



NEW YORK PRACTICE FORMS

2019-2020 EDITION

Click on the Topic of Interest for a list of forms available for that topic

[Arbitration](#) (ARB)

[Buying and Selling a Small Business](#) (BUY)

[Debt Collection](#) (COL)

[Corporate and Partnership](#) (COR)

[Commercial Real Estate](#) (CRE)

[Criminal Law](#) (CRM)

[Elder Law](#) (ELDR)

[Enforcement of Money Judgments](#) (ENF)

[Guardianship](#) (GUAR)

[Limited Liability Companies](#) (LLC)

[Matrimonial Law](#) (MAT)

[Mechanic's Liens](#) (MEC)

[Mortgage Foreclosures](#) (MF)

[Mortgages](#) (MORT)

[Representing the Personal Injury Plaintiff in NY](#) (PI)

[Probate & Administration of Decedents' Estates](#) (PRB)

[Real Estate Transactions – Residential Property](#) (RE)

[Will Drafting](#) (WIL)

[Zoning & Land Use](#) (ZON)



ARBITRATION & MEDIATION[†]

- [ARB001](#) Notice of Petition to Compel Arbitration
- [ARB002](#) Petition to Compel Arbitration
- [ARB003](#) Notice of Motion to Stay Action and Compel Arbitration
- [ARB004](#) Supporting Affidavit on Notice to Stay Action and Compel Arbitration
- [ARB005](#) Notice of Motion to Compel Arbitration Before the New York Stock Exchange
- [ARB006](#) Affidavit in Support of Motion to Compel Arbitration and to Stay This Action
- [ARB007](#) Notice of Motion to Stay Arbitration
- [ARB008](#) Affirmation in Support of Motion to Stay Arbitration
- [ARB009](#) Disposition by Arbitrators Upon Application for Modification of Award
- [ARB010](#) Notice of Motion to Confirm Arbitration Award
- [ARB011](#) Affidavit in Support of Motion to Confirm Arbitration Award
- [ARB012](#) Notice of Motion to Dismiss or Stay the Action Pending Arbitration

[†] Some of the forms contained in *ARBITRATION* are omitted from this table of forms because they are available from government agencies. The current versions of these forms are obtainable from the American Arbitration Association (www.adr.org).



BUYING AND SELLING A SMALL BUSINESS[†]

<u>BUY001</u>	Letter of Intent
<u>BUY002</u>	Assets Purchase Agreement
<u>BUY003</u>	Restrictive Agreement
<u>BUY004</u>	Bill of Sale and Assignment
<u>BUY005</u>	Employment Agreement
<u>BUY006</u>	Promissory Note
<u>BUY007</u>	Nondisclosure Agreement
<u>BUY008</u>	Guaranty
<u>BUY009</u>	Closing Memorandum
<u>BUY010</u>	Escrow Agreement
<u>BUY011</u>	Agreement of Assumption and Release
<u>BUY012</u>	Security, Pledge and Escrow Agreement (Stock Purchase)
<u>BUY013</u>	Limited Guaranty
<u>BUY014</u>	Closing Checklist
<u>BUY015</u>	Directors' & Shareholders' Resolutions Authorizing the Sale/Purchase of Assets
<u>BUY016</u>	Plan of Liquidation & Dissolution
<u>BUY017</u>	Directors' & Shareholders' Liquidation Resolutions



DEBT COLLECTION

- [COL001](#) Written Demand to Commercial Debtor
- [COL002](#) Written Demand to Consumer Debtor
- [COL003](#) Written Demand to Corporate Debtor and Guarantor
- [COL004](#) Postal Search
- [COL005](#) Confirming Letter
- [COL006-A](#) Stipulation of Settlement
- [COL006-B](#) Default Affirmation and Order
- [COL007](#) Affirmation of Mailing of Summons (CPLR 3215(g))
- [COL008](#) Statement of Service by Mail and Acknowledgment of Receipt
- [COL009](#) Order of Severance
- [COL010](#) Affirmation in Support of Plaintiff's Claim for Attorneys' Fees
- [COL011](#) Order Awarding Attorneys' Fees
- [COL011-A](#) # Supplemental Attorney Fee Affirmation
- [COL012](#) Summons – Regular
- [COL013](#) City Court Summons
- [COL014](#) Statement for Judgment
- [COL015](#) Complaint (Goods Sold and Delivered)
- [COL015-A](#) Complaint (Money Lent)
- [COL016](#) Verified Complaint (Promissory Note)
- [COL017](#) Summons and Motion for Summary Judgment in Lieu of Complaint:
Judgment and Order
- [COL018](#) Affidavit of Confession of Judgment
- [COL019](#) Alternate Affidavit of Confession of Judgment
- [COL020](#) Affidavit of Mailing (Natural Person) CPLR§3215(g)3

- [COL021](#) Affidavit of Mailing (Corporate) CPLR§3215(g)4
- [COL022](#) Additional Mailing Notice (Corporate) CPLR§3215(g)4
- [COL022-A](#) Affidavit Mailing Notice (Place of Business)
- [COL023](#) # Additional Mailing of Notice - Courts Outside NYC
- [COL024](#) Additional Mailing of Notice of Consumer Credit Action
- [COL025](#) # Affidavit of Facts by Original Creditor
- [COL026](#) Affidavit of Facts and Purchase of Account by Debt Buyer Plaintiff
- [COL027](#) Affidavit of Facts and Sale of Account by Original Creditor
- [COL 027-A](#) # Affidavit of Facts by Original Creditor-Non-Card Transaction
- [COL028](#) Affidavit of Purchase and Sale of Account by Debt Seller
- [COL029](#) Affirmation of Non-Expiration of Statute of Limitations
- [COL030](#) Affidavit of Service
- [COL031](#) # Extension of Time to Serve



CORPORATE & PARTNERSHIP[†]

