

**COMMITTEE ON ADMINISTRATION & FINANCE, THURSDAY,
MARCH 21, 2024, AFTER COUNTY COUNCIL MEETING,
CONFERENCE ROOM, ROOM 804, COUNTY COMPLEX, 180 N. IRBY
ST., FLORENCE, SOUTH CAROLINA**

PRESENT:

William Schofield, Council Committee Chairman
Waymon Mumford, Council Committee Member
Willard Dorriety, Jr., County Council Chairman
Stoney C. Moore, Council Committee Member
Kevin Yokim, County Administrator

ALSO PRESENT:

Jason Springs, Council Member
Kent Caudle, Council Member
Hope M. Jones, Clerk to Council

In compliance with the Freedom of Information Act, copies of the meeting Agenda were provided to members of the media, and members of the public requesting copies, posted in the lobby of the County Complex, provided for posting at the Doctors Bruce and Lee Foundation Public Library, all branch libraries, and on the County's website (www.florenceco.org).

Chairman Schofield called the meeting to order at 11:34 A.M. Councilman Mumford provided the invocation and Councilman Moore led the Pledge of Allegiance to the American Flag.

APPROVAL OF MINUTES – OCTOBER 5, 2023

Councilman Dorriety made a motion to approve the Minutes of the October 5, 2023, Committee Meeting, the motion was seconded by Councilman Moore. The motion was approved unanimously by the members present.

NEW BUSINESS:

Chairman Schofield stated the new business is Council to discuss inside of the Administrator's contract. Council shall review and evaluate the performance of employee at least once annually. Upon completion of such review, the Council shall, upon request of the employee, provide the employee with a written summary of the findings of the Council and Council shall provide an adequate opportunity for the employee to discuss the evaluation with Council.

EXECUTIVE SESSION:

Chairman Schofield stated pursuant to section 30-4-70 of the South Carolina Code of Laws 1976, as amended to discuss a personnel matter. Councilman Dorriety made the motion and Councilman Moore seconded. The motion was approved unanimously by the members present.

Committee went into executive session @ 11:36 A.M.

Councilman Dorriety made the motion to come back into session and Councilman Moore

seconded. The motion was approved unanimously by the members present.

The committee came back into session @ 11:44 A.M.

Chairman Schofield stated no action was taken in the executive session.

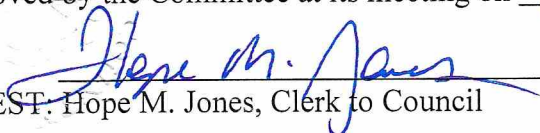
Councilman Dorriety made a motion that all Council members complete the evaluation form of the County Administrator that was selected and return it to the Chairman and the County Attorney. Councilman Moore seconded. The motion was approved unanimously by all members present.

Councilman Moore made a motion that we use the example evaluation form from York County with the correction of the verbiage to reflect Florence County. Councilman Dorriety seconded and the motion was approved unanimously by all members present.

There being no other business, Chairman Schofield entertained a motion to Adjourn. Councilman Dorriety made the motion and Councilman Moore seconded which was approved unanimously.

THE MEETING ADJOURNED AT 11:46 A.M.

Approved by the Committee at its meeting on March 21, 2024


ATTEST: Hope M. Jones, Clerk to Council