



## 9.7 Release Notes



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## Accountability

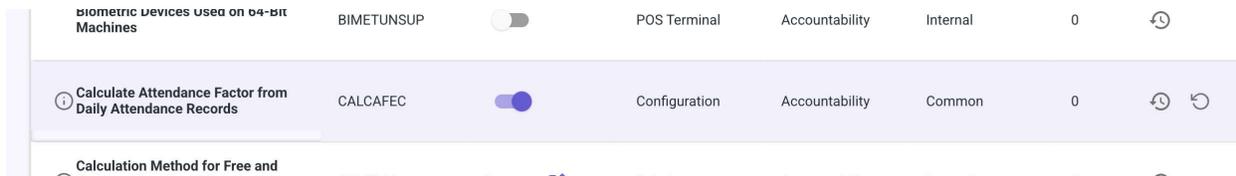
- **Attendance Integrations**

A new setting has been added to allow users to determine whether daily attendance counts will be utilized in Edit Checks, reporting, and other areas.

- **Calculate Attendance Factor from Daily Attendance Records**

When this setting is off, the system will utilize the entered Attendance Factors and Average Daily Attendance (ADA) by month. This is the default selection.

When enabled, the system will utilize the entered Daily Attendance counts and calculate the Attendance Factor per day and the Average by month based on these counts. This option will also make the checkbox available to utilize attendance counts in various reports, as well as add additional Edit Check functionality and an end of day task.



### Monthly and Daily

You can now track attendance for Edit Checks and reporting.

There are two modes of attendance tracking available. Monthly allows tracking a count across a whole month. This is useful for those who only need to track things at the end of the month. Using the Daily option will ensure the most accurate results in Edit Checks and ADA/ADP reporting.

### Bulk Update

The bulk update box allows users to quickly apply an ADA (Average Daily Attendance) and/or an AF (Attendance Factor) across all months simultaneously. This will provide a quick way to input data for comparison against the ADA/ADP Report.

### Other Tools

- Unsaved Change Indicator – Red dot in the grid to indicate an unsaved change is present
- Highlight Missing Counts checkbox – For users who commonly work in a larger picture mode, this function has been added to draw attention to blank values
- Export – This will export grid data with the applied filters
- Include Weekends checkbox – This shows/hides weekend fields (Appears for Daily only)

Accountability  
**Attendance**

Academic Year \*  
2025 - 2026

SNP    SFSP    CACFP

Site Code/Site Name  
162 - Texas ISD Elementary

Entry Type  
 Monthly  Daily

Date  
Last Week

RESET    APPLY

Daily SNP Attendance Entry For 12/28/2025 - 01/03/2026

Highlight Missing Counts     Include Weekends    ↓

Site	12/29 Mon	12/30 Tue	12/31 Wed	01/01 Thu	01/02 Fri
● 162 - Texas ISD Elementary			333	399	398

CANCEL    SAVE

## Edit Check Reports

For both reports, when the setting is enabled, the 'User Attendance counts' checkbox will be displayed and checked by default.

### Edit Check Report

When the checkbox to 'Use Attendance counts' is checked, the Edit Check Report will calculate the Attendance Factor based on the average of the selected days for the report.

Accountability > Reports ← BACK

### Edit Check Report

Site Type: Elementary School  +9

Site Code/Site Name: 382-123SP  +136

Programs: SNP

Meal Type: Breakfast  +2

Show Meals at: Serving Site

Date: Today

Report Type:  Edit Check  Edit Check Worksheet

Report Options:  Summary  Detailed

Additional Options:  Exceptions Only  Exclude Non-Serving Days  Highlight Reverse Edit Checks

Use Attendance counts

### Edit Check Worksheet

When the checkbox to 'Use Attendance counts' is checked, the Edit Check Worksheet will display three new columns (Attendance, Eligible Count, and Calculated Attendance Factor) as well as two new rows per meal type for Average and Sub Totals. The report will also calculate the Attendance Factor utilizing the entered data on the Attendance page for the Daily entry method.

When generated for multiple days, the overall Attendance Factor will be the average of calculated Attendance Factors per day across serving days.

