

MINUTES

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

February 24, 1981

BOARD MEMBERS PRESENT:

Mr. V. B. Woods, Chairman
Judge Allen Sturrock, Vice-Chairman
Mr. Ward R. Burke
Mr. George Gee
Rev. Robert Carter
Nancy Speck, Ph.D., Treasurer
Mr. Perry Sampson

BOARD MEMBERS ABSENT:

Mrs. Agnes Rhoder
Mr. R. B. Hille, Secretary

OTHERS PRESENT:

Wayne Lawrence, Ph.D.	MHMR
Jack G. Martin, Ph.D.	MHMR
Mr. Franklin Avant	MHMR
Mr. Jim McDermott	MHMR
Mr. Joe McCulley	MHMR
Mrs. Susan Rushing	MHMR
Mr. Jimmy Case	GETHSA
Mrs. Cheryl McMillan	MHMR
Mr. Sandy Skelton	MHMR
Mrs. Lois Gee	Jasper, TX

The 91st Meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility, 4101 S. Medford Drive, Lufkin, on Tuesday, February 24, 1981, at 5:30 p.m.

INVOCATION: Mr. George Gee, Member, Board of Trustees, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Woods called the meeting to order at 5:30 p.m. and recognized guests in attendance.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the January Board Meeting, on a motion by Dr. Speck, seconded by Mr. Gee, the Board unanimously approved the minutes of the January 20, 1981 Board Meeting.

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EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Commented on the Seventh Anniversary of the Board
2. Chamber of Commerce Education Committee - Mental Health Month
3. Mr. Gee is selling his pharmacy - plans to slow down
4. Feedback on legislative work:
 - a) Appeals were received well by Senate Committee (No vote yet)
 - b) Construction Bill (SB 310)
 - c) SB 154 - Purchase property
5. Call on Division Directors for Reports

Director, Mental Retardation & Support Division

- a. TRC Site Visits Tyler, Sabine/San Augustine
- b. Professional Advisory Committee Meeting
- c. Plans for Stress Management Program

Director, Business Division

- a. Local Funds Report
- b. Status of Car Purchase

Director, Grants Management & Planning

- a. Management Workshop Plans
- b. HHS Operations Grant Status

Director, Consultation & Education

- a. JCAH Report and Costs - Sappington & Dillard here
- b. Sale of OPM
- c. Citizens for Human Development Meeting
- d. Show Summation Conference (Kogan and/or Ridenour)

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Director, Mental Health Division

- a. Systems Act Meeting in Dallas
- b. Crisis Line Report

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Budget and Finance Committee - Nancy Speck, Ph.D., Chairperson

Consideration of Treasurer's Report: On a motion by Dr. Speck, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivable - Internal Advances and Accounts Payable - Internal Advances for the month of January, 1981, be approved as submitted, THAT copies of each report be attached to the permanent Minutes of this Board Meeting and THAT the budget overexpenditures be approved as reflected in Item 2.b. of the supporting document.

Consideration of Bids for Halfway House Equipment (In Two Parts):

Part 1: Consideration of Bids for Halfway House Equipment: On a motion by Dr. Speck, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the bids for furnishings and equipment for Sunrise Manor Halfway House as submitted, and THAT the Executive Director be authorized to sign and issue the purchase orders.

Part 2: Consideration of the Purchase of a Copier for Hardin County Halfway House: On a motion by Dr. Speck, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees that the purchase of a Mita DC-161 Copier from W. C. Royle Company be approved by the Board on a lease/purchase basis for \$4,495, to be paid over a sixty-month period at \$176.62 per month.

Discussion of Rankings of Centers by Population, Caseload and Funding: The Board heard a report regarding the ranking of Centers by caseload, population, and funding.

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Consideration of Developmental Disabilities Grant Proposal:

On a motion by Dr. Speck, seconded by Rev. Carter, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees that the Board authorize the Executive Director to prepare and submit a proposal to Texas Department of Mental Health and Mental Retardation for a Developmental Disabilities Grant for the Hardin County Halfway House.

