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MINUTES

OF

THE DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL RETARDATION SERVICES BOARD OF TRUSTEES MEETING

May 25, 1976

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Mr. W. J. Gentry, Vice Chairman
Mr. R. B. Hille, Secretary
Mr. V. B. Woods, Treasurer
Mr. George Gee
Judge Emmett Lack
Judge Tom D. Mann
Rev. Jerry Self

BOARD MEMBERS ABSENT:

Mr. Cleo Hines

OTHERS PRESENT:

Dr. Wayne Lawrence -	DETRMHMRS
Russ Burbank	"
Betty Ecker	"
Linda Foley	"
Si Morrison, Jr.	"
Felix Peebles, Jr., M.D.	"
Melvin Collins	"
Lee Mayberry	"
Linda Reece	"

Lynn Dunlap, THE LUFKIN NEWS
Don Hearne, Gibralter Life Ins. Co., Lufkin
Ruth Stanford, Tyler County Advisory Council
B. M. Minter, Tyler County Advisory Council
Wanda Hadnot, Tyler Co. Developmental Center) Presented
Eileen Mason, Tyler Co. Developmental Center) a
Children of the Tyler Co. Developmental Center) Program
Dorothy Hille, Colmesneil
Victoria Gentry, Crockett
Lois Gee, Jasper
Mrs. Ward Burke, Lufkin

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The 32nd meeting of the Board of Trustees was held on Tuesday, May 25, 1976, at 5:00 p.m. at the Woodville Inn in Woodville, Tyler County, Texas.

INVOCATION: Dr. Jerry Self, Board Member, gave the Invocation.

CALL TO ORDER: Due to the late arrival of the Chairman, Mr. W. J. Gentry, Vice Chairman, called the meeting to order at 5:00 p.m. and requested Judge Mann, Board Member representing Tyler County, to introduce the guests present. Chairman Burke arrived at this time and presided at the remainder of the meeting.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS: On a motion by Judge Mann, seconded by Mr. Gentry, the Board approved the Minutes of the April 20, 1976 Board Meeting, and also the Minutes of the meeting on May 10, 1976.

Rev. Jerry Self, Chairman of the Personnel and Public Education Committee, requested that the Board Chairman consider Agenda Item IV-B-3 next as Mr. Don Hearne was present to answer any questions the Board may have, but Mr. Hearne needed to leave to attend another meeting.

Consideration of Proposal on Employee Dependent Insurance Coverage: On a motion by Rev. Self, seconded by Mr. Gee, the Board authorized Mr. Don Hearne, C.L.U., to contact DETRMHMRS' employees regarding dependent life insurance by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that Mr. Don Hearne, C.L.U., representing the Gibraltar Life Insurance Company, be allowed to contact DETRMHMRS' employees at their respective places of employment to offer them dependent life insurance coverage, and that the Executive Director be authorized to send all employees a letter of introduction.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported that:

1. Of the $96,064 pledged by the participating counties, $62,336.19 has been received to date.

2. Exemption Certificates have been received since the last Board Meeting from the Texas Health Facilities Commission on the following programs: "Wheels to Opportunity" Vans, Highway Department Vans, move of the Nacogdoches Co. CCC, move of the Angelina County OPC, Mobile Evaluation Unit, and the Angelina Day Treatment Program. The hearing on the Day Treatment/ Administration Facilty grant is scheduled for June 7, 1976.

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Also, the hearing on the HEW operations grant is scheduled for July 21, 1976.

3. Dr. Hamill and I attended a meeting of the Nacogdoches Mental Health Association on May 18. About 40 people were present and mental health services were discussed.

4. I plan to attend the Developmental Disabilities Conference in Brownwood on June 4 to represent DETRMHMRS.

5. Called on the Program Directors to report on activities since the last Board Meeting.

Mr. Burbank, Director of Mental Retardation Programs:

1. To date, 58 State School applications have been processed with 6 being admitted and 33 placed on the active waiting list. Several were admitted to our programs and alternate placements arranged for the remainder.

