



Florence Area Transportation Study

FLATS

Metropolitan Planning Organization

Unified
Planning
Work
Program

FY2024-FY2025

**Funding Agencies:
Florence County, and
The Federal Highway Administration**

Contact: FLATS Administrator
Florence County Planning Department
518 S. Irby Street
Florence, SC 29501
(843) 676-8600
www.florenceco.org/offices/planning/flats/

This report was funded in part through grant[s] from the Federal Highway Administration [and Federal Transit Administration], U.S. Department of Transportation. The views and opinions of the authors [or agency] expressed herein do not necessarily state or reflect those of the U.S. Department of Transportation.

Introduction and Background 2

FLATS Study Area 3

Organization..... 4

Planning Emphasis and Issues..... 5

1)Administration 7

2) Public Participation 8

3) Complete Streets 9

4) Mapping..... 10

5) Data Collection and Management..... 11

6) Development and Maintenance 12

7) Public Transportation Planning..... 13

8) I-95/SC 327 Planning Study..... 14

Table 1: Agency Participation/Funding Sources (2024)..... 15

Table 2: Agency Participation/Funding Sources (2025)..... 16

Introduction and Background

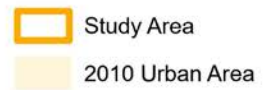
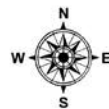
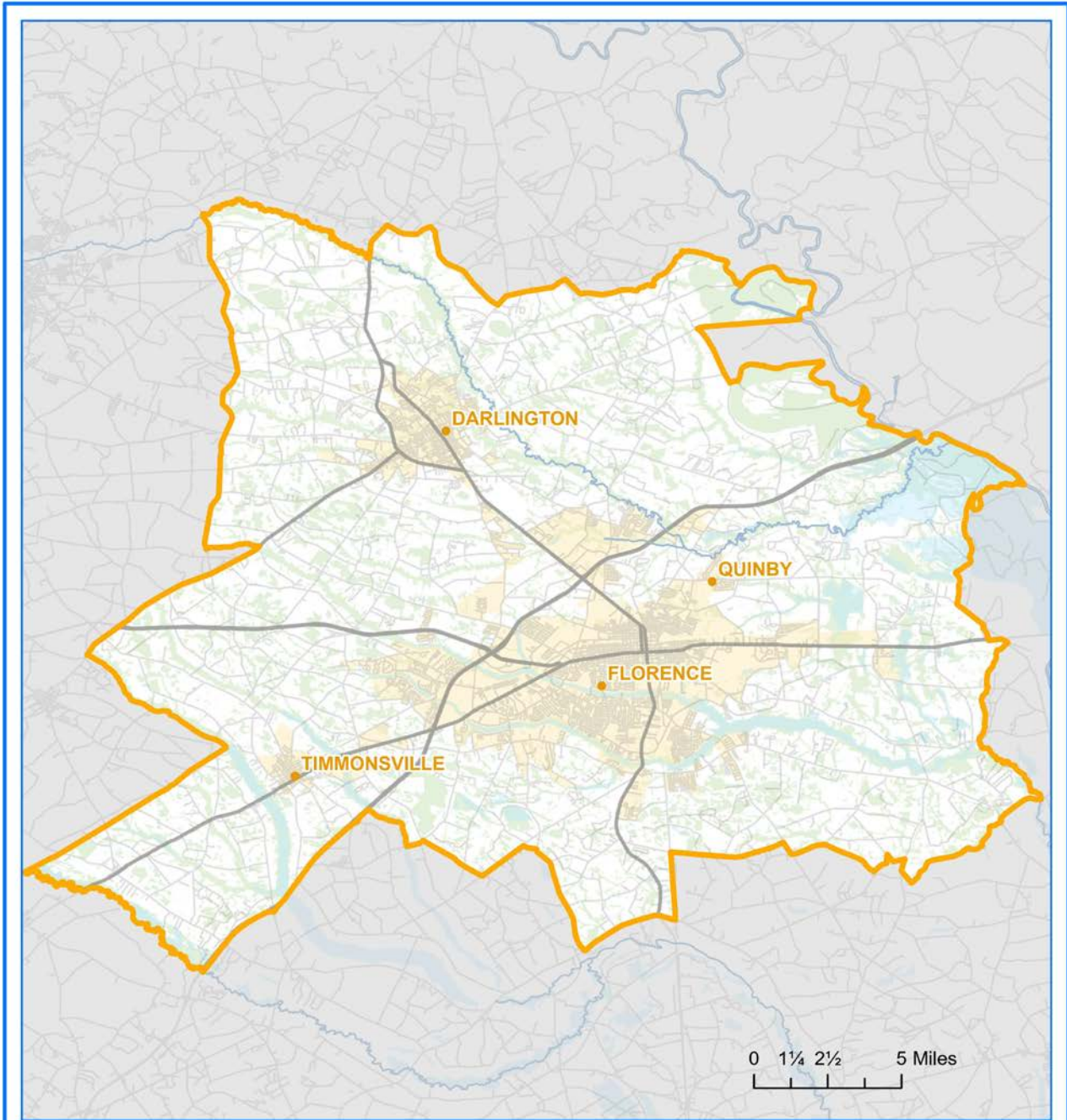
The Florence Area Transportation Study (FLATS) is the Metropolitan Planning Organization (MPO) for the Florence, SC urbanized area. The Federal-Aid Highway Act of 1962 established the requirement for transportation planning in urban areas throughout the country. The Act required, as a condition attached to federal transportation financial assistance, that transportation projects in urbanized areas of 50,000 or more in population be based on a continuing, comprehensive, urban transportation planning process undertaken cooperatively by the states and local governments. As a result of this Act, Metropolitan Planning Organizations were formed to administer the urban transportation planning process.

