



Florence County Voter Registration & Elections

Board Meeting Minutes

November 18, 2025

- Chairman Thomas Russo called the meeting to order.
- The prayer was given by Chairman Russo.
- Member Jason Lee led the Pledge of Allegiance.
- Director Julian Young called the roll. **Attending:** Thomas Russo, Betty Dowling, Helen Dimery, Charlie Blake, Jr., Brenda Montgomery, Dr. Jason Lee. **Absent:** Lee Daugherty.
Staff Attending: Julian M. Young, Bertha Scott, Wayne Coleman, Terry James, Ja'Quez Brayboy, Catherine Savage, Judy Liberty, Karen Hertzog.
- Chairman Russo asked for a motion to approve the agenda. Member Lee made a motion to approve the agenda, Member Blake seconded the motion. The Board voted in favor of approving the agenda.
- Chairman Russo asked for a motion to approve the Board meeting minutes from the October 21, 2025 meeting. Member Blake made a motion to approve the minutes from the October 21st meeting and Member Montgomery seconded the motion. The Board voted in favor of approving the meeting minutes.
- Director Young gave the Director's report. He spoke on an upcoming AI Workshop that he and 3 members of the staff will be attending in Washington D.C. in December. Director Young reported on the Florence County Operation Green Light honoring the veteran's, and the ground breaking for the building expansion of Voter Registration & Elections.
- Staff Reports
 - Catherine Savage reported the total of Absentee and Provisional votes from the November Municipal Election.
 - Wayne Coleman gave a summary of the November election.

- Judy Liberty spoke on the two training sessions led by the SEC.
 - Terry James reported on election night returns in the warehouse.
 - Ja'Quez Brayboy spoke on his monthly experience with the Chamber of Commerce.
 - Bertha Scott gave a report on reimbursements from the small towns involved in the November Election.
- Old Business – none
 - New Business
 - On behalf of the current Board and Staff, Chairman Russo presented former Chairman Quincy Kennedy with a plaque for his years of service. Representative Phillip Lowe was in attendance and reflected on Mr. Kennedy's years of service and dedication.
 - Member Montgomery asked permission to go into Executive Session. With the permission of Chairman Russo, Member Montgomery then made the motion to go into Executive Session to discuss a personnel matter. The motion was seconded by Member Blake. The Board voted unanimously and went into Executive Session at 6:32 pm.
 - The Board returned from Executive Session at 6:55 pm. Chairman Russo asked for a motion to come out of Executive Session. A motion was made by Member Dowling to come out of Executive Session and seconded by Member Montgomery. The Board voted unanimously to come out of Executive Session.
 - Chairman Russo presented Member Montgomery with a certificate from the State Election's Commission upon completion of the Board Member Training and Certification Program.
 - Chairman Russo announced that there will not be a Board Meeting in December. The next meeting will be Tuesday, January 20, 2026.
 - Chairman Russo asked for a motion to adjourn the meeting. A motion was made by Member Dowling to adjourn and seconded by Member Montgomery. The Board voted unanimously to adjourn the meeting.

Respectfully submitted by,

Karen Hertzog

APPROVED BY THE BOARD: 1/20/2026