

Motions for the Delegate Assembly

DEL-22-01

Bylaws revisions – Qualifications for Treasurer

Proposed by: Board of Directors

Vote Required: Two-thirds

Contact: David Relling

Motion:

To update the bylaws to change the qualifications for Treasurer to require the Treasurer to be a current or past member of a Member Board or a current or past administrator of a Member Board

Rationale:

The Treasurer needs to have experience with the financial issues facing Member Boards. Current or former members or staff of a Member Board would be eligible for the Treasurer position.

Reference Area of Focus:

Organizational and Financial Stability

Fiscal Impact:

The adoption of this motion has no fiscal impact.

Current 2021 Bylaws	Proposed Changes
Article V. Officers and Board of Directors	Article V. Officers and Board of Directors
Section 1. Officers	Section 1. Officers
A. Officers	
The Officers of FSBPT shall be the President, Vice President, Secretary, and Treasurer.	
B. Qualifications of Officers	B. Qualifications of Officers
1. The offices of President and Vice President will be a current or past member of a Member Board or current or past administrator of a Member Board.	1. The offices of President, and Vice President, <u>and Treasurer</u> will be a current or past member of a Member Board or current or past administrator of a Member Board.
2. The offices of Secretary and Treasurer will be a member of a Member Board, administrator of a Member Board, or an Associate Member.	2. The offices of Secretary and Treasurer will be a member of a Member Board, administrator of a Member Board, or an Associate Member.
3. No Officer will have a Conflict of Interest as defined in Section 1I of the Standing Rules.	

DEL-22-02

Bylaws revisions – FSBPT Membership

Proposed by: Board of Directors

Vote Required: Two-thirds

Contact: David Relling

Motion:

To update the bylaws to clarify that Member Boards must be current in their annual membership dues and must hold a current NPTE contract to be eligible to be a FSBPT member board. The amendment also clarifies that FSBPT membership may be terminated for non-payment of dues and/or failure to maintain a current NPTE contract.

Rationale:

This amendment clarifies that Member Boards must have a current NPTE contract and must be current in their annual dues to be a member of FSBPT. The amendment strengthens the importance of a Member Board maintaining a current NPTE contract to remain a member in good standing.

The proposed amendment also gives the Board of Directors discretion in allowing membership to continue for mitigating circumstances.

Reference Area of Focus:

Organizational and Financial Stability

Fiscal Impact:

The adoption of this motion has no fiscal impact.

Current 2021 Bylaws	Proposed Changes
Article III. Membership	Article III. Membership
Section 1. Classes and Qualifications	Section 1. Classes and Qualifications
All members will comply with the Bylaws of FSBPT, promote the purpose and key functions of FSBPT and pay the required dues; and in addition, members in the various classes shall meet the following qualifications.	
A. Member Board	A. Member Board
1. Is a United States jurisdictional body or other entity, composed of physical therapists and others, appointed or elected to such body, and authorized by statute or regulation to provide or assist in the administration or regulation of the practice of physical therapy.	
2. Uses the licensing examinations provided by FSBPT as contracted by the jurisdiction.	2. <u>Holds a current NPTE contract to use</u> Uses the licensing examinations provided by FSBPT as contracted by the jurisdiction.
	3. <u>FSBPT Membership dues are current.</u>
B. Affiliate Member	
Is a physical therapy regulating body or association of physical therapy regulating bodies of another country.	
C. Associate Member	
Is a former member or administrator of a Member Board, a former member of the Board of Directors, a former committee or task force member or a member of the Academy of Advanced Item Writers.	
D. Honorary Member	
1. Is an individual who has contributed to FSBPT in significant ways.	
2. Was ratified by a two-thirds vote of FSBPT Delegates at an Annual Meeting prior to 2002.	
Section 2. Rights of Members	
A. To attend meetings of the Delegate Assembly:	
1. Member Board Delegates.	
2. Associate Members.	
3. Affiliate Members.	
4. Honorary Members.	
B. To speak and debate in meetings of the Delegate Assembly:	
1. Member Board Delegates.	
2. Associate Members.	
3. Affiliate Members.	
4. Honorary Members.	
5. Members of the Board of Directors.	
C. To make motions:	
1. Member Boards – through Delegate representation.	
2. Members of the Board of Directors.	
D. To make nominations:	