2. Two Sheltered Workshop Directors will attend a training program in Dallas next month with the Texas Rehabilitation Commission paying expenses.

3. Several clients from Jasper and Crockett are getting ready to leave in the morning to attend the Special Olympics in Austin. Interested local citizens are sponsoring these children.

4. Introduced Mrs. Eileen Mason, Director, and Wanda Hadnot, Aide, and children of the Tyler County Developmental Center who presented a musical program, much to the enjoyment of those present.

Mrs. Ecker, Director of Mental Health Programs:

1. Since the beginning, 1,495 clients have been served in the mental health programs with 137 new clients being added this month (largest number in any month so far). Some cases have been closed, and we have an active caseload of 688 clients.

2. A retreat for the MH staff was held on May 6 at the home of Jolyon Bowman. Some of the suggestions at this meeting included: a step-by-step procedures manual for processing Title XX and insurance forms--a committee will be appointed to write these procedures; for each new employee a list of resources available in each community with names, addresses and telephone numbers of contact persons; and 15 of the 18 present suggested a four-day

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work week to allow working with clients after 5:00 in the evening one or more days per week. The schedules would be staggered and the programs open five days a week. This can only be accomplished if we receive the operations grant from HEW. If the grant is approved, we will see if this can be arranged and then approach the Board.

3. Open House was held at the Angelina County Outpatient Clinic on Sunday, May 23. The Noon Pilot Club sponsored this Open House and assisted in sending invitations, providing refreshments, and serving as greeters. About 50 persons attended the Open House.

4. The Shelby County Advisory Council is working with the staff in planning for the Open House at the Shelby Co. Halfway House on June 6. We currently have 7 clients at the Halfway House, and they have been busy getting a vegetable garden started, doing yard work, and generally "fixing up."

5. Introduced new staff members Linda Reece, Director of the Angelina Day Treatment Program, and Melvin Collins who is replacing Ruby Ward as Director of the Angelina County Outpatient Clinic. Ms. Ward is transferring to the Day Treatment Program.

Dr. Peebles, Clinical Director:

1. Reported on the meetings he attended and major issues discussed at the recent annual meeting of the American Psychiatric Association.

2. Reported on the seminars sponsored by TDMHMR being conducted at TRIMS in Houston and alternately attended by Dr. Hamill and Dr. Peebles.

3. Last month, 14 clients were served in the Inpatient/ Emergency Psychiatric Care programs.

Mrs. Foley, Business Manager:

1. On April 26, Mr. Burbank and I attended the budget instructions meeting at TDMHMR in Austin. Began work on the 1978-1979 biennium budget the next day.

2. Mrs. Wooten and Mrs. Nicholson attended the business meeting in Tyler, and gained much useful information from this meeting. Mr. Daryl Dorcy, Management Audit Director, Community Services, TDMHMR, was at that meeting.

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3. Explained the problems associated with computer print-outs received from Central Office, which have been resolved.

Mr. Morrison, Director, Program Support Services:

1. Meetings with all the Advisory Councils were held prior to budget preparations, except for the Newton Co. Advisory Council.

2. Monday, May 31, is a Board approved holiday and all the programs will be closed.

3. The Rational Emotive Seminar sponsored by DETRMHMRS and Region VII Education Service Center was held on May 21 in Lufkin with 42 in attendance. Half of these were staff and half from other agencies.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL:

BUDGET AND FINANCE COMMITTEE - Mr. V. B. Woods, Chairman

Treasurer's Report: On a motion by Mr. Woods, seconded by Judge Mann, the Board approved the Operating Statement and Budget Summaries of Receipts and Expenditures for the month of April, 1976 (copies attached to these Minutes).

Discussion of Selecting an Audit Firm for FY 1976: On a motion by Judge Mann, seconded by Judge Lack, the Board approved the selection of the accounting firm of Axley & Rode to conduct the audit for FY 1976 by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that the firm of Axley & Rode of Lufkin, Texas, be employed to conduct the annual audit for FY 1976, that the Executive Director be authorized to sign the engagement letter between the Board of Trustees and the firm, and that the Executive Director be authorized to reimburse said firm upon completion of the audit in amount not to exceed the approved budgeted amount of $6,219.

