

September 2, 2025 VIA EMAIL lucas.molaro@ontesol.com

Mr. Lucas Diaz Molaro CEO Coventry House International-OnTESOL 2 Bloor Street West, Suite 700 Toronto, ON M4W 3E2, Canada

Re: Institutional Show Cause Issued
Annual Financial Reporting Reviewed
Interim Report Required
Interim Report Reviewed
Staff Report Required
ACCET ID #1614

Dear Mr. Molaro:

At its August 2025 meeting, the Accrediting Commission of the Accrediting Council for Continuing Education & Training (ACCET) reviewed the institution's interim report submitted in response to the Commission's letter, dated May 17, 2025 as well as the institution's submitted Document 12.d – Annual Financial Report and voted to issue a show cause directive, requiring the institution to provide a compelling rationale showing cause why its accreditation should not be withdrawn.

The Commission's show cause action was based upon review of the institution's Document 12.d – <u>Annual Financial Report</u>, resulting in the Commission's concern regarding the institution's financial stability due to its low liquidity versus its current liabilities.

Therefore, the institution is directed to submit an interim report for review at the December 2025 meeting to include the following:

- Year-to-date internally generated comparative financials through August 31, 2025, with a signed attestation from its CEO/CFO. The institution is additionally directed to provide a financial recovery plan. If there is an individual or entity that can serve as a financial guarantor, provide a letter of guarantee with the individual's/entity's associated financials.
- 2. A show cause directive requires the institution to provide a teach-out plan in accordance with ACCET Document 32 <u>Teach-out/Closure Policy</u>, in case of institutional closure.
- A show cause directive requires the institution to notify all current and prospective students of the show cause action within seven days of receipt of this letter. Evidence of notification must be submitted to the ACCET Dropbox link noted below not later than September 10, 2025.

Coventry House International-OnTESOL September 2, 2025 Page 2 of 3

The institution's responses, including the attached **interim report cover sheet**, must be uploaded (link provided below) no later than **October 31**, **2025**. Please see the attached submission instructions.

ACCET Interim Report upload link: https://www.dropbox.com/request/owwNFFSirPC8ai6OKh25

Additionally, the Commission reviewed the institution's interim report submitted in response to the Commission's letter, dated April 30, 2025. The Commission's April 2025 action directed the institution to submit an interim report regarding Standard IX.D. Completion and Job Placement, including completion statistics of the 168-hour program and the 250-hour program for 2025 (January–June 2025), and a narrative update on any new enrollments for the 250-hour program.

Upon review of the institution's interim report, dated July 14, 2025, the Commission found that the institution's 2024 completion rate for the 168-hour Hybrid TEFL Certificate program remained below the ACCET benchmark of 67%, at 64.5% (87 completed/134 eligible), and that the partial year 2025 completion rate is 41% (50 completers/121 eligible).

Therefore, the Commission directed the institution to provide an additional staff report for review to include the following items:

- Updated completion rates for the 168-hour Hybrid TEFL Certificate program for calendar year 2024 and for year-to-date 2025 (January 1–August 31, 2025).
- Documentation of staff training on the Institution's completion policies and procedures.
- Evidence of a call with ACCET staff to better understand the requirements of ACCET Document 28 for avocational institutions.

The institution's response, including the attached **staff report cover sheet**, must be uploaded (link provided below) no later than **September 30, 2025**. Please see the attached submission instructions.

ACCET Staff Report upload link: https://www.dropbox.com/request/by45WSeqUv8Rdt8TXo1x

As a reminder, institutions will be charged a \$500 late fee for the late submission of an interim report. Please see (page 6 of) ACCET Document 10 – Fee Schedule for additional information.

The institution is reminded that late submission and receipt of documents and reports are subject to significant late fees in accordance with Commission policy. These fees are outlined in ACCET Document 10 – <u>Fee Schedule</u>, which can be found at www.accet.org.

In accordance with Commission policy, no substantive changes, including, but not limited to, new programs or major program revisions, new branch campuses or other new sites, and/or relocation out of the general market area, will be permitted while on a show cause directive.

Coventry House International-OnTESOL September 2, 2025 Page 3 of 3

The appropriate federal education officials will be notified of this action by copy of this letter. The institution is advised to visit the ACCET website at www.accet.org for timely updates and to download the most current information, policy documents, and forms.

Should you have any questions or need further assistance, please contact the ACCET office at info@accet.org or 202-955-1113.

Sincerely,

Res Helfer

Executive Director

RH/dk

Attachments: Interim Report Cover Sheet

Interim Report Instructions Staff Report Cover Sheet Staff Report Instructions

cc: Ms. Elizabeth Daggett, Director, Accreditation Group, US ED (aslrecordsmanager@ed.gov)

Ms. Charity Helton, Specialist, Accreditation Group, US ED (charity.helton@ed.gov)