

**Florence County Commission on Alcohol and Drug Abuse
DBA Circle Park Behavioral Health Services
Board of Directors Meeting
May 17, 2022**

Call to order: Circle Park Behavioral Health Services Board of Directors' meeting was called to order at 6 PM on May 17, 2022, with Joey McMillan, Chairman, presiding.

Board Members in Attendance: Joey McMillan, Chairman; David Milligan, Vice-Chairman; Carla Angus, Rev. Ralph Singletary, Marshal Rainey, Dawn Munn, Charles Munn, Bill Bridges, Carolyn Caudle, and Audrey Davis.

Board Members not in attendance: Elizabeth Thomas and Ben McInville.

Circle Park Staff: Clyde Nance, Chief Executive Officer

Approval of minutes: Joey presented the minutes of the March 15, 2022, meeting and asked for objections to the minutes as presented. Hearing none, Bill Bridges made a motion to approve the minutes. Rev Ralph Singletary seconded. Motion carried.

Reports:

Corporate Compliance/ HIPAA

- No corporate compliance issues to report at this time.

Financial Report

- Audit update – Due to the second auditing firm that we had engaged making little process on our FY20 audit, we have disengaged with this group and now have completed a letter of engagement with Love, Bailey, and Associates out of Laurens, SC to conduct our audit. They have started to move very quickly on the FY20 audit and anticipate having it completed in June. If all goes well, they project our FY21 audit will be completed by the end of the summer, and our FY22 done by the end of the calendar year.
- Financial Update: We are currently at approximately \$2.3 million collectively in our accounts and are beginning to see the strain of the loss of rental revenue and the 10% DAODAS block grant cut.
- DAODAS/Williamsburg Update: After much negotiation with DAODAS and Williamsburg County Government, we have entered into a contractual agreement to provide services in Williamsburg County for the remainder of FY22 and FY23. Through this process, both DAODAS and Williamsburg County government became rather aggressive with their support of Circle Park contracting for the provision of services. On May 15, 2022, Clyde reached a point where he was comfortable entering into the contractual agreement. In the contractual agreement with Williamsburg County government, they will provide to us for the planning, coordination, implementation and administration of services the remaining bank account for the former Williamsburg County Commission of nearly \$175,000, the excise tax for FY22 of \$85,000, an annual county allocation of \$100,000, and a

suitable and professional location to conduct services in Hemingway and Kingstree with no cost to the agency.

They also agreed to provide to us their full opioid settlement allocation for FY22 and FY23 which is anticipated to be \$307,000.

DAODAS has agreed to provide us the remaining FY22 block grant allocation of \$82,000, as well as the one-time COVID Supplement of \$97,000 to spend across FY22 and FY23. In addition, DAODAS will provide the full FY23 allocation of block grant dollars earmarked for Williamsburg County which will be approximately \$200,000.

- **Legislative Request:** Clyde has requested \$750,000 from the SC Legislature in support of our services in Florence County. The request included funding for the Chrysalis Center, a satellite office in Lake City and a media awareness campaign. He continues to receive positive feedback on our proposal in hopes that we hear some positive news that at least a portion of this request will be funded. I have also started the process of seeing if this would be a prudent time for the agency to think about hiring its own legislative lobbyist. There is a husband-and-wife lobbyist team that would be most beneficial to speak on our behalf with the legislature to pursue future funding for our efforts. The wife is Lisa McGill Sweatman, the daughter of previous long time Williamsburg County legislator Yancey McGill. So being from the Williamsburg area, our inquiry may be of particular interest to her.
- We were notified recently that the FY22 excise tax will be based on the 2020 census, rather than the 2010 census. Due to this, we may see as much as a 10% reduction in our formulated allocation. Last year we received \$337,000, but early returns on the excise tax shows that alcohol sales are up by about 10% across the state, so that may negate our projected loss.
- Our FY23 County Strategic Plan was submitted, and we will be notified of any changes needed or its acceptance prior to the end of the fiscal year.

Programmatic Reports

- **Treatment**
 - We continue to struggle with workforce issues, particularly in finding qualified counselors and residential assistants at the Chrysalis Center. Competition has been the ability to work from home as a counselor, often for more money; and with residential assistants, we are now competing with fast-food restaurants for hourly pay.
 - As an agency, we continue to promote our overall package of salary, bonuses, and benefits, which makes what most would view as a very competitive player in the market, but the number of people who want to work today has noticeably dropped. COVID relief funding has allowed us to be more aggressive with our starting salaries, raises and bonuses, and this approach has allowed us to keep our better employees, but we continue to have high turnover in the entry level positions.
- **Prevention**
 - We continue to be able to open doors to re-engage the community through school and community events.

- We have also been able to more aggressively promote Circle Park and the Chrysalis Center the past 2 years than we have in quite some time. This has been due to several recent grants in prevention.
- Chrysalis
 - The Chrysalis Center census has remained steady and actually has shown recent improvement, but our children's census continues to struggle so much so that this will be a priority issue to be addressed in FY23. Currently it cost approximately \$175,000 to have an open childcare center and we were only able to bill \$30,000 in FY22 to date. The difference this year was made up by one-time DAODAS COVID relief funding and several DSS grants. However, those will be exhausted this summer. At that time, we may have to look at making some difficult and Chrysalis Center changing decisions.
 - PPW - The PPW application was successfully submitted. We hope to hear something in mid to late summer about our proposal. Our current PPW ends its five-year run on September 29th. Our new proposal picks up on October 1st and provides some sustainability for the Chrysalis Center program. We continue to discuss with DAODAS the inadequate funding that they provide in support of the Chrysalis Center. While their annual \$200,000 per year allocation is much appreciated, our annual request for an additional \$100,000 has yet to be approved. We will continue to pursue the additional dollars with our county strategic plan funding request and continued discussions with DAODAS.

Board

- Membership updates: Several of our board members have terms that will be expiring in June 2022. Carolyn Caudle shared that she was able to have her, and Carla Angus's appointments updated. Elizabeth Thomas and Marshal Rainey's terms will have to be updated to ensure that all board members appointments are up to date.

New Business/announcements

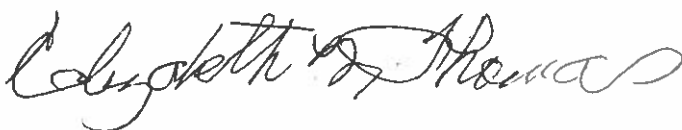
- None at this time

Adjournment

Motion was made by David Milligan to adjourn the meeting. Charles Munn seconded the motion. Meeting was adjourned at 7:30 PM.

Next meeting is July 19, 2022.

Respectfully submitted,



Elizabeth Thomas, Secretary