Consideration of Vouchers for Supplemental Funds and First Month Grant-in-Aid for Fourth Quarter: On a motion by Judge Mann, seconded by Mr. Woods, the Board approved the vouchers for $16,000 Supplemental Grant-in-Aid and for $59,488.50 Grant-in-Aid for the month of June, 1976, and authorized the Chairman to sign these vouchers, and that they be submitted to TDMHMR.

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Discussion of FY 1978 and FY 1979 Biennium Budget: For the benefit of the Board Members who were not present at the May 10 meeting, Dr. Lawrence explained the Zero Base Budget process and reviewed the biennium budget. Mrs. Foley reported on the budget hearing at TDMHMR on May 14 stating that some changes were recommended and these have been incorporated in the proposed biennium budget. Dr. Lawrence said that they were very complimentary of our budget at the hearing, and commended Mrs. Foley for her efforts in preparing this document.

On a motion by Mr. Woods, seconded by Judge Mann, the Board approved the 1978-1979 biennium budget by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that the proposed operating budget for FY 1978 and FY 1979 be approved as submitted, and authorized the Executive Director to incorporate changes suggested by the Community Services Division of TDMHMR so long as these changes are not viewed as violating the intent of the budget.

Discussion of Second Quarter Cost Estimates: Dr. Lawrence said that we have only recently received the information from TDMHMR on the cost estimates for the second quarter of FY 1976 (December 1975 to February 1976) and discussed the programs whose per hour costs deviate more than the 80th percentile from the State Median. He said that this information is somewhat old, but it can be helpful in planning ways to reduce costs in the fourth quarter in the organizational units which are excessively high.

Mr. Burke commented that he felt more than figures should be considered when reviewing the costs of programs and that services rendered to the people should be given the highest consideration. He also said costs in rural areas such as ours are higher than would be in cities.

Discussion of Purpose of Management Audit Team: Mr. Woods said that Mr. Daryl Dorcy, Management Audit Director, has indicated that the Team would like to come to our Center some time within the next several months. Mr. Woods commented that he was glad that all the Centers would be audited as the problems affecting any Center reflects on them all. After the inspection is made a report will be prepared and submitted to the Board for consideration.

Status Report on Computer Utilization: Mrs. Foley said that the client and employee payrolls for May have been processed, and that the financial accounting system will be phased over to the computer during the month of June. It is planned to maintain a duplicate

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set of books for several months to insure accurate computer forms. The Board will be informed of the progress of computer utilization.

Consideration of Acceptance of Donations: On a motion by Mr. Woods, seconded by Mr. Gee, the Board authorized the Executive Director to accept donations received since the last Board Meeting by passing the following resolution:

> RESOLVED, by the Board of Trustees, that the Executive Director be authorized to accept donations from Castleberry's Furniture, Inc. of a large picture for Sunrise Manor, and a van to be used at the Nacogdoches County Sheltered Workshop donated by the Piney Woods Association for Retarded Citizens.

Discussion of Proposed DPW Contract: On a motion by Judge Mann, seconded by Judge Lack, the Board approved a proposed contract with the Department of Public Welfare providing for specialized services to children by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that the Executive Director be authorized to enter into a contract with the Department of Public Welfare for the employment of one Doctoral level Psychologist and one half-time Secretary, with initial funding for these positions to be for a 12-month period.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE - Rev. J. M. Self, Chairman

Consideration of General Automobile & Burglary Insurance: Rev. Self recommended that the Board not pursue securing non-owned automobile medical coverage and burglary insurance on the organizational units other than the sheltered workshops and Central Administration which are covered, because such coverage is not available or too expensive.

