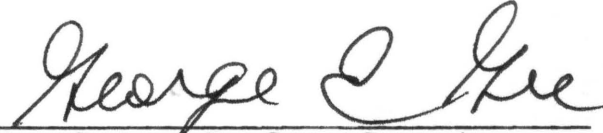
Tuesday, October 22, 1985
Tuesday, November 26, 1985

Committee meetings will begin at 5:00 P.M., with the Board Meeting starting at 5:30 P.M. on October 22nd.

APPROVED:



Judge Allen Sturrock, Chairman



Mr. George E. Gee, Secretary

DEEP EAST TEXAS REGIONAL MHMR SERVICES

REVENUE BY FUND

September 1, 1984 - August 31, 1985

SOURCE	ANNUAL BUDGET	MONTHLY BUDGET	AUGUST REV. & REC.	AUGUST OVER/-UNDER	Y-T-D REV. & REC.	Y-T-D OVER/-UNDER
Angelina County	29,286	2,440	0	- 2,440	29,286	0
Hardin County	14,532	1,211	0	- 1,211	14,532	0
Houston County	6,584	549	0	- 549	6,584	0
Jasper County	11,595	966	0	- 966	11,595	0
Nacogdoches County	17,963	1,497	1,497	0	17,963	0
Newton County	5,986	499	0	- 499	5,986	0
Polk County	9,846	821	0	- 821	9,846	0
Sabine County	2,838	236	237	1	2,838	0
San Augustine County	2,802	234	0	- 234	2,802	0
San Jacinto County	4,107	342	0	- 342	4,107	0
Shelby County	6,400	533	0	- 533	6,400	0
Trinity county	5,127	427	0	- 427	5,127	0
Tyler County	7,609	634	0	- 634	7,609	0
Client Fees	90,957	7,580	35,210	27,630	127,450	36,493
Temple Grant	131,066	10,922	0	- 10,922	0	-131,066
Title XX - Protective Services	6,800	566	247	- 319	12,577	5,777
Texas Rehabilitation Commission	14,000	1,167	1,035	- 132	13,729	- 271
ICF-MR	390,000	32,500	36,034	3,534	405,554	15,554
SB 230	83,628	6,969	0	- 6,969	85,284	1,656
Dept. of Highways & Pub. Transp.	315,000	26,250	31,217	4,967	357,761	42,761
Workshop Production	87,490	7,291	10,951	3,660	90,395	2,905
Donations	8,000	667	- 4,923	- 5,590	5,712	- 2,288
Interest	22,500	1,875	11,681	9,806	48,793	26,293
Miscellaneous	11,000	917	2,277	1,360	20,878	9,878
Grant-in-Aid	1,822,698	151,891	151,891	0	1,822,698	0
RAJ	52,080	4,340	55,882	51,542	82,241	30,161
Rusk State Hospital	116,063	9,672	13,576	3,904	126,248	10,185
SB 630	302,090	25,174	36,383	11,209	260,782	- 41,308
DHR - Adult Day Care	45,000	3,750	2,655	- 1,095	40,008	- 4,992
DHR Liaison	110,000	9,167	9,129	- 38	110,585	585
Chapter I	35,157	2,930	0	- 2,930	20,322	- 14,835
Chapter I Carryover	51,033	4,253	3,894	- 359	48,565	- 2,468
Chapter I - Follow the Child	8,600	717	0	- 717	8,600	0
DDA	67,500	5,625	6,157	532	73,678	6,178
Mental Health Block Grant	477,974	39,831	39,831	0	477,974	0
Lelsz	103,409	8,617	66,628	58,011	114,628	11,219
TOTALS	4,476,720	373,060	511,489	138,429	4,479,137	2,417

Attachment to Item III-A-1
9/24/85

DEEP EAST TEXAS REGIONAL MHMR SERVICES

EXPENDITURES BY COST CATEGORY

September 1, 1984 - August 31, 1985

CATEGORY	ANNUAL BUDGET	MONTHLY BUDGET	AUGUST EXP. & ENC.	AUGUST OVER/-UNDER	Y-T-D EXP. & ENC.	Y-T-D OVER/-UNDER
Salaries & Wages	2,327,339	193,945	207,910	13,965	2,250,833	-76,506
Salary & Merit Increases	5,040	420	602	182	3,770	- 1,270
Fringe Benefits	329,661	27,472	25,580	- 1,892	305,043	-24,618
Consultation & Professional Fees	338,012	28,168	65,480	37,312	342,326	4,314
Travel	78,446	6,537	8,920	2,383	78,190	- 256
Drugs	21,700	1,808	4,357	2,549	23,413	1,713
Food	92,500	7,708	11,725	4,017	82,671	- 9,829
Supplies	118,928	9,911	36,686	26,775	148,362	29,434
Equip. & Furniture/Purchase	50,962	4,247	19,932	15,685	60,492	9,530
Equip. & Fur./Rental, Rep. & Mt.	61,813	5,151	6,897	1,746	68,555	6,742
Building/Rent	234,704	19,559	25,014	5,455	235,470	766
Bldg./Repair, Maint., Rem./Ren.	47,690	3,974	5,510	1,536	43,402	- 4,288
Vehicle/Purchase	38,979	3,248	12,040	8,792	50,149	11,170
Vehicle/Rental	14,214	1,184	1,209	25	14,505	291
Vehicle/Operating Costs	84,943	7,079	12,730	5,651	90,177	5,234
Contracts with Service Agencies	105,859	8,822	29,416	20,594	115,067	9,208
Postage	12,185	1,015	537	- 478	12,049	- 136
Laboratory Expense	2,555	213	440	227	2,300	- 255
Telephone	75,923	6,327	7,438	1,111	75,009	- 914
Annual Audit	12,000	1,000	1,000	0	12,000	0
Insurance	39,253	3,271	4,438	1,167	43,129	3,876
Client Wages/Fringe	229,513	19,126	26,526	7,400	248,058	18,545
Utilities	93,617	7,801	12,105	4,304	91,514	- 2,103
Emolument	2,100	175	175	0	2,100	0
Miscellaneous	54,234	4,520	12,988	8,468	72,899	18,665
Interest Expense	4,550	379	474	95	5,159	609
TOTALS	<u>4,476,720</u>	<u>373,060</u>	<u>540,129</u>	<u>167,069</u>	<u>4,476,642</u>	<u>- 78</u>

DEEP EAST TEXAS REGIONAL MHMR SERVICES

EXPENDITURES BY PROGRAM

September 1, 1984 - August 31, 1985

PROGRAM	ANNUAL BUDGET	MONTHLY BUDGET	AUGUST EXP. & ENC.	AUGUST OVER/-UNDER	Y-T-D EXP. & ENC.	Y-T-D OVER/-UNDER
CENTER ADMINISTRATION	528,050	44,004	44,011	7	528,353	303
SCREENING & REFERRAL	253,274	21,106	6,143	- 14,963	238,598	-14,676
OUTPATIENT SERVICES	835,695	69,641	97,419	27,778	874,629	38,934
SPECIAL EDUCATION	513,745	42,812	51,821	9,009	457,611	-56,134
MH RESIDENTIAL	618,865	51,572	153,524	101,952	649,607	30,742
MR RESIDENTIAL	522,367	43,531	71,668	28,137	512,696	- 9,671
SHELTERED WORK TRAINING	991,273	82,606	101,614	19,008	1,015,810	24,537
DAY/EVENING	213,451	17,788	13,929	- 3,859	199,338	-14,113
TOTALS	<u>4,476,720</u>	<u>373,060</u>	<u>540,129</u>	<u>167,069</u>	<u>4,476,642</u>	<u>- 78</u>

DEEP EAST TEXAS REGIONAL MHR SERVICES
SUMMARY OF REVENUE AND EXPENDITURES
August 31, 1985

	<u>August</u>	<u>Year-To-Date</u>
Revenue & Receivables	511,489	4,479,137
Expenditures & Encumbrances	<u>-540,129</u>	<u>-4,476,642</u>
DIFFERENCE	<u>- 28,640</u>	<u>2,495</u>

DEEP EAST TEXAS MHMR
BALANCE SHEET
August 31, 1985

<u>ASSETS</u>	<u>GENERAL OPERATING FUND</u>	<u>GENERAL FIXED ASSETS FUND</u>	<u>TOTAL</u>
Current Assets:			
Cash in Bank	392,494		392,494
Change Fund	230		230
Petty Cash	50		50
Accounts Receivable-Client Fees 68,470			
Less: Allowance for Uncollect- able Accounts -42,326			
Net Accounts Receivable	26,144		26,144
Accounts Receivable-Other	334,416		334,416
Accounts Receivable-Internal Advances*	3,000		3,000
Prepaid Expenses	15,741		15,741
TOTAL CURRENT ASSETS	772,075		772,075
Amount To Be Provided Under Accrued Vacation	101,525		101,525
Amount To Be Provided Under Capital Lease Agreements	98,332		98,332
Amount To Be Provided Under Long-Term Agreement	19,299		19,299
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		403,059	403,059
Vehicles		283,378	283,378
Building		325,645	325,645
Land		60,000	60,000
TOTAL FIXED ASSETS		1,072,082	1,072,082
TOTAL ASSETS	991,231	1,072,082	2,063,313
<u>LIABILITIES, RESERVES & FUND BALANCE</u>			
Current Liabilities:			
Accounts Payable	147,002		147,002
Accounts Payable-Internal Advances*	3,000		3,000
Retirement	41,155		41,155
Prepaid Revenue	160,948		160,948
TOTAL CURRENT LIABILITIES	352,105		352,105
Obligation Under Accrued Vacation	101,525		101,525
Obligation Under Capital Lease Agreements	98,332		98,332
Obligation Under Long-Term Agreement	19,299		19,299
TOTAL LIABILITIES	571,261		571,261
Reserve for Investment in Fixed Assets		1,072,082	1,072,082
Reserve for Encumbrances	78,271		78,271
Fund Balance	341,699		341,699
TOTAL LIABILITIES, RESERVES & FUND BALANCE	991,231	1,072,082	2,063,313

