

Paying Tuition Just Got Easier

Dear Families,

At our school, we consistently seek to prioritize ways of providing the best care and service for you and your children. With this in mind, we would like to share with you our preferred method of processing tuition and fee payments.

Procare is the system we use to manage our center. It allows us to process payments quickly, efficiently, and securely through a variety of methods, including a recurring auto-pay feature. In a matter of minutes, each month we can accomplish what would otherwise take us hours to complete – leaving us even more time to spend with your wonderful children.

We offer the following electronic payment options through our Procare system:

- Automated Debit and Credit Card Transactions
- Automated ACH Transactions (bank to bank)
- Mobile online Payments via Parent App
- Point of Sale card transactions (onsite or by phone)

Please be sure to download the Procare Childcare App to [register your online payment preference](#). You may even [select the "Auto Pay" option](#) to have payments automatically drafted from your account on the payment due date ensuring that payments will always be on time. By submitting your payments electronically, you will help us simplify our tuition and fee processing and allow us to focus more of our time on the children in our care, and less time on administrative processes.

Please note: If you choose not to use one of our electronic payment options, we will assess your account a \$ Monthly Handling Fee to offset the administrative costs associated with manually processing payments.

Sincerely,