Program Committee - Judge Allen Sturrock, Chairman

Discussion of Client Profile Data for FY80: The Board heard a report regarding client profiles for FY80.

Consideration of Proposed Recommendations Concerning Mental Health Code: On a motion by Mr. Burke, seconded by Judge Sturrock, the Board unanimously approved the following amended resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to sign and submit a position letter to the Texas Department of Mental Health Mental Retardation concerning the Mental Health Code; and THAT the Board unanimously recommends the study of the Code be continued and coordinated in the 68th Legislative Session in order to properly address all of the pertinent issues.

Consideration of Proposed Plans for Developmental Center Programs: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, that the Kirbyville Developmental Center be designated as the center to serve clients contracted under Senate Bill 230 monies from the Newton-Jasper Plan A Cooperative, and that the Newton Developmental Center be designated as the center to serve infants in the Infant Training Program from Newton and Jasper Counties.

Consideration of Proposed Management Workshop: On a motion by Judge Sturrock, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board authorize the Executive Director to proceed with plans to conduct a Management Workshop for supervisory staff according to the plans submitted.

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Consideration of Proposed Performance Contract Program: On a motion by Judge Sturrock, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Ward R. Burke be authorized to act as the Board's representative to the Texas Council of Community Mental Health Centers, Inc., regarding Performance Contracting and that the Board endorse the Council's position on the matter of performance contracts.

Personnel and Public Education Committee - Mr. George Gee, Chairman

Consideration of Proposed Appointee to GETHSA Board and Nominees for Advisory Councils (In Two Parts):

Part 1: Consideration of Proposed Appointee to GETHSA Board: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman be authorized to sign the confirmation of appointment with MHMR of Southeast Texas naming Mrs. Susan Rushing, M.A., Administrative Assistant for Grants Management/Planning, as MHMR representative to the GETHSA Governing Body.

Part 2: Consideration of Proposed Nominees for County Advisory Councils: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board approve the following nominees for membership on County Advisory Councils: James L. Shotwell, Polk County, and the Rev. Robert D. Wimp, Houston County.

Consideration of Acceptance of Donation and Presentation of Certificates of Appreciation (In Two Parts):

Part 1: Consideration of Acceptance of Donation: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the donation from Temple-Eastex to the Hardin County Sheltered Workshop and authorize the Executive Director to negotiate a written agreement with the Silsbee Community Center regarding the completion of this work.

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Part 2: Consideration of Proposed Certificates of Appreciation:
On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and the Executive Director be authorized to sign the proposed Certificates of Appreciation which shall be presented to United Paperworkers International Union, Local 825; Mr. Scott Watjus, Director of Purchasing for Texaco; and the Silsbee Evening Lions Club.

Consideration of Vehicle, Content, and Professional Liability Insurance Plan: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Vehicle, Content and Professional Liability Insurance Plan offered by St. Paul's Insurance Company be renewed from March 1, 1981 through February 28, 1982.

Consideration of Personnel Matters (In Six Parts): The meeting was called into an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2(g) of the Open Meetings Law. The Chairman excused guests from the meeting room at 7:20 p.m., stating that no Board action would be taken until the meeting reopened.

Executive Session

Chairman Woods reopened the meeting to the public at 8:00 p.m. and asked Board consideration of the following items:

Part 1: Consideration of 5.1% Salary Increase: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT all MHMR employees receive a 5.1% salary increase effective February 1, 1981 and THAT the salary schedule for Deep East Texas Mental Health Mental Retardation Services be revised to reflect this increase.

Part 2: Consideration of the Creation of a Teacher Position:
On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT Position #0155, Teacher, be created, and THAT the Board Chairman and the Executive Director be authorized to sign and submit the appropriate forms to TDMHMR for approval.

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Part 3: Consideration of Applicant for Teacher Position in the Mental Retardation and Support Division: This item was tabled.

Part 4: Consideration of Applicant for Psychologist Position in the Mental Retardation and Support Division: This item was tabled.

