

MINUTES
OF
THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

January 22, 1980

BOARD MEMBERS PRESENT:

Mr. V. B. Woods, Chairman
Judge Allen Sturrock, Vice Chairman
Mr. R. B. Hille, Secretary
Mr. Ward R. Burke
Rev. Robert Carter
Mr. George E. Gee
Mr. Perry Sampson

BOARD MEMBERS ABSENT

Mrs. Agnes Rhoder
Dr. Nancy Speck, Treasurer

OTHERS PRESENT:

Dr. Wayne Lawrence	MHMR
Mr. Franklin Avant	"
Mr. Jim McDermott	"
Dr. Jack Martin	"
Mr. Jimmy Wells	"
Ms. La Jean Read	"
Mr. M. Richard Warner	- Attorney-at-Law

The 78th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, January 22, 1980, at 5:30 p.m.

INVOCATION: Mr. Ward R. Burke, Member, Board of Trustees, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS AND NEW BOARD MEMBER: There being a quorum present, Chairman Woods called the meeting to order at 5:30 p.m., and recognized guests in attendance. Mr. Woods recognized the new Board member, Rev. Robert Carter.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the December Board Meeting, on a motion by Mr. Hille, seconded by Mr. Gee, the Board unanimously approved the Minutes of the December 18, 1979 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Meeting with Judge Jones - Inpatient Unit.
2. TDCA Drug Prevention Campaign - June Martinez.
3. Mr. Woods' report on Board Workshop.
4. Dr. Holtzman - SFA Commencement - Visited Nacogdoches Units on December 21, 1979.
5. Meeting with Dr. Glen on January 3, 1980 - Proposal on possible contract.
6. C&E Elderly Workshop - February 8-14.
Alcohol Workshop - March 7, 14.
7. Sick leave conversion.
8. Mr. McCulley will take pictures.
9. Call on Division Directors for Reports.

Director, Business Division

- a. Local Funds Report
- b. Wright/Foley to Cost Accounting meeting - Austin
- c. Title XX Situation

Director, Mental Health Division

- a. HEW Site Visit - February 26-28/TCA Site Visit - January 30
- b. Agreement with U.S. Forest Service
- c. Agreement with Samaritan Association

Director, Mental Retardation & Support Division

- a. Management Seminar - Friday/Saturday
- b. TEA Position on Accreditation
- c. Status of San Augustine/Sabine and Tyler Counties SWS
- d. Peer Review for Tyler here - January 15-17

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

Chairman Woods requested that the Board consider one Agenda item out of sequence, as Mr. M. Richard Warner, attending the meeting in conjunction with this item, was unable to remain for the entirety of the meeting.

BUDGET AND FINANCE COMMITTEE - Dr. Nancy Speck, Chairperson

Consideration of Input on HSA Grant: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously voted to table this item until the February Board meeting.

Consideration of Treasurer's Report: On a motion by Mr. Hille, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivables - Internal Advances, and Accounts Payable - Internal Advances for the month of December, 1979, be approved as submitted, THAT copies of each report be attached to the permanent Minutes of this Board Meeting and THAT the budget over-expenditures be approved as reflected in Item 2.b. of the supporting document.

Consideration of Proposed Response to Auditor's Management Letter: On a motion by Mr. Hille, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the response to the Auditor's Management Letter pertaining to the audit for FY79 be approved as submitted, and THAT the response be forwarded to Axley & Rode and to TDMHMR.

Consideration of Equipment Maintenance Agreement for FY80: On a motion by Mr. Hille, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the bid in the amount of \$667.94 from Lufkin Typewriter Company for the equipment maintenance agreement on 12 Royal electric typewriters, 10 Ricoh calculators, 3 Adler calculators, and 2 Victor calculators, to run from February 1, 1980, through August 31, 1980, THAT the Executive Director be

authorized to sign and issue the purchase order, and THAT this purchase order be subject to budgetary limitations and satisfactory performance on the part of the vendor.

Discussion of Automation Plans for Community Centers: The Board heard a discussion from the Executive Director regarding Center participation in the Community MHMR Fiscal Officers user group for computer resource planning. No action was required by the Board.

PROGRAM COMMITTEE - Judge Sturrock, Chairman

Discussion of Commissioner's MHMR Advisory Committee: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously voted to table this item because Dr. Speck was unable to attend the Board meeting.

Consideration of Proposed Service Contract: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed contract with the Tyler County Association for Mentally and Physically Handicapped in the amount of \$11,812.00 be approved as submitted and THAT the Executive Director be authorized to sign said contract on behalf of MHMR.

Discussion of HUD Section 202 Funds: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to work with the officers of the private nonprofit corporation concerning application for HUD Section 202 construction funds.

Consideration of Disposal of Surplus Property: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously voted to table this item.