Consideration of Proposed Policy on Retroactive Participation in Retirement Plan: On a motion by Rev. Self, seconded by Mr. Gee, the Board approved allowing eligible employees who sign up for the Pension Trust Plan to make payment retroactive to the beginning of the current calendar year if they so desire by passing the following resolution:

(See next page for resolution)

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RESOLVED, by the Board of Trustees, that eligible employees who sign up for the Pension Trust Plan and desire to buy into the Plan retroactive to January 1 of that current calendar year be allowed to do so as long as this payment does not exceed 10% of their gross salary earned during that particular calendar year, and that the Board approve the amendments to the Pension Trust Plan.

Discussion of Public Education Program and Plans: Rev. Self recommended that the Board postpone until next fiscal year the informal gatherings in each of the three Service Areas. The Board agreed that more planning time is needed for these gatherings to be successful.

Consideration of Nominees for Advisory Councils: None submitted. Dr. Lawrence commented that P. L. 94-63 under which we submitted our operations grant application has specific requests about the make up of Advisory Councils (include minorities, women, etc.). HEW has indicated they will not require existing Boards to change, but when terms expire consideration should be given to minorities. They do want Advisory Councils to have the make up as specified in the law. Dr. Lawrence said he felt we were in good shape in this respect, but the matter should be given consideration in future nominations.

Consideration of Personnel Matters:

1. Upgrading Community Service Aide II Position:

On a motion by Mr. Gentry, seconded by Rev. Self, the Board authorized the upgrading of the Community Service Aide II position to a Community Service Aide III for the Day Treatment Program by adopting the following resolution:

RESOLVED, by the Board of Trustees, that the Executive Director be authorized to upgrade the vacant Community Service Aide II position in the Day Treatment Program to a Community Service Aide III in order that it may be consistent with the already existing Community Service Aide III position; and that the Board Chairman and Executive Director be authorized to sign the PERSONNEL ACTION form for submission to TDMHMR for approval.

2. Extension of Certified Teacher in Terms of Employment:

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On a motion by Mr. Gentry, seconded by Rev. Self, the Board authorized the extension of one Certified Teacher position in terms of employment by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that the Board Chairman and Executive Director be authorized to sign a PERSONNEL ACTION form and submit to TDMHMR for approval the extension of the term of employment of Mrs. Evelyn Lacey to include the months of July and August thereby making this a 12-month position for one Certified Teacher.

PROGRAM COMMITTEE - Mr. R. B. Hille, Chairman

Discussion of Construction Grant Application Status: On a motion by Mr. Hille, seconded by Judge Mann, the Board authorized the Executive Director to sign the construction grant application under P.L. 88-164 and all future forms and paperwork concerning this federal construction grant by passing the following resolution:

> RESOLVED, by the Board of Trustees, that the Executive Director be authorized to sign the original grant application and all future forms and paperwork concerning the federal grant application under P.L. 88-164, and authorize the Board Chairman to solicit contributions from private sources, and to proceed with plans to obtain a loan commitment in the amount of $45,000.

Discussion of Status of Peer Review Process: Mr. Hille said that Dr. Bruce Bailey of Stephen F. Austin State University's Psychology Department has been contacted regarding the possibility of conducting the Peer Review for the Board. Dr. Bailey has indicated he would like to make a presentation to the Board at the June or July meeting concerning this issue. Mr. Hille said this will probably cost about $6,000 for the Peer Review Process.

Discussion of Texas Education Agency Contractural Regulations: Dr. Lawrence reviewed the supporting documents to the Agenda concerning possible changes in TEA's regulations in the area of school districts contracting with approved non-public schools. He said that under the proposed new system, TEA would reduce from the $1,473 per pupil the sum of money equivalent to the local district's ad valorem property tax rate. Needless to say, this has caused some concern on the part of most school superintendents. The staff has been in the process of contacting our present contractural

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school districts to ascertain their position on this issue. A few have indicated that they probably would not be able to raise the additional funds and therefore could not contract with us for the forthcoming school year.

Dr. Lawrence said that policy changes of this nature by a State agency, by law, must now be published in the TEXAS REGISTER prior to being put into effect. He said so far TEA has not done this.