- [COR001](#) Waiver of Notice of Organization Meeting
- [COR002](#) Resolutions Adopted by Incorporator
- [COR003](#) Waiver of Notice of First Meeting of Board of Directors
- [COR004](#) Waiver of Notice of First Meeting of Shareholders
- [COR005](#) Waiver of Notice of Annual Meeting of Shareholders
- [COR006](#) Waiver of Notice of Special Meeting of the Board of Directors
- [COR007](#) Action by Unanimous Written Consent of the Shareholders
- [COR008](#) Action by Unanimous Written Consent of the Board of Directors
- [COR009](#) Minutes of First Meeting of Shareholders
- [COR010](#) Minutes of Annual Meeting of Shareholders
- [COR011](#) Minutes of First Meeting of the Board of Directors
- [COR012](#) Sample Petition for Dissolution of Corporation under BCL § 1104-a
- [COR013](#) # Shareholders' Agreement – Subchapter S Corporation, Two Shareholders With Equal Ownership
- [COR014](#) # Clause for Stockholders' Agreement – Simple Buy-Sell Provision Requiring Independent Appraisal on a Stockholder's Death or Disability
- [COR015](#) # Clause for Stockholders' Agreement – Heirs of Deceased Shareholder May "Put" Shares to Corporation, Purchase Price to Be Determined by Independent Appraisal
- [COR016](#) # Clause for Stockholders' Agreement – Heirs of Deceased Shareholder May "Put" Shares to Corporation, Purchase Price to Be Determined by Independent Appraisal
- [COR017](#) # Stock Exchange Agreement Between Two Closely Held Corporations

[†] Some of the forms contained in *Corporate & Partnership* are omitted from this table of forms because they are available from government agencies. The current versions of these forms are obtainable from the following government agencies: Internal Revenue Service (1-800-829-1040; www.irs.gov), the New York State Department of Taxation and Finance (518-457-5431; www.tax.ny.gov), and the New York State Department of State (518-473-2492; www.dos.ny.gov).



REAL ESTATE TRANSACTIONS— COMMERCIAL[†]

[CRE001](#) Bargain and Sale Deed with Covenant Against Grantor's Acts
(Individual or Corporation) (Form 8007)

[CRE001A](#) Sample Contract of Sale

[CRE002](#) Quitclaim Deed (Individual or Corporation) (Form 8009)

[CRE003](#) Executor's Deed (Individual or Corporation) (Form 8010)

[CRE004](#) Administrator's Deed (Form 8005)

[CRE005](#) Sample Form of Mortgage Modification, Consolidation and Extension Agreement

[CRE006](#) Sample Memorandum of Lease

[CRE007](#) Satisfaction of Mortgage

[CRE-POA](#) Power of Attorney – New York Statutory Short Form, New York
Statutory Gifts Rider and Suggested Modifications

[CRE010](#) Affidavit of Title (Lender's Form)

[CRE011](#) Sample F.I.R.P.T.A. Certification

[CRE012](#) F.I.R.P.T.A. (Foreign Investment in Real Property Tax) Affidavit of
Facts Relating to the Withholding of Tax upon the Disposition of United
States Real Property Interests Pursuant to 26 U.S.C. §1445(B)(2)

[CRE014](#) * Document Recording Checklist

[CRE-255 AFF GENL](#) Affidavit Under Section 255 Tax Law



CRIMINAL LAW[†]

<u>CRM001</u>	Notice of Appearance
<u>CRM002</u>	Notice of Bail Motion
<u>CRM003</u>	Affirmation in Support of Bail
<u>CRM004</u>	Notice of Omnibus Motion
<u>CRM005</u>	Affirmation
<u>CRM006</u>	Request for a Bill of Particulars
<u>CRM007</u>	Demand for Discovery
<u>CRM008</u>	Mandate of Commitment for Criminal Contempt Committed in the Immediate View and Presence of the Court
<u>CRM009</u>	Order to Show Cause (Sample)
<u>CRM010</u>	Arrest Warrant (Sample)
<u>CRM011</u>	Sample Order to Show Cause #1
<u>CRM012</u>	Sample Order to Show Cause #2
<u>CRM013</u>	Sample Order to Show Cause #3
<u>CRM014</u>	Sample Order to Show Cause #4
<u>CRM015</u>	Sample Order to Show Cause #5
<u>CRM016</u>	Sample Mandate of Commitment #1
<u>CRM017</u>	Sample Mandate of Commitment #2

[CRM018](#) Sample Mandate of Commitment #3

[CRM019](#) Sample Arrest Warrant #1

[CRM020](#) Sample Arrest Warrant #2

[CRM021](#) Sample Arrest Warrant #3



ELDER LAW[†]

<u>ELDR001</u>	Power of Attorney New York Statutory Short Form
<u>ELDR002</u>	Suggested Modifications (g) to the Power of Attorney New York Statutory Short Form
<u>ELDR003</u>	Power of Attorney New York Statutory Gifts Rider Authorization for Certain Gift Transactions
<u>ELDR004</u>	Suggested Modifications to New York Statutory Gifts Rider
<u>ELDR005</u>	New York Living Will
<u>ELDR006</u>	Sample Revocable Trust
<u>ELDR007</u>	Sample Pourover Will
<u>ELDR008</u>	Sample Irrevocable Trust
<u>ELDR009</u>	Engagement Letter (Flat Fee)
<u>ELDR010</u>	Engagement Letter (Hourly Fee)



ENFORCEMENT OF MONEY JUDGMENTS

- [ENF001](#) Notice of Motion to Set Installment Payments
- [ENF002](#) Affirmation in Support of Motion to Set Installment Payments
- [ENF003](#) Installment Payment Order
- [ENF004](#) Notice of Petition (Turnover Proceeding – CPLR 5227)
- [ENF005](#) Petition (Turnover Proceeding – CPLR 5227)
- [ENF006](#) Judgment (Turnover Proceeding – CPLR 5227)
- [ENF007](#) Information Subpoena with Restraining Notice to Financial Institution
- [ENF008](#) Questions and Answers in Connection with Information Subpoena
- [ENF009](#) Questionnaire for Individual Judgment Debtor
- [ENF010](#) Questionnaire for Corporate Judgment Debtor
- [ENF011](#) Questionnaire for Place of Employment
- [ENF012](#) Notice to Judgment Debtor
- [ENF013](#) # Income Execution
- [ENF014](#) Property Execution with Notice to Garnishee
- [ENF015](#) Exemption Claim Form
- [ENF016](#) Exemption Notice
- [ENF017](#) Affirmation & Order to Show Cause to Punish for Contempt
- [ENF018](#) Final Order of Contempt
- [ENF019](#) Warrant of Commitment & Supporting Affidavit
- [ENF020](#) # Subpoena *Duces Tecum* with Restraining Order to Judgment Debtor
- [ENF021](#) Sample Form of Notice of Right to Garnish Federal Benefits
- [ENF022](#) Notice of Motion