Part 5: Consideration of Applicant for Caseworker III Position in the Mental Retardation and Support Division: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to employ Dennis Phillips, effective March 2, 1981, as a Caseworker III in Position #0019 on the FY81 Personal Services Schedule.

Part 6: Promotion of Employee to a Caseworker III Position, Angelina County Outpatient Clinic: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to promote George Clark, effective March 1, 1981 to Caseworker III Position #0018 on the FY 1981 Personal Services Schedule.

INVITE COMMENTS FROM VISITORS:

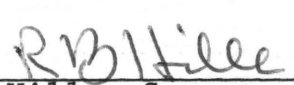
There were no comments from visitors.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The regular March Board Meeting was set for Tuesday, March 24, 1981, and will be held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility. Board Committee meetings will begin at 5:00 p.m., with the Board meeting starting at 5:30 p.m.

APPROVED:


V. B. Woods, Chairman


R. B. Hille, Secretary

<u>ASSETS</u>	<u>GENERAL OPERATING FUND</u>	<u>GENERAL FIXED ASSETS FUND</u>	<u>TOTAL</u>
Current Assets:	\$462,472.59		\$ 462,472.59
Cash in Bank	255.00		255.00
Petty Cash			
Accounts Receivable-Client Fees	\$102,255.96		
Less: Allowance for Uncollectable Accounts	(55,968.36)		
Net Accounts Receivable	46,287.60		46,287.60
Accounts Receivable-Other	81,655.06		81,655.06
Accounts Receivable-Internal Advances*	15,000.00		15,000.00
Food Stamps on Hand	1,366.00		1,366.00
Prepaid Expenses	7,070.76		7,070.76
 TOTAL CURRENT ASSETS	 614,107.01		 614,107.01
 Amount To Be Provided Under Capital Lease Agreement	 132,750.92		 132,750.92
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		\$418,262.03	418,262.03
Vehicles		157,271.73	157,271.73
Land		60,000.00	60,000.00
Building		325,645.06	325,645.06
TOTAL FIXED ASSETS		961,178.82	961,178.82
 TOTAL ASSETS	 \$746,857.93	 \$961,178.82	 \$1,708,036.75

LIABILITIES, RESERVES, & FUND BALANCE

Current Liabilities:			
Accounts Payable	\$ 63,812.17		\$ 63,812.17
Accounts Payable-Internal Advances*	15,000.00		15,000.00
FICA Tax Payable	(3.05)		(3.05)
Sales Tax Payable	3.35		3.35
Prepaid Income	101,849.33		101,849.33
 Obligation Under Capital Lease Agreement	 132,750.92		 132,750.92
 TOTAL LIABILITIES	 \$313,412.72		 \$ 313,412.72
 Reserve for Investment in Fixed Assets		\$961,178.82	961,178.82
Reserve for Encumbrances	32,451.27		32,451.27
Fund Balance	400,993.94		400,993.94
 TOTAL LIABILITIES, RESERVES, & FUND BALANCE	 \$746,857.93	 \$961,178.82	 \$1,708,036.75

*Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to D.H.H.S. Operations from SB230	\$ 15,000.00
 TOTAL	 \$ 15,000.00

CASH POSITION STATEMENT

Cash in Bank:			
D.H.H.S. Operations	\$ 2,443.29		
Operating Account	209,486.64		
Title I Account	1,058.77		
Senate Bill 230 Account	35,826.94		
TRC-Sabine/San Augustine Account	3,104.48		
TRC-Tyler Account	9,412.90		
FICA Account	4,609.75		
Payroll Account	100.20		
Reserve Operating Account	168,000.00		
Land Account	28,429.62		
TOTAL CASH IN BANK	\$462,472.59		
Petty Cash	255.00		
TOTAL CASH ON HAND			\$462,727.59