1. Nominating Committee.	
2. Member Boards – through Delegate representation.	
E. To vote:	
Member Boards – through Delegate representation.	
Section 3. Termination of Membership	Section 3. Termination of Membership
A. Voluntary	
Membership may be terminated at any time by action of the Member communicated to FSBPT in writing.	
B. Involuntary	B. Involuntary
1. Unless dues have been postponed at the discretion of the Board of Directors, membership will be terminated if dues are delinquent more than 90 days.	1. <u>Membership may be terminated for non-payment of FSBPT dues if dues are delinquent for more than 90 days. The Board of Directors may continue membership at its discretion. Unless dues have been postponed at the discretion of the Board of Directors, membership will be terminated if dues are delinquent more than 90 days.</u>
2. Membership will be terminated for Cause (as defined in Section 1.I of the Standing Rules) if ordered by a unanimous vote of the full membership of the Board of Directors. The decision is subject to appeal to the Delegate Assembly.	2. <u>Membership may be terminated for failure to maintain a current NPTE contract with FSBPT. The Board of Directors may continue membership at its discretion.</u>
3. If termination is ordered, the Secretary will notify the member by certified mail within ten days of such action.	32. Membership will be terminated for Cause (as defined in Section 1.I of the Standing Rules) if ordered by a unanimous vote of the full membership of the Board of Directors. The decision is subject to appeal to the Delegate Assembly.
	43. If termination is ordered, <u>FSBPT staff</u> the Secretary will notify the member <u>of the termination date</u> by certified mail within ten days of such action.
Section 4. Reinstatement	Section 4. Reinstatement
A. A Member, whose membership has been involuntarily terminated for non-payment of dues, will be eligible for reinstatement upon payment of current dues.	A. A Member, whose membership has been involuntarily terminated for non-payment of dues <u>or lack of a current NPTE contract</u> , will be eligible for reinstatement upon payment of current dues <u>and/or an executed NPTE contract</u> .
B. A Member, whose membership has been terminated for Cause, may reapply and be admitted to membership if the reason for termination has been corrected to the satisfaction of the Board of Directors.	B. A Member, whose membership has been terminated for Cause, may reapply and be admitted to membership if the reason for termination has been corrected to the satisfaction of the Board of Directors.

DEL-22-03

Bylaws and standing rules revisions – Qualifications for Resolutions Committee Members

Proposed by: Board of Directors

Vote Required: Two-thirds

Contact: David Relling

Motion:

To update the bylaws and standing rules to clarify that a member of the Resolutions Committee may not serve as a Member Board's Delegate or Alternate Delegate while serving as a member of the Committee.

Rationale:

The Resolutions Committee must remain neutral on proposed motions. Since the voting delegate/alternate delegate positions are inherently not neutral, a delegate/alternate delegate who is also on the Resolutions Committee is a potential conflict of interest.

Reference Area of Focus:

Organizational and Financial Stability

Fiscal Impact:

The adoption of this motion has no fiscal impact.