He said if this policy change is adopted, it is anticipated that the Board will need to examine this item further.

Consideration of TRC Grant for Equipment Purchase: On a motion by Mr. Hille, seconded by Judge Mann, the Board authorized the submission of a grant request in the amount of $600 to the Texas Rehabilitation Commission by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that the Executive Director be authorized to sign and submit a grant request to the Texas Rehabilitation Commission in the amount of $600 for the purchase and installation of a washer and dryer for the Jasper County Developmental Center, that upon notification of approval of the request the budget be revised to reflect the grant amount in the equipment category, and that the equipment be purchased.

Report on Dedication Ceremony for Sunrise Manor: Mr. Hille said that he was present at the dedication and open house at Sunrise Manor, and that he was very impressed with the facility. He said there was a very good turnout, and that Congressman Wilson made some very appropriate remarks. Mr. Hille encouraged the Board Members that have not visited the facility to do so.

Mr. Burke commented that the clients and houseparents of Sunrise Manor were invited to "eat and meet" with the Lufkin Council for Retarded Children at last week's meeting.

Consideration of Cooperative Agreement with Lufkin State School: On a motion by Mr. Hille, seconded by Judge Mann, the Board approved the proposed cooperative agreement with the Lufkin State School by adopting the following resolution:

> RESOLVED, by the Board of Trustees, that the Executive Director be authorized to sign the cooperative agreement with the Lufkin State School concerning the placement of clients in Sunrise Manor.

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Discussion of Operations Grant Hearing: Mr. Hille said that this grant was reviewed by the HEW Regional Office in Dallas on May 5, and is scheduled for review by the HEW Office in Washington. We will be notified of the final determination between June 16 and 19. If approved, this will add about $300,000 to the mental health budget with an increase of 22 persons on the mental health staff.

Discussion of Day Treatment Program Progress & Plans: Mrs. Ecker reported that a Director for the Day Treatment Program has been employed, Mrs. Linda Reece. Also, Ms. Ruby Ward is transferring from the Angelina Outpatient Clinic to the Day Treatment Program effective May 24. One additional position for a Mental Health Worker remained to be filled at this time. We are actively seeking a facility to lease at this time in a location that is properly zoned to avoid further delay.

DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING: Vice Chairman Gentry extended an invitation to the Board to hold its June meeting at the Library in Crockett, Houston County, on Tuesday, June 22, 1976. The Board accepted the invitation, and the Committee meetings will begin at 4:00 p.m. with the Board Meeting called to order at 5:00 p.m.

ADJOURN: There being no further items of business, the meeting was adjourned at 7:10 p.m.

APPROVED:

Ward R. Burke — RB Hille

Ward R. Burke, Chairman — R. B. Hille, Secretary

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OPERATING STATEMENT
DEEP EAST TEXAS REGIONAL MHMR SERVICES
APRIL 1976

INCOME

Angelina County	$ 3,125.00
Houston County	4,938.00
Jasper County	870.83
Nacogdoches	3,450.50
Newton County	2,500.00
Polk County	5,000.00
San Jacinto County	586.71
Senate Bill 230	17,234.10
Workshop Production	1,503.11
United Fund (Nacogdoches Co)	250.00
Donations (Alpha Zeta Lambda)	18.00
Concessions	216.00
Interest Income (106.78-F.I.C.A. & 375.00-Savings Acct.)	481.78
Grant In Aid	118,977.00
Texas Rehabilitation Comm.	335.00
Title IVA and VI.	19,355.55
Extra Ordinary Expense with Title IVA and VI.	3,225.93
Client Fees	1,431.74
TOTAL	$ 183,499.25

