

MINUTES
OF
THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

October 23, 1979

BOARD MEMBERS PRESENT:

Mr. V. B. Woods, Chairman
Judge Allen Sturrock, Vice-Chairman
Mr. R. B. Hille, Secretary
Dr. Nancy Speck, Treasurer
Mr. George E. Gee

BOARD MEMBERS ABSENT:

Mr. Ward R. Burke
Judge Ray Martin
Mrs. Agnes Rhoder
Mr. Perry Sampson

OTHERS PRESENT:

Dr. Wayne Lawrence, MHMR
Mr. Franklin Avant "
Mr. Jim McDermott "
Dr. Jack Martin "
Ms. La Jean Read "
Mrs. Lois Gee, Jasper

The 75th meeting of the Board of Trustees was held in the Ward R. Burke Community Room of the Day Treatment/Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, October 23, 1979, at 5:30 p.m.

INVOCATION: Judge Allen Sturrock, Vice-Chairman, Board of Trustees, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: Mr. Woods said items requiring Board action would be delayed until the arrival of a fifth Board Member, Dr. Nancy Speck, to make up a quorum.

Mr. Woods asked that the Board hear the Executive Director's Report while awaiting a quorum.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Summarized November and December Board meetings. November 20 - consolidate with Semi-Annual Board Workshop--Convened at Trinity Co. OPC at 2:00 p.m.; tour Houston Co. SWS; return to Lovelady State Bank; view Slide Presentation. Committee meetings at 5:30 and Board meeting at 6:00 p.m.

December Board meeting - consolidated with Annual Winter Social on December 18. Will discuss details at next Board meeting.
2. Meeting with Sabine County Advisory Council and San Augustine County Judge. Received verbal pledge from San Augustine. Meet with Sabine County on November 12--hopefully for final pledge.
3. Reception for Jim Browder - Sturrock and Woods. Speaker of the House - Clayton.
4. Leahey Workshop - 90 people attend - Regional meet which we host.
5. 30 CMHMRC now - Navarro County - Corsicana - designated Board and functioning. Lot of interest Montgomery County - Commissioners' Court here for visit.
6. Official approval of 1980 budget received.
7. Cancellation of Elderly Services by DHR - memo sent previously.
8. Release of information by RSH - Confidentiality problem.
9. TEA visit on November 7th.
10. MH Task Force - November 12th.
11. New Superintendent RSH - Dr. Robert Glen - visit on October 11.
12. Result of Social Security survey.

At this point, the fifth Board Member arrived constituting a quorum. Mr. Woods called the meeting to order and said the Board would now consider Agenda items requiring Board action.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the September Board Meeting, on a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the Minutes of the September 25, 1979 Board meeting.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Dr. Nancy Speck, Chairperson

Consideration of Treasurer's Report: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, Cash Flow Statements, Accounts Receivables - Internal Advances, and Accounts Payable - Internal Advances for the month of September, 1979, be approved as submitted, and THAT copies of each report be attached to the permanent Minutes of this Board Meeting.

Consideration of Proposed Purchase of Equipment (In Two Parts):

Part 1: Consideration of Bids for Portable Building: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the bid in the amount of \$4,790 from Morgan Building Systems, Inc. for the purchase of a portable building for the Fairweather Lodge program.

Part 2: Consideration of Bids for Garden Tractor and Attachments: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the bid in the amount of \$1,800.42 from Sears, Roebuck and Company for the purchase of a garden tractor and attachments for the Fairweather Lodge Program.

Consideration of Bids for Vehicle Pool (In Two Parts):

Part 1: Consideration of Bids for Purchase of Vans: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the bid of \$34,913.64 be awarded to Tipton Ford, Inc. for the purchase of four 12-passenger vans for the Newton County Developmental Center, Kirbyville Developmental Center, San Jacinto County Developmental Center and Tyler County Developmental Center.

Part 2: Consideration of Bids for Lease Vehicle: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the board accept the bid in the amount of \$240.00 per month from Morrow Buick-Pontiac for the lease of one automobile for a period of two years, beginning January 1, 1980.

Consideration of Proposed Revised Fee Schedule: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Fee Schedule be approved as submitted, and THAT this revised Fee Schedule be effective November 1, 1979.

PROGRAM COMMITTEE - Judge Allen Sturrock, Chairperson

Consideration of Membership in National Council of Community Mental Health Centers, Inc.: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT MHMR participate as an associate member in the National Council of Community Mental Health Centers, Inc.

Consideration of Proposed Response to Greater East Texas Health Systems Agency Plan: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed response to Greater East Texas Health Systems Agency (GETHSA) Plan be approved as submitted and THAT the Executive Director be authorized to forward this response to GETHSA for their consideration.

Consideration of Application for Texas Rehabilitation Commission Funding (In Two Parts):

Part 1: Consideration of TRC Establishment Grant Application for the Tyler County Sheltered Workshop: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Establishment Grant Application to Texas Rehabilitation Commission for the Tyler County Sheltered Workshop be approved as submitted, THAT the Executive Director be authorized to sign and submit this application to the Texas Rehabilitation Commission and to expend the funds as outlined in the grant application, and THAT the Executive Director be authorized to sign a contract with the Tyler County Association for Mentally and Physically Handicapped to generate the local funds.