Current 2021 Bylaws	Proposed Changes
Article VII. Committees and Councils	Article VII. Committees and Councils
Section 1. Standing Committees	
A. Committees of FSBPT	
The Delegate Assembly may establish Standing Committees as deemed necessary to carry on the work of the Delegate Assembly.	
1. Nominating Committee	
The Nominating Committee will consist of three persons elected by the Delegates. The terms of the members will be three years with staggered terms so that one term expires each year. The senior member will be the chair.	
2. Resolutions Committee	2. Resolutions Committee
The Resolutions Committee will consist of at least three persons appointed by the Board of Directors. The terms of the members will be three years with staggered terms. A Parliamentarian will serve as an ex officio member of the committee. The chair will be the senior member of the committee.	The Resolutions Committee will consist of at least three persons appointed by the Board of Directors. <u>A member of the Resolutions Committee may not serve as a Member Board's Delegate or Alternate Delegate while serving as a member of the Committee.</u> The terms of the members will be three years with staggered terms. A Parliamentarian will serve as an ex officio member of the committee. The chair will be the senior member of the committee.
3. Specific functions of the standing committees are described in the Standing Rules.	
B. Committees of the Board of Directors	
In addition to the following committees, the Board of Directors may establish such other Standing Committees from time to time as the Board deems necessary to carry on the work of FSBPT. Specific functions of the standing committees are described in the Standing Rules.	
1. Examination Development Committee	
The committee will consist of at least five members, who will serve three-year terms.	
2. Finance Committee	
The Committee will consist of at least five members, who will serve three-year terms, in addition to the Treasurer. The Treasurer shall serve as chair.	
Section 2. Task Forces	
Task Forces may be established by the Board of Directors and the Delegate Assembly may recommend that the Board of Directors establish a task force. Membership will consist of a number sufficient to complete the assigned task and will be assigned for a specific time frame.	
Section 3. Councils	
Councils may be established by the Delegate Assembly, and will be defined in the Standing Rules, for the purpose of bringing together individuals with similar interests to provide a forum for sharing information and performing such other functions as described in the Standing Rules.	

Current 2021 Standing Rules	Proposed Changes
7. Committees of FSBPT	7. Committees of FSBPT
A. Authority	
The Bylaws provide for Standing Committees of FSBPT.	
B. Appointments	
The Board of Directors will appoint committee members unless otherwise designated in the Bylaws.	
C. Eligibility	
Committee members will be current members of a Member Board, current Administrative Staff of a Member Board, Associate Member, or an individual with expertise to facilitate the task of the committee.	
D. Term of Appointment	
Standing committee members will be appointed or elected to serve three-year terms. Members of special committees will be appointed for a specific timeframe.	
E. Vacancies	
In the event a committee member is unable to complete his or her term on a committee for any reason, the President may, with input from the committee chair, appoint a member to fill the unexpired balance of the term.	
F. Reports	
Committees will submit a written report to the Board of Directors after a committee meeting in a timely manner. Committees will submit an Annual Report.	
G. Nominating Committee	
i. Submits one or more candidates for each office or committee opening that is to be filled by election.	
ii. Submits to the Delegate Assembly one or more nominations for each office on the Board of Directors that becomes vacant as a result of a Delegate Assembly election.	
iii. Submits an Annual Report.	
iv. Nominations may also be made from the floor at the Annual Meeting of the Delegate Assembly.	
v. A committee member may be removed for Cause or Conflict of Interest by majority action of the Delegate Assembly or the Board of Directors.	
H. Resolutions Committee	H. Resolutions Committee
i. Receives and correlates motions and resolutions to the Delegate Assembly and identifies motions which fall outside the purpose of FSBPT.	
ii. Provides advice and counsel to Delegates regarding form, wording, and method of presentation of matters to the Delegate Assembly.	
iii. All motions to be considered by the Delegate Assembly shall be submitted to the Resolutions Committee in writing at least 90 days prior to the Delegate Assembly. Main motions	

once perfected will be provided to the Delegates in the Annual Report 45 days prior to the Annual Education Meeting.	
iv. Any main motion, except procedural motions, presented to the Delegate Assembly for action shall be referred to the Resolutions Committee. Any main motion that has not been so submitted shall require a two-thirds vote without debate to be considered by the Delegate Assembly.	
v. A committee member may be removed for Cause or Conflict of Interest by a majority action of the Board of Directors.	
	<u>vi. A committee member may not serve as a Member Board's Delegate or Alternate Delegate.</u>

DEL-22-04

Bylaws revisions – Editorial Changes to Standing Rules

Proposed by: Board of Directors

Vote Required: Two-thirds

Contact: David Relling

Motion:

To update the bylaws to allow the Secretary to make editorial changes to the Standing Rules. Currently, the Secretary is permitted to make editorial changes to the Bylaws but not the standing rules

Rationale:

Although technically a separate document, the Standing Rules in practice have been considered as an extension of the Bylaws. This amendment removes any question of whether the power that the Secretary currently has related to editing the Bylaws also extends to editing the Standing Rules.