- [ENF023](#) # Motion & Order to Compel Compliance with Information Subpoena
- [ENF024](#) # Motion For Warrant For Failure to Comply with Order to Compel Compliance with Information Subpoena
- [ENF025](#) Information Subpoena with Restraining Notice to Judgment Debtor
- [ENF026](#) Satisfaction



GUARDIANSHIP[†]

<u>GUAR001</u>	# Order to Show Cause—Application for Appointment of a Guardian of Person and Property
<u>GUAR002</u>	# Petition for Appointment of a Guardian of Person and Property
<u>GUAR003</u>	# Order to Show Cause—Application for Appointment of a Special Guardian (Sample re: Medicaid)
<u>GUAR004</u>	# Verified Petition for Appointment of a Special Guardian (M.H.L. §81.16(b))
<u>GUAR005</u>	# Order to Show Cause—Application for Appointment of a Guardian with Request for Temporary Restraining Order (TRO) and Injunction
<u>GUAR006</u>	# Petition for Appointment of a Guardian with Request for Temporary Restraining Order (TRO) and Injunction
<u>GUAR007</u>	Consent of Court Evaluator
<u>GUAR008</u>	Affidavit of Responsibility of Court Evaluator
<u>GUAR009</u>	Sample Report of Court Evaluator
<u>GUAR010</u>	Order for Independent Medical Expert
<u>GUAR011</u>	Affidavit of Court Evaluator to Retain Independent Medical Expert
<u>GUAR012</u>	# Order and Judgment Appointing Guardian of the Person and Property
<u>GUAR013</u>	# Order and Judgment Appointing Special Guardian
<u>GUAR014</u>	Oath and Designation of Clerk
<u>GUAR015</u>	# Commission to Guardian
<u>GUAR015A</u>	# Short Form Commission
<u>GUAR016</u>	# Statement Regarding Real Property
<u>GUAR017</u>	Order to Show Cause to Authorize Sale of Real Property
<u>GUAR018</u>	Verified Petition to Request Authorization to Sell Real Property
<u>GUAR019</u>	Order Authorizing Sale of Real Property

<u>GUAR020</u>	Report of Sale of Real Property
<u>GUAR021</u>	Order to Show Cause to Discover Property
<u>GUAR022</u>	Petition to Discover Property
<u>GUAR023</u>	Initial Report of Guardian
<u>GUAR024</u>	Initial Report of Guardian—Incapacitated Person in Nursing Home
<u>GUAR025</u>	Annual Report of Guardian for [Year]
<u>GUAR026</u>	Final Report and Account of Co-guardians
<u>GUAR027</u>	Petition for Settlement of Final Account
<u>GUAR028</u>	Order to Show Cause for Approval of Final Account
<u>GUAR029</u>	Order Settling and Approving Final Account
<u>GUAR030</u>	Affidavit (in Support of Order for Discharge)
<u>GUAR031</u>	Order Discharging Guardian and Surety
<u>GUAR032</u>	Notice of Proceeding
<u>GUAR033</u>	Statement of Death per M.H.L. § 81.44
<u>GUAR034</u>	Order to Show Cause to Transfer Guardianship Pursuant to M.H.L. § 83.31
<u>GUAR035</u>	# Petition to Transfer Guardianship Pursuant to M.H.L. § 83.31
<u>GUAR036</u>	Provisional Order Transferring Guardianship Pursuant to M.H.L. § 83.31



LIMITED LIABILITY COMPANIES[†]

- [LLC003](#) Sample Retainer Agreement in Connection with Formation of LLC
- [LLC004](#) Simple Operating Agreement—Delaware LLC with One Member
- [LLC005](#) Operating Agreement—New York LLC with Professional Manager
- [LLC006](#) Complex Operating Agreement—New York LLC, with Options for Various Situations
- [LLC007](#) Operating Agreement of [Delaware] LLC (Manager Managed/SPE Limitations)
- [LLC008](#) Operating Agreement of [Delaware] LLC (Member Managed/SPE Limitations)
- [LLC009](#) Operating Agreement of _____, LLC
- [LLC010](#) Sample Operating Agreement for PLLC
- [LLC011](#) Sample Operating Agreement Clause - Conversion to a Corporation
- [LLC012](#) Sample Operating Agreement Clause - Distributions to Holders of Profits Interests
- [LLC013](#) Sample Operating Agreement Clause - Multiple Classes of Membership Interest
- [LLC014](#) Sample Operating Agreement Clause - Permitting Issuance of Profits Interests
- [LLC015](#) Sample Operating Agreement Clause - Units of Membership Interest



MATRIMONIAL LAW[†]

MAT001	# Statement of Client's Rights and Responsibilities
MAT002	Retainer Letter
MAT002A	Demand for Statement of Net Worth (Demand Only)
MAT003	Demand for Statement and Statement of Net Worth
MAT004	Client/Attorney Certification
MAT005	Letter to Spouse
MAT006	Letter to Client re: Proposed Property Settlement Agreement (Confidential)
MAT006A	Letter to Client re: Proposed Property Settlement Agreement
MAT007	Letter to Attorney re: Proposed Settlement Agreement (Open)
MAT008	Letter to the Other Party's Attorney re: Execution of Agreement
MAT009	Sample Settlement Agreement, Divorce Agreement, or Separation Agreement
MAT010	Letter to Client re: Tax Consequences
MAT011	Answer (Uncontested Action)
MAT012	Plaintiff's Statement of Barriers to Remarriage
MAT013	Defendant's Statement of Barriers to Remarriage
MAT014	Summons with Notice
MAT015	Notice to Take Deposition
MAT015A	Notice of Motion to Preclude
MAT015B	Affidavit in Support of Motion to Preclude
MAT016	Request for Preliminary Conference
MAT017	Statement of Proposed Disposition

<u>MAT018</u>	Attorney's Affidavit of Regularity (Uncontested Action)
<u>MAT019</u>	Judgment (Uncontested Action)
<u>MAT020</u>	Notice of Entry
<u>MAT021</u>	Plaintiff's First Demand for Discovery and Inspection
<u>MAT022</u>	Witness Subpoena
<u>MAT023</u>	Combined Subpoena Duces Tecum and Witness Trial Subpoena
<u>MAT024</u>	Qualified Medical Child Support Order
<u>MAT025</u>	Notice of Appeal
<u>MAT026</u>	Notice of Settlement
<u>MAT027</u>	Plaintiff's Affidavit in Support of Judgment of Divorce
<u>MAT028</u>	Support Collection Unit Information Sheet
<u>MAT029</u>	Uncontested Divorce Check List for Court Submission
<u>MAT030</u>	Notice to Provide Expert's Information
<u>MAT031</u>	Corrections to Depositions
<u>MAT032</u>	Notice to Admit Truth of Facts
<u>MAT034</u>	Verified Reply
<u>MAT035</u>	Living Expense (Enter all , no automatic calculations)
<u>MAT036</u>	Prospective Budget (Enter all , no automatic calculations)
<u>MAT038</u>	Complaint – Constructive Abandonment
<u>MAT039</u>	Notice for Preservation of Electronic Evidence
<u>MAT040</u>	Consent to Change Attorney
<u>MAT041</u>	Answer with Alternate right of Defendant to Obtain Divorce
<u>MAT042</u>	Notice of Appearance with Demand for Relief