<u>INCOME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Angelina County	\$ -0-	\$ 2,265.16	\$ 2,265.16
Hardin County	-0-	1,080.83	1,080.83
Houston County	4,389.34	-0-	4,389.34
Jasper County	-0-	870.83	870.83
Nacogdoches County	-0-	1,374.16	1,374.16
Newton County	-0-	473.16	473.16
Polk County	-0-	820.50	820.50
Sabine County	-0-	208.33	208.33
San Augustine County	-0-	208.33	208.33
San Jacinto County	-0-	342.25	342.25
Shelby County	-0-	366.66	366.66
Trinity County	-0-	412.75	412.75
Tyler County	-0-	588.91	588.91
Client Fees	8,173.33	-0-	8,173.33
Title XX-Protective Services	-0-	-0-	-0-
Texas Rehabilitation Commission	426.50	505.00	931.50
ICF-MR	1,449.28	15,724.96	17,174.24
SB 230	5,940.00	1,320.00	7,260.00
Workshop Production	6,985.97	-0-	6,985.97
Donations	3,020.00	-0-	3,020.00
Interest	1,343.70	-0-	1,343.70
Food Stamps	-0-	(623.00)*	(623.00)
Miscellaneous	1,468.68	-0-	1,468.68
Grant-in-Aid	101,849.33	-0-	101,849.33
Rusk State Hospital	-0-	4,333.25	4,333.25
TRC-Sabine/San Augustine	2,560.00	-0-	2,560.00
TRC-Tyler	6,160.00	-0-	6,160.00
DHHS Operations	55,666.00	-0-	55,666.00
DHR Liaison	-0-	3,311.51	3,311.51
Office of Traffic Safety	-0-	842.12	842.12
Title I	-0-	3,000.00	3,000.00
DDA	8,913.00	-0-	8,913.00
Title I-Follow the Child	969.35	956.45	1,925.80
TOTALS	\$209,314.48	\$38,382.16	\$247,696.64

<u>EXPENDITURES</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries & Wages	\$126,818.77	\$ -0-	\$126,818.77
Salary & Merit Increases	750.08	-0-	750.08
FICA	17,027.57	-0-	17,027.57
Insurance-Hospitalization/Life	5,384.40	-0-	5,384.40
Retirement	1,970.65	-0-	1,970.65
Consultation & Prof. Fees-Direct	180.45	-0-	180.45
Consultation & Prof. Fees-Other	580.00	-0-	580.00
Travel	1,082.68	-0-	1,082.68
Drugs	4,828.68	-0-	4,828.68
Food	1,665.40	2,617.95	4,283.35
Supplies	3,018.98	4,831.79	7,850.77
Equipment & Furniture/Purchase	554.40	-0-	554.40
Equipment & Furniture/Rental	3,574.56	-0-	3,574.56
Equipment & Furniture/Repair & Maint.	762.37	138.98	901.35
Building/Rent	13,277.00	-0-	13,277.00
Building/Remodeling & Renovation	282.55	190.00	472.55
Building/Repair & Maintenance	2,802.66	2,177.52	4,980.18
Vehicle/Rental	1,125.00	-0-	1,125.00
Vehicle/Operating & Maintenance Costs	3,062.24	423.54	3,485.78
Contracts-Service Agencies	1,545.60	41,171.45	42,717.05
Postage	940.33	-0-	940.33
Laboratory Expense	849.98	375.34	1,225.32
Telephone	4,307.01	-0-	4,307.01
Insurance	2,095.09	-0-	2,095.09
Client Wages	4,899.13	-0-	4,899.13
Utilities	4,556.38	-0-	4,556.38
Emolument	175.00	-0-	175.00
Client Fringe	276.18	-0-	276.18
Miscellaneous	1,825.78	49.20	1,874.98
TOTALS	\$210,218.92	\$51,975.77	\$262,194.69

*Over Encumbrance in Prior Month.

ATTACHMENT FOR ITEM IV-A-1
 2-24-81

DRUGS:

TPERF (2 months) - \$9,131.30
E. R. Squibb & Sons - Prolixin - All OPC's - \$1,230.80

EQUIPMENT & FURNITURE/RENTAL:

Computer Equipment - \$1,039.37

BUILDING/RENT:

Angelina County OPC - \$2,800.00.