*Analysis of Accounts Receivable/Accounts Payable - Internal Advances:
Advance to Chapter I from Local

3,000

CASH POSITION STATEMENT

Cash in Bank:		
Operating Account	29,157	
Pension Savings Account	44,822	
Payroll Account	100	
Chapter I Account	1,220	
DDA Account	6,012	
Money Market Checking Account	21,998	
Money Market Checking Account - Inpatient	113,255	
Reserve Operating Account	119,000	
Land Account	56,930	
TOTAL CASH IN BANK	392,494	
Change Fund	230	
Petty Cash	50	
TOTAL CASH ON HAND		392,774

DEEP EAST TEXAS REGIONAL MHMR SERVICES
STATEMENT OF CHANGES IN FUND BALANCE AND RESERVE

August 31, 1985

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS
Balance - 8/1/85	370,339	1,062,349
Revenue	511,489	
Expenditures	-540,129	
Additions		10,333
Deletions		- 600
Balance - 8/31/85	<u>341,699</u>	<u>1,072,082</u>

DEEP EAST TEXAS MHMR
OPERATING STATEMENT
August 31, 1985

<u>INCOME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Nacogdoches County	0	1,497	1,497
Sabine County	237	0	237
Client Fees	19,510	15,700	35,210
Title XX Protective Services	0	247	247
Texas Rehabilitation Commission	280	755	1,035
ICF-MR	0	36,034	36,034
Workshop Production	0	10,951	10,951
Dept. of Highways & Public Transportation	132	31,085	31,217
Donations	- 4,923	0	- 4,923*
Interest	7,367	4,314	11,681
Miscellaneous	1,442	835	2,277
Grant-in-Aid	151,891	0	151,891
Rusk State Hospital	0	13,576	13,576
Adult Day Care	0	2,655	2,655
MH Block Grant	39,831	0	39,831
DHR Liaison	-	9,129	9,129
RAJ	18,442	37,440	55,882
Chapter I	3,894	0	3,894
Lelsz	24,000	42,628	66,628
SB 630	0	36,383	36,383
DDA	6,157	0	6,157
TOTALS	268,260	243,229	511,489

<u>EXPENDITURES</u>			
Salaries & Wages	207,910	0	207,910
Salary & Merit Increases	602	0	602
Fringe Benefits	24,255	1,325	25,580
Consultation & Professional Fees	18,458	47,022	65,480
Travel	8,920	0	8,920
Drugs	0	4,357	4,357
Food	1,523	10,202	11,725
Supplies	6,286	30,400	36,686
Equipment & Furniture/Purchase	0	19,932	19,932
Equipment & Furniture/Rental, Rep. & Mt.	4,887	2,010	6,897
Building/Rent	23,514	1,500	25,014
Building/Repair, Maint., Rem./Ren.	884	4,626	5,510
Vehicle/Purchase	0	12,040	12,040
Vehicle/Rental	1,209	0	1,209
Vehicle/Operating Costs	5,224	7,506	12,730
Contracts with Service Agencies	2,008	27,408	29,416
Postage	361	176	537
Telephone	7,334	104	7,438
Laboratory Expense	67	373	440
Annual Audit	0	1,000	1,000
Insurance	4,438	0	4,438
Client Wages & Fringe	26,526	0	26,526
Utilities	12,105	0	12,105
Emolument	175	0	175
Miscellaneous	2,633	10,355	12,988
Interest Expense	474	0	474
TOTALS	359,793	180,336	540,129

*Transferred Hardin County Building Fund restricted donation of \$5,000 to
Prepaid Revenue

BREAKDOWN OF DISBURSEMENTS

AUGUST, 1985

CONSULTATION & PROFESSIONAL FEES:

Charles Plyler, M.D. - \$2,100
L. A. Nelson, M.D. - \$1,440
Joan Grigsby - \$1,547
Debra Taylor - \$2,030
Pansy McGee - \$650
Frankie Clark, Ph.D. - \$2,790
Med-Prep Services - \$2,023
Nacogdoches Treatment Center - \$1,370
L. Q. Robinson, M.D. - \$1,710
James Buckingham, M.D. - \$2,970
Lutz Boarding Home - \$1,160

DRUGS:

Prolixin - \$1,382

FOOD:

JoAnn Fries House - \$1,223
Nacogdoches Halfway House - \$4,848
Angelina Substance Abuse Program - \$1,069

SUPPLIES:

Cleaning supplies, paper goods, etc. - all units - \$1,441
Cleaning supplies, paper goods, etc. - all units - \$2,210
Msc. supplies & equipment - Pineywoods Reg. Treatment Center,
Newton & Kirbyville Group Homes, CA - \$1,350
Msc. supplies - Shelby Co. Halfway House - \$1,141

EQUIPMENT & FURNITURE/PURCHASE:

Typewriters - Jasper Sheltered Workshop & Kirbyville Group Home - \$1,672
Furniture - Newton Group Home - \$2,800

BUILDING/RENT:

Angelina MHMR Center - \$3,260
Angelina Substance Abuse Program - \$2,500
JoAnn Fries House - \$1,500
Nacogdoches Halfway House - \$1,375
Nacogdoches Outpatient Clinic - \$1,089
Polk Outpatient Clinic & Sheltered Workshop - \$1,280
Shelby Sheltered Workshop - \$1,000
Pineywoods Regional Treatment Center - \$21,400

VEHICLE/OPERATING COSTS:

Gasoline - Jasper MHMR Cetner - \$1,124
Gasoline - credit card purchases - \$1,512

CONTRACTS WITH SERVICE AGENCIES:

Memorial Hospital - \$8,976
Lufkin Workshop & Opportunity Center - \$5,653
Memorial Hospital - \$4,019
Memorial Hospital - \$9,158
Memorial Hospital - \$2,761

TELEPHONE:

CA - \$1,322
Crisis Line - \$1,034

BREAKDOWN OF DISBURSEMENTS (continued):

AUDIT:

FY 1985 annual audit - \$3,089

INSURANCE:

Pineywoods Regional Treatment Center - \$7,625

UTILITIES:

Pineywoods Regional Treatment Center - \$9,984

MISCELLANEOUS:

Angelina Co. Judge - Court hearings - \$3,665

Highway Department Set-Aside - \$1,649

Public Responsibility Committee

P.O. Box 935
Lufkin, Texas 75901

M E M O R A N D U M

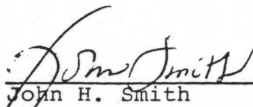
TO: Judge Allen Sturrock, Chairman, MHMR Board of Trustees
Volunteer Services, Central Office, TDMHMR
Advocacy, Inc.
Jim McDermott, Ph.D., MHMR Executive Director

FROM: John H. Smith, Chairman, Public Responsibility Committee
Deep East Texas Regional MHMR Services

SUBJECT: Public Responsibility Committee's Annual Report for FY 1985

At the completion of each fiscal year, the Public Responsibility Committee (PRC) is to submit an Annual Report which describes the results of the hearings of any complaints received by the PRC. Attached is the FY 1985 PRC Annual Report for Deep East Texas Regional MHMR Services.

If there are any questions concerning the Annual Report, please feel free to contact me.


John H. Smith

JS:sm

Attachment

cc: Sandy Skelton, MHMR Liaison

Public Responsibility Committee

P.O. Box 935
Lufkin, Texas 75901

PUBLIC RESPONSIBILITY COMMITTEE ANNUAL REPORT FY 1985

1. Name of Community Center: Deep East Texas Regional MHMR Services
2. PRC Mailing Address: P. O. Box 935, Lufkin, Texas 75901
3. PRC Members:
 - a. John Smith, Chairman
Pharmacist
Parent
 - b. Yvonne Neyland
Housewife
ARC Member
 - c. Neill Hays
Special Education Professor, Stephen F. Austin University
MR Advocate
 - d. Margo Scherzer
Housewife
Parent
 - e. P. V. Malone
Minister
Concerned Citizen
 - f. Bessie Sanders
Retired Nurse
Concerned Citizen
 - g. Rex Carleton
Minister
Concerned Citizen
 - h. Oscar Sanders
Minister
Concerned Citizen
 - i. Jan Wilson
Caseworker
Concerned Citizen

Public Responsibility Committee
Annual Report, FY 1985
Page 2

4. Meetings: During FY 1985 five (5) PRC meetings were held on the following dates:

<u>Date of Meeting</u>	<u>Members Present</u>	<u>MHMR Staff & Guests Present</u>
October 18, 1984	6	Sandy Skelton; Nancy Jones
January 17, 1985	7	Sandy Skelton; Bill Beaver
March 28, 1985	6	Jim McDermott; Larry Heaton; Sandy Skelton
July 18, 1985	5	Jim McDermott, Ph.D.; Michael Cleary, M.D.; Susan Rushing; Sandy Skelton; Enrique Huerta, M.D.; James Buckingham, M.D.; Verna Barron, Ph.D.; Scotty Sherrill; James Duncan; Gerald Pace; Bill Kistler, M.D.; Willa Wooten; Arlan Vierkandt
August 20, 1985	6	Jim McDermott; Larry Heaton

5. MHMR Liaison: Sandy Skelton, Director, Residential Services, served as liaison between MHMR and the PRC during FY 1985.
6. Training: Annual training was provided by several persons throughout the year as follows: Mr. Bill Beaver, Superintendent of Lufkin State School, discussed the Lelsz vs. Miller litigation; Jim McDermott, Ph.D., Executive Director of Deep East Texas MHMR, discussed the revised fee schedule and client fee collection policy and procedures utilized by Deep East Texas MHMR as well as the RAJ Court Settlement; Michael Cleary, M.D., Clinical Director of Pineywoods Regional Treatment Center, discussed the Center's new psychiatric inpatient program; and Sandy Skelton, Liaison to the PRC, gave an overview on the Commissioner's Rule on Client Abuse and Neglect.

