



# DEBT COLLECTION



DOWNLOADABLE  
FORMS

**How to Use:** Click on the forms below to download individually **-OR-** click the button on the bottom of this page to download a ZIP file containing all forms in this package

- COL-1**    Postal Search
- COL-2**    Affidavit of Confession of Judgment
- COL-3**    Alternate Affidavit of Confession of Judgment
- COL-4**    Stipulation of Settlement
- COL-5**    Default Affirmation and Judgment—Stipulation
- COL-6**    Summons—Consumer Credit Transaction
- COL-7**    City Court Summons
- COL-8**    Complaint (Goods Sold and Delivered)
- COL-9**    Complaint (Consumer Credit Transaction)
- COL-10**    Word Count Verification
- COL-11**    Affidavit of Service
- COL-12**    Statement of Service by Mail and Acknowledgment of Receipt
- COL-13**    Additional Notice of Consumer Credit Action (N.Y.C. Civil Court)
- COL-14**    Additional Notice (Courts Outside N.Y.C.)
- COL-20**    Statement for Judgment
- COL-21**    Order of Severance

(Updated 4/26)



## Questions?

Call the Member Resource Center at 800-582-2452 or 518-463-3200, or email [MRC@NYSBA.ORG](mailto:MRC@NYSBA.ORG).

Download package  
with all forms  
(ZIP)





# DEBT COLLECTION



DOWNLOADABLE  
FORMS

- COL-22** Affirmation in Support of Plaintiff's Claim for Attorneys' Fees
- COL-23** Order Awarding Attorneys' Fees
- COL-26** Affidavit of Mailing (Natural Person) – CPLR 3215(g)
- COL-27** Additional Mailing Notice (Corporation) – CPLR 3215(g)
- COL-28** Affidavit Mailing Notice (Corporation) – CPLR 3215(g)
- COL-29** Affidavit Mailing Notice (Place of Business) – CPLR 3215(g)
- COL-34** Motion—Extension of Time to Serve (CPLR 306-b)
- COL-35** Motion—Extension of Time to File Affidavit of Service (CPLR 308)