- [MAT043](#) Memorandum of Separation Agreement
- [MAT044](#) Custody and Visitation Legislation Database Review Information Sheet
- [MAT045](#) Verified Complaint
- [MAT046](#) Verified Complaint – No Fault with Children
- [MAT048](#) Non-Engagement Letter
- [MAT049](#) Typical Preliminary Conference/Stipulation Letter
- [MAT050](#) Affidavit of Service by Mail of Judgment of Divorce with Notice of Entry



MECHANIC'S LIENS[†]

<u>MEC001</u>	Affirmation in Support of Application to Continue Private Lien
<u>MEC002</u>	Extension of Lien on Private Property
<u>MEC003</u>	Notice of Application to Continue Lien
<u>MEC004</u>	Order Continuing Private Lien
<u>MEC005</u>	Satisfaction (or Release) of Mechanic's Lien on a Private Improvement
<u>MEC006</u>	Notice to County Clerk as to Mechanic's Lien Bond Pursuant to Lien Law § 19(4)(a) to Discharge Lien
<u>MEC007</u>	Sample Bond
<u>MEC008</u>	Acknowledgment by Surety and Principal
<u>MEC009</u>	Certificate of Solvency § 1111 Insurance Law
<u>MEC010</u>	Power of Attorney Resolution
<u>MEC011</u>	Nonrevocation Certificate
<u>MEC012</u>	Affidavit of Personal Service of Bond/Undertaking upon Corporation
<u>MEC013</u>	Demand Pursuant to § 38 of the Lien Law
<u>MEC014</u>	Demand for Verified Statement from Trustee under Lien Law § 76
<u>MEC015</u>	Notice of Petition to Require Lien Law § 76 Statement
<u>MEC016</u>	Petition to Require Trustee to Provide Lien Law § 76 Statement
<u>MEC017</u>	Extension of Lien under a Public Improvement
<u>MEC018</u>	Notice of Application to Continue Lien on Public Improvement
<u>MEC019</u>	Attorney's Affirmation to Continue or Extend Public Lien Subsequent to Extension Procedure
<u>MEC020</u>	Order Continuing Public Improvement Lien
<u>MEC021</u>	Satisfaction or Release or Discharge of Lien on Public Improvement

<u>MEC022</u>	Satisfaction of Lien—Public Improvement
<u>MEC023</u>	Notice to Government Agency as to Public Improvement Lien Bond Pursuant to Lien Law § 21(5)
<u>MEC024</u>	Bond Discharging Mechanic’s Lien—Public Improvement
<u>MEC029</u>	Verified Complaint to Foreclose a Mechanic’s Lien Filed Against Private Owner
<u>MEC030</u>	Verified Complaint to Foreclose a Public Improvement Lien
<u>MEC031</u>	Notice of Application for Ex Parte Order Discharging by Retention a Lien for a Public Improvement Pursuant to Lien Law § 21(6)
<u>MEC032</u>	Affidavit in Support of Application for Ex Parte Order Discharging Lien for Public Improvement Pursuant to Lien Law § 21(6)
<u>MEC033</u>	Order Discharging by Retention a Lien for Public Improvement Pursuant to Lien Law § 21(6)
<u>MEC034</u>	Notice of Application for Order Requiring Itemized Statement Pursuant to Lien Law § 38 or Cancellation of Lien
<u>MEC035</u>	Verified Petition for Order Requiring Lien Law § 38 Itemized Statement
<u>MEC036</u>	Notice to Commence Action or Show Cause Pursuant to Lien Law § 59
<u>MEC037</u>	Affidavit in Support of Application to Cancel Notice of Lien
<u>MEC038</u>	Order Canceling Notice of Lien
<u>MEC039</u>	Affirmation to Discharge Lien by Deposit
<u>MEC040</u>	Verified Complaint Trust Fund Diversion



MORTGAGE FORECLOSURES[†]

MF001	Notice of Pendency of Action
MF002	Summons (General)
MF002-1	Summons (Residential Property of not more than three units)
MF003	Complaint
MF003-1	Certificate of Merit
MF004	Order of Reference in Mortgage Foreclosure
MF005	Affirmation of Regularity
MF006	Referee's Oath
MF007	Report of Amount Due
MF008	Schedule A—Abstract of Documentary Evidence
MF009	Costs of Plaintiff with Attorney's Affirmation
MF011	Judgment of Foreclosure and Sale
MF012	Affirmation of Service by Mail
MF013	Notice of Foreclosure and Sale
MF014	Terms of Sale
MF015	Upset Calculation
MF015-1	* Surplus Monies
MF016	Referee's Deed
MF017	Referee's Report of Sale
MF018	Statement of Sale
MF019	Order Confirming Referee's Report of Sale
MF020	* Help for Homeowners in Foreclosure Notice
MF021	Notice to Tenants of Buildings in Foreclosure
MF023	Notice to Tenants by Successor in Interest



MORTGAGES[†]

Standard Mortgage Documents

[MORT001](#) Form of Assignment

Commercial Construction Mortgage Documents

[MORT002](#) Completion Guaranty

[MORT003](#) Building Loan Note

[MORT004](#) Building Loan Agreement

[MORT005](#) Building Loan Mortgage

[MORT006](#) Guaranty of all Liabilities and Security Agreement

[MORT007](#) Environmental Certificate and Indemnity Agreement

Non-Recourse Mortgages

[MORT008](#) Sample “Exculpatory” Provision

[MORT009](#) Limited Guaranty of Payment of “Non-Recourse Mortgage”

Participators

[MORT010](#) Participation Agreement



REPRESENTING THE PERSONAL INJURY PLAINTIFF IN NEW YORK[†]