Consideration of TCA Grant Application for FY81: On a motion by Judge Sturrock, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to not reapply for funds from the Texas Commission on Alcoholism (TCA) for FY81.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - George E. Gee, Chairman

Consideration of Nominees for Medical Advisory Committee: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the appointments of the persons listed herein to the Center's Medical Advisory Committee.

Consideration of Vehicle, Content, and Liability Insurance Plan: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Vehicle, Content, and Liability Insurance Plan offered by St. Paul's Insurance Company be renewed from March 1, 1980, through February 28, 1981.

Consideration of Group Life & Health Insurance Plan: On a motion by Mr. Sampson, seconded by Mr. Gee, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to solicit bids for a Group Life and Health Insurance Plan based on the current MHMR plan, and THAT the staff study these bids and make a recommendation concerning the Group Life and Health Insurance Plan at the March Board Meeting.

Consideration of Personnel Matters (In Three Parts): Mr. Gee requested that the Board Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2 (g) of the Open Meetings Law. Chairman Woods excused guests from the meeting room at 7:25 p.m., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Mr. Woods reopened the meeting to the public at 7:45 p.m., and asked for Board consideration of the following items:

Consideration of Peer Review Report: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Critical Incident Report by the Peer Review Team concerning client case number 7722 be accepted as submitted.

Consideration of Personnel Matters (In Three Parts):

Part 1: Consideration of Applicant for Administrative Technician IV (Unit Director) - Jasper County Outpatient Clinic: On a motion by Mr. Gee, seconded by Mr. Burke, the Board unanimously voted to table this item. No applicant at this time.

Part 2: Consideration of Proposed Position Description: On a motion by Mr. Gee, seconded by Mr. Burke, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed revision of the Caseworker II position description be approved as submitted, and THAT it be placed in the MHMR Position Description Manual.

Part 3: Consideration of Addition of Ad Tech II Position: On a motion by Mr. Gee, seconded by Mr. Sampson, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT position #0129, Administrative Technician II, be added to the personnel services schedule effective February 1, 1980, THAT Nell Newton, Caseworker II at the Angelina Day Treatment Program be promoted into the new Administrative Technician II position, and THAT the Executive Director and Board Chairman be authorized to sign the personnel action form and forward it to TDMHMR for approval.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors.

DESIGNATION OF DATE, TIME AND LOCATION OF FEBRUARY AND MARCH BOARD MEETINGS: The regular February Board meeting was set for the fourth Tuesday which falls on February 26, 1980, and will be held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility. Committee meetings will begin at 5:00 p.m., with the Board meeting starting at 5:30 p.m.

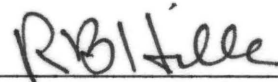
The regular March Board meeting was set for the fourth Tuesday which falls on March 25, 1980, and will be held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility. Appropriate GETHSA Board and staff will be invited to attend. The slide presentation will be shown at the meeting after the Executive Director's Report. Committee meetings will begin at 5:00 p.m., with the Board meeting starting at 5:30 p.m.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 8:05 p.m.

APPROVED:



V. B. Woods, Chairman



R. B. Hille, Secretary

ljr

<u>ASSETS</u>	<u>GENERAL OPERATING FUND</u>	<u>GENERAL FIXED ASSETS FUND</u>	<u>TOTAL</u>
Current Assets:			
Cash in Bank	\$263,420.35		\$ 263,420.35
Petty Cash	165.00		165.00
Accounts Receivable - Client Fees	40,556.66		40,556.66
Accounts Receivable - Other	142,625.17		142,625.17
Accounts Receivable - Internal Advances*	15,000.00		15,000.00
Prepaid Expenses	10,053.36		10,053.36
<u>TOTAL CURRENT ASSETS</u>	<u>471,820.54</u>		<u>471,820.54</u>
Amount to be provided under capital lease agreement	<u>146,259.84</u>		<u>146,259.84</u>
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		\$343,000.07	343,000.07
Vehicles		139,086.64	139,086.64
Land		119,400.00	119,400.00
Building		325,645.06	325,645.06
<u>TOTAL FIXED ASSETS</u>		<u>927,131.77</u>	<u>927,131.77</u>
<u>TOTAL ASSETS</u>	<u>\$618,080.38</u>	<u>\$927,131.77</u>	<u>\$1,545,212.15</u>
<u>LIABILITIES, RESERVES & FUND BALANCE</u>			
Current Liabilities:			
Accounts Payable - Internal Advances*	\$ 15,000.00		\$ 15,000.00
Accounts Payable	50,651.38		50,651.38
Withholding Tax Payable	-0-		-0-
FICA Tax Payable	41,816.49		41,816.49
Employees Insurance Payable	132.42		132.42
Tax Sheltered Annuity Payable	-0-		-0-
Cancer Insurance Payable	-0-		-0-
Savings Bond Payable	-0-		-0-
Credit Union Payable	-0-		-0-
Sales Tax Payable	3.63		3.63
Retirement Payable	-0-		-0-
Allowance for Uncollectable Accounts	12,450.84		12,450.84
Obligation Under Capital Lease Agreement	146,259.84		146,259.84
<u>TOTAL LIABILITIES</u>	<u>266,314.60</u>		<u>266,314.60</u>
Reserve for Investment in Fixed Assets		\$927,131.77	927,131.77
Prepaid Revenue	-0-	-0-	-0-
Fund Balance	291,765.78		291,765.78
Reserve Operating Fund	60,000.00		60,000.00
<u>TOTAL LIABILITIES, RESERVES & FUND BALANCE</u>	<u>\$618,080.38</u>	<u>\$927,131.77</u>	<u>\$1,545,212.15</u>

