

MINUTES
OF
THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

November 21, 1978

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Judge Allen Sturrock, Vice-Chairman
Mr. V. B. Woods, Treasurer
Mr. George E. Gee
Dr. Nancy Speck
Mr. Roy R. Woolley
Mrs. Agnes Rhoder

BOARD MEMBERS ABSENT:

Mr. R. B. Hille, Secretary
Judge Emmett Lack

OTHERS PRESENT:

Dr. Wayne Lawrence, DETRMHMRS
Mr. Franklin Avant, "
Dr. Jack Martin, "
Mr. Russ Burbank, "
Mrs. Helen Anderson, "
Mr. Duane Alcorn, "
Mrs. Lois Gee, Jasper
Mrs. Thelma Lea Woods, Woodlake

The 63rd meeting of the Board of Trustees was held in the Conference Room of the Day Treatment/Administration Facility, 4101 South Medford Drive, Lufkin, on Tuesday, November 21, 1978.

INVOCATION: Rev. Bob Lewis, Pastor of the First Assembly of God Church of Lufkin, gave the Invocation.

CALL TO ORDER AND RECOGNITION OF GUESTS: There being a quorum present, Chairman Burke called the meeting to order at 5:00 p.m., and recognized the fact that there were no outside guests.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING: There being no additions or corrections to the Minutes of the October Board Meeting, on a motion by Mr. Woods, seconded by Judge Sturrock, the Board approved the Minutes of the October 24, 1978 Board Meeting.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported on the following items:

1. Winter Social Function - December 7th
2. Meeting with Judge McElyea (Program Priorities)
3. Judge Lack defeated
4. Meeting with Legislative Budget Board staff on November 13th
5. Called on Division Directors to report on activities since the last Board Meeting.

Dr. Martin, Mental Health Division:

1. Status of Board of Pardons and Paroles/DWI applications for certifications
2. We were on the Regional Alcoholism Institute Program.
3. Call on Duane Alcorn
4. Don Wilcox - Change in position
5. Crisis Line/Individual Suicide Prevention
6. Goals Report, (see Appendix #1).

Mr. Avant, Business Division:

1. Local Funds Report
2. Title XX Billing - Only in sheltered workshops as of September 1, 1978
3. Developmental Disabilities Grant audit meeting and final results
4. Fiscal Officers meeting
5. Status of Computer Project
6. Goals Report, (see Appendix #2).

Mr. Burbank, Mental Retardation Division:

1. Intermediate Care Facilities - MR Survey results - Receipt of dollars
2. Status of Nacogdoches Halfway House and discharges from Sunrise Manor
3. Donations at Hardin County Sheltered Workshop - Status of Car Wash
4. Status of obtaining legally adequate consent of mentally retarded clients
5. Goals Report, (see Appendix #3).

Mr. McDermott, Program Support Services Division:

Mr. McDermott was ill and therefore unable to attend this Board Meeting. His report was delayed until the December 12, 1978 Board Meeting.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Treasurer's Report: On a motion by Mr. Woods, seconded by Judge Sturrock, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Balance Sheet, Operating Statement, Budget Summaries of Receipts and Expenditures, and Cash Flow Statements for the month of October, 1978 be approved as submitted, and that copies of each report be attached to the permanent Minutes of this Board Meeting, (see Appendix #4). Be it further RESOLVED that the budget over expenditures, mentioned in Item 2b. of the supporting documents, be approved.

Discussion of FY 1979 Operating Budget: Discussion followed a report, by Dr. Lawrence, on the FY 1979 Operating Budget.

Consideration of Voucher for First Month Grant-in-Aid for Second Quarter: On a motion by Mr. Woolley, seconded by Mr. Woods, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the Voucher in the smount of \$87,657.91 for State Grant-in-Aid for the month of December, 1978. Be it further RESOLVED that the Board Chairman be authorized to sign this Voucher, and that it be submitted to TDMHMR.

Consideration of Soliciting Bids on Vehicle Pool: On a motion by Mr. Woods, seconded by Mr. Woolley, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to extend the lease agreement period on three (3) vehicles through February 28, 1979. Be it further RESOLVED that the Executive Director be authorized to solicit bids from at least ten (10) area dealers for the purpose of leasing up to five (5) vehicles for use by the staff, for a two (2) year lease period from March 1, 1979 through February 28, 1981, and that these bids be presented to the Board at the December Board Meeting for action at that time.

Consideration of Proposed Extension of Contract for Computer Services: On a motion by Mr. Woolley, seconded by Mr. Woods, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Board approve the proposed contract with the Region VII Education Service Center for Data Processing Services, to cover the period December 1, 1978 through January 31, 1979.

Consideration of Proposed Contracts for DDA Grants (In Two Parts):

Part 1: Consideration of Proposed Contract with Jasper-Newton Association for Retarded Citizens: On a motion by Mr. Woods, seconded by Mr. Woolley, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Contract with Jasper-Newton Association for Retarded Citizens in the amount of \$31,554.00 be approved as submitted. Be it further RESOLVED that the Executive Director be authorized to sign the Contract on behalf of the agency.

Part 2: Consideration of Proposed Contract with Pineywoods Association for Retarded Citizens: On a motion by Mr. Woods, seconded by Mr. Woolley, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Contract with Pineywoods Association for Retarded Citizens in the amount of \$34,125.00 be approved as submitted. Be it further RESOLVED that the Executive Director be authorized to sign the Contract on behalf of the agency.

PROGRAM COMMITTEE: - Mr. R. B. Hille, Chairman

Consideration of Programming for San Augustine County: On a motion by Judge Sturrock, seconded by Dr. Speck, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the citizens of San Augustine County be provided with the services of the Mobile Evaluation Unit twice a month for the remainder of FY 1979. Be it further RESOLVED that the Executive Director be authorized to continue negotiations with San Augustine County officials to provide a full time service in the county during FY 1980.

Consideration of Proposed Standardization of Program and Business Practices Among Centers: On a motion by Dr. Speck, seconded by Mrs. Rhoder, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to continue to work with representatives of the Texas Department of Mental Health and Mental Retardation and the Texas Council of Community MHMR Centers, Inc. and other interested parties toward the goal of achieving more uniformity in the areas of accounting, Board policies, and administrative procedures across Community MHMR Centers.

Discussion of Rankings of Centers by Population, Caseload and Financing: Discussion followed a report, by Dr. Lawrence, on Center rankings.

Discussion of Peer Review Information Request and Quarterly Compliance Report (In Two Parts):

Part 1: Discussion of Peer Review Information Request: Discussion followed a report, by Dr. Lawrence, concerning the status of the request for Peer Review information.