BUILDING/REMODELING & RENOVATION:

Shelby County Halfway House - Second installment on heater installations - \$1,033.79

VEHICLE/RENTAL:

Lease Cars (7) - \$1,245.00

CONTRACTS:

Robert L. Turner, M. D. - \$5,085.00
George B. Tipton, M. D. - \$4,325.00
Max Himel, M. D. - \$5,610.00
Nacogdoches Medical Center Hospital - \$4,733.80

ANNUAL AUDIT:

Alexander & Rogers, Inc. - \$1,118.75

INCOME BY FUND

September 1, 1980 - January 31, 1981

LINE ITEM	ITEM	ANNUAL BUDGET	FIVE MONTH'S BUDGET	RECEIVED AND/OR ENCUMBERED YTD	OVER/ (UNDER)
50200	Angelina County	\$ 27,182	\$ 11,325.81	\$ 11,325.82	\$.01
50210	Hardin County	12,970	5,404.15	5,404.16	.01
50220	Houston County	6,584	2,743.32	6,584.00	3,840.68
50230	Jasper County	10,450	4,354.15	4,353.83	(.32)
50240	Nacogdoches County	16,490	6,870.82	6,870.82	-0-
50250	Newton County	5,678	2,365.82	2,365.82	-0-
50260	Polk County	9,846	4,102.49	4,102.50	.01
50265	Sabine County	2,500	1,041.66	1,041.66	-0-
50270	San Augustine County	2,500	1,041.66	1,041.66	-0-
50280	San Jacinto County	4,107	1,711.25	1,711.25	-0-
50290	Shelby County	4,400	1,833.33	1,833.33	(.01)
50291	Trinity County	4,953	2,063.75	2,063.75	-0-
50292	Tyler County	7,067	2,944.58	2,944.57	(.01)
50700	Patient Fees	164,000	68,333.22	48,155.12*	(20,178.10)
50710	Protective Service	79,725	33,218.70	1,111.34	(32,107.36)
50720	Texas Rehabilitation Commission	54,474	22,697.46	12,482.00	(10,215.46)
50730	ICF-MR	187,000	77,916.54	107,346.36	29,429.82
50740	SB 230 - Jasper-Newton Plan A	55,300	23,041.63	29,700.00	6,658.37
50741	SB 230 - Silsbee ISD	13,200	5,499.99	6,600.00	1,100.01
50900	Workshop Production	90,000	37,499.94	33,323.70	(4,176.24)
50910	Donations	6,000	2,500.00	3,145.00	645.00
50920	Interest Income	12,000	5,000.00	5,307.97	307.97
50930	Food Stamps	12,000	5,000.00	3,628.00	(1,372.00)
50940	C & E Service	6,000	2,500.00	163.00	(2,337.00)
50950	Miscellaneous Income	9,000	3,750.00	3,655.34	(94.66)
51100	Grant-in-Aid	1,222,192	509,245.85	509,246.69	.84
51600	Rusk State Hospital	51,999	21,666.22	21,666.25	.03
51610	TRC-Sabine/San Augustine	36,766	15,319.14	26,000.00	10,680.86
51620	TRC-Tyler	37,798	15,749.14	22,592.00	6,842.86
52100	D.H.H.S. Operations	668,000	278,332.89	278,330.00	(2.89)
52110	D.H.H.S. - Liaison	89,000	37,083.27	29,772.93	(7,310.34)
52120	Traffic Safety	12,000	5,000.00	2,954.00	(2,046.00)
52130	Title I	13,504	5,626.66	7,168.00	1,541.34
52140	D.D.A.	30,000	12,500.00	13,313.00	813.00
52150	Title I - Follow the Child	9,565	3,985.41	4,782.25	796.84
TOTALS		<u>\$2,974,250</u>	<u>\$1,239,268.85</u>	<u>\$1,222,086.11</u>	<u>(\$17,182.74)</u>