These particular training subjects were selected because of their relevance to client care and because of the potential for client/family complaints about said subjects. A goal of the PRC is to be as familiar as possible with various MHMR programs and procedures. At present, the PRC is quite familiar with PRC rules and investigation procedures.

7. PRC Visibility: During FY 1985 the following activities were conducted by the the PRC and MHMR to make clients, relatives of clients, staff, and the general public aware of the PRC and its functions:

Public Responsibility Committee
Annual Report, FY 1985
Page 3

- a. All clients admitted to MHMR programs during the year received and were briefed on the handbook entitled "Handbook of Client Rights and Responsibilities". This handbook contains information about the PRC and its address.
 - b. The MHMR newsletter, "Directions", which is published four times a year, contains a section which states the purpose of the PRC and the address.
 - c. All new staff of MHMR were briefed and given a written explanation of the purpose and responsibility of the PRC. This written explanation is framed and posted in each MHMR facility throughout the region.
 - d. A news release entitled "Rights of Mentally Impaired are Protected" was distributed to 53 newspapers, radio and TV stations during January, 1985.
8. Investigations: The PRC follows the guidelines outlined on pages 81 through 85 of the Public Responsibility Committee Manual concerning the investigation, recording, and reporting of complaints.
9. Summary of Complaints:

Complaint #1: Concerned a mother's dissatisfaction with MHMR staff about the aftercare being given her adult, mentally retarded daughter. After several discussions with the mother, she officially withdrew her complaint. The PRC proceeded to investigate the matter and eventually determined that the MHMR staff had not neglected the client in question nor had they provided inappropriate services.

Complaint #2: Concerned the dissatisfaction on the part of a client's mother about MHMR's policy to deduct a percentage of a client's wages in order to pay that client's fee for sheltered workshop services. A meeting with the complainant was held to explain the rationale for the policy. The PRC did determine, however, that MHMR officials should better communicate policy changes to parents and clients in the future to avoid confusion and misunderstanding.

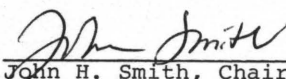
Complaint #3: Concerned the professional ethnics of an MHMR employee. Officials of Deep East Texas MHMR conducted an immediate investigation resulting in the resignation of the employee in question. As a result, the PRC made no further investigation.

Complaint #4: Concerned possible verbal abuse to clients on the part of an MHMR employee. Following separate investigations by both the PRC and MHMR, it was determined that the evidence available to support the above charges was inconclusive. The

Public Responsibility Committee
Annual Report, FY 1985
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employee was placed on probation and was to be supervised very closely in the future.

10. Problems and Suggestions: None


John H. Smith, Chairman

9-12-85
Date

REPORT OF ITEM DONATIONS, FY 1985

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>OCTOBER, 1984</u>		
Mr. Carlton Garrett (Hardin SWS)	Birthday cakes for clients (one per month for year)	120.00
Sharon McCulloch (Angelina MHMR Center)	Artificial Christmas tree	75.00
Jimmy Hailey (Houston Co. SWS)	Clothing	50.00
Mr. J. W. Hailey (Houston Co. SWS)	Clothing	25.00
Mrs. Leon Bennett (Polk Co. SWS)	Furniture	300.00
Mr. Joe Frank Whitted (JoAnn Fries House)	Kitchen knives	10.00 *
Tim Denny Insurance (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	18.75
Century 21 Eastex Assoc. Inc. (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	10.00 *
D. R. Studios (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	10.00 *
Long Horn Liquors (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	10.00 *
Cordova Construction Co., Inc. (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	10.00 *
Norton Jewelry & Precious Metals (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	11.25
Central Heights Flower Shop (Nacogdoches HWH)	Tickets for clients to attend Magical Extravaganza	15.00
Mrs. Joan Godsey (Nacogdoches HWH)	Clothing	10.00 *
Nacogdoches Breakfast Lions Club (Nacogdoches HWH & SWS)	Tickets for clients to attend circus	62.50
Mr. Walter Scott (Nacogdoches HWH)	Yard mowed at HWH	30.00
On the Spot Engravers (Jasper MHMR Center)	Signs for office doors & name tags for staff	109.40
Mr. & Mrs. Fred Lee Walker	36 pots of mums for Volunteer Banquet	144.00
Angelina Chevrolet-Cadillac (Angelina Infant Intervention)	Infant Safety Seat	33.00
Bobby Glover (Jasper/Newton MHMR Center)	Painting	2,000.00
Otasco (Jasper) (Jasper/Newton MHMR Center)	Combination tape player/AM-FM Radio	110.00
Woodsman Newspaper & Publishing Co., Inc. (Jasper/Newton MHMR Center)	Advertisement in paper	

* Value set by Volunteer Services' office

REPORT OF ITEM DONATIONS, FY 1985

PAGE 2

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
Rydmon's Hardware (Jasper/Newton MHMR Center)	Torch for outside lighting	8.95
Sarah Robert (Houston Co. SWS)	Clothing	50.00
Wilsonia Roberts (Houston Co. SWS)	Clothing	50.00
Sandra Stripling (Nacogdoches HWH)	Clothing	10.00 *
Blackie Prejean (Hardin Co. SWS)	Five tickets-Great American Children's Film Festival	15.00
The Yellow House (Nacogdoches HWH & SWS)	Picnic, hayride, weiner roast, games & talent show	50.00 *
Fredonia Baptist Church (Nacogdoches HWH)	Clothing	10.00 *
Eckerd's Drugs (Angelina MHMR Center)	Vegetable seeds	200.00
The Yarn Shop (Angelina MHMR Center)	Craft materials & rug-hook- ing materials	625.00
James Tyler (JoAnn Fries House)	Three cases of Oil of Olay & laundry soap	25.00 *
Bluebonnet Garden Club (Jasper/Newton MHMR Center)	Shrubs	25.00 *
Dogwood Garden Club (Jasper/Newton MHMR Center)	Shrubs	25.00 *
Edgewood Garden Club (Jasper/Newton MHMR Center)	Shrubs	25.00 *
Pine Burr Garden Club (Jasper/Newton MHMR Center)	Shrubs	25.00 *
Elaine Hamel (Nacogdoches HWH)	Eight games	40.00
<u>NOVEMBER, 1984</u>		
Minimax (John Moore) (Houston Co. SWS)	Two turkeys	20.00 *
Safeway (Mr. Cain) (Houston Co. SWS)	Fruit	10.00 *
Brookshire Bros. (Gene Brown) (Houston Co. SWS)	Eight pies	32.00 *
Jasper County Childrens Foundation (Mr. J. M. Griffin, Trustee) (Jasper/Newton MHMR Center)	Greenhouse	1,192.27
Ms. Gayle Jordan (Clubhouse at Jasper/Newton MHMR)	Circus tickets & many household items	150.00

* Value set by Volunteer Services' office

REPORT OF ITEM DONATIONS, FY 1985

PAGE 3

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
Meig's Building Materials (Jasper/Newton MHMR Center)	McIntosh Computer (discounted price of computer by \$1,400.00)	1,400.00
Circle K Club (Nacogdoches HWH)	Pumpkins	15.00 *
Mrs. Robert Bass (Ruth) (CA & Houston Co. Resale Shop)	Two dozen coffee mugs & assorted articles of clothing	25.00
Mr. Obie Kilpatrick (Houston Co. SWS)	Books and furniture	50.00
<u>DECEMBER, 1984</u>		
Nacogdoches Junior Forum (Nacogdoches SWS/HWH/OPC/IIP)	CPR instruction for staff	25.00 *
Ms. Jimmie Wright (Hardin Co. SWS)	Mirrors	120.00
Anna Byerly (Jasper MHMR Center)	Three lounge chairs	100.00
Crockett Evening Lions Club (Houston Co. SWS)	Christmas tree	20.00 *
Faye Bozeman (Nacogdoches Sheltered Workshop)	Couch & chair	200.00
Boles Food Markets (Angelina MHMR Center)	Napkins & mustard	10.00
City Bakery (Angelina MHMR Center)	Cookies	4.77
Brookshire Brothers #1 (Angelina MHMR)	Paper plates, cookies, bread & mayonnaise	25.00
Hickory Fare Bar B Q (Angelina MHMR)	Two quarts of potato salad	5.00
K-Mart (Angelina MHMR)	Napkins, cups, paper plates	16.00
King Smart Shop (Angelina MHMR Center)	T-shirt	3.50
Lufkin Coca-Cola (Angelina MHMR Center)	5 cases Hawaiian Punch & paper cups	40.75
Ginger Lymbery (Angelina MHMR Center)	1 roll vinyl wallpaper & 2 quarts of paint	25.85
Master's Touch (Angelina MHMR Center)	Books	8.00
McClain's Men's Wear (Angelina MHMR Center)	Slippers	10.00
Silsbee Assn for Retarded Citizens (JoAnn Fires House)	Christmas decorations	25.00
Mrs. Lynn Chambers (JoAnn Fires House)	Christmas napkins & arrangements	40.00
Clint Sherrill (JoAnn Fires House)	Van Repair	65.00