According to FSBPT's parliamentarian, editing is limited to grammar, titles, section titles, alignment, spelling, and appearance.

Reference Area of Focus:

Organizational and Financial Stability

Fiscal Impact:

The adoption of this motion has no fiscal impact.

Current 2021 Bylaws	Proposed Changes
Article IX. Amendment of Bylaws	Article IX. Amendment of Bylaws
Section 1.	Section 1.
<p>These Bylaws may be amended at any meeting of the Delegate Assembly a quorum being present, or by an online vote of the Delegate Assembly, a quorum being represented by the number of valid ballots received by the deadline date. A two-thirds vote is required for adoption of the amendment, provided the amendment has been submitted to the members not less than 45 days prior to the meeting or 90 days prior to the deadline for the receipt of ballots for a vote.</p>	
Section 2.	
<p>In the absence of previous notice, these Bylaws may be amended at any meeting, a quorum being present, or by an online vote of the Delegate Assembly, a quorum being represented by the number of valid ballots received by the deadline date. A nine-tenths vote is required for adoption of the amendment.</p>	
Section 3.	Section 3.
<p>These Bylaws may be edited by the Secretary throughout the remainder of the Bylaws for consistency after amendments have been made. There will be no editorial change that affects the Bylaw intent.</p>	<p>These Bylaws <u>and Standing Rules</u> may be edited by the Secretary throughout the remainder of the Bylaws <u>and Standing Rules</u> for consistency after amendments have been made. There will be no editorial change that affects the Bylaw <u>or Standing Rule</u> intent.</p>

DEL-22-05

Bylaws revisions – Key Functions of FSBPT

Proposed by: Board of Directors

Vote Required: Two-thirds

Contact: David Relling

Motion:

To update the bylaws to clarify that one of FSBPT's key functions includes regulatory research.

Rationale:

The proposed amendment supports and allows FSBPT's regulatory research for consumer protection, which is wider in scope than the current wording.

Reference Area of Focus:

Organizational and Financial Stability

Fiscal Impact:

The adoption of this motion has no fiscal impact.

Current 2021 Bylaws	Proposed Changes
Article II. Purpose and Key Functions	Article II. Purpose and Key Functions
Section 1. Purpose	
The purpose of FSBPT is to protect the public by providing service and leadership to promote safe and competent physical therapy practice.	
Section 2. Key Functions	Section 2. Key Functions
A. Develop and maintain a valid reliable licensing exam.	
B. Collect and disseminate information relevant to physical therapy regulation.	
C. Identify and promote desirable and reasonable uniformity in physical therapy regulatory standards and practices.	
D. Promote desirable and reasonable uniformity in determining foreign education equivalency.	
E. Provide educational programs on licensure and regulation in the practice of physical therapy.	
F. Promote consumer protection through research and development of examination methodology.	F. Promote consumer protection through research, <u>including, but not limited to, regulatory research</u> and development of examination methodology.

DEL-22-06

Bylaws and standing rules revisions – Holding the Delegate Assembly

Proposed by: Board of Directors

Vote Required: Two-thirds

Contact: David Relling

Motion:

To update the bylaws and standing rules to require motions be thoroughly vetted with advance notice to the Membership and to only hold the Delegate Assembly if there is required business.

Rationale:

In recent years, the only business addressed by the Delegate Assembly was approval of the Areas of Focus and elections. Due to a 2021 amendment to the Bylaws, elections will occur online and not during the Delegate Assembly and the Areas of Focus no longer require annual approval.

Under FSBPT's current governance model, the Leadership Issues Forum (LIF) is the venue for Delegates and other stakeholders to discuss, deliberate, and vet issues that might lead to a Delegate Assembly motion. Since many Member Boards only meet quarterly or less, there is still an opportunity for discussion at the Member Board level prior to a vote at the Delegate Assembly.

