

SELF-LED MENU PLANNING IMPLEMENTATION

This document contains the implementation tasks and training courses to complete Menu Planning in SchoolCafé. When all tasks are completed, the district will begin to use production records and publish menus to Family Hub.

For the most efficient implementation, complete all recommended information in each task before moving on to the next task

Introduction Video:	
1. Enter all Items	a. Training Video: Items Training
2. Enter all Direct Menu Items	a. Training Video: Direct Menu Items Training
3. Enter all Multi-Item Recipes, Menu Items, and Variety Menu Items	a. Training Video: Multi Item Recipes and Menu Item Training b. Variety Menu Items: Variety Menu Items Training
4. Complete Menu Configurations	a. Training Video: Menu Configuration Training
5. Enter all Menus and Menu Cycles	a. Introduction to Menus & Menu Cycles Training Video: Intro to Menus & Menu Cycles Training b. Training Video (Standard): Standard Menu & Menu Cycle Training c. Training Video (Menu Planner): Menu Planner Menu & Menu Cycle Training d. Create Menu Template Training Video: Menu Template Training e. Create Menu Quick List Training Video: Menu Quick List Training
6. Assign Menus to the Production Calendar	a. Training Video: Assign Menus Training
7. Publish Menus to Family Hub	a. Training Video: Publish Menus Training