Part 2: Consideration of Quarterly Peer Review Compliance Report: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the First Quarter Peer Review Compliance Report be accepted as submitted. Be it further RESOLVED that the Executive Director be authorized to forward a copy of the report to Bruce Bailey, Ph.D.

Discussion of Proposed Programmatic Priorities: Discussion followed a report, by Dr. Lawrence, regarding Center priorities.

Discussion of Ruling Regarding Court-Committed Clients: On a motion by Dr. Speck, seconded by Judge Sturrock, the Board voted to table this item until next month's Board Meeting.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - Mr. George Gee, Chairman

Consideration of Proposed Expression of Appreciation: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to obtain house plants for Nancy Burbank, Patsy Lawrence, Linda Martin and Cynthia McDermott in appreciation for their providing refreshments for the monthly Board of Trustees' meetings. Be it further RESOLVED that each member of the Board of Trustees shall reimburse the Executive Director for the cost of the plants.

Consideration of Management Training Workshop: On a motion by Mr. Gee, seconded by Mr. Woods, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to plan and conduct a Management Training Workshop for Unit Supervisors, Program Directors, Division Directors, and to expend up to \$300 for the conference facility for two (2) days and lodging for one (1) night. Be it further RESOLVED that the participating staff

be reimbursed for travel and one (1) day of per diem to cover food cost at a rate not to exceed \$640.00.

Consideration of Nominees for Advisory Councils and Committees: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Board accept the resignation of Mr. Gary Mattingly, formerly of Tyler County, from the Tyler County Advisory Council.

Discussion of East Texas MHMR Centers Workshop: Discussion followed a report, by Dr. Lawrence, concerning plans for the first Annual East Texas MHMR Centers Workshop.

Consideration of Preliminary State Health Plan: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the proposed responses to the Preliminary State Health Plan be approved as submitted. Be it further RESOLVED, that the Executive Director forward these responses to John J. Kavanagh, M.D., Commissioner, TDMHMR, for his consideration.

Consideration of Personnel Matters (In Four Parts): Mr. Gee requested that the Board Chairman call an Executive Session to consider personnel matters brought before the Board by the Executive Director according to Article 6252-17 Section 2(g) of the Open Meetings Law. Chairman Burke excused guests from the meeting room at 7:20 p.m., stating that no Board action would be taken until the meeting was reopened.

Executive Session

Mr. Burke reopened the meeting to the public at 7:35 p.m., and asked for Board consideration of the following items:

Part 1: Consideration of the Deletion of an MHMR Service Assistant Position, Number 0137: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that position #0137, MHMR Service Assistant, be deleted from the FY79 Personal Services Schedule, effective December 1, 1978. Be it further RESOLVED that the Board Chairman and the Executive Director be authorized to sign the necessary forms and that these be submitted to TDMHMR for approval.

Part 2: Consideration of Proposed New Position Description: On a motion by Mr. Gee, seconded by Mrs. Rhoder, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Fairweather Lodge Coordinator (Administrative Technician II) position description be approved as submitted and that this be placed in the MHMR Position Description Manual.

Part 3: Employee of the Quarter: On a motion by Mrs. Rhoder, seconded by Mr. Gee, the Board approved the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to grant a 3.4% raise to each individual selected as "Employee of the Quarter." Be it further RESOLVED that this become effective with the Employee of the Quarter for the first quarter of FY 79, and that previous recipients still employed receive corresponding raises effective December 1, 1978.

Part 4: Longevity Bonus: No action was taken on this item, as the recommendation was withdrawn.

INVITE COMMENTS FROM VISITORS: There were no comments from visitors.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The regular December Board Meeting was set for the second Tuesday, December 12, 1978. Committee meetings will begin at 4:30 p.m. with the Board Meeting starting at 5:00 p.m. in the Day Treatment/ Administration Facility Conference Room.

ADJOURN: There being no further items for discussion, the meeting was adjourned at 7:38 p.m.

APPROVED:


Ward R. Burke, Chairman


R. B. Hille, Secretary

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Appendix #1

DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS/OBJECTIVES

Division MENTAL HEALTHReport of Month/Quarter OCTOBER, 1978

Goal	Monthly Total	Year To Date	Goal	% Goal
1. TO ACHIEVE 7,128 UNIT ADMIS- SIONS THROUGH PROGRAMS IN THE MENTAL HEALTH DIVISION DURING FY79.	1,031	2,917	7,128	41%
2. TO SERVE A TOTAL OF 3,575 CLIENTS THROUGH PROGRAMS IN THE MENTAL HEALTH DIVISION DURING FY79.	1,505	2,022	3,575	57%
3. TO CONDUCT 35,000 CLIENT VISITS WITHIN THE MENTAL HEALTH DIVISION DURING FY79..	3,919	6,977	35,000	20%

DIVISION GOALS/OBJECTIVES

Division MENTAL HEALTHReport of Month/Quarter OCTOBER, 1978

GOALS	EVALUATION
1. TO PROVIDE PRESCREENING SERVICES TO 40% OF ALL INVOLUNTARY FIRST ADMISSIONS AND 56% OF ALL INVOLUNTARY READMISSIONS TO RSH.	A. <u>ADMISSIONS/READMISSIONS</u> <u>% SCREENED</u> FIRST ADMISSIONS - 14 71% (10) READMISSIONS - <u>18</u> <u>72%</u> (13) TOTAL - 32 72% (23) B. (1) NUMBER OF COURT REFERRALS TO CENTER: 24 (2) NUMBER AND PERCENT TREATED AND MAINTAINED IN CENTER PROGRAMS: 12 (50%) C. NUMBER ADMITTED TO CENTER INPATIENT PROGRAMS WHO WOULD OTHERWISE BE INSTITUTIONALIZED: 1
2. PROVIDE SERVICES TO 90% OF ALL RUSK STATE HOSPITAL CLIENTS DISCHARGED INTO THE CENTER'S CATCHMENT AREA WHO HAVE HAD A PREDISCHARGE PLAN DEVELOPED PRIOR TO THEIR RELEASE.	A. NUMBER OF CLIENTS DISCHARGED INTO CENTER'S CATCHMENT AREA WITH PREDISCHARGE PLAN DEVELOPED: 34 (1) NUMBER RECEIVING CENTER SERVICES: 12 (35%) (2) NUMBER NOT RECEIVING CENTER SERVICES: 22 (65%) (A) REFERRED TO RUSK OUTREACH: 12 (B) MOVED OR REFERRED OUT-OF-REGION: 5 (C) WHEREABOUTS UNKNOWN: 5

Appendix #2

DEEP EAST TEXAS MMR SERVICES

DIVISION GOALS AND OBJECTIVES (Non-Numerical Objectives)

Division BUSINESS

Monthly/Quarterly Report

Report Month/Quarter OCTOBER, 1978

Goals

3. TO INSURE THAT ALL CASH RELATED TRANSACTIONS ARE IN COMPLIANCE WITH THE OPM AND/OR ACCOUNTING MANUAL.
6. IMPLEMENT DATA PROCESSING SYSTEM FOR FISCAL RECORDS.