This change means that there would not be a motion from the floor that has not been deliberated, both by the actual Delegates and by the individual Member Boards. This helps ensure that the jurisdiction's voting Delegate has received input on motions from their fellow Member Board members prior to casting a vote at the Delegate Assembly.

If an unexpected issue arises that would warrant a meeting of the Delegate Assembly, it could easily be scheduled and occur virtually, in accordance with the current bylaws, after allowing for sufficient time to deliberate and vet the unexpected issue that warranted a meeting of the Assembly.

Reference Area of Focus:

Organizational and Financial Stability

Fiscal Impact:

The adoption of this motion has no fiscal impact.

Current 2021 Bylaws	Proposed Changes
Article VI. Business of the Delegates	Article VI. Business of the Delegates
Section 1. Conduct of Business	Section 1. Conduct of Business
FSBPT holds two meetings for the Delegates. A) The Leadership Issues Forum is the venue in which potential motions are discussed among the membership prior to appearing before the Delegate Assembly. B) At the Delegate Assembly, the Delegates formally review, discuss, and vote on motions as explained in Section 1B of this Article.	
A. Elections	A. Elections
Delegates will vote on elections online and the results will be announced at the Annual Education Meeting, at the Delegate Assembly, or as described in Section 5 of this Article.	
	<u>B. Motions</u>
	<u>1. Motions will be voted on during the Delegate Assembly.</u>
	<u>2. Only motions discussed by the membership at the Leadership Issues Forum, submitted to the Resolutions Committee at least 90 days prior to the Annual Education Meeting, and then vetted by the Resolutions Committee per the Standing Rules, will be heard by the Delegate Assembly.</u>
	<u>3. The Delegate Assembly will only be held if there is a motion submitted in accordance with Section 1.B.2 of this Article.</u>
B. Delegate Assembly	<u>CB. Delegate Assembly</u>
1. The Delegate Assembly will occur annually.	<u>1. The Delegate Assembly will occur when conduct of business is required pursuant to Section 1.B.3 of this Article annually.</u>
2. The Delegate Assembly comprises Member Board Delegates and the Board of Directors.	
3. Member Boards and Council Administrators shall be notified of the meeting not less than 45 days prior to the meeting.	
C. Leadership Issues Forum	<u>DC. Leadership Issues Forum</u>
1. The purpose of the Leadership Issues Forum is to provide leadership in regulation, specifically by improving the way physical therapy regulators protect the public.	
2. The Leadership Issues Forum is the meeting where Member Board Delegates, Board Administrators, committee representatives, and other invited stakeholders provide input to FSBPT Board of Directors on initiatives and issues for decision making. The Leadership Issues Forum is the meeting where information and data on important issues impacting the regulation of physical therapy are shared and potential motions are discussed before appearing before the Delegate Assembly.	
D. Special Meetings	<u>ED. Special Meetings</u>