CASH POSITION STATEMENT

Cash in Bank:		
Operating Account	\$ 59,584.38	
Title I Account	8,820.63	
Senate Bill 230 Account	8,603.50	
HEW Account	2,439.44	
FWL-TRC Account	869.00	
FICA Account	45,897.82	
Payroll Account	100.20	
Reserve Operating Account	117,826.87	
Land Account	19,278.51	
<u>TOTAL CASH IN BANK</u>	<u>263,420.35</u>	
Petty Cash	165.00	
<u>TOTAL CASH ON HAND</u>		<u>\$ 263,585.35</u>

*See Page 2 for analysis.

Attachment to IV-A-1
1/22/80
i

Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to HEW from Center

\$15,000.00\$15,000.00

OPERATING STATEMENT
December 27, 1979

INCOME	RECEIPTS	RECEIVABLES	TOTAL
C&E Services	\$	\$ 550.00	\$ 550.00
Client Fees	2,183.50	2,300.38	4,483.88
Senate Bill 230	6,170.00	6,397.87	12,567.87
Texas Rehabilitation Commission	1,660.00	2,633.02	4,293.02
Traffic Safety	-0-	500.00	500.00
Workshop Production	11,702.72	-0-	11,702.72
Title I	-0-	(9,649.70)	(9,649.70)
Title I - Follow-the-Child	1,980.72	-0-	1,980.72
Miscellaneous Income	124.44	-0-	124.44
Grant-in-Aid	99,096.59	-0-	99,096.59
HEW Operations	27,000.00	18,485.00	45,485.00
Food Stamps	930.00	930.00	1,860.00
Rusk State Hospital	-0-	4,172.34	4,172.34
TRC - Fairweather Lodge	-0-	-0-	-0-
DHR - Liaison	-0-	515.42	515.42
ICF-MR	-0-	4,742.10	4,742.10
Texas Commission on Alcoholism	-0-	3,500.00	3,500.00
Title XX Protective Services	-0-	8,179.66	8,179.66
TOTAL INCOME	<u>\$150,847.97</u>	<u>\$43,256.09</u>	<u>\$194,104.06</u>
EXPENDITURES			
Salaries	\$119,645.03	\$ -0-	\$119,645.03
FICA Taxes	6,263.39	-0-	6,263.39
Insurance - Hospitalization/Life	5,284.16	-0-	5,284.16
Petirement	1,952.01	-0-	1,952.01
Travel Expense	2,918.56	-0-	2,918.56
Drugs	2,078.89	67.10	2,145.99
Food	3,293.69	678.90	3,972.59
Supplies	5,281.05	-0-	5,281.05
Furniture and Equipment/Purchased	1,540.43	-0-	1,540.43
Furniture and Equipment/Rental	3,603.77	-0-	3,603.77
Furniture and Equipment/Rep. & Maint.	896.21	198.75	1,094.96
Building/Rent	10,189.00	-0-	10,189.00
Building/Remodeling and Renovation	-0-	-0-	-0-
Building/Repairs and Maintenance	1,760.91	-0-	1,760.91
Vehicles/Rental	1,086.73	-0-	1,086.73
Vehicles/Operation and Maintenance	6,418.89	-0-	6,418.89
Contracts	18,200.31	-0-	18,200.31
Postage	745.83	-0-	745.83
Laboratory Expense	50.10	-0-	50.10
Telephone	6,790.11	-0-	6,790.11
Insurance	4,010.64	-0-	4,010.64
Client Training Wages	5,133.49	-0-	5,133.49
Utilities	4,141.17	-0-	4,141.17
Client Fringe Benefits	322.30	-0-	322.30
Miscellaneous Expense	3,631.43	263.42	3,894.85
Consultation & Prof. Fee-Other	288.00	-0-	288.00
Consultation & Prof. Fees-Direct	1,230.30	-0-	1,230.30
Emolument	-0-*	-0-	-0-
Salary & Merit Increases	-0-	-0-	-0-
Annual Audit	-0-	-0-	-0-
TOTALS	<u>\$216,756.40</u>	<u>\$ 1,208.17</u>	<u>\$217,964.57</u>

*December emolument payments will be reflected on January statement.