Evaluation

- RECEIVED MONTHLY REPORTS VERIFYING:
- A) THAT ALL BANK STATEMENTS WERE RECONCILED.
 - B) THAT ALL CASH AND CHECKS RECEIVED WERE DEPOSITED OR ACCOUNTED FOR.
 - C) THAT ALL CASH RECORDED ON TRANSFER OF CASH FROM UNITS WAS DEPOSITED IN BANK ACCOUNTS.
 - D) THAT ALL STUBS AND RECEIPTS FROM UNITS WERE ACCOUNTED FOR.
-
- A) BY OCTOBER 31, 1978 GENERATE THE FOLLOWING AUTOMATED REPORTS: EXPENDITURE REPORT BY GRANT; GRANT FUNDS RECEIVED; EXPENDITURES BY OU AND FUND; LEDGERS (GENERAL AND OPERATING), JOURNALS (DISBURSEMENTS AND CASH RECEIPTS).
 - B) BY NOVEMBER 30, 1978 GENERATE THE FOLLOWING AUTOMATED REPORTS: BALANCES ON CONTRACTS AND LEASES; EXPENDITURES BY PROGRAM CATEGORY, EXPENDITURES BY COUNTY, EXPENDITURES BY DIVISION, REPORT OF OUTSTANDING P.O.'S AND ACCOUNTS PAYABLE.
 - C) BY JANUARY 1, 1979 DISCONTINUE MANUAL BOOKKEEPING.
 - D) BY OCTOBER 31, 1978 COMPLETE THE TRANSITION FROM THE ESC REGION VII KILGORE PAYROLL PROCESSING TO THE CENTER'S OWN SYSTEM IN LUFKIN.

DEEP EAST TEXAS MMR SERVICES

DIVISION GOALS AND OBJECTIVES (Non-Numerical Objectives)

Division BUSINESS

Monthly/Quarterly Report

Report Month/Quarter OCTOBER, 1978

Goals

7. COMPLETE ALL PHASES OF SYSTEM DESIGN FOR A COMBINED AUTOMATED CLIENT DATA COST ACCOUNTING SYSTEM.
8. TO TAKE ACTION ON ALL PURCHASE REQUISITIONS WITHIN 30 DAYS AFTER RECEIPT.
12. TO INSURE THAT THE REVENUE BUDGETED FOR THE CENTER IS MAXIMIZED.

Evaluation

- E) HAVE NO MORE THAN 3% MANUALLY ISSUED PAYROLL CHECKS EACH MONTH.
- A) COMPLETE THE DEFINITIONS OF ALL COST DATA ITEMS TO BE COLLECTED - MARCH 31, 1979
- B) INTEGRATE A TREATMENT EVALUATION MECHANISM INTO THE SYSTEM DESIGN - MAY 31, 1979.
- C) COMPLETE THE DESIGN OF ALL INPUT FORMS - JUNE 30, 1979.
- D) COMPLETE THE SPECIFICATIONS FOR ALL SOFTWARE NECESSARY TO SUPPORT THE SYSTEM - AUGUST 31, 1979.

RECEIVED MONTHLY REPORT REFLECTING 116 PURCHASE REQUISITIONS WERE RECEIVED WITH 111 PROCESSED. THE REMAINING 5 REQUISITIONS WILL BE PROCESSED IN NOVEMBER.

OBTAINED A MONTHLY REPORT REFLECTING BUDGETED AMOUNTS FOR EACH REVENUE LINE ITEM, MONTHLY RECEIPTS, RECEIPTS YEAR-TO-DATE AND BALANCES REMAINING.

Appendix #3

DEEP EAST TEXAS MHMR SERVICES

DIVISION GOALS/OBJECTIVES

Division MENTAL RETARDATIONReport of Month/Quarterly OCTOBER, 1978

GOALS	EVALUATION
<ol style="list-style-type: none">1. To ACHIEF 821 UNIT ADMISSIONS THROUGH PROGRAMS IN THE MR DIVISION IN 1979.2. To SERVE A TOTAL OF 571 CLIENTS THROUGH PROGRAMS IN THE MR DIVISION IN 1979.3. To EXPAND AND IMPROVE PRESCREEHING SERVICES THROUGHOUT THE REGION.4. To PARTICIPATE IN PRE-DISCHARGE PLAN- NING FOR AT LEAST 14 CLIENTS FROM STATE SCHOOLS.	<ol style="list-style-type: none">1. To DATE, THERE HAVE BEEN 520 UNIT ADMISSIONS IN MR PROGRAMS.2. A TOTAL OF 442 UNDUPLICATED CLIENTS HAVE BEEN SERVED TO DATE.3. THERE WERE NO APPLICATIONS PROCESSED FOR STATE SCHOOL ADMISSION IN OCTOBER.4. DURING OCTOBER THERE WAS ONE DISCHARGE FROM LUFKIN STATE SCHOOL. WE PARTICIPATED IN THE PROCESS.