EXPENDITURES	DISBURSEMENTS	ENCUMBRANCES	TOTAL
Salaries	$ 53,660.57		$ 53,660.57
F.I.C.A.	3,139.14		3,139.14
Insurance/Hosp.	2,221.06		2,221.06
Retirement	901.26		901.26
Consultation/Other	400.00		400.00
Travel	3,798.99		3,798.99
Drugs	4,526.79		4,526.79
Food	431.73	988.25	1,419.98
Supplies	2,913.48	1,136.00	4,049.48
Equipment/Furn. Purchase	5,226.18	3,011.88	8,238.06
Equipment/Furn. Rental (Xerox)	507.65		507.65
Equipment/Furn. Repairs	92.30	19.55	111.85
Rent Bldg.	3,841.00		3,841.00
Remodeling & Renovating	585.00		585.00
Repair & Mainten./Bldg.	46.72		46.72
Vehicle/Operation	154.09		154.09
Vehicle/Purchase		34,150.00	34,150.00
Contracts	22,841.29		22,841.29
Utilities/Post./Tel.	2,126.97	323.42	2,450.39
Insurance	3,813.50		3,813.50
Client Training Wages	3,256.59		3,256.59
Contract Materials	564.26	142.53	706.79
Educational Supplies	106.35	38.21	144.56
Miscellaneous	952.30	177.25	1,129.55
Housing	350.00		350.00
Legal Services	110.00	160.00	270.00
Concession Expense	154.25	121.45	275.70
TOTAL	$ 116,721.47	$ 40,268.54	$ 156,990.01

BREAKDOWN-DISBURSEMENTS: Eq/Pur.: Calculator C/A $185.00; Angelina OPC-Bookcase $46.45-2 filing cabinets $259.44; Polk Co. SWS.-$135.00 Banding Strapper. Sunrise Manor: Double oven range, 20 cu. ft. freezer, washing machine, dishwasher, 21 cu. ft. refrigerator, vacuum cleaner-Stemple Appliances $2,238.00; 2 Kroehler B055 chairs-Pearsons $233.91; 1 triple dresser, 1 headboard, 1 chest, 4 night stands, 1 mattress & box springs, 1 Hollywood frame, 1 unfinished cane bottom chair, 1 porch swing & chair-Curiosity Shop $707.53; 3 fire extinquishers-Billy Stephens $80.50;4 8-drawer chests, 8 lamps, 2 fireplace screens-Castleberry's Inc. $577.00; 1 Philco 25" color TV-Dixon Furn. 599.95;1 table tennis table-War Surplus $52.50; 1 lawn mower-Air Cooled Engine-$110.90. Eq/Repairs: Sunrise Manor repair on dryer given to us from State School $4.90; repairs to air -cond. M.R. office $87.40. Rent/Bldg.:C/A-$800.00;Ang. OPC-$1204.00 (Mar.& Apr.); Sunrise Manor-$200.00(½mo); Jasper Co. Dev. Ctr.-$235.00; Nacog.Co. CCC-$200.00; Jasper Co. CCC-$75.00; Trinity Co. OPC-$200.00; Tyler Co. OPC-267.00; Tyler Co. Dec. Ctr.-$125.00; Shelby Co. [illegible]-100.00; San Jacinto Co. Dev.Ctr.-$75.00; Nacog. Co. SWS-$160.00; Houston Co. Dev. Ctr. $200.00 Vehicle/Maint. & Oper.: Polk Co. SWS-Gas & Oil-$103.34; San Jacinto Co. Dev. Ctr. $ 50.75. Contracts: Ang. Co. Workshop & Opportunity Ctr.-$10,917.00; Excelsior Dev. Ctr.-$6,319.87; Teneha Dev. Ctr.-$3,458.05; Timpson Dev. Ctr.-$2,146.37; Contract Materials: Shelby Co. SWS-$36.86; Polk Co. SWS-$351.66; Nacogdoches Co. SWS-$175.74.