Deep East Texas Regional MHMR Services
NAME OF CENTER

December 27, 1979
DATE

CAL

Tax Funds Appro. to Center

a. City Government (010)
b. County Government (020)
c. School District (030)
d.
e.

Patient Fees-Ins. Reimb.

a. Direct Patient Fees & Insurance (070)
b. Title XX-Protective Services (071)
c. Title XX-Services to Elderly (072)
d. SB 230 & Transportation (073)
e. TRC (074)
f. ICF - MR (075)
g. Title XX - Reimbursement (076)
h. Pineywoods ARC
i.

Other Income & Contributions

a. Workshop Production (090)
b. Donations (091)
c. Interest (092)
d. Food Stamps (093)
e. Miscellaneous (094)
f. C & E Services. (095)
g.
h.

STATE GRANT-IN-AID & SPECIAL
GRANTS THROUGH TDMHMR

Grant-in-Aid (110)
Suppl. Grant-in-Aid (120)
Special Grants-TDMHMR (130)

OTHER STATE FUNDS

Texas Comm. on Alcohol (160)
Rusk State Hospital (161)
Traffic Safety (162)
(163)

FEDERAL FUNDS

Grants
a. Title I (210)
b. HEW Operations (211)
c. DHR Liaison (212)
d. Title I - Follow the Child (213)
e.
f.
g.

TOTAL

* \$9,650 over-encumbrance reflected on November report.

MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD.
\$ 9,352	\$ -0-	\$ 112,227	\$ 3,483	108,744
7,083	4,484	85,000	40,557	44,443
13,935	8,180	167,219	14,885	152,334
4,530	-0-	54,364	7,366	46,998
4,892	12,568	58,700	24,668	34,032
3,750	4,293	45,000	11,657	33,343
14,017	4,742	168,200	33,750	134,450
7,500	-0-	90,000	90,000	-0-
-0-	-0-	-0-	1,300	(1,300)
7,083	11,703	85,000	22,771	62,229
333	-0-	4,000	773	3,227
333	-0-	4,000	(479)	4,479
900	1,860	10,800	3,695	7,105
822	124	9,865	1,285	8,580
667	550	8,000	550	7,450
99,097	99,097	1,189,159	396,386	792,773
1,328	3,500	15,934	6,586	9,348
4,172	4,172	50,068	16,689	33,379
833	500	10,000	2,041	7,959
173	-0-	2,078	2,078	-0-
11,588	(9,650)*	139,052	50,203	88,849
55,756	45,485	669,069	212,511	456,558
6,431	515	77,168	22,020	55,148
550	1,981	6,602	2,641	3,961
\$255,125	\$194,104	\$3,061,505	\$967,416	\$2,094,089

D. East Texas Regional MHMR Services

December 27, 1979

NAME OF CENTER

DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	\$134,602	\$119,645	\$1,615,229	\$487,021	\$1,128,208
b. Salary & Merit Incrs.	(011)	883	-0-	10,600	1,244	9,356
c. Fringe Benefits	(020)	17,979	13,500	215,747	56,338	159,409
d. Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	500	1,230	6,000	3,991	2,009
2. Other	(040)	500	288	6,000	992	5,008
TRAVEL - STAFF & BOARD	(050)	4,814	2,919	57,767	8,439	49,328
CONSUMABLE ITEMS						
a. Drugs	(060)	2,083	2,146	25,000	9,951	15,049
b. Food	(070)	2,642	3,973	31,700	13,608	18,092
c. Other	(080)	3,927	5,281	47,125	17,992	29,133
EQUIPMENT & FURNITURE						
a. Purchase	(090)	2,284	1,540	27,411	14,848	12,563
b. Rental	(100)	2,695	3,604	32,340	10,632	21,708
c. Repair & Maintenance	(110)	971	1,095	11,652	5,226	6,426
BUILDING						
a. Rent	(120)	11,251	10,189	135,021	40,759	94,262
b. Remodel & Renovation	(130)	400	-0-	4,800	500	4,300
c. Repair & Maintenance	(140)	874	1,761	10,485	5,278	5,207
VEHICLE						
a. Purchase	(150)	3,067	-0-	36,800	34,914	1,886
b. Rental	(160)	1,187	1,087	14,248	4,567	9,681
c. Oper. & Maint. Cost	(170)	2,815	6,419	33,781	18,150	15,631
CONTRACTS-SERV. AGENCIES	(180)	39,519	18,200	474,225	64,957	409,268
OTHER						
a. Postage, Telephone	(190)	6,002	7,536	72,027	20,579	51,448
b. Laboratory Expense	(191)	69	50	829	166	663
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
d. Annual Audit	(193)	792	-0-	9,500	-0-	9,500
e. Insurance	(194)	5,011	4,011	60,127	17,612	42,515
f. Client Wages	(195)	4,167	5,133	50,000	23,232	26,768
g. Utilities	(196)	3,577	4,141	42,921	14,480	28,441
h. Emolument	(197)	350	-0-	4,200	1,050	3,150
i. Client Fringe	(198)	235	322	2,823	1,403	1,420
j. Miscellaneous	(199)	1,929	3,895	23,147	10,989	12,158
GRAND TOTAL						
		\$255,125	\$217,965	\$3,061,505	\$888,918	\$2,172,587