Appendix #4

Deep East Texas Regional MHMR Services

October 25, 1978

NAME OF CENTER

DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	\$140,871	\$122,460	\$1,690,456	\$241,975	\$1,448,481
b. Salary & Merit Incrs.	(011)	1,389		16,671	210	16,461
c. Fringe Benefits	(020)	18,596	13,435	223,147	27,186	195,961
d. Consultation & Prof. Fees						
1. Direct Pat. Servs.	(030)	440	-0-	5,287	-0-	5,287
2. Other	(040)	888	-0-	10,656	612	10,044
TRAVEL - STAFF & BOARD	(050)	7,184	5,257	86,204	8,672	77,532
CONSUMABLE ITEMS						
a. Drugs	(060)	6,421	1,595	77,055	3,256	73,799
b. Food	(070)	2,439	18	29,272	2,199	27,073
c. Other	(080)	6,333	2,841	76,001	18,598	57,403
EQUIPMENT & FURNITURE						
a. Purchase	(090)	2,922	2,282	35,065	13,917	21,148
b. Rental	(100)	1,079	3,137	12,953	3,472	9,481
c. Repair & Maintenance	(110)	929	955	11,148	6,194	4,954
BUILDING						
a. Rent	(120)	9,286	8,770	111,426	17,424	94,002
b. Remodel & Renovation	(130)	266	(150)	3,188	3,160	28
c. Repair & Maintenance	(140)	444	705	5,327	1,601	3,726
VEHICLE						
a. Purchase	(150)	-0-	-0-	-0-	-0-	-0-
b. Rental	(160)	1,499	834	17,988	1,667	16,321
c. Oper. & Maint. Cost	(170)	3,219	89	38,629	3,428	35,201
CONTRACTS-SERV. AGENCIES	(180)	27,446	14,684	329,353	22,684	306,669
OTHER						
a. Postage, Telephone	(190)	6,082	5,227	72,981	9,893	63,088
b. Laboratory Expense	(191)	-0-	(11)	-0-	10	(10)
c. Client Transportation	(192)	-0-	-0-	-0-	-0-	-0-
d. Annual Audit	(193)	1,084	-0-	13,002	-0-	13,002
e. Insurance	(194)	7,262	1,852	87,138	4,464	82,674
f. Client Wages	(195)	3,382	4,962	40,578	9,432	31,146
g. Utilities	(196)	4,571	1,853	54,850	4,732	50,118
Emolument	(197)	330	-0-	3,957	175	3,782
i. Concessions	(198)	196	192	2,355	464	1,891
j. Client Fringe	(199)	238	272	2,854	513	2,341
k. Miscellaneous	(200)	2,989	(1,297)	35,870	2,175	33,695
GRAND TOTAL						
		\$257,785	\$189,962	\$3,093,411	\$408,113	\$2,685,298

DEEP EAST TEXAS REGIONAL MHMR SERVICES

OPERATING STATEMENTOctober 25, 1978

<u>INCOME</u>	<u>RECEIPTS</u>	<u>RECEIVABLES</u>	<u>TOTAL</u>
Jasper County	\$ 870.83	\$	\$ 870.83
Patient Fees		5,533.62	5,533.62
Senate Bill 230	15,605.00	5,145.00	20,750.00
Texas Rehabilitation Commission	50.00	2,116.00	2,166.00
National Living Centers		1,180.00	1,180.00
Workshop Production	2,330.31		2,330.31
Donations	53.00		53.00
Concessions	175.61		175.61
Miscellaneous Income	367.25	336.88	704.13
Interest Income	1,638.67		1,638.67
Grant-in-Aid	175,315.84		175,315.84
DDA-Mobile Evaluation Unit	14,819.00		14,819.00
HEW Operations	30,000.00		30,000.00
TOTAL INCOME	\$241,225.51	\$ 14,311.50	\$255,537.01

<u>EXPENDITURES</u>	<u>DISBURSEMENTS</u>	<u>ENCUMBRANCES</u>	<u>TOTAL</u>
Salaries	\$	\$122,460.16	\$122,460.16
FICA Taxes		6,572.26	6,572.26
Insurance - Hospitalization/Life		4,940.11	4,940.11
Retirement		1,922.53	1,922.53
Travel Expense	5,256.51		5,256.51
Drugs	1,594.83		1,594.83
Food	18.25		18.25
Supplies	1,993.10	847.75	2,840.85
Furniture and Equipment/Purchased	1,153.38	1,128.97	2,282.35
Furniture and Equipment/Rental	-0-	3,136.75	3,136.75
Furniture and Equipment/Rep. & Maint.	198.00	757.25	955.25
Building/Rent	8,770.00		8,770.00
Building/Remodeling and Renovation		(150.10)	(150.10)
Building/Repairs and Maintenance	395.00	309.70	704.70
Vehicles/Rental		833.73	833.73
Vehicles/Operation and Maintenance	88.78		88.78
Contracts	14,105.27	579.00	14,684.27
Postage	1,319.92		1,319.92
Laboratory Expense		(10.62)	(10.62)
Telephone	1,322.05	2,585.32	3,907.37
Insurance	890.52	961.00	1,851.52
Client Training Wages		4,961.60	4,961.60
Utilities	1,132.81	720.56	1,853.37
Concessions	192.35		192.35
Client Fringe Benefits		271.73	271.73
Miscellaneous Expense	1,716.03	(3,012.61)	(1,296.58)
TOTALS	\$ 40,146.80	\$149,815.09	\$189,961.89

BALANCE SHEET

October 25, 1978

	GENERAL OPERATING FUND	GENERAL FIXED ASSETS FUND	TOTAL
<u>ASSETS</u>			
Current Assets:			
Cash in Bank	\$318,011.58	\$	\$318,011.58
Petty Cash	150.00		150.00
Accounts Receivable - Client Fees	57,246.37		57,246.37
Accounts Receivable - Other	91,519.99		91,519.99
TOTAL CURRENT ASSETS	466,927.94		466,927.94
Amount to be provided under capital lease agreement	109,950.00		109,950.00
General Fixed Assets - At Cost			
Equipment - Furniture/Fixtures		254,202.87	254,202.87
Vehicles		129,064.21	129,064.21
Land		119,400.00	119,400.00
Building		325,645.06	325,645.06
TOTAL FIXED ASSETS		828,312.14	828,312.14
TOTAL ASSETS	576,877.94	828,312.14	1,405,190.08

LIABILITIES, RESERVES & FUND BALANCE

Current Liabilities:			
Accounts Payable	188,383.91		188,383.91
Withholding Tax Payable	16,821.04		16,821.04
FICA Tax Payable	13,562.50		13,562.50
Employees Insurance Payable	1,561.22		1,561.22
Tax Sheltered Annuity Payable	805.36		805.36
Cancer Insurance Payable	239.60		239.60
Savings Bond Payable	87.50		87.50
Credit Union Payable	1,306.44		1,306.44
Sales Tax Payable	7.37		7.37
	222,774.94		222,774.94
Obligation under capital lease agreement	109,950.00		109,950.00
TOTAL LIABILITIES	332,724.94		332,724.94
Reserve for investment in fixed assets		828,312.14	828,312.14
Fund Balance	244,153.00		244,153.00
TOTAL LIABILITIES, RESERVES & FUND BALANCE	\$576,877.94	\$828,312.14	\$1,405,190.08

CASH POSITION STATEMENT

October 25, 1978

Cash in Bank:			
Operating Account		\$171,423.56	
FICA Account		3,312.60	
Payroll Account		95.82	
Title I Account		3,912.28	
Senate Bill 230 Account		2,571.82	
HEW Operations Account		25,464.23	
Houston County TRC Account		(10.93)	
Hardin County TRC Account		(665.43)	
Treasury Bill		30,558.75	
Treasury Bill		10,000.00	
Certificate of Deposit		29,448.71	
Certificate of Deposit		30,412.50	
Land Account		11,487.67	
TOTAL CASH IN BANK		318,011.58	
Petty Cash		150.00	
TOTAL CASH ON HAND			\$318,161.58

