

MINUTES
OF
THE DEEP EAST TEXAS REGIONAL
MENTAL HEALTH MENTAL RETARDATION SERVICES
BOARD OF TRUSTEES MEETING

March 23, 1976

BOARD MEMBERS PRESENT:

Mr. Ward R. Burke, Chairman
Mr. W. J. Gentry, Vice Chairman
Mr. R. B. Hille, Secretary
Mr. V. B. Woods, Treasurer
Mr. George Gee
Judge Emmett Lack
Judge Tom D. Mann
Rev. Jerry Self

BOARD MEMBERS ABSENT:

Mr. Cleo Hines

OTHERS PRESENT:

Dr. Wayne Lawrence -	DETRMHMRS
Betty Ecker	"
Linda Foley	"
S. H. Morrison, Jr.	"
JoAnn Fries	"
Larry Welker	"
Lee Mayberry	"

Dr. Mary Teague, Community Services, TDMHMR
Rev. Billy D. Dunn, Chaplain, Lufkin State School
Gary W. Kennedy, President, Board of Directors, Lufkin Workshop
Bernice L. Harris, Angelina County Advisory Council
Mrs. Ward Burke, Lufkin
Patsy Lawrence, Lufkin
Victoria Gentry, Crockett
Lois Gee, Jasper

The 30th meeting of the Board of Trustees was held on Tuesday, March 23, 1976, at 5:00 p.m. in the Harvest Room at Lufkin Federal Savings and Loan Association, Lufkin, Texas.

INVOCATION: Rev. Billy D. Dunn, Chaplain at the Lufkin State School, gave the Invocation.

CALL TO ORDER: There being a quorum present, Chairman Burke called the meeting to order at 5:02 p.m. He welcomed guests in attendance and recognized Dr. Mary Teague of the Community Services Division of TDMHMR.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS: There being no additions or corrections to the Minutes of the February Board Meeting and of the March 6 Seminar,

Judge Mann moved, seconded by Judge Lack, that the Minutes of the February 24, 1976 Board Meeting and of the Board Seminar on March 6, 1976, be approved. The Board approved the motion.

EXECUTIVE DIRECTOR'S REPORT: Dr. Lawrence reported that:

1. To date \$28,705.61 has been received in local match funds from participating counties.
2. As discussed at the last Board Meeting, a grant application was submitted for a Day Treatment-Administration Facility. The review process has been delayed, and some technical revisions to the application are being made. The prehearing on these applications has been set for some time in April which Mr. Burke and I plan to attend, and the hearing in May.
3. A task force of interested citizens in Nacogdoches County has been appointed with Dr. Self serving as Chairman to study the mental health delivery system in that county. This task force plan to meet and submit recommendations by May 1.
4. I have been appointed to serve on a task force to study the possible regionalization of the entire TDMHMR to divide the State into regions consistent with the HSA. This is a very complicated issue and the task force has met three times this month. Recommendations are to be submitted to the Commissioner by April 5.
5. At the last Board Meeting, an application for supplemental Grant-in-Aid funds in the amount of \$16,000 to help with increased costs of drugs and travel due to inflation was approved by the Board and submitted to TDMHMR. We have been asked to re-submit this application for \$10,000 for drug costs.
6. The TARC convention is in Waco on April 9, 10, and 11. Mr. Burke, Mr. Burbank, and I plan to attend this meeting.

7. The THFC hearing on the Mobile Evaluation Unit is on April 12. I understand that hearings are required even if the application is uncontested.

8. We have been added to JCAH's mailing list to receive their newsletters. Their costs have increased to \$600 per person per day for surveyors. It will probably take about six surveyors six days for our evaluation at an estimated cost of between \$20,000 and \$25,000 if the Board wishes to pursue accreditation.

9. Dr. Peebles is in Austin today attending a Statewide meeting of Community MHMR Centers' Psychiatrists.

10. Mr. Burbank is in Dallas representing DETRMHMRS at a DDA Conference.

11. April 16 (Good Friday) is a Board approved holiday and all programs will be closed that day.

12. Asked for reports from the Program Directors.

Mrs. Ecker, Director of Mental Health Programs:

1. The mental health programs have served 1,362 clients since the beginning, with 525 active cases. Since the last report, 112 clients have been added to the MH programs.

2. We are presently interviewing applicants for open positions for Alcoholism Counselor, Psychologist, and Halfway House Manager.

3. We submitted the HEW operations grant application to DETCOG for review last week which they approved. This is a request for 22 staff members to serve nine counties in the region. HEW will review applications in May.