Part 2: Consideration of TRC Establishment Grant Application for the Sabine-San Augustine Counties Sheltered Workshop: On a motion by Judge Sturrock, seconded by Mr. Hille, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the proposed Establishment Grant Application to Texas Rehabilitation Commission for the Sabine-San Augustine Counties Sheltered Workshop be approved as submitted and THAT the Executive Director be authorized to sign and submit this application to the Texas Rehabilitation Commission and to expend the funds as outlined in the grant application.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - George E. Gee, Chairperson

Consideration of Proposed Co-hosting Volunteer Services State Council Convention: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Executive Director be authorized to proceed with plans for co-hosting the 22nd Annual Volunteer Services State Council meeting with the Lufkin State School in the City of Lufkin.

Consideration of Acceptance of Donation and Certificate of Appreciation (In Two Parts):

Part 1: Consideration of Acceptance of Donation: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board accept the donations from Kirby Forest Industries, Inc. to the Hardin County Sheltered Workshop.

Part 2: Consideration of Proposed Certificate of Appreciation:
On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously approved the following resolution:

RESOLVED, by the Board of Trustees, THAT the Board Chairman and the Executive Director be authorized to sign and present a Certificate of Appreciation to Kirby Forest Industries, Inc.

Presentation of Resolution of Appreciation: On a motion by Mr. Gee, seconded by Judge Sturrock, the Board unanimously voted to table this item until next month's Board meeting.

Consideration of Personnel Matters: Mr. Gee requested that the Board Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17, Section 2 (g) of the Open Meetings Law. Chairman Woods excused guests from the meeting room at 6:20 p.m., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Mr. Woods reopened the meeting to the public at 6:35 p.m., and stated that there were no items requiring Board action.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors.

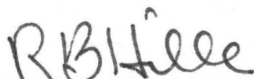
DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:
The regular November Board meeting was set for the third Tuesday which falls on November 20, 1979, and will be held at the Lovelady State Bank. Committee meetings will begin at 5:30 p.m. with the Board meeting starting at 6:00 p.m.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 6:50 p.m.

APPROVED:



V. B. Woods, Chairman



R. B. Hille, Secretary

<u>ASSETS</u>	<u>GENERAL OPERATING FUND</u>	<u>GENERAL FIXED ASSETS FUND</u>	<u>TOTAL</u>
Current Assets:			
Cash in Bank	\$240,089.82		\$ 240,089.82
Petty Cash	165.00		165.00
Accounts Receivable - Client Fees	31,551.41		31,551.41
Accounts Receivable - Other	99,775.50		99,775.50
Accounts Receivable - Internal Advances*	45,000.00		45,000.00
Prepaid Expenses	16,613.71		16,613.71
<u>TOTAL CURRENT ASSETS</u>	<u>433,195.44</u>		<u>433,195.44</u>
Amount to be provided under capital lease agreement	147,609.84		147,609.84
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		\$337,425.00	337,425.00
Vehicles		139,086.64	139,086.64
Land		119,400.00	119,400.00
Building		325,645.06	325,645.06
<u>TOTAL FIXED ASSETS</u>		<u>\$921,556.70</u>	<u>921,556.70</u>
<u>TOTAL ASSETS</u>	<u>\$580,805.28</u>	<u>\$921,556.70</u>	<u>\$1,502.361.98</u>

LIABILITIES, RESERVES & FUND BALANCE

Current Liabilities:			
Accounts Payable - Internal Advances*	\$ 45,000.00		\$ 45,000.00
Accounts Payable	17,732.06		17,732.06
Withholding Tax Payable	(28.68)		(28.68)
FICA Tax Payalbe	43,021.60		43,021.60
Employees Insurance Payable	163.40		163.40
Tax Sheltered Annuity Payable	-0-		-0-
Cancer Insurance Payable	-0-		-0-
Savings Bond Payable	-0-		-0-
Credit Union Payable	-0-		-0-
Sales Tax Payable	6.61		6.61
Retirement Payalbe	-0-		-0-
Allowance for Uncollectable Accounts	4,040.43		4,040.43
Obligation Under Capital Lease Agreement	147,609.84		147,609.84
<u>TOTAL LIABILITIES</u>	<u>257,545.26</u>		<u>257,545.26</u>
Reserve for Investment in Fixed Assets		\$921,556.70	921,556.70
Prepaid Revenue	-0-		-0-
Fund Balance	243,260.02		243,260.02
Reserve Operating Fund	80,000.00		80,000.00
<u>TOTAL LIABILITIES, RESERVES & FUND BALANCE</u>	<u>\$580,805.28</u>	<u>\$921,556.70</u>	<u>\$1,502,361.98</u>