*Patient Fees Billed	\$102,255.96
Estimated Bad Debts	(25,563.99)
Net Patient Fee Income	76,691.97
Net Receivables	(28,536.85)

Patient Fees Received	<u>\$ 48,155.12</u>
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EXPENDITURES BY COST CATEGORY

September 1, 1980 - January 31, 1981

LINE ITEM	OBJECT	ANNUAL BUDGET	FIVE MONTH'S BUDGET	EXPENDED AND/OR ENCUMBERED YTD	OVER/ (UNDER)
60100	Salaries	\$1,664,448	\$ 693,518.89	\$ 616,982.67	(\$76,536.22)
60110	Salary & Merit Increases	8,900	3,708.32	970.08	(2,738.24)
60210	FICA Taxes	168,887	70,369.47	72,606.00	2,236.53
60220	Insurance Hospital/Life	83,690	34,870.77	26,049.15	(8,821.62)
60230	Retirement	26,756	11,148.31	10,596.18	(552.13)
60300	Consultation & Prof. Fees-Direct	10,000	4,166.66	6,347.11	2,180.45
60400	Consultation & Prof. Fees-Others	9,000	3,750.00	4,812.83	1,062.83
60500	Travel	27,500	11,458.31	10,508.94	(949.37)
60600	Drugs	37,000	15,416.64	22,055.08	6,638.44
60700	Food	48,000	19,999.97	17,183.70	(2,816.27)
60800	Supplies	43,000	17,916.63	44,208.75	26,292.12
60900	Equipment & Furniture-Purchase	24,565	10,235.40	22,503.73	12,268.33
61000	Equipment & Furniture-Rental	34,704	14,459.98	19,845.54	5,385.56
61100	Equipment & Furniture-Repair & Maint.	15,000	6,249.99	5,857.32	(392.67)
61200	Building/Rent	138,000	57,499.91	63,837.00	6,337.09
61300	Building/Remodeling & Renovation	5,000	2,083.33	18,098.21	16,014.88
61400	Building/Repair & Maintenance	15,500	6,458.32	16,293.28	9,834.96
61500	Vehicle/Purchase	13,000	5,416.66	18,500.00	13,083.34
61600	Vehicle/Rental	15,000	6,249.99	5,645.00	(604.99)
61700	Vehicle/Operating & Maintenance	40,000	16,666.64	24,362.12	7,695.48
61800	Contracts	293,400	122,249.80	129,957.46	7,707.66
61900	Postage	13,879	5,782.91	4,733.87	(1,049.04)
61910	Lab Expense	7,800	3,250.00	2,342.52	(907.48)
61920	Telephone	41,621	17,342.06	22,008.55	4,666.49
61930	Annual Audit	8,500	3,541.66	-0-	(3,541.66)
61940	Insurance	40,500	16,874.97	18,667.22	1,792.25
61950	Client Wages	64,000	26,666.62	28,316.74	1,650.12
61960	Utilities	38,500	16,041.64	24,484.77	8,443.13
61970	Emolument	4,200	1,750.00	1,050.00	(700.00)
61980	Client Fringe	3,900	1,625.00	1,554.47	(70.53)
61990	Miscellaneous Expense	30,000	12,500.00	10,088.83	(2,411.17)
TOTALS		<u>\$2,974,250</u>	<u>\$1,239,268.85</u>	<u>\$1,270,467.12</u>	<u>\$31,198.27</u>