BREAKDOWN OF DISBURSEMENTS

Building/Rent:

Nacogdoches County OPC	\$ 791.00
Angelina County OPC	\$1,200.00
Trinity County OPC	\$ 300.00
Tyler County OPC	\$ 267.00
Polk County CCC	\$ 300.00
Angelina Building	\$1,489.00
Ervin Jackson	\$ 368.00
Central Administration	\$ 450.00
Sunrise Manor	\$ 450.00
Shelby County SWS	\$ 560.00
Nacogdoches County SWS	\$ 700.00
Houston County SWS	\$ 485.00
Hardin County SWS & Dev. Ctr.	\$ 250.00
Jasper-Newton SWS & Dev. Ctr.	\$ 250.00
Kirbyville Dev. Ctr.	\$ 300.00
Newton County Dev. Ctr.	\$ 265.00
Tyler County Dev. Ctr.	\$ 285.00

Food: Shelby County Halfway House - \$2,350.65, Sunrise Manor - \$1,193.87

Miscellaneous: National Council of Community MH Centers - \$770.00, Texas Council of Community MHMR Centers - \$587.17

Vehicle/Operation & Maintenance: Jasper-Newton SWS, gasoline - \$601.69; Polk County SWS gasoline - \$280.14; Kirbyville Dev. Ctr., gasoline - \$297.77; Angelina Day Treatment, gasoline - \$291.20; Gulf Oil Corp. C/A - \$370.49

Contracts: Lufkin Workshop & Oppr. Ctr. - \$7,016.67; Genetics - \$2,070.96; Nacogdoches Treatment Ctr. - \$490.00; Planning, Consultation and Evaluation - \$2,868.00; Shelby County School Bd. - \$12,942.00.

Furniture and Equipment/Rental: Xerox machine - \$430.00

Furniture and Equipment/Purchased: Polk County CCC, 2 film - \$1,123.50; Hardin County SWS, utility trailer - \$600.00; Radical Arm Saw - \$335.98; Circular saw, hand drill & bits, clothes dryer - \$308.51; Heavy duty lawn mower - \$449.95; High pressure washer - \$1,345.50

Postage: Central Administration - \$1,000.00

Insurance: Client Liability - \$1,260.00; Workman's Comp. - \$1,343.53; (Audit) - Sept. & Oct. - \$783.84; Texas Employment Commission - \$1,459.60

Drugs: TPERF - \$1,594.83

Telephone: Shelby County Halfway House - \$271.66; Nacogdoches County OPC - \$250.11; Jasper County OPC - \$388.96

Utilities: Central Administration, electricity - \$623.94

Building/Maintenance & Repairs: Cleaning Central Administration building - \$395.00

Supplies: Jasper-Newton SWS, cleaning supplies - \$644.00; Shelby County SWS, cleaning supplies - \$281.10

Building/Remodeling & Renovation:

Installation of Fire Alarm System, Hardin County SWS - \$1,727.35

BREAKDOWN OF ENCUMBRANCES

Telephone: Nacogdoches County OPC - \$270.21; Crisis Line - \$368.00; Central Administration - \$1,049.00; Angelina Building - \$885.64; Public Communication Inc. Crisis Line - \$370.85

Supplies: Business Division, NCR tickets - \$430.90; Printing - \$994.47; Staples, waste baskets, binders, developer, pencils, calculator tape, etc. - \$562.55; Calendars, appointment books, Kraft folders, - \$288.12; File folders, ledger sheets, typing paper - \$461.65; Printing C/A Supply Room - \$237.64; Trinity County OPC, Angelina OPC, Polk Co. CCC - Test material - \$288.35; Kirbyville Dev. Ctr. - Educational supplies & playground supplies - \$1,665.35;

Supplies (cont.): Hardin County Dev. Ctr. - Educational supplies & playground supplies - \$1,763.20; Newton County Dev. Ctr. - Educational supplies & playground supplies - \$1,763.20; San Jacinto County Dev. Ctr. - Educational supplies & playground supplies - \$1,763.20; MH Programs - folders, labels, clips, misc. supplies - \$421.92; Progress Notes - \$968.00; Collection sheets - \$527.75; Trinity County OPC - pictures - \$250.00.

Equipment & Furniture/Repair & Maintenance: All Programs, Lanier Equipment Maintenance Contract - \$3,497.69; All Programs, IBM Maintenance Contract - \$2,034.96.

Contracts: Wilson McKewen Treatment Ctr. - \$565.00

Equipment & Furniture/Rental: Xerox Machine - \$1,939.99; Region VII Ed. Service - \$359.05; Rental of 5 Canon Copiers - \$1,971.78 (2 mos.)

Building - Maintenance & Repairs: Cleaning yards C/A August & Sept. - \$300.00
Cleaning Building C/A - \$395.00

Insurance: Professional Liability - Dr. Higbee - \$961.00

Vehicle/Rental: 5 Lease Cars - \$833.75

Equipment & Furniture/Purchased: Aftercare - Sofa - \$498.00; Calculator - \$359.10; Hardin County SWS - Work table & fireproof file - \$1,207.05; Clothes washer and dryer - \$1,268.95; Riding lawn mower - \$929.88; Houston County SWS - Kiln setter with timer - \$302.00; Kirbyville Dev. Ctr. - cubbyhole storage units - \$383.85; Hardin County Dev. Ctr. - cubbyhole storage units - \$255.90; Newton County Dev. Ctr. - cubbyhole storage units - \$383.85; San Jacinto County Dev. Ctr. - cubbyhole storage units - \$383.85; Newton County Dev. Ctr. - water cooler - \$311.85; Hardin County Dev. Ctr. - water cooler - \$311.85; Hardin County SWS - Lawn edger, blades, vacuum, drill press, vise, belt sander, table saw, band saw, stacking of chairs - \$1,429.86; Electronic equipment, recorders, cameras, monitors, etc. - MR Programs - \$6,900.00; Angelina OPC - vacuum cleaner, coffee table, clock - \$279.00.

Building/Remodeling & Renovation: San Jacinto County Dev. Ctr. - paneling & installation - \$1,225.00; Wheelchair ramp - \$550.00; Carpet for Newton Dev. Ctr., Hardin County Dev. Ctr., Kirbyville Dev. Ctr., San Jacinto Dev. Ctr., \$1,384.72.

