

**Florence County Commission on Alcohol and Drug Abuse
DBA Circle Park Behavioral Health Services
Board of Directors Meeting
July 18, 2023**

Call to order: Circle Park Behavioral Health Services Board of Directors' meeting was called to order at 6:00 PM on July 18, 2023, at Peddler Steakhouse, with Chairman Joey McMillan, presiding over the meeting.

Board Members in Attendance: Joey McMillan, Chairman, Rev. Ralph Singletary, Marshal Rainey, David Milligan, Audrey Davis, Brian New, Dawn Munn, Carla Angus, Charles Munn, and Carolyn Caudle.

Board Members not in attendance: Marshal Rainey, Elizabeth Thomas and Tim Harris.

Circle Park Staff: Clyde Nance, Chief Executive Officer

Approval of minutes: Joey McMillan presented the minutes of the May 16, 2023, meeting and asked for objections to the minutes as presented. Hearing none, David Milligan made a motion to approve the minutes. Rev. Ralph Singletary seconded. Motion carried.

Reports:

Corporate Compliance/ HIPAA

- No issues to report at this time.

Financial Report

- **FY23 Closeout:** Clyde reported that due to increased DAODAS funding, the addition of Williamsburg County revenues and the increase in DSS bed days reimbursement at the Chrysalis Center, we would be closing out FY23 in a very strong financial position.
- **Williamsburg County Update:** Clyde reported that after numerous requests, we still do not have a contract for services with Williamsburg County nor a lease for the current office location, nor the contracted county allocation payment. There continues to be a number of programmatic challenges in Williamsburg County including workforce issues and the recent finding of a hanging noose in the staff parking lot. This issue was addressed with county personnel with little information or feedback.
- **SCORF Funding:** Clyde reported that Circle Park had submitted applications for SCORF funding to both the City of Florence and Florence County. Both were under review at this time. Neither entity has actually successfully submitted a request for funding to SCORF at this time.
- **DAODAS Update:** Clyde reported that we have received official word that DAODAS has agreed to increase funding in support of the Chrysalis Center by \$100,000 and will also fully fund our efforts in Williamsburg County at \$350,000, and will also fully fund all of our request for Florence County for FY24.

Programmatic Reports

- **Treatment:** Treatment services continue to have a steady rate of assessment which has been augmented by an increasing number of assessments in Williamsburg County. New patients coming for services in Williamsburg County will basically balance the small loss of patients on site at Circle Park during FY23. We are also reaching out to faith-based organizations in the community to increase their awareness of our services that may help them in dealing with substance abuse issues with their membership. Reformers Unanimous (RU) rejected our offer and Brian Braddock has reached out to increase our collaboration with several of his faith based objectives in the community. We will be touching base with Celebrate Recovery and the Owl's Nest to gauge their interest. Unfortunately, we have received word that FAVOR, which has generally been one of the strongest recovery groups in the community, may be disbanding due to financial and staffing issues.
- **Prevention**
 - Prevention has had an increasing number of community events and prevention messaging through an assortment of funding for billboards, magazines, social media and community sponsored events. School doors are opening up around Florence County and in Williamsburg County, which are providing an increased number of opportunities to provide school based education and awareness.
- **Chrysalis**
 - Census remains strong for FY23 as we saw a 5% increase in the number of bed days and an increase from 71 admissions to nearly 100 admissions from FY22. Clyde also shared with the group that the submitted proposal for \$800,000 to the SC Legislature was approved and will be available in October of this year. A large portion of this will go to support the operational cost of the Chrysalis Center as well as establishing a satellite office in Lake City.

Board Administrative Updates

- Clyde shared that all board appointments are up-to-date and he also presented recognition awards to board members for time served on the board.
- Clyde gave an overview of the 50th year celebration plans which will include a collaborative partners luncheon and community open house on November 17th and November 18th.
- Clyde provided copies of the FY24 board meeting schedule. He also shared that the annual holiday board luncheon would be held at the Florence Country Club on December 12th.

New Business/Announcements

- None to report

Adjournment

A motion was made by Charles Munn to adjourn the meeting. David Milligan seconded the motion. The meeting was adjourned at 7:00 PM.

Next meeting is September 19, 2023, at 6 PM at the Circle Park BHS.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Elizabeth Thomas". The signature is fluid and cursive, with a long horizontal stroke at the end.

Elizabeth Thomas, Secretary