A. Intake and Client Retention

[PI001](#) Sample Client Intake Form

[PI002](#) * Statement of Client's Rights

[PI003](#) * Statement of Client's Responsibilities

[PI004](#) Judicial Conference Retainer Statement

[PI005](#) Sample Language for Personal Injury Retainer Agreements

B. Investigation and Securing of Medical and Other Records

[PI006](#) HIPAA Compliant Unlimited Authorization for Plaintiff's Counsel to Secure Client's Records

[PI007](#) Letter from Plaintiff's Counsel to Doctor's Office Explaining HIPAA, Enclosing HIPAA Compliant Authorization, and Detailing What Is Being Requested

[PI007A](#) Plaintiff's Arons/Porcelli Speaking Authorization for Defendants

C. Automobile Negligence and Insurance Related Forms

[PI008](#) Underinsured/Uninsured Notification Letter

[PI009](#) Sample New York No-Fault Computation Sheet

[PI010](#) Request for Driving Abstract

[PI011](#) Letter of Representation to Defendant Owner and Driver

[PI012](#) Pre-Suit Demand Letter for Insurance Information Under Insurance Law § 3420(f)(2)(A)

* This form is in PDF format and requires Adobe Reader or other suitable software

DNLD: 2018-20 **PERSONAL INJURY**

† Some of the forms contained in *Representing the Personal Injury Plaintiff in New York* are omitted from this table of forms because they are available from government agencies. The current versions of these forms are obtainable from the following government agencies: the Official New York City Website (www.nyc.gov), the New York State Unified Court System (www.nycourts.gov), the New York State Department of Motor Vehicles (www.dmv.ny.gov/forms), and the New York State Department of Financial Services (www.dfs.ny.gov).

D. Commencing the Litigation

[PI013](#) * Court Summons

[PI014](#) Certificate of Merit (No Issue with Statute of Limitations) for Medical Malpractice Action

[PI015](#) Verified Summons and Complaint in a Medical Malpractice Action Involving Wrongful Death of an Infant with Attorney Verification

[PI016](#) Notice of Commencement of Medical Malpractice Action

[PI017](#) Verified Summons and Complaint in an Automobile Negligence Case for Individual Plaintiff and Attorney Verification

[PI018](#) Statement of Service by Mail and Acknowledgment of Receipt by Mail of Summons and Complaint

E. Discovery and Amplification of Pleadings

[PI019](#) Plaintiff's Verified Bill of Particulars in a Medical Malpractice Action Involving Wrongful Death of an Infant

[PI020](#) Plaintiff's Notice of Availability for Physical Examination

[PI021](#) Plaintiff's Notice to Admit

[PI022](#) Plaintiff's General Combined Demands with a Demand for a Verified Bill of Particulars on Defendant's Affirmative Defenses

[PI023](#) Plaintiff's Notice to Produce Documents in a Product Defect Case with Jurisdictional and Successor Liability Issues as to Certain Defendants

[PI024](#) Plaintiff's Combined Discovery Demands and Notice for Discovery and Inspection in Medical Malpractice Case

[PI025](#) Deposition Exhibit Log

F. Trial and Verdict

[PI026](#) Note of Issue, Certificate of Readiness and Verification

[PI027](#) Certificate of Readiness and Verification

[PI028](#) # Notice of Intention to Introduce X-Ray(s)

[PI029](#) Trial Exhibit List (Internal Use Only)

[PI030](#) Trial Notebook Index (Internal Use Only)

[PI031](#) Jury Selection Record (Internal Use Only)

[PI032](#) Trial Schedule

[PI033](#) Plaintiff's Request to Charge in a Medical Malpractice Case

[PI034](#) Plaintiff's Request to Charge in a Motor Vehicle Negligence Case

[PI035](#) Plaintiff's Proposed Verdict Sheet in a Medical Malpractice Case

G. Settlement and Closing of Case

[PI036](#) General Release

[PI037](#) Standard Stipulation of Discontinuance

[PI038](#) CPLR 5003-a Letter to Defendant Transmitting Settlement Documents

[PI039](#) Judicial Conference Closing Statement

[PI040](#) Client Disbursement Accounting

[PI041](#) Trial Preparation Checklist



PROBATE AND ADMINISTRATION OF DECEDENTS' ESTATES[†]

<u>PRB-A-1</u>	* # Petition for Letters of Administration (Form A-1)
<u>PRB-A-1-Optional</u>	Petition For Letters of Administration (Form A-1) (with optional acknowledgment language)
<u>PRB-A-2</u>	* Administration Citation (Form A-2)
<u>PRB-A-3</u>	* Notice of Application for Letters of Administration (Form A-3)
<u>PRB-A-4</u>	* Affidavit of Mailing Notice of Application for Letters of Administration (Form A-4)
<u>PRB-A-5</u>	* Notice to Consul General (Form A-5)
<u>PRB-A-6</u>	* Decree Appointing Administrator (Form A-6)
<u>PRB-A-7</u>	* Affidavit of Regularity (Form A-7)
<u>PRB-A-8</u>	* Waiver of Citation, Renunciation and Consent to Appointment of Administrator (Individual) (Form A-8)
<u>PRB-A-8-Optional</u>	* Waiver of Citation, Renunciation and Consent to Appointment of Administrator (Individual) (Form A-8) (with optional acknowledgment language)
<u>PRB-A-9</u>	* Waiver of Citation and Consent to Appointment of Administrator (Corporation) (Form A-9)
<u>PRB-A-10</u>	* Affidavit of Service of Citation (Adult) (Form A-10)
<u>PRB-P-1</u>	* # Petition for Probate (Form P-1) (PDF Version)
<u>PRB-P-1</u>	# Petition for Probate (Form P-1) (Microsoft Word Version)
<u>PRB-P-2</u>	* Application for Preliminary Letters Testamentary (Form P-2)
<u>PRB-P-2-Consent</u>	* Consent and Designation of Corporate Preliminary Executor (Inside New York State)
<u>PRB-P-3</u>	* Affidavit of Attesting Witness (Form P-3)