Attachment to IV-A-1
1/22/80

5

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79 - 12/27/79
AND THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY COST CATEGORY

IV-A-1
1/22/80
6

Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Salaries and wages (010)	\$ 1,615,229	\$ 403,806	\$487,021	\$1,128,208	\$284,161	\$141,026
Salary and merit (011)	10,600	2,649	1,244	9,356	2,649	1,170
Group benefits (020)	215,747	53,937	56,338	159,409	40,437	19,926
Education & Prof. fees						
Direct Patient Ser. (030)	6,000	1,500	3,991	2,009	270	251
Other (040)	6,000	1,500	992	5,008	1,212	626
Hotel-Staff & Board (050)	57,767	14,442	8,439	49,328	11,523	6,166
Consumable Items						
Drugs (060)	25,000	6,249	9,951	15,049	4,103	1,881
Food (070)	31,700	7,926	13,608	18,092	3,953	2,262
Other (Office, etc.) (080)	47,125	11,781	17,992	29,133	6,500	3,642
Equipment & Furniture						
Purchase (090)	27,411	6,852	14,848	12,563	5,312	1,570
Rental (100)	32,340	8,085	10,632	21,708	4,481	2,713
Repairs & Mainten. (110)	11,652	2,913	5,226	6,426	1,818	803
Building						
Rent (120)	135,021	33,753	40,759	94,262	23,564	11,783
Remodeling & Renov. (130)	4,800	1,200	500	4,300	1,200	538
Repairs & Mainten. (140)	10,485	2,622	5,278	5,207	861	651
Vehicle						
Purchase (150)	36,800	9,201	34,914	1,886	9,201	236
Rental (160)	14,248	3,561	4,567	9,681	2,474	1,210
Operating & Mainten. (170)	33,781	8,445	18,150	15,631	2,026	1,954
Contracts with Service Agencies (180)	474,225	118,557	64,957	409,268	100,357	51,158
Other						
Postage & Phone (190)	72,027	18,006	20,579	51,448	10,470	6,431
Laboratory Exp. (191)	829	207	166	663	157	83
Patient Transport. (192)	-0-	-0-	-0-	-0-	-0-	-0-
Annual Audit (193)	9,500	2,376	-0-	9,500	2,376	1,187

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/27/79
AND THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY COST CATEGORY

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1/22/80
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Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
her continued:						
Insurance (194)	\$ 60,127	\$ 15,033	\$ 17,612	\$ 42,515	\$ 11,022	\$ 5,314
Client Wages (195)	50,000	12,501	23,232	26,768	7,368	3,346
Utilities (196)	42,921	10,731	14,480	28,441	6,590	3,555
Emoluments (197)	4,200	1,050	1,050	3,150	1,050	394
Client Fringe (198)	2,823	705	1,403	1,420	383	177
Miscellaneous (199)	23,147	5,787	10,989	12,158	1,892	1,520
and Total (300)	\$3,061,505	\$ 765,375	\$888,918	\$2,172,587	\$547,410	\$271,573

te: The amounts shown for the monthly budget are derived by applying 1/8 of the balance for each cost category.

BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/79-12/31/79 AND THE
MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	\$ 112,227	\$ 3,483	\$ 108,744	\$ 13,593
2. Fees - Insurance	85,000	40,557	44,443	5,555
3. Title XX Protective Services	167,219	14,885	152,334	19,042
4. Title XX Services to Elderly	54,364	7,366	46,998	5,875
5. Senate Bill 230 & Transportation	58,700	24,668	34,032	4,254
6. TRC Reimbursements	45,000	11,657	33,343	4,168
7. ICF - MR	168,200	33,750	134,450	16,806
8. Title XX Reimbursements	90,000	90,000	-0-	-0-
9. Workshop Production	85,000	22,771	62,229	7,779
10. Donations	4,000	773	3,227	403
11. Interest	4,000	(479)	4,479	560
12. Food Stamps	10,800	3,695	7,105	888
13. Miscellaneous	9,865	1,285	8,580	1,072
14. C & E Services	8,000	550	7,450	931
15. Pinewoods ARC	-0-	1,300	(1,300)	(162)
16.				
17.				
State Grant-in-Aid	1,189,159	396,386	792,773	99,097
Supplemental Grant-in-Aid				
Other State				
1. Texas Comm. on Alcoholism	15,934	6,586	9,348	1,168
2. Rusk State Hospital	50,068	16,689	33,379	4,172
3. Traffic Safety	10,000	2,041	7,959	995
4. TRC	2,078	2,078	-0-	-0-
5.				
6.				
Federal				
1. Title I (89-313)	139,052	50,203	88,849	11,106
2. HEW Operations	669,069	212,511	456,558	57,070
3. DHR Liaison	77,168	22,020	55,148	6,894
4. Title I - Follow the Child	6,602	2,641	3,961	495
5.				
6.				
TOTAL	\$3,061,505	\$967,416	\$2,094,089	\$261,761