* Value set by Volunteer Services' office

REPORT OF ITEM DONATIONS, FY 1985

PAGE 4

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
Lufkin Bar-B-Que (Angelina MHMR Center)	Ham	48.90
The Borden Company (Angelina MHMR Center)	Several quarts of Egg Nog	20.00 *
Atkinson Candy Company (Angelina MHMR Center)	Thirty bags of candy	30.00 *
Schmidt's (Angelina MHMR Center)	Christmas gift	10.00 *
The Treasure Trove (Angelina MHMR Center)	Christmas gift	5.00
Land O'Pines (Angelina MHMR Center)	Egg Nog	20.00 *
<u>JANUARY, 1985</u>		
Larry & Betty Frazier (Nacogdoches Halfway House)	Christmas Party & Plaques	25.00 *
Holiday Project c/o Roel and Tracy Schagen (Nacogdoches Halfway House)	Cake and two pies	13.00 *
Pilot Club of Nacogdoches c/o JoAnn Hancock (Nacogdoches Halfway House)	10 pounds of shelled pecans	25.00 *
Fredonia Hill Baptist Church (Nacogdoches Halfway House)	Cookies	5.00 *
Rose Mary Minor (Nacogdoches Sheltered Workshop)	Microwave Oven	200.00
Nacogdoches Breakfast Lions Club Nacogdoches Halfway House	Stereo system for van	150.00 *
Kerry Gant (Nacogdoches Halfway House)	Clothing	100.00
Sue Ellen Carpenter & Veronica Canto (Nacogdoches Halfway House)	Decorated Christmas Tree	
Jimmy Hailey (Houston County Sheltered Workshop)	Clothing	50.00
Mr. J. W. Hailey (Houston County Sheltered Workshop)	Clothing	50.00
Toni Hall (Houston County Sheltered Workshop)	Clothing	200.00
Ms. Linda Gilchrist (Hardin County Sheltered Workshop)	Children's Clothing	500.00

* Value set by Volunteer Services' office

REPORT OF ITEM DONATIONS, FY 1985

PAGE 5

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>JANUARY, 1985 - CONTINUED</u>		
Evanee's Flowers & Gifts Shelby County OPC	1,000 stems of silk flowers	500.00
Brookshire Brothers #2 (Nacogdoches) Nacogdoches OPC	Clothing, toiletries & candy	10.00
Continental Inn Nacogdoches OPC	Clothing, toiletries & candy	10.00
Brookshire Brothers #26 (Nacogdoches) Nacogdoches OPC	Clothing, toiletries & candy	10.00
Wal-Mart Discount City (Nacogdoches) Nacogdoches OPC	Clothing, toiletries & candy	10.00
Howard's Brandiscount (Nacogdoches OPC)	clothing, toiletries & candy	25.00
K-Mart (Nacogdoches) (Nacogdoches Outpatient Clinic)	Clothing, toiletries & candy	45.00
K-Mart (Lufkin)	Clothing, toiletries & candy	30.00
Jerry Samford (Shelby OPC)	Clothing	150.00
Patsy Whitman (Shelby OPC)	Toys and shoes	50.00
Mary Gallas (Donated 12/84) (Jasper MHMR)	Clothing, dishes, picture, cabbage patch doll & non corn popper	200.00
Earl H. Self (Donated 12/84) (Jasper MHMR)	Clothing, purses & cosmetics	100.00
Janet Huddleston (Donated 12/84) (Jasper MHMR)	Toys	150.00
Gee-Shioman Pharmacy (Donated 12/84) (Jasper MHMR)	Toothbrushes & concert tickets	100.00
Beatrice Cauley (Donated 12/84) (Jasper MHMR)	Furniture, clothing & miscellaneous items	300.00
Leroy Kipp (Donated 12/84) (Jasper MHMR - Clubhouse)	Stove	500.00
Kathy Sandoz (Donated 12/84) (Jasper MHMR)	Christmas Decorations, wooden christmas decora- tions for painting and miscellaneous items	150.00
Cub Scout Pack #104 (Nacogdoches Halfway House)	Hotdog Cookout	25.00 *
Harry Shybee (Donated 12/84) (Jasper MHMR) (Clubhouse)	Rewiring circuit box & running wires	400.00

* Value set by Volunteer Services' office

REPORT OF ITEM DONATIONS, FY 1985

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DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>JANUARY - CONTINUED</u>		
Wal-Mart Discount City (Nacogdoches) (Nacogdoches OPC)	Clothing, toiletries and candy	190.00
Continental Inn (Nacogdoches) (Nacogdoches OPC)	Clothing, toiletries and candy	10.00
Brookshire Brothers #2 (Nacogdoches) (Nacogdoches OPC)	Clothing, toiletries and candy	10.00
Brookshire Brothers #26 (Nacogdoches) (Nacogdoches OPC)	Clothing, toiletries and candy	10.00
Howard's Brandiscount (Nacogdoches) (Nacogdoches OPC)	Clothing, toiletries and candy	25.00
K-Mart (Nacogdoches) (Nacogdoches OPC)	Clothing, toiletries and candy	45.00
K-Mart (Lutkin) (Nacogdoches OPC)	Clothing, toiletries and candy	30.00
Angel Tree Program/University Mall (Nacogdoches IIP)	Christmas presents	200.00
Circle K Club (Nacogdoches IIP)	Christmas presents	150-200.00
<u>FEBRUARY, 1985</u>		
Betty Ann Mitchell (Hardin Co.)	Lodging for workshop client & nurse	60.00
Richard's Pawn Shop (Polk Co. SWS)	G.E. microwave oven	200.00
Jerri Smart (Hardin Co. SWS)	Hairstyling class	60.00
Mary Anne Cooper (Nacogdoches HWH)	Latch-hook rug yarn	20.00 *
G. W. Jones (Nacogdoches SWS, HWH, OPC)	First-Aid training	20.00 *
Sir Donut (Hardin Co. SWS)	Donuts	37.00
Bonnie Robinson	Hairstyles & Haircuts	60.00
Mrs. Dan Fussell (Sabine/San Augustine Workshop)	Childrens toys, clothing, school supplies	500.00
Flowers & Things (Lynn Chambers) (Fries)	Plants	72.00
<u>MARCH, 1985</u>		
Flowers & Things (JoAnn Fries House)	Three Plants	15.00
Lauren D. Agnew (Nacogdoches Halfway House)	Bird	5.00 *
Alva Kingham (Nacogdoches SWS)	Wallpaper & Material Sample Books	20.00 *

* Value set by Volunteer Services' office

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DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>MARCH, 1985 - CONTINUED</u>		
Nacogdoches Business Club (Julie Davis) Nacogdoches HWH & SWS	Sponsorship of Valentine's Day Flower Sale	
Pineywoods Association for Retarded Citizens Nacogdoches SWS	Provided Atlanto-axial X-ray for client to attend Special Olympics	35.00 *
Nacogdoches High School Key Club Nacogdoches HWH&SWS	50 Tickets to Tommy Scott's Medicine Show	50.00 *
Mr. & Mrs. Pat Mueller Nacogdoches HWH	17 Tickets to Kiwanis Pancake Supper	68.00
Jimmy Murchison (Murchison Gifts & Antiques) Houston County SWS	Candy	50.00 *
Mrs. Sara Zillmer Nacogdoches HWH	Theatre Tickets	68.00
Pilot Club of Nacogdoches Nacogdoches SWS&HWH	Valentine's Day Party	50.00 *
Mr. & Mrs. Frank Grote Hardin County SWS	Tickets/Kiwanis Chili Supper	20.00
Mr. Bob Morris Hardin County SWS	Tickets/Kiwanis Chili Supper	20.00
Mr. Keith Rodgers Hardin County SWS	Tickets/Kiwanis Chili Supper	20.00
Heather Howard Nacogdoches County Halfway House	Gold fish	5.00 *
Lynn Chambers (Flowers & Things) JoAnn Fries House	Plants (five)	78.00
Lynn Chambers (Flowers & Things) JoAnn Fries House	Plants (five)	70.50
Mrs. V. B. Woods Hardin County SWS	Tickets/Pancake Supper	20.00
Robert Neyland JoAnn Fries House	Clothing	200.00

* Value set by Volunteer Services' office

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DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>APRIL, 1985</u>		
Burke Hargrove (Hardin SWS)	4,000 Tapes	\$2,000.00
Mrs. Tom Krufft (Hardin SWS)	Flower Arrangement, punch and cookies	\$ 50.00
Dean Robinson (Hardin SWS)	26 Circus Tickets	104.00
Sir Donut (Hardin SWS)	Doughnuts (8 dozen)	21.20
Herider Farms (Angelina MHMR)	Chickens for Easter Bar-B-Que	18.00
Mr. B. W. Wilson (Hardin County SWS)	Electrical Repairs	120.00
Bonnie Robinson (Hardin County SWS)	Hair cut, style and set	15.00
Jerri Smart (Hardin County SWS)	Hair cut, style and set	15.00
Susan Haltom (Nacogdoches HWH)	Clothing	10.00 *
Nacogdoches County Peace Officers Association (Nacogdoches HWH)	17 Tickets to Magical Revue	51.00
Dan Theriot (Hardin County SWS)	Loaned Plants for stage decoration at benefit concert	130.00
Houston County 4-H Clubs (c/o Bernell Spinks)	30 cans of food for needy families	15.00 *
Radio-shack (Crockett) (Houston/Trinity Infant Intervention)	Loaning TV and VCR for use at child abuse seminar	100.00
<u>MAY, 1985</u>		
Elizabeth McElroy (Polk County SWS)	Provided her home for picnic and also provided cookies, onions, mustard, relish, hot sauce and ice	6.00
Livingston Affiliated Supermarket (Polk County SWS)	Potato chips, cups, paper plates & cutlery for picnic	10.00
Charlyne White (Hardin SWS)	Door Prize/Placemat Set	18.00
F & M Florist (Hardin SWS)	Door Prize/Flower Arrangement	20.00
Especially for You (Hardin SWS)	Door Prize/Calendars	15.00
Flowers and Things (Hardin SWS)	Door Prize/Jewelry Box	10.00
Theriot's Greenhouse (Hardin SWS)	Door Prize/Hanging Basket	20.00