The Florence area became an urbanized area of over 50,000 persons according to the 1980 Census and as a result was required to comply with Federal regulation as they pertain to MPO planning. In 1982 Richard W. Riley, Governor of South Carolina, agreed with the units of general purpose local government in the Florence urbanized area in their designation of the Florence Area Transportation Study Policy Committee as the Metropolitan Planning Organization for the urbanized area.

The Florence Area Transportation Study (FLATS) is a cooperative transportation planning process for the City of Florence, City of Darlington, Town of Quinby, Town of Timmonsville and portions of Florence and Darlington counties. The FLATS MPO urbanized area has a population of 89,436 as determined by the 2020 U.S. Census. A MPO is allowed to include areas beyond the urbanized area that are anticipated to become urbanized over the next twenty years as their Study Area. Federal transportation financial assistance may be utilized in the entire study area. The total population for the FLATS Study Area is approximately 125,712. The map featured on the following page indicates both the urbanized and study area for the Florence Area Transportation Study Metropolitan Planning Organization.

One of the requirements of the MPO is to develop a Unified Planning Work Program (UPWP) in order to be eligible to receive current federal funding. The UPWP outlines the work tasks to be carried out for transportation administration and planning activities for the FLATS MPO. Work tasks that are expected to be carried out in the next two fiscal years are included in the UPWP along with the apportioned amount of Metropolitan Planning (PL) funds for that work task. The transportation planning activities outlined in the UPWP are to be undertaken in the FLATS Study Area in support of the goals, objectives, and actions established in the FLATS 2045 Long Range Transportation Plan (LRTP), which was adopted in July, 2022. The LRTP is at least a 20 year vision of future transportation improvements.

FLATS Study Area



Organization

The FLATS planning process is guided by the Policy Committee for the Florence Urbanized Area. The Policy Committee is the decision-making body that establishes policies for the overall conduct of the FLATS program. The Policy Committee consists of elected and appointed officials representing local and State governments and other organizations or agencies having an interest or responsibility in comprehensive transportation planning in the Florence Metropolitan Area. The Florence County Planning and Building Department provides administrative and technical services to the Policy Committee and is responsible for implementing the FLATS Planning Program. The FLATS Study Team is established by the Policy Committee to provide recommendations on technical methods, procedures, and standards that are used in the development of transportation plans and programs. The Study Team meets prior to the Policy Committee to review proposed agenda items and then makes a recommendation to the Policy Committee.