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Educational Supplies: San Jacinto Dev. Ctr.-$16.09; Houston Co. Dev. Ctr.-$16.16; Jasper Co. Dev. Ctr.-$12.50; Newton Co. Dev. Ctr.-$26.68; Shelbyville Dev. Ctr.-$25.57; Alabama-Coushatta Indian Res.-$9.35. Miscellaneous: C/A Printing-$442.50 (annual reports); certified letter-$5.04; Posting notice of Board Meeting Nacog Co.-$6.00; Newton Co.-$4.00; Refreshments for Board Meeting-$9.42; Meals for Board Members and volunteers-$27.40; Subscription to Champion Publication-$6.00; Subscription to Polk Co. Enterprise-$7.50; collating newsletter-$38.88; Printing newsletter-$44.35; Cleaning (2 mo.) M.R. offices-$67.20; Cleaning Angelina OPC-$6.30; Sunrise Manor-washing clothes $2.45; Dumping charge City of Lufkin-$1.25; Classified Ad Lufkin News for Alcohol Counselor, Caseworker, Psychologist, House Manager, Sunrise Manor-$63.76; Texas Health Fac. Comm.-application for Certificate of Need, DETCETERA Grant-$150.00; Cleaning Trinity Co. OPC-$10.45; Subscription Newton Co. News-$4.30; Tyler Co. Booster-ad for Tyler Co. OPC-$3.48; Registration fee for Regional Alcohol Institute-$25.00; Beaumont Enterprise Legal Notice, Day Treatment Ctr.-$22.40.

BREAKDOWN-ENCUMBRANCES: Supplies: Office supplies, printing, new payroll checks, supplies for Sunrise Manor-$1136.00; Food: Shelby Co. HWH-$523.84; Sunrise Manor-$464.41; Eq/Furn./Pur. Couch for Angelina OPC-$411.32;Folding table, Tyler Co. OPC-$48.00; Typewriter, C/A Title XX-$553.50; 4 beds, 2 commodes, 2 night stands, 4 twin mattresses, sofa, loveseat, rocker, 2 end tables, 2 lamps for Sunrise Manor-$1999.06. Eq/Furn/Repairs: Valve for dryer-$19.55. Vehicles: 12 passenger Chevrolet Van-Angelina Day Care Center-$6,050.00; 27' Motor Home-Evaluation Unit-$22,000.00; 12 passenger Chevrolet Van Sunrise Manor-$6,100.00. Utilities/Postage/Telephone: $323.53. Contract Material: Workshop-$142.53; Educational supplies for Developmental Ctrs.-$38.21; Miscellaneous: Audit report copies-$125.00; Classified ad-$17.40.

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PETMRDS
NAME OF CENTER

April 1976
DATE

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
LOCAL						
1. Tax Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	7633	20471.04	91.595	52301.65	39.292.35
c. School District	(030)	715		6.577	8577.00	-0-
d. Hospital District	(040)					
e. Other (Itemize)	(050)					
2. Patient Fees-Ins.-Reimb.						
a. Direct Patient Fees & Insurance	(070)	1870	1,431.74	22.438	10,151.99	12 286.01
b. Title XX	(071)	4152		49.821		49 821.00
c. ICF-MR	(072)	-0-		-0-		
d. S. B. 230	(073)	15.221	17 234.10	182.652	138 167.46	44 484.54
e. Title IV-A & VI	(074)		19 355.55		19 355.55	(19 355.55)
3. Other Income & Contributions						
a. Workshop Production	(080)	3.000	1,503.11	36.000	8333.81	27666.19
b. United Way	(081)	167	250.00	1.000	1,250.00	750.00
c. Donations	(082)	734	18.00	2.909	5 580.98	3.228.02
d. Concessions	(083)	100	216.00	1.200	1, 176.08	23.92
e. Miscellaneous Income	(084)	153		1.950	1,647.37	192.63
f. Ext. Ord. Exp. Title IV-A and VI Collection	(086)		3.225.93		3. 225.93	(3225.93)
g. Interest Income	(089)	333	481.78	4,000	2, 441.08	1558.92
STATE GRANT-IN-AID & SPECIAL GRANTS THRU TDMHMR						
1. Grant-in-Aid	(110)	59 404	118.977.00	713 762	535.396.50	178 465.50
2. Supplemental Grant-in-Aid	(120)					
3. Special Grants-TDMHMR	(130)					
OTHER STATE FUNDS						
1. Texas Rehabilitation Comm.	(160)	1.050	335.00	12,600	2,330.00	10,270.00
2. Texas Comm. on Alcoholism	(161)	1733		20.800	12, 490.00	8310.00
3.	(162)					
4.	(163)					
5.	(164)					
FEDERAL FUNDS						
1. Grants						
a. Title I	(210)	3620		43 434	26. 913.48	16 521.52
b. DDA-Nacogdoches Wks.	(211)	308		3 700		3,700.00
c. DDA-Mini-Vans	(212)	666		7.993		7,993.00
d. DDA-Sunrise Manor	(213)	1613		19 351	19 351.00	-0-
e. DDA-Mobile Eval. Unit	(214)	4.412		52 947	52. 947.00	-0-
f. CETA-OJT	(215)			-0-	3. 728.61	(3728.61)
GRAND TOTAL		106 960	123 499.25	1283.519	905365.43	378 253.57