4. The grant application was also submitted to TCA for staffing for the Shelby County Halfway House and Emergency/Inpatient Care.

5. The Angelina County Outpatient Clinic has moved into the new facility and the staff is very pleased with the added space.

6. The Nacogdoches County Community Counseling Center has moved to its new location and has more adequate space.

7. Introduced Mrs. JoAnn Fries, Director of the Tyler County Outpatient Clinic. Mrs. Fries outlined the duties of an Outpatient Clinic Director and activities at that Clinic.

Mr. S. H. Morrison, Jr., Director, Program Support Services:

1. Reported on the ministerial seminar held on March 8. We have received several phone calls and letters expressing appreciation for the seminar--27 area ministers were in attendance.

2. The local Advisory Councils are meeting regularly: Tyler, San Jacinto, Angelina, and Trinity counties Advisory Councils met last month; Nacogdoches and Newton this month; and Polk, Houston, and Shelby will meet next month.

3. A Red Cross course was conducted at Staff Development last month which was well received.

Mental Retardation Programs: Dr. Lawrence reported on MR programs in Mr. Burbank's absence.

1. Several civic clubs have been contacted concerning contributions to furnish the Sunrise Manor (halfway house for the mentally retarded). Mr. Burbank has worked very hard on this and met with the clubs.

2. Mr. Burbank and his staff have been active in working toward forming Associations for Retarded Citizens around the region. Jasper, Newton, and Kirbyville have banded together and applied for a charter.

3. Representatives from TRC will be here on April 7 to conduct an inspection of the sheltered workshops to meet TRC standards. Dr. Lawrence commented that nine different agencies routinely conduct inspections of DETRMHMRS' programs.

4. Introduced Mr. Larry Welker, Director of the Polk County Sheltered Workshop, who gave a report to the Board on the activities of the clients at the workshop and the duties of a workshop director.

Mr. Hille commented that Mr. Welker is to be commended for the fine job being done at the workshop and in the community.

Mrs. Linda Foley, Business Manager:

1. Reported on Title IVA and VI, and Title XX programs stating that problems with computer printouts have finally been worked out.

2. Dr. Lawrence and I met with the staff of Region VII Education Service Center in Kilgore on March 17, about setting up our payroll on computer system. They see no problems with the payroll, but will have to spend some time on setting up our financial data.

At this point, Mr. Burke commented that those members present at the Board Seminar voted to divide the Board into several committees as follows:

BUDGET AND FINANCE COMMITTEE: Mr. Woods, Judge Mann, and Mr. Hines

PROGRAM COMMITTEE: Mr. Burke, Mr. Hille, and Judge Lack

PERSONNEL AND PUBLIC EDUCATION: Rev. Self, Mr. Gee, and Mr. Gentry

These members will be responsible for the three areas of operation, and the Chairman will call upon the various committee members to report on the Agenda items.

COMMITTEE RECOMMENDATIONS FOR BOARD APPROVAL

BUDGET AND FINANCE COMMITTEE:

TREASURER'S REPORT: Mr. Woods reviewed the Operating Statement and budget summaries of receipts and expenditures for the month of February, 1976 (see copies attached to these Minutes). There being no questions,

Mr. Woods moved, seconded by Judge Mann, that the Treasurer's Report be approved. The Board approved the motion.

CONSIDERATION OF SECOND QUARTER EXPENDITURE REPORT: Mr. Woods reviewed the Second Quarter Expenditure Report explaining the reason for the overexpenditure in the drug category.

Mr. Woods moved that the Second Quarter Expenditure Report be approved, that the Chairman be authorized to sign the report, and that it be submitted to TDMHMR. Judge Mann seconded the motion, and the Board approved.

In discussing the complexities of reports and financial data, Mr. Woods asked Dr. Lawrence if anything had been worked out about putting financial data on a computer system.

Dr. Lawrence said that the Region VII Education Service Center in Kilgore has been contacted, and they can put our payroll on the computer system for a charge of about \$80.00 per month, plus a charge of 5¢ for each keypunched card. We will have to supply the check stock forms. They will investigate the possibility of putting our entire accounting system on the computer system. If it meets with Board approval, they can start with the employee payroll in May. After a couple of months, we can see how the payroll works out and the Board might then consider putting the entire financial data on computer beginning in September with a trial run in August. We also discussed keeping a duplicate set of books for the first quarter of FY 1977 until we see how it is working out. We would also like to put the client payroll on the computer system beginning in May which will make the cost higher.

Judge Mann stated that in view of the increasing complexity of the entire financial system, he moved that the staff be authorized to place the employee and client payroll on the computer system beginning in May. Mr. Woods seconded the motion, and the Board approved.