A majority of the Member Boards; the President, with approval of the Board of Directors; or three quarters of the membership of the Board of Directors without the approval of the President; may call special meetings of the Delegate Assembly. Member Boards and Council(s) will be notified of a special meeting not less than 14 days prior to the meeting.	
E. Conduct of Business Online	FE. Conduct of Business Online
When the Board of Directors or a majority of the Member Boards determine it is necessary to conduct an online vote of the Delegate Assembly, the vote will be conducted as directed in the Standing Rules. Each voting delegate will receive information to make informed decisions.	
Section 2. Voting Body	
The voting body will consist of the Delegates selected by the Member Boards. Each Member Board is entitled to one Delegate. Each Delegate will have the right to attend, speak, make motions, nominate, and vote. No FSBPT Officer or Director may serve as a Delegate.	
Section 3. Delegates	Section 3. Delegates
A. Delegate means the member of, or administrator to, a Member Board selected by the Member Board to be its representative to the Annual Education Meeting, Leadership Issues Forum, and Delegate Assembly. In addition, the Member Board may select as Delegate an individual employed by the jurisdiction in the regulation of physical therapy.	
B. Alternate Delegate(s) means the member of, or administrator to, a Member Board selected by the Member Board to be its representative to the Annual Education Meeting, Leadership Issues Forum, and Delegate Assembly in the event that the Member Board's Delegate cannot or does not attend the meeting. In addition, the Member Board may select as an Alternate Delegate an individual employed by the jurisdiction in the regulation of physical therapy.	
C. Delegates and Alternate Delegates will serve a term of one year which commences when the Member Board submits the delegate names for the current year and continues until delegate names are submitted for the following year. Names of the Delegate and Alternate Delegate(s) will be submitted to FSBPT offices as specified in the Standing Rules.	
Section 4. Quorum	
The quorum for conducting the business of the Delegates will be Delegates from a majority of the Member Boards of FSBPT.	
Section 5. Cancellation of Annual Education Meeting, Leadership Issues Forum, and/or Delegate Assembly in Event of Emergency	
In the event of an emergency, the Board of Directors, by a two-thirds vote, may cancel an Annual Education Meeting, Leadership Issues Forum, and/or Delegate Assembly. All Member Boards will be notified of the cancellation, and the Board of Directors will provide for online voting as prescribed in the Standing Rules. In this case, individuals elected to office	

will assume their duties as soon as election results are tabulated and announced.	
Current 2021 Standing Rules	Proposed Changes
4. Delegate Assembly	4. Delegate Assembly
A. This section provides procedures for holding meetings of the Delegate Assembly.	A. This section provides procedures for holding meetings of the Delegate Assembly. <u>These meetings will only be held when a motion has been submitted within the required timeframe.</u>
B. Executive Session	
An executive session is a session of the Delegate Assembly conducted in private. An executive session may be convened for the purpose of discussing matters, receiving counsel or voting on issues related to personnel, litigation, examination and contracts. Consultants, staff, resource individuals or guests necessary to address the issues may be allowed to attend at the discretion of the President or by a majority vote of the voting body.	
C. Seating	
i. All voting Delegates and Alternate Delegates shall be seated together in a separate designated area.	
ii. Members of Member Boards who are not a part of the Delegate Assembly and Member Board Administrative Staff may be seated in the area of the assembly designed for Member Boards.	
iii. Others, including but not limited to Affiliate Members, Associate Members, Honorary Members, FSBPT staff, invited guests, and visitors, shall be seated in a designated area.	
D. Rights and Privileges of Persons Not a Part of the Delegate Assembly	
Alternate Delegates, members of Member Boards who are not a part of the Delegate Assembly, Affiliate Members, Associate Members, Honorary Members, Member Board Administrative Staff, FSBPT Staff, and invited guests may attend the meetings of the Delegate Assembly with the privilege to speak after Delegates have spoken and with permission of the Delegate Assembly, but may not make motions, make nominations, or vote.	
E. Conduct of Business Online	E. Conduct of Business Online
i. When the Board of Directors determines it is necessary to conduct an online vote of the Delegates, each Voting Delegate will receive sufficient information to make informed decisions.	
ii. The ballot information will be mailed to each Delegate by certified or registered first-class mail to the Member Board office unless being done electronically. The ballot will clearly state the question(s) to be decided and the date by which the ballot must be received by FSBPT. A majority of ballots must be received by FSBPT by the deadline to constitute a valid vote. In the event that a Delegate no longer holds that	