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NAME OF CENTER

SUMMARY

ORGANIZATIONAL UNIT

April 1976

DATE

		MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL						
a. Salaries & Wages	(010)	55345	53.660.57	664,143	397377.85	266.765.15
b. Fringe Benefits	(020)	4345	4040.40	52,135	28254.68	23 880.32
c. Consultation & Prof. Fees						
(1) Direct Patient Serv.	(030)	917		11.000	5460.00	5540.00
(2) Other	(040)	375	400.00	4500	2290.00	2210.00
TRAVEL - STAFF & BOARD	(050)	3202	3769.99	38.428	28130.35	10.292.65
CONSUMABLE ITEMS						
a. Drugs	(060)	1.500	452.79	18.000	23971.87	(5971.87)
b. Food	(070)	1.720	431.73	20.640	1636.38	19003.62
c. Other	(080)	1.392	2913.48	16 700	12404.13	4295.87
EQUIPMENT & FURNITURE						
a. Purchase	(090)	1.111	5226.18	13330	13302.93	27.07
b. Rental	(100)	350	507.65	4,200	3365.92	834.08
c. Repair & Maintenance	(110)	100	92.30	1.200	1298.54	(98.54)
BUILDING						
a. Rent	(120)	3133	3841.00	37,603	20798.66	16804.34
b. Remodeling & Renovation	(130)	225	585.00	2700	625.96	2074.04
c. Repair & Maintenance	(140)	129	46.72	1.550	575.63	974.37
VEHICLE						
a. Purchase	(150)	2.125		25,500		25500.00
b. Rental	(160)					
c. Oper. & Maintenance Cost	(170)	1.743	154.09	20,910	703.10	20206.90
CONTRACTS WITH SERVICE AGENCIES	(180)	18,162	22841.29	217.944	146243.30	71700.70
OTHER						
a. Utilities, Postage & Tele.	(190)	2.205	2126.97	26.465	16422.81	10.042.19
b. Laboratory Expense	(191)	42		500	99.00	401.00
c. Client Transportation	(192)					
d. Annual Audit	(193)	518		6219		6219.00
e. Insurance	(194)	3957	6034.56	47486	27529.52	19956.48
f. Client Wages	(195)	3000	3256.59	36,000	20.557.06	15442.94
g. Client Fringe	(196)	150		1,800	1421.92	378.08
h. Contract Materials	(197)		564.26		2366.89	(2366.89)
i. Educational Materials	(198)	271	106.35	3256	714.34	2541.66
j. Miscellaneous	(199)	351	952.30	4,210	5014.70	(804.70)
k. Emolument	(200)	175	350.00	2,100	1575.00	525.00
l. Legal Services	(201)	375	110.00	4500	608.75	3091.25
m. Therapeutic Recreation	(202)	50		600		600.00
n. Concession Expense	(203)		1542.5		1119.05	(1119.05)
o.	(204)					
p.	(205)					
GRAND TOTAL		106 968	116721.47	1.283,619	763868.34	519705.66