<u>PRB-P-4</u>	* Waiver of Process; Consent to Probate (Form P-4)
<u>PRB-P-4-Optional</u>	* Waiver of Process; Consent to Probate (Form P-4) (with optional acknowledgment language)
<u>PRB-P-5</u>	* Probate Citation (Form P-5)
<u>PRB-P-6</u>	* Notice of Probate (Form P-6)
<u>PRB-P-7</u>	* Affidavit of Service of Citation (Form P-7)
<u>PRB-P-8</u>	* Application to Dispense with Testimony of Attesting Witness (Form P-8)
<u>PRB-P-9</u>	* Affidavit Proving Handwriting (Form P-9)
<u>PRB-P-10</u>	* Renunciation of Nominated Executor and/or Trustee (Form P-10)
<u>PRB-P-10-Optional</u>	* Renunciation of Nominated Executor and/or Trustee (Form P-10) (with optional acknowledgment language)
<u>PRB-P-11</u>	* Renunciation of Letters of Administration c.t.a. and Waiver of Process (Form P-11)
<u>PRB-P-11-Optional</u>	* Renunciation of Letters of Administration c.t.a. and Waiver of Process (Form P-11) (with optional acknowledgment language)
<u>PRB-P-12</u>	* Affidavit of No Debt (Form P-12)
<u>PRB-P-13</u>	* Affidavit of Comparison (Form P-13)
<u>PRB-AttCert</u>	* Attorney's Certification in Probate Proceeding
<u>PRB-Decree</u>	Decree Granting Probate
<u>PRB-207-20</u>	* Inventory of Assets (Rule 207.20)



REAL ESTATE TRANSACTIONS— RESIDENTIAL

RE001	Blank Worksheet for Estimating Closing Costs
RE002	Attorney's Checklist— Action Prior to, at Time of, and Subsequent to Closing
RE002A	Residential Contract of Sale (Microsoft Word Format) (NYSBA/NYSLTA/ABCNY/NYCLA)
RE002A	* Residential Contract of Sale (PDF Format) (NYSBA/NYSLTA/ABCNY/NYCLA)
RE003	Contract of Sale (NYBTU Form 8041)
RE003A	Property Condition Disclosure Statement
RE004	Lead Paint Disclosure Form for Housing Sales
RE005	Lead Paint Disclosure Form for Housing Rentals and Leases
RE006	Rider Clauses to Contract of Sale—Purchaser
RE007	Holdover Agreement (Short Form)
RE008	Holdover Agreement (Long Form)
RE009	Occupancy Agreement
RE010	Acceleration Affidavit—To Postpone Condition Requiring Borrower to Sell Current Residence
RE011	Attorney's Affidavit of Compliance
RE012	Warranty Deed with Full Covenants
RE013	Bargain and Sale Deed, with Covenant Against Grantor's Acts (Individual or Corporation)

† Some of the forms contained in *Real Estate Transactions – Residential Property* are omitted from this table of forms because they are obtainable from other agencies. The current versions of these forms are obtainable from the following agencies: the New York State Department of Taxation and Finance (www.tax.ny.gov), the Official New York City Website (www.nyc.gov), the Internal Revenue Service (www.irs.gov), the United States Department of Housing and Urban Development (www.hud.gov), Financial Crimes Enforcement Network (www.fincen.gov), CLE Abstract (www.cleabstract.com), Securetitle Agency (www.securetitle.com), Advantage Title Company (www.advantagetitle.com), and Judicial Title Insurance Agency (www.judicialtitle.com); See website for telephone numbers for different locations).

RE014	Bargain and Sale Deed, Without Covenant Against Grantor's Acts
RE015	Quitclaim Deed (IRS-8009)
RE016	Executor's Deed (NYBTU-8010)
RE016A	Administrator's Deed
RE017	Referee's Deed in Foreclosure
RE018	F.I.R.P.T.A. Non-Foreign Certification by Individual Transferor
RE019	F.I.R.P.T.A. Affidavit of Facts Relating to the Withholding of Tax upon the Disposition of United States Real Property Interests Pursuant to 26 U.S.C. 1445(B)(2)
RE020	Undertaking/Indemnity for Transfer Tax by Transferee and Its Designated Title Agency
RE021	Rider Clauses to Contract of Sale—New Construction
RE022	Rider Clauses to Contract of Sale—Condominium Unit
RE022A	* Contract of Sale—Cooperative Apartment
RE022B	Contract of Sale – Condominium Unit (Microsoft Word Format)
RE022C	Explanatory Notes—Condominium Contract of Sale Rider
RE023	Clauses to Contract of Sale—Cooperative Apartment
RE024	Brokerage Agreement—Seller
RE025	Blank Worksheet Form for Calculating Seller's Closing Costs
RE026	Rider Clauses to Contract of Sale—Seller
RE027	Seller's Attorney's Transmittal Letter
RE028	Phraseology of Typical Title Report Exceptions
RE029	Certification for No Information Reporting on the Sale or Exchange of a Principal Residence

† Some of the forms contained in *Real Estate Transactions – Residential Property* are omitted from this table of forms because they are obtainable from other agencies. The current versions of these forms are obtainable from the following agencies: the New York State Department of Taxation and Finance (www.tax.ny.gov), the Official New York City Website (www.nyc.gov), the Internal Revenue Service (www.irs.gov), the United States Department of Housing and Urban Development (www.hud.gov), Financial Crimes Enforcement Network (www.fincen.gov), CLE Abstract (www.cleabstract.com), Securetitle Agency (www.securetitle.com), Advantage Title Company (www.advantagetitle.com), and Judicial Title Insurance Agency (www.judicialtitle.com); See website for telephone numbers for different locations).

<u>RE030</u>	Sample of “No Other Name” and “No Judgments” Affidavit Submitted for Clearance of Title—Exceptions Raised
<u>RE031</u>	Natural Person Mortgagee—Affidavit of Exemption § 253(1-a)
<u>RE032</u>	Power of Attorney – New York Statutory Short Form, New York Statutory Gifts Rider and Suggested Modifications
<u>RE035A</u>	New York State Disclosure Form—Buyer and Seller
<u>RE035B</u>	New York State Disclosure Form—Landlord and Tenant
<u>RE036</u>	Addendum to Contract for Purchase and Sale
<u>RE037</u>	Help for Homeowners in Foreclosure
<u>RE038</u>	Buyer Retainer Letter
<u>RE039</u>	Seller Retainer Letter
<u>RE040</u>	Disclosure Statement
<u>RE041</u>	Privacy Policy Notice
<u>RE043</u>	Authorization to Release Information
<u>RE044</u>	Title Insurance and You
<u>RE045</u>	Is Title Insurance Worth the Extra Cost?
<u>RE046</u>	What Does a Survey Do For Me?
<u>RE048</u>	Investor Addendum
<u>RE049</u>	Uniform Acknowledgement In State
<u>RE050</u>	Uniform Acknowledgement Out of State
<u>RE051</u>	Subscribing Witness Acknowledgement In State
<u>RE052</u>	Subscribing Witness Acknowledgement Out of State

† Some of the forms contained in *Real Estate Transactions – Residential Property* are omitted from this table of forms because they are obtainable from other agencies. The current versions of these forms are obtainable from the following agencies: the New York State Department of Taxation and Finance (www.tax.ny.gov), the Official New York City Website (www.nyc.gov), the Internal Revenue Service (www.irs.gov), the United States Department of Housing and Urban Development (www.hud.gov), Financial Crimes Enforcement Network (www.fincen.gov), CLE Abstract (www.cleabstract.com), Securetitle Agency (www.securetitle.com), Advantage Title Company (www.advantagetitle.com), and Judicial Title Insurance Agency (www.judicialtitle.com); See website for telephone numbers for different locations).