* Value set by Volunteer Services' office

ITEM DONATIONS

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DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>MAY, 1985 - (CONTINUED)</u>		
Lazy "W" (Hardin SWS)	Door Prize/Haircut	20.00
The Touch of Class (Hardin SWS)	Door Prize/Haircut	20.00
Merle Norman Cosmetics (Hardin SWS)	Door Prize/Eye Make-up Kit	10.00
Sew What (Hardin SWS)	Door Prize/Needlecraft Kit	15.00
Kyle Neal (Jasper MHMR)	Toys, Baby Items & miscellaneous items	75.00
Mike Gorney (Jasper MHMR)	Books, clothing, dishes & miscellaneous items	300.00
KKAS (Hardin SWS & HWH)	"All-Day-Long" Live Broadcast	1,000.00
Burger King (Jasper MHMR)	60 cheeseburgers	40.80
Mr. Graham C. Cutts (San Jacinto Infant Training)	Milk	23.35
Jeanette George (The Fries House)	Oil Painting	100.00
Cary Walker (The Fries House)	Seven Tickets/Silsbee High School Play	21.00
Bonnie Robinson (The Fries House)	Styling & Hair cuts for five clients	100.00
Flowers and Things (The Fries House)	Green Plant	20.00
Ward Furniture (Hardin County SWS)	Furniture	75.00
Dr. W. E. Gandy (Nacogdoches MHMR)	Charts on toothbrushing & flossing	30.00
Mr. & Mrs. John R. Smith (Shelby OPC)	VCR System	700.00
Temple-Eastex, Inc. (Jasper/Newton MHMR)	25 sheets of plywood	14.75
Cook's Nursery (Nacogdoches OPC)	Sold plants to staff at cost for plant sale	
Brookshire Brothers (Nacogdoches OPC)	Allowed staff to set up tables to hold plant sale in front of store	
Sarah McGhee (Angelina MHMR Center)	Clothing, miscellaneous household items, kitchen utensils, furniture & linens	175.00

* Value set by Volunteer Services' office

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ITEM DONATIONS

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>MAY, 1985 - (CONTINUED)</u>		
Audre Lou Lokey (Angelina MHMR Center)	Clothing, miscellaneous items, kitchen utensils, furniture and linens	175.00
Silsbee Jaycees (Hardin County SWS & HWH)	26 tickets/Circus	104.00
Donna Alexander (Hardin County SWS)	Bed Frame and Mattress	30.00
Carl David Jones (Hardin County SWS)	Furniture	75.00
Mike Myers (Hardin County SWS) (	Furniture	100.00
Ms. Shirley Vowell (Jasper MHMR)	Miscellaneous household items	25.00
Mr. Charles Stewart (Jasper MHMR)	Clothing & Telephone	150.00
Ms. Glynda Rhymes (Jasper MHMR)	Clothing & Albums	50.00
Terri Barnhart (Jasper MHMR)	Clothing	10.00 *
Boles Grocery (Jasper MHMR)	Bread & Bar-b-que sauce	100.00
Burges Poultry (Jasper MHMR)	Chickens	150.00
<u>JUNE, 1985</u>		
Jasper Association for Handicapped Citizens	\$67.89 (Paid directly to supplier of equipment)	67.89
Bruce W. Koonce (Shelby OPC)	Electric oven, range cooktop, and range hood	\$800.00
Coffee Time (Jasper/Newton MHMR Center)	Coffee Dispenser & Trimmings	\$150.00
Boles Market (Houston SWS)	Case of Chili	
Brookshires (Houston SWS)	Fritos	\$ 10.74
Hadids Market (Houston SWS)	Plastic Forks	\$ 3.55
Safeway (Houston SWS)	Gallon of Mustard	\$ 3.09
Shop-A-Lot (Houston SWS)	Nacho Trays	
Wal-Mart (Houston SWS)	Catsup	\$ 2.32

* Value set by Volunteer Services' office

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REPORT OF ITEM DONATIONS, FY 1985

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
<u>JUNE, 1985 - CONTINUED</u>		
Sir Donut (Hardin SWS)	Donuts	\$ 12.00
Landolt Oil Company (Hardin SWS)	55 Gallon Drum of Diesel Fuel	\$ 44.63
Jimmy Murchison (Houston SWS)	Candy	\$150.00
Sara Krufft (Hardin SWS)	Booth for Workshop at AAUW Artisits	\$ 15.00
Silsbee Evening Lions Club (Hardin SWS)	25 Tickets (Golden Gators Ballgame)	\$ 50.00
<u>JULY, 1985</u>		
Phelan H. Hunter (Jasper MHMR Center)	Lamps, Towels & Miscellaneous Items	\$250.00
Bob Presley Produce (Houston SWS)	Onions (Food Booth)	\$ 1.45
Minimax (Houston SWS)	Ten packages of Hot Dog Buns	7.90
Coca-Cola (Houston SWS)	Six Drums of Coke and Dr. Pepper (Food Booth)	182.50
<u>AUGUST, 1985</u>		
Mrs. Robert Neyland (JoAnn Fries House)	Shoes	\$ 35.00
James Tyler (U.S. Post Office/Silsbee) (JoAnn Fries House)	Case of detergent & case of toothpaste samples	
J. W. Westmoreland, Jr. (Polk County SWS)	Sears Washer and Refrigerator	\$300.00
Sandra Crane (Nacogdoches SWS)	8-Track Tape Player	\$ 35.00
John B. Douglass (Bicycle - Hardin SWS) (Stereo-tape player-Newton Group Home)	Schwinn 10-speed bicycle & stereo-tape player and tapes	\$175.00
Nolen Brothers Automotive (Hardin SWS)	Labor to repair van	120.00
Mrs. Robert Neyland (Fries House)	Piano Lamp & Four Dresses	85.00
Mrs. Robert Larsh (Fries House)	Stereo-Radio-Tape Deck	100.00
Trudy Sowell (Oils by Trudy) (Kirbyville Group Home)	3 oil paintings (Framed)	150.00
Macy Allen (Polk/San Jacinto IIP)	Used Clothing, toys & shoes	50.00
	TOTAL	<u>\$23,864.56</u>

* Value set by Volunteer Services' office

REPORT OF ITEM DONATIONS, FY 1985

PAGE 12

DONOR/ORGANIZATIONAL UNIT	ITEM	VALUE
The following list represents totals for FY 1985 for items paid for by the Jasper Association for Handicapped Citizens and donated to the Jasper-Newton Sheltered Workshop. (The figures are approximate because the Association's fiscal year does not coincide with MHMR's fiscal year.)		
	Equipment	\$ 8,060.77
	Transportation	1,285.00
	Supplies	1,483.32
	Adult Education/Staff Training	1,023.35
	Special Olympics, Camp, Art Show	1,983.09
	Office	426.39
	Vehicle, Equipment, Building Maintenance & Repair	1,357.54
	Coke Fund	458.40
	Recreation	778.70
	Special Client/Community Project	721.86
	Consultant Salaries	1,278.58
	Fund Raising	3,447.50
	Independent Living	1,041.00
	Workshop Production	200.00
	TOTAL	<u>\$23,545.50</u>
	GRAND TOTAL	<u>\$47,410.06</u>

* Value set by Volunteer Services' office

10. Bank Depositories and Security of Center Funds: It is the policy of the Board of Trustees that the Board selection of bank depositories for Center funds be in compliance with all appropriate laws, rules, regulations, and Attorney General's Opinions, including Opinion Number M-340. The Board shall review the designation of bank depositories for Center funds prior to the beginning of each biennium or as deemed appropriate by the Board Chairman. It is further the policy of the Board that no more than 75% of Center funds shall be kept in a single bank and, furthermore, the Board encourages the dispersion of Center funds in more than one financial institution.

It is also the policy of the Board of Trustees that all banks and savings and loan associations utilized as depositories for Center funds shall be required to pledge assets to cover account balances of the Center in excess of coverage by FDIC and FSLIC. Documentation of said security pledges must be provided by the depository to the Center.

71. Contracts with Service Agencies: It is the policy of the Board of Trustees that a contract for services will be drawn up between the Center and a service agency when that service agency provides direct care for clients of the Center for a specified period of time and at a fixed rate of pay. This policy will be effective for FY 1986 services. The service provider may be an individual or agency. The exception to this policy will be in the use of houseparents and aides in residential programs. Individuals utilized in these positions will be paid as consultants on an as-needed basis. Existing Center nursing staff will be used as relief nurse coverage at the inpatient program whenever possible. If staff relief coverage is not available, consultants will be used.

Upon approval of the Operating Budget for each fiscal year, the Board thereby approves all contracts reflected in that budget and authorizes the Executive Director to sign all contracts for the Center. This authorization applies to both revenue-generating contracts as well as those which require expenditure of Center funds. During the course of a fiscal year, the Executive Director is authorized to negotiate and sign any new or revised contracts without Board approval unless such contracts would result in reallocating budgeted funds between program categories. If reallocation of funds is

necessary to pay for new or revised contracts, Board approval shall be required. This policy will be effective for FY 1986. The Executive Director and the authorized representative of the service agency shall sign the contract. A copy of the contract shall be submitted to TDMHMR. No funds shall be expended on a contract until TDMHMR receives said contract. The format of all service agency contracts shall be consistent with all appropriate state and federal laws, rules, and regulations.