CASH POSITION STATEMENT

Cash in Bank:		
Operating Account	\$ 63,437.19	
Title I Account	6,969.21	
Senate Bill 230 Account	5,286.34	
HEW Account	2,685.13	
FWL-TRC Account	8,648.51	
FICA Account	46,886.64	
Payroll Account	118.67	
Reserve Operating Account	87,826.87	
Land Account	18,231.26	
<u>TOTAL CASH IN BANK</u>	<u>240,089.82</u>	
Petty Cash	165.00	
<u>TOTAL CASH ON HAND</u>		<u>\$240,254.82</u>

Attachment to IV-A-1
10/23/79

Analysis of Accounts Receivable/Accounts Payable - Internal Advances

Advance to HEW from Center	<u>\$45,000.00</u>
	<u>\$45,000.00</u>

<u>INCOME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Jasper County	\$ 3,483.00	\$ -0-	\$ 3,483.00
Client Fees	4,729.23	206.10	4,935.33
Texas Rehabilitation Commission	225.00	265.00	490.00
Workshop Production	3,856.70	-0-	3,856.70
Donations	600.00	-0-	600.00
Miscellaneous Income	269.50	160.00	429.50
Grant-in-Aid	99,096.59	-0-	99,096.59
Food Stamps	-0-	1,000.00	1,000.00
Title XX Reimbursements	90,000.00	-0-	90,000.00
Title XX Protective Services	-0-	1,820.84	1,820.84
Title XX Services to Aged	-0-	8,665.33	8,665.33
Traffic Safety	-0-	908.00	908.00
Rusk State Hospital	-0-	4,172.33	4,172.33
DHR-Liaison	-0-	6,300.00	6,300.00
ICF-MR	313.64	8,528.24	8,841.88
TOTALS	<u>\$202,573.66</u>	<u>\$32,025.84</u>	<u>\$234,599.50</u>

<u>EXPENDITURES</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries	\$120,639.58	\$ -0-	\$120,639.58
Salary & Merit Increases	508.50	-0-	508.50
FICA Taxes	6,894.62	-0-	6,894.62
Insurance - Hospitalization/Life	5,165.36	-0-	5,165.36
Retirement	2,122.05	-0-	2,122.05
Travel Expense	1,570.40	103.87	1,674.27
Drugs	2,222.55	456.90	2,679.45
Food	3,111.09	253.11	3,364.20
Supplies	2,501.82	2,498.87	5,000.69
Furniture and Equipment/Purchases	169.68	1,568.48	1,738.16
Furniture and Equipment/Rental	1,430.58	-0-	1,430.58
Furniture and Equipment/Rep. & Maint.	657.65	722.50	1,380.15
Building/Rent	10,192.00	-0-	10,192.00
Building/Remodeling and Renovation	-0-	-0-	-0-
Building/Repairs and Maintenance	626.58	906.50	1,533.08
Vehicles/Rental	1,307.03	-0-	1,307.03
Vehicles/Operation and Maintenance	3,848.99	391.39	4,240.38
Contracts	7,162.85	-0-	7,162.85
Postage	202.30	48.00	250.30
Laboratory Expense	44.90	-0-	44.90
Telephone	3,556.01	-0-	3,556.01
Insurance	3,925.06	-0-	3,925.06
Client Training Wages	5,876.78	-0-	5,876.78
Utilities	3,492.66	-0-	3,492.66
Client Fringe Benefits	393.04	-0-	393.04
Miscellaneous Expense	1,473.83	113.67	1,587.50
Consultation & Prof. Fees - Other	-0-	-0-	-0-
Consultation & Prof. Fees - Direct	117.00	123.56	240.56
Emolument	350.00	-0-	350.00
Annual Audit	-0-	-0-	-0-
TOTALS	<u>\$189,562.91</u>	<u>\$7,186.85</u>	<u>\$196,749.76</u>

Attachment to IV-A-1
 10/23/79

Drugs:

TPERF - \$2,008.43

Food:

Sunrise Manor - \$544.80

Shelby Co. HWH - \$1,269.56

Nacodgoches Co. HWH - \$641.12

Supplies:

1980 FY Budgets - 50 copies - \$601.25

Equipment/Furniture Rental:

Xerox - \$669.69

7 Canon Copiers - \$985.89

Building Rent:

Angelina OPC \$2,800.00

Nacogdoches OPC 791.00

Nacogdoches SWS 700.00

Nacogdoches HWH 575.00

Shelby Co. SWS 600.00

Vehicle Rental:

6 Lease Cars - \$1,046.73

Contract:

Peer Review - \$7,063.00

Telephone:

Central Adm. - \$944.02

Insurance:

Blanket Insurance Policy (6 mos.) - \$18,877.27

Miscellaneous:

Moving Angelina OPC and Angelina Bldg. - \$810.00

Deep East Texas Regional MHMR Services

September 25, 1979

NAME OF CENTER

DATE

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
CAL						
Tax Funds Appro. to Center						
a. City Government	(010)	\$ -0-	\$ -0-	-0-	\$ -0-	\$ -0-
b. County Government	(020)	9,352	3,483	112,227	3,483	108,744
c. School District	(030)	-0-	-0-	-0-	-0-	-0-
d. _____						
e. _____						
Patient Fees-Ins. Reimb.						
a. Direct Patient Fees & Insurance	(070)	7,083	4,935	85,000	4,935	80,065
b. Title XX-Protective Services	(071)	13,935	1,821	167,219	1,821	165,398
c. Title XX-Services to Elderly	(072)	4,530	8,665	54,364	8,665	45,699
d. SB 230 & Transportation	(073)	4,892	-0-	58,700	-0-	58,700
e. TRC	(074)	3,750	490	45,000	490	44,510
f. ICF - MR	(075)	14,017	8,842	168,200	8,842	159,358
g. Title XX - Reimbursement	(076)	7,500	90,000	90,000	90,000	-0-
h. _____						
i. _____						
Other Income & Contributions						
a. Workshop Production	(090)	7,083	3,857	85,000	3,857	81,143
b. Donations	(091)	333	600	4,000	600	3,400
c. Interest	(092)	333	-0-	4,000	-0-	4,000
d. Food Stamps	(093)	900	1,000	10,800	1,000	9,800
e. Miscellaneous	(094)	822	430	9,865	430	9,435
f. C & E Services	(095)	667	-0-	8,000	-0-	8,000
g. _____						
h. _____						
ATE GRANT-IN-AID & SPECIAL ANTS THROUGH TDMHMR						
Grant-in-Aid	(110)	99,097	99,097	1,189,159	99,097	1,090,062
Suppl. Grant-in-Aid	(120)	-0-	-0-	-0-	-0-	-0-
Special Grants-TDMHMR	(130)	-0-	-0-	-0-	-0-	-0-
HER STATE FUNDS						
Texas Comm. on Alcohol	(160)	1,328	-0-	15,934	-0-	15,934
Rusk State Hospital	(161)	4,172	4,172	50,068	4,172	45,896
Traffic Safety	(162)	833	908	10,000	908	9,092
	(163)	173	-0-	2,078	-0-	2,078
DERAL FUNDS						
Grants						
a. Title I	(210)	11,588	-0-	139,052	-0-	139,052
b. HEW Operations	(211)	55,756	-0-	669,069	-0-	669,069
c. DHR Liaison	(212)	6,431	6,300	77,168	6,300	70,868
d. Title I - Follow the Child	(213)	550	-0-	6,602	-0-	6,602
e. _____						
f. _____						
g. _____						
AND TOTAL		\$255,125	\$234,600	3,061,505	\$234,600	\$2,826,905

Attachment to IV-A-1
10/23/79

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Deep East Texas Regional MMR Services
NAME OF CENTER

September 25, 1979
DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	\$134,602	\$120,640	\$1,615,229	\$120,640	\$1,494,589
b. Salary & Merit Incrs.	(011)	883	509	10,600	509	10,091
c. Fringe Benefits	(020)	17,979	14,182	215,747	14,182	201,565
d. Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	500	241	6,000	241	5,759
2. Other	(040)	500	-0-	6,000	-0-	6,000
TRAVEL - STAFF & BOARD	(050)	4,814	1,674	57,767	1,674	56,093
CONSUMABLE ITEMS						
a. Drugs	(060)	2,083	2,679	25,000	2,679	22,321
b. Food	(070)	2,642	3,364	31,700	3,364	28,336
c. Other	(080)	3,927	5,001	47,125	5,001	42,124
EQUIPMENT & FURNITURE						
a. Purchase	(090)	2,284	1,738	27,411	1,738	25,673
b. Rental	(100)	2,695	1,430	32,340	1,430	30,910
c. Repair & Maintenance	(110)	971	1,380	11,652	1,380	10,272
BUILDING						
a. Rent	(120)	11,251	10,192	135,021	10,192	124,829
b. Remodel & Renovation	(130)	400	-0-	4,800	-0-	4,800
c. Repair & Maintenance	(140)	874	1,533	10,485	1,533	8,952
VEHICLE						
a. Purchase	(150)	3,067	-0-	36,800	-0-	36,800
b. Rental	(160)	1,187	1,307	14,248	1,307	12,941
c. Oper. & Maint. Cost	(170)	2,815	4,240	33,781	4,240	29,541
CONTRACTS-SERV. AGENCIES	(180)	39,519	7,163	474,225	7,163	467,062
OTHER						
a. Postage, Telephone	(190)	6,002	3,806	72,027	3,806	68,221
b. Laboratory Expense	(191)	69	45	829	45	784
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
d. Annual Audit	(193)	792	-0-	9,500	-0-	9,500
e. Insurance	(194)	5,011	3,925	60,127	3,925	56,202
f. Client Wages	(195)	4,167	5,877	50,000	5,877	44,123
g. Utilities	(196)	3,577	3,493	42,921	3,493	39,428
h. Emolument	(197)	350	350	4,200	350	3,850
i. Client Fringe	(198)	235	393	2,823	393	2,430
i. Miscellaneous	(199)	1,929	1,588	23,147	1,588	21,559
GRAND TOTAL						
		\$255,125	\$196,750	\$3,061,505	\$196,750	\$2,864,755