Policy Committee (Voting)
Senator, South Carolina Senate
Mayor, City of Florence
Councilmember, City of Florence
Mayor, Town of Quinby
Chairman, Florence County Council
Councilmember, Florence County
Representative, South Carolina House of Representatives
Commissioner, South Carolina Transportation Commission
Chairman, County Transportation Committee

Policy Committee (Non-Voting)
City Manager, City of Florence
Administrator, Florence County
Director, Florence County Planning and Building Department
Deputy Secretary for Intermodal Planning, SCDOT
District Engineering Administrator, SCDOT (District 5)
Chairman, Florence County Planning Commission
Executive Director, PDRTA
Chairman, Florence Regional Airport Commission
Division Administrator, FHWA
Chairman, City of Florence Planning Commission

Agencies Represented On The Study Team
County of Florence
City of Florence
City of Darlington
County of Darlington
Town of Timmonsville
Florence Regional Airport
Pee Dee Regional Transportation Authority
Pee Dee Council of Governments
Federal Highway Administration
South Carolina Department of Transportation
South Carolina Highway Patrol

Planning Emphasis and Issues

Congress shows support for metropolitan and statewide transportation planning by emphasizing ten distinct areas which metropolitan planning organizations (MPOs) and states should consider when developing their plans. The ten planning factors (for both metro and statewide planning) are as follows:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and for freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism.

In addition to the ten planning factors the Bipartisan Infrastructure Law also included housing considerations into the metropolitan planning process which promote the safe and efficient management, operation, and development of surface transportation systems that will better connect housing and employment.

The UPWP emphasizes tasks that will manage and administer the implementation of the Long Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP) and the Public Participation Plan (PPP).

Table 1: Planning Factors

UPWP Work Task	1	2	3	4	5	6	7	8	9	10
1)- Administration	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2)- Public Participation	✓			✓		✓				
3)-Complete Streets		✓		✓	✓	✓		✓		
4)-Mapping	✓	✓	✓			✓	✓	✓	✓	
5) Data Collection and Management	✓	✓	✓		✓	✓	✓	✓		
6)-Development and Maintenance		✓		✓	✓	✓	✓	✓	✓	
7)-Public Transportation Planning	✓	✓	✓			✓	✓		✓	✓
8)-Interstate 95/SC 327 Planning Study	✓	✓		✓	✓	✓	✓	✓		✓

Table 1 shows how each work program activity addresses the planning factors

The Federal Highway Administration and the Federal Transit Administration has also issued Planning Emphasis Areas (PEAs). PEAs are policy, procedural and technical topics that should be considered by federal planning fund recipients when preparing work programs for metropolitan and statewide planning and research assistance programs. Planning Emphasis Areas are:

1. Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
2. Equity and Justice40 in Transportation Planning
3. Complete Streets
4. Public Involvement
5. Strategic Highway Network (STRANET)/US Department of Defense (DOD) Coordination
6. Federal Land Management Agency (FLMA) Coordination
7. Planning and Environment Linkages (PEL)
8. Data in Transportation Planning

These areas were considered when developing the FLATS 2024-2025 UPWP and will also be taken into account when carrying out the planning activities that are a part of the UPWP.

1) Administration

OBJECTIVE: Effectively administer and manage the initiatives of the FLATS MPO, ensure compliance with federal and state requirements, and coordinate MPO activities with those of local and state agencies.

SCOPE/WORK ACTIVITIES: Correspondence, memoranda, agreements, agenda, recordkeeping and minutes produced by staff, as well as coordination with the Policy and Technical Committees. Complete all other administrative duties as necessary.

The following specific work activities are expected to be performed:

- Arrange meetings, prepare and distribute meeting notices, agendas, and agenda materials.
- Record meeting minutes.
- Maintain financial records of revenues and expenditures.
- Prepare certification documentation, agreements, resolutions, and memoranda of understanding on behalf of FLATS.
- Advise and inform participating agencies on programmatic details and expenditures.
- Attend training seminars, conferences and workshops to enhance transportation planning skills and knowledge base.
- Prepare timesheets, annual, and quarterly reports documenting activities.
- Maintain planning agreements as needed.
- Complete Title VI report as required.
- Distribute Annual Obligation Report.

STAFFING: Florence County’s Planning & Building and GIS Department staff will be utilized.