ACTUAL EXPENDITURES FOR THE PERIOD 09/01/80 - 01/31/81 AND
 PROJECTED EXPENDITURES FOR THE PERIOD 02/01/81 - 08/31/81

COST CATEGORY	BUDGETED AMOUNT	ACTUAL EXPENDITURES 9/1/80-1/31/81	BALANCE	PROJECTED EXPENDITURES						
				February	March	April	May	June	July	Aug-S
Salaries-Wages	1,664,448	616,983	1,047,465	133,400	135,000	135,500	135,000	134,000	134,000	135,000
Salary-Merit	8,900	970	7,930	250	250	300	350	350	300	300
Fringe Ben.	279,333	109,251	170,082	25,394	27,050	27,160	27,070	26,870	26,500	26,500
Consultation										
Direct	10,000	6,347	3,653	300	400	300	300	400	300	300
Other	9,000	4,813	4,187	500	400	200	300	500	200	200
Travel	27,500	10,509	16,991	1,700	2,000	1,800	1,500	1,600	1,800	1,800
Drugs	37,000	22,055	14,945	4,900	4,500	4,300	4,000	4,100	4,000	4,000
Food	48,000	14,271	33,729	4,000	4,700	5,000	5,900	6,200	6,200	6,200
Supplies	43,000	35,042	7,958	10,000	8,000	7,000	6,000	5,000	4,000	4,000
Equip. & Furn.										
Purchase	24,565	6,137	18,428	14,000	5,000	2,000	1,000	500	500	500
Rental	34,704	19,846	14,858	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Rep./Maint.	15,000	5,718	9,282	950	950	950	950	950	950	950
Building										
Rent	138,000	63,837	74,163	13,277	15,777	15,777	15,777	15,777	15,777	15,777
Rem./Renova.	5,000	11,088	(6,088)	7,500	1,000	500	200	200	300	300
Rep./Maint.	15,500	13,683	1,817	3,000	800	800	800	850	800	800
Vehicle										
Purchase	13,000	18,500	(5,500)	-0-	1,125	1,125	1,125	1,125	1,125	1,125
Rental	15,000	5,645	9,355	1,125	360	360	360	360	360	360
Oper./Maint.	40,000	23,570	16,430	5,000	5,500	6,000	6,200	6,400	6,600	6,600
Cont. Ser. Agns.	293,400	83,986	209,414	24,000	26,000	27,000	30,000	32,000	34,000	35,000
Post. & Tele.	55,500	26,742	28,758	5,000	5,300	5,000	5,100	5,000	5,300	5,300
Lab. Expenses	7,800	1,967	5,833	600	700	650	500	500	450	450
Annual Audit	8,500	-0-	8,500	1,188	1,188	1,188	1,188	1,188	1,188	1,188
Insurance	40,500	18,667	21,833	-0-	26,000	-0-	-0-	-0-	-0-	-0-
Client Wages	64,000	28,317	35,683	5,200	5,200	5,300	5,500	5,700	5,800	5,800
Utilities	38,500	24,485	14,015	4,700	4,900	4,500	4,300	4,800	5,200	5,200
Emoluments	4,200	1,050	3,150	175	175	175	175	175	175	175
Client Fringe	3,900	1,554	2,346	290	290	300	350	375	390	390
Miscellaneous	30,000	9,872	20,128	9,000	1,200	1,100	1,100	1,000	1,000	1,000
TOTALS	2,974,250	1,184,905	1,789,345	278,949	287,265	257,785	258,545	259,420	260,715	263,000