CONSIDERATION OF VOUCHER FOR REMAINDER OF THIRD QUARTER:

Mr. Woods moved that the Chairman be authorized to sign the Voucher for the remainder of the third quarter in the amount of \$118,977.00 and that it be submitted to TDMHMR. Judge Mann seconded the motion, and the Board approved.

CONSIDERATION OF PROPOSED REVISION IN MOBILE EVALUATION UNIT GRANT AND DISCUSSION OF VEHICLE BIDS: Mr. Woods said that because of the delay associated with the THFC in implementing this project, there has been a savings in several of the budgeted categories. It is recommended that these savings be moved to the equipment cost category to offset the increased cost of the vehicle, and the other expenses category increased to provide more funds to purchase physical therapy services through the two Treatment Centers in our region. A breakdown of the proposed revisions is as follows:

<u>Category</u>	<u>Approved</u>	<u>Revised</u>
Personnel	\$30,303	\$27,615
Consultant Services	-0-	-0-
Travel/Transportation	7,000	4,500
Equipment	21,920	24,920
Supplies	1,000	1,000
Other Expenses	5,500	7,688
	<u>\$65,723</u>	<u>\$65,723</u>

It is also recommended that the Board authorize the staff to solicit bids once again on the vehicle and have these available for Board review at the April Board Meeting.

Mr. Woods moved that the proposed revisions in the budgeted categories be approved, that the revisions be submitted to the funding agency, and that bids on the vehicle be solicited for the Board's review. Judge Lack seconded the motion, which the Board approved.

CONSIDERATION OF VEHICLE BIDS FOR SUNRISE MANOR: The Board reviewed the bids received on the mini-bus van, and there was a tie on the low bid of \$6,100 from Gibbs GMC Trucks of Lufkin, and Ogden Chevrolet, Inc. of Colmesneil.

Judge Mann moved that a drawing be held to break the tie. Mr. Hille seconded the motion, and the Board approved.

Slips were prepared bearing the names of Gibbs GMC Trucks and Ogden Chevrolet, Inc., and Dr. Mary Teague of Austin (a guest at the meeting) drew the name of Ogden Chevrolet, Inc.

Judge Mann moved that the Board accept the bid of \$6,100 from Ogden Chevrolet, Inc. for the mini bus van for Sunrise Manor. Judge Lack seconded the motion, which was approved.

CONSIDERATION OF PROPOSED EQUIPMENT PURCHASE FOR SUNRISE MANOR:

Mr. Woods moved that the staff be authorized to solicit bids where necessary to equip the Sunrise Manor, select the bids lowest in amount and still meeting required specifications, and purchase the necessary equipment. Judge Mann gave the second, and the Board approved the motion.

DISCUSSION OF PROPOSED EQUIPMENT PURCHASES FOR THIRD QUARTER:

Mrs. Foley stated that Board policy specifies that the staff can overexpend in a budgeted category up to a ceiling of 30%. There is a possibility that civic clubs in Lufkin may contribute funds toward purchasing equipment for Sunrise Manor; however, it may become necessary to overexpend in this category in order to furnish the halfway house to be ready for occupancy.

Mr. Woods moved that the staff be authorized to overexpend in the equipment category if necessary to furnish Sunrise Manor. Judge Mann seconded the motion, and the Board approved.

DISCUSSION OF GRANT-IN-AID MEETING BY DR. SELF: Dr. Self reported that he and Dr. Lawrence attended the hearings at TDMHMR on the distribution of Grant-in-Aid for FY 1977. Our formula was based on serving a rural, poverty level, sparsely populated large area. However, the formula adopted unfortunately favored the urban, heavily populated areas. A discussion ensued about the difficulty of providing services to clientele who are least able to find alternative help in a large rural area.

DISCUSSION OF TITLE XX AGREEMENT FORMS: Dr. Lawrence said that the Title XX Order of Disclosure and Contract between our agency and TDMHMR was received after the last Board Meeting, and the deadline to get them back to Austin was before the March Board Meeting. Dr. Lawrence said he signed the documents and mailed them to TDMHMR as we were required to do this in order to facilitate prompt billing and reimbursement procedures under the Title XX program.

Mr. Woods moved that the Board approve the Order of Disclosure and Contract under the Title XX program. Judge Lack seconded the motion, and the Board approved.