Deliverable Product

Expected Completion Date

- | | |
|---|---------------------|
| 1. Host Committee Meetings | As Necessary |
| 2. Quarterly and Final Progress Reports | End of Each Quarter |
| 3. MPO Resolutions | As Necessary |
| 4. Distribute Annual Obligation Report | Annually |

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 83,582.07	\$ 122,896.33
Local	\$ 20,895.51	\$ 30,724.08
Total	\$ 104,477.58	\$ 153,620.41

2) Public Participation

OBJECTIVE: Actively seek citizen participation and involvement in FLATS updates and federally funded projects.

SCOPE/WORK ACTIVITIES: The FLATS MPO will provide ample opportunities for comments on projects as they are considered for inclusion in the LRTP, the TIP, and other FLATS documents and plans. Complete all other public participation duties as necessary to maintain public involvement in the MPO process.

The following specific work activities are expected to be performed:

- Update FLATS public information documents.
- Manage the public participation process for transportation projects, as required.
- Publicly advertise all meetings and planned projects in a timely manner.
- Publish annual FLATS newsletter.
- Maintain and update the participants on the FLATS distribution list.
- Hold public workshops as necessary.
- Update public binders as needed.
- Implement measures outlined in Public Participation Plan.
- Update and maintain the FLATS website.
- Assist citizens as necessary with accessing FLATS related information.

STAFFING: Florence County’s Planning & Building and GIS Department staff will be utilized.

Deliverable Products

Estimated Completion Date

- | | |
|--|-------------------|
| 1. Publish and distribute the FLATS newsletter | June of each year |
| 2. Publish public notices | As Necessary |
| 3. Update and maintain distribution list | Ongoing |
| 4. Update public document binders | As Necessary |
| 5. Maintain FLATS Website | Ongoing |

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 20,895.52	\$ 23,043.06
Local	\$ 5,223.88	\$ 5,760.77
Total	\$ 26,119.40	\$ 28,803.83

3) Complete Streets

OBJECTIVE: Coordinate efforts to implement transportation improvements for alternative modes of transportation, and assess needs based on existing use, census patterns, and areas of projected development.

SCOPE/WORK ACTIVITIES: Efforts will be focused on identifying and planning for alternative modes of transportation throughout the study area. This area of planning is intended to focus on, but is not limited to, the Complete Streets initiative.

The following specific work activities are expected to be performed:

- Develop, maintain, and monitor pedestrian and bicycle plans and programs as necessary to ensure complete intermodal facilities are designated as an integral part of the local roads/ transportation system.
- Coordinate planning functions and MPO efforts as they pertain to the TAP as needed.
- Conduct planning efforts for the Complete Street initiatives.
- Ensure that all transportation projects conform to state and local Complete Streets policies.
- Update and maintain the recognized bicycle and pedestrian route database.

STAFFING: Florence County’s Planning & Building and GIS Department staff will be utilized.

Deliverable Products

Estimated Completion Date

- | | |
|--|--------------|
| 1. Provide planning support to TAP | As Necessary |
| 2. Update bicycle and pedestrian routes | As Necessary |
| 3. Provide planning support for Complete Streets | As Necessary |

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 20,895.52	\$ 23,043.06
Local	\$ 5,223.88	\$ 0*
Total	\$ 26,119.40	\$ 23,043.06

**Local Match Waived for Complete Streets eligible activities.*

4) Mapping

OBJECTIVE: Provide a visual instrument that identifies areas of study and provides a detailed tool for transportation planning and analysis within the FLATS area.

SCOPE/WORK ACTIVITIES: The FLATS MPO will continue to use its existing GIS for mapping activities and to develop compatible data layers. The Florence County GIS department develops and maintains GIS data and interactive map websites that assist with the collection, analysis, and distribution of transportation related information. Perform other GIS duties as needed.

The following specific work activities are expected to be performed:

- Continue to refine and maintain the Florence County web-based mapping tools for public use.
- Maintenance of municipal boundaries.
- Parcel data and subdivision locations.
- Roads attribute data.
- Amendments as necessary to the future land use and zoning data.
- Aerial website, Pictometry, parcel search, County Council, flood, zoning, etc. to support transportation evacuation notifications, and routing for citizens and businesses by Emergency Management Departments.
- Socio-economic data including a new project to update subdivision boundaries and link annexations.
- Right-of-way data as finalized, provided by the SCDOT, for each Capital Sales Tax project.