Note: The amounts shown for the monthly budget are derived by applying 1/8 of the balance for each source of funds

Attachment to IV-A-1
1/22/80
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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/27/79 AND THE
MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
<u>Mental Health</u> (amount of budget allocated and expended to serve people with mental health problems)	\$ 1,479,713	\$ 389,704	\$ 1,090,009	\$ 136,251
<u>Mental Retardation</u> (amount of budget allocated and expended to serve people with mental retardation problems)	1,183,206	389,811	793,395	99,174
<u>Alcoholism</u> (amount of budget allocated and expended to serve people with alcoholism problems)	367,621	101,199	266,416	33,302
<u>Drug</u> (amount of budget allocated and expended to serve people with drug problems)	30,965	8,204	22,767	2,846
Grand Total	\$ 3,061,505	\$888,918	\$2,172,587	\$271,573

Note: The amounts shown for the monthly budget are derived by applying 1/8 of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

Attachment to IV-A-1
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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/27/79
AND THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY ORGANIZATIONAL UNIT

U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	\$ 343,153	\$113,897	\$229,256	\$28,657
103	Personnel, Staff Dev. & Training	70,536	21,306	49,230	6,154
104	Research and Evaluation	33,048	6,208	26,840	3,355
202	Screening and Referral	150,069	40,039	110,030	13,754
203	Consultation and Education	43,037	12,561	30,476	3,810
301	Angelina Co. OPC	293,801	90,340	203,461	25,433
302	Jasper Co. OPC	104,597	38,406	66,191	8,274
303	Nacogdoches Co. OPC	147,947	45,312	102,635	12,829
304	Polk Co. CCC	84,590	25,707	58,883	7,360
305	Trinity Co. OPC	89,439	28,215	61,224	7,653
306	Tyler Co. OPC	84,572	29,463	55,109	6,889
307	DHR-Services to the Elderly	76,314	6,792	69,522	8,690
308	DHR-Protective Services	180,219	10,055	170,164	21,270
311	Shelby Co. OPC	92,952	28,132	64,820	8,102

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/27/79
AND THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY ORGANIZATIONAL UNIT

I.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
404	Kirbyville Dev. Ctr	\$ 47,890	\$ 21,890	\$ 26,000	\$ 3,250
405	Newton Co. Dev. Ctr.	46,650	22,716	23,934	2,992
406	Tyler Co. Dev. Ctr.	40,725	16,677	24,048	3,006
407	San Jacinto Co. Dev. Ctr.	48,001	20,507	27,494	3,437
408	Angelina Co. Dev. Ctr.	9,000	2,655	6,345	793
409	Hardin Co. Adult Education	21,666	6,176	15,490	1,936
410	Houston Co. Adult Education	23,199	6,576	16,623	2,078
411	Jasper-Newton Co. Adult Education	21,933	8,619	13,314	1,664
412	Nacogdoches Co. Adult Education	25,819	8,353	17,466	2,183
413	Polk Co. Adult Education	18,217	4,336	13,881	1,735
414	Shelby Co. Adult Education	22,271	6,862	15,409	1,926
501	Hardin Co. SWS	50,216	14,636	35,580	4,448
502	Houston Co. SWS	53,828	15,305	38,523	4,815
503	Jasper-Newton Co. SWS	50,811	20,063	30,748	3,843
504	Lufkin Workshop & Oppor. Ctr.	84,200	28,067	56,133	7,017
505	Nacogdoches Co. SWS	60,886	19,447	41,439	5,180
506	Polk Co. SWS	42,170	10,066	32,104	4,013
507	Shelby Co. SWS	51,501	15,968	35,533	4,442

Attachment to IV-A-1
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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/27/79
AND THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
601	Angelina Co. Day Treat. Prog.	\$ 82,643	\$28,001	\$ 54,642	\$ 6,830
701	Nacogdoches Co. HWH	69,078	21,842	47,236	5,904
702	Sunrise Manor	67,479	22,953	44,526	5,566
703	Shelby Co. HWH	132,720	41,794	90,926	11,366
704	Fairweather Lodge - Angelina Co.	2,303	15,701	(13,398)	(1,675)
803	Psychiatric Inpatient	194,025	13,275	180,750	22,594
	TOTAL	\$3,061,505	\$888,918	\$2,172,587	\$271,573

Note: The amounts shown for the monthly budget are derived by applying 1/8 of the balance for each organizational unit.