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 10/25/78
Copied from an original at The History Center, Daboll, Texas. www.TheHistoryCenterOnline.com 2017.005
 AND THE MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY COST CATEGORY

Cost Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Salaries and wages (010)	\$ 1,690,456	\$ 241,975	\$ 1,448,481	\$ 144,848
Salary and merit (011)	16,671	210	16,461	1,646
Fringe benefits (020)	223,147	27,186	195,961	19,597
Consultation & Prof. fees				
Direct Patient Ser. (030)	5,287	-0-	5,287	529
Other (040)	10,656	612	10,044	1,004
Travel-Staff & Board (050)	86,204	8,672	77,532	7,753
Consumable Items				
Drugs (060)	77,055	3,256	73,799	7,380
Food (070)	29,272	2,199	27,073	2,707
Other (Office, etc.) (080)	76,001	18,598	57,403	5,740
Equipment & Furniture				
Purchase (090)	35,065	13,917	21,148	2,115
Rental (100)	12,953	3,472	9,481	948
Repairs & Mainten. (110)	11,148	6,194	4,954	495
Building				
Rent (120)	111,426	17,424	94,002	9,400
Remodeling & Renov. (130)	3,188	3,160	28	2
Repairs & Mainten. (140)	5,327	1,601	3,726	373
Vehicle				
Purchase (150)	-0-	-0-	-0-	-0-
Rental (160)	17,988	1,667	16,321	1,632
Operating & Mainten. (170)	38,629	3,428	35,201	3,520
Contracts with Service Agencies (180)	329,353	22,684	306,669	30,667
Other				
Postage & Phone (190)	72,981	9,893	63,088	6,309
Laboratory Exp. (191)	-0-	10	(10)	-0-
Client Transport. (192)	-0-	-0-	-0-	-0-
Annual Audit (193)	13,	-0-	13,002	1,300

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 10/25/78
AND THE MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY COST CATEGORY

Cost Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Other continued:				
Insurance (194)	\$ 87,138	\$ 4,464	\$ 82,674	\$ 8,267
Client Wages (195)	40,578	9,432	31,146	3,114
Utilities (196)	54,850	4,732	50,118	5,012
Emoluments (197)	3,957	175	3,782	378
Concessions (198)	2,355	464	1,891	189
Client Fringe (199)	2,854	513	2,341	234
Miscellaneous (200)	35,870	2,175	33,695	3,370
Grand Total (300)	\$3,093,411	\$ 408,113	\$2,685,298	\$268,529

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each cost category.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78-10/25/78 AND THE
MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY DISABILITY CATEGORY

Disability Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
<u>Mental Health</u> (amount of budget allocated and expended to serve people with mental health problems)	\$ 1,305,993	\$ 162,083	\$ 1,143,910	\$ 114,391
<u>Mental Retardation</u> (amount of budget allocated and expended to serve people with mental retardation problems)	1,442,038	195,766	1,246,272	124,627
<u>Alcoholism</u> (amount of budget allocated and expended to serve people with alcoholism problems)	321,754	41,106	280,648	28,065
<u>Drug</u> (amount of budget allocated and expended to serve people with drug problems)	23,626	9,158	14,468	1,446
Grand Total	\$3,093,411	\$408,113	\$2,685,298	\$268,529

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each disability category. Costs pertaining to administration are prorated to the disability categories.

BUDGETED FUNDS RECEIVED FOR THE PERIOD 9/1/78 - 10/25/78 AND THE
MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 SOURCE OF FUNDS

SOURCE OF FUNDS	BUDGETED AMOUNT	AMOUNT RECEIVED	BALANCE	MONTHLY BUDGET
Local				
1. County Government	\$ 105,327	\$ 1,742	\$103,585	\$ 10,359
2. School District	9,577	-0-	9,577	958
3. Fees - Insurance	110,000	10,734	99,266	9,927
4. Title XX Reimbursement	73,506	-0-	73,506	7,351
5. Title XX Protective Ser.	100,000	-0-	100,000	10,000
6. Title XX Services to Aged	100,000	-0-	100,000	10,000
7. Senate Bill 230	275,000	20,750	254,250	25,425
8. TRC Reimbursements	177,395	3,514	173,881	17,388
9. Lufkin State School	14,000	-0-	14,000	1,400
10. National Living Centers	12,000	1,180	10,820	1,082
11. ICF - MR	65,000	-0-	65,000	6,500
12. Workshop Production	85,000	7,261	77,739	7,774
13. Pineywoods ARC	40,368	-0-	40,368	4,037
14. Donations	20,000	253	19,747	1,975
15. Concessions	13,000	594	12,406	1,241
16. Miscellaneous	11,000	795	10,205	1,021
17. Jasper/Newton ARC	33,538	-0-	33,538	3,354
18. Interest	9,000	1,774	7,226	723
19. Food Stamps	16,000	276	15,724	1,572
20. Bureau of Prisons and Paroles	40,320	-0-	40,320	4,032
State Grant-in-Aid	1,051,895	262,974	788,921	78,892
Supplemental Grant-in-Aid				
Other State				
1. Texas Comm. on Alcoholism	18,745	-0-	18,745	1,874
2. Beaumont State CHD	18,000	4,270	13,730	1,373
Federal				
1. Title I (89-313)	91,527	-0-	91,527	9,152
2. DDA	21,870	14,819	7,051	705
3. HEW (94-63)	535,684	105,000	430,684	43,068
4. Title XIX (Liaison)	45,659	-0-	45,659	4,565
TOTAL	\$3,093,411	\$435,936	\$2,657,475	\$265,748

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each source of fund.

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 10/25/78
 AND THE MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
101	Central Administration	\$ 78,633	\$ 19,015	\$ 59,618	\$ 5,962
102	Accounting	254,392	34,682	219,710	21,971
103	Personnel, Staff Dev. & Training	85,435	13,143	72,292	7,229
104	Research and Evaluation	26,085	2,972	23,113	2,311
201	Screening and Referral	139,339	16,736	122,603	12,260
202	MR Diagnostic & Evaluation Team	124,498	8,111	116,387	11,639
203	Consultation and Education	41,074	4,021	37,053	3,705
301	Angelina Co. OPC	295,564	35,198	260,366	26,037
302	Jasper Co. OPC	110,419	14,114	96,305	9,630
303	Nacogdoches Co. OPC	164,554	19,681	144,873	14,487
304	Polk Co. CCC	70,009	11,124	58,885	5,889
305	Trinity Co. OPC	88,053	10,980	77,073	7,707
306	Tyler Co. OPC	84,934	8,832	76,102	7,610
307	Services to the Aged	46,572	7,553	39,019	3,902
308	Children and Protective Services	60,928	6,260	54,668	5,467
309	Discharge Planning & Follow-up - MH	103,943	14,638	89,305	8,930