File Home View														
↳ Export ▾														
Edit Check Work Sheet <span style="float: right;">Texas ISD</span>														
Site: 162 - Texas ISD Elementary; Date: 1/5/2026; Report Type: Summary														
Site : Texas ISD Elementary				Month January			Operating Days 1			Attendance Factor (A/F) 95.01%				
Day of Month	Atten	Elig	AF	Free			Reduced			Paid			Total Served	Comments
				Served	Eligible	Eligible X AF	Served	Eligible	Eligible X AF	Served	Eligible	Eligible X AF		
<b>Breakfast</b>												Claiming Percentage F/R/P: 59.23888%/1.55 892%/39.20220%		
01/05/2026	400	421	95.01%	0	30	29	0	1	1	0	390	371	0	
<b>Average</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>30</b>	<b>29</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>390</b>	<b>371</b>	<b>0</b>	
<b>Sub Total</b>	<b>400</b>	<b>421</b>		<b>0</b>	<b>30</b>	<b>29</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>390</b>	<b>371</b>	<b>0</b>	
<b>Lunch</b>												Claiming Percentage F/R/P: 8.71143%/1.996 37%/89.29220%		
01/05/2026	400	421	95.01%	32	30	29	7	1	1	329	390	371	368	
<b>Average</b>	<b>400</b>	<b>421</b>	<b>95.01%</b>	<b>32</b>	<b>30</b>	<b>29</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>329</b>	<b>390</b>	<b>371</b>	<b>368</b>	
<b>Sub Total</b>	<b>400</b>	<b>421</b>		<b>32</b>	<b>30</b>	<b>29</b>	<b>7</b>	<b>1</b>	<b>1</b>	<b>329</b>	<b>390</b>	<b>371</b>	<b>368</b>	
<b>Snack</b>												Claiming Percentage F/R/P: 10.52632%/0.00 %/89.47368%		
01/05/2026	400	421	95.01%	0	30	29	0	1	1	0	390	371	0	
<b>Average</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>30</b>	<b>29</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>390</b>	<b>371</b>	<b>0</b>	
<b>Sub Total</b>	<b>400</b>	<b>421</b>		<b>0</b>	<b>30</b>	<b>29</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>390</b>	<b>371</b>	<b>0</b>	
<b>Site Total</b>	<b>1200</b>	<b>1263</b>		<b>32</b>	<b>90</b>	<b>86</b>	<b>7</b>	<b>3</b>	<b>3</b>	<b>329</b>	<b>1170</b>	<b>1112</b>	<b>368</b>	
<b>Grand Total</b>	<b>1200</b>	<b>1263</b>		<b>32</b>	<b>90</b>	<b>86</b>	<b>7</b>	<b>3</b>	<b>3</b>	<b>329</b>	<b>1170</b>	<b>1112</b>	<b>368</b>	

## Edit Checks

When the setting is enabled for Attendance entry, the Edit Checks feature will add a new check to indicate when the entered attendance exceeds the enrolled student count per site. The Edit Check will also be modified when the meal counts exceed the Attendance Factor, using the actual attendance count for the Attendance Factor (Attendance Count/Approved Count = AF converted to a percentage). Users can also resolve the new Edit Check from the Edit Checks page if needed.

163 - Texas Elementary	10/10/2025	ALL	ALL	<a href="#">Attendance count exceeds approved cou</a>	<input checked="" type="checkbox"/>	  
163 - Texas Elementary	10/10/2025	Lunch	Free	<a href="#">Free - Exceeds approved count. Detailed.</a>		All Patrons Visiting Patrons

## ADA/ADP Report

The ADA/ADP (Average Daily Attendance/Average Daily Participation) Report has been added to the Reports page.

Use this report to view Meal Participation in relation to attendance, an important metric to track for operation efficiency.