position for any reason, an Alternate Delegate will assume the duties of the Delegate. If the Alternate Delegate(s) no longer holds that position for any reason, a new Delegate may be selected by the Member Board and their name will be submitted to FSBPT offices in a manner not inconsistent with these bylaws and standing rules.	
F. Duties of the Delegates	F. Duties of the Delegates
i. Delegates will represent their jurisdiction in all meetings of the Delegate Assembly, Leadership Issues Forum, and, if needed, online.	
ii. Delegates will attend any Delegate Assembly. One Delegate from each Member Board is expected to attend the Leadership Issues Forum.	
iii. Delegates will disseminate information from FSBPT to their Member Board.	
iv. Delegates will respond to requests for information and ensure that their Member Board meets deadlines as established by FSBPT.	
6. Elections	6. Elections
A. Election Procedures	
Voting will be scheduled so there is time to open the polls for another ballot if needed.	
B. Election Results	
Results will be announced at the Annual Meeting or Delegate Assembly following the completion of the voting. When reporting election results to the Membership, the number of votes received by each candidate will not be announced. They will be provided to the Board of Directors, candidates or individual Voting Delegates upon request. Results and original ballots will be maintained in FSBPT office for one year after the election concludes.	
	C. Addition to Slate of Candidates
	<u>On petition of ten Delegates, a qualified consenting individual shall be slated for a position on the Board of Directors or the Nominating Committee. Such petition must be received by the Nominating Committee no later than forty-five (45) days after the slate of candidates prepared by the Nominating Committee has been published and distributed to members. A candidate slated by petition shall be identified as such on the ballot.</u>
7. Committees of FSBPT	7. Committees of FSBPT
A. Authority	
The Bylaws provide for Standing Committees of FSBPT.	
B. Appointments	
The Board of Directors will appoint committee members unless otherwise designated in the Bylaws.	

C. Eligibility	
Committee members will be current members of a Member Board, current Administrative Staff of a Member Board, Associate Member, or an individual with expertise to facilitate the task of the committee.	
D. Term of Appointment	
Standing committee members will be appointed or elected to serve three-year terms. Members of special committees will be appointed for a specific timeframe.	
E. Vacancies	
In the event a committee member is unable to complete his or her term on a committee for any reason, the President may, with input from the committee chair, appoint a member to fill the unexpired balance of the term.	
F. Reports	
Committees will submit a written report to the Board of Directors after a committee meeting in a timely manner. Committees will submit an Annual Report.	
G. Nominating Committee	
i. Submits one or more candidates for each office or committee opening that is to be filled by election.	
ii. Submits to the Delegate Assembly one or more nominations for each office on the Board of Directors that becomes vacant as a result of a Delegate Assembly election.	
iii. Submits an Annual Report.	
iv. Nominations may also be made from the floor at the Annual Meeting of the Delegate Assembly.	iv. Nominations <u>by petition</u> may also be <u>made in accordance with Standing Rule 6 from the floor at the Annual Meeting of the Delegate Assembly. The Nominating Committee shall ensure that the individual meets the qualifications for the position and consents to run before placing the individual's name on the ballot.</u>
v. A committee member may be removed for Cause or Conflict of Interest by majority action of the Delegate Assembly or the Board of Directors.	
H. Resolutions Committee	H. Resolutions Committee
i. Receives and correlates motions and resolutions to the Delegate Assembly and identifies motions which fall outside the purpose of FSBPT.	
ii. Provides advice and counsel to Delegates regarding form, wording, and method of presentation of matters to the Delegate Assembly.	
iii. All motions to be considered by the Delegate Assembly shall be submitted to the Resolutions Committee in writing at least 90 days prior to the Delegate Assembly. Main motions once perfected will be provided to the Delegates in the Annual Report 45 days prior to the Annual Education Meeting.	iii. All motions to be considered by the Delegate Assembly shall be submitted to the Resolutions Committee in writing at least 90 days prior to the <u>Annual Education Meeting Delegate Assembly</u> . Main motions once perfected will be provided to the Delegates in the Annual Report 45 days prior to the Annual Education Meeting.
iv. Any main motion, except procedural motions, presented to the Delegate Assembly for action shall be referred to the Resolutions Committee. Any main motion that has not been	iv. Any main motion, except procedural motions, presented to the Delegate Assembly for action shall be referred to the Resolutions Committee. <u>Any main motion that has not been so submitted shall require a two-thirds</u>

so submitted shall require a two-thirds vote without debate to be considered by the Delegate Assembly.	vote without debate to be considered by the Delegate Assembly.
v. A committee member may be removed for Cause or Conflict of Interest by a majority action of the Board of Directors.	