STAFF: Florence County’s Planning & Building and GIS Department staff will be utilized.

Deliverable Products

Estimated Completion Date

- | | |
|----------------------------------|--------------|
| 1. Online interactive maps | Ongoing |
| 2. Production of road data | Ongoing |
| 3. Mapping for planning projects | As Necessary |

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 52,238.79	\$ 76,810.21
Local	\$ 13,059.70	\$ 19,202.55
Total	\$ 65,298.49	\$ 96,012.76

5) Data Collection and Management

OBJECTIVE: Coordinate land use, transportation planning, and socioeconomic data in an effort to facilitate a healthy, sustainable community. This type of data will provide planners with information on both the existing and projected operating conditions of the transportation system. This information can help planners better predict socioeconomic data throughout the study area, which can result in generating a more accurate travel demand model during the LRTP update.

SCOPE/WORK ACTIVITIES: FLATS staff will monitor changes in existing and future land use. FLATS staff will review new site plans, subdivision plats, and related information to evaluate the timing and location of land use changes taking place in the study area. Land and traffic data will be monitored and collected as necessary to support the MPO’s various activities and to also provide support to other transportation agencies operating within the study area.

The following specific work activities are expected to be performed:

- Digitize building footprints.
- Collecting and processing building permit data.
- Major points of interest and hazard sites.
- Map County Council items to predict future trends.
- Provide planning support related to future land use and zoning, as it pertains to transportation.
- Provide any necessary data analysis and collection for transportation planning.

STAFF: Florence County’s Planning & Building and GIS Department staff will be utilized.

Deliverable Products

Estimated Completion Date

- | | |
|---|--------------|
| 1. Digitization of building footprints | Ongoing |
| 2. Collection and analysis of building permit data | Ongoing |
| 3. Various data packages related to land use planning | As Necessary |

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 52,238.79	\$ 76,810.21
Local	\$ 13,059.70	\$ 19,202.55
Total	\$ 65,298.49	\$ 96,012.76

6) Development and Maintenance

OBJECTIVE: To develop and maintain the various plans and programs related to the operation of the FLATS MPO.

SCOPE/WORK ACTIVITIES: Maintain the FLATS program by developing and maintaining the UPWP, the Transportation Improvement Program (TIP), the Long Range Transportation Plan (LRTP), Public Participation Plan (PPP), and the Bylaws. Maintain and develop any other plans and programs needed for the successful operation of the MPO.

The following specific work activities are expected to be performed:

- Amend LRTP for necessary updates.
- Develop and amend the UPWP.
- Update the TIP window and make amendments when necessary.
- Prepare and file quarterly UPWP reports.
- Develop or amend any other plans and programs as needed to carry out effective and efficient transportation planning.
- Process TIP transmittals.

STAFFING: Florence County’s Planning & Building and GIS Department staff will be utilized.

<u>Deliverable Products</u>	<u>Estimated Completion Date</u>
1. Amended LRTP	Annually
2. Amended UPWP	Annually
3. TIP Corrections and amendments	As Necessary
4. Update the TIP window (2024-2033)	Summer 2024

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 52,238.79	\$ 82,647.78
Local	\$ 13,059.70	\$ 20,661.95
Total	\$ 65,298.49	\$ 103,309.73

7) Public Transportation Planning

OBJECTIVE: Coordinate, expand, and enhance transit service in the FLATS study area and increase integration of transit in the transportation system’s infrastructure.

SCOPE/WORK ACTIVITIES: Support and assist the Pee Dee Regional Transportation Authority (PDRTA) and other applicable transit agencies who receive direct funding from the Federal Transit Administration (FTA). Staff will also manage the FLATS/PDRTA Transit Study.

The following specific work activities are expected to be performed:

- Provide technical assistance as needed in support of transit operations.
- Update the TIP as required to reflect applicable federal funds issued to transit providers in the study area.
- Update the LRTP as needed to report transit performance measures.
- Provide any other planning assistances as needed for successful transit operations within the study area.
- Manage the FLATS/PDRTA transit study.

STAFFING: Florence County’s Planning & Building and GIS Department staff will be utilized.