RE053	* Columbia County Supplemental Real Estate Transfer Tax Return
RE054	* Peconic Bay Region Community Preservation Fund
RE055	* Town of Warwick Community Preservation Fund (CPF) Transfer Tax
RE056	* Town of Red Hook Transfer Tax - Community Preservation Fund
RE057	Affidavit of Title
RE058	Judgment Affidavit
RE059	Fence and Boundary Affidavit
RE060	Survey Affidavit
RE061	Affidavit as to Power of Attorney Being in Full Force
RE062	Occupancy Agreement for Seller in Possession After Closing
RE063	Mortgage Note (Fixed Rate)
RE064	Mortgage Note (NYBTU Form 8011)
RE065	Mortgage
RE066	Mortgage (Statutory Short Form M)
RE067	Combined Note and Mortgage
RE068	Affidavit of Exemption (Tax Law §253(1-A))
RE069	* Cayuga County Clerk's Recording Page
RE070	* Fulton County Recording Page

† Some of the forms contained in *Real Estate Transactions – Residential Property* are omitted from this table of forms because they are obtainable from other agencies. The current versions of these forms are obtainable from the following agencies: the New York State Department of Taxation and Finance (www.tax.ny.gov), the Official New York City Website (www.nyc.gov), the Internal Revenue Service (www.irs.gov), the United States Department of Housing and Urban Development (www.hud.gov), Financial Crimes Enforcement Network (www.fincen.gov), CLE Abstract (www.cleabstract.com), Securetitle Agency (www.securetitle.com), Advantage Title Company (www.advantagetitle.com), and Judicial Title Insurance Agency (www.judicialtitle.com); See website for telephone numbers for different locations).

<u>RE071</u>	* Hamilton County Recording Page
<u>RE072</u>	* Orange County Clerk's Office Recording Page
<u>RE073</u>	* Oswego County Recording Page
<u>RE074</u>	* Otsego County Recording Page
<u>RE075</u>	* Putnam County Recording Page
<u>RE076</u>	* Schenectady County Recording Page
<u>RE077</u>	* Suffolk County Recording Page
<u>RE078</u>	* Tioga County Recording Page
<u>RE079</u>	* Westchester County Clerk Recording Sheet
<u>RE080</u>	* Sample Closing Statement
<u>RE081</u>	Recording Fees, Mortgage Tax Rate and County Cover Sheet
<u>RE082</u>	* City of Yonkers Transfer Tax Form
<u>RE083</u>	* City of Mount Vernon Transfer Tax Form and Instructions
<u>RE084</u>	* City of Peekskill Real Property Transfer Tax and Instructions
<u>RE086</u>	* Statutes of Limitations Chart
<u>RE413</u>	Broker's Offer Memorandum — Fact Sheet
<u>RE415</u>	Estimate for Closing Costs — Purchaser

† Some of the forms contained in **Real Estate Transactions – Residential Property** are omitted from this table of forms because they are obtainable from other agencies. The current versions of these forms are obtainable from the following agencies: the New York State Department of Taxation and Finance (www.tax.ny.gov), the Official New York City Website (www.nyc.gov), the Internal Revenue Service (www.irs.gov), the United States Department of Housing and Urban Development (www.hud.gov), Financial Crimes Enforcement Network (www.fincen.gov), CLE Abstract (www.cleabstract.com), Securetitle Agency (www.securetitle.com), Advantage Title Company (www.advantagetitle.com), and Judicial Title Insurance Agency (www.judicialtitle.com); See website for telephone numbers for different locations).

RE417	Resource Guide to Addresses and Numbers for Credit Report Information
RE418	Resource Guide to Agencies and Numbers for Home Environmental Health and Safety Information
RE421	Estimate of Closing Costs — Seller
RE423	Contents of Affidavit Seeking to Discharge Mortgage Where Lender Failed to Provide Satisfaction
RE425	Transitional Rules and Procedures Until Torrens System Abolished
RE427	Resources for Senior Citizen Homeowners
RE429	Sample Schedule A — Condominium Unit Description
RE433	Acceptance of Statutory Short-Form Power of Attorney – Sample Letter
RE435-A	Uniform Form Certificate of Acknowledgement (within New York State)
RE435-B	Uniform Form Certificate of Proof of Execution by Subscribing Witness(es) for Instruments Relating to Property in New York
RE437	# Sample Retainer Letters
RE461	Privacy Policy Notice
RE-fact sheet	* EPA/HUD Lead Paint Fact Sheet
RE-lead brochure	* # Protect Your Family from Lead in Your Home pamphlet
RE-SMOKEALARM	Smoke Alarm and Carbon Monoxide Detector Affidavit
RE-TAX-Dates	* Westchester County Property Tax Payment Dates

† Some of the forms contained in ***Real Estate Transactions – Residential Property*** are omitted from this table of forms because they are obtainable from other agencies. The current versions of these forms are obtainable from the following agencies: the New York State Department of Taxation and Finance (www.tax.ny.gov), the Official New York City Website (www.nyc.gov), the Internal Revenue Service (www.irs.gov), the United States Department of Housing and Urban Development (www.hud.gov), Financial Crimes Enforcement Network (www.fincen.gov), CLE Abstract (www.cleabstract.com), Securetitle Agency (www.securetitle.com), Advantage Title Company (www.advantagetitle.com), and Judicial Title Insurance Agency (www.judicialtitle.com); See website for telephone numbers for different locations).