PROGRAM COMMITTEE:

DISCUSSION OF FRINGE BENEFIT PROGRAM FOR CLIENTS: After a discussion of this item,

Mr. Hille moved that clients be excluded from the agency's group insurance and pension trust plan, and that the pension trust plan be amended to reflect this exclusion. Judge Lack seconded the motion, which was approved.

DISCUSSION OF BOARD SEMINAR, BOARD COMMITTEES, AND FY 1977 BUDGET PRIORITIES: Mr. Burke said that the Board policy presently states that Board Committees consist of Program and Planning, Budget, and Executive Committees. At the Board Seminar held on March 6, the members present discussed the increasing complexities of issues requiring Board action, and the need for more involvement of members of the Board. The following Committees and members of each Committee were recommended:

Budget and Finance Committee:

Mr. V. B. Woods, Judge Tom D. Mann, and Mr. Cleo Hines

Personnel and Public Education Committee:

Rev. Jerry Self, Mr. George Gee, and Mr. W. J. Gentry

Program Committee:

Mr. Ward Burke, Mr. R. B. Hille, and Judge Emmett Lack

Chairman requested the Board's wishes concerning Board Committees.

Rev. Self moved, seconded by Mr. Hille, that the Board approve the formation of the above-listed committees and the appointment of the Committee members. The Board approved the motion.

Mr. Hille said that a list of priorities for FY 1977 was prepared by the staff for the Board's review. Since that list was prepared, we were notified of the formula for the distribution of State Grant-in-Aid for FY 1977, and unfortunately we will receive a lot less than we had hoped for.

Dr. Lawrence commented that the Legislative Budget Board's recommendation for FY 1977 Grant-in-Aid was about \$1.8 million, but with the present formula our agency will receive less than a million dollars. The Centers benefitting most from the formula are those receiving a large percentage of federal money and densely populated urban areas. It was suggested that Boards of Trustees of rural Community MHMR Centers might get together and try to prevent their being penalized again in the future.

Mr. Hille said that a new priority list was prepared dated 3/22/76, and that regretfully many priority items had to be cut. A lengthy discussion followed after which,

Mr. Hille moved that the staff be authorized to begin preparing a rough draft of the FY 1977 budget based on the priority list dated 3/22/76 for the Board's review. Judge Lack seconded the motion, and the Board approved.

ACCEPTANCE OF DONATIONS FOR PROGRAM UNITS:

Mr. Hille moved that the Board accept the donation from the Jasper County Advisory Council in the amount of \$259.37 to the Jasper County Developmental Center. Also, that the Board accept any contributions made by civic clubs to the Sunrise Manor. Judge Lack seconded the motion, and the Board approved.

DISCUSSION OF PLANS FOR DEDICATION CEREMONY FOR SUNRISE MANOR:

Mr. Hille said that the staff has completed all the necessary steps required to open Sunrise Manor. It is planned for the facility to be ready for occupancy on April 12. It would appear appropriate to have a dedication ceremony and open house some time in April.

Mr. Hille moved that the Program Committee work with the staff and finalize plans for a dedication ceremony and open house at Sunrise Manor. Judge Lack seconded the motion, which was approved.

DISCUSSION OF TEXAS ASSOCIATION OF MEMBERS OF BOARDS OF TRUSTEES:

Mr. Burke said that during the conference for Boards of Trustees in Austin, it was the concern of Board members of Community MHMR Centers that there is no group or agency in the State primarily concerned with community programs for mental health and mental retardation. A group is needed to speak and coordinate information for Community Centers. Dr. Mary Teague with the Community Services division of TDMHMR is present this evening and is doing research to study the feasibility of establishing an association of members of Boards of Trustees for Community MHMR Centers. The committee studying the matter will meet at the TARC convention in Waco, and if they vote to proceed with an Association a constitution and by-laws, budget, etc. will be prepared. Mr. Burke said he felt there is a real need for this Association.

DISCUSSION OF STATUS OF CERTIFICATE OF EXEMPTION REQUESTS: Dr. Lawrence said that there has been no real change in the status of the requests with the Texas Health Facilities Commission as listed in the supporting documents. He did contact Mr. Bill Darlin at the THFC today on the Mobile Evaluation Unit, and he said he would review the request and get back to us. Dr. Lawrence said that the hearing on the Mobile Evaluation Unit is scheduled for April 12 at 10:00 a.m., and if they do not waive the hearing, he felt we should be represented by counsel.

Mr. Hille moved that the Board authorize the Program Committee and the Executive Director to employ legal counsel to represent DETRMHMRs at THFC hearings. Judge Lack seconded the motion, and the Board approved.