Attachment to IV-A-1
10/23/79

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79 AND THE
 MONTHLY BUDGET FOR THE PERIOD 9/26/79-8/31/80 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
<u>Mental Health</u> (amount of budget allocated and expended to serve people with mental health problems)	\$1,479,713	\$ 95,089	\$1,384,624	\$125,875
<u>Mental Retardation</u> (amount of budget allocated and expended to serve people with mental retardation problems)	1,183,206	76,044	1,107,162	100,651
<u>Alcoholism</u> (amount of budget allocated and expended to serve people with alcoholism problems)	367,621	23,630	343,991	31,272
<u>Drug</u> (amount of budget allocated and expended to serve people with drug problems)	30,965	1,987	28,978	2,634
Grand Total	\$3,061,505	\$196,750	\$2,864,755	\$260,432

Note: The amounts shown for the monthly budget are derived by applying 1/11 of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

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BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/79-9/25/79 AND THE
MONTHLY BUDGET FOR THE PERIOD 9/26/79-8/31/80 BY SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	\$ 112,227	\$ 3,483	\$ 108,744	\$ 9,886
2. Fees - Insurance	85,000	4,935	80,065	7,279
3. Title XX Protective Services	167,219	1,821	165,398	15,036
4. Title XX Services to Elderly	54,364	8,665	45,699	4,154
5. Senate Bill 230 & Transportation	58,700	-0-	58,700	5,336
6. TRC Reimbursements	45,000	490	44,510	4,046
7. ICF - MR	168,200	8,842	159,358	14,487
8. Title XX Reimbursements	90,000	90,000	-0-	-0-
9. Workshop Production	85,000	3,857	81,143	7,377
10. Donations	4,000	600	3,400	309
11. Interest	4,000	-0-	4,000	364
12. Food Stamps	10,800	1,000	9,800	891
13. Miscellaneous	9,865	430	9,435	858
14. C & E Services	8,000	-0-	8,000	727
15.				
16.				
17.				
State Grant-in-Aid	1,189,159	99,097	1,090,062	99,097
Supplemental Grant-in-Aid				
Other State				
1. Texas Comm. on Alcoholism	15,934	-0-	15,934	1,449
2. Rusk State Hospital	50,068	4,172	45,896	4,172
3. Traffic Safety	10,000	908	9,092	827
4. TRC	2,078	-0-	2,078	188
5.				
6.				
Federal				
1. Title I (89-313)	139,052	-0-	139,052	12,641
2. HEW Operations	669,069	-0-	669,069	60,824
3. DHR Liaison	77,168	6,300	70,868	6,443
4. Title I - Follow the Child	6,602	-0-	6,602	600
5.				
6.				
TOTAL	\$3,061,505	\$234,600	\$2,826,905	\$256,991

Note: The amounts shown for the monthly budget are derived by applying 1/11 of the balance for each source of funds

Attachment to IV-A-1
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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79
AND THE MONTHLY BUDGET FOR THE PERIOD 9/26-8/31/80 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	\$ 343,153	\$ 27,789	\$ 315,364	\$ 28,669
103	Personnel, Staff Dev. & Training	70,536	4,801	65,735	5,976
104	Research and Evaluation	33,048	1,553	31,495	2,863
202	Screening and Referral	150,069	9,126	140,943	12,813
203	Consultation and Education	43,037	2,840	40,197	3,654
301	Angelina Co. OPC	293,801	19,485	274,316	24,938
302	Jasper Co. OPC	104,597	8,479	96,118	8,738
303	Nacogdoches Co. OPC	147,947	10,787	137,160	12,469
304	Polk Co. CCC	84,590	6,157	78,433	7,130
305	Trinity Co. OPC	89,439	5,477	83,962	7,633
306	Tyler Co. OPC	84,572	7,042	77,530	7,048
307	DHR-Services to the Elderly	76,314	5,615	70,699	6,427
308	DHR-Protective Services	180,219	1,778	178,441	16,222
311	Shelby Co. OPC	92,952	6,020	86,932	7,903

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79
 AND THE MONTHLY BUDGET FOR THE PERIOD 9/26-8/31/80 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
404	Kirbyville Dev. Ctr	\$ 47,890	\$ 3,660	\$ 44,230	\$ 4,021
405	Newton Co. Dev. Ctr.	46,650	4,437	42,213	3,838
406	Tyler Co. Dev. Ctr.	40,725	2,030	38,695	3,518
407	San Jacinto Co. Dev. Ctr.	48,001	3,004	44,997	4,091
408	Angelina Co. Dev. Ctr.	9,000	-0-	9,000	818
409	Hardin Co. Adult Education	21,666	1,469	20,197	1,836
410	Houston Co. Adult Education	23,199	1,681	21,518	1,956
411	Jasper-Newton Co. Adult Education	21,933	2,294	19,639	1,785
412	Nacogdoches Co. Adult Education	25,819	2,446	23,373	2,125
413	Polk Co. Adult Education	18,217	1,133	17,084	1,553
414	Shelby Co. Adult Education	22,271	1,725	20,546	1,868
501	Hardin Co. SWS	50,216	3,413	46,803	4,255
502	Houston Co. SWS	53,828	3,916	49,912	4,537
503	Jasper-Newton Co. SWS	50,811	5,345	45,466	4,133
504	Lufkin Workshop & Oppor. Ctr.	84,200	-0-	84,200	7,655
505	Nacogdoches Co. SWS	60,886	5,696	55,190	5,017
506	Polk Co. SWS	42,170	2,637	39,533	3,594
507	Shelby Co. SWS	51,501	4,026	47,475	4,316