Deliverable Products

Estimated Completion Date

- | | | |
|----|---|--------------|
| 1. | Process TIP transmittals related to transit | As Necessary |
| 2. | Update transit performance measures | Annually |

Funding Source	FY2024	FY2025
FHWA (PL)	\$ 78,358.19	\$ 122,896.33
Local	\$ 19,589.55	\$ 30,724.08
Total	\$ 97,947.74	\$ 153,620.41

8) I-95/SC 327 Planning Study

OBJECTIVE: To provide a comprehensive analysis and planning level study of the I-95 and SC 327 Interchange in Florence County, South Carolina.

SCOPE/WORK ACTIVITIES: FLATS will solicit proposals for a Planning Study of the I-95 and SC 327 Interchange. The study will focus on providing a detailed analysis on the current conditions of the interchange and its impact on the surrounding area, while also predicting the future conditions of the interchange based on various growth and development scenarios. Using this data, the study will develop various alternatives for improvements. These alternatives, at a minimum, will contain detailed price estimates, level of service improvement predictions, feasibility estimates, and estimated timelines. The study will also provide research and recommendations on various funding sources. This project will be managed by FLATS staff and a consultant will be selected to assist with this study. The MPO will adhere to SCDOT’s Local Project Agreement (LPA) when selecting a consultant. The following specific work activities are expected to be performed:

- Review the current conditions of the I-95/SC 327 Interchange and its impact on the surrounding area as well as identify any preliminary environmental concerns.
- Provide predictions on the future conditions of the interchange based on various growth and development scenarios.
- Provide various alternatives for interchange improvements.
- Provide detailed reports for each alternative improvement that would include (but not be limited to) the following:
 - breakdown of price estimates for preliminary engineering, right of way acquisition, utilities, construction, and engineering and inspection costs
 - predicted level of service improvement
 - feasibility estimates
 - estimated timelines
- Provide rankings for each alternative based on applicable SC State laws and Federal Highway Administration guidelines (for possible inclusion in the FLATS Long Range Transportation Plan).
- Consideration of the impacts of a no-build scenario.
- Provide research and recommendations on various funding sources.
- Obtain feedback from multiple stakeholders including (but not limited to): Florence County, Florence County Economic Development Partnership, South Carolina Department of Transportation, and The Federal Highway Administration.

STAFFING: Florence County’s Planning & Building and GIS Department staff will be utilized. Assistance will also be provided by the selected consultant.

Deliverable Products

Estimated Completion Date

1. A completed I-95/SC 327 Interchange Planning Study July 2025

Funding Source	FY2024	FY2025
FHWA (PL)	\$0	\$ 239,955.08
Local	\$0	\$ 59,988.77
Total	\$0	\$ 299,943.85

Table 1: Agency Participation/Funding Sources (2024)

WORK CATEGORIES	Percentage of Total Funds	FHWA PL Funds	FLORENCE COUNTY	TOTAL
1) Administration	16%	\$ 83,582.07	\$ 20,895.51	\$104,477.58
2) Public Participation	4%	\$ 20,895.52	\$ 5,223.88	\$ 26,119.40
3) Alternative Modes	4%	\$ 20,895.52	\$ 5,223.88	\$ 26,119.40
4) Mapping	10%	\$ 52,238.79	\$ 13,059.70	\$ 65,298.49
5) Data Collection and Management	10%	\$ 52,238.79	\$ 13,059.70	\$ 65,298.49
6) Development and Maintenance	10%	\$ 52,238.79	\$ 13,059.70	\$ 65,298.49
7) Public Transportation Planning	15%	\$ 78,358.19	\$ 19,589.55	\$ 97,947.74
8) FLATS/PDRTA Transit Study	31%	\$ 202,425.32	\$ 0.00	\$ 202,425.32
TOTAL	100%	\$562,872.99	\$ 90,111.92	\$652,984.91

Table 2: Agency Participation/Funding Sources (2025)