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 10/25/78
AND THE MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
310	Discharge Planning & Follow-up - MR	\$ 32,335	\$ 3,464	\$28,871	\$ 2,887
401	Excelsior (Shelby Co.) Dev. Ctr.	148,392	14,804	133,588	13,358
402	Hardin Co. Dev. Ctr.	52,116	8,711	43,405	4,340
403	Jasper Co. Dev. Ctr.	40,932	3,800	37,132	3,713
404	Kirbyville Dev. Ctr.	58,270	9,102	49,168	4,916
405	Newton Co. Dev. Ctr.	53,329	8,994	44,335	4,433
501	Hardin Co. SWS	67,180	8,707	58,473	5,847
502	Houston Co. SWS	75,686	12,784	62,902	6,290
503	Jasper-Newton Co. SWS	61,279	11,385	49,894	4,989
504	Lufkin Workshop & Oppor. Ctr.	90,327	7,898	82,429	8,243
505	Nacogdoches Co. SWS	72,076	12,649	59,427	5,943
506	Polk Co. SWS	59,036	9,272	49,764	4,976
507	Shelby Co. SWS	69,868	10,960	58,908	5,891
601	Angelina Co. Day Treat. Prog.	68,183	10,915	57,268	5,727
602	Tyler Co. Dev. Ctr.	40,498	6,736	33,762	3,376

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BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 10/25/78
 AND THE MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY ORGANIZATIONAL UNIT

O.U.#	Organizational Unit Name	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
603	San Jacinto Co. Dev. Ctr.	\$ 38,776	\$ 12,265	\$ 26,511	\$ 2,651
701	Nacogdoches Co. HWH	62,839	2,846	59,993	5,999
702	Sunrise Manor	66,993	9,116	57,877	5,788
703	Shelby Co. HWH	113,364	16,520	96,844	9,684
704	Fairweather Lodge		50	(50)	
801	Detoxification	4,350	-0-	4,350	435
802	Transitional Residential Care	3,000	-0-	3,000	300
803	Psychiatric Inpatient	40,150	75	40,075	4,007
	TOTAL	\$3,093,411	\$408,113	\$2,685,298	\$268,529

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each organizational unit.

BUDGETED FUNDS EXPENDED AND/OR ENCUMBERED FOR THE PERIOD 9/1/78 - 10/25/78
AND THE MONTHLY BUDGET FOR THE PERIOD 10/26/78-8/31/79 BY SOURCE OF FUNDS

Source of Funds	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Local	\$1,310,031	\$101,530	\$1,208,501	\$120,850
State Grant-in-Aid	1,051,895	175,316	876,579	87,658
Supplemental G-I-A				
Other State				
1. TCA	18,745	3,075	15,670	1,567
2. BSCHD	18,000	2,846	15,154	1,515
3. Rusk State Hospital		2,000	(2,000)	(200)
Federal				
1. Title I (89-313)	91,527	35,230	56,297	5,630
2. DDA	21,870	7,796	14,074	1,407
3. HEW (94-63)	535,684	77,324	458,360	45,836
4. DHR Liaison	45,659	2,996	42,663	4,266
TOTALS	\$3,093,411	\$408,113	\$2,685,298	\$268,529

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each source of funds.

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Program Category	Budgeted Amount	Expended and/or Encumbered	Balance	Monthly Budget
Administration	\$ 444,545	\$ 69,812	\$ 374,733	\$ 37,473
Screening & Referral/Emergency	304,911	28,868	276,043	27,604
Outpatient/Clinic Services	1,057,311	131,844	925,467	92,547
Special Education Classes	353,039	45,411	307,628	30,763
Day/Evening Care	147,457	29,916	117,541	11,754
Sheltered Work Training	495,452	73,655	421,797	42,180
Alternate Residential Care	243,196	28,532	214,664	21,466
24-hour Residential Care	47,500	75	47,425	4,742
Totals	\$3,093,411	\$408,113	\$2,685,298	\$268,529

Note: The amounts shown for the monthly budget are derived by applying 1/10 of the balance for each program category.

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CASH RECEIPTS FOR THE PERIOD 9/1/78 - 10/25/78 AND
 PROJECTED CASH RECEIPTS FOR THE PERIOD 10/26/78 - 8/31/79

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SOURCE OF FUNDS	BUDGETED AMOUNT	RECEIPTS 9/1/78- 10/25/78	BALANCE	PROJECTED CASH RECEIPTS						
				November	December	January	February	March/April	May/June	July/August
County										
Government	\$ 105,327	\$ 1,742	\$ 103,585	\$ 10,358	\$ 10,358	\$ 10,358	\$ 10,358	\$ 20,717	\$ 20,717	\$ 20,719
School Dist.	9,577	-0-	9,577	-0-	9,577	-0-	-0-	-0-	-0-	-0-
Direct Patient										
Fees-Ins.	110,000	10,734	99,266	9,927	9,927	9,927	9,927	19,853	19,853	19,852
Title XX-Reimb.	73,506	-0-	73,506	-0-	7,351	7,351	7,351	14,702	14,702	22,049
DF-MR	65,000	-0-	65,000	-0-	1,500	7,938	7,938	15,876	15,876	15,872
Senate Bill 230	275,000	20,750	254,250	31,781	31,781	31,781	31,781	63,562	63,564	-0-
RC-Reimb.	177,395	3,514	173,881	4,000	4,000	4,000	4,000	52,627	52,627	52,627
Title XX-Prot. Ser.	100,000	-0-	100,000	3,000	3,000	3,000	3,000	29,333	29,333	29,334
Dufkin St. School	14,000	-0-	14,000	-0-	1,555	1,555	1,555	3,110	3,110	3,115
Workshop Prod.	85,000	7,261	77,739	7,773	7,773	7,773	7,773	15,549	15,549	15,549
Donations	20,000	253	19,747	500	500	1,000	1,000	5,582	5,582	5,583
Concessions	13,000	594	12,406	700	800	1,000	1,000	2,968	2,969	2,969
Asper/Newton ARC	33,538	-0-	33,538	-0-	8,384	-0-	-0-	8,384	8,384	8,386
Interest	9,000	1,774	7,226	-0-	2,408	-0-	-0-	2,408	2,410	-0-
Miscellaneous	11,000	795	10,205	1,020	1,020	1,020	1,020	2,040	2,040	2,045
Grant-in-Aid	1,051,895	262,974	788,921	87,658	175,316	-0-	87,658	175,316	87,658	175,315
Supplemental GIA	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Tex. Comm. Alc.	18,745	-0-	18,745	2,500	-0-	5,415	-0-	5,415	-0-	5,415
BSCHD	18,000	4,270	13,730	-0-	4,576	-0-	-0-	4,576	4,578	-0-
Title I	91,527	-0-	91,527	30,509	-0-	-0-	30,509	-0-	-0-	30,509
ODA	21,870	14,819	7,051	-0-	-0-	7,051	-0-	-0-	-0-	-0-
NEW 94-63	535,684	105,000	430,684	43,068	43,068	43,068	43,068	86,136	86,136	86,140
MIR Liaison	45,659	-0-	45,659	4,565	4,565	4,565	4,565	9,133	9,133	9,133
Natl. Liv. Ctrs.	12,000	1,180	10,820	1,082	1,082	1,082	1,082	2,164	2,164	2,164
Pineywoods ARC	40,368	-0-	40,368	-0-	10,092	-0-	10,092	-0-	10,092	10,092
Food Stamps	16,000	276	15,724	500	500	1,840	1,840	3,680	3,680	3,684
Title XX-Ser. to Aged	100,000	-0-	100,000	3,000	3,000	3,000	3,000	29,333	29,333	29,334
Bureau of Pardons & Paroles	40,320	-0-	40,320	-0-	-0-	5,040	5,040	10,080	10,080	10,080
TOTALS	\$3,093,411	\$435,936	\$2,657,475	\$241,941	\$342,133	\$157,764	\$273,557	\$582,544	\$499,570	\$559,966

EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 9/1/78 - 10/25/78 AND
PROJECTED EXPENDITURES AND/OR ENCUMBRANCES FOR THE PERIOD 10/26/78 - 8/31/79IV-A-1
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COST CATEGORY	BUDGETED AMOUNT	EXPENDED AND/OR ENCUMBERED 9/1/78-10/25/78	BALANCE	PROJECTED EXPENDITURES AND/OR ENCUMBRANCES						
				November	December	January	February	March/April	May/June	July/August
Salaries-Wages	\$1,690,456	\$241,975	\$1,448,481	\$144,848	\$144,848	\$144,848	\$144,848	\$289,696	\$289,696	\$289,697
Salary-Merit	16,671	210	16,461	1,646	1,646	1,646	1,646	3,292	3,292	3,293
Fringe Ben.	223,147	27,186	195,961	19,596	19,596	19,596	19,596	39,192	39,192	39,193
Consultation										
Direct	5,287	-0-	5,287	528	528	528	528	1,056	1,056	1,063
Other	10,656	612	10,044	1,004	1,004	1,004	1,004	2,008	2,008	2,012
Travel	86,204	8,672	77,532	7,753	7,753	7,753	7,753	15,506	15,506	15,508
Drugs	77,055	3,256	73,799	7,380	7,380	7,380	7,380	14,760	14,760	14,759
Food	29,272	2,199	27,073	2,707	2,707	2,707	2,707	5,414	5,414	5,417
Supplies	76,001	18,598	57,403	5,740	5,740	5,740	5,740	11,480	11,480	11,483
Equip. & Furn.										
Purchase	35,065	13,917	21,148	2,115	2,115	2,115	2,115	4,230	4,230	4,228
Rental	12,953	3,472	9,481	948	948	948	948	1,896	1,896	1,897
Rep./Maint.	11,148	6,194	4,954	495	495	495	495	990	990	994
Building										
Rent	111,426	17,424	94,002	9,400	9,400	9,400	9,400	18,800	18,800	18,802
Rem./Renova.	3,188	3,160	28	28	-0-	-0-	-0-	-0-	-0-	-0-
Rep./Maint.	5,327	1,601	3,726	373	373	373	373	746	746	742
Vehicle										
Purchase	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Rental	17,988	1,667	16,321	1,632	1,632	1,632	1,632	3,264	3,264	3,265
Oper./Maint.	38,629	3,428	35,201	3,520	3,520	3,520	3,520	7,040	7,040	7,041
Cont. Ser. Agns.	329,353	22,684	306,669	37,023	37,023	37,023	37,023	74,046	74,046	10,485
Post. & Tele.	72,981	9,893	63,088	6,309	6,309	6,309	6,309	12,618	12,618	12,616
Lab. Expenses	-0-	10	(10)	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Annual Audit	13,002	-0-	13,002	-0-	-0-	-0-	-0-	-0-	-0-	13,002
Insurance	87,138	4,464	82,674	800	800	2,000	2,000	72,525	2,275	2,274
Client Wages	40,578	9,432	31,146	3,115	3,115	3,115	3,115	6,230	6,230	6,226
Utilities	54,850	4,732	50,118	5,012	5,012	5,012	5,012	10,022	10,022	10,026
Emoluments	3,957	175	3,782	350	175	175	175	969	969	969
Concessions	2,355	464	1,891	189	189	189	189	378	378	379
Client Fringe	2,854	513	2,341	234	234	234	234	468	468	469
Miscellaneous	35,870	2,175	33,695	3,370	3,370	3,370	3,370	6,740	6,740	6,735
TOTALS	\$3,093,411	\$408,113	\$2,685,298	\$266,115	\$265,912	\$267,112	\$267,112	\$603,366	\$533,116	\$482,575

Deep East Texas Regional
MHMR Services

October 25, 1978

NAME OF CENTER

DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY

1. Administration

2. Screening, Referral and
Emergency

3. Outpatient Services

4. Special Education

5. Sheltered Work Training and
Day/Evening Care

6. Alternate Residential/
24-Hour Care

TOTALS

MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
19,453	38,906	233,434	58,359	175,075
3,867	7,734	46,404	11,601	34,803
19,935	39,871	239,225	59,806	179,419
10,956	21,911	131,465	32,867	98,598
23,469	19,956	281,628	43,425	238,203
9,978	46,938	119,739	56,916	62,823
\$87,658	\$175,316	1,051,895	\$262,974	\$788,921

Deep East Texas Regional
MHMR Services
NAME OF CENTER

October 25, 1978
DATE

STATE GRANT-IN-AID

PROGRAM CATEGORY	MONTHLY BUDGET	MONTHLY EXPENSE	ANNUAL BUDGET	CUMULATIVE EXPENSE	BALANCE YTD
1. Administration	19,453	20,928	233,434	38,906	194,528
2. Screening, Referral and Emergency	3,867	4,889	46,404	7,734	38,670
3. Outpatient Services	19,935	18,968	239,225	39,870	199,355
4. Special Education	10,956	13,891	131,465	21,912	109,553
5. Sheltered Work Training and Day/Evening Care	23,469	19,488	281,628	46,938	234,690
6. Alternate Residential/ 24-Hour Care	9,978	9,494	119,739	19,956	99,783
TOTALS	\$87,658	\$87,658	1,051,895	\$175,316	\$876,579