CONSIDERATION OF PROPOSED CONTRACT WITH ASSOCIATION FOR RETARDED CITIZENS: Interested citizens in Jasper, Kirbyville, and Newton are forming an Association for Retarded Citizens for that area. They are most interested in implementing a sheltered workshop for that region, and applied for a grant through the Developmental Disabilities Council. They are interested in contracting with the Board of Trustees to operate this sheltered workshop if the grant is received.

Mr. Hille moved that the Board authorize the Executive Director to negotiate with the Jasper-Newton County Association for Retarded Citizens for a contract to operate the sheltered workshop if the grant is received. Judge Lack seconded the motion, which was approved.

DISCUSSION OF PEER REVIEW PROCESS AND PROCEDURE: Mr. Hille said that TDMHMR has indicated that we must adopt a Peer Review Process and submit to them by April 15. He said the Board has two options: (1) contract with an outside group to conduct the review; or (2) negotiate with other MHMR Centers in our area for a "trade-out" deal.

Mr. Hille moved that the Board authorize the Program Committee and the Executive Director to consider both options and then make a selection for the Peer Review Process. Judge Lack seconded the motion, and the Board approved.

PERSONNEL AND PUBLIC EDUCATION COMMITTEE:

DISCUSSION OF PROFESSIONAL AND PREMISES LIABILITY INSURANCE PROGRAM: Dr. Self stated that insurance coverage has been secured with the St. Paul Insurance Company effective March 1 as listed in the supporting documents, and SAFECO insurance has been cancelled. He said that coverage can be secured with the Vigilant Insurance Co. for the two psychiatrists.

Dr. Self moved that the Board authorize the staff to secure insurance with the Vigilant Insurance Company on the two psychiatrists. Mr. Gee seconded the motion and the Board approved.

A discussion ensued about medical payments on non-owned vehicles and burglary insurance on locations other than the three sheltered workshops.

Dr. Self moved that the Board authorize the staff to investigate the possibility of securing coverage on the two items mentioned. Mr. Gee seconded the motion which was approved.

DISCUSSION OF GROUP HEALTH AND LIFE INSURANCE PLAN: Dr. Self stated that the group health and life insurance coverage rates with Bankers Life have been increased to 76¢ per \$1,000 effective 1/1/76. As explained in the supporting documents, the first we knew of the increase was when the revised benefit and rate card was received

late in February, and there was a mixup in communications between the home office and the local representative.

Mr. Gee moved that coverage with Banker's Life be continued, but that the staff be authorized to look into the possibility of securing the same coverage at a better rate. Also, that the Board Chairman be authorized to write Banker's Life a rather stiff letter to the home office expressing concern over the way this matter was handled. Dr. Self seconded the motion, and the Board approved.

Dr. Lawrence said as he understands the issue, Banker's Life has agreed to continue our coverage at the 61¢ rate for January, February, and March and then go up to the 76¢ rate on April 1.

CONSIDERATION OF PROPOSED POSITION DESCRIPTION FOR RECREATION THERAPIST AND REVISION OF PERSONAL SERVICES SCHEDULE:

Mr. Gentry moved, seconded by Mr. Gee, that the Board approve the Position Description for a Recreation Therapist, and that it be incorporated into the Position Description Manual. Also, that this position be divided into two half-time positions so that night and week-end recreation programs can be more easily developed. The Board approved the motion.

DISCUSSION OF PUBLIC EDUCATION PLANS: Dr. Self said that the members of the Board who were present at the recent Seminar discussed the need for informal gatherings in each of the three service areas within the next few months to promote public education. He called on Mr. Woods to discuss this item further.

Mr. Woods said he felt that it is not enough to have good programs--that the general public must be made aware of them, what is available, and how the programs can be improved, etc. We have to "sell" our programs to the taxpayers. Individuals invited to these gatherings could include all members of the local Advisory Councils, County Judges and Commissioners, interested citizens, appropriate Board members, appropriate staff, and appropriate elected officials. The informal gatherings could be held at a central location in each of the three service areas, and conducted by the appropriate Board member with funds used to pay for the function contributed by interested local citizens.

It was the consensus of the Board that this be done, and Chairman Burke suggested that the staff work with the Personnel and Public Education Committee to finalize plans.

DISCUSSION OF CERTIFICATES OF APPRECIATION:

Mr. Gee moved that the Board present a Certificate of Appreciation to the Jasper County Advisory Council, and to the civic clubs who make contributions to the Sunrise Manor. Rev. Self seconded the motion which was approved.

CONSIDERATION OF NOMINEES FOR ADVISORY COUNCILS: The following nominations to the local Advisory Councils were made:

Rev. Self nominated Mr. Al Warr and Dr. Earl Morrison to serve on the Nacogdoches County Advisory Council.