WORK CATEGORIES	Percentage of Federal Funds	FHWA PL FUNDS	FLORENCE COUNTY	TOTAL
1) Administration	16%	\$ 122,896.33	\$ 30,724.08	\$ 153,620.41
2) Public Participation	3%	\$ 23,043.06	\$ 5,760.77	\$ 28,803.83
3) Complete Streets*	3%	\$ 23,043.06	\$ 0	\$ 23,043.06
4) Mapping	10%	\$ 76,810.21	\$ 19,202.55	\$ 96,012.76
5) Data Collection and Management	10%	\$ 76,810.21	\$ 19,202.55	\$ 96,012.76
6) Development and Maintenance	10.76%	\$ 82,647.78	\$ 20,661.95	\$ 103,309.73
7) Public Transportation Planning	16%	\$ 122,896.33	\$ 30,724.08	\$ 153,620.41
8) I-95/SC 327 Planning Study	31.24%	\$ 239,955.08	\$ 59,988.77	\$ 299,943.85
TOTAL	100%	\$ 768,102.06	\$ 186,264.75	\$ 954,366.81

*Local Match Waived for Complete Streets eligible activities.

RESOLUTION 2023-03

**ADOPTING THE UNIFIED PLANNING WORK PROGRAM
AND CERTIFYING THE FLORENCE AREA TRANSPORTATION STUDY'S
TRANSPORTATION PLANNING PROCESS FOR FY 2024 AND FY 2025**

WHEREAS, in accordance with the joint Federal Transit Administration – Federal Highway Administration regulations on urban transportation planning (23 CFR Parts 420 and 450, and 49 CFR Part 613), a Unified Planning and Work Program is required to be developed; and

WHEREAS, the Florence Area Transportation Study (FLATS) Metropolitan Planning Organization (MPO) has been designated by the Governor of South Carolina as the Metropolitan Planning Organization for the Florence urbanized area; and

WHEREAS, the FLATS MPO, in accordance with Federal and state requirements for a Unified Planning Work Program, and in cooperation with area planning, implementation and operating transportation agencies, has developed a total transportation planning program for the Florence urbanized area for the fiscal year which is specific by planning element and cost and which combines all applicable funding sources; and

WHEREAS, the Unified Planning Work Program is consistent with all plans, goals, and objectives of the FLATS MPO; and

WHEREAS, the FLATS Policy Committee has found that the Metropolitan Planning Organization is conducting transportation planning in a continuous, cooperative, and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C. 1607, as amended;

WHEREAS, the FLATS Policy Committee has found the transportation planning process to be in compliance with Sections 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d));

WHEREAS, the FLATS Policy Committee has found the Transportation Planning Process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794;

WHEREAS, the FLATS Policy Committee has considered how the Transportation Planning Process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23);

WHEREAS, the FLATS Policy Committee has considered how the Transportation Planning Process will affect the elderly and the disabled per the provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations;

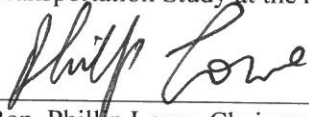
WHEREAS, the FLATS Metropolitan Transportation Improvement Program will be a subset of the updated 2045 Long Range Transportation Plan

WHEREAS, the updated Transportation Plan has a planning horizon year of 2045, and will meet all the requirements for an adequate Transportation Plan,

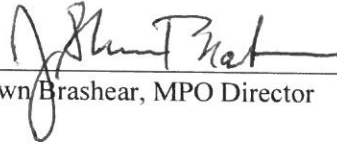
NOW THEREFORE, be it resolved that the FLATS Metropolitan Planning Organization's Transportation Policy Committee certifies the transportation planning process and the Unified Planning Work Program for the Florence Area Transportation Study Metropolitan Planning Organization on this the 24th day of April, 2023.

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution adopted by the Florence Area Transportation Study at the meeting held on April 24, 2023.



Rep. Phillip Lowe, Chairman



Shawn Brashear, MPO Director



**RESOLUTION OF THE FLATS POLICY COMMITTEE
AMENDMENT #1 TO THE FY2024-FY2025 UNIFIED PLANNING WORK PROGRAM
(Funding Allocation for FY2025)
Resolution #2024-04**

WHEREAS, the Florence Area Transportation Study (FLATS) Metropolitan Organization (MPO) has been designated by the Governor of South Carolina as the MPO for the Florence Metropolitan Planning Area (MPA), which encompasses the Florence Urbanized area; and