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79
 AND THE MONTHLY BUDGET FOR THE PERIOD 9/26-8/31/80 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
601	Angelina Co. Day Treat. Prog.	\$ 82,643	\$ 6,949	\$ 75,694	\$ 6,881
701	Nacogdoches Co. HWH	69,078	5,562	63,516	5,774
702	Sunrise Manor	67,479	5,375	62,104	5,646
703	Shelby Co. HWH	132,720	11,039	121,681	11,062
704	Fairweather Lodge - Angelina Co.	2,303	1,864	439	40
803	Psychiatric Inpatient	194,025	100	193,925	17,630
	TOTAL	\$3,061,505	\$196,750	\$2,864,755	\$260,432

Note: The amounts shown for the monthly budget are derived by applying 1/11 of the balance for each organizational unit.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79 AND
THE MONTHLY BUDGET FOR THE PERIOD 9/26/79-8/31/80 BY PROGRAM CATEGORY

Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	\$ 446,737	\$ 34,143	\$ 412,594	\$ 37,509
Screening & Referral/Emergency	193,106	11,966	181,140	16,467
Outpatient/Clinic Services	1,154,431	70,840	1,083,591	98,508
Special Education Classes	325,371	23,879	301,492	27,408
Day/Evening Care	82,643	6,949	75,694	6,881
Sheltered Work Training	393,612	25,033	368,579	33,507
Alternate Residential Care	271,580	23,840	247,740	22,522
24-hour Residential Care	194,025	100	193,925	17,630
Totals	\$3,061,505	\$196,750	\$2,864,755	\$260,432

Note: The amounts shown for the monthly budget are derived by applying 1/11 of the balance for each program category.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79
AND THE MONTHLY BUDGET FOR THE PERIOD 9/26/79-8/31/80 BY SOURCE OF FUNDS

Source of Funds	Budget Amount	Expanded and/or Encumbered	Balance	Monthly Budget
Local	\$ 902,375	\$ 53,271	\$ 849,104	\$ 77,191
State Grant-in-Aid Supplemental G-I-A	1,189,159	81,599	1,107,560	100,687
Other State				
1. TCA	15,934	1,315	14,619	1,329
2. RSH	50,068	2,740	47,328	4,303
3. Traffic Safety	10,000	-0-	10,000	908
4. TRC	2,078	1,642	436	40
5.				
Federal				
1. Title I	139,052	7,734	131,318	11,938
2. HEW Operations	669,069	43,492	625,577	56,871
3. DHR Liaison	77,168	4,929	72,239	6,567
4. Title I -the Child Follow	6,602	28	6,574	598
TOTALS	\$3,061,505	\$196,750	\$2,864,755	\$260,432

Note: The amounts shown for the monthly budget are derived by applying 1/11 of the balance for each source of funds.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79
AND THE MONTHLY BUDGET FOR THE PERIOD 9/26/79-8/31/80 BY COST CATEGORYIV-A-1
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Cost Category		Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Salaries and wages	(010)	\$1,615,229	\$403,806	\$120,640	\$1,494,589	\$283,166	\$135,872
Salary and merit	(011)	10,600	2,649	509	10,091	2,140	917
Fringe benefits	(020)	215,747	53,937	14,182	201,565	39,755	18,324
Consultation & Prof. fees							
Direct Patient Ser.	(030)	6,000	1,500	241	5,759	1,259	524
Other	(040)	6,000	1,500	-0-	6,000	1,500	545
Travel-Staff & Board	(050)	57,767	14,442	1,674	56,093	12,768	5,099
Consumable Items							
Drugs	(060)	25,000	6,249	2,679	22,321	3,570	2,029
Food	(070)	31,700	7,926	3,364	28,336	4,562	2,576
Other (Office,etc.)	(080)	47,125	11,781	5,001	42,124	6,780	3,829
Equipment & Furniture							
Purchase	(090)	27,411	6,852	1,738	25,673	5,114	2,334
Rental	(100)	32,340	8,085	1,430	30,910	6,655	2,810
Repairs & Mainten.	(110)	11,652	2,913	1,380	10,272	1,533	934
Building							
Rent	(120)	135,021	33,753	10,192	124,829	23,561	11,348
Remodeling & Renov.	(130)	4,800	1,200	-0-	4,800	1,200	436
Repairs & Mainten.	(140)	10,485	2,622	1,533	8,952	1,089	814
Vehicle							
Purchase	(150)	36,800	9,201	-0-	36,800	9,201	3,345
Rental	(160)	14,248	3,561	1,307	12,941	2,254	1,178
Operating & Mainten.	(170)	33,781	8,445	4,240	29,541	4,205	2,686
Contracts with Service Agencies	(180)	474,225	118,557	7,163	467,062	111,394	42,460
Other							
Postage & Phone	(190)	72,027	18,006	3,806	68,221	14,200	6,202
Laboratory Exp.	(191)	829	207	45	784	162	71
Client Transport.	(192)	-0-	-0-	-0-	-0-	-0-	-0-
Annual Aud.	(193)	9,500	2,376	-0-	9,500	2,376	864