Mr. Hille nominated Mrs. Kathryn Crumley and Mr. Fred Wahl (Mr. Wahl replacing Charlotte O'Quinn whose term expired) to the San Jacinto County Advisory Council.

Judge Mann nominated Mrs. Lou Nell Hayes to serve on the Tyler County Advisory Council.

Rev. Self moved that the above nominations be approved by the Board. Mr. Gee seconded the motion, and the Board approved.

DISCUSSION OF HOGG FOUNDATION BOARD TRAINING PROJECT: Rev. Self introduced Dr. Mary Teague of the Community Services division of TDMHMR, commenting that the Board would be glad to assist her in any way possible.

Dr. Teague said she appreciated the opportunity of meeting with the Board and looked forward to visiting the individual members.

DISCUSSION OF PERSONNEL MATTERS: Chairman Burke stated that according to the Open Meetings Law, Art. 6252-17, Section 2 (g), the Board would declare an Executive Session to consider personnel matters, and no action would be taken until the meeting was reopened. Visitors were excused from the meeting room at 7:25 p.m.

(Executive Session)

The meeting was reopened and Chairman Burke called for a motion on the matter discussed in Executive Session.

Rev. Self moved, seconded by Judge Mann, that the contract with the Executive Director be approved as submitted in the supporting documents with the following changes: Item II B delete the last phrase, "which in no case is to be less than _____ per annum;" and

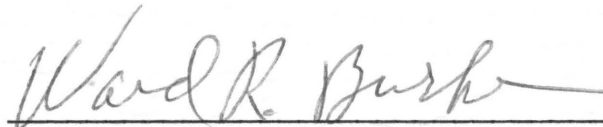
Item V, change the date in the first line to read
"April 1, 1976." The Board approved the motion.

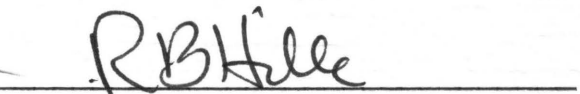
DESIGNATION OF DATE, TIME, AND LOCATION OF NEXT BOARD MEETING:

The April Board Meeting was set for Tuesday, April 20, 1976, at
5:00 p.m. in the Harvest Room at the Lufkin Federal Savings & Loan
Assn. in Lufkin, with Committee meetings to begin at 4:00 p.m.

ADJOURN: There being no further items of business, the meeting
was adjourned.

APPROVED:


Ward R. Burke, Chairman


R. B. Hille, Secretary

DEEP EAST TEXAS REGIONAL MENTAL HEALTH MENTAL

RETARDATION SERVICES

February 1976

INCOME

Angelina County	\$ 3,125.00
Jasper County	870.83
San Jacinto County	1,173.42
Shelby County School District	8,577.00
Senate Bill 230	22,441.00
Donations	40.00
Concessions	104.25
Workshop Production	607.99
Patient Fees	731.25
Texas Rehabilitation Commission	480.00
Title I	10,843.48
TOTAL	\$48,994.22

EXPENDITURES	DISBURSEMENTS,	ENCUMBRANCES	TOTAL
Salaries	50,681.82		50,681.82
FICA	2,964.88		2,964.88
Insurance/Hosp.	2,149.23		2,149.23
Retirement	902.76		902.76
Consultation/Prof.	400.00	1,815.00	2,215.00
Travel	3,423.35		3,423.35
Drugs	7,006.77		7,006.77
Food	-0-	103.56	103.56
Supplies/Consumable	1,832.05	441.78	2,273.83
Equipment/Purchase	2,812.89	2,302.20	5,115.09
Equipment/Rental	698.33		698.33
Equipment/Repair	48.70		48.70
Rent/Building	2,762.00		2,762.00
Repair & Maint./Bldg.	24.55	510.00	534.55
Vehicles/Operating	173.35	13.85	187.20
Contracts	8,239.97		8,239.97
Utilities/Postage/Telephone	2,338.18	759.46	3,097.64
Insurance	634.79		634.79
Client Wages	2,777.09		2,777.09
Contract Materials	459.32	93.55	552.87
Educational Supplies	79.50	59.21	138.71
Miscellaneous	687.38	563.36	1,250.74
Housing	175.00		175.00
Legal Services	240.00		240.00
Concession Expense	250.05		250.05
TOTAL	\$91,761.96	\$6,661.97	\$98,423.93