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**BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/21/79 AND
THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY PROGRAM CATEGORY**

Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	\$ 446,737	\$ 141,411	\$ 305,326	\$ 38,166
Screening & Referral/Emergency	193,106	52,599	140,507	17,563
Outpatient/Clinic Services	1,154,431	302,423	852,008	106,501
Special Education Classes	325,371	125,368	200,003	25,000
Day/Evening Care	82,643	28,001	54,642	6,830
Sheltered Work Training	393,612	123,551	270,061	33,758
Alternate Residential Care	271,580	102,290	169,290	21,161
24-hour Residential Care	194,025	13,275	180,750	22,594
Totals	\$3,061,505	\$ 888,918	\$2,172,587	\$ 271,573

Note: The amounts shown for the monthly budget are derived by applying 1/8 of the balance for each program category.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-12/27/79
AND THE MONTHLY BUDGET FOR THE PERIOD 12/28/79-8/31/80 BY SOURCE OF FUNDS

Source of Funds	Budget Amount	Expanded and/or Encumbered	Balance	Monthly Budget
Local	\$ 902,375	\$213,071	\$ 689,304	\$ 86,163
State Grant-in-Aid Supplemental G-I-A	1,189,159	350,235	838,924	104,865
Other State				
1. TCA	15,934	5,259	10,675	1,334
2. RSH	50,068	15,123	34,945	4,368
3. Traffic Safety	10,000	41	9,959	1,245
4. TRC	2,078	12,481	(10,403)	(1,300)
5.				
Federal				
1. Title I	139,052	65,613	73,439	9,180
2. HEW Operations	669,069	205,961	463,108	57,888
3. DHR Liaison	77,168	21,019	56,149	7,019
4. Title I Follow -the Child	6,602	115	6,487	811
TOTALS	\$3,061,505	\$888,918	\$2,172,587	\$271,573

Note: The amounts shown for the monthly budget are derived by applying 1/8 of the balance for each source of funds.

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CASH RECEIPTS FOR THE PERIOD 9/1/79-12/27/79 AND
PROJECTED CASH RECEIPTS FOR THE PERIOD 12/28/79-8/31/80

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SOURCE OF FUNDS	BUDGETED AMOUNT	RECEIPTS 9-1-79 - 12/27/79	BALANCE	PROJECTED CASH RECEIPTS							
				January	February	March	April	May	June	July	August
Government	\$ 112,227	\$ 3,483	\$ 108,744	\$ 13,593	\$ 13,593	\$ 13,593	\$ 13,593	\$ 13,593	\$ 13,593	\$ 13,593	\$ 13,593
Patient											
s-Ins.	85,000	40,557	44,443	5,555	5,555	5,555	5,555	5,555	5,555	5,555	5,558
XX-Protective Serv.	167,219	14,885	152,334	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
XX-Serv. to Elderly	54,364	7,366	46,998	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
& Transportation	58,700	24,668	34,032	6,170	6,170	6,170	6,170	6,170	6,170	-0-	-0-
	45,000	11,657	33,343	4,168	4,168	4,168	4,168	4,168	4,168	4,168	4,167
MR	168,200	33,750	134,450	11,874	22,905	16,611	16,611	16,611	16,611	16,611	16,616
XX - Reimbursement	90,000	90,000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
op Production	85,000	22,771	62,229	4,000	4,500	4,500	5,500	6,000	8,000	8,500	9,000
ons	4,000	773	3,227	400	400	400	400	400	400	400	427
st	4,000	(479)	4,479	3,272	4,650	977	1,033	1,219	1,000	920	920
tamps	10,800	3,695	7,105	1,200	1,000	1,200	1,000	950	930	930	1,000
laneous	9,865	1,285	8,580	400	400	400	400	400	400	400	400
Services	8,000	550	7,450	-0-	-0-	-0-	1,957	1,886	209	-0-	3,398
in-Aid	1,189,159	396,386	792,773	198,194	-0-	99,097	198,194	-0-	99,097	198,191	-0-
onun. Alc.	15,934	6,586	9,348	-0-	782	-0-	4,283	-0-	-0-	-0-	4,283
tate Hospital	50,068	16,689	33,379	-0-	-0-	11,126	-0-	-0-	11,126	-0-	11,127
c Safety	10,000	2,041	7,959	-0-	-0-	-0-	3,980	-0-	-0-	3,980	-0-
	2,078	2,078	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
I	139,052	50,203	88,849	-0-	-0-	-0-	44,425	-0-	-0-	44,425	-0-
erations	669,069	212,511	456,558	56,000	56,000	56,000	56,000	56,000	56,000	56,000	64,558
liaison	77,168	22,020	55,148	6,894	6,894	6,894	6,894	6,894	6,894	6,894	6,890
I - Follow the Child	6,602	2,641	3,961	565	566	566	566	566	566	566	566
		1,300	(1,300)	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
	\$3,061,505	\$967,416	\$2,094,089	\$318,285	\$133,583	\$233,257	\$376,729	\$126,412	\$236,719	\$367,133	\$148,503