WILL DRAFTING[†]

- [WIL002](#) Dual Representation Letter
- [WIL003](#) Separate Representation Letter
- [WIL004](#) Sample Last Will and Testament with Affidavit for Attesting Witnesses
- [WIL005](#) Will Execution Checklist
- [WIL006](#) Health Care Proxy and Living Will
- [WIL007](#) # Fact Gathering Checklist



ZONING AND LAND USE

ENFORCEMENT

ZON001	Code Violation Letter From Attorney to Violator
ZON002	Code Enforcement Officer Letter to Violator
ZON003	Code Compliance Letter From Code Enforcement Officer to Violator (Alternate)
ZON004	Complain, Violation of Zoning Ordinance
ZON005	Information Regarding Zoning Ordinance Violation
ZON006	Order to Remedy Violation of Zoning Local Law
ZON007	Order to Remedy Violation (Alternate Form)
ZON008	Summons and Complaint—Failure to Maintain Property

FREEDOM OF INFORMATION

ZON009	Application for Public Access to Records and Response
ZON010	Application for Public Access to Records and Response (Alternate Form)
ZON011	Application Letter (Alternate Form 2)
ZON012	Preliminary Response to FOI Request
ZON013	Response to FOI Request

MISCELLANEOUS

ZON014	Adoption of Local Law Resolution
ZON015	Consulting Agreement—Intermunicipal
ZON016	General Release and Indemnification
ZON018	Natural Gas Vehicle Permits Local Law
ZON022	Oil and Gas lease (DEC)

ZON025	Rental Registration Application, City of Binghamton
ZON026	Resolution That Zoning Determinations Be Filed With Municipal Clerk
ZON027	Seismic Permit, Town of Preston
ZON028	Settlement and Release Agreement
ZON029	Driveway Design Standards
ZON030	Driveway Building Permit Application

PLANNING BOARD

ZON031	Appointment of Ad Hoc Temporary Members to Planning Board Zoning Board of Appeals
ZON032	Procedure for Assignment of Alternate Members
ZON033	Planning Board, Resolution Appointing
ZON034	Approved Training Courses, Resolution Designating
ZON035	Training Requirements for Planning Board and ZBA, Local Law Establishing
ZON036	Training Requirements for Planning Board and ZBA, Resolution Waiving
ZON037	Section 239 Review Submission Form
ZON038	* Sections 239-l, 239-m and 239-n Application
ZON039	Site Plan Review (Model), Notice of Public Hearing
ZON040	Site Plan Denial
ZON041	Subdivision Regulations—Map Endorsement

ROAD USE AGREEMENTS, LOCAL LAWS AND PERMITS

ZON042	Road Use Agreement (Broome County)
ZON043	Road Use Agreement (Town of Owego)
ZON044	Road Use and Crossing Agreement (With Exhibits) Amended and Restated
ZON045	Road Preservation Local Law
ZON046	Road Preservation Law: Town of Sanford
ZON047	Road Use and Preservation Policy, Resolution Adopting

* This form is a PDF and requires Adobe Reader or other suitable software

† Some of the forms contained in Zoning, Land Use and Environmental Law are omitted from this table of forms because they are available from other agencies. The current versions of these forms are obtainable from the following government agencies: the New York State Department of Environmental Conservation (www.dec.ny.gov) and the United States Environmental Protection Bureau (www.epa.gov).

<u>ZON048</u>	Road Use Permits for Vehicles in Excess of Weight
<u>ZON049</u>	Limitations Special Hauling Permit Motor Vehicles (Broome
<u>ZON050</u>	County) Special Hauling Permit Agreement (Intermunicipal)

SEQR

<u>ZON051</u>	Conditioned Negative Declaration of Significance
<u>ZON052</u>	Determination of Type II Action
<u>ZON053</u>	Determination That Proposed Activity Does Not Require Environmental Review
<u>ZON054</u>	Environmental Notice Bulletin Form
<u>ZON055</u>	Lead Agency Notice to Other Interested Agency

ZONING

<u>ZON056</u>	Adoption of Zoning Local Law (Village), Notice of
<u>ZON057</u>	Resolution Adopting Zoning Local Law (Village)
<u>ZON058</u>	Amendment to Zoning Local Law
<u>ZON059</u>	Zoning Amendment (With Determinations)
<u>ZON060</u>	Resolution Recommending Proposed Amendments to the Town Zoning Code
<u>ZON061</u>	Application for Change in Zoning
<u>ZON062</u>	Comprehensive Plan, Resolution Adopting
<u>ZON063</u>	Declaration of Covenants and Restrictions to Accommodate Rezoning
<u>ZON064</u>	Resolution Accepting Declaration of Covenants and Restrictions
<u>ZON065</u>	Resolution Accepting Declaration of Covenants and Restrictions (Alternate Form)
<u>ZON066</u>	County Department of Planning Letter Requesting Review of Variance Application
<u>ZON067</u>	* Land Use Change Application Flowchart

ZONING BOARD OF APPEALS

<u>ZON068</u>	Application for Appeal
<u>ZON069</u>	Notice of Public Hearing: Area Variance (Model)
<u>ZON070</u>	Area Variance Granted (Setback)—Sample Appeal Action
<u>ZON071</u>	Area Variance Denied (Setback)—Sample Appeal Action
<u>ZON072</u>	Flowchart
<u>ZON073</u>	Interpretation of Zoning Ordinance—Sample Appeal Action
<u>ZON074</u>	Interpretation of Zoning Ordinance or Alternative Variance, Notice of Public Hearing re
<u>ZON075</u>	Rehearing—Notice of Public Hearing re Zoning Board of Appeals Decision
<u>ZON076</u>	Special Use Permit, Model
<u>ZON077</u>	Special Use Permit, Town of Sanford West Beach Enterprises LLC
<u>ZON078</u>	Special Permit Granted—Sample Appeal Action
<u>ZON079</u>	Special Use Permit, Granted With Conditions
<u>ZON080</u>	Use Variance Model
<u>ZON081</u>	Use Variance Granted—Sample Appeal Action
<u>ZON082</u>	Use Variance Denied—Sample Appeal Action
<u>ZON083</u>	Use Variance (Alternate Form)—Decision
<u>ZON084</u>	Use Variance Findings Form

* This form is a PDF and requires Adobe Reader or other suitable software

† Some of the forms contained in Zoning, Land Use and Environmental Law are omitted from this table of forms because they are available from other agencies. The current versions of these forms are obtainable from the following government agencies: the New York State Department of Environmental Conservation (www.dec.ny.gov) and the United States Environmental Protection Bureau (www.epa.gov).