Volunteer Banquet Invitation List by County

ANGELINA COUNTY - 85

Marie Barbe
Ruth Bass
W. W. Beaver
Mrs. Elsie Bell
Mary Benson
Teresa Black
Dorinda Bozeman
Ward R. Burke
Susie Burkett
Mildred Cantrell
Judy Cape
Sheila Champion
Helen Cochran
Birdie Conner
Deidra Davis
Evelyn Davis
Francis Davis
Eckerd's Drugs
(Ralph Denny)
Flo DePriest
Annie Doggett
John B. Douglass
Clinton Dudley
Evelyn Durham
Stephen Faris
Billy F. Feltman
Dr. & Mrs. S. A. Fish
Harriett Fleming
Hilda Flores
Juanita Flores
Tina Flores
Royce Garrett
Jeff Garrison
Freddie Gallas
Bettye George
Sue Gibbs
Coleta Grubbs
Virgil Ham
George H. Henderson, Jr.
Charlie Hines
Martha Hurst
Dusty Hutson
Eunice Keane
Lynn Kieh
Bill Keith
Audre Lou Lokey
Kassandra Malone
Sara McGhee
Megan Mitchell
Craig Morehouse
John Northcutt
Evelyn Parker
Mary Pate
Bob Quillin
Janet Rawcliffe
Royce E. Read, M.D.
James E. Rhone
Thelma Roberson
Larry Sandlin
Debbie Saxon
H. J. Shands, Jr.
Percy A. Simond, Jr.
Bobbie Slaton
Joe Smith
John H. Smith
Marie Smith
Sally Smith

Wanda Smith
Steve Spencer
Robert Taylor
Mack Tobias
Hazel Townsend
Dorinda Wade
Robert E. Walker
Margie Watkins
Yule Wallace
Judy Winger
John R. Winston, Jr.
Gary Womack
Cenola Yarbrough
Annie York

County Commissioners 4

County Judge 1

HARDIN COUNTY - 176

Carl Addison, Sr.
Mr. Gravis Alexander, Jr.
Joe B. Alexander
Diane Allen
Don Allen
Gail Bailey
L. C. Bailey
Patricia Bailey
C. A. Baker
Dr. & Mrs. Byrnes Belk
McNeil Bell
Mr. John Bernheim
Mr. & Mrs. H. L. Bomer
Eldon Bond
Mrs. E. R. Bragg
Marie Brim
Chester Britton
Gary Browning
Mrs. A. L. Burleson
Earnest Carpenter
Rev. Robert Carter
Florene S. Casciola
Frank Caskey
Mrs. Lynn Chambers
Eddie Clark
Frances Cobble
Mrs. David Cobble
Bennie Como
Martha Courteney
Beverly Cox
Mr. Keith Crane
Mrs. Mel Day
Shawn Day
Mrs. John Derkits
Mrs. Frank Dillard
Linda Doiron
Henry Donelson
Janice Dunn
Jack Farquhar
Dr. N. G. Ferrell
Henrietta Fleetwood
Danny Fontenot
Peggy Foster
June & Carlton Garrett
Mr. W. J. Garrett
Jeanette George
Billy Gieseke

Volunteer Banquet Invitation List by County - Continued

HARDIN COUNTY - Continued

Johnnie Gilchrist	Mr. Charles Reed
Linda Gilchrist	Mrs. Ann Reeves
Wanda Gore	Mr. & Mrs. Ronald Renz
Sarah Graham	Opal River
Jim Griffin	Ms. Betty Carmack Robertson
Mr. & Mrs. Frank Grote	Patsy Robertson
Carol Grubbs	Bonnie Robinson
Mr. Richard Hardy	Mr. & Mrs. Keith K. Rodgers
Burke Hargrove	Ms. Peggy Rowe
Ms. Margaret Hartman	JoAnne Rutland
Connie Hawthorne	Pamela Runnels
Peg Hedleston	Mr. Jim Salles
Nancy Hendrix	J. F. Sasser
William Hicks	Mrs. Lee Seabrook
Joan Hodges	Mrs. Kristi Sellers
Nancy Holzapfel	Lucille Sharp
Randy Hornbuckle	Mrs. Frances Sheffield
Pat Hudson	Clint Sherrill
Vicki Iswegan	Silsbee Alternator
J & B Fabrication & Welding	(Tom Grubbs)
(Jimmy Welborn)	Silsbee Evening Lions Club
John H. Jaster	(Noble Gulede)
Ila Jay	Silsbee Jaycees
Hazel Johnson	(Dean Robinson)
Richard Jones	Mr. Steve Simons
Beverly Judalet	Jerri Smart
Bernice King	Elouise Smith
John Kirby	Mrs. James Smith
Mr. & Mrs. Kip Koons	Steve & Patricia Smith
Patsy Krufft	Ms. June Standlee
Ruth Krufft	Mary Stanley
Sarah and Tom Krufft	Dwayne Stewart
Carl Kunk	Wayne M. Stewart
Lisa Kurtz	Ms. Margaret Stockton
Ruth Laabs	James L. Tackett
Landolt Oil Company	Ms. Jerri Terry
(C. E. (Pete) Landolt, Jr.)	Dan Theriot
Helen P. & Robert Larsh	Alene N. Thomas
C. S. Lowell	Mrs. Lee H. Tillis
Pat Luxton	Reba Talbot
J. A. McGaffey	Reba Tolbert
Mrs. Rose McGallion	Mr. Russell Tucker
D. M. McGill	Mrs. J. O. Vanderberg
Pete McKinney	Carey Walker
Albert & Kathy Marks	Harlan Walker
Geneva Marshall	Patricia Walker
Betty Ann Mitchell	Robert Ward
Gilda Mitchell	Robin Watkins
Kathryn Moody	Elaine Watts
Mrs. James D. Morgan	Louis Watts
Mr. Bob Morris	Mr. D. A. Wells
Mr. Allen Murphy	Mr. & Mrs. W. K. Wells
Mike Myers	Westside Food Center (Bill Goins)
Mr. Earl Nerren	Ms. Charlene White
Yvonne Neyland	Helen White
Ms. Mary Oliver	Helen Whitehead
Barbara Paret	Glen Willett
Marjorie Peeler	Dale Williford
Bernice Powell	Altha M. Wilson
Blackie Prejean	Mr. B. W. Wilson
Thomas & Beverly Price	Tracey Wilson
June Ramsey	Henry F. Winney, Jr.
Mrs. Willie B. Rance	Jerry Wise
Ms. Pam Rea	Bruce & Beth Withers
James Read	H. E. Woodard

Volunteer Banquet Invitation List by County - Continued

HARDIN COUNTY - Continued

Quid Wooley
Ms. Jimmie Wright
Irene Youngblood
Dixie Zeller

HOUSTON COUNTY - 47

Mrs. Oliver Bass
Polly Cancellia
Mrs. K. Cochran
Ms. Frankie Cooper
Crockett Evening Lions Club
(Manuel Martinez)
Ellen Dabney
Adrian A. Davis
Mrs. Larry Davis
Mrs. Anna M. Dickey
Mrs. Mark Ellis
Mrs. Louise Essery
Bessie Faver
Jane Frazier
Mrs. Tom Freissan
Lula Mae Graham
Ms. Vonda Hahn
Jimmy Hailey
J. W. Hailey
Toni Hall
Emma Harvey
Greta Hicks
Mrs. Janet Hodges
Ashley Holcomb
Rob Holcomb
Mrs. Eugene Jackson
Lynette Jordan
Mr. Obie Kilpatrick
Mr. James Lane
Annette Langford
Esther Lawson
Mrs. Joseph McKay
Iva Lee Mason
Mrs. H. E. Northcutt
P. Pascale
Agnes Rhoder
Bernice Richards
Sarah Robert
Dr. M. Roberts
Wilsonia Roberts
Safeway (Mr. Cain)
Oscar Sanders
Barbara Sawyer
Nancy Skalicky
Carol Stowe
Bea Turner
Elaine Tyer
Mrs. J. T. Tyer

County Commissioners 4

County Judge 1

JASPER COUNTY - 117

Walter and Evelyn Aarant
Ms. Loretta Adair
Harlan Alexander
Ms. Harrison Ayers

Terri Barnhart
Ms. Lillie Bell
Ray Billings
Bluebonnet Garden Club
(Beth Waxman)
Mrs. Inez Bradon
Legran Bradshaw
Mariea L. Bronson
Floy Brumley
Anna Byerly
Rosie Byrd
Gladys Buckley
Mr. R. R. Cahal
Mrs. Marjorie Cammack
Lance Caraway
Ms. Bettie Casey
James P. Cashman
Beatrice Cauley
Mrs. R. R. Childers
Sgt. Stanley Christopher
Donald E. Coleman
Adela Crouch
Ms. Ethel Fay Davis
Lanelle Davis
Dr. Joe Dickerson
David Douglas
Rev. Walter Diggles
Edgewood Garden Club
(Theba Stark)
Ms. Jolyene Elston
Dan Erwing
Edwin Farrow
Mr. & Mrs. Sam Fletcher
Mr. C. E. Galloway
Mr. L. D. Garner
Mary Gallas
George Gee
Don Gibbs
Annette Gloor
Bobby Glover
Mike Gorney
Mary Gray
Laura Greet
Juanita Guzman
Edith Hamilton
Mr. & Mrs. Jim Harris
Mrs. L. A. Harris
Nell Harrison
Ms. Sharon Henslee
Gary Herst
T. R. Hines, Jr.
Janet Huddleston
Phelan H. Hunter
Mrs. Versie Irby
Jasper County Childrens
Foundation (Mr. J. M. Griffin)
Cindy Jones
Martha Jones
Travis Jones
Gayle Jourdan
Mrs. Cherry Kerr
Leroy Kipp
Lois Comal Gee Lacy
George Lanier
A. N. Laramore