BREAKDOWN-DISBURSEMENTS: Consultation/Prof.: C. E. Carpenter-\$400 (Title I). Equipment/Pur.: Dictating Machine for Dr. Hamill-\$200; Audio-Visual Equipment-\$2,812.89 (Title I). Equipment/Rental: Xerox copier (Dec. & Jan.)-\$698.33. Equipment/Repair: Calculator-\$12.50; Maintenance Agreement, typewriter-\$23.70 (Title I); Sander-Shelby Co. SWS-\$12.50. Rent/Bldg.: CA-\$800; Angelina Co. OPC-\$275; Houston Co. Dev. Cen.-\$200; Nacogdoches Co. SWS-\$160; Jasper Co. CCC-\$75; Shelby Co. Halfway House-\$100; Tyler Co. Dev. Cen.-\$125; Tyler Co. OPC-\$267; Trinity Co. OPC-\$200; San Jacinto Co. Dev. Cen.-\$75; Jasper Co. Dev. Cen.-\$235; Nacogdoches Co. CCC-\$250. Repair/Bldg.: Plumbing-Shelby Co. SWS-\$24.55. Vehicles-Oper.: Gasoline & Oil-Polk Co. SWS and San Jacinto Co. Dev. Cen. Contracts: Shelby Co. School Board-\$8,064.97 (SB 230); Woodland Heights General Hospital-\$175. Insurance: Workmen's Compensation. Miscellaneous: Collating newsletter, janitorial service-MR Offices & Angelina Co. OPC-Lufkin Workshop & Oppor. Center-\$77.12; Storage of furniture for Angelina Co. OPC-\$118.70; Texas Health Facilities Commission-Exemption Certificate for moving Angelina Co. OPC & Nacogdoches Co. CCC-\$50; Janitorial service Trinity County OPC (Jan. & Feb.)-\$36.85; Newsletter printing-\$44.35; Rental of U-Haul for transferring refrigerator from Angelina Co. OPC to Tyler Co. OPC-\$13.20--Transferring Texas Surplus Property Agency chests for Sunrise Manor-\$48.45; Registration Fee for TARC Convention for Dr. Lawrence-\$20; Moving expense-Angelina Co. OPC-\$157.50; Notary Bonds for Directors of Angelina, Newton & Trinity Co. OPC-\$32; Notice of THFC Hearing on Mobile Evaluation Unit in Beaumont Enterprise-\$20.35; Subscription to Houston County Courier-\$6; Film Development-\$20.69.

ENCUMBRANCES: Consultation/Prof: Dr. Mary Hale-\$1,110; Dr. G. T. Grubb-\$705; Food-Shelby Co. Halfway House; Supplies: Printed forms, psychological tests, first aid handbooks, office supplies; Eq/Pur.: 4 IBM Typewriters-\$2,232 (Polk & Nacogdoches Co. CCC, Title XX Clerk, Mobile Evaluation Unit); Chests-Sunrise Manor; Repair/Bldg.: Polk Co. CCC; Miscellaneous: Collating newsletter, janitorial service for MR Offices & Angelina Co. OPC; Board meeting refreshments, printing and binding Annual Report.

		MONTHLY BUDGET	MONTHLY RECEIPTS	ANNUAL BUDGET	CUMULATIVE RECEIPTS	BALANCE YTD
TOTAL						
1. Tax Funds Appro. to Center						
a. City Government	(010)					
b. County Government	(020)	7633	5169.25	91594	20181.07	71412.93
c. School District	(030)	715	8577.00	8577	8577.00	-0-
d. Hospital District	(040)					
e. Other (Itemize)	(050)					
2. Patient Fees-Ins.-Reimb.						
a. Direct Patient Fees & Insurance	(070)	1870	731.25	22438	6149.15	16288.85
b. Title XX	(071)	4152	-0-	4121	0	19821.00
c. S.B. 230	(073)	15221	22441.00	182652	86008.19	96643.81
d.	(073)					
e.	(074)					
3. Other Income & Contributions						
a. Workshop Production	(080)	3000	607.99	36000	6001.11	29998.89
b. United Way	(081)	167	-	2000	1000.00	1000.00
c. Donations	(082)	208	40.00	2500	5546.14	30461.4
d. Concessions	(083)	100	104.25	1200	686.89	513.11
e. Miscellaneous	(084)	153	-0-	1840	1597.37	242.63
f.	(085)					
g.	(086)					
h. Interest Income	(087)				1578.83	1578.83
STATE GRANT-IN-AID & SPECIAL GRANTS THRU TDMHMR						
1. Grant-in-Aid	(110)	59488	-0-	713862	356931.00	356931.00
2. Supplemental Grant-in-Aid	(120)	-0-		-0-		
3. Special Grants-TDMHMR	(130)					
OTHER STATE FUNDS						
1. Texas Rehabilitation Comm.	(160)	1050	480.00	12600	1515.00	11085.00
2. Texas Comm. on Alcoholism	(161)	1733		20800	12490.00	8310.00
3.	(162)					
4.	(163)					
5.	(164)					
FEDERAL FUNDS						
1. Grants						
a. Title I	(210)	3620	10843.48	43435	23913.48	19521.52
b. DDA-Nacogdoches Wks.	(211)	308		3700		3700.00
c. DDA-Mini-Vans	(212)	666		7993		7993.00
d. DDA-Sunrise Manor	(213)	2472	-0-	29660	19351.00	10309.00
e. DDA-Mobile Eval. Unit	(214)	4412		52947	31710.00	21237.00
f. CEJA-OJT	(215)				3728.61	3728.61
GRAND TOTAL						
		106968	42994.22	1283619	586964.84	696654.11

