

**MINUTES
FLORENCE COUNTY LIBRARY BOARD OF TRUSTEES**

January 9, 2023

It was determined that a quorum was present.

The meeting was called to order at 6:01 p.m.

Present: Chair-Joann Fortnum, Vice-Chair- Donna Askins, Secretary/Treasurer-Margie Smith, Dr. Sharon Askins, Dr. Sandy Coward, Angela Lorenz, Dr. Machell Sprauve and Alan Smith, Director.

Excused: Kimberly Franks, Charlie Raines.

A motion was made to approve the agenda. The motion was seconded and approved.

A motion was made to approve the minutes from the meeting on November 7, 2022. The motion was seconded and approved.

Discussion with the Public: None

Friends: Ms. Denise Butler, Coordinator for the Friends of Florence County Library, introduced herself to the Board and gave a brief summary of her time with FoFCL for the past three months.

Trustee Training: Mr. Smith reviewed Robert's Rules of Order and described how it can help an organization's meetings run smoothly and efficiently.

Financial Statements: Mr. Smith reviewed the Library's current spending from both local and State Aid budgets.

Director's Report: Mr. Smith reviewed the information contained in the Director's Report, with extra discussion about facilities, mainly focusing on the roof repair, and the staff members going to local festivals to promote library services.

Old Business: None.

New Business:

A request to close for President's Day February 20, 2023 was made for a staff development day. A motion was made. The motion was seconded and approved.

FY2023/2024 budget planning priorities were discussed.

Conflict of Interest Policy statements were signed and turned in.

Executive Session: None

The meeting adjourned at 6:44 p.m.

Secretary: _____

Margie A. Smith

Date: _____

5/1/2023

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