Volunteer Banquet Invitation List by County - Continued

JASPER COUNTY - Continued

John Lawrence
 Clay Charles Lewis, Sr.
 Marva Lewis
 Doug McElroy
 Mr. Bertie Mallett
 P. V. Malone
 Richard Malone
 Ms. Dorothy Martin
 James Martin
 John Massey
 Linda May
 B. A. Meigs
 Dr. Arthur Miller
 Bobbie Morgan
 Mr. & Mrs. Keith Morgan
 Larry Moser
 Cathrine Murphy
 Kyle Neal
 Sherry Nichols
 Charlie Nicholson
 Ellen & Chuck Paulette
 Pine Burr Garden Club
 (Ruth Cullum)
 Robert Powell
 Ms. Nell Powers
 Mr. Richard Rasinskie
 Mrs. Stewart Ratcliff
 Katherine Reeves
 Glynda Rhymes
 Lula Rutz
 Kathy Sandoz
 Beth Sears
 Earl Self
 Shy-Bee Electric Company
 (Harry Shybee)
 Diane Smith
 Martin Smith
 Albert Snell
 Charles Stewart
 Dorothy Stewart
 Dr. Gary Tatum
 James Tullos
 Shirley Vowell
 Mrs. Leroy Walker
 Mark West
 Betty Wilson
 Ms. Charlotte Woolems
 Mrs. Dallas Yeager

County Commissioners 4

County Judge 1

NACOGDOCHES COUNTY - 104

Lauren Agnew
 Lisa M. Baranowski
 Sandra Jeanne Barnes
 Steve Bennett
 Robyn Blakely
 Frank Borders
 Faye Bozeman

Morris Brown
 Dr. James Buckingham
 Eva Byars
 Sherry Cantrell
 Rev. Rex Carleton
 Sue Ellen Carpenter
 Veronica Canto
 Volando Carter
 Noemi Cepeda
 Barbara Cherry
 Denise Childs
 Jeff Clark
 Sharla Collins
 Lisa Compton
 Mary Anne Cooper
 Sandra Crane
 Constance Culbreath
 Gina Dannelly
 Daron Deckard
 Patricia DeTrare
 Sarah Dudley
 George English
 Sidney Evans
 Maria Fikaris
 Dr. William E. Gandy
 Nancy Garrett
 Susan Halton
 Elaine Hamel
 Kim Harrigan
 Hiram L. Harrison
 Retena Hartsfield
 Neill Hays
 Alison Haun
 Gena Heflin
 Melisa Hester
 Leslie Hobbs
 Jon Hodge
 Janet Holt
 Florence Elliott-Howard
 Heather Howard
 Phillip Jaubert
 Wendy Jaubert
 George R. Jones
 Cheryl Jordan
 Alva Kingham
 Kaylyn Krohn
 Melissa Kuban
 Michael J. Lamar
 Audrey Ledford
 Pam Lee
 Cathy Leonard
 Kenneth Earl Lewis
 Mona Logan
 Cathy Malone
 Hicks E. Maples, Jr.
 Wesley Marshall
 RaeAnn Martin
 Andy Matthews
 Sally Merritt
 Rose Mary Minor
 Linda Morlock
 Ron Motley
 Mr. Pat Mueller
 Nanette Myers
 Nacogdoches Business Club
 (Julie Davis)

Volunteer Banquet Invitation List by County - Continued

NACOGDOCHES COUNTY - Continued

Nacogdoches High School Key Club
 (Richard Ballenger)
 Nacogdoches Junior Forum
 (Marilyn Sparks)
 Penelope Michelle Page
 Mary Frances Patterson
 David Phillies
 James Prince
 Cindy Reeves
 William R. Schmidt, Jr.
 Lauren Shircliff
 Sammie Simmons
 Ann Soucek
 Nancy Speck, Ph.D.
 Kevin Spurgin
 Bobbie N. Sterns
 Julie Stokes
 Susan T. Streeter
 Tom Streeter
 Sandra Stripling
 Texas Farm Products
 (M.S. Wright, III)
 Lori J. Watson
 Leslie Wheeler
 Pam Wheeler
 Sheila Williams
 Eusebio Yanez
 Donald Zanooff
 Sara Zillmer
 Lara Zulema

County Commissioners 4

County Judge 1

NEWTON COUNTY - 18

Donna Barrow
 Mrs. Arcell Bean
 Janice Booker
 Mark A. Crump, M.D.
 James D. Duncan
 Dorothy Jones
 Kay Collins Jones
 Sandra Marshall
 Jack D. Miller
 Gerald Pace
 Mrs. Frances Simmons
 Eleanor Robinson
 Alice Wood

County Commissioners 4

County Judge 1

POLK COUNTY - 24

Glover Bank
 Donna Bradberry
 Nina Cardwell
 Harleyne Clamon
 Dr. John R. Cook
 Garner Chapel Missionary
 Baptist Church
 (Rev. G. A. Loudd)
 Jean W. Henry

Flossie Keels
 Sandy Keller
 Elizabeth McElroy
 Helen Malone
 Mr. & Mrs. Ben Ogletree
 Mr. & Mrs. Allen Peebles
 Doris Jean (Dusty) Peebles
 Gaffney Phillips
 Pilot Club of Livingston
 (Shirley Knierim)
 James L. Shotwell
 Norma Slater
 J. W. Westmoreland, Jr.

County Commissioners 4

County Judge 1

SABINE COUNTY - 27

Vickie E. Barcheers
 Mary Frances Byley
 Bea Coats
 George Coats
 Betty Crenshaw
 Monroe Faubian
 Nancy Fuller
 Sylvia Gaff
 Orelle & Paul Hinton
 Earl Lord
 Frank Miears
 Ottis Moore
 Marie Oliver
 Ross Parker
 Shawnee Patillo
 Priscilla Powell, R.D.H.
 The Hon. Royce Smith
 Curtis Thomason
 Thelma Thomason
 Faye Walker
 Harvel Walker
 James D. Walker

County Commissioners 4

County Judge 1

SAN AUGUSTINE - 11

Dan Fussell
 Jean Hines
 Jean & Bill Lake
 JoAnn McBride
 Betty & Lee Martin
 Evelyn Samford

County Commissioners 4

County Judge 1

SAN JACINTO - 16

Mae Campbell
 Kathryn Crumley
 Dorothy Donahoe

Volunteer Banquet Invitation List by County - Continued

SAN JACINTO - Continued

Rhonda Meadors
Mae Meadors
Eunice Morrison
Mrs. Stevie Oldham
Bessie Sanders
Barbara Steele
Paul Willaims
Philip Wisiackas, M.D.

County Commissioners 4

County Judge 1

SHELBY COUNTY - 178

Betty Adams
James Cecil Adams
Jannette Adams
Jeanine Adams
Evon Aldridge
Mrs. Mark Anthony
Brenda Applequist
Robbie Ash
Everette & Evelyn Bailey
Mozelle Belsha
Ollie Belsha
Blanch Biggar
Mrs. Grace Biggar
P. R. Blackwell
C. E. Blanchard, III
Linda Blount
Walter Bounds
Lula P. Bowlin
Mr. Steve Boyd
JoAnn Brashear
Malcolm Brashear
Bruce Bridges
Billie Bright
Robert & Jeanette Bright
Mrs. Marlon Brittain
Nancy Bush
Vicky Calloway
Mrs. Jim Carin
Gary Chapman
Alvin Chisenhall
Mrs. Willie Clifford
Mr. & Mrs. Richard M. Cole
Virgil Collin
Angela Cook
Ms. Alease Copelin
Gerald Corbell
W. T. Cornett
Denise Cox
Ms. Robin Crawford
Melba Crouch
Dance Furniture
(Sammy Dance)
Helen V. Danley
Rev. C. D. Daniels
Bill Davis
Glenda Davis
The Deli
(Ruthie Folsom)
Beth Derr
Ms. Nancy Dickerson
Candace Dinkle

Sue Dover
Catherine DuVon
Lowell Edwards
C. M. Epps
John Faulk
Ms. Glenda S. Fausett
Jodie Carder Fields
First National Bank
(Kathy Cooper)
Ruthie J. Folsom
Janice Furlow
Gene Gray
Mrs. Guy Griffin
John Griffin
Terry L. Grimes
Jojuana Gilbert
Grace Gunter
Sue Hagler
Eugene Haley, Jr.
Grady Hill
Michael S. Hipple
Audrey P. Hooker
Dixon D. Hooker
Ms. Lula Hubbard
Harold Hughes
Lora Hutto
Maxine Jernigan
Mrs. Joe L. Jones
Carol Kilpatrick
Mark A. Kindred
Tom King
Gene Kirkley
Mr. & Mrs. Per Klykken
Bruce W. Koonce
Mary Koonce
Sharon Lansford
Angela Johnson Lawson
Jim Lawson
Mr. & Mrs. Dennis Liker
Belinda Loftice
James Luman
Alice F. McCowin
Byron McDaniel
Sue McKnight
Mrs. Edward A. McRae
Pattie Mangum
Walter D. Manning, Jr.
Michael L. Metcalf
Phylliss Miles
Jamie C. Mills
Linda Mlynarek
Glenda Kay Morris
Bruce A. Mosier
Luke Motley, III
Mrs. David Musick
Mrs. David Neel
Ms. Bobbie Nichols
Velma Nichols
John Parker
H. P. Parkman
James M. Palmer
Jerry R. Phelps
Teresa Powell
Frances Ramsey
Helen Ramsey
Mrs. H. E. Rhodes
Tessie Rice

Volunteer Banquet Invitation List by County - Continued

SHELBY COUNTY - Continued

Edward E. Roberts
 Betty Robertson
 Rodger Roe
 Eleanor Rogers
 Ann Ross
 Rachel Lucario Rowe
 Grover Russell
 Gloria Samford
 Jerry Samford
 Perry Sampson
 Barbara Scates
 Harry Scates, Jr.
 Jewel Sears
 Dr. Don Sanffer
 Margo Scherzer
 Ann Shillings
 C.C. Shirley
 J. B. Shofner
 Rosa Shofner
 Kate Singletary
 James Sinford
 Debby Smith
 Mr. & Mrs. John R. Smith
 Judy Smith
 Penny Smith
 Randall K. Smith
 Ray Smith
 Rocky L. Smith
 Mr. Terry M. Stanford
 Essie Stanfield
 Ernest Stanfield
 Robert Stanfield
 Tina Stanfield
 Surplus Sales
 (D. S. Jones)
 Polly N. Terry
 Miller Thomas
 N. O. Thomas, Jr.
 Ms. Zana Tidiell
 Irene Tillman
 J. D. Timmons
 Mrs. Henry Trent
 Ray Taylor
 H. C. Varnell
 David Vickrey
 Harles H. Wallace
 Beth Warren
 Walter Warren
 Kenneth Ray Weeks
 Mrs. R. L. White
 Patsy Whitman
 Felton Wilkins
 Dan Wilkins
 Marcelle Williams
 Precious Williams
 W. C. Windham
 Brenda Wright
 Mrs. Darrell Yarbrough
 Stephen York