DEEP EAST TEXAS REGIONAL MMR SERVICES

EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/1/79 - 12/27/79 AND
PROJECTED EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 12/28/79 - 8/31/80

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1/22/80
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COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/ ENCUMBERED 9/1/79-12/27/79	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBRANCES						
				January	February	March	April	May	June	July-August
-Wages	\$1,615,229	\$487,021	\$1,128,208	\$121,755	\$121,755	\$121,755	\$121,755	\$121,755	\$121,755	\$243,510
erit	10,600	1,244	9,356	550	300	700	700	700	800	1,700
en.	215,747	56,338	159,409	21,582	21,500	21,600	21,600	21,600	21,612	43,250
tion	6,000	3,991	2,009	500	300	300	300	300	300	600
	6,000	992	5,008	250	300	300	250	300	250	500
	57,767	8,439	49,328	3,000	2,200	2,200	2,500	2,300	2,300	5,000
	25,000	9,951	15,049	2,000	2,100	2,100	2,100	2,100	2,100	4,200
	31,700	13,608	18,092	3,200	3,200	3,400	3,500	3,600	3,700	7,600
	47,125	17,992	29,133	3,641	3,641	3,641	3,641	3,641	3,641	7,287
Furn.										
se	27,411	14,848	12,563	1,570	1,570	1,570	1,570	1,570	1,570	3,143
	32,340	10,632	21,708	2,700	2,700	2,700	2,700	2,700	2,700	5,508
aint.	11,652	5,226	6,426	805	803	803	803	803	803	1,606
	135,021	40,759	94,262	10,190	10,190	10,190	10,190	10,190	10,190	20,380
enova.	4,800	500	4,300	150	150	150	150	150	150	150
aint.	10,485	5,278	5,207	650	650	650	650	650	650	1,300
	36,800	34,914	1,886	-0-	-0-	-0-	-0-	-0-	-0-	-0-
	14,248	4,567	9,681	1,210	1,210	1,210	1,210	1,210	1,210	2,421
Maint.	33,781	18,150	15,631	5,000	5,500	5,600	5,700	5,800	5,900	12,000
r. Agns.	474,225	64,957	409,268	17,000	33,034	28,017	31,000	46,534	42,017	95,034
Tele.	72,027	20,579	51,448	5,300	5,400	5,900	5,400	5,400	5,500	11,500
enses	829	166	663	80	80	80	80	80	80	183
udit	9,500	-0-	9,500	-0-	-0-	-0-	-0-	-0-	-0-	9,500
e	60,127	17,612	42,515	5,314	5,314	5,314	5,314	5,314	5,314	10,631
ages	50,000	23,232	26,768	5,400	5,400	5,500	5,800	6,000	6,000	13,000
s	42,921	14,480	28,441	3,550	3,550	3,550	3,550	3,550	3,700	7,600
ts	4,200	1,050	3,150	700	350	350	350	350	350	700
ringe	2,823	1,403	1,420	350	350	350	375	385	385	780
aneous	23,147	10,989	12,158	2,600	2,000	2,000	2,000	2,000	2,000	4,000
	\$3,061,505	\$888,918	\$2,172,587	\$219,047	\$233,547	\$229,930	\$233,188	\$248,982	\$244,977	\$513,083

Deep East Texas MHMR
NAME OF CENTER

December 27, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
1. Administration	\$18,941	\$18,941	\$ 227,295	\$ 75,765	\$151,530
2. Screening, Referral and Emergency	2,339	2,339	28,072	9,357	18,715
3. Outpatient Services	21,790	21,790	261,479	87,160	174,319
4. Special Education	11,110	11,110	133,315	44,438	88,877
5. Sheltered Work Training and Day/Evening Care	26,382	26,382	316,578	105,526	211,052
6. Alternate Residential/ 24-Hour Care	18,535	18,535	222,420	74,140	148,280
TOTALS	\$99,097	\$99,097	\$1,189,159	\$396,386	\$792,773

Deep East Texas MHMR
NAME OF CENTER

December 27, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSE	ANNUAL BUDGET	CUMULATIVE EXPENSE	BALANCE YTD
1. Administration	\$18,941	\$20,196	227,295	\$ 74,990	\$152,305
2. Screening, Referral and Emergency	2,339	1,754	28,072	7,329	20,743
3. Outpatient Services	21,790	19,600	261,479	82,060	179,419
4. Special Education	11,110	10,153	133,315	41,145	92,170
5. Sheltered Work Training and Day/Evening Care	26,382	26,081	316,578	103,970	212,608
6. Alternate Residential/ 24-Hour Care	18,535	10,600	222,420	40,741	181,679
TOTALS	\$99,097	\$88,384	1,189,159	\$350,235	\$838,924