File Home View

↳ Export « « 1 » »

### ADA ADP Report Texas ISD

Site: 162 - Texas ISD Elementary; Date: 1/5/2026; Use Attendance Counts for ADP calculations: True;

Site Name	Meal Type	Total Attendance (Serving Days Only)	# of Serving Days 1/5/2026	Average Daily Attendance	Total Meals Served	Average Meals Served Per Day	Average Daily Participation
<b>162 - Texas ISD Elementary</b>							
	Breakfast	400	0	0	0	0	0.00%
	Lunch	400	1	400	368	368	92.00%
	Snack	400	0	0	0	0	0.00%

**Report Legend**

**Total Attendance** = Sum of Attendance counts entered for selected date range.  
**Average Daily Attendance** = Total Attendance/Approved divided by # of Serving Days  
**Average Meals Served Per Day** = Total Meals Served divided by # of Serving Days  
**Average Daily Participation** = Average Daily Meals / Average Daily Attendance  
 \* = No records/entries exist for that date.

## End of Day

When the setting is enabled, a new section will be added to the End of Day page for the Attendance Count. This allows users to check if an attendance count has been entered for the day and enter it directly without needing to navigate to the Attendance page.

Accountability **End of Day** REFRESH SETTINGS

Filters

Site Code/Site Name: 162 - Texas ISD Elementary | Date: 01/05/2026 | Status: All RESET APPLY

Daily Task	Summary	Details	Status	Action(s)
<a href="#">Deposit Slip</a>	No Deposit Slip Created		NOT STARTED	CREATE SLIP
<a href="#">Sessions</a>	Sessions Reconciled: 1	Total Over/Under: \$0.00 Total Transactions: 0	COMPLETE	AUTO-RECO...
<a href="#">Edit Checks</a>	No Edit Checks Found		COMPLETE	REVIEW
<a href="#">Serving Exceptions</a>	0 Duplicate Meals Found 0 Eligibility Variances Found	0 Duplicate Meals Resolv 0 Eligibility Variances Res	COMPLETE	RESO... ⋮
<a href="#">Marked for Review</a>	0 Transactions Marked for Review			
<a href="#">Suspicious Transactions</a>	No Suspicious Transactions Found		NOT STARTED	REVIEW
<a href="#">Labor Hours</a>	00:00 Labor Hours entered	0 of 6 Categories have en	NOT STARTED	ENTER LABOR
<a href="#">Attendance Count</a>	Attendance Recorded: 400		COMPLETE	RECORD

4 6

4 out of 6 tasks completed

368 Lunch MEALS More

---

\$0.00 SALES More

---

-- PAYMENTS More

---

**REPORTS**

MENU ITEM SA... PARTICIPATION

MEAL COUNT MORE REP... ⌵

Specific Page and Special Configuration Permissions have also been added for this new functionality.

## Page Permissions

GENERAL PERMISSIONS **SPECIAL PERMISSIONS** USERS

Role: Cafeteria Manager | Description: Cafeteria Manager 17/250

Resource	Resource Type	FULL	VIEW	EDIT	ADD	DELETE
ADA ADP Report		<input checked="" type="checkbox"/>				
Add Menu Grid	Page	<input type="checkbox"/>				
After School Snack Program	Page	<input type="checkbox"/>				
Attendance	Page	<input type="checkbox"/>				
Cash Collection Report	Page	<input checked="" type="checkbox"/>				

## Special Permissions

Permission	Description	Action
> Account Management		
<ul style="list-style-type: none"> <li>Accountability</li> </ul>		
Adjust Session Beyond Max Amount	Allows user with to adjust a session beyond the value set for setting "Reconciliation - Maximum Over/Under..."	<input type="checkbox"/>
Attendance - Configuration Options	Attendance - Configuration Options	<input type="checkbox"/>

### *Accountability > Attendance*

- **Override Options for Special Provision Programs**

We have added an override while configuring P2/CEP Programs to allow the claiming percentages to be entered manually. This is intended to help with scenarios where the Identified Student Analysis calculations do not match the claiming percentages approved by state teams.

We have also expanded the number of decimal places to 5, allowing Provision 2 to run to 4 decimals and future-proofing any changes for CEP. We have also seen some states approving CEP percentages to 4 decimals.

### *System > Configuration > Special Assistance Programs*