WHEREAS, the FLATS Policy Committee has found that the FLATS MPO has developed the FY2024-25 Unified Planning Work Program as specified by 23 CFR part 450 Subpart C and 23 CFR part 420 to conduct multimodal transportation planning in a continuous, cooperative, and comprehensive manner within the boundaries of the FLATS MPA; and

WHEREAS, the FLATS MPO, in accordance with Federal and State requirements for a Unified Planning Work Program, and in cooperation with area planning, implementation and operating transportation agencies, has developed a total transportation planning program for the Florence MPA for the fiscal year which is specified by planning element and cost and which combines all applicable funding sources; and

WHEREAS, the FLATS Policy Committee has found the transportation planning process to be in compliance with Sections 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d)); and

WHEREAS, the FLATS Policy Committee has found the Transportation Planning Process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794; and

WHEREAS, the FLATS Policy Committee has considered how the Transportation Planning Process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Sec.105(f), Pub.L.97-424,96 Stat.2100,49 CFR part 23); and

WHEREAS, the FLATS Policy Committee has considered how the Transportation Planning Process will affect the elderly and the disabled per the provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336,104 Stat. 327, as amended) and the U.S. DOT implementing regulations; and

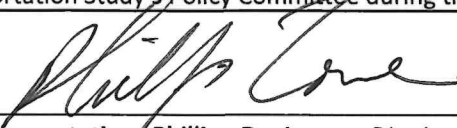
WHEREAS, the FLATS Unified Planning Work Program is a subset of the currently conforming 2045 Long Range Transportation Plan; and

WHEREAS, the FLATS Transportation Plan has a planning horizon year of 2045, and meets all the requirements for an adequate Transportation Plan; and

WHEREAS, the FLATS Policy Committee has determined that adjustments and revisions to the adopted Unified Planning Work Program (UPWP) for FY2024-2025 are needed.

NOW THEREFORE, BE IT RESOLVED that the FLATS Metropolitan Planning Organization's Policy Committee approves Amendment #1 (Funding Allocations for FY2025) to the Unified Planning Work (UPWP) for FY2024-2025 on this, the 14th day of June, 2024.

CERTIFICATION: I hereby certify that the above is a true and correct copy of a Resolution adopted by the Florence Area Transportation Study's Policy Committee during the meeting held on June 14th, 2024.



Representative Phillip D. Lowe, District 60
FLATS Policy Committee Chairman



J. Shawn Brashear, FLATS MPO Director

LOCAL PROJECT AGREEMENT (LPA)
COORDINATION REQUIREMENTS FOR PROCUREMENT OF CONSULTING SERVICES

The following process is intended to comply with LPA requirements by ensuring eligibility of planning activities utilizing Federal-Aid funds. Planning activities by definition do not include findings required by National Environmental Policy Act (NEPA), the acquisition of real property, or the management/oversight of construction projects. Federal funds may include PL, SPR, STP, NHS, CMAQ or any other Federal-Aid Program funds. In the event that the MPO, COG or sub-recipient intends to procure consulting services utilizing federal funds to complete tasks outlined in the approved Unified Planning Work Program (UPWP) or Rural Planning Work Program (RPWP), the following steps must be adhered to in sequence in order to ensure federal participation in the project:

STEP 1

- Ensure that the project is included in the UPWP or RPWP
- Submit a draft scope of work in sufficient detail to determine that all work elements are eligible under Title 23 USC
- Submit a draft advertisement that will be used in South Carolina Business Opportunities (SCBO)
- Submit an internal estimate of the project cost
- Enter project in P2S and request initial authorization prior to advertisement
- Receive a notice to proceed from SCDOT to advertise the request for proposal

STEP 2

- Include the SCDOT and FHWA as non-voting members of the selection committee
- Submit a recommendation to SCDOT for approval of the selected firm(s) with documentation of the evaluation process
- Submit a copy of the negotiation process
- Receive notice to proceed from SCDOT

STEP 3

- Submit a copy of the draft agreement
- Receive final notice from SCDOT to execute agreement and initiate project

I hereby acknowledge that all procurement activities will follow the above described steps. Any deviation for this process will jeopardize federal reimbursement for the project.

28 Apr 23
DATE



MPO/COG PLANNING AGENCY DIRECTOR

If applicable:

DATE

SUB-RECIPIENT

