

ULTIMATE BAR MITZVAH CHECKLIST

Your son's bar mitzvah is an event that will stay with your family for all of eternity, so the memories need to be spectacular. Begin with a family conversation to consider the pros and cons of your many options. Take some time to think about how you envision your son's special day ahead.

While not everything is mandatory, this checklist focuses on both the material preparation as well as the spiritual. We're excited to provide you with this road map for planning and achieving your bar mitzvah goals!

18 MONTHS PRIOR

Service

- ☐ Determine service location
- ☐ Determine service type
- ☐ Determine service date and time
- ☐ Hire photographer/videographer

Party

- ☐ Determine party location
- ☐ Determine party date and time
- ☐ Hire photographer/videographer

12 MONTHS PRIOR

Service

- ☐ Sign up to the Bar Mitzvah Prep School
- ☐ Meet with the Rabbi officiating to review details
- ☐ Schedule tutoring sessions for Hebrew and/or Torah Reading
- ☐ Prepare guest list

Party

- ☐ Book caterer
- ☐ Build your guest list
- ☐ Book musician or DJ
- ☐ Book entertainment
- ☐ Determine the party theme
- ☐ Reserve block of hotel rooms for guests
- ☐ Book transportation to the venue

8 MONTHS PRIOR

Service

- ☐ Order a Talit and pair of Tefillin

- ☐ Finalize Kiddush plan with synagogue
- ☐ Party
- ☐ Book caterer
- ☐ Order invitations
- ☐ Book hair and makeup specialist

6 MONTHS PRIOR

Service

- ☐ Order Kippahs
- ☐ Order candies to throw
- ☐ Party
- ☐ Begin shopping for attire
- ☐ Send save the date email or card

3 MONTHS PRIOR

Service

- ☐ Prepare a Bar Mitzvah speeches
- ☐ Prepare parents speeches
- ☐ Party
- ☐ Purchase party favors or giveaways
- ☐ Create a picture montage
- ☐ Plan centerpieces
- ☐ Plan toast/candle lighting honors

1 MONTH PRIOR

Service

- ☐ Create restroom basket

Party

- ☐ Create seating plan
- ☐ Prepare hotel hospitality bags and schedules