ATTACHMENT
 ITEM IV-A-
 2-24-8

CASH RECEIPTS FOR THE PERIOD 09/01/80 - 01/31/81 AND
 PROJECTED CASH RECEIPTS FOR THE PERIOD 02/01/81 - 08/31/81

SOURCE OF FUNDS	BUDGETED AMOUNT	ACTUAL RECEIPTS 9-1-80 - 1-31-81	BALANCE	PROJECTED CASH RECEIPTS							
				February	March	April	May	June	July	August	Sept-
County											
Government	114,727	17,107	97,620	28,310	5,857	8,786	15,619	3,905	13,667	5,857	15,
Direct Patient											
Fees-Ins.	164,000	48,155	115,845	10,426	12,500	12,750	11,000	11,500	10,500	12,500	-0-
Title XX-Protective Serv.	79,725	1,111	78,614	-0-	-0-	-0-	3,000	4,500	7,000	9,000	16,
Texas Rehabilitation Comm.	54,474	10,960	43,514	1,522	2,000	2,500	2,600	2,700	2,500	3,000	1,
ICF-MR	187,000	90,540	96,460	16,807	14,985	18,144	21,887	22,554	27,599	27,599	27,
SB 230 & Transportation	68,500	33,660	34,840	7,260	7,260	7,260	7,260	7,260	7,260	-0-	-0-
Workshop Production	90,000	33,189	56,811	5,500	6,000	7,000	8,000	8,500	9,000	9,500	2,
Donations	6,000	3,145	2,855	50	650	50	200	800	250	250	-0-
Interest	12,000	5,308	6,692	4,721	1,250	1,250	-0-	525	2,175	6,000	-0-
Food Stamps	12,000	3,366	8,634	300	400	500	300	400	200	300	-0-
C & E Services	9,000	163	8,837	120	60	-0-	60	50	120	-0-	-0-
Miscellaneous	6,000	3,628	2,372	500	150	100	500	900	400	900	-0-
Grant-in-Aid	1,222,192	509,247	712,945	101,849	101,849	203,698	-0-	101,849	203,700	-0-	-0-
Rusk State Hospital	51,999	13,000	38,999	-0-	13,000	-0-	-0-	13,000	-0-	-0-	12,9
TRC-Sabine/San Augustine	36,766	26,000	10,766	2,731	2,000	2,000	2,000	2,035	-0-	-0-	-0-
TRC-Tyler	37,798	22,592	15,206	-0-	3,800	3,800	3,800	3,806	-0-	-0-	-0-
DHHS Operations	668,000	278,330	389,670	55,666	55,666	55,666	55,666	55,666	55,666	55,674	-0-
DHR Liaison	89,000	19,261	69,739	5,512	5,265	5,300	5,600	5,600	5,700	5,800	5,8
Office of Traffic Safety	12,000	763	11,237	1,644	-0-	-0-	1,400	-0-	-0-	1,500	-0-
Title I	13,504	4,168	9,336	3,000	-0-	-0-	3,000	-0-	-0-	3,336	-0-
DDA	30,000	13,313	16,687	-0-	-0-	-0-	10,000	-0-	-0-	6,687	-0-
Title I-Follow the Child	9,565	3,826	5,739	-0-	2,295	-0-	1,400	-0-	2,044	-0-	-0-
TOTAL	2,974,250	\$1,140,832	\$1,833,418	245,918	234,987	328,804	153,292	245,550	347,781	147,903	82,0

ATTACHMENT FOR
 ITEM IV-A-1
 2-24-81

DEEP EAST TEXAS MHMR

SUMMARY OF STATE GRANT-IN-AID
RECEIPTS AND EXPENDITURES

January 31, 1981
DATE

RECEIPTS

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
1. Administration	19,500	19,501	234,007	97,503	136,504
2. Screening & Referral/ Emergency	2,417	2,416	29,000	12,083	16,917
3. Outpatient Services	22,167	22,168	266,005	110,836	155,169
4. Special Education	12,087	12,087	145,047	60,436	84,611
5. Sheltered Work Training and Day/Evening Care	26,919	26,919	323,025	134,594	188,431
6. Alternate Residential/ 24-Hour Care	18,759	18,759	225,108	93,795	131,313
TOTALS	101,849	101,850	1,222,192	509,247	712,945

EXPENDITURES

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSES	ANNUAL BUDGET	CUMULATIVE EXPENSES	BALANCE YTD
1. Administration	19,500	18,958	234,007	98,264	135,743
2. Screening & Referral/ Emergency	2,417	2,918	29,000	17,093	11,907
3. Outpatient Services	22,167	25,737	266,005	121,555	144,450
4. Special Education	12,087	12,176	145,047	61,242	83,805
5. Sheltered Work Training and Day/Evening Care	26,919	40,166	323,025	166,329	156,696
6. Alternate Residential/ 24-Hour Care	18,759	25,198	225,108	89,001	136,107
TOTALS	101,849	125,153	1,222,192	553,484	668,708