NAME OF CENTER

Sumner

DATE

Feb 29, 1976

			MONTHLY BUDGET	MONTHLY EXP.	ANNUAL BUDGET	CUMULATIVE EXP.	BALANCE YTD
PERSONNEL							
a.	Salaries & Wages	(010)	55,345	50,681.82	664,143	291,757.59	272,385.4
b.	Fringe Benefits	(020)	4,345	3,867.64	52,135	20,302.92	31,832.0
c.	Consultation & Prof. Fees						
(1)	Direct Patient Serv.	(030)	917	400.00	11,000	4,645.00	6,305.00
(2)	Other	(040)	375	- 0 -	4,500	290.00	4,210.00
TRAVEL - STAFF & BOARD							
		(050)	3,202	3,423.35	38,428	20,072.86	18,355.14
CONSUMABLE ITEMS							
a.	Drugs	(060)	1,500	7006.77	18,000	15,987.54	2,012.46
b.	Food	(070)	1,720	- 0 -	20,640	11,01.09	19,538.91
c.	Other	(080)	1,392	1,832.05	16,700	8,266.78	8,433.22
d.							
EQUIPMENT & FURNITURE							
a.	Purchase	(090)	1,111	2,812.89	13,330	6,281.55	7,048.45
b.	Rental	(100)	350	698.33	4,200	2,410.59	1,789.41
c.	Repair & Maintenance	(110)	100	48.70	1,200	10,03.04	1,196.96
BUILDING							
a.	Rent	(120)	3,133	2,762.00	37,603	14,520.66	23,082.34
b.	Remodeling & Renovation	(130)	225	- 0 -	2,700	40.96	2,659.04
c.	Repair & Maintenance	(140)	129	24.55	1,550	484.96	1,065.04
VEHICLE							
a.	Purchase	(150)	2,125	- 0 -	25,500	- 0 -	25,500.00
b.	Rental	(160)	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
c.	Oper. & Maintenance Cost	(170)	1,743	1,73.35	20,910	404.89	20,505.11
CONTRACTS WITH SERVICE AGENCIES							
		(180)	18,162	82,39.97	217,944	94,642.29	123,301.71
OTHER							
a.	Utilities, Postage & Tele.	(190)	2,205	2,338.18	26,465	11,121.57	15,343.43
b.	Laboratory Expense	(191)	42	- 0 -	500	99.00	401.00
c.	Client Transportation	(192)	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
d.	Annual Audit	(193)	518	- 0 -	6,219	- 0 -	6,219.00
e.	Insurance	(194)	3,957	2,794.02	47,426	19,442.40	28,037.60
f.	Client Wages	(195)	3,400	2,777.09	36,000	13,673.23	22,326.77
g.	Client Fringe	(196)	150	- 0 -	1,800	1,250.04	549.96
h.	Contract Materials	(197)	- 0 -	4,593.32	- 0 -	15,86.73	15,86.73
i.	Educational Materials	(198)	271	79.50	3,256	435.30	2,820.66
j.	Miscellaneous	(199)	351	637.38	4,210	3,479.58	730.42
k.	Emolument	(200)	175	175.00	2,100	1050.00	1050.00
l.	Legal Services	(201)	375	240.00	4,500	499.75	4,001.25
m.	Therapeutic Recreation	(202)	50	- 0 -	600	- 0 -	600.00
n.	Concession Expense	(203)		250.05		864.30	864.30
o.		(204)					
p.		(205)					
GRAND TOTAL			106,968	71,761.91	1,223,619	535,769.66	714,740.22