County Commissioners 4

County Judge 1

TRINITY COUNTY - 13

Janis Bergman
 Judy Bishop
 Inella Callahan
 Dan & Mary Dominey
 Nancy Matthews
 Marianita Milton
 Mr. Lynn Reynolds
 V. B. Woods

County Commissioners 4

County Judge 1

TYLER COUNTY - 28

Rev. Jesse A. Adams
 Bob & Janie Boykin
 Dede Cordes
 Joyce & L. E. Crowson
 Patricia Crowson
 Douglas Hallmark, M.D.
 Ronald G. Hampsten
 Estell Howard
 Hazel Jackson
 Michael D. Kerr, Sr.
 Thomas Knapp
 Gary M. Laco
 Tracy Scott Mason
 John Morrison
 Lucy Moyer
 Sandra Pierre
 Melinda A. Stryker
 Judge Allen Sturrock
 Linda Torres
 Billie Walker
 Ginger White
 Jan Wilson
 Melva Lois Yancey

County Commissioners 4

County Judge 1

State and Federal Elected
 Officials - 10

Hon. Roy M. Blake
 Hon. Kent Caperton
 Hon. Billy Clemons
 Hon. Allen Ross Hightower, Jr.
 Hon. Ron E. Lewis
 Hon. Jerry Clark
 Hon. Mike McKinney, M.D.
 Hon. Bill Haley
 Hon. Charles Wilson
 Hon. Jim Chapman

Out-of-Region - 1

JoAnn Fries

TOTAL

855

VOLUNTEERS TO RECEIVE AWARDS

<u>VOLUNTEER'S NAME</u>	<u>ORGANIZATIONAL UNIT</u>	<u>HOURS THROUGH JULY</u>
<u>ANGELINA COUNTY - 8</u>		
Ruth Bass	Volunteer Services - Central Administration	129
Clinton Dudley	Angelina MHMR Center	108
Larry Heaton	Camp Leander	512 (Bar)
Eunice Keane	Personnel - Central Administration	478
Kasandra Malone	Angelina MHMR Center	125 (Student)
Megan Mitchell	Pineywoods Regional Treatment Center	167 (Student)
Debbie Saxon	Angelina Substance Abuse Program	322 (Student)
Wanda Smith	Angelina MHMR Center	134
<u>HARDIN COUNTY - 7</u>		
June Garrett	All Hardin County Programs	1008 (Bar)
Linnie Johnson	Resale Shop #2 in Kountze	152
Gladys Oliver	Resale Shop #2 in Kountze	113
Bernice Powell	Sheltered Workshop & Resale Shop in Silsbee	552 (Bar)
Kristi Sellers	Sheltered Workshop	578 (Bar)
Joyce Tutt	Sheltered Workshop	102
Patricia Walker	Sheltered Workshop	137
<u>HOUSTON COUNTY - 5</u>		
Effie Greene	Houston County Resale Shop	100
Lynette Jordan	Houston County Resale Shop	1423 (Bar)
Esther Lawson	Houston County Resale Shop	504 (Bar)
Bernice Richards	Houston County Resale Shop	674 (Pin & Bar)
Barbara Sawyer	Advisory Council & Houston County Association for Handicapped Persons	100
<u>JASPER COUNTY & NEWTON COUNTY - 7</u>		
Adela Crouch	Kirbyville Resale Shop	1000 (Bar)
Glenda Hogan	Kirbyville Resale Shop	500
Johnnie McDonald	Kirbyville Resale Shop	100
Sandy Marshall	Kirbyville/Newton Programs	158

VOLUNTEERS TO RECEIVE AWARDS - CONTINUED

JASPER COUNTY & NEWTON COUNTY - CONTINUED

Mandy Morgan	Kirbyville Resale Shop	459
G. C. Schmitt	Kirbyville Resale Shop	105
Mark Sloan	Kirbyville/Newton Programs	104

*Kirbyville Resale Shop hours benefit all MHMR programs in Kirbyville and Newton.

NACOGDOCHES COUNTY - 3

Andy Harrison	Halfway House - Sheltered Workshop - Camp Leander	120
Florence Elliott Howard	Advisory Council	100
Heather Howard	Halfway House & Sheltered Workshop	298

POLK COUNTY - 1

Elizabeth McElroy	Advisory Council - Sheltered Workshop - Polk County Support Organization	110
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SABINE COUNTY - 0SAN AUGUSTINE COUNTY - 0SAN JACINTO COUNTY - 0SHELBY COUNTY - 9

Jannette Adams	Shelby Resale Shop & OPC	98
Brenda Applequist	Shelby Resale Shop & OPC	158
Mozelle Belsha	Shelby Resale Shop & OPC	202
Ollie Belsha	Shelby Resale Shop & OPC	138
Virgil Collin	Shelby Resale Shop & OPC	127
Vence Davila	Shelby Resale Shop & OPC	191
Mrs. H. E. Rhodes	Shelby Resale Shop & OPC	151
Jewel Sears	Shelby Resale Shop & OPC	232
Tina Stanfield	Shelby Resale Shop & OPC	732 (Bar)

TRINITY COUNTY - 1

Nancy Matthews	Advisory Council & OPC	100
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VOLUNTEERS TO RECEIVE AWARDS - CONTINUED

TYLER COUNTY - 4

Mary Brandin	Tyler County MHR Center	104
Lucy Moe	Tyler County MHR Center	162
Billie Walker	Tyler County MHR Center	198
Debbie Yancey	Tyler County MHR Center	150

TOTAL AWARDS 45



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

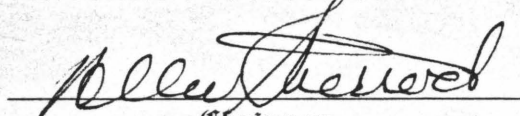
Whereas, being assured she will give service in her county as stated in her list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

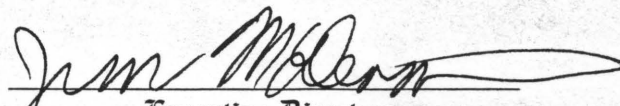
Whereas, being further assured all staff will honor this person as a representative of the people and give to her such information and service as necessary to discharge her duties,

Therefore we do appoint her a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

BETTYE MARK
NACOGDOCHES COUNTY

Given, this day, by the Chairman of the Board and the Executive Director.


Chairman


Executive Director

SEPTEMBER 24, 1985

Date



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

Whereas, being assured he will give service in his county as stated in his list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

Whereas, being further assured all staff will honor this person as a representative of the people and give to him such information and service as necessary to discharge his duties,

Therefore we do appoint him a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

HERMAN WILBERT BRAGG

SABINE COUNTY

Given, this day, by the Chairman of the Board and the Executive Director.


Chairman


Executive Director

SEPTEMBER 24, 1985

Date



Deep East Texas Regional Mental Health Mental Retardation Services

Resolution of Appointment

Whereas, we the members of the Board of Trustees of Deep East Texas Regional Mental Health Mental Retardation Services, holding special trust and confidence in the loyalty and dedication of this person, and

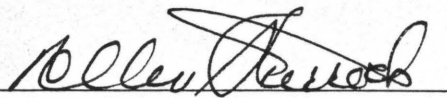
Whereas, being assured she will give service in her county as stated in her list of duties and carry out such duties diligently and in the best interest of the mentally handicapped residing there, and

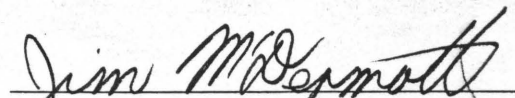
Whereas, being further assured all staff will honor this person as a representative of the people and give to her such information and service as necessary to discharge her duties,

Therefore we do appoint her a member of this County Advisory Council to serve a specific term, subject to reappointment by us.

DOLORES COOPER
SABINE COUNTY

Given, this day, by the Chairman of the Board and the Executive Director.


Chairman


Executive Director

SEPTEMBER 24, 1985

Date

DEEP EAST TEXAS REGIONAL MHMR SERVICES

CLIENTS SERVED BY COUNTY

REPORT PERIOD - 9/1/84 - 8/31/85

<u>COUNTY</u>	<u>MENTAL HEALTH</u>	<u>MENTAL RETARDATION</u>	<u>ALCOHOLISM</u>	<u>DRUG ABUSE</u>	<u>TOTAL</u>
Angelina	554	113	76	11	754
Hardin	12	57	18	1	88
Houston	86	73	13	0	172
Jasper	199	91	15	7	312
Nacogdoches	403	69	44	8	524
Newton	66	28	8	2	104
Polk	234	57	15	1	307
Sabine	47	32	5	0	84
San Augustine	66	52	7	2	127
San Jacinto	58	6	5	0	69
Shelby	262	50	36	4	352
Trinity	88	22	0	1	111
Tyler	118	31	18	1	168
Out of Region	<u>9</u>	<u>1</u>	<u>1</u>	<u>2</u>	<u>13</u>
SUBTOTAL	2,202	682	261	40	3,185

Applicants - 871

Crisis Line - 625

GRAND TOTAL - 4,681*

*This figure does not include former clients contacted by follow-up questionnaire.