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/79-9/25/79
 AND THE MONTHLY BUDGET FOR THE PERIOD 9/26/79-8/31/80 BY COST CATEGORY

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Cost Category	Annual Budgeted Amount	Quarterly Budgeted Amount	Expended and/or Encumbered	Balance Annual Budget	Balance Quarterly Budget	Monthly Budget
Other continued:						
Insurance (194)	\$ 60,127	\$ 15,033	\$ 3,925	\$ 56,202	\$ 11,108	\$ 5,109
Client Wages (195)	50,000	12,501	5,877	44,123	6,624	4,011
Utilities (196)	42,921	10,731	3,493	39,428	7,238	3,584
Emoluments (197)	4,200	1,050	350	3,850	700	350
Client Fringe (198)	2,823	705	393	2,430	312	221
Miscellaneous (199)	23,147	5,787	1,588	21,559	4,199	1,960
Grand Total (300)	\$3,061,505	\$765,375	\$196,750	\$2,864,755	\$568,625	\$260,432

Note: The amounts shown for the monthly budget are derived by applying 1/11 of the balance for each cost category.

CASH RECEIPTS FOR THE PERIOD 9/1/79-9/25/79 AND
 PROJECTED CASH RECEIPTS FOR THE PERIOD 9/26/79-8/31/80

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SOURCE OF FUNDS	BUDGETED AMOUNT	RECEIPTS 9-1-79 -9-25-79	BALANCE	PROJECTED CASH RECEIPTS							
				October	November	December	January	February	March-April	May-June	July-Aug.
City Government	\$ 112,227	\$ 3,483	\$ 108,744	\$ -0-	\$ -0-	\$ -0-	\$ 13,593	\$ 13,593	\$ 27,186	\$ 27,186	\$ 27,186
Direct Patient Fees-Ins.	85,000	4,935	80,065	7,279	7,279	7,279	7,279	7,279	14,554	14,558	14,558
Le XX-Protective Serv.	167,219	1,821	165,398	15,036	15,036	15,036	15,036	15,036	30,072	30,072	30,074
Le XX-Serv. to Elderly	54,364	8,665	45,699	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
230 & Transportation	58,700	-0-	58,700	11,740	5,870	5,870	5,870	5,870	11,740	11,740	-0-
	45,000	490	44,510	2,000	2,500	4,000	4,000	4,000	9,336	9,336	9,338
- MR	168,200	8,842	159,358	6,400	6,400	6,400	17,520	17,520	35,040	35,040	35,038
Le XX - Reimbursement	90,000	90,000	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Workshop Production	85,000	3,857	81,143	5,000	4,500	4,000	4,000	4,000	19,879	19,882	19,882
ations	4,000	600	3,400	310	309	309	309	309	618	618	618
erest	4,000	-0-	4,000	1,000	-0-	-0-	1,000	-0-	1,000	-0-	1,000
d Stamps	10,800	1,000	9,800	900	900	900	900	900	1,800	1,800	1,700
cellaneous	9,865	430	9,435	600	600	600	600	600	2,146	2,146	2,143
E Services	8,000	-0-	8,000	700	700	700	700	700	1,500	1,500	1,500
nt-in-Aid	1,189,159	99,097	1,090,062	198,194	-0-	99,097	198,194	-0-	297,291	99,097	198,189
. Comm. Alc.	15,934	-0-	15,934	3,086	-0-	-0-	4,283	-0-	4,283	-0-	4,282
k State Hospital	50,068	4,172	45,896	4,172	4,172	4,172	4,172	4,172	8,344	8,344	8,348
ffic Safety	10,000	908	9,092	827	827	827	827	827	1,654	1,654	1,649
	2,078	-0-	2,078	-0-	2,078	-0-	-0-	-0-	-0-	-0-	-0-
le I	139,052	-0-	139,052	9,210	32,460	-0-	-0-	32,460	-0-	32,460	32,462
Operations	669,069	-0-	669,069	111,512	55,755	55,755	55,755	55,755	111,512	111,512	111,513
- Liaison	77,168	6,300	70,868	6,443	6,443	6,443	6,443	6,443	12,886	12,886	12,881
le I - Follow the Child	6,602	-0-	6,602	600	600	600	600	600	1,200	1,200	1,202
AL	\$3,061,505	\$234,600	\$2,826,905	\$385,009	\$146,429	\$211,988	\$341,081	\$170,064	\$592,041	\$421,031	\$513,563

EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/1/79 - 9/25/79 AND
PROJECTED EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/26/79-8/31/80

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COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/OR ENCUMBERED 9/1/79- 9/25/79	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBRANCES						
				October	November	December	Jan. - Feb.	March-April	May-June	July-Aug.
aries-Wages	\$1,615,229	\$120,640	\$1,494,589	\$135,872	\$135,872	\$135,872	\$271,744	\$271,744	\$271,744	\$271,741
ary-Merit	10,600	509	10,091	509	509	600	1,200	2,000	2,500	2,773
ge Ben.	215,747	14,182	201,565	15,000	15,000	17,000	37,000	39,000	39,000	39,565
sultation										
irect	6,000	241	5,759	524	524	524	1,048	1,048	1,048	1,043
ther	6,000	-0-	6,000	545	545	545	1,090	1,090	1,090	1,095
vel	57,767	1,674	56,093	5,099	5,099	5,099	10,198	10,198	10,198	10,202
gs	25,000	2,679	22,321	2,029	2,029	2,029	4,058	4,058	4,058	4,060
l	31,700	3,364	28,336	2,576	2,576	2,576	5,152	5,152	5,152	5,152
olies	47,125	5,001	42,124	4,500	3,829	3,829	7,492	7,492	7,492	7,490
lp. & Furn.										
urchase	27,411	1,738	25,673	6,000	8,000	1,297	2,594	2,594	2,594	2,594
ental	32,340	1,430	30,910	2,810	2,810	2,810	5,620	5,620	5,620	5,620
ep./Maint.	11,652	1,380	10,272	934	934	934	1,868	1,868	1,868	1,866
lding										
ent	135,021	10,192	124,829	11,348	11,348	11,348	22,696	22,696	22,696	22,697
em./Renova.	4,800	-0-	4,800	436	436	436	872	872	872	876
ep./Maint.	10,485	1,533	8,952	814	814	814	1,628	1,628	1,628	1,626
icle										
urchase	36,800	-0-	36,800	36,800	-0-	-0-	-0-	-0-	-0-	-0-
ental	14,248	1,307	12,941	1,176	1,176	1,176	2,352	2,352	2,352	2,357
er./Maint.	33,781	4,240	29,541	2,120	2,120	2,120	5,796	5,796	5,796	5,793
e. Ser. Agns.	474,225	7,163	467,062	28,186	35,203	28,186	93,872	100,889	86,855	93,871
t. & Tele.	72,027	3,806	68,221	6,201	6,202	6,202	12,404	12,404	12,404	12,404
Expenses	829	45	784	71	71	71	145	142	142	142
al Audit	9,500	-0-	9,500	-0-	-0-	-0-	-0-	-0-	-0-	9,500
urance	60,127	3,925	56,202	3,925	3,925	3,925	7,850	12,192	12,192	12,193
ent Wages	50,000	5,877	44,123	4,011	4,011	4,011	8,022	8,022	8,022	8,024
ilities	42,921	3,493	39,428	3,586	3,586	3,584	7,168	7,168	7,168	7,168
uments	4,200	350	3,850	350	350	350	700	700	700	700
ent Fringe	2,823	393	2,430	221	221	221	442	442	442	441
ellaneous	23,147	1,588	21,559	1,959	1,960	1,960	3,920	3,920	3,920	3,920
ALS	\$3,061,505	\$196,750	\$2,864,755	\$277,602	\$249,150	\$237,519	\$516,931	\$531,087	\$517,553	\$534,913

DETRMHMRS
NAME OF CENTER

September 25, 1979
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY

1. Administration

2. Screening, Referral and
Emergency

3. Outpatient Services

4. Special Education

5. Sheltered Work Training and
Day/Evening Care

6. Alternate Residential/
24-Hour Care

TOTALS

MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
\$18,941	\$18,941	\$ 227,295	\$18,941	\$ 208,354
2,339	2,339	28,072	2,339	25,733
21,790	21,790	261,479	21,790	239,689
11,110	11,110	133,315	11,110	122,205
26,382	26,382	316,578	26,382	290,196
18,535	18,535	222,420	18,535	203,885
\$99,097	\$99,097	\$1,189,159	\$99,097	\$1,090,062

DETRMHMRS
NAME OF CENTER

September 25, 1979.
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSE	ANNUAL BUDGET	CUMULATIVE EXPENSE	BALANCE YTD
1. Administration	\$18,941	\$17,595	227,295	\$17,595	\$ 209,700
2. Screening, Referral and Emergency	2,339	2,115	28,072	2,115	25,957
3. Outpatient Services	21,790	20,538	261,479	20,538	240,941
4. Special Education	11,110	10,794	133,315	10,794	122,521
5. Sheltered Work Training and Day/Evening Care	26,382	21,234	316,578	21,234	295,344
6. Alternate Residential/ 24-Hour Care	18,535	9,323	222,420	9,323	213,097
TOTALS	\$99,097	\$81,599	1,189,159	\$81,599	\$1,107,560